



**2022/23 Trustees Annual Report
And Receipts and Payments Accounts
For
Runcorn and District Foodbank
Charity Number 1169600
For the period
1st April 2022 to 31st March 2023**

Runcorn and District Foodbank

Charity Number: 1169600

Period: 1st April 2022 to 31st March 2023

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Trustees Annual Report

For the period 1st April 2022 to 31st March 2023

1. Reference and Administration

Charity Name: Runcorn and District Foodbank
Registered Charity No: 1169600
Address: 53a Russell Road
Runcorn
WA7 4BH

Trustees

| Name | Position | Notes |
|--------------------|-----------|--------------------|
| Revd John Beaney | | |
| Mrs Kathryn Dean | | Left December 2022 |
| Mr Matthew Hancock | | |
| Mrs Anne McPoland | Chair | |
| Mrs Carol Verey | Treasurer | |
| Revd Gill Younger | | |

2. Structure, Governance and Management

Governing Document

Runcorn and District Foodbank achieved registered charitable status in October 2016 and is registered as a Charitable Incorporated Organisation, (CIO), whose only voting members are its Trustees, with the Charity Commission. It is governed by a constitution dated 20th August 2016 in accordance with the 'foundation model' published by the Charity Commission.

Previously it was known as Runcorn Foodbank, which was founded in August 2013 and was included in the accounts for Hope Corner which is registered as a charity with the Charity Commission, charity number 1138720.

Appointment of trustees

The charity is managed by a board of Trustees selected because they strongly endorse the charitable objectives of the organisation and support its Christian ethos. There are three types of trustees: charity trustees, ex officio trustees and nominated trustees.

Charity Trustees

When selecting charity trustees, the charity aims to ensure there is a range of relevant skills, knowledge and experience. Every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Ex officio Trustees

The Foodbank Manager and the Treasurer will automatically be an ex-officio trustees for as long as he or

she holds that office in a voluntary capacity. As the Foodbank Manager is a paid employee only the Treasurer is currently Ex officio.

Nominated Trustees

Love Runcorn, formerly Churches Together in Runcorn, Leader's Group may appoint up to 4 charity trustees; the appointments will be made at one of their ordinary meetings and will be for a term of three years.

Trustee induction and training

Trustees are appointed after meeting with existing trustees and if they are not already familiar with the workings of the Foodbank, formal visits to a distribution centre and the warehouse will be arranged to ensure they understand its vision and values.

New trustees undergo an orientation day to brief them on: their legal obligations under charity law, the Charity Commission guidance on public benefit, and inform them of the content of the Constitution, the committee and decision-making processes, and recent financial performance of the charity. They all have a copy of the constitution and latest trustees' report and accounts. During the induction day they meet key volunteers and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The board consists of not less than 3 nor more than 5 appointed charity trustees, not more than 2 ex officio trustees; and not more than 4 nominated trustees.

There must be at least three charity trustees. If the number falls below this minimum, the remaining trustee or trustees may act only to call a meeting of the charity trustees, or appoint a new charity trustee.

The trustees meet once every 2 months to review performance and monitor the achievement of objectives. Trustees approve a budget for the current and next financial years and the Treasurer presents a financial monitoring statement to each meeting so that Trustees can review income and expenditure against forecasts.

A Foodbank Manager has been appointed by the Trustees to manage the day-to-day operations of the charity. The Foodbank Manager has delegated authority, within terms of delegation approved by the trustees for operational matters. In addition there is a Management Committee, comprising of the Foodbank Manager, a Trustee, Distribution Centre Representative, Volunteer Co-ordinator, Transport Co-ordinator and Warehouse Representative who meet monthly to discuss operational issues for the charity.

Related Organisations

Runcorn and District Foodbank is affiliated to the Trussell Trust (charity 1110522) which is based in Salisbury. The Trussell Trust helps churches and Christian based community groups to open new Foodbanks nationwide.

Management of risk

The Trustees have adopted a range of policy documents to manage and minimise risk. These include policies covering issues such as Health and Safety, Data Protection, Safeguarding and Lone Working.

