

Registered Company No. 08667954
Registered Charity No: 1169603

THE COACH HOUSE THEATRE (MALVERN) LIMITED

(a company limited by guarantee)

**Directors' Report and Financial Statements
For the year ended 31 August 2025**

Registered Office:

Grange Road
Malvern
Worcestershire
WR14 3HA

Bank:

NatWest Bank

Company Secretary:

Christopher John Bassett

THE COACH HOUSE THEATRE (MALVERN) LIMITED

31 AUGUST 2025

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THE COACH HOUSE THEATRE (MALVERN) LIMITED

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 AUGUST 2025

The trustees, who are also directors of the charitable company for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st August 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with Financial Reporting Standards. (FRS102)

The company was incorporated as a private company limited by guarantee under the Companies Act 2006 on 29 August 2013 and began trading on 1 September 2013. In May 2017, The Coach House Theatre (Malvern) Ltd was recognised as a charity for tax purposes, taking effect from 28th January 2015. It was entered on the Register of Charities on 11 October 2016.

OBJECTIVES AND ACTIVITIES

The company continues in its main role as provider of an excellent small performing arts facility for the local community. While the principal focus is on the presentation of theatrical productions by its resident company and other amateur and professional groups - music, dance, comedy, and film shows are also accommodated. In order to safeguard the financial stability of the company, the theatre is operated exclusively on a hire basis.

A major responsibility of the company is the maintenance and development of the theatre buildings, a significant part of which is Grade II listed. In this, the company is assisted by the Friends of the Coach House Theatre. Expenditure on the upkeep of the building is therefore continually required, which this year has included repairs and restoration of a Malvern stone wall and the refurbishment and expansion of the outside courtyard.

The company has no employees. The directors, members of the resident company, 'Friends' of the Coach House Theatre and other volunteers provide the essential personnel to operate and maintain the theatre.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Board meets at least four times a year.

Trustees

The trustees for the year and since the year end are:

Janet Greig	
Christopher John Bassett	Company Secretary
Andrew Douglas Howie	Treasurer
John Francis Denham	
Andrew Carl Whittle	
Kelly Ann Jones	
Jennifer Margaret Wicks	
Matthew James Brockington	

Trustees' Responsibilities

Company law requires the directors to prepare financial statements for each financial year, which must give a true and fair view of the state of the company's affairs and of the results of the company for those periods. In preparing the statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee Induction and Training

Each new trustee receives guidance on their role and responsibilities. The Board acknowledges the need to review and replace Trustees and is actively engaged in recruiting with an emphasis on attracting people with professional theatre skills and those with experience of managing charitable organisations.

The directors do not receive remuneration from the Company.

Public Benefit

The trustees confirm that they have complied with the duty in Section 17 (5) of the 2011 Charities Act to have due regard to guidance on public benefit, when reviewing the charity's objectives and planning future activities.

ACHIEVEMENTS, PERFORMANCE AND FINANCIAL REVIEW

Theatre activities are now mainly concentrated on hosting touring productions from small theatre companies and the hire of the facilities for local groups.

In its eleventh year of operation, the Company successfully provided a theatre facility, with income of £35,573 (2024- £21,083). Expenditure for the current year totalled £35,362 (2024 - £20,694) resulting in a surplus of £211 (2024 – surplus £389).

On 31st August 2025, there were net assets of £131,744 (2024 - £131,533) and cash at bank of £42,520 (2024- £38,862).

There have been a number of live performances during 2024/25. It is hoped that operations will continue to grow in the forthcoming financial year allowing the theatre to once again contribute culturally to the local area.

Steps taken to ensure **good financial governance** include:

- regular meetings of the Board to review the sustainability of income sources and business plans
- preparation and monitoring of budgeted expenditure
- being guided by the Charities Commission Internal Financial Controls Checklist (CC8)

Risk Management

Risks are assessed and risk management strategies are implemented by the trustees where necessary.

Reserves Policy

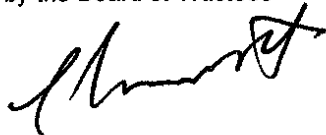
Reserves are held to mitigate against uncertainty, ensure there are sufficient reserves to cover any financial shortfalls, to react to unexpected situations and to protect our activities if expected income, is not received. The trustees regularly consider their Reserves Policy.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's examiner is unaware: and
- the trustees have taken all steps to make themselves aware of any relevant information and to establish that the examiner is aware of that information.

Approved by the Board of Trustees



Christopher John Bassett
Company Secretary

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
THE COACH HOUSE THEATRE (MALVERN) LTD**

On the Financial Statements for the year ended 31 August 2025 set out on pages 4-7

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 and an independent examination is appropriate, though not required).

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- follow the procedures laid down in the general directions given by the Charity Commissioners (under Section 145(5)(b)) of the 2011 Act and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with S 386 & 387 of the Companies Act
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities, have not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Name

C G Fletcher ACMA; CGMA; MAAT; BA Econ. (Hons.)

Date

28th April 2026

The Coach House Theatre (Malvern) Ltd.
Statement of Financial Activities for the year ended 31st August 2025

	Unrestricted Funds £	Designated funds £	Restricted funds £	2024/25 Total Funds £	2023/24 Total Funds £
	Note 7	Note 7	Note 3		
Income from:					
Donations and Subscriptions	479	0	6,000	6,479	0
Grants	9,298			9,298	7,000
Charitable activities	16,835			16,835	12,528
Fundraising activities	2,961			2,961	1,555
Sale of Equipment	0			0	0
	<u>29,573</u>	<u>0</u>	<u>6,000</u>	<u>35,573</u>	<u>21,083</u>
Expenditure on:					
Raising funds	713			713	553
Charitable activities	17,988	2,813	13,848	34,649	20,141
	<u>18,701</u>	<u>2,813</u>	<u>13,848</u>	<u>35,362</u>	<u>20,694</u>
NET INCOME	10,872	-2,813	-7,848	211	389
TOTAL FUNDS brought forward	29,110	16,962	85,461	131,533	131,144
Transferred Funds		0		0	
TOTAL FUNDS carried forward	<u>39,982</u>	<u>14,149</u>	<u>77,613</u>	<u>131,744</u>	<u>131,533</u>

Notes:

1. All income and expenditure has arisen from continuing activities
2. Designated funds released for repair and maintenance to the building

The Coach House Theatre (Malvern) Ltd.

Balance Sheet as at 31st August 2025

	Note	2024/25 £	2023/24 £
FIXED ASSETS			
Tangible fixed assets	2	<u>88,479</u>	<u>92,719</u>
CURRENT ASSETS			
Debtors and deposits	4	1,734	829
Cash at Bank		42,520	38,862
Total current assets		<u>44,254</u>	<u>39,691</u>
CURRENT LIABILITIES			
Creditors: amounts falling due within one year			
Accruals	5	989	877
		<u>989</u>	<u>877</u>
Net Current Assets		<u>43,265</u>	<u>38,814</u>
Total assets less current liabilities		131,744	131,533
Creditors: amounts falling due after more than one year		0	0
TOTAL NET ASSETS		<u><u>131,744</u></u>	<u><u>131,533</u></u>
THE FUNDS OF THE CHARITY			
Unrestricted Fund	7	39,982	29,110
Designated Fund	7	14,149	16,962
Restricted Fund	3	77,613	85,461
		<u><u>131,744</u></u>	<u><u>131,533</u></u>

For the year ending 31st August 2025, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Directors on dd/mm/yyyy

Signed on behalf of the Board by



Company Secretary

THE COACH HOUSE THEATRE (MALVERN) LTD
Notes to the Accounts for the year ended 31 August 2025

1. Accounting Policies

Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS102), the Financial Reporting Standard 102 and the Companies Act 2006. They have been prepared under the historical cost convention

Company limited by guarantee

The company is limited by guarantee and has no share capital. Every member of the company undertakes to contribute to the assets of the company in the event of a winding up; such an amount as may be required not exceeding £1.

Restricted capital reserves

Legacy and other donations were given to the company subject to the restriction that they are used for capital purposes only. They have been included as capital restricted reserves.

Tangible assets depreciation policy

All assets costing more than £500 are capitalised. Fixtures, fittings and equipment are depreciated over 10 years at 10% on a straight-line basis.

2. Tangible Fixed Assets

	Coach House £	Buildings Extension £	Furniture & Fittings £	Lighting + Sound £	Total £
Cost at 1st Sept. 2024	40,000	42,093	7,054	35,354	124,501
Additions	0	0	0	0	0
Cost at 31st Aug. 2025	40,000	42,093	7,054	35,354	124,501
Depreciation at 1st Sept. 2024	0	0	6,037	25,745	31,782
Charge for the year			705	3,535	4,240
Depreciation at 31st Aug. 2025	0	0	6,742	29,280	36,022
Net book value as at 31st Aug. 2024	40,000	42,093	1,017	9,609	92,719
Net book value as at 31st Aug. 2025	40,000	42,093	312	6,074	88,479

The costs of the freehold and the building extension were financed from a legacy and donations received.

3. Restricted capital reserves

	24/25 £	23/24 £
Restricted capital reserves		
Legacy to fund purchase of freehold	40,000	40,000
Legacy and donations to fund buildings development	24,967	32,815
Donations from members for building improvements	12,646	12,646
	<u>77,613</u>	<u>85,461</u>

These were used for the specific purpose of buying freehold and extending buildings, as laid down by the donors.

4. Debtors	2024/25	2023/24
Grant income	50	0
Hire Charge	480	124
Refreshments	570	100
Prepaid Insurance	634	606
	<u>1,734</u>	<u>829</u>
5. Creditors		
Repairs, renewals, consumables & cleaning	0	294
Telephone / IT	200	190
Postage & Stationery & Admin		28
Heat, Light & Water	572	364
Refreshments	159	0
Business Development	57	0
	<u>989</u>	<u>877</u>
6. Net income is arrived at after charging:		
Depreciation	4,240	4,240

The Coach House Theatre (Malvern) Ltd.

7. Notes to the Financial Statements for the year ended 31st August 2025

	2024/25			2023/24		
	Designated	Restricted	Unrestricted	Designated	Restricted	Unrestricted
	Fund	funds	Fund	Fund	funds	Fund
	£	£	£	£	£	£
Income from:						
Theatre Hire / Theatre Productions			16,835			12,528
Grants			9,298			7,000
Donations received		6,000	479			0
Friends' Subscriptions			0			0
Sale of Equipment			0			0
Sale of refreshments			2,961			1,555
Covid Support			0			0
Total Income		6,000	29,573	0	0	21,083
Expenditure on:						
Maintenance of buildings and grounds	2,813	13,848	1,483	0		2,510
Repairs, renewals, consumables & cleaning			1,361			2,359
Consumable Equipment			0			0
Telephone / IT			10			39
Postage & Stationery & Admin			988			528
IT Accessories			0			0
Heat, Light & Water			5,417			4,727
Refreshments			713			553
Insurance			816			697
Publicity			0			0
Business Development / Theatre Productions			3,374			4,757
Bank Charges			119			84
Theatre Licence			180			201
Depreciation			4,240			4,240
Total Expenditure	2,813	13,848	18,701	0	0	20,694
Net Income	-2,813	-7,848	10,872	0		389
Total Fund brought forward	16,962	85,461	29,110	16,962	85,461	28,721
Fund Transfer						
Total Fund carried forward	14,149	77,613	39,982	16,962	85,461	29,110