



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1.01.2021 (Period start date) To 31.12.2021 (Period end date)

Charity name: Headley Down Nature Reserve Trust

Charity registration number: 1169644

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | <b>A) To preserve, enhance, conserve, restore and promote the natural and man-made features of the Headley Down Nature Reserve and neighbourhood areas relevant to their ecology, geology, archaeology and history.</b><br><b>B) To promote and develop interest, research, appreciation and knowledge relating to the Headley Down Nature Reserve and neighbourhood areas for the education and benefit of the public.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The general maintenance of the nature reserve and pathways has once again been fully carried out, mainly by the Trustees but also with volunteer help when possible. Maintenance work has included the installation of new metal engraved QR codes on the nature trail rubbing posts with links to our website about the species shown. The original wooden ones had become unreadable due to weathering. We were successful in our application to the EHDC Supporting Communities Fund for three years payments of our maintenance costs for insurance, internet management, mower servicing and pathways.</p> <p>New projects on site have gone ahead, though our usual community activities such as the Easter Egg Hunt and our Autumn Fundraising Fair have not taken place because of difficulties in organising events with Covid -19 restrictions. The final stage of our Heritage Project has been completed with the 'adoption' of 66 trees by former residents of the Erie Estate and other local families, mostly from the Heatherlands Estate. People of all ages came over to the nature reserve</p> |

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <p>to choose their tree and plant spring bulbs. At the heart of Erie Wood we built a base for the installation of a destination feature, a bronze bear, named Montgomery in a public vote organised through our Facebook page, distribution of flyers, and with suggestions from the local pre-school group. In addition to the two benches, an illustrated information panel has also been installed to explain why we chose a bear and why he is called Monty. He is already a great favourite with everyone who visits the nature reserve. The Lottery Community Fund covered the cost of the bear, benches and installation, along with improvements to informal paths and further planting. Guelder Rose hedging was planted along the edge of the new woodland by volunteers.</p> <p>Our project, 'Heathland Heritage: Putting the Heather back in Heatherlands' has been completed. Another inaccessible area of the nature reserve was cleared of bracken and old landfill and fly-tipped rubbish by contractors. Final preparation of the land and planting of 375 Heathers was carried out by volunteers. Funding for this project was obtained through the S106 Developers Fund and from District Councillors Richard Millard and Anthony Williams.</p> <p>Thanks to funding from B&amp;Q, an area near the Alder Road entrance has been cleared of bracken and rubbish and a dozen assorted Maple trees planted. The area was seeded with grass and wildflowers and spring bulbs were planted by volunteers. A group of twelve volunteers from Coca Cola came for a day and helped to prune the hedge along Wildflower Way. In addition to clearing and planting work, help from volunteers this year has included setting up and running of Instagram and Twitter accounts, and a GoFundMe page to raise money to pay for a new bench. Sadly this was necessary due to an incident of vandalism. A local teenager was seen jumping on the semi-circular tree bench and smashing it to bits. The incident was reported to the police and insurance claimed. Together with the funding from the campaign we will be able to buy a stronger bench as a replacement.</p> <p>Unfortunately, we have been unable to use the grant we had been awarded from the Lottery for extending the nature reserve as the owner would not sell us the land for the price as per the independent valuation. Despite efforts to 're-purpose' the grant, we have had to inform the lottery that the project has had to be abandoned. All our projects were discussed and prepared at the two minuted Trustees' meetings held during the course of the year. As decided last year, 'Bulletins' have been used for keeping trustees updated and to use for their comments and suggestions about any forthcoming projects.</p> |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                              |           | <p>Projects for the coming year include ‘Beech Bank’, ie the clearing of a further area of bracken to plant more trees; the installation of a new bench near the heather area; making and erecting very strong bird tables and planting more bird-friendly shrubs. In addition, a further information panel will be designed and installed in the Heart of Erie Wood with the family names of all those who have adopted a tree.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | <p>The trustees have had regard to the guidance on public benefit issued by the Charity Commission. This has involved the purchase of insurance, the employment of contractors with appropriate qualifications and insurance, having a designated Safeguarding Officer and a Trustees’ review of all Safeguarding Policies and risk assessments. The chair of our charity has now been DBS checked and has a certificate.</p>        |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>Our projects and goals set out in our report last year have been achieved, apart from the cancellation of our community events. During the last year, we have applied for and received funding from a variety of sources, including District and County Councillors, the Parish Council, Hampshire Rural Communities Fund, Abri, the Lottery Community Fund, B&amp;Q Neighbourly, and the Charities Trust, The amount we have received from individual donors has increased considerably. Support from local residents has been demonstrated through the GoFundMe campaign and donations of small change in our collection boxes at the local One Stop store. Volunteers have helped with clearing and planting work etc and the notable reduction in the amount of littering, fly-tipping and anti-social behaviour on the nature reserve has continued. This has improved the visual impact of the area. Local bio-diversity has been improved through planting more trees, and by clearing certain areas to appeal to sun-loving species.</p> <p>Our Facebook page continues to have a good following with frequent engagements. Articles have been added to our website and care has been taken to comply with data protection regulations for the website and our volunteer/supporters group.</p> |

