



**2023/24 Trustees Annual Report
And Receipts and Payments Accounts
For**

Runcorn and District Foodbank

Charity Number 1169600

For the period

1st April 2023 to 31st March 2024

Runcorn and District Foodbank

Charity Number: 1169600

Period: 1st April 2023 to 31st March 2024

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Trustees Annual Report

For the period 1st April 2023 to 31st March 2024

1. Reference and Administration

Charity Name: Runcorn and District Foodbank
Registered Charity No: 1169600
Address: 53a Russell Road
Runcorn
WA7 4BH

Trustees

Name	Position	Notes
Revd John Beaney		
Mr Matthew Hancock		
Mr Michael Hennessey		Joined 18 th April 2023
Mrs Anne McPoland	Chair	
Mrs Carol Verrey	Treasurer	
Revd Gill Younger		

2. Structure, Governance and Management

Governing Document

Runcorn and District Foodbank achieved registered charitable status in October 2016 and is registered as a Charitable Incorporated Organisation, (CIO), whose only voting members are its Trustees, with the Charity Commission. It is governed by a constitution dated 20th August 2016 in accordance with the 'foundation model' published by the Charity Commission.

Previously it was known as Runcorn Foodbank, which was founded in August 2013 and was included in the accounts for Hope Corner which is registered as a charity with the Charity Commission, charity number 1138720.

Appointment of trustees

The charity is managed by a board of Trustees selected because they strongly endorse the charitable objectives of the organisation and support its Christian ethos. There are three types of trustees: charity trustees, ex officio trustees and nominated trustees.

Charity Trustees

When selecting charity trustees, the charity aims to ensure there is a range of relevant skills, knowledge and experience. Every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Ex officio Trustees

The Foodbank Manager and the Treasurer will automatically be an ex-officio trustees for as long as he or she holds that office in a voluntary capacity. As the Foodbank Manager is a paid employee only the Treasurer is currently Ex officio.

Nominated Trustees

Love Runcorn, formerly Churches Together in Runcorn, Leader's Group may appoint up to 4 charity trustees; the appointments will be made at one of their ordinary meetings and will be for a term of three years.

Trustee induction and training

Trustees are appointed after meeting with existing trustees and if they are not already familiar with the workings of the Foodbank, formal visits to a distribution centre and the warehouse will be arranged to ensure they understand its vision and values.

New trustees undergo an orientation day to brief them on: their legal obligations under charity law, the Charity Commission guidance on public benefit, and inform them of the content of the Constitution, the committee and decision-making processes, and recent financial performance of the charity. They all have a copy of the constitution and latest trustees' report and accounts. During the induction day they meet key volunteers and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The board consists of not less than 3 nor more than 5 appointed charity trustees, not more than 2 ex officio trustees; and not more than 4 nominated trustees.

There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

The trustees meet once every 2 months to review performance and monitor the achievement of objectives. Trustees approve a budget for the current and next financial years and the Treasurer presents a financial monitoring statement to each meeting so that Trustees can review income and expenditure against forecasts.

A Foodbank Manager has been appointed by the Trustees to manage the day-to-day operations of the charity. The Foodbank Manager has delegated authority, within terms of delegation approved by the trustees for operational matters. In addition there is a Management Committee, comprising of the Foodbank Manager, a Trustee, Distribution Centre Representative, Volunteer Co-ordinator, Transport Co-ordinator and Warehouse Representative who meet monthly to discuss operational issues for the charity.

Related Organisations

Runcorn and District Foodbank is affiliated to the Trussell Trust (charity 1110522) which is based in Salisbury. The Trussell Trust helps churches and Christian based community groups to open new Foodbanks nationwide.

Management of risk

The Trustees have adopted a range of policy documents to manage and minimise risk. These include policies covering issues such as Health and Safety, Data Protection, Safeguarding and Lone Working.

3. Objectives and Activities

Objects of the charity

The objects of the CIO are the prevention or relief of poverty in that part of the Borough of Halton in the County of Cheshire, which is south of the River Mersey, and the surrounding area of North Cheshire, including Frodsham and Helsby, in particular, but not exclusively, by:

- (a) providing emergency food boxes containing a supply of balanced and nutritional foodstuffs to individuals in need and/or for distribution by charities or other organisations working to prevent or relieve poverty;
- (b) the provision of or signposting to relevant information and other advisory services;
- (c) supporting projects and initiatives that prevent or relieve poverty.

