

**2024/25 Trustees Annual Report
And Receipts and Payments Accounts
For
Runcorn and District Foodbank**

Charity Number 1169600

For the period

1st April 2024 to 31st March 2025

Runcorn and District Foodbank

Charity Number: 1169600

Period: 1st April 2024 to 31st March 2025

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Trustees Annual Report

For the period 1st April 2024 to 31st March 2025

1. Reference and Administration

Charity Name: Runcorn and District Foodbank

Registered Charity No: 1169600

Address: 53a Russell Road
Runcorn
WA7 4BH

Trustees

Name	Position	Notes
Revd John Beaney		
Mr Matthew Hancock		
Mr Michael Hennessey		
Mrs Anne McPoland	Chair	
Mrs Carol Verrey	Treasurer	
Revd Gill Younger		

2. Structure, Governance and Management

Governing Document

Runcorn and District Foodbank achieved registered charitable status in October 2016 and is registered as a Charitable Incorporated Organisation, (CIO), whose only voting members are its Trustees, with the Charity Commission. It is governed by a constitution dated 20th August 2016 in accordance with the 'foundation model' published by the Charity Commission.

Previously it was known as Runcorn Foodbank, which was founded in August 2013 and was included in the accounts for Hope Corner which is registered as a charity with the Charity Commission, charity number 1138720.

Appointment of trustees

The charity is managed by a board of Trustees selected because they strongly endorse the charitable objectives of the organisation and support its Christian ethos. There are three types of trustees: charity trustees, ex officio trustees and nominated trustees.

Charity Trustees

When selecting charity trustees, the charity aims to ensure there is a range of relevant skills, knowledge and experience. Every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Ex officio Trustees

The Foodbank Manager and the Treasurer will automatically be an ex-officio trustees for as long as he or she holds that office in a voluntary capacity. As the Foodbank Manager is a paid employee only the Treasurer is currently Ex officio.

Nominated Trustees

Love Runcorn, formerly Churches Together in Runcorn, Leader's Group may appoint up to 4 charity trustees; the appointments will be made at one of their ordinary meetings and will be for a term of three years.

Trustee induction and training

Trustees are appointed after meeting with existing trustees and if they are not already familiar with the workings of the Foodbank, formal visits to a distribution centre and the warehouse will be arranged to ensure they understand its vision and values.

New trustees undergo an orientation day to brief them on: their legal obligations under charity law, the Charity Commission guidance on public benefit, and inform them of the content of the Constitution, the committee and decision-making processes, and recent financial performance of the charity. They all have a copy of the constitution and latest trustees' report and accounts. During the induction day they meet key volunteers and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The board consists of not less than 3 nor more than 7 appointed charity trustees, not more than 2 ex officio trustees; and not more than 4 nominated trustees.

There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

The trustees meet once every 2 months to review performance and monitor the achievement of objectives. Trustees approve a budget for the current and next financial years and the Treasurer presents a financial monitoring statement to each meeting so that Trustees can review income and expenditure against forecasts.

A Foodbank Manager has been appointed by the Trustees to manage the day-to-day operations of the charity. The Foodbank Manager has delegated authority, within terms of delegation approved by the trustees for operational matters. In addition there is a Management Committee, comprising of the Foodbank Manager, a Trustee, Distribution Centre Representative, Volunteer Co-ordinator, Transport Co-ordinator and Warehouse Representative who meet monthly to discuss operational issues for the charity.

Related Organisations

Runcorn and District Foodbank is affiliated to Trussell, the operating name for the charity Trussell Trust (charity 1110522) which is based in Salisbury. Trussell helps churches and Christian based community groups to open new Foodbanks nationwide.

Management of risk

The Trustees have adopted a range of policy documents to manage and minimise risk. These include policies covering issues such as Health and Safety, Data Protection, Safeguarding and Lone Working.

3. Objectives and Activities

Objects of the charity

The objects of the CIO are the prevention or relief of poverty in that part of the Borough of Halton in the County of Cheshire, which is south of the River Mersey, and the surrounding area of North Cheshire, including Frodsham and Helsby, in particular, but not exclusively, by:

- (a) providing emergency food boxes containing a supply of balanced and nutritional foodstuffs to individuals in need and/or for distribution by charities or other organisations working to prevent or relieve poverty;
- (b) the provision of or signposting to relevant information and other advisory services;
- (c) supporting projects and initiatives that prevent or relieve poverty.

The Runcorn & District foodbank was formed through Churches Together in Runcorn (now Love Runcorn). Its service is motivated and shaped by Christian values and principles and deeply rooted in the Christian faith. The aim is to serve the needs of all in poverty in the community, working with people of all faith groups and beliefs or none, who share our concern for the needs of the community.

Aims and Objectives

In Runcorn, Frodsham, Helsby and the surrounding area, there are families struggling to put food on the table. For people on low incomes a sudden crisis – redundancy, benefit delay or an unexpected bill - can mean going hungry.

In 2019 Halton, which covers Runcorn and Widnes is 13th on the most deprived local authority districts according to the IMD2019 - local authorities are ranked on the proportion of neighbourhoods in the most deprived 10 per cent nationally in the Government Indices of Multiple Deprivation.

Runcorn and District Foodbank aims to relieve the poverty, through the provision of food and toiletries to those in crisis, in partnership with local frontline care agencies who refer clients in crisis to us. By signposting people when they visit a distribution centre to care agencies, advice services and other support agencies, we aim to help seek resolutions to their immediate crisis which is causing their need to use the foodbank. Anyone in 'food crisis' can be referred to the foodbank, regardless of their race or beliefs.

How the Foodbank works

Non-perishable food is donated by the community and local supermarkets to the foodbank. It is collected by volunteers and taken to the warehouse. The food is checked to ensure that it is in date and not damaged. It is then weighed, sorted and stored by type and date.

People in food crisis are issued with a Runcorn and District Foodbank evoucher number or a physical voucher by one of our Voucher Referral Agencies after discussing their issues and what action can be taken to alleviate their situation.

The person then brings their evoucher code or voucher to the one of the seven distribution centres in Runcorn and Frodsham within 3 working days (approx.). In the case of Runcorn and District Foodbank the clients are allowed 6 vouchers in each rolling 6 months. This, however, can be extended with permission from the Foodbank Manager.

At the distribution centre volunteers discuss food allergies, food preferences, cooking facilities or lack of these with the person prior to packing up bags of food for them. The Foodbank uses set lists of suggested food and

appropriate quantities provided by Trussell who have use of nutritionists to advise on what would provide a nutritionally balanced diet of food for 3 days.

Volunteers have a sympathetic, non-judgemental, listening approach. They spend time with the person signposting to other appropriate agencies, pantries, community supermarkets, other charities and will offer prayer for people where appropriate.

Public Benefit

The Trustees confirm that they have referred to the Charities Commission's general guidance on public benefit when reviewing the charity's aims and objectives, and in planning future activities.

Contribution made by volunteers

The Charity has an excellent team of volunteers who contribute to the working pattern of the organisation. Volunteer roles vary from warehouse team leader, warehouse duties, collecting food from supermarkets and other stores, health and safety checks at distribution centres, safeguarding officers, meeting clients at the distribution centres and providing them with emergency food, signposting clients to other agencies who may be able to help with the crisis they are experiencing, administration, social media, newsletters, volunteer co-ordination and helping at supermarket collection days and other local events.

We are extremely fortunate to have these people supporting the work of the foodbank which is mainly volunteer led; without their dedication, support and help the charity would not be sustainable.

Objectives for 2025/26

CHANGING COMMUNITIES	
Voucher holders/ agencies	<ul style="list-style-type: none"> Continue to manage agencies: <ul style="list-style-type: none"> review the demographics covered, expand if necessary. purge and retrain agencies when needed. Maintain relationship with CAB.
Signposting	<ul style="list-style-type: none"> Support DCs to develop signposting capability. Review use of external signposting site. Continue to disseminate local initiatives/support agencies to clients.
Volunteers	<ul style="list-style-type: none"> Continue to strengthen teams and identify potential leaders. <ul style="list-style-type: none"> Develop understanding of skill set of volunteer group. Identify/develop potential team leader and deputies. Two volunteer sessions: Wellbeing, social.
CHANGING MINDS	
Communications – agencies, volunteers, users, partners	<ul style="list-style-type: none"> Build on existing relationships to deliver food support for our community: <ul style="list-style-type: none"> ➤ Agencies: referral and signposting ➤ Halton Borough council ➤ Churches ➤ Other local Foodbanks Continue to use social media to inform the community of R&DF presence. Complete Trussell rebrand.
CHANGING POLICY	
Governance/Structure	<ul style="list-style-type: none"> Monitor trend of donations: food v. money (and sources). Review DC geography to identify gaps. Review warehouse/extra stock/purchasing options. Develop and implement improvement plan if required.

4. Achievements and Performance in 2024/25

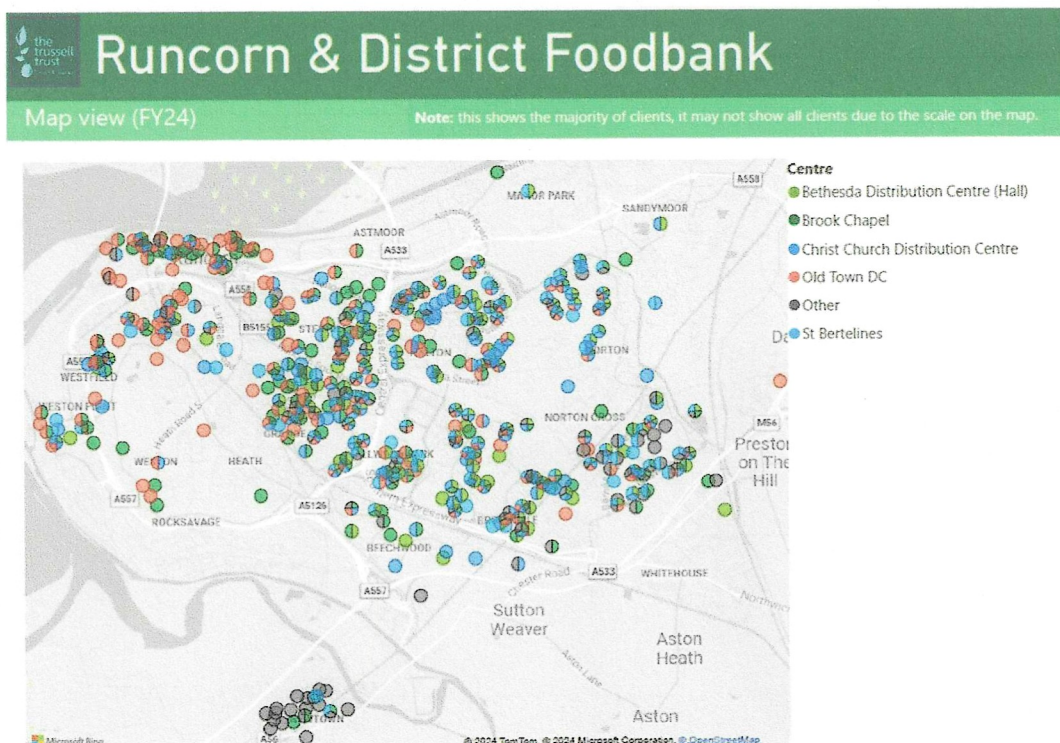
a. Voucher Referral Agencies/Distribution Centres

- A review of all demographics proved that we are situated in the correct places for ease of access including disabled access. The one place in Runcorn that would be ideal for an additional Distribution Centre is Weston Point / Weston Village as this is a poor area with lack of support for the community.

The review process took in the following key areas.

- Footfall / Clients location
- Disability access
- Bus routes
- Facilities
- Location

All DC demographics were plotted on a map for ease of review.



- Inactive agencies removed and new agencies established plus all agencies offered retraining.

We contacted all agencies that had not issued vouchers in the last 12 months. Those agencies that hadn't issued a voucher but wished to remain as agents were retrained and refreshed on the system. Those that didn't or we had no reply from were removed from the system.

The foodbank has increased the referral agencies from 76 to 82.

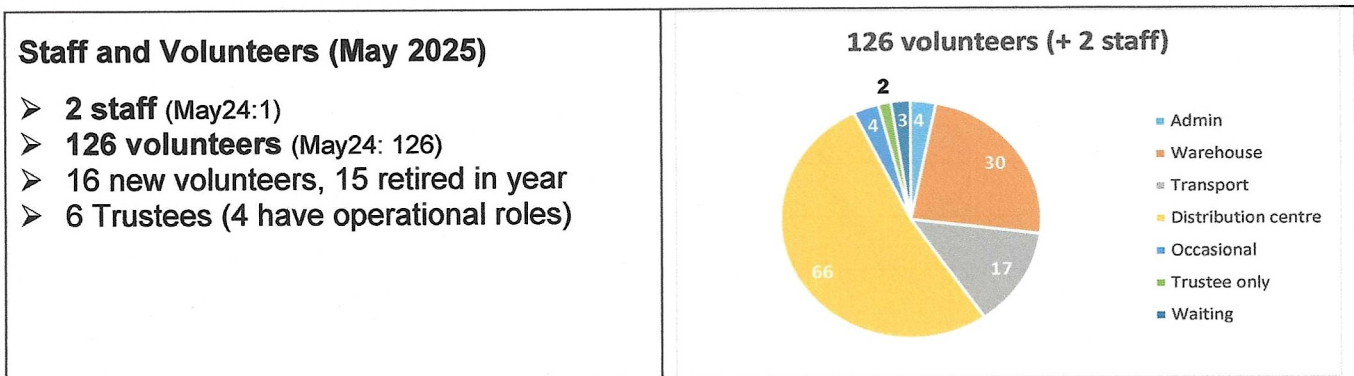
b. Signposting:

- Referral Agencies – We encouraged them all to become signposting agents and utilise their network to encourage others to become signposting agents.
- A new source for signposting has been developed / utilised from other agencies to produce a more informative and private link for our clients. This is being used but review and development will continue in the 2025/2026 objectives.

- Support to the Distribution Centres has been a continuation of the hard copy of our signposting booklet with the use of QR codes for privacy with the client.
- Signposting leaflet for clients' food parcels (under review).

c. **Volunteers:**

- The foodbank continues to have a focussed approach to recruiting rather than the generic approach for key roles. This means focussing on specific roles and where and when volunteers are required.
 - For example: A team leaders' role would require experience in that sector therefore we would focus on internal recruiting from our existing workforce.
 - A driver would not need prior foodbank knowledge so we would recruit both internally and externally but also with specifics ie: driver required for 2 hours every Tuesday rather than just looking for a driver, many of which may only be available on a weekend etc. If we are recruiting generally then we would advertise as above but without specifics.
 - This allowed us to fill any gaps and also allowed us to have volunteers in depth so that we always have a reserve that can step into a specific role. This has proven very positive. We now have an assistant manager, a warehouse manager (update: now vacant due to family reasons) and strength in depth at DCs
- The DCs are very proactive and have also developed their specific area of operations by getting more volunteers trained and registered on the DCS.
- We have had a Mental Health Awareness Day, 2 social evenings and a Christmas Dinner for all volunteers during the last 12 months that proved very successful.
 - The social evenings are very popular and will continue in the following year.
 - Awareness days are carried out in the day time during winter months.
- As an added Trustee/Management practice; we have concentrated in 2025 to really focus on volunteers with the foodbank manager sending birthday cards to every volunteer on their birthdays as well as continuing the practice of sending thank you cards on a bi-annual basis to show our appreciation to them all.
- We have a magnificent volunteer group which currently numbers 126



d. **Communications:**

- We have a superb network and relationship with many industrial partners within the community. This year has seen an increase in industry partners, many of which have sponsored events, collection points and are cash donors to the foodbank. We use all means of communication to recruit and inform.
- We also use a set communication network as follows:
 - Industry – Visits, face to face, Email, word of mouth
 - Referral agencies – Email, Telephone, web
 - Volunteers – Email, newsletter, Chain of command, web

- Users – Social Media, newsletter, web
- Partners – Email, Telephone, web
- Social Media, in particular Facebook, is particularly effective for all general points and especially recruiting and focussing on donation needs. Linkedin is not as successful but does touch industry better than Facebook.
- This year we have been successful in partnering with an extremely successful local firm, KDE, that have agreed to support us in all facility management repairs at nil cost. This came from an invite to visit the foodbank via email and word of mouth.

KDE MD, Keith Darlington, and visiting team



e. Governance:

- Trends in donations and money and the fluctuating difference in both disciplines are captured on a monthly basis by Carol Verey – money (Trustee) and Elizabeth Stokes – data and food.
 - Carol produces a monthly finance report that is scrutinised and set as an agenda point at both Trustee and Management meetings. It is an excellent tool to inform the foodbank trustees and management on current trends. This allows the management to focus on any areas that have a shortfall.
 - Elizabeth produces a monthly data report that reports on how much produce has been donated during that specific period. It highlights trends including differences in donations compared to the previous months in the financial year. It also summarises the months activities including total weights of stock donated, purchased and issued. This is also scrutinised and set as an agenda point at both Trustee meetings. It is also available for Management meetings.
- The Management Committee and Trustees discussed alternative methods of operation as part of the foodbanks contingency planning for lower donations; some of which we have already implemented. We have a new approach to purchasing food and we have a nominated volunteer who is in charge of purchasing stock. The transportation of stock still remains an internal solution but there is provision and funding to use third party transport if required.
- The storage of food is now solved but we look at this as a temporary solution with more planning to be done and looking at sourcing alternative venues. At the moment we have our Warehouse in Russell Road and a storage facility at Millbanks (a local business), gratis as the Managing Director is a foodbank volunteer.
- In the event of a crisis we are confident that the foodbank could remain operational.

f. Churches involved

Runcorn, Frodsham and the surrounding area churches continue to support the foodbank with donations of food. Many of our volunteers are recruited via these churches and form an important part of our volunteer base.

Four of our seven distribution centres are currently based in church premises and the churches concerned do not charge rent for these rooms.

g. To ensure enough food to fulfil vouchers and during the year.

Electronic vouchers now 100% of referrals

The total number of food packs issued via our Centres and Christmas hampers has decreased by 18% this year. During the financial year 2023/2024 we witnessed a 4% increase.

Strict enforcement of the 6 voucher limit has been imposed primarily to ensure that the client has all round support and can be signposted to the correct support services that they require. Authorisation of more than 6 can be given by the Foodbank Trustees and Foodbank Manager following advice from support workers / services of the client in question.

This year the DCs have continued to issue supermarket vouchers to families who attend their premises both in Runcorn and Frodsham.

The following statistics show the number of vouchers fulfilled and the number of adults and children fed by the foodbank. It also includes the type of crisis for which vouchers were issued, the spread of the clients around the area who are using foodbank, the numbers of clients using each distribution centre and the voucher referral agencies being used.

h. Annual Data – 2024-2025

People fed (3day packs)

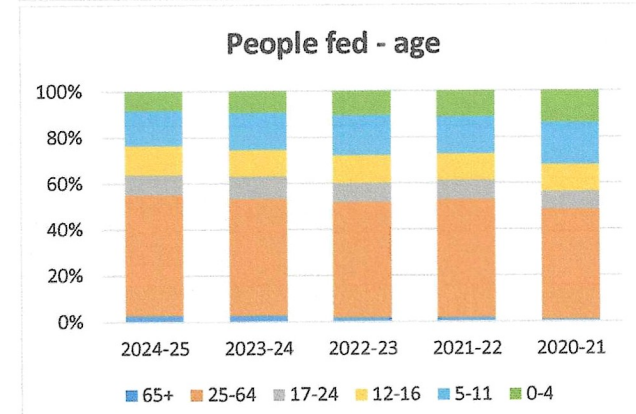
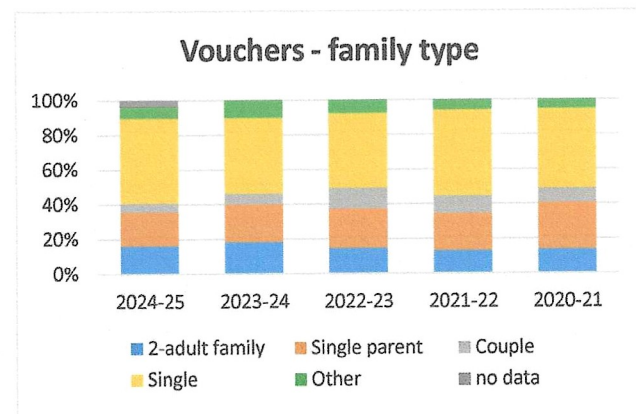
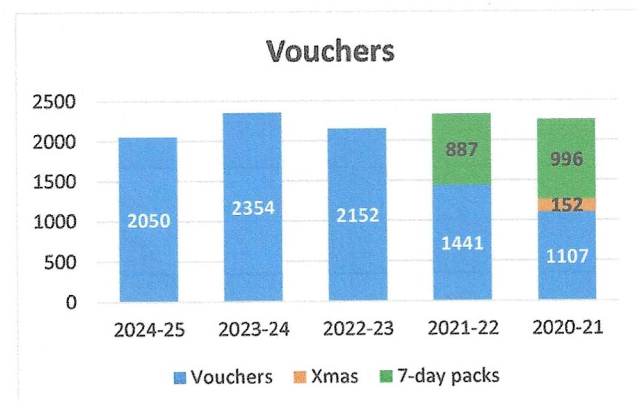
Year	24-25	23-24	22-23	21-22	20-21
3d pack	4514	5513	5294	5881	5232
adults	2883	3461	3092	1984	1514
children	1631	2052	2042	1253	967
Xmas	0	80	160	606	534
7d pack	0	0	0	+2038	+2217

- 3-day packs issued (incl. Xmas) down 18%
- Children 12-16 yrs up to 13% (23-24:11%)
- 64% adults in total people fed (23-24:63%)
[Trussell England average: 64% adults, 36% children]

Vouchers/Food distributed (3day packs)

Year	24-25	23-24	22-23	21-22	20-21
Vouchers	2050	2354	2152	2328	2255
voucher	2050	2354	2152	1441	1107
Xmas	0	0	0	0	152
7d pack	0	0	0	887	996
Food (te)	35.74	39.82	39.67	36.24	34.06

- Vouchers issued down 13%
- Total food distributed (incl. Xmas) down 10%
- Families w. children down to 36% (22-23: 40%)
[Trussell England average 37%]



Households

Year	24-25	23-24	22-23	21-22	20-21
Households	996	1197	1126	797	1261
New households	543	706	721	518	510
% new	55%	59%	64%	65%	40%
Av visit freq.	2.06	1.97	1.91	1.81	1.71
Max no. visits	12	11	12	15	12

- Households down 17%
- Average visit frequency 2.07

Stock information (tonne)

Year	24-25	23-24	22-23	21-22	20-21
Stock in	39.87	45.29	39.26	38.72	39.59
Donations	34.60	35.10	37.17	34.38	38.67
Purchases	5.25	10.19	2.00	4.35	0.92
Stock out	35.74	39.82	39.67	36.24	34.06
YE Stock	16.14	13.90	9.93	13.06	12.16

- Donations (down 1%)
- Purchases 13% of stock received

[Trussell England average 26%]

Top 10 R&DF agencies 2024-25 (69% of fulfilled vouchers). 48% vouchers issued by partner agencies

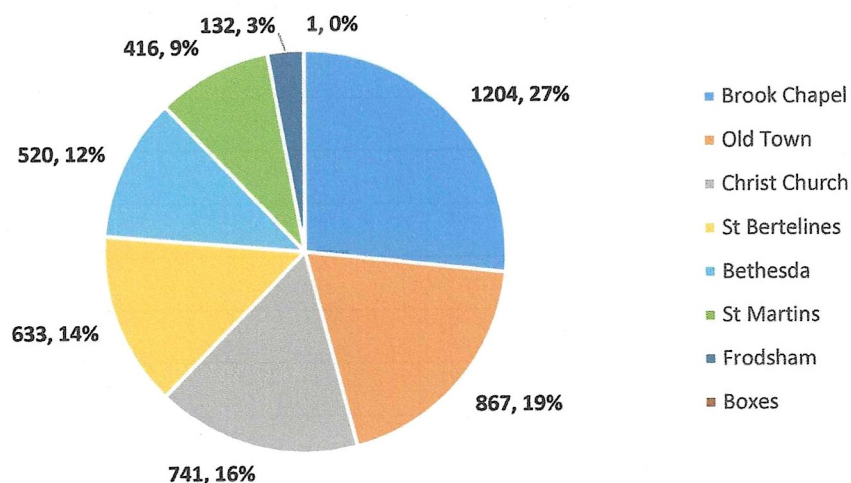
Job Centre Plus withdrew as an agency. CAB(Halton) issued 39% of vouchers (23-24: 34%)

Rating	Agency	%	vouchers	Summary referral type	
(23-24)	Total	100%	2050	(23-24)	
1 (1)	*Citizens Advice Halton	39%	798	39% (35%)	Advice, eg CAB
2 (6)	Wellbeing Enterprises CIC	5%	102	27% (25%)	Medical/social
3 (4)	Halton People into Jobs	5%	97	6% (18%)	Employment
4 (3)	Castlefields Health Centre	4%	89	11% (7%)	Housing
5 (7)	Changing Lives (YMCA Halton)	3%	70	6% (6%)	Child/youth
6 (5)	CGL (Change, Grow, Live)	3%	67	7% (6%)	Others
7 (16)	Child in Need	3%	53	4% (3%)	Emergency
8 (17)	*Trinity Safe Space	2%	48		
9 (26)	*Foundry Community Church	2%	48		
10 (14)	Housing First	2%	46		
	(* not R&DF partner agencies)				

Distribution Centres + Xmas hampers 2024-25

4514 people total fed with 4514 3-day packs (2023-24: 5513 people total)

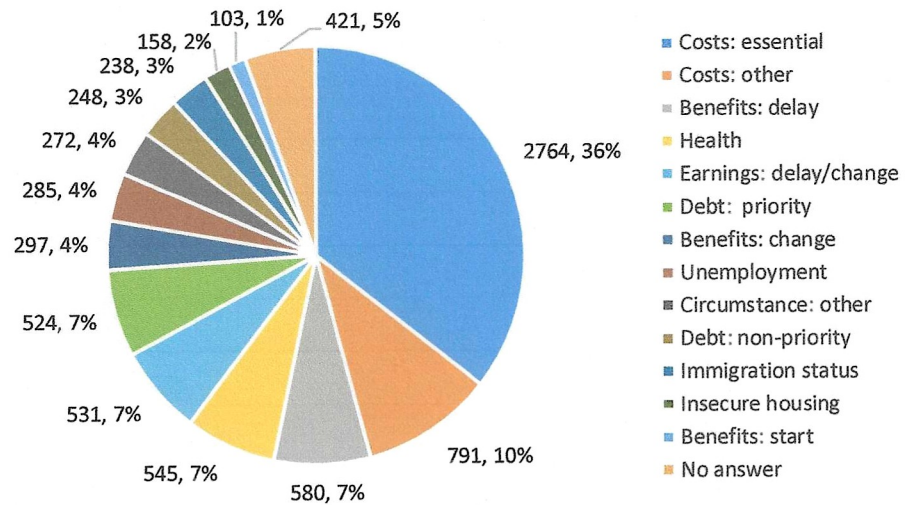
18% down on 2023-24
Old Town moved ahead of Christ Church, St Bertelina's now ahead of Bethesda.



Main crisis type 2024-25

Vouchers redeemed at
distribution centres
2050 vouchers
4514 people
4514 3-day packs
(2023-24:
2354 vouchers
5433 people)

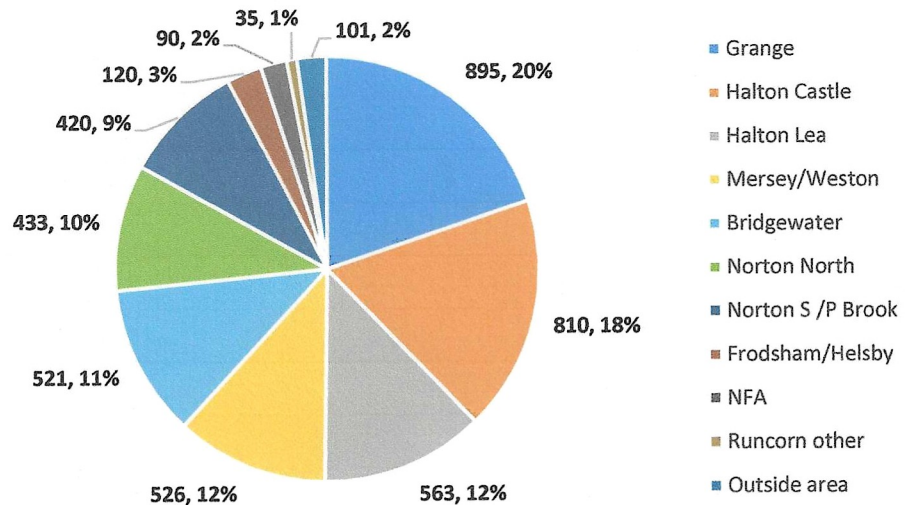
*Cost of living remains main
crisis type*



Home location 2024-25

Vouchers redeemed at
distribution centres
2050 vouchers
4514 people
4514 3-day packs
(2023-24:
2354 vouchers
5433 people)

*Significant reductions of
people from Halton Castle,
Norton North and
Bridgewater*



5. Financial Review

Effect on finances, fundraising and reserves

The foodbank can use the reserves and the current year donations to keep the warehouse stocked for the foreseeable future and therefore, the charity remains a going concern and is financially robust.

Main Funding sources

- Donations are down by nearly £4,000 this financial year but this is still very encouraging in the light of the current financial situation. The link via the website to CAF Donate continues to be used significantly and most of the donors also gift aided their monies.
- Most of our donations are received from individuals ranging from less than £1 to £500 and thank you letters are sent to everyone who provides and email or postal address either at the time of the donation or at the end of the financial year, if they donate on a monthly basis.

- Churches in our area have donated over £3.5k in this financial year, Halton Housing £2,150, Mason Bibby Trust £2,500 and other institutions and organisations have donated £250 to £500. Plus Bell, Lamb and Joynson and Electrical Trading who donate every month.
- During this financial year INEOS has hosted a Christmas Dinner for the foodbank volunteers at their site in Runcorn and have provided food donations.
- Trussell have given our foodbank £3,466 in Asda and Tesco's top up donations.
- Our claim for gift aid is higher this year at £8,500, this will be shown in next year's accounts.
- Our fundraising activities and collections amount to £431 but this has been collected at events and presentations rather than using a full fundraising campaign due to our high reserves.
- The Foodbank received a grant of £20,000 from Halton Borough Council to provide support via the Household Support Scheme to children and households who are experiencing, or at risk of experiencing, poverty, where they are impacted by the ongoing public health emergency and where alternative sources of assistance may be unavailable. The trustees used part of the monies to buy food to fill shortages at the warehouse and provide supermarket vouchers for families from the distribution centres.

How expenditure has supported the key objectives of the charity

The IT network has been particularly important now that Voucher Referral Agencies are issuing 100% of referrals as evouchers and the distribution centres need Wifi access to enable them to check and register the food against the vouchers.

Our basic food stocks during the year have not always been sufficient to cover the incoming vouchers and this year the foodbank has had to obtain more items that were low in stock. The problem with this is logistical but our volunteers have been really helpful. One of our volunteers travels to the local wholesalers and collects bulk items of food and toiletries. This seems to be a continuing trend whereby we are receiving increasing financial support and reduced food item support. However, as our reserves are healthy this will not pose a problem for the foreseeable future.

During the year we have purchased quite a number of crates for the warehouse to help with storage and to ensure compliance with Health and Safety measures.

The trustees took a decision to employ an Assistant Foodbank Manager to help with the day to day running of the Foodbank and support our current Foodbank Manager. This has proved to be very helpful whilst the Foodbank Manager has been unavailable and has provided continuity for the volunteers and clients.

The trustees agreed that the local church distribution centre owners, who provide the premises rent free, should be given £500 each to help with their increased energy costs.

During the year we have started to change the branding for the Foodbank to the new logos used by Trussell and this has been an added expense for us.

Reserves Policy

Reserves are maintained for a variety of reasons as identified below:

a. Uncertainty over future income

As most of our income is reliant on donations from individual people, churches and businesses. The trustees consider that holding reserves equivalent to six months of the usual unrestricted income of the charity to cover the risk of not receiving sufficient funds. This would equate to £20,000.

b. Contingency Fund for food

During the last few years it has been evident that the amount of food donations has reduced and the amount of financial donations has increased. This has meant a shortfall in the amount of stock being held in the warehouse on a monthly basis. To help cover the shortfall, food has been purchased from the local supermarkets or wholesalers using grants we have received. During the next financial year these grants will stop altogether so that funds from the unrestricted reserves will need to be spent to plug the gap.

The trustees feel that they should hold a contingency fund to cover this potential expenditure from the unrestricted reserves. This would equate to £20,000.

c. Contingency Fund for unplanned expenditure

The Foodbank Manager is suffering from health issues and monies will need to be set aside to be held for contingency if the Foodbank Manager is not available for a period of time. This could equate to £20,000.

The trustees feel that they should hold a contingency fund to cover any unplanned expenditure. This would equate to £15,000.

6. Declaration

The Trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signed: 

Name: Mrs Anne McPoland

Position: Trustee

Date: 11th November 2025

Independent Examiner's Report

To the members/trustees of Runcorn and District Foodbank

Charity Number: 1169600

I report on the accounts for the period 1st April 2024 to 31st March 2025, which is set out on pages 16 to 19.

Respective responsibilities of the Trustees and Independent Examiner

The trustees of the charity are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements
 - To keep accounting records in accordance with section 130 of the Charities Act; or
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Alyson Jablonski

Address: Neville Road, Wallasey, Merseyside, CH44 2AR

Date: 6/11/2025 

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2024 to 31st March 2025

Receipts and Payments

a) Receipts

	Note	Unrestricted funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Donations & Legacies	3a	73,869	-	73,869	77,662
Income from charitable activities	3b	-	20,000	20,000	35,000
Fundraising		431	-	431	528
Interest on bank account		4,560	-	4,560	2,043
Sub Total		78,860	20,000	98,860	115,233
Asset and Investment Sales		-	-	-	-
Total Receipts		78,860	20,000	98,860	115,233

b) Payments

	Note	Unrestricted funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Expenditure on raising funds	3c	-	-	-	-
Expenditure on charitable activities	3d	34,033	23,113	57,146	66,647
Sub Total		34,033	23,113	57,146	66,647
Asset and Investment Purchases		100,000	-	100,000	-
Total Payments		134,033	23,113	157,146	66,647
Excess Receipts over payments		(55,173)	(3,113)	(58,286)	48,586
Cash at bank 1st April		157,719	3,235	160,954	112,368
Cash at bank 31st March		102,546	122	102,668	160,954

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2024 to 31st March 2025 (cont)

Statement of Assets and Liabilities

c) Cash Funds

	Unrestricted £	Restricted £
CAF Current Account	29,933	122
CAF Gold Account	72,519	-
Petty Cash	94	-
Total Cash Funds	102,546	122

d) Other Monetary Assets due

	Unrestricted £	Restricted £
Gift Aid Recoverable	8,500	-
Total Monetary Assets	8,500	-

Assets & Liabilities

Assets

	Fund	Value £
IT Equipment	Unrestricted	274
Furniture and Fixtures	Unrestricted	7,713
Stock of Food	Unrestricted	38,262
COIF Charities Ethical Investment Fund	Unrestricted	207,103
Total Assets		253,352

Liabilities

	Fund	Value £
March Tax to be paid to HMRC	Unrestricted	348
Total Liabilities		-

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2024 to 31st March 2025 (cont)

Notes to the accounts

1. Accounting Policies

The trustees have agreed that as the charity is not a company, and has an annual gross income of less than £250,000 then it can prepare Receipts and Payments accounts.

2. Restricted Funds

Fund	B/Fwd £	Receipts £	Payments £	C/Fwd £
Household Support Fund	-	20,000	20,000	-
Food/Vouchers	3,235	-	3,113	122
Total Funds	3,235	20,000	23,113	122

Household Support Fund is a grant for £20,000 given by Halton Borough Council to provide support to children and households who are experiencing, or at risk of experiencing, poverty, where they are impacted by the ongoing public health emergency and where alternative sources of assistance may be unavailable.

Food/Vouchers is made up of donations given solely for the purchase of food items and supermarket vouchers which maybe in short supply in the warehouse and Frodsham Distribution Centre at a particular point in time.

3. Notes to the accounts

3a) Donations & Legacies

	Unrestricted funds £	Restricted Funds £	Total Funds £
General Donations	65,596	-	65,596
Gift Aid	8,273	-	8,273
Total	73,869	-	73,869

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2024 to 31st March 2025 (cont)

Notes to the accounts (cont)

3b) Income from charitable activities

	Unrestricted funds £	Restricted Funds £	Total Funds £
Grants	-	20,000	20,000
Total	-	20,000	20,000

3c) Expenditure on raising funds

	Unrestricted funds £	Restricted Funds £	Total Funds £
Fundraising costs	-	-	-
Total	-	-	-

3d) Expenditure on charitable activities

	Unrestricted funds £	Restricted Funds £	Total Funds £
Salary, pension costs	16,592	-	16,592
Rent & Rates	2,650	-	2,650
Utilities	3,100	-	3,100
Insurance, Alarms & Risk Assessment	872	-	872
Cleaning & Cleaning Products	761	-	761
Telephone and broadband	1,156	-	1,156
Stationery, postage and office costs	683	-	683
Uniforms	635	-	635
IT Equipment & Software	864	-	864
Bank Charges & Annual Fees	121	-	121
Volunteer expenses & Taxis	2,088	-	2,088
Repairs, Furniture & Fittings	4,511	-	4,511
Food and vouchers	-	23,113	23,113
Total	34,033	23,113	57,146

Signed on behalf of the charity's trustees

Signed: 

Name: Mrs Anne McPoland

Position: Trustee

Date: 11th November 2025