



Trustees' Annual Report for the period

From

Period start date

Day
01

Month
09

Year
2020

To

Period end date

Day
31

Month
08

Year
2021

Section A

Reference and administration details

Charity name

ASSOCIATION DES PARENTS D'ELEVES DU LYCEE
INTERNATIONAL DE LONDRES

Other names charity is known by

APLIL

Registered charity number (if any)

1169641

Charity's principal address

LYCEE INTERNATIONAL DE LONDRES

54 Forty Lane

Wembley

Postcode

HA9 9LY

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Amelie Mallet	Chair		
2 Marie Colombier	Communication		
3 Céline Saint Crieg	Unitrade		
4 Cecile Saez	Treasurer		
5 Cristina Diedrich	Administration		
6 Valérie Puech	Events coordinator		
7 Ana Henriquez	Coordination lower Secondary		
8 Audrey Polese	Coordination Primary		
9 Sybille Pignal	Coordination Higher Secondary		
10 Estelle Bouriez	Covid		
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 13 October 2016
How the charity is constituted (eg. trust, association, company)	Parents' association formed by the parents of pupils attending the school (no membership fees – automatic enrolment)
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected every second year by electronic vote. Trustees are elected by vote by Aplil members.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Annual General Meeting is held at the beginning of the school year (November / December).

All Members of the Committee are Trustees and have control over the Association and different branches (eg. Fundraising branch, Events branch, Unitrade branch...), its property and funds.

The charity is covered by a public liability insurance (Parentkind.org.uk Zurich).

Bank account operates on a dual signatory basis.

All trustees give their time voluntarily and receive no remuneration or any other benefit.

Summary of the objects of the charity set out in its governing document

The object of the association is to advance the education of pupils in the School in particular by:

- (1) developing effective relationships between the school Lycée International de Londres, parents of pupils who attend the School and others associated with the School, and
- (2) engaging in activities, including fundraising working with the School, which shall support the School, its pupils or any charity with objects to support or advance the education of the pupils attending the School and
- (3) assisting the School with its links with the local and wider community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

Each project was thoroughly scrutinised in association with the Head of department in order to benefit the students of our school. If a project benefitted one group/age in particular, then the trustees would strive to accommodate other groups/ages through other projects.

Our main activities, running throughout the school year, are the Friday Bakery, the parent's night, the kid's booms, Unitrade and the Fun Day.

Our school being an International School with a French emphasis, the weekly sale of bakery products on Fridays gives the French a taste of home and the others a taste of France. This contributes to the social aspect of the association's objects.

We also strive to support our School through:

- election and appointment of parent delegates
- coordination - primary and secondary -
- school events
- communication with the board and the administrative department of the school.

We have a real concern to consolidate the community of our School.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A great contribution is made by member volunteers.

We are grateful for the many hours volunteers have spent thus contributing to the smooth running and success of all of the association's projects and events.

Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

Summary of the main achievements of the charity during the year

April 2021 – June 2021 – Friday Bakery

Every Friday at pickup time, parents and staff get a chance to purchase bread, croissants and other French bakery specialties.

It is a weekly social event everyone looks forward to in the school.

This year, it stopped until April 23rd, because no parent could enter the School until this date, even APLIL trustees. Therefore, we could not manage to organize Bakery (we could not put tables on the pavement and receive the provider's delivery) from September 2020 until late April 2021. For 8 Friday Bakery events, we generated £ 1,297 and it cost £ 1,089.

September 2020 – March 2021 Parent's coffee

Once a month (usually on Fridays), all parents are invited to meet in the School for coffee and pastries. This allows us to exchange and create links within our community and with the School in a friendly environment. This year, no parent was allowed in the School. Therefore, we organized informative zoom conferences instead, but still with specialists asked to talk about a topic. For example, we hosted a specialist to talk about positive education. These events do not generate cost nor raise money.

September 2020 – June 2021 – Unitrade

All parents have opportunities to purchase, throughout the year, second-hand uniform, from items donated to APLIL.

We usually sell our items on the School car park or in the School during Parents' Coffee or during the newcomers reception day.

This year, none of these events took place so we decided to organize a sale via internet: the parents could ask by mail if the needed item was available. If so, they paid directly into the APLIL account and we organized delivery at the school gate or through students. This generated £ 1,835 for the year.

December 2020 – Lilluminations

The end of calendar year is a festively busy time at school and APLIL provided for most events and expenditures. Two Wishing trees (one for the main Secondary Hall and one for Primary) are installed and then decorated by the children for Primary and by APLIL Board members for Secondary. The School Webliothèque is also decorated with lights by APLIL Members (as well as part of the entrance).

An end of calendar year event, called "Lilluminations", providing hot chocolate and crêpes, lighting of school facade and managing a book stall is usually organized by trustees and volunteers.

Obviously, this year, we only organized the two Wishing trees and the lighting. These events cost £ 410.

2021 – Parents' night

In March, usually, a themed party is organised for parents in the school gymnasium which is totally decorated for the occasion by volunteering parents.

The parents pay an entrance fee to cover the costs of the evening including catered food, decorations and dinner drinks.

However, this year, we could not organize any Parents' Night because of the coronavirus pandemic, and because no parent was allowed into the School grounds.

However, some parents decided to donate their advanced payment for the cancelled March 2020 Parents' Night of £ 1,865 during this year.

2021 – Kids boom

A dancing party was organised in 2019/2020 after class for children in 4ème and 3ème from Lycée International de Londres and CFBL, in the school gymnasium.

We usually also sponsor self-organized dancing parties by school students for a year group.

However, due to covid restrictions, we did not organize nor sponsor any dancing party this school year.