The Runcorn & District foodbank was formed through Churches Together in Runcorn (now Love Runcorn). Its service is motivated and shaped by Christian values and principles and deeply rooted in the Christian faith. The aim is to serve the needs of all in poverty in the community, working with people of all faith groups and beliefs or none, who share our concern for the needs of the community.

Aims and Objectives

In Runcorn, Frodsham, Helsby and the surrounding area, there are families struggling to put food on the table. For people on low incomes a sudden crisis – redundancy, benefit delay or an unexpected bill - can mean going hungry.

In 2019 Halton, which covers Runcorn and Widnes is 13th on the most deprived local authority districts according to the IMD2015 and the IMD2019 - local authorities are ranked on the proportion of neighbourhoods in the most deprived 10 per cent nationally in the Government Indices of Multiple Deprivation.

Runcorn and District Foodbank aims to relieve the poverty, through the provision of food and toiletries to those in crisis, in partnership with local frontline care agencies who refer clients in crisis to us. By signposting people when they visit a distribution centre to care agencies, advice services and other support agencies, we aim to help seek resolutions to their immediate crisis which is causing their need to use the foodbank. Anyone in 'food crisis' can be referred to the foodbank, regardless of their race or beliefs.

How the Foodbank works

Non-perishable food is donated by the community and local supermarkets to the foodbank. It is collected by volunteers and taken to the warehouse. The food is checked to ensure that it is in date and not damaged. It is then weighed, sorted and stored by type and date.

People in food crisis are issued with a Runcorn and District Foodbank evoucher number or a physical voucher by one of our Voucher Referral Agencies after discussing their issues and what action can be taken to alleviate their situation.

The person then brings their evoucher code or voucher to the one of the seven distribution centres in Runcorn and Frodsham within 3 working days (approx.). In the case of Runcorn and District Foodbank the clients are allowed 6 vouchers in each rolling 6 months. This, however, can be extended with permission from the Foodbank Manager.

At the distribution centre volunteers discuss food allergies, food preferences, cooking facilities or lack of these with the person prior to packing up bags of food for them. The Foodbank uses set lists of suggested food and appropriate quantities provided by the Trussell Trust who have use of nutritionists to advise on what would provide a nutritionally balanced diet of food for 3 days.

Volunteers have a sympathetic, non-judgemental, listening approach. They spend time with the person signposting to other appropriate agencies, pantries, community supermarkets, other charities and will offer prayer for people where appropriate.

Public Benefit

The Trustees confirm that they have referred to the Charities Commission's general guidance on public benefit when reviewing the charity's aims and objectives, and in planning future activities.

Contribution made by volunteers

The Charity has an excellent team of volunteers who contribute to the working pattern of the organisation. Volunteer roles vary from warehouse team leader, warehouse duties, collecting food from supermarkets and other stores, health and safety checks at distribution centres, safeguarding officers, meeting clients at the distribution centres and providing them with emergency food, signposting clients to other agencies who may be able to help with the crisis they are experiencing, administration, social media, newsletters, volunteer co-ordination and helping at supermarket collection days and other local events.

We are extremely fortunate to have these people supporting the work of the foodbank which is mainly volunteer led; without their dedication, support and help the charity would not be sustainable.

Objectives for 2024/25

CHANGING COMMUNITIES	
Voucher holders/ agencies	<ul style="list-style-type: none"> Continue to manage agencies: • ensure all demographics are covered, • purge and retrain agencies when needed.
Signposting	<ul style="list-style-type: none"> • Maintain and develop links with local initiatives/ support agencies. Disseminate information. • Support DCs to develop signposting activity: consider 'signposting' feature on DCS
Volunteers	<ul style="list-style-type: none"> Continue to strengthen teams • Develop new team leaders/ deputies: identify individual potential, build skills, opportunities to expand experience. • Two volunteer sessions:
CHANGING MINDS	
Communications – agencies, volunteers, users, partners	<ul style="list-style-type: none"> • Build on existing relationships to develop the food support for our community: <ul style="list-style-type: none"> ➢ Agencies: referral and signposting ➢ Halton Borough council ➢ Churches ➢ Other local Foodbanks ➢ New partners where mutual benefits exist. • Continue to use Social Media to inform the community of RDF presence.
CHANGING POLICY	
Governance	<ul style="list-style-type: none"> • Monitor trend of donations: food v. money (and sources)

	<ul style="list-style-type: none"> • Develop an alternative model of operation, if needed, to include the purchasing, transportation and storage of food. – linking with new partners, eg transport..
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4. Achievements and Performance in 2023/24

a. **Consolidate Voucher Referral Agencies by retraining/purging**

This was achieved in by breaking down the objective into 3 phases.