3. Objectives and Activities

Objects of the charity

The objects of the CIO are the prevention or relief of poverty in that part of the Borough of Halton in the County of Cheshire, which is south of the River Mersey, and the surrounding area of North Cheshire, including Frodsham and Helsby, in particular, but not exclusively, by:

- (a) providing emergency food boxes containing a supply of balanced and nutritional foodstuffs to individuals in need and/or for distribution by charities or other organisations working to prevent or relieve poverty;
- (b) the provision of or signposting to relevant information and other advisory services;
- (c) supporting projects and initiatives that prevent or relieve poverty.

The Runcorn & District foodbank was formed through Churches Together in Runcorn (now Love Runcorn). Its service is motivated and shaped by Christian values and principles and deeply rooted in the Christian faith. The aim is to serve the needs of all in poverty in the community, working with people of all faith groups and beliefs or none, who share our concern for the needs of the community.

Aims and Objectives

In Runcorn, Frodsham, Helsby and the surrounding area, there are families struggling to put food on the table. For people on low incomes a sudden crisis – redundancy, benefit delay or an unexpected bill - can mean going hungry.

In 2019 Halton, which covers Runcorn and Widnes is 13th on the most deprived local authority districts according to the IMD2015 and the IMD2019 - local authorities are ranked on the proportion of neighbourhoods in the most deprived 10 per cent nationally in the Government Indices of Multiple Deprivation.

Runcorn and District Foodbank aims to relieve the poverty, through the provision of food and toiletries to those in crisis, in partnership with local frontline care agencies who refer clients in crisis to us. By signposting people when they visit a distribution centre to care agencies, advice services and other support agencies, we aim to help seek resolutions to their immediate crisis which is causing their need to use the foodbank. Anyone in 'food crisis' can be referred to the foodbank, regardless of their race or beliefs.

How the Foodbank works

Non-perishable food is donated by the community to the foodbank. It is collected by volunteers and taken to the warehouse. The food is checked to ensure that it is in date and not damaged. It is then weighed, sorted and stored by type and date.

People in food crisis are issued with a Runcorn and District Foodbank evoucher number or a physical voucher by one of our Voucher Referral Agencies after discussing their issues and what action can be taken to alleviate their situation.

The person then brings their evoucher code or voucher to the one of the seven distribution centres in Runcorn and Frodsham within 3 working days (approx.). In the case of Runcorn and District Foodbank the client's are allowed 6 vouchers in each rolling 6 months. This, however, can be extended with permission from the Foodbank Manager.

At the distribution centre volunteers discuss food allergies, food preferences, cooking facilities or lack of these with the person prior to packing up bags of food for them. The Foodbank uses set lists of suggested food and

appropriate quantities provided by the Trussell Trust who have use of nutritionists to advise on what would provide a nutritionally balanced diet of food for 3 days.

Volunteers have a sympathetic, non-judgemental, listening approach. They spend time with the person signposting to other appropriate agencies, pantries, community supermarkets, other charities and will offer prayer for people where appropriate.

Public Benefit

The Trustees confirm that they have referred to the Charities Commission's general guidance on public benefit when reviewing the charity's aims and objectives, and in planning future activities.

Contribution made by volunteers

The Charity has an excellent team of volunteers who contribute to the working pattern of the organisation. Volunteer roles vary from warehouse team leader, warehouse duties, collecting food from supermarkets and other stores, health and safety checks at distribution centres, safeguarding officers, meeting clients at the distribution centres and providing them with emergency food, signposting clients to other agencies who may be able to help with the crisis they are experiencing, administration, social media, newsletters, volunteer co-ordination and helping at supermarket collection days and other local events.

We are extremely fortunate to have these people supporting the work of the foodbank which is mainly volunteer led; without their dedication, support and help the charity would not be sustainable.