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <p>Accounts for the period 1 January 2021 to 31 December 2021</p> <p><b><u>Income</u></b></p> <p>Donations £ 1958.84</p> <p>Fundraising £ 22250.00</p> <p><b>TOTAL £ 24208.84</b></p> <p>Carried over from 2019 £ 10234.04</p> <p>Insurance Claim £800</p> <p><b><u>Expenditure</u></b></p> <p>Running Cost £ 712.61</p> <p>Activities £ 21657.65</p> <p><b>TOTAL £ 22370.26</b></p> <p><b><u>Restricted Funds</u></b></p> <p>Carried over £ 12872.62</p> |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Reserves not held. Funding is held for only for designated projects and to achieve the aims of our charity, eg maintenance of the nature reserve.                                                                                                                                                                                                                                                                                                         |
| Amount of reserves held                                                          | Para 1.22 | None                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Reasons for holding zero reserves                                                | Para 1.22 | Our overheads are minimal and we carry out our capital projects only when funding has been raised. Our major annual outlay is for insurance and funding has been raised for the coming 3 years for the premium.                                                                                                                                                                                                                                           |
| Details of fund materially in deficit                                            | Para 1.24 | None                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

## Structure, Governance and Management

|                                                                          |           |                            |
|--------------------------------------------------------------------------|-----------|----------------------------|
| Description of charity's trusts:                                         |           |                            |
| Type of governing document<br>(trust deed, royal charter)                | Para 1.25 | <b>Constitution</b>        |
| How is the charity constituted?<br>(e.g unincorporated association, CIO) | Para 1.25 | <b>Foundation CIO</b>      |
| Trustee selection methods                                                | Para 1.25 | <b>Elected by Trustees</b> |

|                                                                                                                                                 |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

## Reference and Administrative details

|                             |                                                                   |
|-----------------------------|-------------------------------------------------------------------|
| Charity name                | Headley Down Nature Reserve Trust                                 |
| Other name the charity uses |                                                                   |
| Registered charity number   | 1169644                                                           |
| Charity's principal address | 25 Hillside Close<br>Headley Down<br>Bordon GU35 8BL<br>Hampshire |

**Names of the charity trustees who manage the charity**

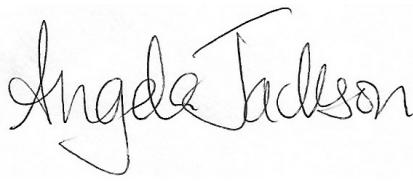
|   | Trustee name   | Office (if any)      | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|----------------|----------------------|-----------------------------------|---------------------------------------------------------------|
| 1 | Angela Jackson | Chair                |                                   | HDNRT                                                         |
| 2 | Roger Jackson  | Treasurer            |                                   | HDNRT                                                         |
| 3 | Siobhan McLeod | Secretary            | Until 5 October 2021              | HDNRT                                                         |
| 4 | Roger Gault    | Safeguarding Officer |                                   | HDNRT                                                         |
| 5 | Freda McBain   |                      | From 5 October 2021               | HDNRT                                                         |
|   |                |                      |                                   |                                                               |

**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

|                                                                                     |  |
|-------------------------------------------------------------------------------------|--|
|  |  |
|-------------------------------------------------------------------------------------|--|

Full name(s)

|        |         |
|--------|---------|
| Angela | Jackson |
|--------|---------|

Position (eg Secretary,  
Chair, etc)

|       |  |
|-------|--|
| Chair |  |
|-------|--|

Date

|            |
|------------|
| 31.12.2021 |
|------------|