Phase 1 - Cull of referral agencies that were uncontactable due to the email being rejected and returned to us and no working Tel No. Most of these agencies had ceased to operate but had not informed us.

Phase 2 – Contact and cull all agencies that had not issued a single voucher in over 12 months. Many agencies did not even know that they were foodbank referral agents as the main ‘Point of Contact’ within the organisation had left their role or the agency had a single custodian who had since left. Those agencies that hadn’t issued a voucher but wished to remain as agents we agreed to and where necessary provided training, as many of them are a stand-alone post in a remote area.

Phase 3 – Those referral agents who did not want to continue with being a voucher holder were encouraged to become signposting agencies for the foodbank. This was very popular and signposting booklets were sent out to the participants

The foodbank has reduced the referral agencies from 144 to 76.

The key to this is that we now have fully focused, trained and engaging referral agencies that have good lines of communications and react to requests and support in a very supportive manner. The communications between the foodbank and all agencies has proven a real success.

b. **Signposting: Continue to create in-foodbank expertise with volunteers/partners**

Voucher Referral Agencies – Encouraged them all to become signposting agents and utilise their network to encourage others to become signposting agents. Issued electronic copies of the foodbanks signposting booklets to agencies and produced stand alone posters with QR codes for agencies and future clients.

Foodbank - Signposting booklets updated with new wellbeing services added including QR codes for ease of contact. Accessible for anyone on the webpage. All Distribution Centre (DC) volunteers have access to both hard and soft copies of the signposting booklets and volunteer handbook.

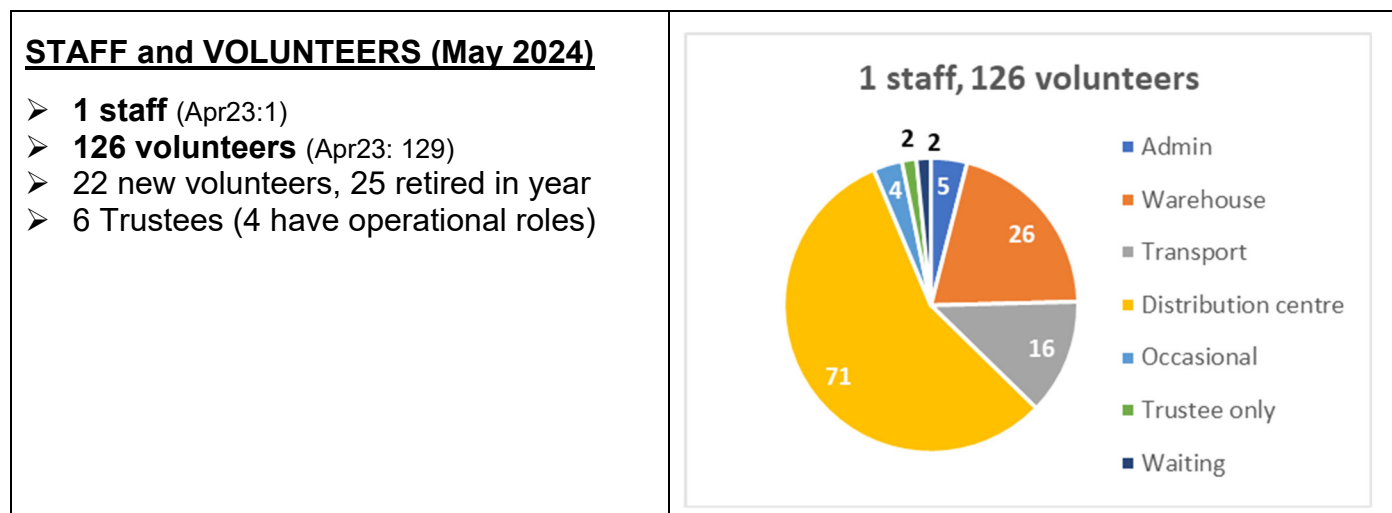
Decided to remain as an electronic booklet for 23/24 rather than producing hard copies as they can be updated far easier and are more accessible to clients.

c. **Volunteers:** Strengthen the volunteer group, continue to develop team leaders/managers. Two volunteer sessions.

Our volunteer recruitment drive has been a huge success mainly down to advertising on Social Media. The foodbank also took on a focussed approach to recruiting rather than the generic approach, although we will return to a generic approach. This meant focussing on specific roles and where and when volunteers are required (ie: driver on Tuesday 1-3pm). This allowed us to fill any gaps and also allowed us to have volunteers in depth so that we always have a reserve that can step into a specific role. This has proven very positive and now we have no major gaps (less Health and Safety) and depth in reserve.

DCs have also developed their specific area of operations by getting more volunteers trained and registered on the Data Collection System and having reserve managers in role. The DCs also have a very successful WhatsApp group that can recruit from each other if they are short of volunteers that week.

We have had a stress awareness day and a social evening during the last reporting period that proved very successful. The social evening was the first of its kind and will become a regular event as it was so popular.



d. **Communications:** *Use social media to build dialogue with potential users and supporters*

- All of the notes on objectives previously have been achieved due to our focus on good communications. We use all means of communication to recruit and inform. We also use a set communication network as follows:

- Referral agencies – Email, Telephone, web
- Volunteers – Email, newsletter, Chain of command, web
- Users – Social Media, newsletter, web
- Partners – Email, Telephone, web
- Social Media, in particular Facebook, is particularly effective for all general points and especially recruiting and focussing on donation needs.

e. **Governance:** *Complete Trussell Trust surveys to identify improvements for Management Team and Trustees.*

A review of the foodbanks operations and governance has been carried out during the last reporting period.

Both reports have been sent to the Trussell Trust with very positive feedback. Some minor observations were made which has resulted in all points being actioned.

A very positive report for both Governance and Operations received which gave both the Trustees and Management Team reassurance that the foodbank is in good shape legally, operationally and morally.

f. **Churches involved**

Love Runcorn (formerly Churches Together in Runcorn) and the Frodsham churches continue to support the foodbank with donations of food. Many of our volunteers are recruited via these churches and form the nucleus of our volunteer base.

Four of our seven distribution centres are currently based in church premises and the churches concerned do not charge rent for these rooms.

g. To ensure enough food to fulfil vouchers and during the year.

Electronic vouchers now 100% of referrals

The total number of food packs issued via our Centres and Christmas hampers has increased again this year. During the financial year 2023/2024 we witnessed a 4% increase.

Strict enforcement of the 6 voucher limit has been imposed due to the increase in footfall but primarily to ensure that the client has all round support and can be signposted to the correct support services that they require. Authorisation of more than 6 can be given by the Foodbank Trustees and Foodbank Manager following advice from support workers / services of the client in question.

This year the DCs have continued to issue supermarket vouchers to families who attend their premises both in Runcorn and Frodsham.

The following statistics show the number of vouchers fulfilled and the number of adults and children fed by the foodbank. It also includes the type of crisis for which vouchers were issued, the spread of the clients around the area who are using foodbank, the numbers of clients using each distribution centre and the voucher referral agencies being used.

h. Annual Data – 2023-2024

Summary data

Annual information: 2023-24 summary	
Total People fed ➤ 5513 people fed (up 4%) ➤ Adults up 10% ➤ Children down 5%	Year
	23-24
	22-23
	21-22
	People
	Distr centres
	Xmas hampers
	adults
	children

Year	23-24	22-23	21-22
People	5513	5294	3843
Distr centres	5433	5134	3237
Xmas hampers	80	160	606
adults	3461	3145	2225
children	2052	2149	1618

People fed

Year	Adults total	Children total
2023-24	3461	2052
2022-23	3145	2149
2021-22	2225	1618

Distribution point

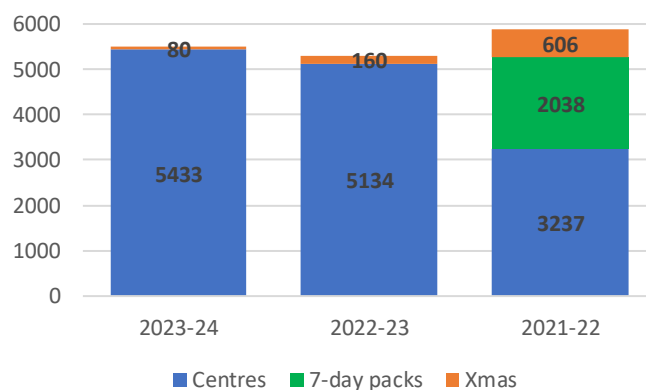
Distribution Point	Percentage
Brook Chapel	26%
Christ Church	20%
Old Town	17%
Bethesda	14%
St Bertelines	11%
St Martins	6%
Frodsham	4%
Xmas hampers	2%

3-day packs distributed

- **5513 3-day food packs (up 4%)**

Year	23-24	22-23	21-22
3day packs	5513	5294	5881
Centres	5433	5134	3237
7d pack	+0	+0	+2038
Xmas	80	160	606
Food out (tonne)	39.82	39.67	36.24

Packs distributed - 3days

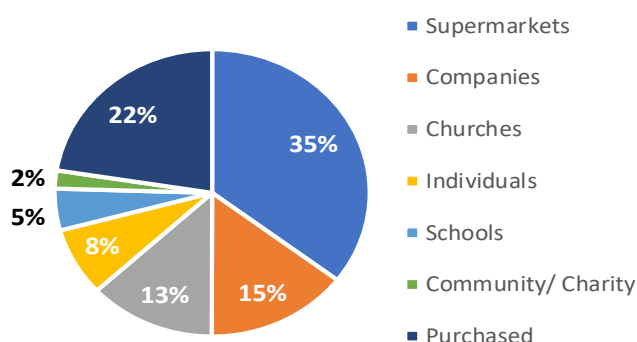


Food received

- **45.29 tonnes received (up 15%)**
- **Donations down 6%**
- **Purchases up 406%**

Year	23-24	22-23	21-22
Total (tonne)	45.29	39.26	38.73
Donations	35.10	37.17	34.38
Purchases	10.12	2.00	4.35

Food received



DISTRIBUTION CENTRES (2023-24)

- **2354 vouchers fulfilled (up 9%)**
- **5433 people (up 6%)**

Year	23-24	22-23	21-22
Vouchers	2354	2152	1441
People	5433	5134	3237
3-day packs	5433	5134	5275

Referral agencies

- **51 active partner agencies (22-23: 59)**
- **Vouchers issued by 86 agencies (22-23: 90)**

Referral type	Vouchers (22-23)
Advice (eg. CAB)	35% (31%)
Medical/Social	25% (24%)
Employment	18% (18%)
Housing	7% (8%)
Child/youth	6% (6%)
Others	6% (5%)
Emergency	3% (8%)

Family type (2354 vouchers)	Crisis type (2354 vouchers)																														
➤ Increase in multi adult households	➤ Up to four crisis types per voucher																														
<p>Vouchers - household type</p> <table border="1"> <caption>Vouchers - household type</caption> <thead> <tr> <th>Household Type</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Single</td> <td>44%</td> </tr> <tr> <td>Single Parent</td> <td>22%</td> </tr> <tr> <td>Family</td> <td>18%</td> </tr> <tr> <td>Other</td> <td>10%</td> </tr> <tr> <td>Couple</td> <td>6%</td> </tr> </tbody> </table>	Household Type	Percentage	Single	44%	Single Parent	22%	Family	18%	Other	10%	Couple	6%	<p>Crisis types</p> <table border="1"> <caption>Crisis types</caption> <thead> <tr> <th>Crisis Type</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Cost of living</td> <td>46%</td> </tr> <tr> <td>Benefit delay/change</td> <td>12%</td> </tr> <tr> <td>Earnings delay/change</td> <td>11%</td> </tr> <tr> <td>Debt</td> <td>10%</td> </tr> <tr> <td>Health</td> <td>7%</td> </tr> <tr> <td>Personal circumstances</td> <td>6%</td> </tr> <tr> <td>Immigration status</td> <td>3%</td> </tr> <tr> <td>No answer</td> <td>5%</td> </tr> </tbody> </table>	Crisis Type	Percentage	Cost of living	46%	Benefit delay/change	12%	Earnings delay/change	11%	Debt	10%	Health	7%	Personal circumstances	6%	Immigration status	3%	No answer	5%
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5. Financial Review

Effect on finances, fundraising and reserves

The foodbank can use the reserves and the current year donations to keep the warehouse stocked for the foreseeable future and therefore, the charity remains a going concern and is financially robust.