June 2021 - Annual School Fun Day

Organization of a festive day for students and parents at school with food stalls, games and shows.

Unfortunately, due to Covid restrictions, we only could organize a festive couple of hours by separated bubbles for Primary kids only, during school time on the 29th of June 2021.

This event generated £ 388 and cost £ 501.

January 2021 – April 2021 APLIL events organized specially to raise money for FSF

Due to the Covid pandemic, more and more families in our community faced increasing financial difficulties. As part of our mission to link and support our school parents' community, we decided to organize many events.

We created 2 zoom cooking events in February (Asian for the Chinese New Year) and in April 2021 that raised altogether £ 1.102,68 but also cost £240 for the chef.

We also organized an APLIL Run Challenge (dedicated to motivate our Community and school students to have an outside activity during the lockdown) that generated £ 1.420.

Some parents also decided to donate their advance payment for the cancelled 2020 Parents' Night to FSF totalling £ 630.

All our profit was completely donated to FSF, so altogether, we granted FSF £ 2,913 this year for these events.

All the activities listed above generated in total, over the 12 months financial year, £ 8,538.

The total direct costs of running those activities were £ 8,538. These are mainly the cost of goods for the bakery and for the other events organised. APLIL decided to donate £ 2,913 financed through the special events mentioned above to FSF.

APLIL granted the Lycée International de Londres £ 1,300.

The donation to the School 2 years ago of £ 6,000 has not been spent yet by the School because of the Covid pandemic. APLIL has reminded the school that the agreed investment is expected to be spent for the well-being of the children.

APLIL granted the FSF (French Scholarship Foundation) 10% of the surplus for the year (before School grant,) as in previous years. This amounts to £ 289. In addition, APLIL has decided to grant a further £1,300 for this year. In total for 2020/2021, APLIL has granted FSF £ 4,502. It is due to the very special period of COVID and to help with the great difficulties that the community has been facing.

At the year-end we held £ 9,034 of unrestricted reserves (none from this year and £9,034 from previous years).

For the coming years, we aim to hold at least £4,000 at the end of the financial year and no more than £8,000.

The reserves are held in order to meet any unforeseen expenditure that may occur as well as being able to set up activities in the following year before funds can be raised.

Section E Financial review

Brief statement of the charity's policy on reserves

At the year-end we held we held £ 9034 unrestricted reserves (none from this year and £9,034 from previous years).
For the coming years, we aim to hold at least £4,000 at the end of the financial year and no more than £8,000.
The reserves are held in order to meet any unforeseen expenditure that may occur as well as being able to set up activities in the following year before funds can be raised.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds were mainly raised through Unitrade, donations (from the 2020 Parents' night entrance fees, the events organized to grant FSF and the Friday bakery sales.

The funds that are not used to run the activities are granted to the School for the purchase of equipment and the financing of projects benefitting the students (see above detail).

There was a consultation with the school staff and head teacher on the best use of the funds granted. The full grant was allocated to the School by August 2021.

We aim to keep the cost of the activities to parents affordable and for the surplus generated to be spent during the school year within the limit of our reserves policy stated above.

We try to keep running costs down by relying on volunteers wherever and whenever possible.

Section F

Other optional information


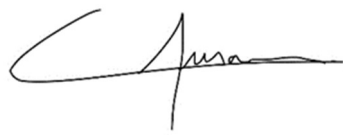
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Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Amelie Mallet	Cécile SAEZ
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Position (eg
Secretary, Chair,
etc)

Chair

Treasurer

Date

11/01/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name APLIL	No (if any) 116 96 41
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Receipts and payments accounts

For the period from	Period start date 1/9/2020	To	Period end date 31/8/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bakery	1 297	-	-	1 297	4 203
School fair / Fun day	388	-	-	388	-
Unitrade	1 835	-	-	1 835	2 445
Lilumination	-	-	-	-	380
APLIL actions to grant FSF	3 153	-	-	3 153	125
Galettes	-	-	-	-	444
Donation	1 865	-	-	1 865	210
Sub total (Gross income for AR)	8 538	-	-	8 538	7 807
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8 538	-	-	8 538	7 807
A3 Payments					
Bakery	1 089	-	-	1 089	2 851
Parents'Night	-	-	-	-	2 446
School fair / Fun day	501	-	-	501	-
Unitrade	-	-	-	-	-
Lilumination	410	-	-	410	84
Galette	-	-	-	-	324
APLIL actions to grant FSF	240	-	-	240	146
Special grant to FSF through dedicated actions	2 913	-	-	2 913	-
Grant to FSF	1 589	-	-	1 589	138
Grant to Lycée International de Londres	1 300	-	-	1 300	-
Other	496	-	-	496	581
Sub total	8 538	-	-	8 538	6 570
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8 538	-	-	8 538	6 570
Net of receipts/(payments)	-	-	-	-	1 237
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9 034	-	-	9 034	7 797
Cash funds this year end	9 034	-	-	9 034	9 034

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
			-	-
			-	-
	Previous years	9 034	-	-
Total cash funds		9 034	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

**Unrestricted
funds
to nearest £**

**Restricted
funds
to nearest £**

**Endowment
funds
to nearest £**

B2 Other monetary assets

Details

		-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details

**Fund to which
asset belongs**

Cost (optional)

**Current value
(optional)**

		-	-
		-	-
		-	-
		-	-
		-	-

**B4 Assets retained for the
charity's own use**

Details

**Fund to which
asset belongs**

Cost (optional)

**Current value
(optional)**

		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details

**Fund to which
liability relates**

**Amount due
(optional)**

**When due
(optional)**



		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on
behalf of all the trustees

Signature

Print Name

**Date of
approval**

	Amelie MALLET	
	Cecile SAEZ	