



Trustees' Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From 1	April	2021		To 31	March	2022	

From

To

Section A

Reference and administration details

Charity name

MORRIS MEMORIAL HALL

Other names charity is known by

Registered charity number (if any)

1169621

Charity's principal address

Morris Memorial Hall

Kelmscott

Lechlade, Glos

Postcode

GL7 3HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J Nelson			
2	S Barber			
3	C Lockhart		17 May 2021	
4	M Horner		17 May 2021	
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address
Community Buildings advisor	Tessa Hall	Community First Oxon South Stables, Worton Rectory Farm, Worton, Witney, Oxon OX29 4SU

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Foundation registered 12 Oct 2016

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed at AGM by Kelmscott residents

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

On 12th October 2016 the Morris Memorial Hall was registered as a Charitable Incorporated Organisation (CIO) with the Charities commission. The old unincorporated charity (No. 304323) was subsequently removed from the Charities Commission register.

Title to the Morris Memorial Hall is registered with HM Land Registry, Title Number ON332024

Original copies of documents including historical deeds relating to the previous charity, (No 304323) are now lodged with Crowdy & Rose Solicitors, 2 Market Place, Faringdon, Oxon SN7 7HW.

The trustees have considered major risks and have a robust risk assessment policy in place to address fire safety and hall use. The trustees meet periodically and use a detailed building maintenance plan to manage the upkeep of the hall.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of Kelmscott and the surrounding area ('Area of Benefit') without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have had regard to the guidance issued by the charity commission on public benefit.

The charity provides a building and facilities for the many individuals and organisations who use it. It is the hub of the village and the only community facility freely available for all to use.

In addition to the benefits of learning through lectures, encouragement of local craft through a weekly craft fair and social interaction and leisure involving the whole village through social events, the trustees aim to further strengthen community spirit and encourage more people to take part in village hall activities by an ongoing programme of community activities.

The trustees consider that the activities and achievements in the area of interest that the charity supports demonstrate the benefits to its beneficiaries and through them to the public.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity does not make grants.

Designated funds for reserves are placed on deposit to earn interest.

The charity is managed and administered entirely by volunteers, all residents within Kelmscott.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year activity in the Hall has started to return to normal after Covid restrictions have been lifted .

General expenses including Insurance, electricity was continued to be met. As a business premises we benefitted from the government Covid grants.

The Hall has been well used for bookings for parties and weddings some of which were rescheduled from 2021. The Hall is also used by societies with links to William Morris for lectures.

The weekly craft fairs have restarted now that the Kelmscott Manor has reopened and they provide a steady income stream.

Ongoing maintenance of the hall continues. The plaster on the inside of the end wall became blown and has now been replastered and painted. The floor continues to be a concern and will at some stage need to be replaced. Quotes for the work suggest some further fundraising may be needed.

We have invested in a new mower and vacuum cleaner to replace the old ones which have met their end of life.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the policy of this charity to hold in reserves the equivalent of one year's fixed and variable running costs and an amount to cover any unexpected major repairs. We have thus set aside a total reserve of £5,000. Trustees will review this policy at yearly intervals.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Main sources of funds:

Hall hire
Craft fairs
Donations and grants
Events and fundraising

Main expenditure:

Hall maintenance and repair
Conservation
Insurance
Costs associated with fundraising activities

Section F

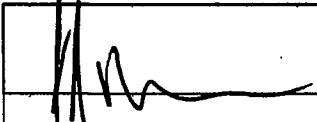
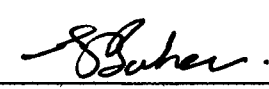
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JACOB NELSON	Sarah Barber
Position (eg Secretary, Chair, etc)	TREASURER	Trustee
Date	25/01/2023	25/1/23

Receipts and Payments Accounts

Charity Name

MORRIS MEMORIAL HALL

Charity Number

1169621

For the period from

1st April 2021

To

31st March 2022

Section A Receipts and Payments

	Unrestricted funds to the nearest £	Designated funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants & Donations	8,500	0	0	8,500	20,407
Hire of hall and equipment	2,860	0	0	2,860	325
Fund raising receipts	0	0	0	0	0
Interest	3	0	0	4	2
Gift Aid receipts	0	0	0	0	0
<i>Sub total</i>	11,363	0	0	11,364	20,734
A2 Asset and Investment sales etc	0	0	0	0	0
<i>Total Receipts</i>	11,363	0	0	11,364	20,734
A3 Payments					
Cost of fund raising	0	0	0	0	0
Insurance	1,341	0	0	1,341	1,386
Constitutional affairs	0	0	0	0	50
Electricity	350	0	0	350	240
Rates	62	0	0	62	0
Water	0	0	0	0	83
Hall sundry expenses	732	0	0	732	72
Repairs and maintenance	251	0	0	251	66
Bank charges	0	0	0	0	0
<i>Sub total</i>	2,736	0	0	2,736	1,896
A4 Asset and Investment purchases etc	0	0	0	0	0
<i>Total Payments</i>	2,736	0	0	2,736	1,896
<i>Net of receipts/(payments)</i>	8,627	0	0	8,628	18,839
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	32,491	5,027		37,518	
<i>Cash funds this year end</i>	41,118	5,028	0	46,146	

Section B Statement of assets and liabilities at the end of the period

	Details	Unrestricted funds to the nearest £	Designated funds to the nearest £	Endowment funds to the nearest £
B1 Cash funds	Cash held	200.20		
	Cash held at Bank - current ac	7072.43		
	Cash held at Bank - savings ac	33845.25		
	Cash held at Bank - reserves ac		5027.80	
<i>Total Cash funds (agrees with receipts and payments account)</i>		41117.88	5027.80	

	Details	Unrestricted funds to the nearest £	Designated funds to the nearest £	Endowment funds to the nearest £
B2 Other monetary assets				

	Details	Fund to which asset belongs £	Cost (optional) £	Current value (optional) £
B3 Investment assets				

	Details	Fund to which asset belongs £	Cost (optional) £	Current value (optional) £
B4 Assets retained for the charity's own use	Premises	Endowment	-	
	Fixtures & fittings	Endowment	-	-
	Furnishings & appliances	Unrestricted	-	-

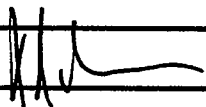
	Details	Fund to which liability £	Amount due (optional) £	When due (optional) £
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature

Print name

Date of approval



JACOB NELSON

25/1/23



SBANBEN

25/1/23