Main Funding sources

- During this financial year INOVYN/INEOS has hosted a Christmas Dinner for the foodbank volunteers at their site in Runcorn, but they have been unable to help with the foodbank running costs as stated in last years accounts. Although they have provided food donations.
- Donations are up by over £5,000 this financial year which is very encouraging. The link via the website to CAF Donate continues to be used significantly and most of the donors also gift aided their monies.
- Trussell Trust have given our foodbank £2,568 in Asda & Tesco's top up donations.
- Our claim for gift aid is lower this year at £8,273, this will be shown in next year's accounts.
- Our fundraising activities and collections amount to £528 but this has been collected at events and presentations rather than using a full fundraising campaign due to our high reserves.
- The Foodbank received a grant of £35,000 from Halton Borough Council to provide support via the Household Support Scheme to children and households who are experiencing, or at risk of experiencing, poverty, where they are impacted by the ongoing public health emergency and where alternative sources of assistance may be unavailable. The trustees used part of the monies to buy food to fill shortages at the warehouse and provide supermarket vouchers for families from the distribution centres.
- The trustees agreed that the local church distribution centre owners, who provide the premises rent free, should be given £500 each to help with their increased energy costs.

How expenditure has supported the key objectives of the charity

The IT network has been particularly important now that Voucher Referral Agencies are issuing 100% of referrals as evouchers and the distribution centres need Wifi access to enable them to check and register the food against the vouchers.

Our basic food stocks during the year have not always been sufficient to cover the incoming vouchers and this year the foodbank has had to obtain more items that were low in stock. The problem with this is logistical but our volunteers have been really helpful and so has the local supermarket in obtaining the bulk items for us. This seems to be a continuing trend whereby we are receiving increasing financial support and reduced food item support. However, as our reserves are healthy this will not pose a problem for the foreseeable future.

Reserves Policy

Reserves are maintained for a variety of reasons as identified below:

a. Uncertainty over future income

As most of our income is reliant on donations from individual people, churches and businesses. The trustees consider that holding reserves equivalent to six months of the usual unrestricted income of the charity to cover the risk of not receiving sufficient funds. This would equate to £20,000.

b. Contingency Fund for food

During the last few years it has been evident that the amount of food donations has reduced and the amount of financial donations has increased. This has meant a shortfall in the amount of stock being held in the warehouse on a monthly basis. To help cover the shortfall, food has been purchased from the local supermarkets using grants we have received. During the next financial year these grants will reduce or even stop altogether so that funds from the unrestricted reserves will need to be spent to plug the gap.

The trustees feel that they should hold a contingency fund to cover this potential expenditure from the unrestricted reserves. This would equate to £20,000.

c. Contingency Fund for unplanned expenditure

The Foodbank Manager is suffering from health issues and monies will need to be set aside to be held for contingency if the Foodbank Manager is not available for a period of time. This could equate to £20,000.

The trustees feel that they should hold a contingency fund to cover any unplanned expenditure. This would equate to £15,000.

6. Declaration

The Trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signed:

Name: Mrs Anne McPoland

Position: Trustee

Date:

Independent Examiner's Report

To the members/trustees of Runcorn and District Foodbank

Charity Number: 1169600

I report on the accounts for the period 1st April 2023 to 31st March 2024, which is set out on pages 14 to 17.

Respective responsibilities of the Trustees and Independent Examiner

The trustees of the charity are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements
 - To keep accounting records in accordance with section 130 of the Charities Act; or
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Alyson Jablonski

Address: Neville Road, Wallasey, Merseyside, CH44 2AR

Date: 30th August 2024

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2023 to 31st March 2024

Receipts and Payments

a) Receipts

	Note	Unrestricted funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations & Legacies	3a	71,762	5,900	77,662	90,605
Income from charitable activities	3b	-	35,000	35,000	25,000
Fundraising		528	-	528	797
Interest on bank account		2,043	-	2,043	926
Sub Total		74,333	40,900	115,233	117,328
Asset and Investment Sales		-	-	-	-
Total Receipts		74,333	40,900	115,233	117,328

b) Payments

	Note	Unrestricted funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Expenditure on raising funds	3c	-	-	-	-
Expenditure on charitable activities	3d	28,682	37,965	66,647	55,269
Sub Total		28,682	37,965	66,647	55,269
Asset and Investment Purchases		-	-	-	50,000
Total Payments		28,682	37,965	66,647	105,269
Excess Receipts over payments		45,651	2,935	48,586	12,059
Cash at bank 1st April		112,068	300	112,368	100,309
Cash at bank 31st March		157,719	3,235	160,954	112,368

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2023 to 31st March 2024 (cont)

Statement of Assets and Liabilities

c) Cash Funds

	Unrestricted £	Restricted £
CAF Current Account	4,629	3,235
CAF Gold Account	152,996	-
Petty Cash	94	-
Total Cash Funds	157,719	3,235

d) Other Monetary Assets due

	Unrestricted £	Restricted £
Gift Aid Recoverable	8,273	-
Total Monetary Assets	8,273	-

Assets & Liabilities

Assets

	Fund	Value £
IT Equipment	Unrestricted	274
Furniture and Fixtures	Unrestricted	5,097
Stock of Food	Unrestricted	24,468
COIF Charities Ethical Investment Fund	Unrestricted	98,577
HMRC	Unrestricted	1,839
Total Assets		130,255

Liabilities

	Fund	Value £
Total Liabilities		-

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2023 to 31st March 2024 (cont)

Notes to the accounts

1. Accounting Policies

The trustees have agreed that as the charity is not a company, and has an annual gross income of less than £250,000 then it can prepare Receipts and Payments accounts.

2. Restricted Funds

Fund	B/Fwd £	Receipts £	Payments £	C/Fwd £
Household Support Fund	-	35,000	35,000	-
Food/Vouchers	300	5,900	2,965	3,235
Total Funds	300	40,900	37,965	3,235

Household Support Fund is a grant for £35,000 given by Halton Borough Council to provide support to children and households who are experiencing, or at risk of experiencing, poverty, where they are impacted by the ongoing public health emergency and where alternative sources of assistance may be unavailable.

Food/Vouchers is made up of donations given solely for the purchase of food items and supermarket vouchers which maybe in short supply in the warehouse and Frodsham Distribution Centre at a particular point in time.

3. Notes to the accounts

3a) Donations & Legacies

	Unrestricted funds £	Restricted Funds £	Total Funds £
General Donations	63,304	5,900	69,204
Gift Aid	8,458	-	8,458
Total	71,762	5,900	77,662

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2023 to 31st March 2024 (cont)

Notes to the accounts (cont)

3b) Income from charitable activities

	Unrestricted funds £	Restricted Funds £	Total Funds £
Grants	-	35,000	35,000
Total	-	35,000	35,000

3c) Expenditure on raising funds

	Unrestricted funds £	Restricted Funds £	Total Funds £
Fundraising costs	-	-	-
Total	-	-	-

3d) Expenditure on charitable activities

	Unrestricted funds £	Restricted Funds £	Total Funds £
Salary, pension costs	16,494	-	16,494
Rent & Rates	2,140	500	2,640
Utilities	2,808	-	2,808
Insurance, Alarms & Risk Assessment	1,241	-	1,241
Cleaning & Cleaning Products	690	-	690
Telephone, broadband and IT support	1,091	-	1,091
Stationery, postage and office costs	1,032	-	1,032
Uniforms	402	-	402
IT Equipment & Software	245	-	245
Bank Charges & Annual Fees	95	-	95
Volunteer expenses & Taxis	1,844	-	1,844
Repairs, Furniture & Fittings	189	-	189
Food and vouchers	411	37,465	37,876
Total	28,682	37,965	66,647

Signed on behalf of the charity's trustees

Signed:

Name: Mrs Anne McPoland

Position: Trustee

Date: