



CatalyticAction Trustees' Annual Report

Financial year: 2019-2020

Charity number: 1169604



Figure 1 - Participatory design workshop in Karantina



INTRODUCTION	3
STRUCTURE, GOVERNANCE AND MANAGEMENT.....	4
TYPE OF GOVERNING DOCUMENT	4
LEGAL STRUCTURE	4
RECRUITMENT AND APPOINTMENT OF NEW TRUSTEES	4
ORGANISATIONAL STRUCTURE	4
RELATED PARTIES	4
RISK MANAGEMENT	4
LIST OF POLICIES AND PROCEDURES.....	5
OBJECTIVES AND ACTIVITIES.....	6
OBJECTIVES AND AIMS	6
SIGNIFICANT ACTIVITIES	7
ACHIEVEMENTS AND PERFORMANCE	8
THE PROJECTS.....	8
<i>Inclusive Parks in Aarsal, Hermel, Barja and Qaraoun</i>	8
<i>Aarsal playground extension</i>	8
<i>Proximity of care</i>	9
<i>Co-designing built intervention with children affected by displacement (DeCID)</i>	10
<i>Rural heritage recovery and post-conflict development in Kurdistan Regional Government</i>	11
<i>Karantina park rehabilitation - Kan Ya Makan</i>	11
<i>RELIEF Centre research partnership in Lebanon</i>	12
OTHER INITIATIVES.....	13
<i>Lectures, workshops and public conferences</i>	13
<i>Key events</i>	14
STATEMENT OF PUBLIC BENEFIT.....	14
FINANCIAL REVIEW.....	15
PRINCIPAL FUNDING SOURCES.....	16
BRIEF STATEMENT OF THE CHARITY'S POLICY ON RESERVES.....	16
CHALLENGES AND FUTURE PLANS	18
DECLARATION	20



Introduction

The team at CatalyticAction is proud to have successfully completed its fourth year of operations, and to continue to bring about positive change through participatory design by empowering communities to disrupt conditions of poverty and inequality.

The Board of Trustees is extremely grateful to every single person who contributed to bring the CatalyticAction's vision and ambitions to reality, such as volunteers who offered vital contributions to the charity's activities.

The Board of Trustees would also like to thank all of the donors who believed in the charity's vision and financially supported its activities.

Since 2015, CatalyticAction has been able to support disadvantaged and disenfranchised communities through 30 projects, bringing positive change to thousands of people. In particular, it has brought essential educational spaces to over 7,580 vulnerable children. In the year 2019-2020, the charity completed 4 projects started in 2018-2019, carried out 5 new projects and continued working on 1 ongoing research project. The number of new built projects was reduced compared to 2018-19 due to covid-19 restrictions, which prevented many activities to be conducted, including some community engagement workshops as well as construction.

The charity aims to significantly increase its capacity over the next years, so as to improve the living conditions of an even higher number of people.



Figure 2 - Inclusive public park in Barja



Structure, Governance and Management

Type of governing document

The charity is controlled by its governing document, a Constitution.

Legal structure

The charity is constituted as a Charitable Incorporated Organisation (CIO) whose only voting members are its charity Trustees.

Recruitment and appointment of new Trustees

Trustees are appointed and recruited by the existing Trustees.

Organisational Structure

The organisational structure comprises a Board of Trustees (formed by 4 trustees), four core staff members, two consultants, interns and volunteers. Other staff are contracted according to the needs of each project.

Related parties

CatalyticAction works with partner NGOs, INGOs, charities, development agencies, and universities in the UK and overseas. CatalyticAction also partners with private companies, who provide professional pro-bono advice to assist the delivery of the charity projects.

Risk Management

Trustees perform periodic review of the risks facing the charity and put measures in place to mitigate the risks. The principal risks identified are programmatic risks and compliance risks.

The Board of Trustees together with the Senior Management Team assess the risks of any new project before allocating financial resources to it. Before entering a new partnership, the charity conducts a partner assessment. When working overseas, we seek advice from FCO as well as from local sources and work with our local partners to assess the risks of each new project. Context analysis and conflict sensitivity approaches are the foundation of the development of our interventions.

CatalyticAction carries out a health and safety risk assessment for each project. In response to the covid-19 pandemic, CA developed health and safety procedures to be able to continue to conduct participatory activities while respecting social distancing and other procedures aimed at limiting the spread of covid-19. Procedures are in place to ensure compliance with health and safety standards for the charity staff and volunteers undertaking work on behalf of CatalyticAction. These procedures always comply with local laws and guidelines as well as best international practices.



CatalyticAction follows research ethics and data protection procedures which have been developed in line with UK and local regulations.

Policies and procedures are in place to ensure the safety of vulnerable children and adults who are engaged directly or indirectly in the work of the charity.

CA trains staff and any person doing work on behalf of the charity to comply with the charity's policies and procedures.

CatalyticAction is insured to cover staff travelling overseas. The insurance policy has been specifically tailored to the charity's activities to cover employer's liability insurance, public liability insurance and trustee liability insurance.

The charity follows a rigorous financial management system to ensure that funds are spent following the charity's objectives and the project-specific donor's requirements.

List of policies and procedures

- Anti-corruption and bribery policy
- Conflict of interest policy
- Complaint procedures
- HR policies and procedures
- Procurement policy and procedures
- Environmental policy
- H&S policy
- Safeguarding policy and procedures
- Partners assessment policy
- Covid-19 procedures
- Data protection procedures
- Insurance policy

These policies and procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.



Objectives and Activities

Objectives and Aims

As per constitution, the objectives of CatalyticAction are to ensure the relief and assistance of people in any part of the world who are the victims of war or natural disaster, trouble, or catastrophe in particular but not exclusively by:

- a. providing design services;
- b. providing advice on building housing and accommodation and public and private open spaces;
- c. providing or assisting in the provision of education, training, advocacy and advice; and
- d. the provision of any other such charitable services as the Trustees consider fit in furtherance of the said object.

We do so by empowering vulnerable children and their communities through participatory built interventions.

We champion the co-production of dignified built environments where everyone can take part in the creation of equitable, inclusive and sustainable communities.

We achieve this through practical projects in:

- Humanitarian architecture
- Multidisciplinary research

Our work has a direct positive impact on:

- **Children's wellbeing:** We aim to improve children's wellbeing through the process of co-design, creating safe and nurturing places that address their needs, acknowledge their rights and materialise their desires.
- **Social Cohesion:** Our projects enhance a sense of belonging and inclusion between diverse groups of people as they come together throughout the project cycle.
- **Local economy:** We create job opportunities and boost the local economy by hiring local labourers, adopting context-appropriate technologies and purchasing local materials.
- **Built environment:** Our projects create and rehabilitate spaces, delivering good quality sustainable and cost-effective built interventions that are dignified and inclusive to all community members.

The following four **values** are embedded in our approach:

- Valuing local knowledge
- Capacity building
- Supporting local economy
- Enabling equal engagement

Significant activities

CatalyticAction's primary charitable contribution is to equip communities with skills in participatory design and construction to empower them to alleviate conditions of poverty and inequalities. During this financial year, CatalyticAction has been focusing its activities on providing educational facilities that can provide long-term impact for the communities involved. CatalyticAction has also worked on a number of research projects, for which the overall aim was to develop the charity's knowledge of topics that are strictly linked to the charity's practice. Engaging in research also aimed at influencing partners' research practices towards a more participatory engagement of communities that looks at how can empowerment be achieved through physical interventions.



Figure 3 - Inclusive public park in Qaraoun



Achievements and Performance

In the year 2019-2020 CatalyticAction worked on 5 distinct projects, including 2 research projects. All of the projects, including research, included extensive activities of community engagement. For built projects, community members and local partners were involved in the design process from inception to implementation. This approach ensured the long-term sustainability of the projects as both community members and local partners acquired knowledge and skills essential for their long-term operation.

CatalyticAction monitors implemented projects with the support of its local partners. Monitoring and evaluation is carried out mostly through qualitative interviews by our local partners. As they are the ones who will use the spaces built by CatalyticAction on a daily basis, they can provide valuable feedback on the operation of the projects implemented. The charity also follows up directly on projects by conducting regular site visits.

The projects

Inclusive Parks in Arsal, Hermel, Barja and Qaraoun

During the first two months of the financial year, CatalyticAction completed 4 inclusive parks projects, which began in 2018-2019. 3 parks were implemented in partnership with Terre des Hommes Italia and 1 with Amel Association International. All 4 projects were funded by UNICEF.

Arsal playground extension

March 2020 – June 2020 (4 months)

After completing the inclusive playground in Arsal, in partnership with Terre des Hommes Italia (TDH IT), Action Against Hunger contacted TDH IT with the opportunity to extend the playground through a fund from the European civil protection and humanitarian aid operations (ECHO). CatalyticAction was selected to carry out the design and implementation of this project.

It was collectively decided that the playground would benefit from specific play items targeting young children and toddlers in particular. Young children need specific stimuli and experiences to guide their cognitive development. Through play activities carefully designed for toddlers, they will be able to build the foundations of their scientific learning, develop their self-confidence and physical skills. Moreover, for babies and young children it's important that the play resources are highly tactile and varied so that they can investigate them using their primary way of interacting with the world; the senses. Through sensory play, children digest new knowledge and store it for later reference.

Size of the allocated area for the intervention (in square metres): 50 m2



Project partners:

Terre des Hommes Italia

Terre des Hommes works for the rights of children and to promote equitable development without racial, religious, political, cultural or gender-based discrimination: Terre des Hommes Italy is a non-governmental organisation based in Milan and member of the International Terre des Hommes Federation (<https://terredeshommes.it/>).

Action Against Hunger

Action Against Hunger is an international charity committed to saving the lives of malnourished children and supporting their families to beat hunger. They enable people to provide for themselves, see their children grow up strong, and for whole communities to prosper (<https://www.actionagainsthunger.org/>).

Proximity of care

<https://www.proximityofcare.com/>

November 2019 – October 2020 (11 months)

Arup and the Bernard van Leer Foundation (BvLF) signed an MoU in December 2018 to partner and combine Arup's design and planning expertise, with BvLF's knowledge on early childhood development, to help improve the lives of young children, caregivers, and pregnant women globally.

Under this MoU, a grant was given to Arup – International Development, to produce a Guide to assess, better design and implement child-friendly interventions in vulnerable urban environments, such as informal and refugee settlements, with anticipated wider benefits among urban communities. The Guide builds on BvLF's Urban95 initiative, which aims to improve, through urban planning, policy and design, the way babies, toddlers and the people who care for them live, play, interact and travel through cities.

A number of countries and local partners organisations were selected to support in the development of the Guide, and in particular to adapt it to the specificities of the identified vulnerable urban contexts. CatalyticAction's was designated to carry out this work in the city of El-Mina, Tripoli, Lebanon.

CatalyticAction conducted the following tasks:

- Research and fieldwork for carrying out site assessments in Lebanon
- Research and fieldwork in Lebanon towards development of the design Guide
- Validation and advocacy of interim outputs and the completed Guide

Some of the fieldwork activities and the overall community engagement had to be adapted following the multiple restrictions imposed by the Lebanese government in response to the covid-19 global pandemic.



Project partners:

Arup

Arup is an independent firm of designers, planners, engineers, architects, consultants and technical specialists, working across every aspect of today's built environment. Together we help our clients solve their most complex challenges – turning exciting ideas into tangible reality as we strive to find a better way and shape a better world (<https://www.arup.com/>).

Bernard van Leer Foundation

The Bernard van Leer Foundation believes that all babies and toddlers, especially the most disadvantaged, deserve a good start in life. A good start puts each individual child on the path to realizing their full potential and, collectively, sets the foundation for a healthy, creative and peaceful society (<https://bernardvanleer.org/>).

Co-designing built intervention with children affected by displacement (DeCID)

<https://decid.co.uk/>

January 2020 – August 2020 (8 months)

The DeCID project aims to develop a new approach for the participatory design of social infrastructure for children in urban areas affected by displacement. In partnership with humanitarian actors, local communities, municipalities and academics, DeCID will develop a practical toolkit to support those involved in the co-design of such infrastructures.

The DeCID project believes that the positive impact of this approach to participatory design of social infrastructure depends on bridging a number of professional and disciplinary gaps: between institutions and professionals who work with children and/or displaced people, and engineers and architects who work on urban infrastructure at municipal level on the other; between architecture, engineering, and urban planning on the one hand, and social work and sociology on the other; and between affected communities on the one hand, and practitioners on the other.

CatalyticAction was a leading partner in this project providing their knowledge and experience on this topic.

Project partners

Bartlett Development Planning Unit

The Bartlett Development Planning Unit (DPU), part of University College London, conducts world-leading research and postgraduate teaching that helps to build the capacity of national governments, local authorities, NGOs, aid agencies and businesses working towards socially just and sustainable development in the global south (<https://www.ucl.ac.uk/bartlett/development/>).



Rural heritage recovery and post-conflict development in Kurdistan Regional Government *February 2020 – June 2020 (5 months)*

The project targets the understudied rural periphery of Erbil, the capital of the Kurdistan Regional Government (KRG) in north-east Iraq. Erbil is known as one of the oldest continuously inhabited landscapes in the world. Erbil's rural-urban heritage includes tangible, intangible, and natural heritage.

The project aims to put in place a framework for heritage recovery that is long-term, bottom-up, participatory, socially just and inclusive. The envisioned approach is people-centred, heritage-led and place-specific.

CatalyticAction was engaged to train the local researchers who would conduct the fieldwork. They were trained on research methods, feedback and discussion, data management and research ethics.

Project partners

American University of Beirut

Founded in 1866, the American University of Beirut bases its educational philosophy, standards, and practices on the American liberal arts model of higher education. A teaching-centered research university, AUB has around 800 instructional faculty and a student body of around 8,000 students. The University encourages freedom of thought and expression and seeks to graduate men and women committed to creative and critical thinking, life-long learning, personal integrity, civic responsibility, and leadership (<https://www.aub.edu.lb/>).

Karantina park rehabilitation - Kan Ya Makan *August 2020 – January 2021 (6 months)*

Kan Ya Makan, co-creating children's environments through narratives - is a project developed by CatalyticAction as a response to the 4th of August Beirut blast. CatalyticAction partnered with Terre des Hommes Italia Lebanon and UNICEF Lebanon to implement the project. CA also collaborated with the AUB Neighbourhood initiative and clinical psychologists at the AUB psychology department. Partnerships and collaborations are key to ensure the project is implemented in a holistic and sustainable approach.

CatalyticAction adopts a co-design approach that aims at empowering vulnerable communities in the process which is crucial in such context. CatalyticAction already knew the community of the Karantina neighbourhood since 2016 when CatalyticAction implemented the playground in the park, during which we worked with the children in the Karantina neighbourhood to engage them in the design and implementation of their



playground, as well as in a series of community activities in the park and the neighbourhood.

The key objectives of the project are to:

- Co-create a safe social place with and for children; a place for expression, belonging and healing. This includes working on: the rehabilitation of the park and the construction of new play items and outdoor furniture (based on the community's needs and input).
- Strengthen community self-help and social support through the reactivation of the Karantina public park and through the mechanism of referral of the families of children to support them in other sectors such as shelter and relief.
- Advocate on the importance of community-based approaches to address mental health, wellbeing and the reconstruction of Beirut, focusing on the importance of public space and of working with children.
- Learn from this intervention to develop strategies for Beirut recovery with the participation of children and their communities.

Size of the allocated area for the intervention (in square metres): 2200 m²

Project partners

Terre des Hommes Italia

Terre des Hommes works for the rights of children and to promote equitable development without racial, religious, political, cultural or gender-based discrimination: Terre des Hommes Italy is a non-governmental organisation based in Milan and member of the International Terre des Hommes Federation (<https://terredeshommes.it/>).

Unicef Lebanon

The United Nations Children's Fund is a United Nations agency responsible for providing humanitarian and developmental aid to children worldwide (<https://www.unicef.org/>).

RELIEF Centre research partnership in Lebanon

<https://www.relief-centre.org/>

The RELIEF Centre is a transdisciplinary research collaboration that focuses on one of the world's pressing challenges of the moment: how to build a prosperous and inclusive future for communities affected by mass displacement.

This collaboration started in 2017-2018 and was renewed also in the current financial year.



Other initiatives

Lectures, workshops and public conferences

During the year, CatalyticAction delivered several lectures, workshops and public conferences with the aim of raising awareness about the role of participatory practices and architecture in the field of sustainable construction and development:

- Cardiff University, Welsh School Architecture (WSA), *Participatory Architecture for Community Empowerment*, Cardiff, UK, December 2019.
- Women in Design 2020 +, *Participatory Architecture for Community Empowerment*, Mumbai, India, January 2020.



- Forum for Exchange and Excellence in Design, *Impact of Community-led Spatial Interventions*, Pune, India, January 2020.
- The University of Sheffield, School of Architecture, *Community-led Spatial Interventions*, Sheffield, UK, February 2020.
- UCL, Development Planning Unit, MSc Building and Urban Design in Development, *Participatory Design: Stories from the field*, London, UK, February 2020.
- University of Arkansas, Fay Jones School of Architecture and Design, *Activist Practices Class*, Zoom, September 2020.



Key events

LafargeHolcim Awards for Sustainable Construction Jury

CatalyticAction's co-founder Joana Dabaj was selected as jury member for the LafargeHolcim Awards for Sustainable Construction. The jury met online in June 2020.

Call for new trustees

Sandra D'Urzo joined the board of trustees towards the end of this financial year. Sandra is currently working with the International Federation of Red Cross and Red Crescent Societies (IFRC) as Senior Officer with the Shelter and Settlements Unit. Sandra is an architect whose work aims to improve the living conditions of the most vulnerable.

CatalyticAction's strategic planning meeting

In April 2020, the charity held its first strategic planning meeting with the board of trustees, staff members and long-term volunteers and supporters of CatalyticAction. The meeting was held via Zoom as covid-19 travel restrictions did not allow to meet in person.

The purpose of the meeting was to reflect on the past activities of the charity since its foundation and discuss the strategy for the future.

The following are the key strategic actions for the charity's growth, which have been identified during the meeting:

- Develop long-term partnerships with key actors
- Expand donors landscaping
- Develop a Covid-19 response
- Expand the charity's work in the UK
- Strengthen the evaluation of past projects
- Improve aspects of the charity's communication on impact
- Improve aspects of the charity's methodology to implement projects
- Register as NGO in Lebanon

Statement of public benefit

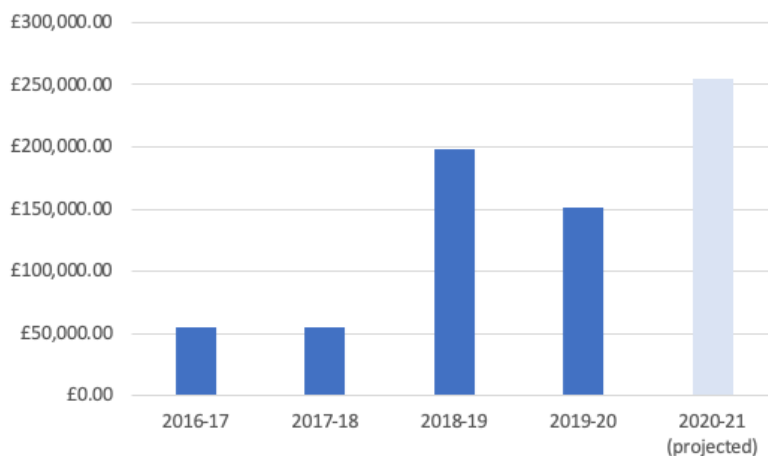
When reviewing the charity activities, the Trustees had to regard the Charity Commission guidance on public benefit. The Trustees ensured that the activities undertaken are in line with the charitable objects of CatalyticAction, and in doing so are satisfied that CatalyticAction's activities meet the requirements on demonstrating public benefit.



Financial Review

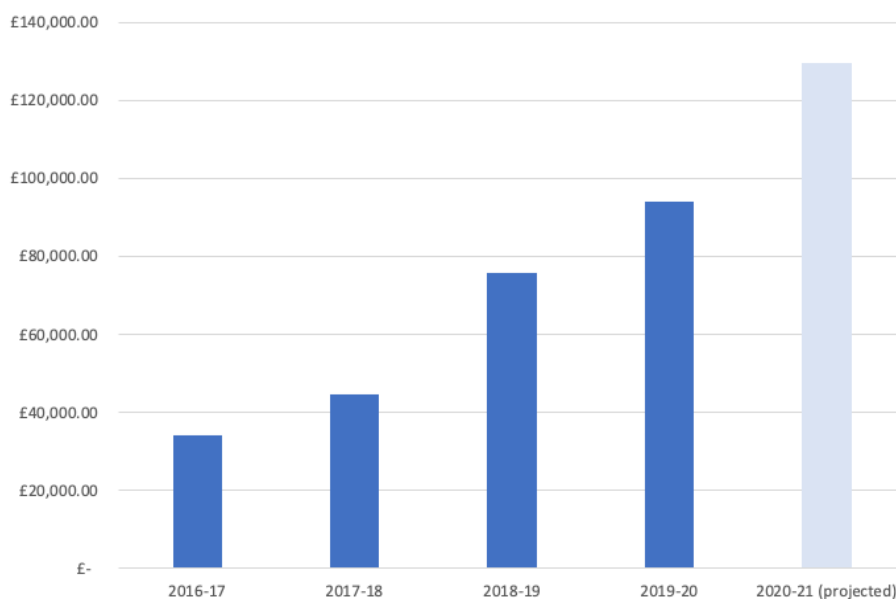
During this financial year, the charity raised a total income of £151,105. The charity expenditures for the year were £148,878.

Table 1 - Charity income



Of the total income, 57% was raised for 'fees for charitable services'. 2% was raised from other sources, including donations from individuals and private organisations. The below graph shows the income raised for 'fees for charitable services' throughout the years. This specific income is a good indicator of the charity growth as it is linked to the number and size of projects carried out.

Table 2 - 'Fees for charitable services' income





Following a growth of income since its foundation, the charity was expecting to increase its income and resulting operational budget also in 2019-20 following a similar growth rate (%) as achieved in the previous years (averaging at around 40% over 3 years). The charity budget was developed based on this projected growth. Nevertheless, this was only partially achieved as covid-19 had an impact on some of the charity's activities, and in particular limiting the number of built interventions that we were able to deliver. As a consequence, the charity was able to secure less income than planned (resulting in a growth rate of around 25%).

Despite the challenges, no major budget cuts have been made throughout the year. We have had no cause to furlough staff or make any redundancies during this period. A limited amount (around 10%) of unrestricted reserves had to be used to cover the budgeted expenses for this financial year.

Towards the end of the financial year (2019-20) field activities with project partners resumed (as covid-19 spread started to slow down), hence opening up opportunities for new projects. From a financial point of view, the explosion at the port of Beirut (on the 4th August 2020), brought significant international attention on the city and on the response to this disaster. This resulted in an increased effort from donor's organisations to fund reconstruction projects in Beirut.

As of the end of this financial year, the charity completed and secured the funds for 4 proposals linked to the reconstruction efforts in Beirut and began multiple conversations on further potential initiatives. For this reason, we anticipate a growth of the charity income in the upcoming year (2020-21) which is expected to be at around 40% compared to the income raised in the current financial year.

CatalyticAction benefits from the support of many volunteers in an operational capacity as well as many other vital roles. In accordance with the Charity Commission guidelines on financial reporting, the economic contribution of volunteers is not recognised in the financial statements.

CatalyticAction has carried out 5 projects during this financial year. The overall cost of these projects is only partially reflected in the financial statements as part of the implementation costs were incurred by our partners.

Principal funding sources

The main source of funding for the charity during this financial year have been fees for charitable services.

Brief statement of the charity's policy on reserves

The Trustees aim to hold unrestricted reserves sufficient to cover 6 months of operating expenses to enable the smooth running of the charity in the event of unforeseen costs and /

or downturn in expected income. The balance held as unrestricted reserves at the end of the financial year is £62,306 which represents approximately 5 months of operating costs, including staff salaries, based on the current operating budget. The reserves policy is reviewed every six months by the Board of Trustees.



Figure 4 - Inclusive public park in Hermel



Figure 5 - Participatory design workshop in Karantina



Challenges and Future Plans

The current year has seen a decrease of built projects due to the impact of covid-19. For roughly 6 months, the charity and its partners were not able to plan for new built projects as many restrictions were in place to limit the spread of covid-19. For example, construction sites were not allowed to operate in Lebanon, international travel was limited, and participatory activities with children and communities were not permitted.

Despite this challenge, the charity has seen an increase in research projects, through which new key partnerships were established. This has also been helpful to secure additional income for the charity to be able to operate at full capacity during the months where built projects were limited.