Objectives for 2023/24

| | |
|---|--|
| CHANGING COMMUNITIES | |
| Voucher holders/ agencies | <ul style="list-style-type: none">• Consolidate agencies (purge, retrain) |
| Signposting | <ul style="list-style-type: none">• Continue to create in-foodbank expertise with volunteers/partners |
| Volunteers | <ul style="list-style-type: none">• Strengthen volunteer group, continue to develop team leaders/managers• Two volunteer sessions: include stress awareness |
| CHANGING MINDS | |
| Communications – agencies, volunteers, users, partners | <ul style="list-style-type: none">• Use social media to maintain dialogue with potential users, supporters |
| CHANGING POLICY | |
| Governance | <ul style="list-style-type: none">• Complete Trussell Trust surveys to identify improvements<ul style="list-style-type: none">➢ Operations (Management team)➢ Governance (Trustees) |

4. Achievements and Performance in 2022/23

a. Further Develop Voucher Referral Agencies by retraining/purging

We have reduced the number of voucher referral agencies by 17 in the last 12 months and currently have a total of 111 agencies on the system. The 17 agencies removed have been agencies that have ceased to be trading due to closure.

However, of the 111 agencies that are currently on the system, only 46 have been active in the last 12 months. As of Monday 3rd April 2023 the purging of referral agencies will begin. We have a total of 65 agencies that have been inactive for the last 12 months. Due to the change in the Trussell Trust data collection system as of 1st April 2023, we have decided to remove inactive referral agencies so that we can concentrate on the active agencies who may require update training and support.

b. **Signposting:** further develop signposting processes and create in-foodbank expertise with volunteers/partners

We continue to signpost verbally, by use of signposting booklets, website, QR codes and by using our social media platforms.

Our signposting material, especially our QR code posters have been very well received in the community and local businesses are very willing to promote our cause.

Signposting book updates will be online; however, Distribution Centres have hard copies for clients to peruse. These will be updated on an as and when basis to ensure integrity.

Volunteers are encouraged to inform the office of any new signposting opportunities in the area.

c. **Volunteers:** Strengthen the volunteer group (recruitment, retention and skill update/development)

At present the foodbank has 129 volunteers (including the trustees) who provide help and support for our clients in many ways, see our aims and objectives above. The majority of volunteers help in the distribution centres and feedback is that they enjoy the interaction with our clients and feel that they are making a difference in their communities.

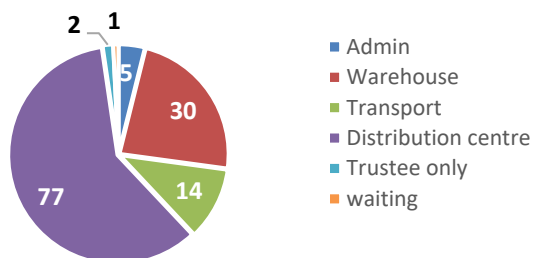
We have held two volunteer days this year, the first in July 2022 included a Mental Health Awareness session and long service certificate presentation for volunteers who have been with us for more than 5 years. In December 2022 INEOS/INOVYN hosted an event at their HQ this included a Christmas Dinner for the volunteers, plus a presentation of funds and engagement between INOVYN managers and the foodbank volunteers.

A volunteer day will be organized for May 2023 and will include Stress Awareness.

STAFF and VOLUNTEERS - April 2023

- **1 staff** (May 2022:1)
- **129 volunteers** (May 2022: 136)
- 30 new volunteers, 37 retired in year
- 5 Trustees [3 have operational roles]

Volunteers (129)



d. **Communications:** Use social media to build dialogue with potential users and supporters

Networks have grown considerably due to social media presence, inter action with the local community and local businesses.

Due to our networking, industry support and donations have blossomed. We have received many donations from industry during the past 12 months.

INEOS visited the foodbank to see how they could support. They have committed to pay the foodbank's overheads of £18K per year for the next 5 years as well as supporting us with other initiatives.

- Alongside community engagement, referral agency engagement and signposting links with community support agencies we have also updated:
 - Volunteer/Distribution Centre and Induction handbooks
 - Safeguarding policy and procedures
 - Foodbank Leaflets
- Social Media/Website – there have been huge strides forward.

- 12 months ago we had 3,500 followers on Facebook, today we have over 5,000.
- In January 2023 the foodbank was viewed in Google 12,000 times.

e. Churches involved

Love Runcorn (formerly Churches Together in Runcorn) and the Frodsham churches continue to support the foodbank with donations of food. Many of our volunteers are recruited via these churches and form the nucleus of our volunteer base.

Four of our seven distribution centres are currently based in church premises and the churches concerned do not charge rent for these rooms.

On 26th October 2022 we held a Thanksgiving Service at Hope Corner Church to mark the 10th anniversary of the starting up of the Runcorn Foodbank (as it was called then). It was noted that no-one expected the project still to be running today and although there was much to give thanks for, it was sad that the need for its existence was even greater. We rehearsed the history of the project, gave thanks to our many supporters and volunteers, and reflected on the challenges ahead. The Deputy Mayor joined the giving of thanks and the Area Manager of Trussell Trust provided a helpful analysis of the current situation.

f. To ensure enough food to fulfil vouchers and during the year.

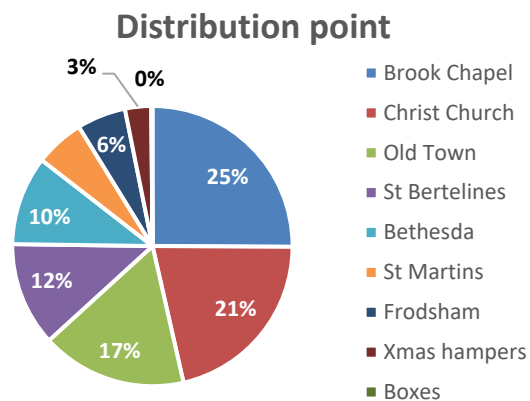
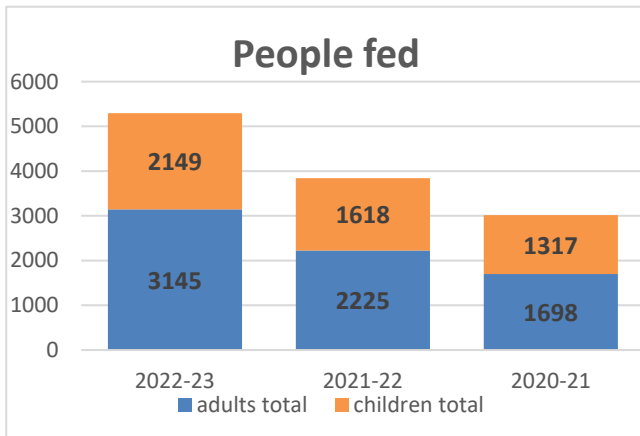
The use of the foodbank during the last 12 months has seen a huge increase in footfall. This financial year has seen a 50% increase in the number of clients attending the foodbank: this is on top of the 35% increase that we witnessed last year in 2021/2022.

In the previous financial year we received a grant from Halton Borough Council as part of the winter grant scheme which we used to support the hardship funds in primary and high schools in the Runcorn area. This proved to be beneficial but as more organisations and central government are supporting free school meals the trustees decided to spend this year's grant on supermarket vouchers for the distribution centres.

As part of the grant each of the distribution centres were given supermarket vouchers to supply to families who attended their premises. The foodbank trustees also took the decision to provide the Frodsham distribution centre with vouchers to the same value as a Runcorn centre from the foodbank's reserves.

The following statistics show the number of vouchers fulfilled and the number of adults and children fed by the foodbank. It also includes the type of crisis for which vouchers were issued, the spread of the clients around the area who are using foodbank, the numbers of clients using each distribution centre and the voucher referral agencies being used.

| Annual information: 2022-23 summary | | | | | |
|---|------------------------------------|--------------------|--------------------|--------------------|--|
| <u>Total People fed</u> ➤ 5294 people fed (up 38%) | Year | 22-23 | 21-22 | 20-21 | |
| | People | 5294 | 3843 | 3015 | |
| | <i>Distribution centres</i> | <i>5134</i> | <i>3237</i> | <i>2481</i> | |
| | <i>Xmas hampers</i> | <i>160</i> | <i>606</i> | <i>534</i> | |
| | | | | | |
| | <i>adults</i> | <i>3145</i> | <i>2225</i> | <i>1698</i> | |
| | <i>children</i> | <i>2149</i> | <i>1618</i> | <i>1317</i> | |

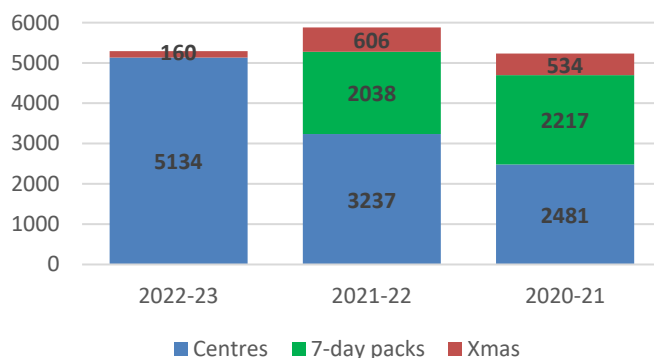


3-day packs distributed

➤ **5294 3-day food packs (down 1%)**

| Year | 21-22 | 21-22 | 20-21 |
|-------------------------|--------------|--------------|--------------|
| 3day packs | 5294 | 5881 | 5232 |
| Centres | 5134 | 3237 | 2481 |
| 7d pack | +0 | +2038 | +2217 |
| Xmas | 160 | 606 | 534 |
| Food out (tonne) | 39.67 | 36.24 | 34.06 |

Packs distributed - 3days

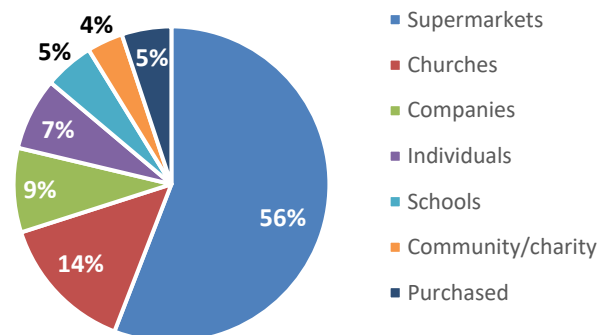


Food received

➤ **38.73 tonnes received (up 1%)**

| Year | 22-23 | 21-22 | 20-21 |
|----------------------|--------------|--------------|--------------|
| Total (tonne) | 39.26 | 38.73 | 39.59 |
| Donations | 37.17 | 34.38 | 38.67 |
| Purchases | 2.00 | 4.35 | 0.92 |

Food received



DISTRIBUTION CENTRES (2022-23)

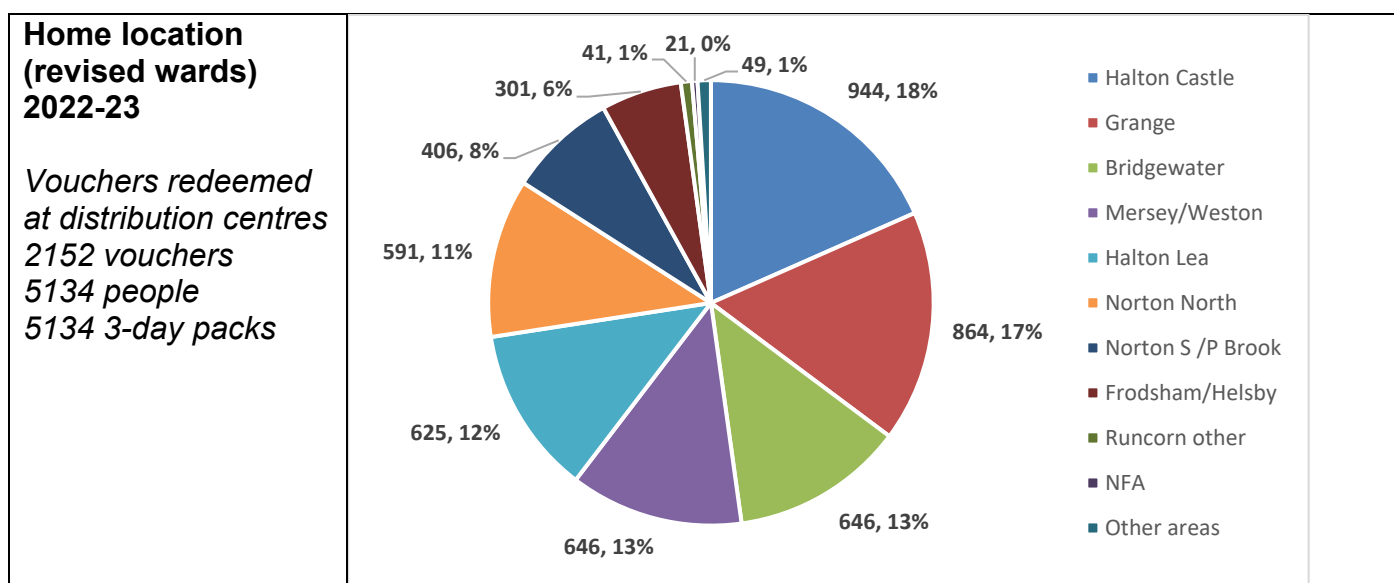
➤ **2152 vouchers fulfilled (up 49%)**
 ➤ **5134 people (up 59%)**

| Year | 22-23 | 21-22 | 20-21 |
|--------------------|-------------|-------------|-------------|
| Vouchers | 2152 | 1441 | 1441 |
| People | 5134 | 3237 | 3237 |
| 3-day packs | 5134 | 5275 | 4698 |

Referral agencies

| Referral type | Vouchers (2022-23) |
|------------------|--------------------|
| Advice (eg. CAB) | 31% (24%) |
| Medical | 24% (24%) |

| | | |
|--|-------------|-----------|
| <p>➤ 59 active local agencies (2021-22: 65)</p> <p>➤ Vouchers issued by 90 agencies in total (2021-22: 88)</p> | Employment | 18% (10%) |
| | Housing | 8% (15%) |
| | Child/youth | 6% (9%) |
| | Others | 5% (6%) |
| | Emergency | 8% (12%) |



5. Financial Review

Effect on finances, fundraising and reserves

The foodbank can use the reserves and the current year donations to keep the warehouse stocked for the foreseeable future and therefore, the charity remains a going concern and is financially robust.

Main Funding sources

During this financial year INEOS have committed to pay the foodbank's overheads of £18,000 per year for the next 5 years. Thus, the foodbank can use the current year's donations for food supplies to fill any shortfalls in the warehouse stock and the Foodbank Manager's salary.

Donations are slightly up this financial year when the donation from INEOS has been deducted which is very encouraging. The link via the website to CAF Donate has continued to be used significantly and most of the donors also gift aided their monies.

Our claim for gift aid is higher this year at £8,398, this will be shown in next year's accounts.

Our fundraising activities and collections amount to £797 but this has been collected at events and presentations rather than using a full fundraising campaign due to our high reserves.

The Foodbank received a grant for £20,000 from Halton Borough Council to provide support via the Winter Grant Scheme to children and households who are experiencing, or at risk of experiencing, poverty, where they are impacted by the ongoing public health emergency and where alternative sources of assistance may be unavailable. The trustees used part of the monies to buy food to fill shortages at the warehouse and provide supermarket vouchers for families from the distribution centres. The trustees agreed to provide additional supermarket vouchers for the Frodsham distribution centre from the foodbank's reserves.

Trussell Trust have given the foodbank a grant of £5,000 to help with the increase in fuel costs. The trustees agreed that part of this money should be offered to the distribution centre owners who provide the premises rent free, to help with their increased energy costs.

How expenditure has supported the key objectives of the charity

The IT network has been particularly important now that Voucher Referral Agencies are issuing 99% of referrals as evouchers and the distribution centres need Wifi access to enable them to check and register the food against the vouchers.

Our basic food stocks during the year have not always been sufficient to cover the incoming vouchers and this year the foodbank has had to obtain more items that were low in stock. The problem with this is logistical but our volunteers have been really helpful and so has the local supermarket in obtaining the bulk items for us. This seems to be a continuing trend whereby we are receiving increasing financial support and reduced food item support. However, as our reserves are healthy this will not pose a problem for the foreseeable future.

Investments

This financial year the Trustees have moved £50,000 from the foodbank's bank accounts into the COIF Charities Ethical Investment Fund.

Reserves Policy

Reserves are maintained for a variety of reasons as identified below:

a. Uncertainty over future income

As most of our income is reliant on donations from individual people, churches and businesses. The trustees consider that holding reserves equivalent to six months of the usual unrestricted income of the charity to cover the risk of not receiving sufficient funds. This would equate to £20,000.

b. Contingency Fund for premises

The charity has agreed a new 3 year premises rental agreement with Halton Borough Council; one of the stipulations is the replacement of soffits and guttering.

The trustees feel that they should hold a contingency fund to cover any potential expenditure from the unrestricted reserves. This would equate to £10,000.

c. Contingency Fund for unplanned expenditure

The Foodbank Manager is suffering from health issues and monies will need to be set aside to be held for contingency if the Foodbank Manager is not available for a period of time. This could equate to £20,000.

The trustees feel that they should hold a contingency fund to cover any unplanned expenditure. This would equate to £15,000.

6. Declaration

The Trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signed: *A McPoland*

Name: Mrs Anne McPoland

Position: Trustee

Date: 14th November 2023

Independent Examiner's Report

To the members/trustees of Runcorn and District Foodbank

Charity Number: 1169600

I report on the accounts for the period 1st April 2022 to 31st March 2023, which is set out on pages 14 to 17.

Respective responsibilities of the Trustees and Independent Examiner

The trustees of the charity are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5) (b) of the Charities Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements
 - To keep accounting records in accordance with section 130 of the Charities Act; or
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Norman Miller

Address: Fford Top-y-rhos, Treuddyn, Flintshire, CH7 4NE

Date: 30th October 2023

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2022 to 31st March 2023

Receipts and Payments

a) Receipts

| | Note | Unrestricted funds £ | Restricted Funds £ | Total Funds 2023 £ | Total Funds 2022 £ |
|-----------------------------------|------|-------------------------|-----------------------|-----------------------|-----------------------|
| Donations & Legacies | 3a | 89,775 | 830 | 90,605 | 67,403 |
| Income from charitable activities | 3b | - | 25,000 | 25,000 | 23,623 |
| Fundraising | | 797 | - | 797 | 2,278 |
| Interest on bank account | | 926 | - | 926 | 6 |
| Sub Total | | 91,498 | 25,830 | 117,328 | 93,310 |
| Asset and Investment Sales | | - | - | - | - |
| Total Receipts | | 91,498 | 25,830 | 117,328 | 93,310 |

b) Payments

| | Note | Unrestricted funds £ | Restricted Funds £ | Total Funds 2023 £ | Total Funds 2022 £ |
|---|------|-------------------------|-----------------------|-----------------------|-----------------------|
| Expenditure on raising funds | 3c | - | - | - | - |
| Expenditure on charitable activities | 3d | 29,270 | 25,999 | 55,269 | 72,147 |
| | | | | | |
| Sub Total | | 29,270 | 25,999 | 55,269 | 72,147 |
| Asset and Investment Purchases | | 50,000 | - | 50,000 | 20,000 |
| Total Payments | | 79,270 | 25,999 | 105,269 | 92,147 |
| Excess Receipts over payments | | 12,228 | (169) | 12,059 | 1,163 |
| Cash at bank 1st April | | 99,840 | 469 | 100,309 | 99,146 |
| Cash at bank 31st March | | 112,068 | 300 | 112,368 | 100,309 |

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2022 to 31st March 2023 (cont)

Statement of Assets and Liabilities

c) Cash Funds

| | Unrestricted £ | Restricted £ |
|-------------------------|-------------------|-----------------|
| CAF Current Account | 6,007 | 300 |
| CAF Gold Account | 105,985 | - |
| Petty Cash | 76 | - |
| Total Cash Funds | 112,068 | 300 |

d) Other Monetary Assets due

| | Unrestricted £ | Restricted £ |
|------------------------------|-------------------|-----------------|
| Gift Aid Recoverable | 8,398 | - |
| Total Monetary Assets | 8,398 | - |

Assets & Liabilities

Assets

| | Fund | Value £ |
|--|--------------|----------------|
| IT Equipment | Restricted | 556 |
| IT Equipment | Unrestricted | 869 |
| Furniture and Fixtures | Unrestricted | 6,125 |
| Furniture and Fixtures | Restricted | 125 |
| Stock of Food | Unrestricted | 17,483 |
| COIF Charities Ethical Investment Fund | Unrestricted | 97,708 |
| Total Assets | | 122,866 |

Liabilities

| | Fund | Value £ |
|--------------------------|--------------|------------|
| HMRC | Unrestricted | 83 |
| Total Liabilities | | 83 |

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2022 to 31st March 2023 (cont)

Notes to the accounts

1. Accounting Policies

The trustees have agreed that as the charity is not a company, and has an annual gross income of less than £250,000 then it can prepare Receipts and Payments accounts.

2. Restricted Funds

| Fund | B/Fwd £ | Receipts £ | Payments £ | C/Fwd £ |
|-----------------------|------------|---------------|---------------|------------|
| HBC Food | - | 20,000 | 20,000 | - |
| Food | 219 | 830 | 749 | 300 |
| Trussell Trust | - | 5,000 | 5,000 | - |
| HBC Household Funding | 250 | - | 250 | - |
| Total Funds | 469 | 25,830 | 25,999 | 300 |

HBC Food is a grant for £20,000 given by Halton Borough Council to provide support via the Winter Grant Scheme to children and households who are experiencing, or at risk of experiencing, poverty, where they are impacted by the ongoing public health emergency and where alternative sources of assistance may be unavailable.

Food is made up of donations given solely for the purchase of food items which maybe in short supply in the warehouse at a particular point in time.

Trussell Trust is a grant for £5,000 towards the increase in fuel costs for the Foodbank.

HBC Household Funding is a grant of £3,000 to use as a collaborative of 3 different charity bodies in the community (consisting of CAB, Halton Veterans and the Community Shop) with the aim to move people out of food poverty into a cycle of support with the aim of future employment.

3. Notes to the accounts

3a) Donations & Legacies

| | Unrestricted funds £ | Restricted Funds £ | Total Funds £ |
|-------------------|----------------------------|--------------------------|------------------|
| General Donations | 83,728 | 830 | 84,558 |
| Gift Aid | 6,047 | - | 6,047 |
| Total | 89,775 | 830 | 90,605 |

Annual Accounts for Runcorn and District Foodbank

Period: 1st April 2022 to 31st March 2023 (cont)

Notes to the accounts (cont)

3b) Income from charitable activities

| | Unrestricted funds £ | Restricted Funds £ | Total Funds £ |
|--------------|----------------------------|--------------------------|------------------|
| Grants | - | 25,000 | 25,000 |
| Total | - | 25,000 | 25,000 |

3c) Expenditure on raising funds

| | Unrestricted funds £ | Restricted Funds £ | Total Funds £ |
|-------------------|----------------------------|--------------------------|------------------|
| Fundraising costs | - | - | - |
| Total | - | - | - |

3d) Expenditure on charitable activities

| | Unrestricted funds £ | Restricted Funds £ | Total Funds £ |
|--------------------------------------|----------------------------|--------------------------|------------------|
| Salary, pension costs | 15,896 | - | 15,896 |
| Rent & Rates | 133 | 4,300 | 4,433 |
| Utilities | 933 | 700 | 1,633 |
| Insurance, Alarms & Risk Assessment | 947 | - | 947 |
| Cleaning & Cleaning Products | 607 | - | 607 |
| Telephone, broadband and IT support | 1,714 | - | 1,714 |
| Stationery, postage and office costs | 1,411 | - | 1,411 |
| Uniforms | 863 | - | 863 |
| IT Equipment & Software | 136 | - | 136 |
| Bank Charges & Annual Fees | 269 | - | 269 |
| Volunteer expenses & Taxis | 1,297 | - | 1,297 |
| Furniture and Fittings | 2,975 | - | 2,975 |
| Food and vouchers | 2,089 | 20,999 | 23,088 |
| Total | 29,270 | 25,999 | 55,269 |

Signed on behalf of the charity's trustees

Signed: *A McPoland*

Name: Mrs Anne McPoland

Position: Trustee

Date: 14th November 2023