

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6th	April	2020		5 th	April	2021

Section A Reference and administration details

Charity name Thetford & District Dementia Support Group

Other names charity is known by TADDS

Registered charity number (if any) 1169626

Charity's principal address c/o 44 Earls Street

Thetford

Norfolk

Postcode

IP24 2AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanne Mountjoy-Dixon	Chair	2016-current	
2	Yvonne Warren	Treasurer	2016-current	
3	Mark Robinson		2019-current	
4	Doris Goulding		2016-current	
5	Joyce Avilla		2019-current	
6	Billie Lawler		2018-current	
7				
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10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	C.I.O
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustee committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity has of policies and procedures in place to govern volunteers and to safe guard group users and volunteers.

The Charity also has a mission statement

The Charity works with other local groups and church groups within the community to encompass all people who may be living with a dementia

The pandemic has focussed the Charity's attention on major risks to service and service users and has put in place online contact and recovery procedures to support our work going forward.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Objectives of the CIO are:

To preserve and protect good health and support the needs of those living with a dementia as well as those that care for them (spouse, family and extended family in particular but not exclusively) but also friends or neighbours where someone has no other relations.

We achieve this by:

Providing specialist advice, support and information

One to one and peer support. (continued below..)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Disseminating information and advice to people with a dementia, their families and other (extended) carers in order to improve their understanding and to enhance coping strategies;

Raising awareness of dementia and provide information, education or training about dementia with a view to helping the wider community understand dementia and to reduce the stigma.

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The Charity has always held weekly group meetings as well as monthly Carers only group meetings to allow for peer support, advocacy and information dissemination. But had to adapt this for 2020 through to 2021 when the group closed for a significant period of time. We moved all our contact services online to maintain communication to people who were especially vulnerable.

We provided a weekly online coffee club, where people could zoom in to chat to each other, as well as providing a number of volunteer telephone befrienders to people who were not technically minded.

We also delivered Christmas Hampers to each of our group attendees as they had been unable to get together with everyone else to enjoy the festive season.

We will seek to restore weekly group activities and regular speakers when we re-open.

We have actively promoted the group within the community and have Social Media presence with Facebook and Twitter accounts.

We actively promote the group to the Statutory Services including Health and Social Care and provided zoom meetings, quizzes and coffee mornings throughout the pandemic year until we are authorised to meet up in person again

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

I feel that it needs to be mentioned that in early 2020 the global pandemic hit the UK and we were required quite early on in the year (March) to abandon group meetings for the health and wellbeing of group attendees, volunteers and trustees.

We quickly moved our support system on line and endeavoured wherever possible to get all our group members onto Facebook or Zoom so that we could continue to provide online activities, as well as support and companionship.

I would like to commend our volunteers at this time for continuing to provide support to all our members in what has been a very difficult and lonely time for them by means of telephone calls, Video calls, shopping and prescription getting, and generally being a listening ear and keeping a gentle eye on everyone.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Charity continues to be very successful.

Attendance although affected by the pandemic and accrued huge physical loss of group members has still managed to rise out of the ashes and gain new members from people recently diagnosed.

Although activities were moved online or to telephone, the need was still there for support and to help Carers as well as people living with a dementia cope with the loneliness and isolation that shielding brought. Dementia does not go away and carers suffer from burn out even more so when they have no support services going in to help them, so our services became a lifeline to people to access conversation, familiar faces and support services.

It is our intention to return to group meetings in a safe and timely manner as soon as we are able.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity is in a strong financial position and has adequate reserves in the bank to fund the charities ongoing activities. The Charity continues to be fortunate to receive donations from time to time and the Charity does submit bids allowing for specific activities as resources arise.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principle source of funding is still from public donation or when permitted from local fundraising activities or grants.

Through donations we have been able to secure the payments necessary for the rent of the church room and for taking members of our group out on activities as soon as permitted

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Joanne Mountjoy-Dixon

Position (eg Secretary, Chair, etc)

Chair

Date

31st December 2021



Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

Charity Name

Thetford and District Dementia Support Group

On accounts for the year
ended

5th April 2021

Charity no.:

1169626

Company no.:

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the charity trustees on my examination of the accounts of the Company for the year ended 05 / 04 / 2021.

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent
examiner's statement

[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

3, / 1 / 22

Name:

KAREN ANN EVERETT FMAAT ATT(fellow)

Relevant professional qualification(s) or body (if any):

Association of Accounting Technician's

Address:

Mays Accounting Ltd

Ask House, 2 Northgate Avenue

Bury St Edmunds, Suffolk IP32 6BB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Thetford and District Dementia Support Group

No (if any)
1169626

CC16a

Receipts and payments accounts

For the period
from

Period start date
06/04/2020

Period end date
5th April 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Friday Club	210	-	-	210	5,769
Fund Raising	360	-	-	360	600
Grants - Befriending	-	-	-	-	-
Donations	5,654	-	-	5,654	10,410
Breckland Lotto	77	-	-	77	93
Raffle	-	-	-	-	737
Kitchen Fund Grant	-	-	-	-	-
Christmas Hamper	500	-	-	500	-
	-	-	-	-	-
Sub total (Gross income for AR)	6,801	-	-	6,801	17,609
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,801	-	-	6,801	17,609
A3 Payments					
Refreshments/kitchen expenses	184	-	-	184	2,216
Kitchen	-	-	-	-	35,000
Stationery & postage	- #	-	-	-	192
Phone	10	-	-	10	70
Insurance	146	-	-	146	157
Cook	-	-	-	-	1,260
Website & promotional	74	-	-	74	114
Hall hire	66	-	-	66	4,443
Activities & Entertainment	609	-	-	609	3,576
Consultancy & Administration	-	-	-	-	2,325
Accounts & Auditing	1,275	-	-	1,275	1,055
Computer Expenses	209	-	-	209	154
Training	-	-	-	-	48
Repairs & Maintenance	102	-	-	102	200
Rent	-	-	-	-	720
DBS Checks	-	-	-	-	14
Advertising	451	-	-	451	-
Business Cards	-	-	-	-	-
Mileage	-	-	-	-	83
Legal & professional	80	-	-	80	-
Sundry	-	-	-	-	177
Sub total	3,206	-	-	3,206	51,804
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,206	-	-	3,206	51,804
Net of receipts/(payments)	3,595	-	-	3,595	- 34,195
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	18,493	1,256	-	19,749	-
Cash funds this year end	22,088	1,256	-	23,344	- 34,195

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank	21,319	1,168	-
	Cash Account	769	88	-
	Petty Cash Account	-	-	-
	Total cash funds	22,088	1,256	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Thetford and District Dementia Support**Period ended 5th April 2021****Income and Expenditure Account****Income**

	Total	Unrestricted	Restricted
Friday Club	209.77	209.77	
Fund Raising	360.36	360.36	
Grants Received	0.00		
Donations	5653.83	5653.83	
Breckland Lotto	77.00	77.00	
Raffle	0.00	0.00	
Christmas hamper	500.00	500.00	
	<hr/> 6800.96	<hr/> 6800.96	<hr/> 0.00

Expenses

Refreshments & kitchen expenses	183.90	183.90	
Kitchen	0.00		
Postage	0.00	0.00	
Stationery	0.00	0.00	0.00
Phone top up	10.00	10.00	
Insurance	145.60	145.60	
Cook	0.00	0.00	
Website & Promotional	74.25	74.25	
Hall Hire	66.00	66.00	0.00
Activities & Entertainment	609.22	609.22	
Consultancy & administration	0.00	0.00	0.00
Accounts and auditing	1275.00	1275.00	
Computer and software expenses	209.01	209.01	
Training	0.00	0.00	0.00
Repairs & maintenance	102.48	102.48	
Rent	0.00		0.00
DBS Checks	0.00		0.00
Advertising	450.85	450.85	
Legal and professional	80.00	80.00	
Business cards	0.00		0.00
Mileage	0.00		
Sundries	0.00		
	<hr/> 3206.31	<hr/> 3206.31	<hr/> 0.00

Retained Surplus for year	3594.65	3594.65	0.00
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Reserves B/f	Bank Account	18997.47	17828.73	1168.74
	Cash Account	752.33	664.76	87.57
	Petty Cash Account	0.00		

Reserves c/f	<hr/> 23344.45	<hr/> 22088.14	<hr/> 1256.31
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Represented By:

Bank Current Account
Cash Account

22487.87	21319.13	1168.74
856.58	769.01	87.57
23344.45	22088.14	1256.31

Prepared by:


K A Everett MAAT ATT
Director at Mays Accounting Ltd

Date: 31/1/22

Approved By:

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Chair Treasurer

Date: