THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, SHIPLEY

England & Wales · Charity number 1169596

Details

Other names	ST PAUL'S CHURCH SHIPLEY
Status	Registered
Legal form	Other
Registered	2016-10-11
Register	View on the Charity Commission register

Contact

Address	St Pauls Church Kirkgate Shipley BD18 3EH
Phone	07519189983
Email	stpaulsshipley@gmail.com
Website	www.stpaulsshipley.org

Activities

Objects: PROMOTING IN THE PARISH THE WHOLE MISSION OF THE CHURCH, PASTORAL, EVANGELISTIC, SOCIAL AND ECUMENICAL

Activities: Regular Public Worship open to allThe provision of sacred space for personal prayer and contemplationPastoral work, including visiting the sick and bereavedTeaching of Christianity through sermons, courses and small groupsPromotion of Christianity through staging events and meetings, for senior citizens, for children and for young peopleSupporting other charities in the UK and overseas

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Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£108,953	£94,718	-	-
2024-12-31	£92,701	£72,642	-	-
2023-12-31	£85,909	£88,228	-	-
2022-12-31	£94,037	£110,473	-	-
2021-12-31	£94,219	£102,571	-	-
2020-12-31	£94,213	£102,559	-	-

Trustees

Name	Role	Appointed
ALISON JANE HAIGH		2003-03-23
ANNE PATRICIA LUXTON		2014-03-23
Barbara Downes		2024-10-15
Denise Elizabeth O'Rourke		2026-04-19
JEAN ELIZABETH TITCHMARSH		2023-05-18
JOHN MARK ALLISON		2023-05-18
Sheila Cudmore		2019-04-24
Susan Dawn Wood		2017-04-02
Susan Elizabeth Lawrence		2022-05-22

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, SHIPLEY

England & Wales - Charity number 1169596

Accounts

THE CHURCH OF ENGLAND
Diocese of Leeds

St Paul's Parish Church, Shipley

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley
Registered charity no 1169596

Annual Trustees Report for the year ended 31st December 2025

Annual Trustees Report for the year ended 31st December 2025

The PCC is jointly responsible for writing and producing this report.

AIM AND PURPOSES

St Paul's Parochial Church Council (PCC) has the responsibility of cooperating with the priest in charge, the Reverend Brian Greenfield, to promote in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC has a specific duty to maintain our historic grade 2 listed church building. In addition, it has a responsibility to support the Church of England primary schools located within the parish boundaries. Shipley C of E Primary School (aided) and Wycliffe C of E Primary School (controlled) are our local church schools. Both of these schools are BDAT (Bradford Diocesan Academies Trust) Primary Academies.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at St Paul's and to be part of the church community. Our services and worship, through prayer and scripture, music and sacrament, encourage and foster faith in practice. When planning our activities and services for the year, the PCC is mindful of the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion.
St Paul's Church vision statement is:

We are a welcoming and inclusive Christian community who:

- Worship the living God
- Love our neighbours and our world
- Share the good news

All our activities and services are guided and inspired by our faith in Jesus who we believe calls us to put our faith into practice in our daily lives. As a church community, we offer prayer and worship, pastoral care, mission and outreach, hospitality and a variety of activities which help people of all ages in our parish to flourish. To facilitate this work, it is important that the church grounds and the fabric of the church building are continually maintained and developed.

ACHIEVEMENTS AND PERFORMANCE

Ministry Team

During 2025, the St Paul's Ministry Team was led by our Priest in Charge, Brian Greenfield (who is also Priest in Charge at Christ Church, Windhill, Minister at the Eldwick Church and Assistant Priest at St Peter's Church, Shipley), who was ably assisted by curate – Emma Wilkinson and by assistant priest Natasha Thomas, Churchwardens - Anne Luxton and Mike Wragg.

Our Licensed Lay Ministers (Readers) - Chris Clough and Susan Lawrence, Lay Worship Leader - Mark Allison, and Lay Pastoral Ministers - Susan Wood and Sheila Cudmore, are valuable members of the Ministry Team.

Jenny Titchmarsh is our excellent Church Administrator, who provides essential support to the ministry team and enables the church to communicate effectively with both the congregation and the wider community.

Thanks also go to the members of the PCC for all their hard work throughout the year.

Volunteers

Before we list our activities, which express our vision and strategy, and show what church life looks like in Shipley and how it benefits the community, we publicly thank all the church members who work very hard to support St Paul's mission and ministry. Many people contribute hugely to the life of the church in seen and unseen ways.

Worship & Prayer

Worship Services

Throughout 2025, we held regular 10am Sunday worship services comprising Holy Communion on the 1st and 3rd Sundays of the month, Family Worship on the 2nd Sunday of the month and Morning Worship on the 4th Sunday of the month. These services were also live streamed via our YouTube channel, for those watching from home. Taizé and Evensong services took place on a bi-month rotation on the 4th Sunday of the month at 7pm. Wednesday Holy Communion has continued to take place at 10am on Wednesday mornings throughout the year.

Messy Church

This alternative church service is an important way to connect with local families with young children, who might not feel comfortable or confident to come to more traditional church on Sunday. It generally includes games, activities including crafts, storytelling, songs and a picnic tea. The Messy Church Team is small but dedicated, we worked very hard to offer a Messy Easter in 2025, unfortunately not well attended. However, our Messy Christmas event attracted a significant number of families, including some new to the event, which had been planned in all aspects by year 6 children at Wycliffe School who attended the lunchtime Listening Group. They were active in getting the message out to all years at Wycliffe. Thank you to Mark and the Listening Group!

Occasional Services

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. This year, we celebrated three baptisms but no weddings. We conducted three funerals. In November, we held both our annual Memorial Service and our Remembrance Sunday Service, which was attended by civic representatives and uniformed organisations.

Music and singing group

The music and singing group has been meeting on the first Thursday of most months for tea and chocolate biscuits and to play and sing. We are a small band of instrumentalists and singers who assist in worship once a month (usually on the second Sunday in the Family Service). We met weekly in the run up to Christmas and were joined by members of Shipley Baptist Church to play and sing for the Carol Service at St Paul's. We have more recently been joined by musicians from St Peter's.
Anyone interested in contributing will be made welcomed. Please have a word with Mark.

Prayer

The weekly Tuesday Morning Prayer Group continues to meet at 10am in the Narthex for approximately one hour. (During winter months, on Zoom.) We encourage and welcome new attendees to join with us as they are able. We commence each meeting with a passage of Scripture and are encouraged to consider what the passage is suggesting to us and how it can support the way we pray. We then move into a quiet time of prayer for global, national, local and church needs.

Pastoral Care

Pastoral care continues to be provided by the Ministry Team at St Pauls on an "as needed or requested" basis. We have been reviewing how this works, and where we can improve to ensure our response is both appropriate and seamless. Our Lay Pastoral Ministers, Susan Wood and Sheila Cudmore support and assist clergy as and when appropriate, within their individual areas of knowledge and experience, providing pastoral support in the form of a visits or phone calls, with sensitivity and care at the forefront of all they do. Pastoral activity includes visits to take Holy Communion to the housebound and to nursing homes. Pastoral prayer requests are responded to according to the level of confidentiality requested.

Safeguarding

The PCC continues in its commitment to the safeguarding of all vulnerable or potentially vulnerable people. Safeguarding is a standing item on the PCC agenda, and PCC continues to comply with its duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice guidance. This commitment was confirmed at a PCC meeting in the autumn. The PCC has adopted the Church of England Safeguarding Policy Statement for Children, Young People and Adults, 'Promoting a Safer Church', as our safeguarding policy

To assist in monitoring compliance with both statutory requirements and Church of England policies we are using 'Parish Dashboards' ; an online system that lists the actions that need to be taken to meet the required standards, and which generates an action plan to highlight areas that need updating. The requirements on the dashboard are updated as national guidance changes to ensure parishes can remain compliant. Our safeguarding action plan was reviewed in the autumn of 2025 and the PCC is updated with progress during the year.

If safeguarding concerns are raised our safeguarding procedures will be followed, concerns escalated to the diocesan safeguarding team and any advice or recommendations that they make will be followed.

Alison Haigh
March 2026

Work with Children

Schools

We have responsibility for two church schools within our parish, Shipley C of E Primary School and Wycliffe C of E Primary School. Both schools became academies in 2018 and joined the Bradford Diocesan Academy Trust (BDAT).

Clergy lead collective worship at both schools as well as attending other events in school such as celebrations and exhibitions. Revd Emma has been a governor at Wycliffe for a couple of years now, and has particular responsibility for Christian Distinctiveness and Behaviour, as well as supporting staff as the school has been in a time of transition.

At Shipley CE, Revd Brian also takes part in prayer group at the school.

Both schools regularly visits church to learn about worship and come to church at Easter and Christmas for their services, with Wycliffe also holding their Harvest and End of Year services at Church.

We are continuing to build a relationship with Wycliffe through our Children and Families Project, and this year partnered with the local Christian youth charity Missional Generation to provide lunch time engagement with KS2, leading to the creation of a listening group. And are thankful to our link worker, Mark Wheeler, for his work with us.

We are also particularly grateful for the ongoing ministry of The Open the Book, Tell me the Story, team of Chris and Jane Clough, Carolyn Rhodes, Jean Titchmarsh and Mike Wragg who have had a particular focus on KS1 assemblies at Wycliffe, approximately fortnightly during the school year. The basis for the assembly is one of the stories from the Lion Storyteller Bible which are delivered through narration, costumed acting and audience participation. They operate under the auspices of the Zephaniah Trust and deliver both Old and New Testament Bible stories operating on an approximately two-year cycle. Both phase 1 and 2 have 34 stories available to them with associated boxes of costumes and props.

Toddler Group

An outreach activity provided on a weekly basis during term-time, the Toddler Group meets at 9.30-11.15am on Monday mornings. We provide space for play, a craft activity, and the opportunity for toddlers to explore friendship, whilst parents, grandparents and childminders are able to encourage their children, and each other through chatting together. We serve drinks along with cake, biscuits and fruit. We finish with a much enjoyed sing song. During the year we have continued to hold Toddler Church at the end of each term with appropriate seasonal content (Easter, Harvest and Christmas) these have been popular with children, parents and carers alike. Our numbers have sustained this year, as while some children have moved onto nursery and school, we have welcomed newcomers.

Uniformed Groups – Rainbows, Brownies & Guides

St Paul's offers hospitality and leadership to the 1st Shipley Rainbows, Brownies and Guides.

1st Shipley Rainbows

Rainbows meets on a Monday evening and caters for girls aged between 4 and 7 years old. Please contact Rachel Hesselwood for further details.

1st Shipley Brownies

We have 12 Brownies on our register and a healthy waiting list. Brownies have regularly moved up to Guides at the age of 10 and we have a good feed of 7-year-olds from our Rainbows unit. We have had a change in leadership this year. Our two regular adult leaders have been joined by a new external volunteer, Thea, and then recently a mum of one of our Brownies, Kim. Our Guide helper has moved on, but our D of E volunteer has become a leader in training.

The Brownies have done the themes of "Know Myself" and "Have Adventures" They have earned the "Collecting" and "Holiday" Interest badge. We have been given a new selection of Interest badges this year and the Holiday Badge was the first one that the Brownies wanted to try. They attended a sleepover and camp with other members of Girlguiding, Brownies Guides and Rainbows from Shipley and Baildon at Blackhills near Cottingley. This included fun activities such as climbing and forest bathing. They shared a bunkhouse with Brownies from St. Peter's Church.

We had a Division Guide, Brownie and Rainbow trip to the cinema to see Zootopia 2. We learned to use air dry clay, painting and varnishing crafts to decorate a tree for the Christmas tree festival. This will go towards earning the Craft badge.

Elaine Griffiths, Brownie Guider

1st Shipley Guides

We have a growing group of 16 Guides and three adult leaders. We have had a temporary leader who has been working in Bradford, but who was looking for work elsewhere, but thankfully, she has just got a job with Bradford Council. We have lost a leader, Cathy, who has moved to a different area to retire to, she has been with us for almost 24 years, and will be sadly missed. We would welcome anyone who wants to volunteer with us, either adult or young helper, flexible or permanent.

We have a had our usual Remembrance sleepover at St Peter's with 2nd Shipley Guides before parading at St Paul's. We have joined in a large-scale camp in Blackhills, staying in tents for two nights, and joining in some great activities on a beautiful weekend in May. The Guides have

been following the programme and earning badges such as interest badges "Mixology", "Food Critic" and "Book Lover" They have done unofficial badges "Funfest" and "Christmas Traditions", where they learned about traditions around the world. They decorated a Christmas tree with some hand sewn New Zealand Christmas tree flowers, Pōhutukawa. We joined a trip to the cinema to see Zootopia 2 with other Guides, Brownies and Rainbows from Shipley. They have enjoyed learning camp and cooking skills, cooking on barbeques and cooking potatoes in three different ways.

Elaine Griffiths, Guide Guider.

Mission and Outreach

Mission and outreach are high on the agenda of St Paul's Church as we try to be a blessing to both the local community and the world.

Saturday Café

Our café is as popular as ever with five tables holding six on each table these are usually all full with some of our patrons coming and going and others who enjoy staying all morning. Some arrive at or near our opening time of 10am and some later in the morning.

As a PLACE OF WELCOME we serve tea and coffee free of charge, and our menu consists of toasted teacakes and crumpets with all our cakes and scones home-made and donated by our volunteer café staff. Donations towards the running of the café are at everyone's discretion and a suggested figure of £1.50 per item of food remains as it has for some time.

We have very sadly lost dear Mike who died suddenly and to whom we owe a great deal of appreciation, he was a great asset to the café. Sheila Cudmore was feeling it very hard working at the café whilst suffering ill health and has had to relinquish her position, many thanks Sheila for all she has done to make the café the success it is. We also thank Saby and Diane who have also reigned as reserves. However, we now only have four volunteers for each café team - Anne, Sheila Parkin, Dee and Kate working on the first Saturday in the month and Jane, Chris, Elaine and myself on the third. We manage very well but occasionally this leaves café patrons waiting longer for their orders to be served and ideally a couple of new volunteers would be very helpful if only as reserves for the odd occasion when a team member is unable to work. I am extremely grateful to Shona who took over my role recently following my fall resulting in a very bad break to the wrist and who has very graciously agreed to act as a reserve. I unfortunately will be out of action for a while.

Until we receive further offers of help the café cannot look to opening more than twice a month. We really need more volunteers because there is nothing we would like more than to open our very popular café every Saturday morning.

Judith Morris

Thursday Lunch Club (TLC)

We have this every third Thursday of the month. The numbers vary between 20 and 25 and it would be nice to have a few more. Susan Wood, Judith Morris, Mike Wragg, Elaine Griffiths and Anne Luxton assist Dee O'Rourke every month in preparing and serving the meals.
We had a celebration for St Patrick's Day and Christmas.

Active Seniors

Active Seniors meet on the first Thursday afternoon of every month. Our varied activities include quizzes, maybe a board game, some crafting, an entertainment and always plenty of friendly chat. Tea, coffee, home-made scones, as well as home baking are provided at some point during the afternoon. All seniors are welcome, either regularly or on an occasional basis.

Mothers' Union

Individuals participated in the Wave of Prayer in January.
The annual meeting, chaired by Rev Greenfield, was held in February. There was no decision about officers so the meeting was postponed. In May the meeting continued at Afternoon Tea held at the much missed, Interlude Tea Room. Barbara agreed to do the essential tasks of leadership while the Branch is an abeyance until 2026 /2027 when the branch is 100 years old.
In June members were invited to tour the Kirkgate Centre and the Hive where many of the original features have been preserved and incorporated.
In July Shona provided Afternoon Tea in the Narthex for 25 people from the church. Evelyn Haigh, the Mothers' Union Chair of Bradford Episcopal Area of Leeds Diocese, helped and explained that the donations [totalling £162.72] would go to provide quick growing seeds for refugee women in DCR Congo.
Mothers' Union provided the flowers in August.
In October we filled 12 bags with toiletries for new arrivals at the Asian Women's Refuge.
Mothers' Union decorated a tree for the Christmas Tree Festival.
The tombola at TLC Christmas lunch raised £44 for Mothers' Union projects.
Members assist the clergy in services and home communions;
they help at Saturday Cafe, TLC and other refreshments.
We knit for the Neo-natal department of the BRI and blankets for the Baby Bank.
In 2025 the Branch had 13 members including Bishop Toby and Henriette.

All our members have health issues and are caring for other family members.
Thank you for all your help I think what we have achieved is remarkable.

Barbara Judd

Community Events

For the fifth year running, we held a Christmas Tree Festival at St Paul's, which was an incredibly successful event involving the wider local community, who came along to the church to vote for their favourite Christmas trees. This year 32 organisations took part and around 650 people attended the event.

Communications & Enquiries

St Paul's hosts three websites: the main St Paul's Parish Church website, the St Paul's History website and the St Paul's Virtual Tour website. Our social media platforms include Facebook, Instagram and YouTube. We have a public Facebook page with 697 followers, an Instagram account with 395 followers and a YouTube channel with 208 subscribers, which we use to live stream our weekly 10am Sunday services. Our main website advertises our upcoming worship services, prayer meetings, church groups and key events. These are also detailed in our monthly edition of Church News, which is available via our mailing list or to collect from church. Weekly emails advertising Sunday services and key notices are also sent out to our mailing list. Noticeboards, both inside and outside the church, also advertise our services, groups and events. The majority of our enquiries (for church hire and life events) come through our main website or email. Occasionally, we receive enquiries via Facebook or telephone.

Ecumenical Relationships: Shipley Christians Together

The year started with Shipley Baptist Church again hosting Inn Churches, providing accommodation, food, friendship and warmth to 12 homeless people for a week in January. The remodelling of the Market Place meant a pause in the operation of the Bible Stall as it continued to dispense free bibles and offer prayer in all weathers. This also meant that the Walk of Witness changed from its traditional route to finish in Central Park. This annual event is always well-attended and is a true witness of our faith. We then offered a series of Lenten suppers and short reflections in various churches. Live@Costa evolved into Live@AvondaleClub as we moved to a welcoming new home and we continued to offer a varied programme, including a Christmas Carols evening, which raised funds for Christian Aid.

We had one of our busiest ever weekends in October. As a fitting contribution to the City of Culture programme, Saltaire United Reform Church hosted the Big Sing – nine hours of Bradford related music and stories. The following day we celebrated the fifth anniversary of the Shipley

CAP Debt Centre with a look back at the transformational work bringing many out of debt and we looked ahead to a sustainable future as we approach the end of the current funding cycle in October 2026.

In November we held the AGM Service and were pleased to welcome new trustees, including Shaun Craig from Christchurch. However, we urgently need more trustees if we are to continue our work to share the love of Jesus with the people of Shipley.

We were pleased to be part of the Christmas Lights Switch-on in the new Market Place, providing a short reflection on the true meaning of Christmas and distributing fliers with details of Christmas services taking place in the Shipley churches. As usual, the year was rounded off with our Christmas dinner for homeless, vulnerable and lonely people with well over 100 meals provided. The online newsletter, which shares good news and information, was regularly produced and circulated (available from info@shipleychristianstogether.org.uk).
We are extremely grateful for the prayers, support and funding from the member churches, including St Paul's, and the work of the many volunteers from the churches.

Hugh Firman (Chair, SCT)

Global Mission

We continue to be a Fairtrade church and seek ways to encourage our congregation to support Fairtrade. We support the Diocese of Khartoum, Christian Aid, and Tear Fund. We also support Andy and Kati Walsh from the Church Mission Society (CMS), who currently work in Brazil.

Deanery Synod

The Deanery Synod provides a channel of communication between the parish and the Diocesan Synod and brings together the views and experiences of all the parishes in the deanery. These meetings provide a great opportunity to meet and network with representatives from other churches in the Aire and Worth Deanery which includes the parishes of Steeton, Keighley, Riddlesden and Morton, Bingley (which includes Gilstead and Eldwick), the Shipley churches, Baildon, and the parishes in the Hewenden benefice (Harden, Wilsden and Denholme). Synod membership comprises clergy, parish representatives and ex officio members who have been elected to Diocesan or General Synod. Each parish is allocated a number of representatives that reflects their electoral roll: St Paul's has been allocated three representatives.
The Deanery Synod is a statutory body with legally defined responsibilities. Deanery Synod representatives responsible for the election of members to Diocesan and General Synod; elections to General Synod will take place later in 2026.
The Aire and Worth Deanery Synod planned to meet three times in 2025 however one of these meetings was cancelled due to unexpected events. The meeting in February was held remotely via Zoom where we learned more about the Diocesan Digital Learning Platform from a member

of the Lay Training team. Synod members were encouraged to log on, create and account and to explore the platform for themselves as well as encouraging members of their congregations to look at what is available. The Digital learning platform is available at www.learning.leeds.anglican.org

In June Synod met at Keighley Parish Church where Rev Duncan Milwain spoke about the life and work of Bradford Cathedral as a place of witness and worship, and civic cultural and intercultural engagement and all the activities they are carrying out in their work to fulfil their current vision statement, which is 'To weave Jesus into the rich fabric of the city and beyond. Synod meetings are open to all whether you are an elected representative or interested in the topic under discussion; if you would like to attend a meeting to find out a little more about how Synod works please speak to any one of our representatives.

Alison Haigh

Church Building

The Buildings and Grounds Group (BGG) met three times in 2025. Three members (Johanna Hirst, Saby Halli and Meredith Woode) resigned in 2025.

Quinquennial Inspection: The 5-yearly quinquennial inspection was due in 2024, but for various reasons was done in early 2025. The inspection was carried out by Overton Architects. Their report covers basically the condition of the building and highlights the work to be carried out to maintain the fabric. The report says that "*The church appears to be generally in good condition and to be well looked after.*" (p.1). A major concern is the completion of the project to re-slate the roof (chancel, -office, vestry and tower). Other issues will be attended to over the next few years.

O2 Equipment replacement:

The O2 contractor, NetCS, started work towards the end of May on the removal and replacement of the mobile phone equipment in the tower and above the kitchen, upgrading it to process the G5 signals. This involved installing new steel platforms in the bell chamber, replacing the equipment cabinets and rewiring. New aerials were installed behind the louvres in the bell chamber, with the stone louvres replaced with fibreglass imitations (the signals are affected by the stonework). The existing stone louvres have been stored in the bell chamber and can be re-instated when the equipment is finally removed. The steelwork and mast on top of the tower were removed and the roof made good.

A health and safety leaflet providing advice about the care needed if working in the vicinity of the network mast has been obtained. This principally applies to external activities on the tower near to transmitter aerials.

Insurance: The premises were inspected by a representative of Ecclesiastical Insurance (the church insurers) in August 2025. Various recommendations were made, which are being attended to within the timescales allowed.

Electrical: The lightning conductors have been inspected and tested. The report has been accepted by the insurers.

Electrical Installation Condition Report (EICR): is an inspection of the electrical system (wiring, plugs, lighting, etc.) in the building. It is required by the insurers and the quinquennial. Quotes were received from two electrical contractors for work to be done in early 2026.
Other Interior:
The two main heating boilers and the heating/hot water boiler in the kitchen were inspected. Fire extinguishers are tested annually.
The clock is currently not working. It is the property of the local council (Bradford Met) and they are responsible for running and maintenance.
Church Grounds: These continue to be maintained by Bradford Council. Wooden crosses: A set of wooden boxes has been put into the ground in front of the church to take the wooden crosses put there for the Easter period. Neighbourhood Action brought a group to St Paul's in November to do some weeding and tidying up in the churchyard.
Organ: The organ, an 1892 3-manual by J. J. Binns of Leeds, is generally well maintained and was last tuned in November 2024. It is still played regularly for services.

Hirstwood Burial Ground

During 2025, there were no burials of ashes in the Garden of Remembrance, which is maintained by our part-time gardener, Matt Stoney. Enquiries from people searching for the graves of ancestors also continue to be few and far between.

The final phase of planned tree work took place in March, June and September 2025, as authorised by Bradford Council in July 2023. There is approximately one more day of tree work still to take place.

Japanese knotweed was discovered by a member of the public along the public footpath between the Garden of Remembrance and Hirst Wood Burial Ground in September 2025. This was reported to Bradford Council for their attention. During the same month, two sprigs of knotweed were also found in the burial ground itself. These were both in areas previously treated for knotweed. The knotweed was in a stunted bonsai state. We were advised to monitor the knotweed until it grows larger and becomes treatable with herbicide.

Hirst Wood Regeneration Group has organised regular volunteer working parties at the burial ground this year. Volunteers work to clear vegetation from pathways and from in and around graves.

The Hirst Wood Burial Board, which is a sub-committee of the PCC, has a legal duty to maintain the burial ground in a safe state. During 2025, our church administrator has overseen the basic administration of the Hirst Wood Burial Board.

Hirst Wood Burial Board

FINANCIAL REVIEW 2025

2025 has been a year of consolidation and understanding exactly where St Paul's stands financially but in financial terms has been reasonably successful. A number of new processes have been implemented including revised monthly cash counting processes, improving expense payments, moving to an online accounting system rather than managing a complex spreadsheet that was difficult to maintain and understand, using the church deposit accounts effectively to generate interest income.

At the end of the year we managed to pay £25,000 to the diocesan share against a request in excess of £40,000.

Our income for 2025 is showing as £108,952 as compared to last year £92,701 but that difference is almost all accounted for by bringing the Hirst Wood Burial Ground accounts into the overall PCC accounts. Our expenditure was also higher at £94,718 as against £72,642 in 2024.

As of 1st January 2026 there was about £8,500 in the HSBC bank accounts, £42,000 in CCLA deposit accounts and about £15,000 in CCLA accounts controlled by the diocese for the Hirst Wood Burial Ground.

RESERVES POLICY

The PCC policy is that we would maintain a buffer of approximately three months necessary expenditure. Previously that was set at £20,000 but having reviewed the figures salaries account for £1,250 per month, organist fees at about £300 a month and Electricity and Gas standing charges about £100 a month. A more realistic figure to maintain is £5000. We have on deposit designated funds of over £11,000 so are more than covered.

STRUCTURE, GOVERNMENT AND MANAGEMENT

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley is a corporate body established by the Church of England, operating under the Parochial Church Council Powers Measure. The PCC is a registered charity and members of the PCC are Trustees of the Charity. The method of appointment of PCC members is set out in the Church Representation Rules. All members of the congregation are given the opportunity to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

PCC Membership

Ex Officio

Priest in Charge:	Reverend Brian Greenfield (Chair)
Curate:	Reverend Emma Wilkinson
Assistant Priest:	Reverend Natasha Thomas
Churchwarden:	Anne Luxton (Vice chair)
Churchwarden:	Mike Wragg
Deanery Synod:	Sheila Cudmore (re-elected 2023)
	Alison Haigh (re-elected 2023)
	Susan Wood (re-elected 2023)

Elected Members (Trustees) at 31st December 2025

Susan Lawrence	Elected 22/05/22	
Jonathan Hall	Re-elected 14/05/23	
Johanna Hirst	Elected 14/05/23	
Jean Titchmarsh	Elected 14/05/23	PCC Secretary
Mark Allison	Elected 14/05/23	
John Hirst	Elected 28/04/24	
Barbara Downes	Elected 04/05/25	

Elected Members serving at 1st January 2025 who have since left:

Sabhyata Halli (until 10/11/25)

Given its wide responsibilities the PCC has a number of subgroups or committees:

Standing Committee: Clergy, Churchwardens, Treasurer, Secretary, Mark Allison

Buildings & Grounds:	Clergy, Churchwardens, Chris Clough (lead), Meredith Woode (resigned during year), Johanna Hirst (resigned during year), Sabhyata Halli (until 10/11/25), Rob Downes.
Hirstwood Burial Ground Board	Clergy, Churchwardens, John Hirst.
Worship & Music:	Mark Allison (lead), Brian Greenfield, Emma Wilkinson, Susan Lawrence, Jean Titchmarsh, Chris Clough, Elisabeth Verhoven.
Finance and Funding:	Barbara Downes (lead), Mike Moss (interim treasurer), Alison Haigh, Rob Downes.
Prayer, Pastoral & Discipleship:	Susan Lawrence, Susan Wood, Sheila Cudmore, Brian Greenfield, Emma Wilkinson, Alison Haigh, Anne Luxton, Mike Wragg, Jonathan Hall.
Pathways, Growth & Mission:	Brian Greenfield, Emma Wilkinson, Natasha Thomas, Susan Lawrence, Anne Luxton, Mike Wragg.

Other Roles of Responsibility:

Church Administrator	Jenny Titchmarsh
Parish Electoral Roll Officer	Mike Wragg
Gift Aid Secretary	Meredith Woode
Safeguarding & Disability Officer, DBS Verifier	Alison Haigh
Health & Safety Officer	Alison Haigh
Lay Pastoral Minister	Sheila Cudmore
Lay Pastoral Minister	Susan Wood
Interim Treasurer	Mike Moss

The PCC met six times during 2025.

Electoral Roll

As of March 2026, there are 49 on the Electoral Roll (down from 56 in 2025), 12 are male, and 37 female. 21 are resident in the parish, 28 are non-resident.

Barbara Downes Interim Electoral Officer

ADMINISTRATIVE INFORMATION

St Paul's Church, Shipley is part of the Church of England Diocese of Leeds in the Episcopal Area of Bradford and the Deanery of Aire and Worth.

The address is: St Paul's Church, Kirkgate, Shipley, BD18 3EH.

THE CHURCH OF ENGLAND
Diocese of Leeds

ST PAUL'S CHURCH

SHIPLEY

Registered Charity No. 1169596

FINANCIAL STATEMENTS

for the year ended 31 December 2025

ST PAUL'S CHURCH SHIPLEY

Independent examiner's report to the members of St Paul's Church, Shipley Parochial Church Council (PCC)

I report on the accounts for the year ended 31 December 2025 which are set out on pages 19 to 27.

Respective responsibilities of the PCC and Independent Examiner

The PCC consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, your attention is drawn to the fact that, as stated in note 1, the figures relating to Hirst Wood Burial Board are set out in note 13 of the Accounts and have not been consolidated as at 2024 for comparison purposes
Other than this no other matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act ; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Simon Hart FCCA
Chartered Accountant

ST PAUL'S CHURCH SHIPLEY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2025

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2025 £	2024 £
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	63,501	2,525	66,026	69,127
Activities for generating funds	2(b)	24,076	0	24,076	20,164
Income from investments	2(c)	15,704	903	16,607	113
Church activities	2(d)	2,025	0	2,025	3,378
Grants in support of mission	2(e)	219	0	219	(82)
TOTAL INCOME		105,524	3,428	108,952	92,701
EXPENDITURE					
Mission and charitable giving	3(a)	5,193	0	5,193	5,694
Church activities	3(b)	89,525	0	89,525	66,832
Exceptional renovation costs	3(c)	0	0	0	0
Raising funds	3(d)	0	0	0	116
TOTAL EXPENDITURE		94,718	0	94,718	72,642
NET INCOME		10,806	3,428	14,234	20,059
Transfers of Funds		8,737	(8,737)	0	0
NET MOVEMENT IN FUNDS		19,543	(5,309)	14,234	20,059
BALANCES AT 1 JANUARY 2025		28,177	29,555	57,732	37,673
BALANCES CARRIED FORWARD AT 31 DECEMBER 2025		47,720	24,246	71,966	57,732
			0.00		

The notes on pages 21 to 27 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

BALANCE SHEET AT 31 DECEMBER 2025

	Note	2025 £	2024 £
FIXED ASSETS			
Tangible fixed assets	6	0	885
CURRENT ASSETS			
Debtors	8	11,854	19,961
Short term deposits (CBF)			2,224
Cash at bank and in hand		65,587	44,595
		77,441	66,780
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR	9	(5,422)	(9,879)
HIRST WOOD BURIAL BOARD	13	(54)	(54)
NET CURRENT ASSETS		71,966	56,847
NET ASSETS		71,966	57,732
		0.47	
FUNDS	10 & 11		
Unrestricted			
Undesignated		40,350	20,807
Designated - future projects		7,370 47,720	7,370 28,177
Restricted		24,246	29,555
		71,966	57,732

Approved by the Parochial Church Council on ~~xxth May~~ 16th March 2026 and signed on its behalf by :

Reverend Brian Greenfield (Chairman) **Michael Moss (Treasurer)**

The notes on pages 21 to 27 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2025

1 ACCOUNTING POLICIES

The Church is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions; they have also been prepared under FRS102 (Statement of Recommended Practice, Accounting and reporting by Charities).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

Restricted funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted in that the PCC is free to redesignate them.

Income

- Planned giving, collections and donations are recognised when received by or on behalf of the PCC.
- Income tax recoverable on gift aid is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement.
- Funds raised at garden parties and similar events are accounted for gross.
- Revenues from the magazine or any other sales are accounted for gross.
- Rental income from the letting of church premises is recognised when the rental is due.
- Dividends and interest are accounted for when receivable and are received gross of tax.

Expenditure

- Grants and donations are accounted for when paid over, or when committed by the PCC.
- The diocesan share is accounted for when payable, subject to the PCC's assessment of ability to pay in future.

Gains and losses on investments

- Realised gains or losses are recognised when investments are sold.
- Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Fixed assets

- Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act 2011
- No value is placed on movable church furnishings which require a faculty for disposal.
- Expenditure incurred on repair, replacement and maintenance of the above assets is written off in the year.
- Other items of equipment are capitalised if over £1,000 individually, and depreciated over four years in equal instalments.
- Investments are stated at market values at 31 December.

Hirst Wood Burial Ground

The Board of Management of Hirst Wood Burial Ground is a sub-committee of the PCC, which has responsibility for any liability that may arise. The accounts of the Burial Ground are attached (note 13) of the financial statements instead of consolidation as at 2024, on the grounds that its objectives are significantly different from those of the PCC.

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2025

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2025 £	2024 £	
2(a) *Voluntary income*					
Planned giving :					
Gift aid donations	40,687		40,687	48,913	
Income tax recoverable	13,248		13,248	13,478	
Other planned giving	4,552	2,525	7,077	5,800	7,077.00
Collections at all services	997		997	936	
Donations,appeals, etc.	30		30		
Legacies and Memorials	3,987	0	3,987	0	
	63,501	2,525	66,026	69,127	
2(b) *Activities for generating funds*					
Social and fund raising events	3,498		3,498	1,997	
Telecoms Mast rental income	20,578		20,578	18,167	
	24,076	0	24,076	20,164	
2(c) *Income from investments*					
Dividends and interest	347	903	1,250	113	
Assets introduced	15,357				
	15,704	903	1,250	113	
2(d) *Church activities*					
Income from use of church	842		842	2,383	
Fees	1,183		1,183	846	
Insurance Claims			0	150	
	2,025	0	2,025	3,378	
2(e) *Grants in support of mission*					
Grants receivable from					
- Archbishops Council			0	0	
- Listed Places of Worship Scheme		0	0	(82)	
- Diocese of Leeds			0	0	
- Other	219	0	219	0	
	219	0	219	(82)	
TOTAL INCOME	105,524	3,428	93,595	92,701	

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2025

3 EXPENDITURE

		Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2025 £	2024 £
3(a) *Missionary and charitable giving :*					
Church overseas :					
- Diocese of Khartoum		1,000		1,000	800
- Christian Aid		800		800	800
- CMS		1,000		1,000	1,200
- Tear Fund		800		800	800
Home missions and other church societies				0	
- Bradford North Foodbank				0	94
.- Parish Outreach		518		518	0
.- Shipley Christians Together		1,075		1,075	2,000
- Children's Society				0	0
		5,193	0	5,193	5,694
3(b) *Church Activities*					
Ministry :	diocesan share	25,040		25,040	20,040
	clergy expenses			0	0
Church - running expenses		27,047		27,047	16,266
Church maintenance		7,120		7,120	8,089
Depreciation of fixed assets		885		885	2,272
Sunday school, evangelism & training		7,937		7,937	77
Fees		175		175	0
Musician's Salaries		3,525		3,525	3,450
Telephone		423		423	475
Office expenses		17,363		17,363	15,847
Publicity		10		10	317
		89,525	0	89,525	66,832
3(c) *Exceptional renovation costs*					
East End Improvements				0	0
Tower and Bells			0	0	0
Notice Board		0		0	0
		0	0	0	0
3(d) *Raising funds*					
Gift envelopes				0	116
Other fund-raising costs					
		0	0	0	116
TOTAL EXPENDITURE		£94,718	£0	£94,718	£72,642

* The Diocesan Share requested from St Paul's Church was £44,213. In the event the amount paid was reduced to 57% of the amount requested (2024 - 43%)

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

4 STATEMENT OF FINANCIAL ACTIVITIES - Analysis of 2024 figures

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2024 £
INCOME AND ENDOWMENTS				
Voluntary income	2(a)	59,086	10,041	69,127
Activities for generating funds	2(b)	20,164	0	20,164
Income from investments	2(c)	113	0	113
Church activities	2(d)	3,378	0	3,378
Grants in support of mission	2(e)	(82)	0	(82)
TOTAL INCOME		82,660	10,041	92,701
EXPENDITURE				
Mission and charitable giving	3(a)	5,600	94	5,694
Church activities	3(b)	65,957	875	66,832
Exceptional renovation costs	3(c)	0	0	0
Raising funds	3(d)	116	0	116
TOTAL EXPENDITURE		71,673	969	72,642
NET INCOME		10,987	9,073	20,060
Transfers of Funds		0	0	0
NET MOVEMENT IN FUNDS		10,987	9,073	20,060
BALANCES AT 1 JANUARY 2025	1	17,190	20,483	37,673
BALANCES CARRIED FORWARD AT 31 DECEMBER 2025		28,177	29,556	57,733

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

5 STAFF COSTS

Wages and salaries costs in total amounted to £16,573 (2024 - £20,758) in respect of four employees; clergy members claimed no reimbursement of travel expenses (2024 - £Nil).
No employee earned in excess of £60,000 in the year.

6 FIXED ASSETS FOR USE BY THE PCC

	2025	cumulative
Cost of Boilers replaced in 2015		16,202
Cost of kitchen boiler 2017		2,260
Cost of photocopier 2018		1,140
Cost of Audio/Visual system 2019		20,000
Cost of Live-Streaming equipment 2021		5,574
Cost of Audio/Visual additions 2022		3,540
		48,716
less Depreciation charged in the year	885	48,716
Net book value at 31 December 2025		0

7 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2025 £
Fixed assets	0	0	0
Current assets	53,195	24,246	77,441
Current liabilities	(5,475)	0	(5,475)
Fund balance	47,719	24,246	71,966

8 DEBTORS

	2025 £	2024 £
Income tax recoverable	11,000	13,480
Prepayments	446	446
Grants receivable	219	219
Other debtors	189	5,817
	11,854	19,961

9 LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR

0.47

Accruals	2,906	2,906
Creditors for goods and services	2,516	2,373
Other creditors	0	4,600
	5,422	9,879

No provision has been made for future maintenance of the church buildings. The last Quinquennial inspection, carried out during 2019, identified a number of issues which it is planned to include in future phases of the roofing project when funds permit. Possible total costs are in excess of £250,000 for which sources of Grant funding are currently not available.

10 CAPITAL COMMITMENTS

There were no capital commitments at 31st December 2025

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

11 DESIGNATED (LEGACY) FUND

In 2017 the PCC received a magnificent Legacy of £58,000 from the Estate of Miss Briggs, which, though not in any way restricted by her will, it determined to keep for future major projects.
In 2019 we installed a new Audio-Visual system using these funds, and in 2021 extended it to provide Live-Streaming of services during the pandemic restrictions on attendance. In 2021 we also used part of these monies to make significant improvements to the West End, including new outer doors.
At the end of 2020 the PCC had reluctantly agreed to release £10,000 of these Designated funds, in view of the challenging prospects for the Parish at that time, in order to pay a significantly higher proportion of our Diocesan Share.
However, during 2021 we received a further legacy, from the estate of former Churchwarden Alison Cockburn, in the sum of £5,000, again not restricted, which the PCC agreed to add to the Designated funds.

In Summary (movements in 2025):

	£
Balance of Funds at 1st January	7,370
Depreciation on A/V and Live-Stream equipment	0
Balance of Funds at 31st December 2025	7,370

12 RESTRICTED FUND DETAILS

The movement of restricted funds during 2025 and their purpose is:

	opening Balance	receivable	payable	transfers	Balance at 31 December 2025
Special collections					0
Organ Fund	4,709	25			4,734
Fabric Fund	8,769	249		(200)	8,818
Tower & Bells	2,788	581		(355)	3,014
Children & Youth Project	11,612	2,001		(7,658)	5,955
Other	1,677	8		40	1,725
	29,555	2,864	0	(8,173)	24,246

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2025

Statement of Assets at 31 December 2024

Consolidated as at 31 December 2025

ASSETS			£
Investments - 912.08 shares in CBF Investment Fund at market value			0
St Paul's account			54
NET ASSETS			£54
FUNDS			
Unrestricted			54
Restricted			0
Endowment	- Higgins bequest	-	
	- Foy benefaction	-	
			0
			£54

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2024 £
Fixed assets - investments	0		0	0
Net Current assets	54			54
Fund balance	£54	£0	£0	£54

Approved by the Board

Reverend Brian Greenfield (Chairman)

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, SHIPLEY

England & Wales - Charity number 1169596

Accounts

THE CHURCH OF ENGLAND
Diocese of Leeds

St Paul's Parish Church, Shipley

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley
Registered charity no 1169596

Annual Trustees Report for the year ended 31st December 2024

Annual Trustees Report for the year ended 31st December 2024

The PCC is jointly responsible for writing and producing this report.

AIM AND PURPOSES

St Paul's Parochial Church Council (PCC) has the responsibility of cooperating with the priest in charge, the Reverend Brian Greenfield, to promote in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC has a specific duty to maintain our historic grade 2 listed church building. In addition, it has a responsibility to support the Church of England primary schools located within the parish boundaries. Shipley CofE Primary School (aided) and Wycliffe CofE Primary School (controlled) are our local church schools. Both of these schools are BDAT (Bradford Diocesan Academies Trust) Primary Academies.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at St Paul's and to be part of the church community. Our services and worship, through prayer and scripture, music and sacrament, encourage and foster faith in practice. When planning our activities and services for the year, the PCC is mindful of the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion.
St Paul's Church vision statement is:

We are a welcoming and inclusive Christian community who:

- Worship the living God
- Love our neighbours and our world
- Share the good news

All our activities and services are guided and inspired by our faith in Jesus who we believe calls us to put our faith into practice in our daily lives. As a church community, we offer prayer and worship, pastoral care, mission and outreach, hospitality and a variety of activities which help people of all ages in our parish to flourish. To facilitate this work, it is important that the church grounds and the fabric of the church building are continually maintained and developed.

ACHIEVEMENTS AND PERFORMANCE

Ministry Team

During 2024, the St Paul's Ministry Team was led by our Priest in Charge, Brian Greenfield (who is also Priest in Charge at Christ Church, Windhill, Minister at the Eldwick Church and Assistant Priest at St Peter's Church, Shipley), who was ably assisted by curate – Emma Wilkinson and by assistant priest Natasha Thomas (from June 2024), Churchwardens - Anne Luxton and Mike Wragg.

Our Licensed Lay Ministers (Readers) - Chris Clough and Susan Lawrence, Lay Worship Leader - Mark Allison, and Lay Pastoral Ministers - Susan Wood and Sheila Cudmore, are valuable members of the Ministry Team.

Jenny Titchmarsh is our excellent Church Administrator, who provides essential support to the ministry team and enables the church to communicate effectively with both the congregation and the wider community.

Thanks also go to the members of the PCC for all their hard work throughout the year.

Volunteers

Before we list our activities, which express our vision and strategy, and show what church life looks like in Shipley and how it benefits the community, we publicly thank all the church members who work very hard to support St Paul's mission and ministry. Many people contribute hugely to the life of the church in seen and unseen ways.

Worship & Prayer

Worship Services

Throughout 2024, we held regular 10am Sunday worship services comprising Holy Communion on the 1st and 3rd Sundays of the month, Family Worship on the 2nd Sunday of the month and Morning Worship on the 4th Sunday of the month. These services were also live streamed via our YouTube channel, for those watching from home. Taize and Evensong services took place on a bi-month rotation on the 4th Sunday of the month at 7pm. Wednesday Holy Communion has continued to take place at 10am on Wednesday mornings throughout the year.

Messy Church

This alternative church service is an important way to connect with local families with young children, who might not feel comfortable or confident to come to more traditional church on Sunday. This will continue to be a key activity as we develop our outreach to children, young people and their families and during 2025. Games and craft activities, including a co-operative Lego build, plus a picnic tea, were offered in keeping with the theme, along with exploring a Bible story in the church and enjoying some related songs and prayer. A small team worked very hard to offer a Messy Easter and a Messy Christmas event during 2024, both of which were much enjoyed and attracted families from both toddler group and the local primary schools. The team is currently planning an Easter Celebration Family Fun Afternoon for 2025.

Occasional Services

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. This year, we celebrated eleven baptisms but no weddings. We conducted six funerals. In November, we held both our annual Memorial Service and our Remembrance Sunday Service, which was attended by civic representatives and uniformed organisations.

Music and singing group

The new music and singing group has been meeting on the first Thursday of each month since the summer of 2024 after the choir was disbanded. Initially this was set up simply to gather those either from the existing choir or new folk who are interested in playing instruments and singing in services. From this has developed a small band who are now regularly playing once a month (usually on the second Sunday in the family service). Anyone interested in joining can have a word with Brian, Emma or Mark.

Prayer

The weekly Tuesday Morning Prayer Group continues to meet at 10am in the Narthex for approximately one hour. It has been encouraging to see consistent growth in the numbers of Lay members in the group and we continue to be grateful for the continued presence of Rev'd Brian and/or Rev'd Emma whenever their other duties allow. We commence each meeting with a passage of Scripture to discuss, followed by prayers for global, national, local and church needs.

We would like to encourage and welcome new attendees to join with us as they are able, being aware that regular attendance may not always be possible for some folk. We remain in awe of the way that God has answered the prayers offered, not always in the way perhaps we would have wished for, but always according to his will and for the good of all his people.

Pastoral Care

Pastoral care continues to be provided by the Ministry Team at St Pauls on an "as needed or requested" basis. Our Lay Pastoral Ministers, Susan Wood and Sheila Cudmore support and assist Clergy as and when appropriate within their individual areas of knowledge and experience, providing pastoral support in the form of a visits or phone calls, with sensitivity and care at the forefront of all they do. Pastoral activity includes visits to take Holy Communion to the housebound and to nursing homes. Pastoral prayer requests are responded to according to the level of confidentiality requested.

Safeguarding

The PCC continues in its commitment to the safeguarding of all vulnerable or potentially vulnerable people. Safeguarding is a standing item on the PCC agenda, and PCC has complied with its duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice guidance. This commitment was confirmed at a PCC meeting in the autumn. The PCC has adopted the Church of England Safeguarding Policy Statement for Children, Young People and Adults, 'Promoting a Safer Church', as our safeguarding policy

To assist in monitoring compliance with both statutory requirements and Church of England policies we are using 'Parish Dashboards' ; an online system that lists the actions that need to be taken to meet the required standards, and which generates an action plan to highlight areas that need updating. The action plan was reviewed in the autumn of 2024 and the PCC is updated with progress.

We are working at level three of the dashboard and currently have made 80% progress towards mandatory requirements. All our policies are up to date however there are 5 urgent actions that need to be completed and a further 12 actions to be reviewed. The action plan addresses these, and training is being targeted as a priority to ensure mandatory requirements are met

A particular focus of safeguarding activities has been to ensure job roles have been written and made available to volunteers taking on new roles at St Paul's. Written roles for existing volunteer roles have also been worked on. This work continues.

Where safeguarding concerns have been raised during the year, our safeguarding procedures have been followed and concerns escalated to the diocesan safeguarding team.
Alison Haigh

Work with Children

Schools

We have responsibility for two church schools within our parish, Shipley CofE Primary School and Wycliffe CofE Primary School. Both schools became academies in 2018 and joined the Bradford Diocesan Academy Trust (BDAT).

Clergy lead collective worship at Shipley CE (and Wycliffe). In addition they attend other events in school such as celebrations and exhibitions. Clergy are also planning to take part in prayer group at the school and support the head teacher as appropriate. The school regularly visits church to learn about worship and also come to church at Easter and Christmas for their services.

Clergy lead collective worship at Shipley CE and Wycliffe CE. In addition, they attend other events in school such as celebrations and exhibitions. At Shipley CE the Clergy are also planning to take part in prayer group at the school and support the head teacher as appropriate.
Both schools regularly visits church to learn about worship and come to church at Easter and Christmas for their services, with Wycliffe also holding their Harvest and End of Year services at Church. We are continuing to build a relationship with Wycliffe through our Children and Families Project, through which we are working with the local Christian youth charity Missional Generation to provide lunch time engagement with KS2 and support around Sats, with further developments to come in conversation with the school. In addition, Revd Emma serves on the board of governors and is the link go for Christian Distinctiveness.

The Open the Book team of Chris and Jane Clough, Carolyn Rhodes, Jean Titchmarsh and Mike Wragg take a whole school assembly at Wycliffe CofE Primary School approximately fortnightly during the school year. The basis for the assembly is one of the stories from the Lion Storyteller Bible which we deliver through narration, costumed acting and audience participation. We operate under the auspices of the Zephaniah Trust and deliver both Old and New Testament

Bible stories operating on an approximately two-year cycle. Both phase 1 and 2 have 34 stories available to us with associated boxes of costumes and props.

Toddler Group

With the help of a small team of helpers, who are on a rota, the group meets from 9.30-11.15am on Monday mornings during term time. Each week, we provide a craft activity, play and friendship. We serve drinks along with cake, biscuits and fruit (not forgetting Jean's cheese scones). We finish with a sing song. During the year we have included three Toddler Church sessions (Christmas; Harvest and Easter) at the end of the session, these have been popular with children, parents and carers alike. Our numbers have steadily grown during this year. Some children have moved onto nursery and school and we have welcomed newcomers, including several parents who are new to the area.

Uniformed Groups – Rainbows, Brownies & Guides

St Paul's offers hospitality and leadership to the 1st Shipley Rainbows, Brownies and Guides.

1st Shipley Rainbows

2024 was a great year for St Paul's Rainbows. Marian and Rachel continue to run the Rainbows, ably assisted by Tilda, Thea and Christina - our wonderful young leaders. We remain full, with 20 girls and a substantial waiting list. Highlights of 2024 include our annual sleepover, joint with other groups in the area, an adventure day at the local campsite and lots of fun games. Another real highlight of 2024 was picking up our link with Formations Care Home - we held fortnightly meetings with the residents throughout spring, until the care home sadly closed. This inter-generational experience was really lovely for the girls to be part of.

1st Shipley Brownies

We have 19 Brownies on our register and Rainbows coming regularly to us. We have 2 regular adult leaders, a Young Leader and a Duke of Edinburgh Bronze volunteer. The Brownies have done the themes of "Be Well, Network and Know Myself. They earned the "Charity" Interest badge. They learned about keeping their minds and bodies healthy by thinking about better food, sleep and exercise. They attended a Thinking Day evening at Titus Salt School with other members of Girlguiding from Shipley and Baildon. Some of the girls went to join the Guides at Salt Pots and did some amazing plate decorations. We had trips top Denso Marston, St Ives for an end of year play and the Cinema to see Moana 2. They enjoyed getting ready early for

Christmas by decorating a tree for the Christmas tree festival then celebrating with a Christmas party with food and party games. They did an Easter egg hunt in the Church.
Elaine Griffiths, Brownie Guider

1st Shipley Guides

We have a small group of 9 Guides and three adult leaders. We would welcome anyone who wants to join us as a volunteer to help out, either adult or young helper. We have a link with 2nd Shipley Guides for planning and have joined them for our successful Remembrance Sleepover at St Peter's before parading at St Paul's. We have had a joint sleepover at the Climbing Hub in Bradford. It was a really popular event after we had done an evening's climbing with them earlier in the year. The Guides have been following the programme and earning Interest badges and skill builder badges. They have been following the themes of "Have Adventures, Lead and Express Yourself." They have worked towards their interest badges "Backwoods Cooking and Investigator's" and now are they are doing a "Confectioners" badge part of which had them making Mother's Day sweets. They have enjoyed trips to Denso Marston nature reserve for pond dipping, Wynches for an Adventure Day, and a trip to see Moana 2 with other guides Brownies and Rainbows from Shipley Division. They have enjoyed trying new skills including screen printing, butter making, clay making and cooking using a tea light and tin can. The Guides did an evening at Salt Pots in Saltaire with the 9 year old Brownies to encourage them to join Guides.

Elaine Griffiths, Guide Guider

Mission and Outreach

Mission and outreach are high on the agenda of St Paul's Church as we try to be a blessing to both the local community and the world.

Saturday Café

Our Café is as popular as ever with five tables holding six on each table these are usually all full with some of our patrons coming and going and others who enjoy staying all morning. Some arrive at or near our opening time 10am and some later in the morning.

As a PLACE OF WELCOME we serve tea and coffee free of charge, and our menu consists of toasted teacakes and crumpets with all our cakes and scones home-made and donated by our volunteer café staff. Donations towards the running of the café are at everyone's discretion and a suggested figure of £1.50 per item of food remains as it has for some time.
The café is open on the first and third Saturdays of each month; ideally we would like to open, as we did prior to the Covid pandemic, every Saturday morning but as reported last year a good number of our volunteer staff were no longer able or didn't wish to continue and those who do work prefer to work as we are doing.
Anne, Mike, Sheila Parkin, Sheila Cudmore and Kate were the five volunteer staff working on the first Saturday in the month until Dee joined that team and Jane, Chris, Pollyanna, Elaine and myself the five volunteer staff on the third. However, Pollyanna has recently removed from the area and now Sheila Cudmore has kindly joined the team working on the third Saturday making five volunteer team members on each team.
We really need more volunteers because there is nothing we would like more than to open our very popular café every Saturday morning.

Thursday Lunch Club (TLC)
TLC meets once a month on a Thursday . We provide a pre- booked two course meal for approximately 20 people .

We have a merry band of helpers who also provide a dessert at times . At Christmas we had a full Christmas lunch which was much appreciated. We also welcome new people to join us.

Active Seniors
Active Seniors meet on the first Thursday afternoon of every month. Attendance averages 12-14 people each meeting. Our varied activities include quizzes, maybe a board game, some crafting, an entertainment and always plenty of friendly chat. Tea, coffee, home-made scones, as well as home baking are provided at some point during the afternoon. All seniors are welcome, either regularly or on an occasional basis.

Mothers' Union

In 2024 the Branch had 14 members. We participated in the Wave of Prayer. Thirteen people attended the AGM. Meetings included an illustrated talk about a friend's visit to Japan. We enjoyed Afternoon Tea in a member's lovely garden in Denholme. We knit for the Neo-natal

department of the BRI and blankets for Yemen. A sale of wrist warmers (fingerless mittens) raised £30 at Saltaire Festival. Members provided toiletries for twenty Welcome Bags for new arrivals at the Asian Women's Refuge. The fundraiser tombola at the TLC Christmas lunch raised £40. Members and friends joined in the Christmas lunch at Northcliffe Golf Club. Our entry in the Christmas Tree Festival included a reference to the Rise Up Against Gender Violence campaign and details of the Mothers' Union's worldwide impact in 2023. As part of the 16 days of Activism St Paul's hosted the Bradford Episcopal area's silent witness outside church followed by a service of prayer in the Narthex.

Community Events

For the fourth year running, we held a Christmas Tree Festival at St Paul's, which was an incredibly successful event involving the wider local community, who came along to the church to vote for their favourite Christmas trees.

Communications & Enquiries

St Paul's hosts three websites: the main St Paul's Parish Church website, the St Paul's History website and the St Paul's Virtual Tour website. Our social media platforms include Facebook, Instagram and YouTube (we no longer use X, previously Twitter). We have a public Facebook page with 677 followers, a private Facebook group with 62 members, an Instagram account with 376 followers and a YouTube channel with 192 subscribers, which we use to live stream our weekly 10am Sunday services.

Our main website advertises our upcoming worship services, prayer meetings, church groups and key events. These are also detailed in our monthly edition of Church News, which is available via our mailing list or to collect from church. Weekly emails advertising Sunday services and key notices are also sent out to our mailing list. Noticeboards, both inside and outside the church, also advertise our services, groups and events.

The majority of our enquiries (for church hire and life events) come through our main website or email. Occasionally, we receive enquiries via Facebook or telephone. These tend to be about Toddler Group, the foodbank and school uniform support.

Ecumenical Relationships: Shipley Christians Together (SCT)

The year started with Shipley Baptist Church again hosting Inn Churches, providing accommodation, food, friendship and warmth to several homeless people. Mayme Small

continued her excellent work as Shipley CAP Debt Centre Manager and the Shipley Market Bible Stall dispensed bibles and offered prayer in all weathers on alternate Mondays. SCT continued to support Ukrainian families in and around Shipley and a near capacity audience attended the General Election hustings. Services included ones to mark the Week of Christmas Unity (at St Paul's Church), Ash Wednesday and Pentecost and a celebration service which included discussion about the work of SCT. The AGM service was extremely well-attended as was the Walk of Witness. The Revd. Emma Wilkinson gave a short reflection and blessing as part of the Market Square Christmas Lights Switch-on which was poorly attended, as a result of the wet weather. Live@Costa provided a varied programme, including a Christmas Carols evening, raising funds for Christian Aid. A new event this year was an excellent evangelistic evening. As usual, the year was rounded off with our Christmas meal for homeless, vulnerable and lonely people with an incredible 120 meals provided. The online newsletter, which shares good news and information, was regularly produced and circulated
(available from info@shipleychristianstogether.org.uk).

SCT is grateful for the support and funding from the member churches, including St Paul's, and the work of the many volunteers from most of the churches.

Hugh Firman (Chair, SCT)

Global Mission

We continue to be a Fairtrade church and seek ways to encourage our congregation to support Fairtrade. We support the Diocese of Khartoum, Christian Aid, and Tear Fund. We also support Andy and Kati Walsh from the Church Mission Society (CMS), who currently work in Brazil.

Deanery Synod

The Deanery synod provides an important link between the parish and the wider structures and governance of the Church of England. The Aire and Worth Deanery Synod met three times in 2024. The meeting in February was held remotely via Zoom where we learned more about the Diocese's Barnabas project from Revd Jude Smith. This project is around developing ways for parishes to support and encourage each other in mission and growth. In June Synod met at St John's, Baildon where Rev Ned Lunn, Canon for Intercultural Mission and the Arts at Bradford

Cathedral led a discussion around the Bradford City of Culture 2025 and how individual parishes could get involved in this initiative.

The meeting in October was held at the St Pete's where Simone Bennett, the Diocesan Director of Education gave a detailed presentation about the work of her team in supporting schools across the dioceses and offering suggestions as to how parishes could support their local school.

Synod meetings are open to all; if you would like to attend a meeting to find out a little more about how Synod works please speak to any one of our representatives.

Alison Haigh

Church Building

Church Building

The calendar year 2024 has been fairly quiet with emphasis on creating Terms of Reference (TOR) for the Buildings and Grounds Group within the new PCC structure. The TOR were produced and discussed/agreed by the PCC.

Electrical: Various ceiling light bulbs were replaced, and Narthex lights checked. Uplighters on North Gallery have been fitted with LED Bulbs. All electrical appliances were again PAT tested. The emergency lighting is tested regularly; the latest test was in November 2024 Options for the installation of a defibrillator on the outside of the church continued to be explored with costs obtained for two possible places.

Fabric: Roof gutters are cleared and inspected at least once per year.

Other Interior:

Following an inspection of the kitchens, the effects of water ingress on the north wall were made good and the wall repainted. This enabled the 5 star hygiene rating to be maintained.

The two main heating boilers and the heating/hot water boiler in the kitchen were serviced in November.2024.

Fire extinguishers are tested annually. The latest fire extinguisher testing and service was in August 2024.

Clock is currently not working. It is the property of the Local Council (Bradford Met) and they are responsible for running and maintenance.

Church Grounds: These continue to be maintained by Bradford Council.

Quinquennial Works: The next Quinquennial Inspection was due in 2024. For various reasons this has been postponed to early 2025..
Organ: The organ, a 1892 3-manual by J. J. Binns of Leeds, is generally well maintained and was last tuned in November 2024. It is played regularly for services.

Hirstwood Burial Ground

During 2024, there was no burial of ashes in the Garden of Remembrance, which is maintained by our part-time gardener, Matt Stoney. Enquiries from people searching for the graves of ancestors also continue to be few and far between, having dramatically declined since the Covid lockdowns.

A second phase of planned tree work took place in February 2024, as authorised by Bradford Council in July 2023. The final phase of tree work should have taken place in autumn/winter 2024, but due to circumstances beyond our control, this has now been pushed back to 2025.

A monitoring survey of previously treated Japanese Knotweed took place in May 2024. This survey revealed minor regrowth of single stems with no further infestation obvious within the wider burial ground. The new regrowth was treated in September 2024 and the site will be reinspected in 2025.

Volunteer working parties, organised in conjunction with Shipley Town Council and Hirst Wood Regeneration Group, took place in March, July and November 2024. Good progress was made clearing vegetation from pathways, in and around graves and in revealing previously hidden inscriptions.

The Hirst Wood Burial Board, which is a sub-committee of the PCC, has a legal duty to maintain the burial ground in a safe state. During 2024, our church administrator has dealt with the day-to-day dealings of the burial ground, as well as overseeing the continued tree work, the treating of Japanese knotweed and the organising of volunteer working parties.

Hirst Wood Burial Board

FINANCIAL REVIEW 2024

During 2024, St Paul's finances have had a bit of a roller coaster ride. The PCC had decided to reduce their share payment to £20,000 a year as against a request of about £46,500. Due to the unfortunate death of Chris Wontner-Smith in November I am still attempting to reconcile the end of year position with the not inconsiderable help of Ian Fletcher the accountant appointed to independently examine the accounts. We are nearly there but just need to produce the accounts. The current impression is that at the end of the year the accounts were at least as good as could be expected. An appeal for people to review their giving sent out around the year end brought in some additional immediate funds and a number of increases in regular giving. At the end of the year there was some £42,000 in the bank account and about £2000 in deposit funds. Some of that is designated funds (£11k fabric reserve, £4.5k Organ fund, £12K Children and Youth Project) which leaves about £16k towards the contingency fund. The finance group of the PCC are looking at what improvements can be made to our processing systems and ensuring our accounts are understood by all PCC members.

RESERVES POLICY

The PCC has determined that, in addition to Restricted Funds raised for specific purposes, we should aim to limit unrestricted reserves to about three months regular expenditure, currently £20000. Any excess will be designated for future major property repairs and renovation.

STRUCTURE, GOVERNMENT AND MANAGEMENT

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley is a corporate body established by the Church of England, operating under the Parochial Church Council Powers Measure. The PCC is a registered charity and members of the PCC are Trustees of the Charity. The method of appointment of PCC members is set out in the Church Representation Rules. All members of the congregation are given the opportunity to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

PCC Membership

Ex Officio

Priest in Charge:	Reverend Brian Greenfield (Chair)
Curate:	Reverend Emma Wilkinson (from 15/02/24)
Assistant Priest:	Reverend Natasha Thomas (from 15/07/25)
Churchwarden:	Anne Luxton (Vice chair)
Churchwarden:	Mike Wragg
Deanery Synod:	Sheila Cudmore (re-elected 2023)
	Alison Haigh (re-elected 2023)
	Susan Wood (re-elected 2023)

Elected Members (Trustees) at 31st December 2024

Susan Lawrence	Elected 22/05/22	
Jonathan Hall	Re-elected 14/05/23	
Johanna Hirst	Elected 14/05/23	PCC Secretary
Jean Titchmarsh	Elected 14/05/23	
Mark Allison	Elected 14/05/23	
John Hirst	Elected 28/04/24	
Sabhyata Halli	Co-opted 15/10/24	
Barbara Downes	Co-opted 15/10/24	

Elected Members serving at 1st January 2024 who have since left:

Michelle Rogers (until 15/10/24)

Deborah Penfold (until 28/04/24)

Chris Clough (until 28/04/24)

Chris Wontner-Smith (until 22/11/24)

Given its wide responsibilities the PCC has a number of subgroups or committees which have been reorganised into 5 streams as follows:

Standing Committee:	Clergy, Churchwardens, Treasurer, Secretary, Mark Allison
Buildings & Grounds:	Churchwardens, Chris Clough (lead), Johanna Hirst, Sabhyata Halli
Hirstwood Burial Ground Board	Clergy, Churchwardens, John Hirst
Worship & Music:	Mark Allison (lead), Brian Greenfield, Emma Wilkinson, Susan Lawrence, Jean Titchmarsh, Chris Clough, Elisabeth Verhoven.
Finance and Funding:	Barbara Downes (lead), Mike Moss (interim treasurer), Alison Haigh, Rob Downes (non-PCC).
Prayer, Pastoral & Discipleship:	Susan Lawrence (lead), Susan Wood, Sheila Cudmore, Brian Greenfield, Emma Wilkinson, Alison Haigh, Anne Luxton, Mike Wragg, Jonathan Hall.
Pathways, Growth & Mission:	Brian Greenfield, Emma Wilkinson (lead), Natasha Thomas, Susan Lawrence, Anne Luxton, Mike Wragg.

Other Roles of Responsibility:

Church Administrator	Jenny Titchmarsh
Parish Electoral Roll Officer	Mike Wragg
Gift Aid Secretary	Meredith Woode
Safeguarding & Disability Officer, DBS Verifier	Alison Haigh
Health & Safety Officer	Alison Haigh
Lay Pastoral Minister	Sheila Cudmore
Lay Pastoral Minister	Susan Wood
Interim Treasurer	Mike Moss

The PCC met seven times during 2024 both in person and virtually.

Electoral Roll

There are currently 56 people on the electoral roll (53 less than last year). 17 are male and 39 are female. 22 are resident in the parish and 34 are non-resident.

ADMINISTRATIVE INFORMATION

St Paul's Church, Shipley is part of the Church of England Diocese of Leeds in the Episcopal Area of Bradford and the Deanery of Aire and Worth.

The address is: St Paul's Church, Kirkgate, Shipley, BD18 3EH.

Approved by the PCC on 4th May 2025

And signed on their behalf by Brian Greenfield (PC Chair)

THE CHURCH OF ENGLAND
Diocese of Leeds

ST PAUL'S CHURCH

SHIPLEY

Registered Charity No. 1169596

FINANCIAL STATEMENTS

for the year ended 31 December 2024

Independent examiner's report to the members of St Paul's Church, Shipley Parochial Church Council (PCC)

I report on the accounts for the year ended 31 December 2024 which are set out on pages 19 to 27.

Respective responsibilities of the PCC and Independent Examiner

The PCC consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, your attention is drawn to the fact that, as stated in note 1, the figures relating to Hirst Wood Burial Board are set out in note 13 of the Accounts and have not been consolidated.

Other than this no other matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act ; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ian J Fletcher

Ian J Fletcher FCA
Chartered Accountant
Bradford
4th May 2025

ST PAUL'S CHURCH SHIPLEY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2024

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2024 £	2023 £
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	59,086	10,041	69,127	70,416
Activities for generating funds	2(b)	20,164	0	20,164	12,769
Income from investments	2(c)	113	0	113	73
Church activities	2(d)	3,378	0	3,378	1,765
Grants in support of mission	2(e)	(82)	0	(82)	886
TOTAL INCOME		82,660	10,041	92,701	85,909
EXPENDITURE					
Mission and charitable giving	3(a)	5,600	94	5,694	6,509
Church activities	3(b)	65,957	875	66,832	81,585
Exceptional renovation costs	3(c)	0	0	0	0
Raising funds	3(d)	116	0	116	134
TOTAL EXPENDITURE		71,673	969	72,642	88,228
NET INCOME		10,987	9,072	20,059	(2,319)
Transfers of Funds		0	0	0	0
NET MOVEMENT IN FUNDS		10,987	9,072	20,059	(2,319)
BALANCES AT 1 JANUARY 2024		17,190	20,483	37,673	39,992
BALANCES CARRIED FORWARD AT 31 DECEMBER 2024		28,177	29,555	57,732	37,673

The notes on pages 21 to 27 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

BALANCE SHEET AT 31 DECEMBER 2024

	Note	2024 £	2023 £
FIXED ASSETS			
Tangible fixed assets	6	885	3,157
CURRENT ASSETS			
Debtors	8	19,961	14,984
Short term deposits		2,224	2,154
Cash at bank and in hand		44,595	29,602
		66,780	46,740
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR	9	(9,879)	(7,311)
HIRST WOOD BURIAL BOARD	13	(54)	(4,913)
NET CURRENT ASSETS		56,847	34,516
NET ASSETS		57,732	37,673
FUNDS	10 & 11		
Unrestricted			
Undesignated		20,807	7,811
Designated - future projects		7,370	28,177 9,379 17,190
Restricted		29,555	20,483
		57,732	37,673

Approved by the Parochial Church Council on 4th May 2025 and signed on its behalf by :

Reverend Brian Greenfield (Chairman) **Michael Moss (Treasurer)**

The notes on pages 21 to 27 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

1 ACCOUNTING POLICIES

The Church is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions; they have also been prepared under FRS102 (Statement of Recommended Practice, Accounting and reporting by Charities).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

Restricted funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted in that the PCC is free to redesignate them.

Income

- Planned giving, collections and donations are recognised when received by or on behalf of the PCC.
- Income tax recoverable on gift aid is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement.
- Funds raised at garden parties and similar events are accounted for gross.
- Revenues from the magazine or any other sales are accounted for gross.
- Rental income from the letting of church premises is recognised when the rental is due.
- Dividends and interest are accounted for when receivable and are received gross of tax.

Expenditure

- Grants and donations are accounted for when paid over, or when committed by the PCC.
- The diocesan share is accounted for when payable, subject to the PCC's assessment of ability to pay in future.

Gains and losses on investments

- Realised gains or losses are recognised when investments are sold.
- Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Fixed assets

- Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act 2011
- No value is placed on movable church furnishings which require a faculty for disposal.
- Expenditure incurred on repair, replacement and maintenance of the above assets is written off in the year.
- Other items of equipment are capitalised if over £1,000 individually, and depreciated over four years in equal instalments.
- Investments are stated at market values at 31 December.

Hirst Wood Burial Ground

The Board of Management of Hirst Wood Burial Ground is a sub-committee of the PCC, which has responsibility for any liability that may arise. The accounts of the Burial Ground are attached (note 13) of the financial statements instead of consolidation, on the grounds that its objectives are significantly different from those of the PCC.

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2024 £	2023 £
2(a) *Voluntary income*				
Planned giving :				
Gift aid donations	41,009	7,904	48,913	49,103
Income tax recoverable	11,502	1,976	13,478	13,351
Other planned giving	5,733	67	5,800	4,434
Collections at all services	842	94	936	1,528
Donations,appeals, etc.				
Legacies and Memorials	0	0	0	2,000
	59,086	10,041	69,127	70,416
2(b) *Activities for generating funds*				
Social and fund raising events	1,997		1,997	2,815
Telecoms Mast rental income	18,167		18,167	9,954
	20,164	0	20,164	12,769
2(c) *Income from investments*				
Dividends and interest	113		113	73
	113	0	113	73
2(d) *Church activities*				
Income from use of church	2,383		2,383	1,451
Fees	846		846	314
Insurance Claims	150		150	0
	3,378	0	3,378	1,765
2(e) *Grants in support of mission*				
Grants receivable from				
- Listed Places of Worship Scheme	(82)		(82)	886
	(82)	0	(82)	886
TOTAL INCOME	82,660	10,041	92,701	85,909

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2024 £	2023 £
3(a) *Missionary and charitable giving :*				
Church overseas :				
- Diocese of Khartoum	800		800	800
- Christian Aid	800		800	800
- CMS	1,200		1,200	1,200
- Tear Fund	800		800	800
Home missions and other church societies				
- Bradford North Foodbank	0	94	94	0
- Court Chaplaincy	0		0	250
- Shipley Christians Together	2,000		2,000	2,000
- Children's Society	0		0	659
	5,600	94	5,694	6,509
3(b) *Church Activities*				
Ministry : diocesan share	20,040		20,040	36,000
clergy expenses	0		0	0
Church - running expenses	16,266		16,266	12,669
Church maintenance	7,463	625	8,089	11,011
Depreciation of fixed assets	2,022	250	2,272	2,272
Sunday school, evangelism & training	77		77	84
Costs of social and other events	0		0	1,960
Musician's Salaries	3,450		3,450	4,050
Telephone	475		475	458
Office expenses	15,847		15,847	12,606
Publicity	317		317	475
	65,957	875	66,832	81,585
3(c) *Exceptional renovation costs*				
East End Improvements	0		0	0
Tower and Bells	0		0	0
Notice Board	0		0	0
	0	0	0	0
3(d) *Raising funds*				
Gift envelopes	116		116	134
	116	0	116	134
TOTAL EXPENDITURE	£71,673	£969	£72,642	£88,228

* The Diocesan Share requested from St Paul's Church was £46,540. In the event the amount paid was reduced to 43% of the amount requested (2023 - 75%)

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

4 STATEMENT OF FINANCIAL ACTIVITIES - Analysis of 2023 figures

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £
INCOME AND ENDOWMENTS				
Voluntary income	2(a)	61,099	9,317	70,416
Activities for generating funds	2(b)	12,769	0	12,769
Income from investments	2(c)	73	0	73
Church activities	2(d)	1,765	0	1,765
Grants in support of mission	2(e)	373	513	886
TOTAL INCOME		76,079	9,830	85,909
EXPENDITURE				
Mission and charitable giving	3(a)	5,850	659	6,509
Church activities	3(b)	76,673	4,912	81,585
Exceptional renovation costs	3(c)	0	0	0
Raising funds	3(d)	134	0	134
TOTAL EXPENDITURE		82,657	5,571	88,228
NET INCOME		(6,578)	4,259	(2,319)
Transfers of Funds		1	(1)	0
NET MOVEMENT IN FUNDS		(6,577)	4,258	(2,319)
BALANCES AT 1 JANUARY 2023	1	23,767	16,225	39,992
BALANCES CARRIED FORWARD AT 31 DECEMBER 2023		17,190	20,483	37,673

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024

5 STAFF COSTS

Wages and salaries costs in total amounted to £20,758 (2023 - £18,922) in respect of four employees; clergy members claimed no reimbursement of travel expenses (2023 - £Nil).
No employee earned in excess of £60,000 in the year.

6 FIXED ASSETS FOR USE BY THE PCC

	2024	cumulative
Cost of Boilers replaced in 2015		16,202
Cost of kitchen boiler 2017		2,260
Cost of photocopier 2018		1,140
Cost of Audio/Visual system 2019		20,000
Cost of Live-Streaming equipment 2021		5,574
Cost of Audio/Visual additions 2022		3,540
		48,716
less Depreciation charged in the year	2,272	47,831
Net book value at 31 December 2022		885

7 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2024
	£	£	£
Fixed assets	885	0	885
Current assets	37,225	29,555	66,780
Current liabilities	(9,933)	0	(9,933)
Fund balance	28,177	29,555	57,732

8 DEBTORS

	2024	2023
	£	£
Income tax recoverable	13,480	13,351
Prepayments	446	387
Grants receivable	219	301
Other debtors	5,817	945
	19,961	14,984

9 LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR

Accruals	2,906	1,891
Creditors for goods and services	2,373	2,102
Other creditors	4,600	3,318
	9,879	7,311

No provision has been made for future maintenance of the church buildings. The last Quinquennial inspection, carried out during 2019, identified a number of issues which it is planned to include in future phases of the roofing project when funds permit. Possible total costs are in excess of £250,000 for which sources of Grant funding are currently not available.

10 CAPITAL COMMITMENTS

There were no capital commitments at 31st December 2024

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024

11 DESIGNATED (LEGACY) FUND

In 2017 the PCC received a magnificent Legacy of £58,000 from the Estate of Miss Briggs, which, though not in any way restricted by her will, it determined to keep for future major projects.
In 2019 we installed a new Audio-Visual system using these funds, and in 2021 extended it to provide Live-Streaming of services during the pandemic restrictions on attendance. In 2021 we also used part of these monies to make significant improvements to the West End, including new outer doors.
At the end of 2020 the PCC had reluctantly agreed to release £10,000 of these Designated funds, in view of the challenging prospects for the Parish at that time, in order to pay a significantly higher proportion of our Diocesan Share.
However, during 2021 we received a further legacy, from the estate of former Churchwarden Alison Cockburn, in the sum of £5,000, again not restricted, which the PCC agreed to add to the Designated funds.

In Summary (movements in 2024):

	£
Balance of Funds at 1st January	9,379
Depreciation on A/V and Live-Stream equipment	(2,009)
Balance of Funds at 31st December 2024	7,370

12 RESTRICTED FUND DETAILS

The movement of restricted funds during 2023 and their purpose is:

	opening Balance	receivable	payable	transfers	Balance at 31 December 2024
Special collections	0	94	94		0
Organ Fund	1,030	3,937	258		4,709
Fabric Fund	8,757	262	250		8,769
Tower & Bells	2,139	649			2,788
Children & Youth Project	6,766	4,947	101		11,612
Other	1,791	152	266		1,677
	20,483	10,041	969	0	29,555

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2024

13 BOARD OF MANAGEMENT OF THE HIRST WOOD BURIAL GROUND

Income and Expenditure Account for the year ended 31 December 2024

Income	£	Expenditure	£
Investment income	572	Maintenance	3,120
Monument & Service fees	33	Rates and water	64
		Tree Surgery	2,280
Deficit in year	4,859	Tree Surgery	
	£5,464		£5,464

Statement of Assets at 31 December 2024

ASSETS			£
Investments - 912.08 shares in CBF Investment Fund at market value			21,090
St Paul's account			54
NET ASSETS			£21,143
FUNDS			
Unrestricted			15,501
Restricted			0
Endowment	- Higgins bequest	647	
	- Foy benefaction	4,995	
			5,642
			£21,143

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2024
	£	£	£	£
Fixed assets - investments	15,448		5,642	21,090
Net Current assets	54			54
Fund balance	£15,501	£0	£5,642	£21,143

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, SHIPLEY

England & Wales - Charity number 1169596

Accounts

THE CHURCH OF ENGLAND
Diocese of Leeds

St Paul's Parish Church, Shipley

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley
Registered charity no 1169596

Annual Trustees Report for the year ended 31st December 2023

Annual Trustees Report for the year ended 31st December 2023

The PCC is jointly responsible for writing and producing this report.

AIM AND PURPOSES

St Paul's Parochial Church Council (PCC) has the responsibility of cooperating with the priest in charge, the Reverend Brian Greenfield, to promote in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC has a specific duty to maintain our historic grade 2 listed church building. In addition, it has a responsibility to support the Church of England primary schools located within the parish boundaries. Shipley CofE Primary School (aided) and Wycliffe CofE Primary School (controlled) are our local church schools. Both of these schools are BDAT (Bradford Diocesan Academies Trust) Primary Academies.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at St Paul's and to be part of the church community. Our services and worship, through prayer and scripture, music and sacrament, encourage and foster faith in practice. When planning our activities and services for the year, the PCC is mindful of the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion.
St Paul's Church vision statement is:

We are a welcoming and inclusive Christian community who:

- Worship the living God
- Love our neighbours and our world
- Share the good news

All our activities and services are guided and inspired by our faith in Jesus who we believe calls us to put our faith into practice in our daily lives. As a church community, we offer prayer and worship, pastoral care, mission and outreach, hospitality and a variety of activities which help people of all ages in our parish to flourish. To facilitate this work, it is important that the church grounds and the fabric of the church building are continually maintained and developed.

ACHIEVEMENTS AND PERFORMANCE

Ministry Team

During 2023, the St Paul's Ministry Team was led by our Priest in Charge, Brian Greenfield (who is also Priest in Charge at Christ Church, Windhill, Minister at the Eldwick Church and Assistant Priest at St Peter's Church, Shipley), who was ably assisted by curate – Emma Wilkinson (from December 2023), Churchwardens - Anne Luxton and Mike Wragg.

Our Licensed Lay Ministers (Readers) - Chris Clough and Susan Lawrence, Lay Worship Leader - Mark Allison, and Lay Pastoral Ministers - Susan Wood and Sheila Cudmore, are valuable members of the Ministry Team. We are also extremely grateful to Rachel Hesselwood, our Director of Music for Children and Young People, who in the absence of a Director of Music, has continued to guide the Adult Choir throughout 2023.

Jenny Titchmarsh is our excellent Church Administrator, who provides essential support to the ministry team and enables the church to communicate effectively with both the congregation and the wider community.

Thanks also go to the members of the PCC for all their hard work throughout the year.

Volunteers

Before we list our activities, which express our vision and strategy, and show what church life looks like in Shipley and how it benefits the community, we publicly thank all the church members who work very hard to support St Paul's mission and ministry. Many people contribute hugely to the life of the church in seen and unseen ways.

Worship & Prayer

Worship Services

Throughout 2023, we held regular 10am Sunday worship services comprising Holy Communion on the 1st and 3rd Sundays of the month, Family Worship on the 2nd Sunday of the month and Morning Worship on the 4th Sunday of the month. These services were also live streamed via our YouTube channel, for those watching from home. Xtra took place at 7pm on the 1st and 3rd Sundays of the month. Taize and Evensong services took place on a bi-month rotation on the 4th

Sunday of the month at 7pm. Wednesday Holy Communion has continued to take place at 10am on Wednesday mornings throughout the year.

Messy Church

This alternative church service is an important way to connect with local families with young children, who might not feel comfortable or confident to come to more traditional church on Sunday. We anticipate it will become a key activity as we develop our children, families and young people outreach during 2024 and beyond. Games and craft activities are offered on a theme, which is followed through with exploring a Bible story in the church. A picnic tea for the children rounds off our time together. A small team worked very hard to offer a Messy Christmas event in 2023 and a Messy Easter event is being planned as a starter for 2024.

Occasional Services

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. This year, we celebrated three baptisms but no weddings. We conducted three funerals in church and one at the crematorium. There was also one internment of ashes. In November, we held both our annual Memorial Service and our Remembrance Sunday Service, which was attended by civic representatives and uniformed organisations.

Choir

St Paul's Choir has continued to be without a director of music throughout 2023, but we've continued our pattern of fortnightly rehearsals for adults and weekly rehearsals for Junior choir.

Junior choir membership has largely stayed the same over the year with an influx of new members in November. We have 20 children on our register, with a usual rehearsal attendance of around 15. The children come from a range of schools, and both church and non-church backgrounds, and are an absolute joy to work with.

The core adult choir remains at around 12 members, who are equally as wonderful to work with as the children. We are very grateful to the adult choir members for their ongoing dedication and patience over the last few years. The festive period was a highlight of the year,

and we enjoyed collaborating with other local churches to have a choir of around 35 for the carol service, which was wonderful! We've all enjoyed the return of evensongs, as well as the continuation of Taizé services throughout 2023.

Prayer

The weekly Prayer Group has an ongoing commitment to meet on Tuesday mornings from 10 - 11am, except for the last Tuesday of the month, which throughout the winter months has been online via Zoom in the evening. We have seen a steady increase in numbers and though folk can't always commit to be present weekly, we consistently have between four and eight attending. We have been blessed in receiving some answers to our prayers over the last year and thank God for His continued provision as he leads us by His Spirit and reminds us "where 2 or 3 are gathered I will be there". We look forward in eager anticipation to more of the same in the weeks and months ahead.

Pastoral Care

Pastoral care continues to be provided by the church on an as required basis. The Pastoral Care Group meets as needed/when possible due to the commitments of team members, as they endeavour to provide pastoral support, with sensitivity and care at the forefront of all they do. Prayer requests are responded to according to the level of confidentiality requested. Visits to take Holy Communion to the housebound and to nursing homes continue.

Safeguarding

The PCC continues in its commitment to the safeguarding of all vulnerable or potentially vulnerable people. Safeguarding is a standing item on the PCC agenda, and the PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' Guidance on safeguarding children and vulnerable adults).

To assist in monitoring compliance with both statutory requirements and Church of England policies we are using 'Parish Dashboards'; an online system that lists the actions that need to be taken to meet the required standards and which generates action plans and action summaries to highlight areas that need updating. The dashboard now has additional features that assists in

keeping records of DBS checks and training, creating role descriptions and person specifications and safer recruitment and management of volunteers.

Relevant policies and procedures are up to date having been reviewed at PCC. Where safeguarding concerns have been raised the Diocesan team is contacted straight away and support and advice are provided and followed. Any concerns that have been raised as having potential safeguarding implications have been appropriately investigated and resolved with the help of the Diocesan team and there are no outstanding safeguarding issues at the time of this report.

Groups

Book Group

The Book Group met eleven times in 2023. We used the Library Service for the first few months of the year then read Jonathan Hall's second book before deciding that we should chose a genre of our own to read and discuss each month, rather than all read the same book. This has proved popular and has led to interesting and successful discussions, mixing old favourites, new ideas, fiction and non-fiction. There are currently ten members as we very sadly lost a dear friend and loyal member in September.

Meditation Group

The Meditation Group meets every Monday evening during school term time, from 8-9pm, via Zoom. The sessions consist of roughly the same format: approximately 30 minutes of scripture-based reflection and discussion, followed by 30 minutes of meditation. The group affords the opportunity for people to have 'personal peaceful space' at the start of the week. Notice of the meetings, the zoom link and any readings, are shared via email the weekend before the meeting. The group is led by Sue Lawrence and Jonathan Hall and can have anything between four to eight participants. We are always happy to welcome new attendees!

Younger Adults Group

The Younger Adults Group were not able to meet up as regularly in 2023. When we were able to organise Bible study evenings, between 4 and 6 people attended. We did however have a Christmas catch-up with mulled wine and mince pies.

Work with Children

Schools

We have responsibility for two church schools within our parish, Shipley CofE Primary School and Wycliffe CofE Primary School. Both schools became academies in 2018 and joined the Bradford Diocesan Academy Trust (BDAT).

During 2023, both schools visited the church for seasonal services including Easter, Harvest and Christmas. We also welcomed individual class visits to the church to support the children's learning in school. At least once a term, our Priest in Charge visits each school to deliver a faith-based assembly.

The Open the Book team of Chris and Jane Clough, Carolyn Rhodes, Jean Titchmarsh and Mike Wragg take a whole school assembly at Wycliffe CofE Primary School approximately fortnightly during the school year. The basis for the assembly is one of the stories from the Lion Storyteller Bible which we deliver through narration, costumed acting and audience participation. We operate under the auspices of the Zephaniah Trust and deliver both Old and New Testament Bible stories operating on an approximately two-year cycle. Both phase 1 and 2 have 34 stories available to us with associated boxes of costumes and props.

Toddler Group

With the help of a small team of helpers, who are on a rota, the group meets from 9.30-11.15am on Monday mornings during term time. Each week, we provide a craft activity, play and friendship. We serve drinks along with cake, biscuits and fruit (not forgetting Jean's cheese scones). We finish with a sing song.

Uniformed Groups – Rainbows, Brownies & Guides

St Paul's offers hospitality and leadership to the 1st Shipley Rainbows, Brownies and Guides.

1st Shipley Rainbows

2023 has been a busy year at Rainbows. We've stayed full throughout the year with 18 girls; we said goodbye to one volunteer - Martha, who went to university in September but welcomed a new volunteer, Hazel to the team. Marian, Sarah and Tilda continue to provide valuable support

weekly. We continue to have a range of girls aged 4 – 7 in the group, pulling from many different schools and nurseries.

Highlights of our year were attending the Division World Thinking Day event, attending the West Yorkshire North Adventure Day, and completing our 'book lover' badge, including a visit to Shipley library. We had our first sleepover since covid in March, which was a huge success and we've already booked another for 2024.

Thanks to the church for continuing to welcome us in the building.
Rachel Hesselwood, Rainbows Leader

1st Shipley Brownies

We have a full group of Brownies with a waiting list, and 24-26 girls on our register throughout the year.

Shabana, our Leader in training was awarded her Adult Leader Qualification. We have 3 adult leaders, a Guide helper and a Duke of Edinburgh Bronze volunteer. Sophie our assistant leader took another training module on running a unit.

The Brownies have done the “skills for my future” badge, they made pasta sauce and pencil cases, investigated “trash fashion” and “insect invaders”. They attended a Thinking Day evening at Titus Salt School with other members of Girlguiding from Shipley and Baildon. We decorated plant pots, added flowering plants and delivered them to houses in the community. Many of the groups in the area did this activity, each unit taking a particular road in the local area. We decorated a tree for the Christmas tree festival. Made Easter cards and crafts and did an easter egg hunt in the Church. We did parachute games on the grass in front of Church and had a games night where we had an indoor snowball fight. We celebrated Chinese New Year by learning how to use chopsticks with Smarties, tasted noodles and fortune cookies.

Elaine Griffiths, Brownie Leader

1st Shipley Guides

We have 14 Guides and a steady movement to Rangers and from Brownies. We have four adult leaders. Two of our Guides returned as young leaders as part of their Duke of Edinburgh Bronze award.

We have a link with 2nd Shipley for planning and have joined them for our Christmas party and the Remembrance Sleepover before parading at St Paul's. We had a joint summer trip to Wynches activity centre to do outdoor activities and had a "Chip Shop" trip at the end of term.

The Guides have been following the programme and earning Interest badges and skill builder badges. We had a break from our programme to do two fun badges that were produced by other units as fund raisers, the "shipwreck" and "Gonk" badges. These included activities such as mini raft building, making turtle biscuits whilst learning about looking after turtle habitats, and an escape room activity on a "Treasure" theme.

For the "gonk" badge the girls made gonk hats, macrame gonks, sock gonks and these were used to enter the Christmas tree festival as our tree decorations. The girls celebrated Easter, Christmas and Halloween, Chinese New Year and Shrove Tuesday with practical activities and crafts.

Elaine Griffiths & Sarah Haigh – Guides Leaders

Mission and Outreach

Mission and outreach are high on the agenda of St Paul's Church as we try to be a blessing to both the local community and the world.

Foodbank

During the period of this report, particularly in our current cost of living crisis, the work of foodbanks has been invaluable. The generosity of our congregation, both weekly and at special times of the year, such as Christmas and Harvest, has meant we can regularly send supplies to Shipley Baptist Church, our local Bradford North Foodbank collection point.

The increase in need has also meant that we ourselves hand out some 30+ food bags per month during our weekly services. These we must collect, to replenish stocks, from the Bradford Metropolitan Foodbank warehouse in Little Germany.

Members of our congregation are regular volunteers at the foodbank at Shipley Baptist Church, on Mondays and Thursdays. When specific donated items are needed, often non-food items, we advertise this to our church community.

Shipley Area School Uniform Support

St Paul's continues to be a donation point for Shipley Area School Uniform Support - a uniform bank for the Shipley, Windhill, Wrose and Baildon areas, providing uniform and school supplies to families experiencing financial hardship.

Saturday Café / Place of Welcome

During 2023, Saturday café - an official 'Place of Welcome' - has continued to be held on the 1st and 3rd Saturdays of the month, from 10am – 12 noon. The café team work on a rota basis, whereby each team works just once a month. Two team members work in the kitchen and three serve customers. All beverages are served free of charge, with a suggested donation of £1.50 per baked item, which is very acceptable to our patrons. We are looking for more volunteers who can help and if we are able to find more volunteers we may be able to run our Saturday café every week.

Thursday Lunch Club (TLC)

TLC meets once a month on a Thursday. We provide a pre-booked, two course meal to approximately 25 people, enabled by our cook, Dee. We have a merry band of helpers who also provide a pudding at times. In December, we provided an excellent full Christmas lunch which was enjoyed by all.

Active Seniors

Active Seniors meet on the first Thursday afternoon of every month. Attendance averages 12-14 people each meeting. Our varied activities include quizzes, maybe a board game, some crafting, an entertainment and always plenty of friendly chat. Tea, coffee, home-made scones, as well as home baking are provided at some point during the afternoon. All seniors are welcome, either regularly or on an occasional basis.

Mothers' Union

We had 16 members in 2023 and met 12 times. Janet Sherlock's unexpected death in September was a shock and a great loss to the Mothers' Union Branch and the church as a whole.

We gathered for prayer and to listen to speakers who widened our awareness on various subjects. Since August, we have put together bags of welcome toiletries for new arrivals at an Asian Women's Refuge. Members have knitted items for Yemen and for the neo natal unit at the BRI. We have baked for Saturday Cafe and for Thursday Lunch Club and members contribute to the Food Bank. We also decorated a tree for the Christmas Tree Festival.

Thank you, Hugh Firman, for being our treasured Treasurer and Shona Harrison for inviting us to her beautiful house and garden for afternoon tea and organising the Mother's Union Christmas Dinner at Northcliffe Golf Club.

Community Events

For the third year running, we held a Christmas Tree Festival at St Paul's, which was an incredibly successful event involving the wider local community, who came along to the church to vote for their favourite Christmas trees. Many also brought donations for the Bradford North Foodbank.

Communications & Enquiries

St Paul's hosts three websites: the main St Paul's Parish Church website, the St Paul's History website and the St Paul's Virtual Tour website. Our social media platforms include Facebook, Twitter, Instagram and YouTube. We have a public Facebook page with 649 followers, a private Facebook group with 47 members, a Twitter feed with 211 followers, an Instagram account with 348 followers and a YouTube channel with 170 subscribers, which we use to live stream our weekly 10am Sunday services.

Monthly 'What's On' blogposts, advertising our worship services and key events, are published on the main website and are also shared to Facebook. Monthly editions of Church News are available to collect from church. They are also emailed out to our mailing list, alongside weekly emails advertising Sunday services and key notices. Noticeboards, both inside and outside the church, advertise our services, groups and events.

The majority of our enquiries (for church hire and life events) come through our main website or email. Occasionally, we receive enquiries via Facebook or telephone. These tend to be about Toddler Group, the foodbank and school uniform support.

Global Mission

We continue to be a Fairtrade church and seek ways to encourage our congregation to support Fairtrade. We support the Diocese of Khartoum, Christian Aid, and Tear Fund. We also support Andy and Kati Walsh from the Church Mission Society (CMS), who currently work in Brazil.

Ecumenical Relationships: Shipley Christians Together (SCT)

All activities fully resumed after the pandemic restrictions. The Foodbanks had to respond to greater demands and, in addition to food and drinks, provided support and professional advice. At the end of the year, Mayme Small took over as Shipley CAP Debt Centre manager and will build on the successful work of her predecessor, Thomas Knight. Inn Churches resumed, providing accommodation, food, friendship and warmth to several homeless people. Cuppacare continued to offer low-cost light lunches, cakes and drinks on Fridays at Shipley Baptist Church and the Shipley Market Bible Stall dispensed bibles and offered prayer in all weathers on alternate Mondays. SCT continued to support Ukrainian families in and around Shipley.

In-person services were held on several occasions and were well-attended and the Walk of Witness and Market Square Christmas Lights Switch-on brought Good News to the people of Shipley. Live@Costa provided a varied programme, including a Christmas Carols evening, raising funds for Christian Aid. As usual, the year was rounded off with the Christmas meal for homeless, vulnerable and lonely people with meals also delivered to homes. The online newsletter, which shares good news, was regularly produced and circulated (available from info@shipleychristianstogether.org.uk).

The work of SCT is reliant on the support and funding from the member churches, including St Paul's, and the work of the many volunteers from most of the churches.

Hugh Firman, SCT Vice Chair

Deanery Synod

The Deanery synod provides an important link between the parish and the wider structures and governance of the Church of England. The Aire and Worth Deanery Synod met three times in 2003.

The meeting in February was held via the Teams platform when synod members heard about the Diocese's Barnabas project; a revitalisation project which is being introduced across the diocese. Barnabas: Encouraging Confidence is the way in which the Diocese of Leeds wants to support churches to move forward in mission, ministry and sustainability, in a way that is prayerful, intentional and, within the grace of God, possible. The project offers every church resources and support at different levels, with a view to us all working towards the diocesan vision of Confident Christians, Growing Churches, Transforming Communities. There are 7 streams of support in the project that are available to churches and those who take responsibility for them.

In June Synod met at Baildon where Synod members heard from Rev Ned Lunn about the plans for the Bradford area of the diocese to get involved with the City of Culture 2025 programme. Synod members were asked to consider how their congregations might like to get involved with the project and advised that further information would be coming out as plans became available.

The meeting in October was held at St Michaels, Cottingley. The focus of the meeting was dementia awareness. We heard from Elizabeth Anderson of The Memory Tree and from an ambassador for Admiral nurses. Synod members were then given opportunity to discuss their own experiences of dementia both at home and at church, advice and experiences that have been helpful and to ask specific questions about dementia.

Synod meetings are open to all; if you would like to attend a meeting to find out a little more about how Synod works please speak to any one of our representatives.

Alison Haigh

Church Building

The calendar year 2023 has been fairly quiet:

Electrical: Various ceiling light bulbs were replaced, and Narthex lights checked. All electrical appliances were tested. Discussions were held on a defibrillator for outside church and the installation continued to be explored.

Fabric: A query about the presence of Reinforced Autoclave Aerated Concrete (RAAC) in St Paul's was, after consulting with our architect, responded to in the negative.

Other Interior: A spring clean and odd jobs was done in April 2023. Boilers were serviced and maintained. A fault on one boiler was rectified.

Environment: St Paul's has already achieved the ECO--Church Bronze award and is working towards the Silver (and Gold) Award. The Terms of Reference for the Buildings group is under revision and will include care for the environment as a key issue. Use of the Leeds Diocese toolkit to help churches meet the carbon net zero target by 2030 is being considered.

Church Grounds: These continue to be maintained by Bradford Council. Saltaire Women's Institute offered to help with the gardening around church and the first session on Saturday 1 July involved an initial tidy up. Other work has been done. Ivy that had been growing up the east end wall and onto the stained glass window has been removed and treated. Some of the considerable quantity of ivy on the wall between upper and lower graveyards has been removed.

Roof project: There has been no further progress on the roof project Phase 3.

Quinquennial Works: A list of outstanding minor items has been drawn up and costed at £ 1200. The PCC has agreed the expenditure and this work is on-going.

Organ: All essential jobs have been completed and a replacement pedal board has been put in. The organ was fully working for Easter. Further jobs are on the list to be done.

Hirst Wood Burial Ground

During 2023, there was just one burial of ashes in the Garden of Remembrance, which is maintained by our part-time gardener, Matt Stoney.

An application to Bradford Council seeking approval to vary the Tree Preservation Order in line with our policy for maintenance of the burial ground was refused in July 2023. However, permission was granted to carry out some of the work detailed in the 2022 Tree Survey Report. Urgent work commenced in November 2023. We are following a priority-based phased approach for the remaining tree work, which will be completed in 2024.

A monitoring survey of previously treated Japanese Knotweed took place in June 2023. This survey revealed minor regrowth of single stems with no further infestation obvious within the wider burial ground. The new regrowth was treated in September 2023 and the site will be reinspected in 2024.

Signs warning of unstable memorials, open graves and uneven ground were erected at the entry/exit routes to/from the burial ground. Warning signage was also erected next to obviously open graves. Smartwater signage has also been displayed.

A volunteer working party, organised in conjunction with Shipley Town Council and Hirst Wood Regeneration Group, took place in November 2023. This was well attended, and good progress was made clearing the most overgrown section of the burial ground. Another working party has been planned for 2024.

Enquiries from people searching for the graves of ancestors have dramatically declined since the Covid lockdowns.

The Hirst Wood Burial Board, which is a sub-committee of the PCC, has a legal duty to maintain the burial ground in a safe state. During 2023, our church administrator has dealt with the day-to-day dealings of the burial ground, as well as overseeing the continued tree work, the treating of Japanese knotweed, the installation of warning signage and the volunteer working party. Such work is unsustainable, and the PCC will need to discuss urgently the future upkeep of the burial ground to ensure that the improvements made can be maintained, the burial ground is not neglected, and we carry out our legal duties to bring the burial ground up to an acceptable standard.

FINANCIAL REVIEW 2023

The negative impact of the Covid pandemic has continued in relation to our income during 2023. Apart from the Telecoms mast rental, our gross income from fees, social events and use of church buildings reduced to just over £4,500, well down from £11,000 in 2019, pre-pandemic. Our unrestricted voluntary income has fallen further in the year by £7,500, due to the loss of several regular contributors in recent years, although it has been very encouraging that most of our regular congregation continued to give by one means or another. We were unable to pay the full amount requested for our Diocesan Share, and we had to limit our contribution to £36,000, which is about 75% of that requested, but still £2600 more than the Diocese's calculated base figure.

During the year we undertook an appeal to raise funds for revitalising our Children and Youth outreach work. Initially boosted by Brian's sponsored Bike Ride, which raised £4,000, and which will continue forward to fund the work we need. It has additionally had legacies and memorials of £3,000 added to date, and some regular donations in 2024.
The accounts show a deficit in the year of £6,577 on Unrestricted Funds.
Our Free Reserves (Unrestricted funds less Fixed Assets) stood at about £14,000 at 31 December (including the remainder of the Legacy Fund).

RESERVES POLICY

The PCC has determined that, in addition to Restricted Funds raised for specific purposes, we should aim to limit unrestricted reserves to about three months regular expenditure, currently £20000. Any excess will be designated for future major property repairs and renovation.

STRUCTURE, GOVERNMENT AND MANAGEMENT

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley is a corporate body established by the Church of England, operating under the Parochial Church Council Powers Measure. The PCC is a registered charity and members of the PCC are Trustees of the Charity. The method of appointment of PCC members is set out in the Church Representation Rules. All members of the congregation are given the opportunity to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

PCC Membership

Ex Officio

Priest in Charge:	Reverend Brian Greenfield (Chair)
Curate:	Reverend Emma Wilkinson
Churchwarden:	Anne Luxton (Vice chair)
Churchwarden:	Mike Wragg
Deanery Synod:	Sheila Cudmore (re-elected 2023)
	Alison Haigh (re-elected 2023)
	Susan Wood (re-elected 2023)

Elected Members (Trustees) at 31st December 2023

Michelle Rogers	Re-elected 14/05/23	
Jonathan Hall	Re-elected 14/05/23	
Chris Clough	Elected 16/05/21	
Deborah Penfold	Elected 16/05/21	
Chris Wontner-Smith	Co-opted 15/06/21	Treasurer
Susan Lawrence	Elected 22/05/22	
Johanna Svensson	Elected 14/05/23	
Jean Titchmarsh	Elected 14/05/23	
Mark Allison	Elected 14/05/23	

Elected Members serving at 1st January 2023 who have since left:

N/A

Given its wide responsibilities the PCC has a number of subgroups or committees:

Standing Committee:	Clergy, Churchwardens, Treasurer, Secretary, Deborah Penfold
Hirstwood Burial Ground Board	Clergy, Churchwardens

Worship Planning Group:	Clergy, Churchwardens, Mark Allison, Chris Clough, Rachel Hesselwood
Building Group:	Clergy, Churchwardens, Chris Clough
Finance Group:	Clergy, Churchwardens, Treasurer
Parish Safeguarding Group:	Clergy, Alison Haigh, Deborah Penfold
Pastoral Team	Clergy, Churchwardens, Sheila Cudmore, Susan Lawrence, Susan Wood

Other Roles of Responsibility:

Church Administrator	Jenny Titchmarsh
Parish Electoral Roll Officer	Mike Wragg
Gift Aid Secretary	Meredith Woode
Safeguarding & Disability Officer, DBS Verifier	Alison Haigh, assisted by Deborah Penfold
Health & Safety Officer	Alison Haigh
GDPR Officer	
Parish Contact – Children & Young People	Michelle Rogers
Lay Pastoral Minister	Sheila Cudmore
Lay Pastoral Minister	Susan Wood
Diocesan Synod Member	
SCT Trustees	

The PCC met six times during 2023 both in person and virtually. The PCC subgroups and committees have mainly communicated via email to make decisions during 2023.

Electoral Roll

There are currently 109 people on the electoral roll (1 more than last year). 31 are male and 78 are female. 42 are resident in the parish and 67 are non-resident.

ADMINISTRATIVE INFORMATION

St Paul's Church, Shipley is part of the Church of England Diocese of Leeds in the Episcopal Area of Bradford and the Deanery of Aire and Worth.

The address is: St Paul's Church, Kirkgate, Shipley, BD18 3EH.

THE CHURCH OF ENGLAND
Diocese of Leeds

ST PAUL'S CHURCH

SHIPLEY

Registered Charity No. 1169596

FINANCIAL STATEMENTS

for the year ended 31 December 2023

ST PAUL'S CHURCH SHIPLEY

Independent examiner's report to the members of St Paul's Church, Shipley Parochial Church Council (PCC)

I report on the accounts for the year ended 31 December 2023 which are set out on pages 19 to 27.

Respective responsibilities of the PCC and Independent Examiner

The PCC consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, your attention is drawn to the fact that, as stated in note 1, the figures relating to Hirst Wood Burial Board are set out in note 13 of the Accounts and have not been consolidated.

Other than this no other matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act ; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ian J Fletcher FCA
Chartered Accountant

Bradford April 2024

ST PAUL'S CHURCH SHIPLEY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £	2022 £
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	61,099	9,317	70,416	76,439
Activities for generating funds	2(b)	12,769	0	12,769	13,146
Income from investments	2(c)	73	0	73	22
Church activities	2(d)	1,765	0	1,765	2,924
Grants in support of mission	2(e)	373	513	886	1,506
TOTAL INCOME		76,079	9,830	85,909	94,037
EXPENDITURE					
Mission and charitable giving	3(a)	5,850	659	6,509	8,380
Church activities	3(b)	76,672	4,912	81,584	90,445
Exceptional renovation costs	3(c)	0	0	0	11,522
Raising funds	3(d)	134	0	134	126
TOTAL EXPENDITURE		82,657	5,571	88,228	110,473
NET INCOME		(6,578)	4,259	(2,319)	(16,436)
Transfers of Funds		2	(2)	0	0
NET MOVEMENT IN FUNDS		(6,577)	4,258	(2,319)	(16,436)
BALANCES AT 1 JANUARY 2023		23,767	16,225	39,992	56,428
BALANCES CARRIED FORWARD AT 31 DECEMBER 2023		17,190	20,483	37,673	39,992

The notes on pages 21 to 27 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

BALANCE SHEET AT 31 DECEMBER 2023

	Note	2023 £	2022 £
FIXED ASSETS			
Tangible fixed assets	6	3,157	5,429
CURRENT ASSETS			
Debtors	8	14,984	6,378
Short term deposits		2,154	2,114
Cash at bank and in hand		29,602	40,265
		46,740	48,757
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR	9	(7,311)	(6,702)
HIRST WOOD BURIAL BOARD	13	(4,913)	(7,492)
NET CURRENT ASSETS		34,516	34,563
NET ASSETS		37,673	39,992
FUNDS	10 & 11		
Unrestricted			
Undesignated		7,811	12,353
Designated - future projects		9,379	17,190 11,414 23,767
Restricted		20,483	16,225
		37,673	39,992
		(0.00)	

Approved by the Parochial Church Council on 16th April 2024 and signed on its behalf by :

Reverend Brian Greenfield (Chairman) **Chris Wontner-Smith (Treasurer)**

The notes on pages 21 to 27 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

1 ACCOUNTING POLICIES

The Church is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions; they have also been prepared under FRS102 (Statement of Recommended Practice, Accounting and reporting by Charities).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

Restricted funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted in that the PCC is free to redesignate them.

Income

- Planned giving, collections and donations are recognised when received by or on behalf of the PCC.
- Income tax recoverable on gift aid is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement.
- Funds raised at garden parties and similar events are accounted for gross.
- Revenues from the magazine or any other sales are accounted for gross.
- Rental income from the letting of church premises is recognised when the rental is due.
- Dividends and interest are accounted for when receivable and are received gross of tax.

Expenditure

- Grants and donations are accounted for when paid over, or when committed by the PCC.
- The diocesan share is accounted for when payable, subject to the PCC's assessment of ability to pay in future.

Gains and losses on investments

- Realised gains or losses are recognised when investments are sold.
- Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Fixed assets

- Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act 2011
- No value is placed on movable church furnishings which require a faculty for disposal.
- Expenditure incurred on repair, replacement and maintenance of the above assets is written off in the year.
- Other items of equipment are capitalised if over £1,000 individually, and depreciated over four years in equal instalments.
- Investments are stated at market values at 31 December.

Hirst Wood Burial Ground

The Board of Management of Hirst Wood Burial Ground is a sub-committee of the PCC, which has responsibility for any liability that may arise. The accounts of the Burial Ground are attached (note 13) of the financial statements instead of consolidation, on the grounds that its objectives are significantly different from those of the PCC.

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £	2022 £
2(a) *Voluntary income*				
Planned giving :				
Gift aid donations	44,350	4,753	49,103	55,521
Income tax recoverable	11,662	1,688	13,351	14,880
Other planned giving	4,177	257	4,434	3,734
Collections at all services	909	619	1,528	2,052
Donations,appeals, etc.				252
Legacies and Memorials		2,000	2,000	
	61,099	9,317	70,416	76,439
2(b) *Activities for generating funds*				
Social and fund raising events	2,815		2,815	3,190
Telecoms Mast rental income	9,954		9,954	9,956
	12,769	0	12,769	13,146
2(c) *Income from investments*				
Dividends and interest	73		73	22
	73	0	73	22
2(d) *Church activities*				
Income from use of church	1,451		1,451	1,127
Fees	314		314	766
Insurance Claims	0		0	1,031
	1,765	0	1,765	2,924
2(e) *Grants in support of mission*				
Grants receivable from				
- Archbishops Council				400
- Listed Places of Worship Scheme	373	513	886	998
- Diocese of Leeds			0	0
- Other			0	108
	373	513	886	1,506
TOTAL INCOME	76,079	9,830	85,909	94,037

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2023

3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £	2022 £
3(a) *Missionary and charitable giving :*				
Church overseas :				
- Diocese of Khartoum	800		800	1,100
- Christian Aid	800		800	1,100
- CMS	1,200		1,200	1,200
- Tear Fund	800		800	1,100
Home missions and other church societies				
- Bradford North Foodbank			0	552
.- Court Chaplaincy	250		250	250
.- Shipley Christians Together	2,000		2,000	2,000
- Children's Society		659	659	1,078
	5,850	659	6,509	8,380
3(b) *Church Activities*				
Ministry : diocesan share	36,000		36,000	44,000
clergy expenses	0		0	240
Church - running expenses	12,669		12,669	14,588
Church maintenance	6,349	4,662	11,011	6,214
Depreciation of fixed assets	2,022	250	2,272	7,285
Sunday school, evangelism & training	84		84	302
Costs of social and other events	1,960		1,960	1,894
Musician's Salaries	4,050		4,050	4,050
Telephone	458		458	1,329
Office expenses	12,605		12,605	10,243
Publicity	475		475	300
	76,672	4,912	81,584	90,445
3(c) *Exceptional renovation costs*				
East End Improvements			0	9,141
Tower and Bells			0	1,440
Notice Board			0	941
	0	0	0	11,522
3(d) *Raising funds*				
Gift envelopes	134		134	126
Other fund-raising costs				
	134	0	134	126
TOTAL EXPENDITURE	£82,657	£5,571	£88,228	£110,473

* The Diocesan Share requested from St Paul's Church was £48,989. In view of the significant fall in income and increase in costs, the PCC determined to reduce the amount paid in Share to 75% of that requested - (2022 - 85%).

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

4 STATEMENT OF FINANCIAL ACTIVITIES - Analysis of 2022 figures

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £
INCOME AND ENDOWMENTS				
Voluntary income	2(a)	68,618	7,821	76,439
Activities for generating funds	2(b)	13,146		13,146
Income from investments	2(c)	22		22
Church activities	2(d)	2,924		2,924
Grants in support of mission	2(e)	758	748	1,506
TOTAL INCOME		85,468	8,569	94,037
EXPENDITURE				
Mission and charitable giving	3(a)	7,050	1,330	8,380
Church activities	3(b)	89,730	716	90,446
Exceptional renovation costs	3(c)	10,082	1,440	11,522
Raising funds	3(d)	126		126
TOTAL EXPENDITURE		106,987	3,486	110,473
NET INCOME		(21,519)	5,083	(16,436)
Transfers of Funds		574	(574)	0
NET MOVEMENT IN FUNDS		(20,946)	4,510	(16,436)
BALANCES AT 1 JANUARY 2022	1	44,713	11,715	56,428
BALANCES CARRIED FORWARD AT 31 DECEMBER 2022		23,767	16,225	39,992

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

5 STAFF COSTS

Wages and salaries costs in total amounted to £18,922 (2022 - £11,700) in respect of four employees; clergy members claimed no reimbursement of travel expenses (2022 - £240).
No employee earned in excess of £60,000 in the year.

6 FIXED ASSETS FOR USE BY THE PCC

	2023	cumulative
Cost of Boilers replaced in 2015		16,202
Cost of kitchen boiler 2017		2,260
Cost of photocopier 2018		1,140
Cost of Audio/Visual system 2019		20,000
Cost of Live-Streaming equipment 2021		5,574
Cost of Audio/Visual additions 2022		3,540
		48,716
less Depreciation charged in the year	2,272	45,559
Net book value at 31 December 2023		3,157

7 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2023
	£	£	£
Fixed assets	2,907	250	3,157
Current assets	26,507	20,233	46,740
Current liabilities	(12,224)	0	(12,224)
Fund balance	17,190	20,483	37,673

8 DEBTORS

	2023	2022
	£	£
Income tax recoverable	13,351	3,796
Prepayments	387	910
Grants receivable	301	842
Other debtors	945	830
	14,984	6,378

9 LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR

Accruals	1,891	1,813
Creditors for goods and services	2,102	1,571
Other creditors	3,318	3,318
	7,311	6,702

No provision has been made for future maintenance of the church buildings. The last Quinquennial inspection, carried out during 2019, identified a number of issues which it is planned to include in future phases of the roofing project when funds permit. Possible total costs are in excess of £250,000 for which sources of Grant funding are currently not available.

10 CAPITAL COMMITMENTS

There were no capital commitments at 31st December 2023

11 DESIGNATED (LEGACY) FUND

In 2017 the PCC received a magnificent Legacy of £58,000 from the Estate of Miss Briggs, which, though not in any way restricted by her will, it determined to keep for future major projects.
In 2019 we installed a new Audio-Visual system using these funds, and in 2021 extended it to provide Live-Streaming of services during the pandemic restrictions on attendance. In 2021 we also used part of these monies to make significant improvements to the West End, including new outer doors.
At the end of 2020 the PCC had reluctantly agreed to release £10,000 of these Designated funds, in view of the challenging prospects for the Parish at that time, in order to pay a significantly higher proportion of our Diocesan Share.
However, during 2021 we received a further legacy, from the estate of former Churchwarden Alison Cockburn, in the sum of £5,000, again not restricted, which the PCC agreed to add to the Designated funds.

In Summary (movements in 2023):

	£
Balance of Funds at 1st January	11,414
Depreciation on A/V and Live-Stream equipment	(2,035)
Balance of Funds at 31st December 2023	9,379
Represented by	
Fixed Assets	2,907
Uncommitted Funds	6,472
	9,379

12 The movement of restricted funds during 2023 and their purpose is:

	opening Balance	**receivable**	**payable**	**transfers**	**Balance at 31 December 2023**
Special collections	42	619	659	(2)	(0)
Organ Fund	3,396	2,153	4,519		1,030
Fabric Fund	8,782	225	250		8,757
Tower & Bells	1,822	317			2,139
Children & Youth Project	267	6,498			6,765
Other	1,915	19	143		1,791
	16,225	9,830	5,571	(2)	20,482

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2023

13 BOARD OF MANAGEMENT OF THE HIRST WOOD BURIAL GROUND

Income and Expenditure Account for the year ended 31 December 2023

Income	£	Expenditure	£
		Maintenance	1,584
Investment income	564	Rates and water	47
Monument & Service fees	440	Signage	101
		Tree Surgery	2,412
Deficit in year	3,140		
	£4,144		£4,144

Statement of Assets at 31 December 2023

ASSETS			£
Investments - 912.08 shares in CBF Investment Fund at market value			20,618
St Paul's account			4,913
less: creditor for maintenance work			(432)
NET ASSETS			£25,099
FUNDS			
Unrestricted			19,583
Restricted			0
Endowment	- Higgins bequest	633	
	- Foy benefaction	4,883	
			5,516
			£25,099

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2023 £
Fixed assets - investments	15,102		5,516	20,618
Net Current assets	4,481			4,481
Fund balance	£19,583	£0	£5,516	£25,099

Approved by the Board 16th April 2024

Reverend Brian Greenfield (Chairman)

ST PAUL'S CHURCH SHIPLEY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £	2022 £
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	61,099	9,317	70,416	76,439
Activities for generating funds	2(b)	12,769	0	12,769	13,146
Income from investments	2(c)	73	0	73	22
Church activities	2(d)	1,765	0	1,765	2,924
Grants in support of mission	2(e)	373	513	886	1,506
TOTAL INCOME		76,079	9,830	85,909	94,037
EXPENDITURE					
Mission and charitable giving	3(a)	5,850	659	6,509	8,380
Church activities	3(b)	76,672	4,912	81,584	90,445
Exceptional renovation costs	3(c)	0	0	0	11,522
Raising funds	3(d)	134	0	134	126
TOTAL EXPENDITURE		82,657	5,571	88,228	110,473
NET INCOME		(6,578)	4,259	(2,319)	(16,436)
Transfers of Funds		2	(2)	0	0
NET MOVEMENT IN FUNDS		(6,577)	4,258	(2,319)	(16,436)
BALANCES AT 1 JANUARY 2023		23,767	16,225	39,992	56,428
BALANCES CARRIED FORWARD AT 31 DECEMBER 2023		17,190	20,483	37,673	39,992

The notes on pages 21 to 27 form part of these financial statements

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, SHIPLEY

England & Wales - Charity number 1169596

Accounts

THE CHURCH OF ENGLAND
Diocese of Leeds

St Paul's Parish Church, Shipley

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley
Registered charity no 1169596

Annual Trustees Report
for the year ended 31st December 2022

Annual Trustees Report for the year ended 31st December 2022

The PCC is jointly responsible for writing and producing this report.

AIM AND PURPOSES

St Paul's Parochial Church Council (PCC) has the responsibility of cooperating with the priest in charge, the Reverend Brian Greenfield, to promote in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC has a specific duty to maintain our historic grade 2 listed church building. In addition, it has a responsibility to support the Church of England primary schools located within the parish boundaries. Shipley CofE Primary School (aided) and Wycliffe CofE Primary School (controlled) are our local church schools. Both of these schools are BDAT (Bradford Diocesan Academies Trust) Primary Academies.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at St Paul's and to be part of the church community. Our services and worship, through prayer and scripture, music and sacrament, encourage and foster faith in practice. When planning our activities and services for the year, the PCC is mindful of the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion.
St Paul's Church vision statement is:

We are a welcoming and inclusive Christian community who:

- Worship the living God
- Love our neighbours and our world
- Share the good news

All our activities and services are guided and inspired by our faith in Jesus who we believe calls us to put our faith into practice in our daily lives. As a church community, we offer prayer and worship, pastoral care, mission and outreach, hospitality and a variety of activities which help people of all ages in our parish to flourish. To facilitate this work, it is important that the church grounds and the fabric of the church building are continually maintained and developed.

ACHIEVEMENTS AND PERFORMANCE

Ministry Team

During 2022, the St Paul's Ministry Team was led by our Priest in Charge, Brian Greenfield (who is also Priest in Charge at Christ Church, Windhill, Minister at the Eldwick Church and Assistant Priest at St Peter's Church, Shipley), who was ably assisted by Associate Priest - John Butler, Churchwardens - Anne Luxton and Moira Wragg, and Assistant Churchwarden, Mike Wragg.

Our Licensed Lay Ministers (Readers) - Chris Clough and Susan Lawrence, Lay Worship Leader - Mark Allison, and Lay Pastoral Ministers - Susan Wood and Sheila Cudmore, are valuable members of the Ministry Team. In July 2022, Susan Lawrence, Mark Allison and Sheila Cudmore

were all commissioned to their respective roles at St Paul's. We are also extremely grateful to Rachel Hesselwood, our Director of Music for Children and Young People, who in the absence of a Director of Music, has continued to guide the Adult Choir throughout 2022.

Jenny Titchmarsh is our excellent Church Administrator, who provides essential support to the ministry team and enables the church to communicate effectively with both the congregation and the wider community.

Thanks also go to the members of the PCC for all their hard work throughout the year.

Volunteers

Before we list our activities, which express our vision and strategy, and show what church life looks like in Shipley and how it benefits the community, we publicly thank all the church members who work very hard to support St Paul's mission and ministry. Many people contribute hugely to the life of the church in seen and unseen ways. However, since the Covid pandemic, we still have a shortage of helpers for some of our activities.

We give thanks for the lives of Moira Wragg and Ron Hamer, who both passed away at the end of 2022. Moira contributed so much to the life of St Paul's in her post as Church Warden. She also helped to run the Active Seniors group, assisted at Messy Church events and on the AV desk during services. Ron was a member of the PCC and was passionate about St Paul's becoming a dementia-friendly church. Ron also assisted on the AV desk during services and led the Thursday Lunch Club (TLC) at St Paul's for many years.

Worship & Prayer

Worship Services

Throughout 2022, we have held regular 10am Sunday Holy Communion services, which have also been live streamed via our YouTube channel, for those watching from home. These services have been followed by Sunday Xtra at 11.30am on the 1st and 3rd Sundays of the month. Wednesday Holy Communion has continued to take place at 10am on Wednesday mornings throughout the year. Towards the end of the year, we reintroduced our Taize services and also experimented with holding Family Communion services.

Messy Church

This alternative church service is an important way to connect with local families with young children, who might not feel comfortable or confident to come to more traditional church on Sunday. The craft activities and food take place in the Narthex and the teaching and songs in the church. This year, it was only possible to hold one service, a Messy Christmas. This was a well-attended, fun and friendly occasion.

Occasional Services
As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. This year, we celebrated five baptisms and one wedding. We conducted four funerals in church and two at the crematorium. There was also one interment of ashes. In November, we held both our annual Memorial Service and our Remembrance Sunday Service, which was attended by civic representatives and uniformed organisations.

Choir
St Paul's Choir has continued to be without a director of music throughout 2022, but we've settled back into a 'nearly normal' pattern of activities. Junior Choir have rehearsed weekly throughout 2022, and Adult Choir have rehearsed fortnightly (with a few extra gatherings in the mix too).

Junior Choir have lost a few of their teenage members but have gained a whole host of members under the age of seven. This has slightly changed our focus, and we're singing more music by ear and have somewhat simplified our repertoire to accommodate the younger children. However, we still have six regular secondary-age children who sing in multiple parts and have really developed their confidence and volume over the last year. The core Adult Choir remains at around twelve members, but we had a choir of over forty for the carol service this year, which was wonderful! Taize services, run by the choir, have returned during 2022, and we're looking forward to bringing back regular evensongs in 2023.

A highlight of the year was the festive period, which saw a Christmas concert and carol singing raising over £250 in total for Bradford North Food Bank. Another fun project was making a recruitment video for a director of music – rewriting the lyrics of 'Guide me o thou great Redeemer' – fingers crossed it gets results!

Prayer
The Prayer Group continues to meet on a weekly basis from 10-11am on Tuesdays and 7.30-8:30pm on the last Tuesday of the month. Group numbers vary from week to week, but a core number of five or six meet regularly, with others joining as they are able. Prayer must be at the heart of all we do at St Paul's and this group seeks to ensure that this vision is maintained.

Pastoral Care
Pastoral care continues to be provided by the church on an as required basis. The Pastoral Care Group meets as needed/when possible due to the commitments of team members. Visits to take Holy Communion to the housebound and to nursing homes continue. Sheila Cudmore was commissioned as Lay Pastoral Minister in 2022 and the team has continued with in-house training, latterly in 'Pastoral Principles' and 'Mental Health First Aid'. The team endeavour to provide an appropriate service, always with sensitivity and care at the forefront of all they do.

Safeguarding

The PCC continues in its commitment to the safeguarding of all vulnerable or potentially vulnerable people. Safeguarding is a standing item on the PCC agenda, and the PCC has complied with its duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice guidance. This commitment was confirmed at a PCC meeting in the autumn.

To assist in monitoring compliance with both statutory requirements and Church of England policies, we are using 'Parish Dashboards'*;* an online system that lists the actions that need to be taken to meet the required standards and which generates action plans and action summaries to highlight areas that need updating.

A particular focus of safeguarding activities has been to ensure job roles have been written and made available to volunteers taking on new roles at St Paul's. Written roles for existing volunteer roles have also been worked on. This work continues. The Safeguarding Officer has met with Rev Brian Greenfield and officers from other churches to share good practice. No safeguarding concerns have been raised during the year.

Groups

Book Group

Sadly, during the year, our membership dropped from eleven to ten, but we continued to meet most months for a friendly discussion (with tea and biscuits) of books and reading. We met eight times, usually on the afternoon of the last Thursday of the month; with an extra meeting, one evening in May, with our well-known local author, Jonathan Hall. We read one non-fiction and five fiction books provided by Bradford Libraries and had one meeting discussing Jonathan's first novel, which we had all bought before we met with him the following week. We also had two meetings talking about our own choices of reading. Throughout the year, some of us also read (and discussed online) a devotional book on the Sermon on the Mount called 'Following the Call'.

Meditation Group

The Meditation Group meets every Monday from 8-9pm, via Zoom. The sessions consist of roughly the same format, 30 minutes reflection and discussion, followed by 30 minutes of meditation. The group affords the opportunity for reflection and discussion - a 'peaceful space' at the start of the week. We did briefly resume meeting face to face on a monthly basis, but this proved logistically difficult for some members, plus in the light of the rise in cost of heating, it was decided to stay '100% virtual' for the time being. The group is led by Sue Lawrence, Oly Todd and Jonathan Hall, and has anything between four to eight participants.

Play Reading Group

The Play Reading Group meets at Hirst Mill at 7.30pm on the second Wednesday of each month. The play parts are divided between the members, and we finish at about 9.30pm. Everyone who wishes can read or just listen. On average, there are about a dozen readers, and we have a lot of fun, but also discuss the deeper meanings of the plays, where appropriate.

Younger Adults Group
The Younger Adults Group have continued to meet semi regularly on Friday evenings for Bible study and chat. We are still working through the '100 Stand-Alone Bible Studies' book by Penelope Wilcock. There are usually between four and six people at each Bible study night and it has been great to welcome some new people to the group this year. We had a Christmas meal at Shimla Spice in Shipley, and we also had a pancake night on Shrove Tuesday.

Work with Children

Schools
We have responsibility for two church schools within our parish, Shipley CofE Primary School and Wycliffe CofE Primary School. Both schools became academies in 2018 and joined the Bradford Diocesan Academy Trust (BDAT).

During 2022, both schools visited the church for seasonal services including Easter, Harvest and Christmas. We also welcomed individual class visits to the church to support the children's learning in school. At least once a term, our Priest in Charge visits each school to deliver a faith-based assembly.

The Open the Book team of Chris and Jane Clough, Carolyn Rhodes, Jean Titchmarsh and Mike Wragg take a whole school assembly at Wycliffe Primary School approximately fortnightly during the school year. The basis for the assembly is one of the stories from the Lion Storyteller Bible which we deliver through narration, costumed acting and audience participation. We operate under the auspices of the Zephaniah Trust and deliver both Old and New Testament Bible stories operating on an approximately two-year cycle. Both phase 1 and 2 have 34 stories available to us with associated boxes of costumes and props.

Toddler Group
Toddler Group resumed in September after a long break due to Covid. With the help of a small team of helpers, who are on a rota, the group meets from 9.30-11.15am on Monday mornings during term time. Each week, we provide a craft activity, play and friendship. We serve drinks along with cake, biscuits and fruit (not forgetting Jean's cheese scones). We finish with a sing song. When we reopened, it was initially very busy but it has now settled down to a more manageable level.

Uniformed Groups – Rainbows, Brownies & Guides
St Paul's offers hospitality and leadership to the 1st Shipley Rainbows, Brownies and Guides.

1st Shipley Rainbows
2022 has been the first 'normal' year at Rainbows for a while. We've stayed full throughout the year, with eighteen girls, and continue to have Sarah, Marian, Tilda and Martha as reliable and much appreciated volunteers. We continue to have a range of girls aged between four and seven in the group, pulling from many different schools and nurseries.

Highlights of our year were having a picnic in the church grounds with all the other Shipley units to celebrate the Queen's Jubilee, and attending the West Yorkshire North Adventure Day, where we tried archery and grass sledging. We've continued to work on a wide variety of badges, including 'explore', 'lead' and 'first aid'. We also enjoyed joining the congregation at St Paul's at the Mothering Sunday and Harvest services.

We've had one girl earn their Gold Award (the highest possible award in Rainbows) and three girls earn their Silver Award this year and look forward to more achievements and excitement (including our first sleepover in a while) in 2023!

Rachel Hesselwood, Rainbows Leader

1st Shipley Brownies

Since Covid reduced our numbers, we now have a healthy numbers of girls and leaders. Jan Taylor, who was with us for over 10 years, retired, but is standing by. We called her back for her Long Service Award from our county commissioner. We have a new assistant leader and a DofE volunteer, alongside our existing Guide helper, two leaders in training-soon to be qualified, a young leader and Leader.

We have been working on 'communication' and 'skills for my future' badges. The girls have looked at different styles of art, used acrylic painting to decorate baubles for the Christmas Tree Festival in church, and to paint on canvas. They have looked at different methods of communication and have done a performance for parents including singing and acting. Some of the girls who were not very confident joined in and enjoyed themselves. They planned a party for parents, serving hot drinks, biscuits and cakes and entertaining the parents with singing, dancing, and reading their own poetry. We went pond dipping at Denso Marston Nature Reserve and had a visiting archaeologist who helped us to look at the history of the area including the cup and ring stone in Crowgill Park.

Elaine Griffiths, Brownies Leader

1st Shipley Guides

The Guides have remained in healthy numbers since lockdown. We have had the same four leaders for quite a while now. We have kept our link with 2nd Shipley Guides for planning and have joined them at St Peter's Church for our Christmas party and the Remembrance Sunday Sleepover, before parading at St Paul's.

We visited Denso Marston Nature Reserve to do pond dipping, St Paul's held a District Jubilee Event for Shipley's Rangers, Guides, Brownies, and Rainbows, and we also went to the Climbing Hub in Bradford for an evening of climbing and abseiling. The Guides sewed hessian decorations for the Christmas Tree Festival, and we had a Guide mum come into the unit to show us felting, which was great fun. We have done whittling for an Interest badge and some Guides attended County Survival and Outdoor camps.

The girls have earned lots of badges and we have awarded “Gold Awards” to four Guides who have been with us for four years. The first Gold’s in our new programme. We lost six girls at 14 years old to Rangers and so numbers have gone down, but two of them have returned as young leaders, which is good for the younger Guides as they are great role models.

Elaine Griffiths, Guides Leader

Mission and Outreach

Mission and outreach are high on the agenda of St Paul’s Church as we try to be a blessing to both the local community and the world.

Warm Spaces

In response to the cost-of-living crisis, St Paul’s opened its doors as a Warm Space on Wednesday and Saturday mornings from November 2022 to March 2023.

Foodbank

During the period of this report, particularly in our current cost of living crisis, the work of foodbanks has been invaluable. The generosity of our congregation, both weekly and at special times of the year, such as Christmas and Harvest, has meant we can regularly send supplies to Shipley Baptist Church, our local Bradford North foodbank collection point.

The increase in need has also meant that we ourselves hand out some 30+ food bags per month during our weekly services. These we must collect, to replenish stocks, from the Bradford Metropolitan Foodbank warehouse in Little Germany.

Members of our congregation are regular volunteers at the foodbank at Shipley Baptist Church, on Mondays and Thursdays. When specific donated items are needed, often non-food items, we advertise this to our church community.

Shipley Area School Uniform Support

St Paul’s continues to be a donation point for Shipley Area School Uniform Support - a uniform bank for the Shipley, Windhill, Wrose and Baildon areas, providing uniform and school supplies to families experiencing financial hardship.

Saturday Café / Place of Welcome

During 2022, Saturday café - an official ‘Place of Welcome’ - has continued to be held on the 1st and 3rd Saturdays of the month, from 10am – 12 noon. The café team work on a rota basis, whereby each team works just once a month. Two team members work in the kitchen and three serve customers. All beverages are served free of charge, with a suggested donation of £1.50 per baked item, which is very acceptable to our patrons. The café has continued to attract both new and old customers. The majority of our patrons are church members, regulars from ‘HALE’, the local police and quite often a few new faces, and all appear to thoroughly enjoy coming along, often staying all morning.

Thursday Lunch Club (TLC)
TLC meets once a month on a Thursday. We provide a pre-booked, two course meal to approximately 25 people, enabled by our cook, Dee. We have a merry band of helpers who also provide a pudding at times. In December, we provided an excellent full Christmas lunch which was enjoyed by all.

Active Seniors
Active Seniors meet on the first Thursday afternoon of every month. Attendance averages 12-14 people each meeting. Our varied activities include quizzes, maybe a board game, some crafting, an entertainment and always plenty of friendly chat. Tea, coffee, home-made scones (always with jam and cream), as well as home baking are provided at some point during the afternoon. All seniors are welcome, either regularly or on an occasional basis.

Mothers' Union
In January 2022, we held our AGM after the 'Wave of Prayer' service. During a Sunday service, and with her family present, Noreen Ryley was presented with a certificate for completing 63 years of service to the Mother's Union. A PowerPoint presentation highlighted some of the notable events of those years (Thanks are due to Sue Lawrence for her technical skills). Olive Hogg was also presented with her 60 years of service certificate in her own home. It was a glorious July day for the Afternoon Tea in Shona Harrison's beautiful garden. Mothers' Union also participated in the Christmas Tree Festival at St Paul's Church. When people felt more confident about going out, we held meetings in the Narthex, rather than in members' homes.

Thank you for the generous gifts for the TLC Christmas raffle, which made £28 for Mothers' Union and included free holidays in Filey and a prison ministry.

Community Events
For the second year running, we held a Christmas Tree Festival at St Paul's, which was an incredibly successful event involving the wider local community, who came along to the church to vote for their favourite Christmas trees. Many also brought donations for the Bradford North Foodbank.

Communications & Enquiries
St Paul's hosts three websites: the main St Paul's Parish Church website, the St Paul's History website and the St Paul's Virtual Tour website. Our social media platforms include Facebook, Twitter, Instagram and YouTube. We have a public Facebook page with 584 followers, a private Facebook group with 44 members, a Twitter feed with 203 followers, an Instagram account with 325 followers and a YouTube channel with 160 subscribers, which we use to live stream our weekly 10am Sunday services.

Monthly 'What's On' blogposts, advertising our worship services and key events, are published on the main website and also shared to Facebook. Monthly editions of Church News are available to collect from church. They are also emailed out to our mailing list, alongside weekly

emails advertising Sunday services and key notices. Noticeboards, both inside and outside the church, advertise our services, groups and events.

The majority of our enquiries (for church hire and life events) come through our main website. We also receive messages through Facebook for similar enquiries, as well as day-to-day needs such as enquiries regarding groups (particularly Toddler Group), the Foodbank, and school uniform support.

Global Mission

We continue to be a Fairtrade church and seek ways to encourage our congregation to support Fairtrade. We support the Diocese of Khartoum, Christian Aid, and Tear Fund. We also support Andy and Kati Walsh from the Church Mission Society (CMS), who currently work in Brazil.

Ecumenical Relationships: Shipley Christians Together (SCT)

SCT is a charity supported by a dozen member churches, working together in Shipley for the benefit of all, to share the love of Jesus and bring about positive change. It seeks to: provide opportunities for Christians from different backgrounds to work and grow together, put our Christian values into practice and share them with others, and address poverty, loneliness and other social needs. This is done through: outreach projects and community involvement, friendship and sharing, and partnership with other voluntary or statutory groups.

During 2022, work continued to be shaped by the pandemic. Projects such as the Shipley Debt Centre and the Foodbank responded to the greater demand. Cuppacare continued to offer low-cost light lunches, cakes and drinks on Fridays at Shipley Baptist Church, and the Shipley Market Bible Stall dispensed bibles and offered prayer in all weathers on alternate Mondays. SCT promptly responded to the Ukraine crisis, coordinating and facilitating action with the result that five Ukrainian families are being supported in and around Shipley. SCT also coordinated the setting up of Warm Spaces by the churches, which offer so much more than warmth.

In-person services were held throughout the year and were well attended. Lenten evenings were hosted by member churches. Live@Costa resumed in October with a varied programme, including a Christmas Carols evening, raising funds for Christian Aid. As usual, the year was rounded off with the Christmas meal for homeless, vulnerable and lonely people, hosted by the Salvation Army, but with meals also delivered to homes. SCT was also represented on the Oversight Panel for Shipley Citizens' Jury. The online newsletter, which shares good news, was regularly produced and circulated (Available from info@shipleychristianstogether.org.uk).

The work of SCT is reliant on the support and funding from the member churches, including St Paul's, and the work of the many volunteers from most of the churches.

Hugh Firman, SCT Trustee

Deanery Synod

Three members of the PCC sit on the Deanery Synod, which provides an important link between the parish and the wider structures and governance of the Church of England. The Aire and Worth Deanery Synod met three times in 2002; all the meetings were face to face meetings, rather than remote meetings.

The meeting in February was held in Cottingley where we heard Jemima Parker, the Diocesan environmental officer, speak with great passion about how parishes and individuals can respond to the climate emergency and gave practical strategies and solutions to help churches follow the Diocese's strategy 'Saving Creation; Six Steps to Carbon Net Zero'.

In June, Synod met in Keighley where the meeting considered the cost-of-living crisis, the impact it is having and the things that are happening particularly in Keighley to support the most vulnerable individuals. We heard from the CAP debt centre manager, the Salvation Army food bank co-ordinator and the manager of the Good Food Shop, a social supermarket.

The meeting in October was held at the Shared Church in Denholme where colleagues from the Communications team at the Diocesan office led a session giving ideas and suggestions as how best to publicise events to give maximum impact, focussing on the good news of Advent and Christmas.

Synod meetings are open to all; if you would like to attend a meeting to find out a little more about how Synod works, please speak to any one of our representatives.

Church Building

The calendar year 2022 has been quite busy:

East End Works: The reredos has been removed. This has uncovered all of the East window, with the panels used below the window. The plinth has been extended to allow the altar to be brought forward, creating space behind. The main part of the reredos was erected on the West wall above the Narthex and below the Royal Arms. Some plaster repairs were done.

Electrical: Various ceiling light bulbs were replaced, and Narthex lights checked. All electrical appliances were tested. Discussions were held on the installation of a defibrillator outside church.

Audio-Visual: Additional TV screens were installed.

Other Interior: The Bronze ECO-Church plaque was fixed to the wall in the Narthex. Boilers were serviced and maintained. A larger prayer-corner votive candle stand has been purchased and positioned.

Evacuation: Guidelines were drawn up and an evacuation practice was held at the end of a Sunday morning service. Lessons were learned.

Church Grounds: These continue to be maintained by Bradford Council. Damage to the south boundary wall by a vehicle was repaired. New notice/information boards were installed outside the west end. Gutters were cleared early in the year. The new benches purchased with the Community Chest grant were installed. A fire risk assessment suggested that the waste bins should be secured.

Roof Project: The project Phase 3 has been examined and split into five possible smaller projects, which attract funding from different sources.

Quinquennial Works: A list of outstanding minor items has been drawn up and costed. The PCC has agreed the expenditure and this work is on-going.

Bells: A structural survey of the tower was carried out and the report suggested that there is no issue with ringing the bells. The bells have been inspected by the diocesan bells advisor. Work was done on the bells to allow them to be rung properly. This was done on a few occasions, including the funeral of the late Queen.

Hirst Wood Burial Ground

During 2022, there was only one burial of ashes in the Garden of Remembrance. The Garden of Remembrance is maintained by a part-time gardener, Matt Stoney. The Garden of Remembrance is well used, as is evidenced from floral tributes left, particularly around Christmas and Mothering Sunday.

The burial took place the week after storm Arwen brought down trees in the Garden of Remembrance and along the public footpath leading into Nab Wood Cemetery. A retrospective planning application was submitted for the removal of the fallen trees and 'making safe'. The permission was granted towards the end of the year and a further application was submitted, identifying 'at risk' trees and seeking approval to vary the Tree Preservation Order in line with our policy for maintenance of the Graveyard.

There continues to be a steady flow of enquiries from folk searching for the graves of ancestors. The board's duty in law is to maintain the burial ground in a safe state; the board confirms that it will continue to do its best to maintain the area in a reasonable standard and condition. The cost of third-party liability insurance is included in the PCC's premium. This year income has been £772 less than expenditure (2021 surplus £28).

Tony Hesselwood, Hirst Wood Burial Board

NB: We are very grateful to Tony for his many years of service in this role as he passes the baton to others to continue this good work.

FINANCIAL REVIEW

The impact of the Covid pandemic has continued to affect our income during 2022. Apart from the Telecoms mast rental, our gross income from fees, social events and use of church buildings increased to just over £6,000, still down from £11,000 in 2019, pre-pandemic. Our unrestricted voluntary income has fallen further in the year by nearly £8,000, due to a one-off legacy in 2021 of £5,000, and the loss of several regular contributors, although it has been very encouraging that most of our regular congregation continued to give by one means or another. We were unable to pay the full amount requested for our Diocesan Share, although we did manage to increase our contribution to £44,000, which is 85% of that requested, and £18,000 more than the Diocese's calculated base figure.

During the year we completed the planned work at the East end of church, including moving the screen to reveal the full glory of our East Window, which has not been seen for nearly 100 years. We also extended the A/V system, responding to user requests to improve coverage, and installed a new notice board outside. These developments were entirely funded from our Designated (Legacy) Fund, which leaves about £6,500 still uncommitted.

The accounts show a deficit in the year of about £21,000 on Unrestricted Funds, but as explained above, we have used a total of £17,000 from the Designated fund during 2022, so the "undesignated" funds showed a net deficit in the year of £4,000.

Our Free Reserves (Unrestricted funds less Fixed Assets) stood at about £18,800 at 31 December (including the remainder of the Legacy Fund).

RESERVES POLICY

The PCC has determined that, in addition to Restricted Funds raised for specific purposes, we should aim to limit unrestricted reserves to about three months regular expenditure, currently £25,000. Any excess will be designated for future major property repairs and renovation.

STRUCTURE, GOVERNMENT AND MANAGEMENT

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley is a corporate body established by the Church of England, operating under the Parochial Church Council Powers Measure. The PCC is a registered charity and members of the PCC are Trustees of the Charity. The method of appointment of PCC members is set out in the Church Representation Rules. All members of the congregation are given the opportunity to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

PCC Membership

Ex Officio

Priest in Charge:	Reverend Brian Greenfield (Chair)
Associate Priest:	Reverend John Butler
Churchwarden:	Anne Luxton (Vice chair)
Churchwarden:	Moira Wragg (until November 2022)
Assistant Churchwarden:	Mike Wragg
Deanery Synod:	Sheila Cudmore (elected 2020)
	Alison Haigh (re-elected 2020)
	Susan Wood (elected 2020)

Elected Members (Trustees) at 31st December 2022

Michelle Rogers	Elected 22/11/20	
Jonathan Hall	Elected 22/11/20	
Chris Clough	Elected 16/05/21	
Deborah Penfold	Elected 16/05/21	
Chris Wontner-Smith	Co-opted 15/06/21	Treasurer
Susan Lawrence	Elected 22/05/22	

Elected Members serving at 1st January 2022 who have since left:

Mark Allison	(left 22/05/22)
Jackie Butler	(left 22/05/22)
Julia Marema	(left 22/05/22)
Ian Stevens	(left 22/05/22)
Jean Titchmarsh	(left 22/05/22)
Ron Hamer	(until November 2022)

Given its wide responsibilities the PCC has a number of subgroups or committees:

Standing Committee:	Clergy, Churchwardens, Treasurer, Secretary and PCC nomination - Mark Allison (until 22/05/22)
Hirst Wood Burial Ground Board	Clergy, Churchwardens, Tony Hesselwood, Hugh Firman
Worship Planning Group:	Clergy, Churchwardens, Mark Allison, Chris Clough, Rachel Hesselwood
Building Group:	Clergy, Churchwardens, Chris Clough, Meredith Woode
Finance Group:	Clergy, Churchwardens, Treasurer
Parish Safeguarding Group:	Clergy, Alison Haigh, Deborah Penfold
Pastoral Team	Clergy, Churchwardens, Sheila Cudmore, Susan Lawrence, Susan Wood

Other Roles of Responsibility:

Church Administrator	Jenny Titchmarsh
Parish Electoral Roll Officer	Mike Wragg
Gift Aid Secretary	Meredith Woode
Safeguarding & Disability Officer, DBS Verifier	Alison Haigh, assisted by Deborah Penfold
Health & Safety Officer	John Butler
GDPR Officer	John Butler
Parish Contact – Children & Young People	Michelle Rogers
Lay Pastoral Minister	Sheila Cudmore
Lay Pastoral Minister	Susan Wood
Diocesan Synod Member	John Butler
SCT Trustees	Hugh Firman

The PCC met in person six times during 2022. The PCC subgroups and committees have mainly communicated via email to make decisions during 2022.

Electoral Roll

The total number on the electoral roll at May 2023 is 108, eight fewer than last year. There are 30 men and 78 women on the roll. Currently 42 are resident in the parish and 66 are non-resident.

ADMINISTRATIVE INFORMATION

St Paul's Church, Shipley is part of the Church of England Diocese of Leeds in the Episcopal Area of Bradford and the Deanery of Aire and Worth.
The address is: St Paul's Church, Kirkgate, Shipley, BD18 3EH.

THE CHURCH OF ENGLAND
Diocese of Leeds

ST PAUL'S CHURCH

SHIPLEY

Registered Charity No. 1169596

FINANCIAL STATEMENTS

for the year ended 31 December 2022

ST PAUL'S CHURCH SHIPLEY

Independent examiner's report to the members of St Paul's Church, Shipley Parochial Church Council (PCC)

I report on the accounts for the year ended 31 December 2022 which are set out on pages 17 to 25.

Respective responsibilities of the PCC and Independent Examiner

The PCC consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, your attention is drawn to the fact that, as stated in note 1, the figures relating to Hirst Wood Burial Board are set out in note 13 of the Accounts and have not been consolidated.

Other than this no other matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act ; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ian J Fletcher FCA
Chartered Accountant

Bradford
10th May 2023

ST PAUL'S CHURCH SHIPLEY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	2021 £
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	68,618	7,821	76,439	79,694
Activities for generating funds	2(b)	13,146	0	13,146	10,908
Income from investments	2(c)	22	0	22	2
Church activities	2(d)	2,924	0	2,924	2,386
Grants in support of mission	2(e)	758	748	1,506	1,230
TOTAL INCOME		85,468	8,569	94,037	94,220
EXPENDITURE					
Mission and charitable giving	3(a)	7,050	1,330	8,380	10,499
Church activities	3(b)	89,730	716	90,445	82,940
Exceptional renovation costs	3(c)	10,082	1,440	11,522	9,000
Raising funds	3(d)	126	0	126	132
TOTAL EXPENDITURE		106,987	3,486	110,473	102,571
NET INCOME		(21,519)	5,083	(16,436)	(8,352)
Transfers of Funds		574	(574)	0	0
NET MOVEMENT IN FUNDS		(20,946)	4,510	(16,436)	(8,352)
BALANCES AT 1 JANUARY 2022		44,713	11,715	56,428	64,780
BALANCES CARRIED FORWARD AT 31 DECEMBER 2022		23,767	16,225	39,992	56,428

The notes on pages 19 to 25 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

BALANCE SHEET AT 31 DECEMBER 2022

	Note	2022 £		2021 £	
FIXED ASSETS					
Tangible fixed assets	6	5,429		9,174	
CURRENT ASSETS					
Debtors	8	6,378		15,632	
Short term deposits		2,114		2,097	
Cash at bank and in hand		40,265		36,729	
		48,757		54,458	
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR	9	(6,702)		(7,204)	
HIRST WOOD BURIAL GROUND	13	(7,492)		0	
NET CURRENT ASSETS		34,563		47,254	
NET ASSETS		39,992		56,428	
FUNDS	10 & 11				
Unrestricted					
Undesignated		12,353		16,182	
Designated - future projects		11,414	23,767	28,531	44,713
Restricted			16,225		11,715
			39,992		56,428

Approved by the Parochial Church Council on 10th May 2023 and signed on its behalf by :

Reverend Brian Greenfield (Chairman) **Chris Wontner-Smith (Treasurer)**

The notes on pages 19 to 25 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

1 ACCOUNTING POLICIES

The Church is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions.
They have also been prepared under FRS102 (2016) as the applicable accounting standards, and the 2016 version of the Statement of Recommended Practice, Accounting and reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds
Restricted funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted in that the PCC is free to redesignate them.

Income
- Planned giving, collections and donations are recognised when received by or on behalf of the PCC.
- Income tax recoverable on gift aid is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement.
- Funds raised at garden parties and similar events are accounted for gross.
- Revenues from the magazine or any other sales are accounted for gross.
- Rental income from the letting of church premises is recognised when the rental is due.
- Dividends and interest are accounted for when receivable and are received gross of tax.

Expenditure
- Grants and donations are accounted for when paid over, or when committed by the PCC.
- The diocesan share is accounted for when payable, subject to the PCC's assessment of ability to pay in future.

Gains and losses on investments
- Realised gains or losses are recognised when investments are sold.
- Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Fixed assets
- Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act 2011
- No value is placed on movable church furnishings which require a faculty for disposal.
- Expenditure incurred on repair, replacement and maintenance of the above assets is written off in the year.
- Other items of equipment are capitalised if over £1,000 individually, and depreciated over four years in equal instalments.
- Investments are stated at market values at 31 December.

Hirst Wood Burial Ground
The Board of Management of Hirst Wood Burial Ground is a sub-committee of the PCC, which has responsibility for any liability that may arise. The accounts of the Burial Ground are attached (note 13) of the financial statements instead of consolidation, on the grounds that its objectives are significantly different from those of the PCC.

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	2021 £
2(a) *Voluntary income*				
Planned giving :				
Gift aid donations	50,135	5,386	55,521	54,591
Income tax recoverable	13,534	1,347	14,880	14,423
Other planned giving	3,724	10	3,734	2,909
Collections at all services	1,226	827	2,052	2,771
Donations,appeals, etc.		252	252	
Legacies	0		0	5,000
	68,618	7,821	76,439	79,694
2(b) *Activities for generating funds*				
Social and fund raising events	3,190		3,190	953
Telecoms Mast rental income	9,956		9,956	9,956
	13,146	0	13,146	10,908
2(c) *Income from investments*				
Dividends and interest	22		22	2
	22	0	22	2
2(d) *Church activities*				
Income from use of church	1,127		1,127	805
Fees	766		766	1,581
Insurance Claims	1,031		1,031	
	2,924	0	2,924	2,386
2(e) *Grants in support of mission*				
Grants receivable from				
- Archbishops Council		400	400	
- Listed Places of Worship Scheme	758	240	998	250
- Furlough Scheme for Covid	0		0	480
- Diocese of Leeds			0	500
- Other		108	108	
	758	748	1,506	1,230
TOTAL INCOME	85,468	8,569	94,037	94,220

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2022

3 EXPENDITURE

		Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	2021 £
3(a) *Missionary and charitable giving :*					
Church overseas :					
- Diocese of Khartoum		1,100		1,100	1,500
- Christian Aid		1,100		1,100	1,500
- CMS		1,200		1,200	1,500
- Tear Fund		1,100		1,100	1,500
Home missions and other church societies					
- Bradford North Foodbank		300	252	552	300
.- Court Chaplaincy		250		250	250
.- Shipley Christians Together		2,000		2,000	1,500
- other		0	1,078	1,078	2,449
		7,050	1,330	8,380	10,499
3(b) *Church Activities*					
Ministry :	diocesan share	44,000		44,000	43,000
	clergy expenses	240		240	57
Church - running expenses		14,588		14,588	11,813
Church maintenance		5,748	466	6,214	6,787
Depreciation of fixed assets		7,035	250	7,285	6,686
Sunday school, evangelism & training		302		302	50
Costs of social and other events		1,894		1,894	505
Musician's Salaries		4,050		4,050	3,590
Telephone		1,329		1,329	500
Office expenses		10,243		10,243	9,766
Publicity		300		300	187
		89,730	716	90,445	82,940
3(c) *Exceptional renovation costs*					
West End Improvements				0	9,000
East End Improvements		9,141		9,141	
Tower and Bells			1,440	1,440	
Notice Board		941		941	
		10,082	1,440	11,522	9,000
3(d) *Raising funds*					
Gift envelopes		126		126	132
Other fund-raising costs					
		126	0	126	132
TOTAL EXPENDITURE		£106,987	£3,486	£110,473	£102,571

* The Diocesan Share requested from St Paul's Church was £51,567. Despite the significant fall in income since the Covid pandemic, the PCC determined to increase the amount paid in Share

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

4 STATEMENT OF FINANCIAL ACTIVITIES - Analysis of 2021 figures

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £
INCOME AND ENDOWMENTS				
Voluntary income	2(a)	76,450	3,244	79,694
Activities for generating funds	2(b)	10,908		10,908
Income from investments	2(c)	2		2
Church activities	2(d)	2,386		2,386
Grants in support of mission	2(e)	730	500	1,230
TOTAL INCOME		90,475	3,744	94,219
EXPENDITURE				
Mission and charitable giving	3(a)	8,492	2,007	10,499
Church activities	3(b)	81,800	1,140	82,940
Exceptional renovation costs	3(c)	9,000		9,000
Raising funds	3(d)	132		132
TOTAL EXPENDITURE		99,423	3,148	102,571
NET INCOME		(8,948)	596	(8,352)
Transfers of Funds		0	0	0
NET MOVEMENT IN FUNDS		(8,948)	596	(8,352)
BALANCES AT 1 JANUARY 2021	1	53,661	11,119	64,780
BALANCES CARRIED FORWARD AT 31 DECEMBER 2021		44,713	11,715	56,428

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022

5 STAFF COSTS

Wages and salaries costs in total amounted to £11,700 (2021 - £13,384) in respect of three employees; two clergy members received reimbursement of travel expenses totalling £240 (2021 - £50). No employee earned in excess of £60,000 in the year.

6 FIXED ASSETS FOR USE BY THE PCC

	2022	cumulative
Cost of Boilers replaced in 2015		16,202
Cost of kitchen boiler 2017		2,260
Cost of photocopier 2018		1,140
Cost of Audio/Visual system 2019		20,000
Cost of Live-Streaming equipment 2021		5,574
Cost of Audio/Visual additions 2022		3,540
		48,716
less Depreciation charged in the year	7,285	43,287
Net book value at 31 December 2022		5,429

7 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2022
	£	£	£
Fixed assets	4,929	500	5,429
Current assets	33,032	15,725	48,757
Current liabilities	(14,194)	0	(14,194)
Fund balance	23,767	16,225	39,992

8 DEBTORS

	2022	2021
	£	£
Income tax recoverable	3,796	14,423
Prepayments	910	0
Grants receivable	842	250
Other debtors	830	959
	6,378	15,632

9 LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR

Accruals	1,813	1,470
Creditors for goods and services	1,571	2,416
Other creditors	3,318	3,318
	6,702	7,204

No provision has been made for future maintenance of the church buildings. TheQuinquennial inspection carried out during 2019 identified a number of issues which it is planned to include in future phases of the roofing project when funds permit. Possible total costs are in excess of £250,000 for which sources of Grant funding are currently being explored.

10 CAPITAL COMMITMENTS

There were no capital commitments at 31st December 2022

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022

11 DESIGNATED (LEGACY) FUND

In 2017 the PCC received a magnificent Legacy of £58,000 from the Estate of Miss Briggs, which, though not in any way restricted by her will, it determined to keep for future major projects.
In 2019 we installed a new Audio-Visual system using these funds, and in 2021 extended it to provide Live-Streaming of services during the pandemic restrictions on attendance. In 2021 we also used part of these monies to make significant improvements to the West End, including new outer doors.
At the end of 2020 the PCC had reluctantly agreed to release £10,000 of these Designated funds, in view of the challenging prospects for the Parish at that time, in order to pay a significantly higher proportion of our Diocesan Share.
However, during 2021 we received a further legacy, from the estate of former Churchwarden Alison Cockburn, in the sum of £5,000, again not restricted, which the PCC agreed to add to the Designated funds.

In Summary (movements in 2022):

	£
Balance of Funds at 1st January	28,531
Depreciation on A/V and Live-Stream equipment	(7,035)
East End Improvements	(9,141)
Notice Board	(941)
Balance of Funds at 31st December 2022	11,414
Represented by	
Fixed Assets	4,929
Uncommitted Funds	6,485
	11,414

12 FUND DETAILS

The movement of restricted funds during 2022 and their purpose is:

	opening Balance	receivable	payable	transfers	Balance at 31 December 2022
Special collections	328	797	1,078	(5)	41
Organ Fund	253	3,144			3,396
Fabric Fund	7,547	4,183	1,625		10,105
Audio/Visual System	1,319		250	(569)	500
Other	2,269	194	281		2,182
	11,715	8,317	3,234	(574)	16,225

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2022

13 BOARD OF MANAGEMENT OF THE HIRST WOOD BURIAL GROUND

Income and Expenditure Account for the year ended 31 December 2022

Income	£	Expenditure	£
Bank charges refund	55	Maintenance	2,012
Investment income	560	Rates and water	27
Monument & Service fees	471	Tree Surgery and Survey	1,643
Deficit in year	2,847		
	£3,933		£3,682

In the course of 2022 the separate Bank account for the Burial Board was closed, and the balance transferred to St Paul's Church, through which all subsequent income and expenditure have been transacted. This has creqated a Loan Account, which is shown below as an Asset of the Board

Statement of Assets at 31 December 2022

ASSETS			£
Investments - 912.08 shares in CBF Investment Fund at market value			18,845
St Paul's account			7,492
Investment income in transit			560
less: creditor for maintenance work			(432)
NET ASSETS			£26,466
FUNDS			
Unrestricted			21,424
Restricted			0
Endowment	- Higgins bequest	579	
	- Foy benefaction	4,463	
			5,041
			£26,466

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2022 £
Fixed assets - investments	13,803		5,041	18,845
Net Current assets	7,621			7,621
Fund balance	£21,424	£0	£5,041	£26,466

Approved by the Board 10th May 2023

Reverend Brian Greenfield (Chairman)

ST PAUL'S CHURCH SHIPLEY

Independent examiner's report to the members of St Paul's Church, Shipley Parochial Church Council (PCC)

I report on the accounts for the year ended 31 December 2022 which are set out on pages 17 to 25.

Respective responsibilities of the PCC and Independent Examiner

The PCC consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, your attention is drawn to the fact that, as stated in note 1, the figures relating to Hirst Wood Burial Board are set out in note 13 of the Accounts and have not been consolidated.

Other than this no other matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act ; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ian J Fletcher FCA
Chartered Accountant

Bradford
10th May 2023

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, SHIPLEY

England & Wales - Charity number 1169596

Accounts

THE CHURCH OF ENGLAND
Diocese of Leeds

St Paul's Parish Church, Shipley

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley
Registered charity no 1169596

Annual Trustees Report
for the year ended 31st December 2021

Annual Trustees Report for the year ended 31st December 2021

The PCC is jointly responsible for writing and producing this report.

AIM AND PURPOSES

St Paul's Parochial Church Council (PCC) has the responsibility of cooperating with the priest in charge, the Reverend Brian Greenfield, to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC has a specific duty to maintain our historic grade 2 listed church building. In addition it has a responsibility to support the Church of England Primary Schools located within the parish boundaries. Shipley Primary School (aided) and Wycliffe Primary School (controlled) are our local church schools. Both of these schools are BDAT (Bradford Diocesan Academies Trust) Primary Academies.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at St Paul's and to be part of the church community. Our services and worship, through prayer and scripture, music and sacrament, encourage and foster faith in practice. When planning our activities and services for the year, the PCC is mindful of the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion.
St Paul's church vision statement is:
We are a welcoming and inclusive Christian community who

- Worship the living God
- Love our neighbours and our world
- Share the good news

All our activities and services are guided and inspired by our faith in Jesus who we believe calls us to put our faith into practice in our daily lives. As a church community we offer prayer and worship, pastoral care, mission and outreach, hospitality and a variety of activities which help people of all ages in our parish to flourish. To facilitate this work it is important that the church grounds and the fabric of the church building are continually maintained and developed.

ACHIEVEMENTS AND PERFORMANCE

In 2021 the worship and activities of St Paul's have continued to be seriously affected by the Covid pandemic. We have maintained our commitment to online services and have embraced the extra opportunities which these have brought. We have been able to introduce livestreaming allowing those worshipping at home to do so at the same time as those in church. Once we felt able to resume worship in church we also gradually opened up other face-to-face activities. New activities included a Christmas Tree Festival which was a very successful event involving the wider community.

MINISTRY TEAM

For the first half of 2021 the ministry team was led by our vicar Henriette Howarth who continued her work in guiding St Paul's through difficult times and in particular developing our online presence. She was ably assisted by associate priest John Butler and churchwardens Anne Luxton and Matt Stoney. In March Henriette announced that she would be stepping aside from her ministry at St Paul's at the beginning of June. We are deeply grateful for all that she has done in her time with us to deepen and grow our fellowship and to lead us through the challenges of the pandemic.

Matt Stoney also stood down as warden. During his period in office he worked tirelessly to improve and maintain the building and grounds. He also often contributed to online reflections during lockdown.

John Butler aided by Anne Luxton, new churchwarden Moira Wragg and assistant warden Mike Wragg lead the church through a short period of vacancy which ended in November with the appointment of Brian Greenfield as priest in charge. He is also priest in charge at Christ Church Windhill and minister at the Eldwick church. We welcome Brian who was able to lead us in our Advent and Christmas services and events.

The Reverend Colin Judd (retired), Licensed Lay Minister (reader) Chris Clough and Sue Lawrence who has moved to the parish and is due to be confirmed as a Licensed Lay Minister at St Paul's are valuable members of the ministry team. Susan Wood continues to serve as Lay Pastoral Minister working with the Pastoral Team. Mark Allison who has been undertaking lay worship leader training has worked to maintain and revive Sunday Xtra services.

At the end of July Thomas Dixon, St Paul's director of music took a sabbatical and has since resigned from his post. He has served for a number of years, first as organist then taking on responsibility for leading the choir. He has contributed significantly not only to the music but also in leading worship in many Sunday Together services. We are grateful to Rachel Hesselwood, Director of Music for children and young people who has stepped in to guide the adult choir until the post of Director of Music can be filled.

Jenny Titchmarsh is our excellent church administrator who enables the church to communicate effectively with the congregation and wider community.

Thanks go too to members of PCC for all their hard work during the year and especially during the period of the vacancy.

VOLUNTEERS

Before we list our activities which express our vision and strategy and show what church life looks like in Shipley and how it benefits the community, we publicly thank all the church members who work very hard to support St Paul's mission and ministry. Many people contribute hugely to the life of the church in seen and unseen ways. However since the periods of lockdown some people have reassessed their commitments and we now have a shortage of helpers for some of our activities.

We give thanks for the life of Sue Stevens who passed away during 2021. She contributed so much to the life of the church, most recently serving on the Pastoral Team and assisting with Thursday Lunch Club.

WORSHIP

Services in church

When the government introduced another lockdown at the beginning of 2021 PCC decided to once again close the building and move all services online. Onsite services began again on Palm Sunday, 28 March with restricted numbers and a booking system was introduced. The numbers allowed to attend were gradually increased until all restrictions on the size of the congregation were lifted in June. Wednesday Holy Communion services restarted on 14 April but as the congregation at this service is fairly small it was not thought necessary to set a limit on attendance. Face coverings for all those able to wear them were mandatory and initially singing was not permitted. Pre-recorded hymns and worship songs were played instead. However at the end of services a final hymn would be sung outdoors. By July the choir returned to singing in services.

When the church building initially re-opened for services in 2020 the pattern of a 9.45am service followed by an 11.30 Sunday Xtra service was changed to there being a single Sunday service at 10.30am which was Holy Communion or once a month Sunday Xtra. This remained the pattern in 2021 when onsite worship was possible. However in November the time of the main service of Holy Communion was moved to 10am which was followed twice a month with Sunday Xtra at 11.30am.

At communion the practice begun in late 2020 of offering a wafer dipped in wine as well as just a wafer continued throughout 2021 as it was still thought to be unsafe to offer the shared chalice.

It was a great blessing to be able to celebrate Easter and Christmas in church again, albeit with some restrictions. The main Easter Sunday service could only be attended by 30 people in addition to those running the service but many others watched online. There was also an early morning "sunrise" service held in the grounds of the church which provided an alternative for the early risers in the congregation. 2021 saw the return of the carol service in December, although numbers attending sadly had to be kept at a much reduced level. As has become the custom the service was shared with Shipley Baptist Church and some members of Christ Church Windhill also attended.

Services in church were held on 6 June to say goodbye to Revd Henriette Howarth, to thank her for her committed service to St Paul's and to wish her well. The wardens and other helpers organised Covid-safe outdoor refreshments for all those attending.

Online services

Online services continued to be available throughout the year. Equipment to allow for livestreaming of services was bought and installed and from June onwards this equipment was used to bring services directly to those watching at home. Thanks go to Mark Allison and all those whose knowledge and hard work made this possible.

During 2021 John Butler introduced online Compline services three times a week at 9.00pm.

Messy Church

This alternative or fresh expression church service is an important way to connect with local families with young children who might not feel comfortable or confident to come to more traditional church on Sunday. The craft and food take place in the Narthex (the room at the back of church) and the teaching and songs in the church. This year due to all the restrictions

caused by the pandemic it was only possible to hold one service, a Messy Christmas. This was a small but fun and friendly occasion.

Occasional services

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. This year we had eight baptisms. We celebrated three weddings. We conducted six funerals in church and six at the crematorium. There was one internment of ashes. In November we held both our annual Memorial Service and our Remembrance Service which was attended by civic representatives and uniformed organisations.

Choir

2021 has been a year of many changes for St Paul's Choir, but we've kept singing at both services and in fellowship together nonetheless. Between January and May, Junior Choir met weekly on zoom and adult choir met fortnightly. Junior Choir enjoyed themed weeks, focussing around old favourites and various musicals, and enjoyed playing various games together. Adult choir tended to sing through seasonal anthems and members of all ages continued to contribute to the virtual music for services. We now have a library of over 70 hymns and songs recorded by our choir.

From May 2021, Junior Choir started meeting outdoors in the churchyard. This was really lovely and allowed the children and young people much needed time to socialise. Singing outside was great - we got lots of positive comments from passers-by! Junior choir's first 'performance' of the year was at Henriette's leaving celebration, where they enjoyed singing a range of music with an audience again. Around 12 members of Junior Choir met each week, with a couple of new recruits too!

Following the announcement of Thomas' sabbatical, Rachel Hesselwood took over running adult choir from June. Adults met a few times over June/July outdoors - singing together again in four part harmony was great and it was lovely to see all members of adult choir back in the flesh! After the summer break, choir resumed meeting indoors on a regular basis. Churpies and Junior Choir were amalgamated (as all the Churpies had grown into junior choir age children!) following a pattern of the first half of rehearsals being music by ear, boomwhackers and games and the second half being music involving the need to read and follow music. For the autumn term the numbers of junior choir were around 20. Adults also returned en masse and began leading the music at services again (children stayed away from services for most of the autumn term due to the rising rates of Covid in schools). Particular highlights of the term were the Christingle service, where Junior Choir returned to sing in the service and the Carol service where we had a choir of around 40 members. We also held a Christmas concert which raised around £200 for Bradford North Food Bank and The Cellar Project.

PASTORAL CARE

Pastoral care in church is extended in various ways. Church members look out for one another and pray for one another. When church members are in hospital, house bound or in nursing homes, we aim to make sure they are supported by someone from the pastoral team. Visiting people in hospitals and nursing homes still presents problems and therefore didn’t take place this year. Visits to take communion into homes has also not restarted.

Pastoral Team

Susan Wood is our Lay Pastoral Minister and Sheila Cudmore is in the process of training towards taking on the same role. They are joined by the pastoral team. The Pastoral Team will be meeting to undertake in-house training in 2022.

PRAYER

Prayer is at the heart of the life of St Paul's church. An online prayer group started in 2020 but when membership changed due to unforeseen circumstances and the Covid rules for face-to-face meetings were starting to be relaxed, the decision was made to disband the Zoom prayer group. It was replaced by a weekly meeting in church starting on Tuesday 28 September 2021 at 7.30pm. Following this, meetings have been taking place on Tuesday mornings from 10 - 11am 'An Hour of Prayer'. To make this more accessible for those who can't attend during the day, 'An Evening of Prayer' there is a meeting on the last Tuesday of the month 7.30 - 9pm, as an alternative. Prayer meetings have taken place on a weekly basis since last September and most weeks there have been at least 4 people present. The group continues to meet to pray for the needs of the world, our community, and our church.

A prayer chain is run on WhatsApp by Marion Cummings.

GROUPS

Meditation group

The meditation group meets virtually on a Monday night from 8pm- 9pm.Each meeting more or less follows the same format: a chat, sharing of a piece of scripture, a brief discussion, then going into meditation for 20 minutes, concluding with a prayer. There's a team of five who take it in turns to run the sessions, which means that it never becomes too onerous for any one person. It's a great way to have fellowship, and has a powerful impact on one's practice of meditation. Some people attend just for the meditation itself. And new attendees are always welcome!

St Paul's Younger Adults

This group has been meeting fortnightly for Friday night bible study and social evenings. Sessions are designed to be stand-alone so people can join as often or as little as they are able. We also had our Christmas curry social. The meetings are usually posted on Facebook, if you're not in the Facebook group or would prefer e-mail please speak to Rowan Reily.

Book Group

We met 9 times in 2021, sharing 7 fiction books and 2 non-fiction books. There are currently 13 members and we have around 8 at each meeting, where we enjoy discussions about the set book but also general chat about books we have been reading over the past month. Currently, the meetings are on the last Thursday of the month at Alison and Ron's house in Wilsden and include refreshments.

WORK WITH CHILDREN

Schools

We have responsibility for two church schools in our parish, Shipley Primary School and Wycliffe School. Both schools became academies in 2018 and joined the Bradford Diocesan Academy Trust. The Open the Book Team have continued to meet and create assemblies for the children at Wycliffe School during the year. The team managed to work round the Covid lockdowns and restrictions, and despite not being able to do live assemblies in school, they still ensured that assemblies were available to the children by video.

Initially the team met in gardens and the church grounds to rehearse and then to record the assembly. This proved interesting at times with the wind, traffic and background noise. Recently they have met in church to rehearse and record the assemblies. The assemblies have been well received in school with both children and staff sending their thanks to the team for their work. Assembly themes have included Creation, Abraham, Noah, Joseph, Feeding the 5000, The Lost Sheep and Unexpected Visitors for Christmas. Other assemblies have been co-ordinated by our partners in the Zephaniah Trust.

Faithbuilders

Faithbuilders is the children's group which usually runs during the 9.45am Sunday service (except Sunday Together) during term time. Since the start of the pandemic this group hasn't met.

Toddler Group

Toddler Group usually meets every Monday morning in term time to provide play facilities for local pre-school children and a meeting place for their (grand) parents and carers. The group closed in March 2020 due to Covid and has been unable to meet since.

Uniformed Groups

St Paul's offers hospitality and leadership to the First Shipley Rainbows, Brownies and Guides.

1st Shipley Rainbows

Rainbows started 2021 like 2020, meeting online via Zoom weekly. We held joint meetings with the other two Rainbows groups in the Shipley area as their leaders were not confident with zoom. Zoom Rainbows was a lot of fun, with the added bonus of siblings, parents and often pets joining in too! Girls worked on lots of badges and enjoyed games - favourites being hide and seek (we even managed someone hiding in a washing machine) and pass the pen (it gets confusing when the pen is passed between zoom squares!).

In May 2021, Rainbows started meeting outside again in the St Paul's Churchyard. This was a real joy - 2nd Shipley Rainbows (St Peter's) also joined us as they did not have appropriate outdoor space. We had around 12 Rainbows from the units meeting weekly outside. We met in all weathers (including torrential rain) and enjoyed doing lots of activities in nature and playing socially distanced games. Many of the Rainbows had turned 7 over the pandemic so were ready to move to Brownies over the summer, so we said goodbye to them too.

From September 2021, we returned indoors and started back to 'normal'. We quickly built back to our pre-pandemic numbers of around 18 girls. Rainbows have changed the entry age so we

were excited to have four year old Rainbows. Hannah Wilman (a member of our congregation) made history as Shipley's first ever four year old Rainbow! We continue to have Sarah Haigh and Marian Mawson helping and were really pleased that Tilda Stoney and Martha Bayliss have come back as young leaders. We've completed lots of badges already and are looking forward to a busy 2022!
Rachel Hesselwood
Rainbows Leader

First Shipley (St Paul's) Brownies

We returned to face-to face meetings after half term in June 2021. We spent quite some time doing risk assessments to try to mitigate the risk of Covid, and decided that we would begin our meetings out of doors whilst the weather was good. We enjoyed parachute games, decorated pots for planting sunflower seeds, and made Promise Jars, which involved hammers and nails. We also tried bark and gravestone rubbing with wax crayons. The Brownies have been following the new programme and working towards their Express myself, Communicate theme award. We did the Painter badge, including a Jackson Pollock inspired evening which was very messy (outside) and had a real artist who came to show us a new technique. The parents came to see the girls complete their Performer Interest badge. This was a great success and the girls really loved it. They worked in sixes and did mini-plays and sang a current Disney song, "We don't talk about Bruno".

In September, we moved back inside for our meetings and tried to keep the Brownies socially distanced, which was difficult, and we did have a few weeks where parents rang up to say their Brownie had tested positive for Covid so we had firebreak weeks off on 2 occasions. We had weeks where girls were missing due to Covid, so it was hard to plan, not knowing what numbers would be. It was also difficult getting badges finished as quite a few girls had missing weeks so didn't get a badge awarded on some occasions. They will have chance to get these badges later in their Brownie time. We have 3 leaders, 2 leader-in-training, a unit helper and a young leader who has come from Guides. We also have a new pack helper from Guides, who comes at 6pm for Brownies and stays until the end of Guides at 9pm. We have improved our numbers since moving back to face-to-face meetings and now have 21 girls on our books. Rainbows continue to move up and the Brownies are moving up to Guides when they reach 10. We are lucky in our area to continue to meet, as in other areas units have closed down during the pandemic.

Elaine Griffiths, Brownie Guider.

First Shipley (St. Paul's) Guides
June 2021 saw us returning to face-to-face meetings and, after doing risk assessments, we decided to have our meetings out of doors up until summer. We continued to plan and meet with the guides of 2nd Shipley (St Peter's) as we have a much better outdoor space than they have. Since moving back indoors we have continued to plan together with Karen, the St Peter's guider. It has been good to work together and offer support to each other as leaders.

In September, we moved back inside for our meetings. The Guides were very good at keeping distant from each other as they worked in small groups on large tables. The girls worked hard on various new skills and interest badges and have been awarded lots of badges on various themes. They have been awarded badges such as “Fixing”, “Conscious consumer” and “Aspirations” Their latest badge was “Confectionery” for part of which they made hot cross buns. They are currently working on the “Express Myself-Innovate” theme badge. We have done other non-programme activities including making remembrance wreaths from felt, which were on show at the Remembrance Service in Church, and having the usual Christmas party, Mother’s Day craft, Easter egg hunt.

We have missed having residential events and trips to the local area throughout the pandemic, but hopefully, this will begin again soon. Some of our Guides have booked to go to county outdoor events, along with Sarah who is on the outdoor team. Our numbers have continued to grow and we now have 18 girls on our register and hope to welcome quite a few from Brownies during the rest of 2022 as they continue to move up. Our leaders have remained the same, with 4 qualified leaders, and a unit helper.

Elaine Griffiths, Guide Guider.

MISSION AND OUTREACH

Mission and outreach are high on the agenda of St Paul’s Church and we try to be a blessing to the local community and the world.

<u>Foodbank</u>

During 2021, the work of local foodbanks has continued to be vital for the families in Shipley. Covid has remained a significant difficulty for much of the year. Despite some closures of the church, during the early part of the year, our congregation has continued to be generous in providing food items for our local Foodbank. We have also responded to specific requests for non-food items at both Easter and Christmas.

We have made a number of referrals to the Shipley Foodbank during 2021, and we have also distributed more than 50 food parcels from the church building this year. We anticipate that there will continue to be significant need for this service as we move in 2022. Members of the congregation have continued to support the work of foodbanks by volunteering during this year, as Covid restrictions allowed. The Shipley Foodbank remained open throughout 2021, even though activities had to be restricted due to the ongoing effect of the panic.

We encourage members of the congregation to continue to be generous in donating whatever food items they can, in the New Year, as the need for this support is growing rapidly, as many vital items are increasing rapidly in cost.

<u>Saturday Café/ Place of Welcome</u>

Covid 19 Government regulations eased somewhat in 2021 so it was decided to hold two Saturday outdoor cafés in the summer where people could enjoy beverages and wrapped biscuits sat socially distanced around tables erected in the church gardens. This proved to be a

great success and it was agreed that from September onwards to Christmas we should re-open the café indoors.
Covid had affected people in many ways one of which was that a good number of our café team felt they didn't wish to continue working and numbers dropped considerably. Due to this it was decided to hold the café just twice a month as there were now insufficient helpers to run it on a weekly basis and so it was agreed to hold the café on the first and third Saturdays of each month. The number of tables were reduced from seven to five with only six seats at each table. It was decided that disposable crockery and cutlery be used together with individual sealed butters, jam, milk etc., and homemade cakes, scones etc., to be sliced and wrapped in clingfilm.
A decision was made that not more than two helpers work in the kitchen with two servers and one person to meet and greet customers. A further meeting of the café team was held to see how to continue in 2022 and it was unanimously agreed that the format of the café was working so well it should continue to be run in the same way.
The café has continued to attract new and old customers with approximately thirty/thirty five attending on a regular basis and the café team are more content and less tired working on a rota whereby each team works just once a month.
All beverages are free of charge with a suggested donation of £1 per baked item.
Unless a good number of volunteers come forward to join the team the café will continue to run this way in the foreseeable future.

TLC (Thursday Lunch Club)
TLC started up again in October and is run on a monthly basis. Procedures were changed to ensure social distancing in the kitchen and the possible number of people attending was reduced. These arrangements were made to minimise risks from Covid. Things are working well and we will continue with the changes for the foreseeable future.

Active Seniors
The first meeting of the Active Seniors group was held in September 2021 with a few attendees. Since then we have met on the first Thursday afternoon of every month. It has been good to watch the numbers attending steadily grow.
During the afternoon sessions we generally have a quiz as people are arriving and then a craft, a game, entertainment or sometimes just a chat. There is always, of course, tea, coffee, cakes and scones at some point in the afternoon. All seniors are welcome and we hope to see the numbers continue to grow.

Use of the building
There has been a gradual return of use of the building by outside groups. The uniformed organisations began meeting in the church grounds in May and resumed indoor meetings in September. School services also restarted with Wycliffe holding their harvest services in church in October and both Wycliffe and Shipley having Christmas services in December. Also in December the church hosted a one man performance of *A Christmas Carol.* This was well attended.

Social media and other communications

Websites

- St Paul's Parish Church – Main website
- St Paul's History website
- St Paul's Virtual Tour website

Social Media Platforms

- Facebook page (public) – 539 followers
- Facebook group (private) – 34 members
- Twitter – 196 followers
- Instagram – 294 followers
- YouTube – 139 subscribers (for weekly live streaming of Sunday 10am Holy Communion services)

Other Communication

- Monthly 'What's On' blogposts (located on main website and shared to Facebook & Twitter)
- Fortnightly editions of Church News (less regular during key holiday periods)
- Weekly email to congregation/mailing list
- Noticeboards advertising key services and events

Enquiries

The majority of our enquiries (for church hire and life events) come through our main website. We also receive messages through Facebook for similar enquiries, as well as day-to-day needs such as enquiries regarding groups (particularly Toddler Group), the Foodbank, and School Uniform Bank.

Global Mission

We continue to support the Diocese of Khartoum, Christian Aid, and Tear Fund. We also support Andy and Kati Walsh from CMS who have now started working in Brazil.

Mothers' Union

January 2021 saw the sad death of Vira Stott. Owing to the vulnerable health of members we only met 4 times in the autumn. After a very happy get together the theme was a 'non-diet weight loss plan' with members encouraging each other to serve slightly smaller portions at meal times, to think carefully about what they put in their shopping baskets and to eat 30 different plants, seeds or nuts a week. We made 21 Twiddle muffs, 13 tiny cardigans and 25 babies' hats in 2021 for the BRI. We gave a box of tea, coffee and treats to a Women's Refuge; arranged flowers for Mary Sumner's Day in August and decorated Christmas trees for the festival as part of our contribution to the work of the church.

Fairtrade

We continue to be a Fairtrade church and seek ways to encourage people to be Fairtrade in their spending and consumption

ECUMENICAL RELATIONSHIPS: SHIPLEY CHRISTIANS TOGETHER

SCT is a charity supported by a dozen member churches, working together in Shipley for the benefit of all, to share the love of Jesus and bring about positive change.
It seeks to:

- provide opportunities for Christians from different backgrounds to work and grow together
- put our Christian values into practice and share them with others
- address poverty, loneliness and other social needs

This is done through:

- outreach projects and community involvement
- friendship and sharing
- partnership with other voluntary or statutory groups.

Work continued to be shaped by the pandemic. Projects such as the Shipley Debt Centre and the Foodbank responded to greater demand. Thankfully, Cuppacare was able to resume, offering low-cost light lunches, cakes, drinks and company on Fridays from 10am to 1.15 pm at Shipley Baptist Church and the Shipley Market Bible Stall dispensed bibles and offering prayer on alternate Mondays in all weathers. To meet an important need, the Shipley Holiday Food project was initiated, funded by Bradford Council and providing meals during school holidays to vulnerable families.
Online and in-person celebration services were held throughout the year and were well attended. An online newsletter was launched to share the good news (available from info@shipleychristianstogether.org.uk). With the easing of restrictions, Carols@Costa was held in December, raising funds for Christian Aid, and a small group sang carols around Saltaire. As usual, the year was rounded off with the Christmas meal for homeless, vulnerable and lonely people, hosted by Shipley Baptist Church but with meals also delivered to homes. The work of SCT is reliant on the support and funding from the member churches, including St Paul's, and the work of the many volunteers.

Hugh Firman, Trustee

DEANERY SYNOD

The Deanery Synod provides an important link between the parish and the wider structures and governance of the Church of England.
The Aire and Worth Deanery Synod, continued to meet during 2021; two meetings were held remotely via Teams, but as the restrictions imposed during the pandemic were lifted the final meeting of the year was an in-person meeting.

The meeting in February saw elections to key posts including the standing committee, and then for the remainder of the meeting Synod members were put into breakout rooms where they were asked to discuss the questions:

a. What experience/expertise can you contribute to Synod that your parishes already know about in an attempt to identify unknown skills and talents of synod members, and then
b. What would you like to see happening at Synod and what training or help can Synod provide to help where you are with the aim of understanding what Synod members were hoping to learn during their time as Synod members? The responses are being considered as a source of ideas for future meetings.

In June Synod heard from the acting warden of lay worship leaders for the diocese who outlined her role in creating and developing a community of lay worship leaders and then described the training opportunities available for lay worship leaders. Synod also heard from two members who had undertaken the training and how they were using the skills they had gained in leading worship at their own and other churches. Lay pastoral ministry courses were also outlined and then Synod members discussed the opportunities for encouraging lay leadership in their own parishes

The meeting in October was the first face to face meeting in over 18 months and was well attended as Synod members took the opportunity to meet together. Synod was given an update from the recent Diocesan Synod meeting, and then members listened to the Diocesan Stewardship Adviser talk about the changes that individuals and parishes can make to have a positive impact in looking after God's creation and how we can steward our time, talents and possessions as a response to God's generosity.

Synod meetings are open to all; if you would like to attend a meeting to find out a little more about how Synod works please speak to any one of our representatives.

CHURCH BUILDING

The calendar year 2021 was a challenging year for our church, due to the continuing COVID pandemic, and this also led to further delays in works to the building. Having said that, several issues were able to move forward in relation to the building. These changes have helped us to carry out our ministry to the local community, more effectively.
In 2019, as previously reported, we obtained a faculty to make improvements to both the west and east ends of the building. This year we have begun works authorised by the 2019 faculty.

West End

At the west end of church the existing entrance doors have been replaced with new doors consisting of a mixture of timber and glass. The new doors have significantly improved the look of the west façade of the building, and have also made a major contribution to natural lighting levels in the west porch. In addition, the lighting has been replaced in this area, which improves the general look of the area, but also provides better visibility to both the notice boards and the war memorial located within the porch. Health and safety has been a priority for us. With this in mind, a non-slip treatment has been applied to the marble floor in the west porch. This treatment is invisible, but nevertheless it significantly improves the safety of this flooring,

especially when it gets wet. We have also replaced the lower wooden panels in the doors on the east and west sides of the narthex. The new panels are of safety glass, and this change improves safety especially for our youngest building users, who can be seen before the doors are opened. Together these changes have completed the authorised works at the west end of the building.

East End

Turning our attention to the authorised works at the east end of the building, the Parochial Church Council has undertaken a procurement exercise for the following works:

Uncovering the lower portion of the east window:
Making good the panels of the wooden reredos;
Relocating the central portion of the reredos to the west end of the building at first floor level;
Extending the plinth on which the High Altar stands, so that it can be brought back into use;
Improving lighting for the relocated reredos.

A contract was placed with the successful tenderer, in late 2021, and the works are scheduled to begin in January 2022, with a provisional completion date of Easter of that year.

