



Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	April	2023	To	31	March	2024

Section A Reference and administration details

Charity name MORRIS MEMORIAL HALL

Other names charity is known by

Registered charity number (if any) 1169621

Charity's principal address Morris Memorial Hall

Kelmscott

Lechlade, Glos

Postcode

GL7 3HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	M Horner			
2	S Barber			
3	C Lockhart			
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Community Buildings advisor	Tessa Hall	Community First Oxon South Stables, Worton Rectory Farm, Worton, Witney, Oxon OX29 4SU

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation registered 12 Oct 2016

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed at AGM by Kelmscott residents

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

On 12th October 2016 the Morris Memorial Hall was registered as a Charitable Incorporated Organisation (CIO) with the Charities commission. The old unincorporated charity (No. 304323) was subsequently removed from the Charities Commission register.

Title to the Morris Memorial Hall is registered with HM Land Registry, Title Number ON332024

Original copies of documents including historical deeds relating to the previous charity, (No 304323) are now lodged with Crowdy & Rose Solicitors, 2 Market Place, Faringdon, Oxon SN7 7HW.

The trustees have considered major risks and have a robust risk assessment policy in place to address fire safety and hall use. The trustees meet periodically and use a detailed building maintenance plan to manage the upkeep of the hall.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of Kelmscott and the surrounding area ('Area of Benefit') without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have had regard to the guidance issued by the charity commission on public benefit.

The charity provides a building and facilities for the many individuals and organisations who use it. It is the hub of the village and the only community facility freely available for all to use.

In addition to the benefits of learning through lectures, encouragement of local craft through a weekly craft fair and social interaction and leisure involving the whole village through social events, the trustees aim to further strengthen community spirit and encourage more people to take part in village hall activities by an ongoing programme of community activities.

The trustees consider that the activities and achievements in the area of interest that the charity supports demonstrate the benefits to its beneficiaries and through them to the public.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity does not make grants.

Designated funds for reserves are placed on deposit to earn interest.

The charity is managed and administered entirely by volunteers, all residents within Kelmscott.

ection D

Achievements and performance

Summary of the main achievements of the charity during the year

The Hall has been well used for bookings for parties and weddings.

The weekly craft fairs have been run from April to October and they provide a steady income stream.

The hall is in a good state of repair with only the replacement of the floor to be considered in the near future.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the policy of this charity to hold in reserves the equivalent of one year's fixed and variable running costs and an amount to cover any unexpected major repairs. We have thus set aside a total reserve of £5,000. Trustees will review this policy at yearly intervals.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Main sources of funds:

Hall hire
Craft fairs
Donations and grants
Events and fundraising

Main expenditure:

Hall maintenance and repair
Conservation
Insurance
Costs associated with fundraising activities

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Charlie Lockhart	Sarah Barber
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	18-12-24	18-12-2024

Morris Memorial Hall

Kelmscott

Lechlade

Glos

GL7 3HJ

Annual Accounts for Year Ending 31st March 2024

Balance Sheet Report for MMH

Account	31 Mar 2024		31 Mar 2023	
	Asset	Liability	Asset	Liability
LONG-TERM ASSETS				
Long-term Assets (total)	£0.00		£0.00	
CURRENT ASSETS & LIABILITIES				
Bank account	£5,223.41		£3,445.96	
Deposit account	£74.86		£5,037.33	
Deposit Account 2	£139.11		£33,912.07	
Deposit Account 3	£37,500.00		£0.00	
OVO Electricity	£87.39		£318.72	
Current Assets & Liabilities (total)	£43,024.77	£0.00	£42,714.08	£0.00
Net current assets (liabilities)	£43,024.77		£42,714.08	
Total assets less current liabilities	£43,024.77		£42,714.08	
LONG-TERM LIABILITIES				
Long-term Liabilities (total)		£0.00		£0.00
Total net assets (liabilities)	£43,024.77		£42,714.08	
CAPITAL & RESERVES				
Balance on P&L		£310.69		£0.00
Capital & Reserves (total)		£310.69		£0.00
OPENING BALANCES				
Opening Balances		£42,714.08		£42,714.08
Total assets	£43,024.77	£43,024.77	£42,714.08	£42,714.08

Profit and Loss Report for MMH

Account	1 Apr 2023 to 31 Mar 2024	
	Expense	Income
OTHER INCOME		
Craft Fairs		£2,100.00
Donations		£95.00
Hall Bookings		£1,779.00
Interest earned		£264.57
Other Income (total)		£4,238.57
Total Revenue (Turnover)		£4,238.57
INDIRECT EXPENSES		
Adjoining Field Use	£440.00	
Cleaning	£100.00	
Defibulator	£71.94	
Electricity	£627.33	
Fire Equipment	£57.00	
General Expenses	£210.00	
Insurance premiums	£1,563.67	
Maintenance	£82.18	
Rates	£53.12	
Water	£102.64	
Web Site and Email	£620.00	
Indirect Expenses (total)	£3,927.88	
Total Expenses	£3,927.88	
Net Income		£310.69