In the next financial year, the charity is planning to expand its work in Beirut, in particular in response to the 4th August port blast and the reconstruction process that started right after it. The charity has already started discussing with local partners for the rehabilitation of 5 public spaces in Beirut.

Alongside this effort, the charity aims at implementing additional educational spaces such as public parks, child friendly spaces, playgrounds, schools, and community centres to better the living conditions of disadvantaged communities. Due to the charity's experience in this context, CatalyticAction predicts that the majority of the projects will be implemented in Lebanon. Nevertheless, the charity staff and the Board of Trustees are working to expand CatalyticAction's activities to other countries in the Middle East.

The charity will continue to dedicate resources to increase the charity's impact by growing the number of partners and projects. The charity will also try to connect with a wider number of supporters through public events, social media and other networking opportunities. This process will hopefully allow the charity to reach a wider number of people and communities, empowering them through built interventions.

The charity is planning to expand its current Board of Trustees to at least a total of 5 members. The board is currently lacking strong financial planning skills, in particular regarding charity finance, which would be a requisite in the selection of future trustees. The charity is also looking for specific persons to join the charity as patrons; individuals who will be actively promoting the work of CatalyticAction without having to be involved in its operational management.

Outreach to students and professionals will remain an important activity of the charity. Participating in conferences, lessons, etc. has the potential to inspire students and professionals about the social potential of participatory architecture. CatalyticAction has been involved in academic research that will inform the practice of the charity.

The charity aims at participating at least one conference per year where we will have the opportunity to present the work of the charity to other charities, NGOs and academics. This event will be an opportunity to expand the charity's network and potentially create new partnerships.



Figure 6 - Inauguration day for inclusive park in Barja



Figure 7 - Painting activity with children for inclusive park in Arsal



Declaration

Andrea Rigon
Trustee – Chair
05-04-2021

Andrea Rigon

Andy Hilton
Trustee – Treasurer
05-04-2021

Andy Hilton

Emanuela Rizzo
Trustee
05-04-2021

Emanuela Rizzo

Sandra D'Urzo
Trustee
05-04-2021

Sandra D'Urzo



Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/11/2019		31/10/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations from individuals	510	842	-	1,352	299
Donations from organisations	587	1,540	-	2,127	15,937
Fees for charitable services	123,916	4,319	-	128,235	181,706
Bank interest	113	-	-	113	413
Funds for expenses	-	19,277	-	19,277	-
Sub total (Gross income for AR)	125,126	25,978	-	151,104	198,355
Total receipts	125,126	25,978	-	151,104	198,355
A3 Payments					
Bank fees	144	-	-	144	310
Computer equipments	3,198	-	-	3,198	82
Consultancy costs	19,222	12,019	-	31,241	4,184
Cost of goods sold (direct project expenses)	210	21,223	-	21,433	81,706
Insurance	379	-	-	379	856
IT software and consumables	1,361	35	-	1,396	548
Postage	20	-	-	20	2
Staff salaries	89,325	-	-	89,325	65,917
Staff training	309	-	-	309	-
Telephone	35	-	-	35	22
Travel expenses	349	1,063	-	1,412	1,614
Sub total	114,552	34,340	-	148,892	155,241
Total payments	114,552	34,340	-	148,892	155,241
Net of receipts/(payments)	10,574	- 8,362	-	2,212	43,114
A5 Transfers between funds					
A6 Cash funds last year end	47,763	49,260	-	97,023	-
Cash funds this year end	58,337	40,898	-	99,235	43,114

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Triodos	50,543	40,898	-
	Co-operative bank	4,484		
	PayPal GBP	640		
	PayPal EUR	30		
	Cash USD	2,618	-	-
	Cash EUR	22	-	-
	Total cash funds	58,337	40,898	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				
	Cash USD	2,618	-	-
	Cash EUR	22	-	-
B4 Assets retained for the charity's own use				
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer equipments	Unrestricted	-	1,660
	Construction tools	Unrestricted	-	1,720
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Andrea Rigan	05/04/2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Catalytic Action

**On accounts for the year
ended**

31 October 2020

**Charity no
(if any)**

1169604

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity for the year ended 31/10/2020.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27/02/2021

Name:

Olugbenga Coker

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

1 Holmdale Road Kent BR7 6BY