Audio Visual

2021 has also seen an extension to our Audio Visual system, with the addition of two cameras and control mechanisms. These additions have enabled us to live-stream Sunday morning services, which has been very popular, not only with church members who are unable to attend services, but also enabling new contacts to sample services online. We have also been able to make extensive use of this facility to make weddings and funerals available to friends and family members, who were unable to attend the services in person.

Noticeboards

During 2021 the existing main notice board, near to the main gate was replaced. Plans are now under way for replacing the board affixed to the west wall of the church. We have continued to carry out repairs to the building as necessary. In 2021 these minor works included clearing of guttering, and repairs to the roof of the tower, and repairs to kitchen equipment. In this year we received a copy of the Quinquennial Inspection Report, for an inspection carried out in 2019. Much of the identified work has already been carried out. Our Buildings Group is currently examining the report to produce a schedule of works to be undertaken in 2022.

In 2021 we were awarded the Bronze Eco Award. In 2022 we intend to begin work on obtaining the Silver Award.

Roof Project

The second phase of the roof project (north side) was completed in 2019. It was anticipated that Phase 3 would be undertaken in 2020-22. A major issue that arose was the closing in 2019 by the National Lottery of the Heritage Lottery Fund which had provided the bulk of the funding for the roof project phases 1 and 2. This was replaced by the more general National Lottery Heritage Fund (NLHF).The initial stage in any heritage project involving lottery funding is the

submission of a project enquiry, setting out the objectives and estimated costing of the project. An enquiry was submitted for phase 3 in March 2020. This coincided with the national Covid lockdown and the Lottery Fund suspended the giving of grants for heritage projects.

A request for clarification on progress in April 2021 suggested that a new project enquiry should be submitted. This was done in June 2021, with a cost of about £295,000. The NLHF response in July 2021 rejected the project with a comment that the NLHF does not "*fund projects that are prominently focused for repairs or alterations and therefore your project, as presented, would not meet our outcomes and be suitable for National Lottery Heritage Funding 21/22*." Furthermore NLHF "*would expect activity to engage this wider range of people to be set out in your activity plan and with associated costs in your project budget. Your project could include some capital works to the historic fabric of the building, but this would need to be part of a wider project that met our mandatory outcome*." The response did provide an example of a successful project including repairs and also some suggestions as to bodies that might fund repairs. The work that still needs doing includes re-roofing chancel, vestries and tower; replacing gutters and fallpipes; attending to some stonework; repairs to East window; internal redecorations; west end disabled access and creating a safe fire exit from the clergy vestry. Options are to expand community involvement and re-apply to NHLF or split the phase 3 into smaller projects with separate funding schemes – or a combination. These options, and others, will be examined by the Buildings Group in 2022.

Church Grounds

As for the grounds, they are in good order. Bradford Council have been cutting the grass, although volunteers for a little bit of gardening would be very welcome.

The community chest grant we received has been spent and there are 2 bird boxes now sited in trees by the boundary wall. The original benches are to be varnished / painted as soon as the weather improves and the two new benches purchased as part of the grant will be built and installed soon.

HIRSTWOOD BURIAL GROUND

There were 4 burials of ashes during 2021 (2020 2) in the Garden of Remembrance. The Garden of Remembrance is maintained by a part-time gardener, Matt Stoney. The garden of remembrance is well used as is evidenced from floral tributes left, particularly around Christmas and Mothering Sunday.

Small acts of vandalism still occur and food and drink containers are frequently left in the Garden of Remembrance.

The Small Business Grant paid in 2020 was reclaimed by Bradford Council, but they were satisfied with an informal "appeal" pointing out that all the Government criteria for such grants was met. The preparation of a scale plan, showing the position of trees and condition where at risk was commissioned and took place in 2022. This will now enable a planning application to be made to vary the Tree Preservation Order in line with our policy for maintenance of the Graveyard.

I continue to have a steady flow of enquiries from folk searching for the graves of ancestors.

The board's duty in law is to maintain the burial ground in a safe state; the board confirms that it will continue to do its best to maintain the area in a reasonable standard and condition. The cost of third-party liability insurance is included in the PCC's premium.
This year income has been £28 more than expenditure (2020 £9,770).
Tony Hesselwood

FINANCIAL REVIEW

The impact of the Covid pandemic has continued to affect our income during 2021. Apart from the Telecoms mast rental, our income from fees, social events and use of church buildings remained at just over £3,300, down from £11,000 in 2019, pre-pandemic. Our voluntary income has fallen further in the year by £3,500, due to the loss of several regular contributors, although it has been very encouraging that most of our regular congregation continued to give by one means or another. We also received a legacy of £5,000 from the late Alison Cockburn (a former long-serving Churchwarden), which the PCC determined should be designated for improvement projects, to add to the Briggs legacies (see below). We were unable to pay the full amount requested for our diocesan share, although we did manage to increase our contribution to £43,000, which is 79% of that requested, and £21,000 more than the Diocese's calculated base figure.

As reported last year the PCC had decided to transfer £10,000 from the designated funds back to General Funds, which is reflected in the accounts, and we also completed the West end improvements at a cost of £9,000 and invested in live-streaming equipment to facilitate on-line access to our services whilst people were reluctant or unable to attend in person. The net result is that there remains £20,000 uncommitted and available for future projects.

The accounts show a deficit in the year of about £9,000 on Unrestricted Funds, but as explained above, we have used a total of £15,000 from the Designated fund and received a further Legacy of £5,000 during 2021, so the "undesignated" funds showed a net surplus in the year of £1,200 in addition to the transfer agreed in 2020.

Our Free Reserves (Unrestricted funds less Fixed Assets) stood at about £35,500 at 31 December (including the remainder of the Legacy).

RESERVES POLICY

The PCC has determined that, in addition to Restricted Funds raised for specific purposes, we should aim to limit unrestricted reserves to about three months regular expenditure, currently £25,000. Any excess will be designated for future major property repairs and renovation.

SAFEGUARDING

The PCC continues in its commitment to the safeguarding of all vulnerable or potentially vulnerable people. Safeguarding is a standing item on the PCC agenda, and PCC has complied with its duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice guidance.

This compliance means that we have a suitably appointed Parish Safeguarding Officer, we follow the guidelines for Safer Recruitment, and we display all the required information and contact numbers as detailed in the policy and have copies of the policy available in church. Training for PCC members and other leaders in church is mandatory and PCC has an agreed policy for dealing with allegations or suspicions of abuse.

To assist in monitoring compliance with both statutory requirements and Church of England policies we are using 'Parish Dashboards'*;* an online system that explains what actions need to be taken to meet the required standards and which generates action plans and action summaries to highlight areas that need updating.

No safeguarding concerns have been raised during the year

RISKS MANAGEMENT

During 2021 the trustees have ensured that despite all of the demands made upon the charity, by the ongoing Covid pandemic, they have continued to review our systems, policies and procedures, to ensure that they are 'fit for purpose' and that detected risks are being actively managed.

This year a review of the Fire Risk Assessment was undertaken, and the revised assessment was approved by the Church Council in August. Security was improved by the provision of new west doors to the building, and by the replacement of the lower wooden panels of the doors on the east and west sides of the narthex, with panels of safety glass. Trustees have now begun a review of the Pastoral Team working practices, which will be completed in 2022. The Lone Working Policy, approved in 2020 will be updated in 2022, to ensure that current guidance is reflected in the Policy. It is also intended that the overall Health and Safety Policy will be reviewed and updated in 2022.

As in 2020, much effort has been given to continue with the regular reviewing of risk assessments for the operation of the church. Relaxation of Covid restrictions has required us to update the assessments to reflect latest HMG guidance, and Diocesan advice in respect of weddings, funerals, baptisms, services of Holy Communion, the use of face coverings, singing in church and the use of outdoor spaces.

2021 has seen a period of preparation for inspection reports at both the east and west ends of the building. The east window has now been uncovered, and work has been undertaken in the tower at the west end of the building. We expect that during 2022 an inspection report on the condition of the stained glass windows within the building will be undertaken by a competent inspection, approved by the Diocese, under the direction of the church architect. We have already commissioned a report by a qualified structural engineer into the structural integrity of the tower, and the effect upon it of bringing the bells back into regular use. This report will be undertaken in 2022, as will a report into the safety of the bells themselves, and other supporting equipment.

STRUCTURE, GOVERNMENT AND MANAGEMENT

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley is a corporate body established by the Church of England, operating under the Parochial Church Council Powers Measure. The PCC is a registered charity and members of the PCC are Trustees of the Charity. The method of appointment of PCC members is set out in the Church Representation Rules. All members of the congregation are given the opportunity to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

PCC MEMBERSHIP

Ex Officio

Vicar: Reverend Henriette Howarth (Chair) until 6 June 2021
Priest in charge: Reverend Brian Greenfield (Chair) from 20 November 2021
Associate Priest: Reverend John Butler
Churchwarden: Anne Luxton (Vice chair)
Churchwarden: Matt Stoney until 16 May 2021
Churchwarden: Moira Wragg from 16 May 2021
Deputy churchwarden: Mike Wragg from 16 May 2021
Deanery Synod:
Alison Haigh (elected 2020)
Sheila Cudmore (elected 2020)
Susan Wood (elected 2020)

Elected members (Trustees) at 31st December 2021

Julia Marema	Elected 24.03.19	
Jean Titchmarsh	Elected 24.03.19	Secretary
Mark Allison	Elected 24.03.19	
Jackie Butler	Elected 24.03.19	
Ian Stevens	Elected 24.03.19	
Michelle Rogers	Elected 22.11.20	
Jonathan Hall	Elected 22.11.20	
Chris Clough	Elected 16.05.21	
Ron Hamer	Elected 16.05.21	
Deborah Penfold	Elected 16.05.21	
Chris Wontner-Smith	Co-opted 15.06.21	Treasurer

Elected members serving at 1st January 2021 who have since left:
Rowan Reily (left 16.05.21)

Given its wide responsibilities the PCC has a number of sub groups or committees:

Standing Committee:	Clergy, churchwardens, treasurer, secretary and PCC nomination Mark Allison
Hirstwood Burial Ground Board	Vicar, Churchwardens, Secretary Tony Hesselwood, Hugh Firman
Worship planning group:	Clergy, Anne Luxton, Moira Wragg, Mike Wragg (all from 6.6.21) John Butler, Thomas Dixon (until 31.7.21), Rachel Hesselwood, Chris Clough and Mark Allison.
Building group:	Clergy, Churchwardens, Meredith Woode, Chris Clough.
Finance group:	Clergy, Chris Wontner-Smith, Anne Luxton, Mark Allison, Chris Clough.
Parish Safeguarding Group:	Clergy, Deborah Penfold and Alison Haigh.
Pastoral Team	Clergy, Susan Wood, Sheila Cudmore, Ian Stevens, Anne Luxton.

Other roles of responsibility:

Church Administrator	Jenny Titchmarsh
Gift Aid Secretary	Meredith Woode
Safeguarding Officer	Alison Haigh, assisted by Deborah Penfold
Health & Safety Officer	John Butler
GDPR Officer	John Butler
Electoral Roll Officer	Mike Wragg
Children & Youth Diocesan Representative	Michelle Rogers
Pastoral Lay Minister	Susan Wood
Diocesan Synod member	John Butler
SCT Trustees	Henriette Howarth and Hugh Firman

PCC met nine times during 2021. Of these meetings seven were held on Zoom and two in the Narthex. PCC spent a considerable amount of time looking at problems connected with Covid but also dealt with such issues as building work, new noticeboards, safeguarding procedures, the vacancy and becoming a dementia friendly church. Standing Committee met twice but made a number of decisions by email.

ELECTORAL ROLL
The total number on the electoral roll at May 2022 is 116, two fewer than last year. There are 35 men and 81 women on the roll. Currently 43 are resident in the parish and 73 are non-resident.

CHURCH ATTENDANCE
Attendance at Regular Church Services during 2021

	TOTAL	Adults	Children & Young People
Average weekly attendance at church services in a typical week	**52**	50	2
Average weekly Sunday 10am Holy Communion attendance in a typical week	**41**	39	2
Average weekly Wednesday Holy Communion attendance in a typical week	**12**	12	0
Average Sunday Xtra attendance during a typical service (Figures based on 3/6 services held during 2021 on weeks when a 10am Holy Communion service wasn't held)	**33**	30	3
Average Sunday Together attendance in a typical month	**-**	-	-
Average care home communicants in a typical month	**-**	-	-
Average private home communicants in a typical month	**-**	-	-

According to service book:

- No Sunday Together services held during 2021, so no figures included.
- Only one Holy Communion service held in a care home during 2021, so no figures included.
- No private home Holy Communion services held during 2021, so no figures included.

Attendance at Special Church Services during 2021

	TOTAL	Adults	Children & Young People
Easter Day Service	**45**	43	2
Remembrance Sunday Service	**120**	92	28
Advent Service of Light	**39**	39	0
Christingle Service (10am)	**54**	42	12
Christingle Extra Service (11.30am)	**25**	20	5
Carol Service	**116**	106	10
Crib Service - CANCELLED	**-**	-	-
Christmas Eve Service	**33**	33	0
Christmas Day Service	**56**	48	8

Occasional Services during 2021

Baptisms - 8
Weddings - 3
Funeral services in church – 6
Funeral services at crematorium – 6
Internment of ashes - 1

ADMINISTRATIVE INFORMATION

St Paul's Church, Shipley is part of the Church of England Diocese of Leeds in the Episcopal Area of Bradford and the Deanery of Aire and Worth. The address is:
St Paul's Church, Kirkgate, Shipley, BD18 3EH.

THE CHURCH OF ENGLAND
Diocese of Leeds

ST PAUL'S CHURCH

SHIPLEY

Registered Charity No. 1169596

FINANCIAL STATEMENTS

for the year ended 31 December 2021

ST PAUL'S CHURCH SHIPLEY

Independent examiner's report to the members of St Paul's Church, Shipley Parochial Church Council (PCC)

I report on the accounts for the year ended 31 December 2021 which are set out on pages 23 to 31.

Respective responsibilities of the PCC and Independent Examiner

The PCC consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, your attention is drawn to the fact that, as stated in note 1, the figures relating to Hirst Wood Burial Board are set out in note 13 of the Accounts and have not been consolidated.

Other than this no other matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act ; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ian J Fletcher FCA
Chartered Accountant

Bradford
May 2022

ST PAUL'S CHURCH SHIPLEY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	2020 £
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	76,450	3,244	79,693	76,371
Activities for generating funds	2(b)	10,908	0	10,908	10,846
Income from investments	2(c)	2	0	2	10
Church activities	2(d)	2,386	0	2,386	2,579
Grants in support of mission	2(e)	730	500	1,230	4,407
TOTAL INCOME		90,475	3,744	94,219	94,213
EXPENDITURE					
Mission and charitable giving	3(a)	8,492	2,007	10,499	8,210
Church activities	3(b)	81,800	1,140	82,940	83,175
Exceptional renovation costs	3(c)	9,000	0	9,000	11,035
Raising funds	3(d)	132	0	132	139
TOTAL EXPENDITURE		99,423	3,148	102,571	102,559
NET INCOME		(8,948)	596	(8,352)	(8,346)
Transfers of Funds		0	0	0	0
NET MOVEMENT IN FUNDS		(8,948)	596	(8,352)	(8,346)
BALANCES AT 1 JANUARY 2021		53,661	11,119	64,780	73,126
BALANCES CARRIED FORWARD AT 31 DECEMBER 2021		44,713	11,715	56,428	64,780

The notes on pages 25 to 31 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

BALANCE SHEET AT 31 DECEMBER 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible fixed assets	6	9,174	10,286
CURRENT ASSETS			
Debtors	8	15,632	8,868
Short term deposits		2,097	2,097
Cash at bank and in hand		36,729	48,617
		54,458	59,582
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR	9	(7,204)	(5,088)
NET CURRENT ASSETS		47,254	54,494
NET ASSETS		56,428	64,780
FUNDS	10 & 11		
Unrestricted			
Undesignated		16,182	4,980
Designated - future projects		28,531	44,713 48,681 53,661
Restricted		11,715	11,119
		56,428	64,780
		0.00	

Approved by the Parochial Church Council on 10th May 2022 and signed on its behalf by :

Reverend Brian Greenfield (Chairman) **Chris Wontner-Smith (Treasurer)**

The notes on pages 25 to 31 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

1 ACCOUNTING POLICIES

The Church is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions; it is also the first year that they have been prepared under FRS102 (2016) as the applicable accounting standards, and the 2016 version of the Statement of Recommended Practice, Accounting and reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

Restricted funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted in that the PCC is free to redesignate them.

Income

- Planned giving, collections and donations are recognised when received by or on behalf of the PCC.
- Income tax recoverable on gift aid is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement.
- Funds raised at garden parties and similar events are accounted for gross.
- Revenues from the magazine or any other sales are accounted for gross.
- Rental income from the letting of church premises is recognised when the rental is due.
- Dividends and interest are accounted for when receivable and are received gross of tax.

Expenditure

- Grants and donations are accounted for when paid over, or when committed by the PCC.
- The diocesan share is accounted for when payable, subject to the PCC's assessment of ability to pay in future.

Gains and losses on investments

- Realised gains or losses are recognised when investments are sold.
- Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Fixed assets

- Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act 2011
- No value is placed on movable church furnishings which require a faculty for disposal.
- Expenditure incurred on repair, replacement and maintenance of the above assets is written off in the year.
- Other items of equipment are capitalised if over £1,000 individually, and depreciated over four years in equal instalments.
- Investments are stated at market values at 31 December.

Hirst Wood Burial Ground

The Board of Management of Hirst Wood Burial Ground is a sub-committee of the PCC, which has responsibility for any liability that may arise. The accounts of the Burial Ground are attached (note 13) of the financial statements instead of consolidation, on the grounds that its objectives are significantly different from those of the PCC.

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	2020 £
2(a) *Voluntary income*				
Planned giving :				
Gift aid donations	51,609	1,082	52,691	54,376
Income tax recoverable	14,152	271	14,423	14,844
Other planned giving	4,809		4,809	6,564
Collections at all services	880	1,891	2,771	547
Donations,appeals, etc.				40
Legacies	5,000		5,000	
	76,450	3,244	79,693	76,371
2(b) *Activities for generating funds*				
Social and fund raising events	953		953	890
Telecoms Mast rental income	9,956		9,956	9,956
	10,908	0	10,908	10,846
2(c) *Income from investments*				
Dividends and interest	2		2	10
	2	0	2	10
2(d) *Church activities*				
Income from use of church	805		805	1,575
Fees	1,581		1,581	1,004
	2,386	0	2,386	2,579
2(e) *Grants in support of mission*				
Grants receivable from				
- Listed Places of Worship Scheme	250		250	3,407
- Furlough Scheme for Covid	480		480	
- Diocese of Leeds		500	500	1,000
	730	500	1,230	4,407
TOTAL INCOME	90,475	3,744	94,219	94,213

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

3 EXPENDITURE

		Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	2020 £
3(a)	*Missionary and charitable giving :*				
	Church overseas :				
	- Diocese of Khartoum	1,500		1,500	1,700
	- Christian Aid	1,500		1,500	1,700
	- CMS	1,500		1,500	1,700
	- Tear Fund	1,500		1,500	1,500
	Home missions and other church societies				
	- Abigail Housing Trust			0	325
	- Bradford North Foodbank	300		300	325
	.- Zephaniah Trust			0	325
	.- Martin House			0	325
	.- Court Chaplaincy	250		250	
	.- Inn Churches	300		300	
	.- Shipley Christians Together	1,500		1,500	500
	- other	142	2,007	2,149	(190)
		8,492	2,007	10,499	8,210
3(b)	*Church Activities*				
	Ministry : diocesan share	43,000		43,000	36,000
	clergy expenses	57		57	83
	Church - running expenses	11,813		11,813	10,657
	Church maintenance	5,897	890	6,787	15,170
	Depreciation of fixed assets	6,436	250	6,686	5,850
	Sunday school, evangelism & training	50		50	29
	Costs of social and other events	505		505	681
	Musician's Salaries	3,590		3,590	3,848
	Telephone	500		500	305
	Office expenses	9,766		9,766	10,177
	Publicity	187		187	375
		81,800	1,140	82,940	83,175
3(c)	*Exceptional renovation costs*				
	West End Improvements	9,000		9,000	
	New Water Supply				11,035
		9,000	0	9,000	11,035
3(d)	*Raising funds*				
	Gift envelopes	132		132	139
	Other fund-raising costs				
		132	0	132	139
TOTAL EXPENDITURE		£99,423	£3,148	£102,571	£102,559

* The Diocesan Share requested from St Paul's Church was £54,281. In view of the significant fall in income due to the Covid pandemic, the PCC determined to reduce the amount paid in Share to 79% of that requested - (2020 66%).

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

4 STATEMENT OF FINANCIAL ACTIVITIES - Analysis of 2020 figures

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
INCOME AND ENDOWMENTS				
Voluntary income	2(a)	74,963	1,408	76,371
Activities for generating funds	2(b)	10,846		10,846
Income from investments	2(c)	10		10
Church activities	2(d)	2,579		2,579
Grants in support of mission	2(e)	2,233	2,174	4,407
TOTAL INCOME		90,631	3,582	94,213
EXPENDITURE				
Mission and charitable giving	3(a)	8,130	80	8,210
Church activities	3(b)	76,055	7,120	83,175
Exceptional renovation costs	3(c)	11,035		11,035
Raising funds	3(d)	139		139
TOTAL EXPENDITURE		95,359	7,200	102,559
NET INCOME		(4,728)	(3,619)	(8,347)
Transfers of Funds		0	0	0
NET MOVEMENT IN FUNDS		(4,728)	(3,619)	(8,347)
BALANCES AT 1 JANUARY 2020	1	58,389	14,737	73,126
BALANCES CARRIED FORWARD AT 31 DECEMBER 2020		53,661	11,118	64,779

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

5 STAFF COSTS

Wages and salaries costs in total amounted to £13,384 (2020 - £14,829) in respect of four employees; two clergy members received reimbursement of travel expenses totalling £50 (2020 - £83). In addition, Matt Stoney, former Churchwarden and member of the PCC, received remuneration for work on the Hirst Wood Burial Ground of £1,380 (2020 - £1,170). No employee earned in excess of £60,000 in the year.

6 FIXED ASSETS FOR USE BY THE PCC

	2021	cumulative
Cost of Boilers replaced in 2015		16,202
Cost of kitchen boiler 2017		2,260
Cost of photocopier 2018		1,140
Cost of Audio/Visual system 2019		20,000
Cost of Live-Streaming equipment 2021		5,574
		45,176
less Depreciation charged in the year	6,436	36,002
Net book value at 31 December 2021		9,174

7 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2021
	£	£	£
Fixed assets	8,424	750	9,174
Current assets	43,493	10,965	54,458
Current liabilities	(7,204)	0	(7,204)
Fund balance	44,713	11,715	56,428

8 DEBTORS

	2021	2020
	£	£
Income tax recoverable	14,423	3,938
Prepayments	0	0
Grants receivable	250	4,501
Other debtors	959	429
	15,632	8,868

9 LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR

Accruals	1,470	695
Creditors for goods and services	2,416	25
Other creditors	3,318	4,368
	7,204	5,088

No provision has been made for future maintenance of the church buildings. TheQuinquennial inspection carried out during 2019 identified a number of issues which it is planned to include in future phases of the roofing project when funds permit. Possible total costs are in excess of £250,000 for which sources of Grant funding are currently being explored.

10 CAPITAL COMMITMENTS

At 31st December 2021 the PCC had contracted for alterations to the East End of Church, including uncovering and restoring the East Window and moving the High Altar, at a cost of £11,300. This expenditure is to come from the Designated Legacy Fund.

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

11 DESIGNATED (LEGACY) FUND

In 2017 the PCC received a magnificent Legacy of £58,000 from the Estate of Miss Briggs, which, though not in any way restricted by her will, it determined to keep for future major projects.
In 2019 we installed a new Audio-Visual system using these funds, and in 2021 extended it to provide Live-Streaming of services during the pandemic restrictions on attendance. In 2021 we also used part of these monies to make significant improvements to the West End, including new outer doors.
At the end of 2020 the PCC had reluctantly agreed to release £10,000 of these Designated funds, in view of the challenging prospects for the Parish at that time, in order to pay a significantly higher proportion of our Diocesan Share.
However, during 2021 we received a further legacy, from the estate of former Churchwarden Alison Cockburn, in the sum of £5,000, again not restricted, which the PCC agreed to add to the Designated funds.

In Summary (movements in 2021):

	£
Balance of Funds at 1st January	48,681
Transfer to General funds	(10,000)
Legacy (Cockburn)	5,000
Depreciation on A/V and Live-Stream equipment	(6,150)
West End Improvements	(9,000)
Balance of Funds at 31st December 2021	28,531

12 FUND DETAILS

The movement of restricted funds during 2021 and their purpose is:

	opening Balance	receivable	payable	transfers	Balance at 31 December 2021
Special collections	317	2,018	2,007		328
Organ Fund	253				253
Refurbishment Fund	6,480	1,676	609		7,547
Audio/Visual System	1,569		250		1,319
Other	2,501	50	282		2,269
	11,119	3,744	3,148	0	11,715

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

13 BOARD OF MANAGEMENT OF THE HIRST WOOD BURIAL GROUND

Receipts and Payments Account for the year ended 31 December 2021

Receipts	£	Payments	£
Bank balance brought forward	10,189	Maintenance	1,380
Investment income	542	Rates and water	30
Monument & Service fees	902	Bank charges	6
		Bank balance carried forward	10,217
	£11,633		£11,633

Statement of Assets at 31 December 2021

ASSETS			£
Investments - 912.08 shares in CBF Investment Fund at market value			21,457
Bank and cash balances			10,217
less: creditor for maintenance work			
NET ASSETS			£31,674
FUNDS			
Unrestricted			25,933
Restricted			0
Endowment	- Higgins bequest	659	
	- Foy benefaction	5,082	
			5,741
			£31,674

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £
Fixed assets - investments	15,716		5,741	21,457
Net Current assets	10,217			10,217
Fund balance	£25,933	£0	£5,741	£31,674

Approved by the Board 10th May 2022

ST PAUL'S CHURCH SHIPLEY

Independent examiner's report to the members of St Paul's Church, Shipley Parochial Church Council (PCC)

I report on the accounts for the year ended 31 December 2021 which are set out on pages 23 to 31.

Respective responsibilities of the PCC and Independent Examiner

The PCC consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, your attention is drawn to the fact that, as stated in note 1, the figures relating to Hirst Wood Burial Board are set out in note 13 of the Accounts and have not been consolidated.

Other than this no other matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act ; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ian J Fletcher FCA
Chartered Accountant

Bradford
May 2022

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, SHIPLEY

England & Wales - Charity number 1169596

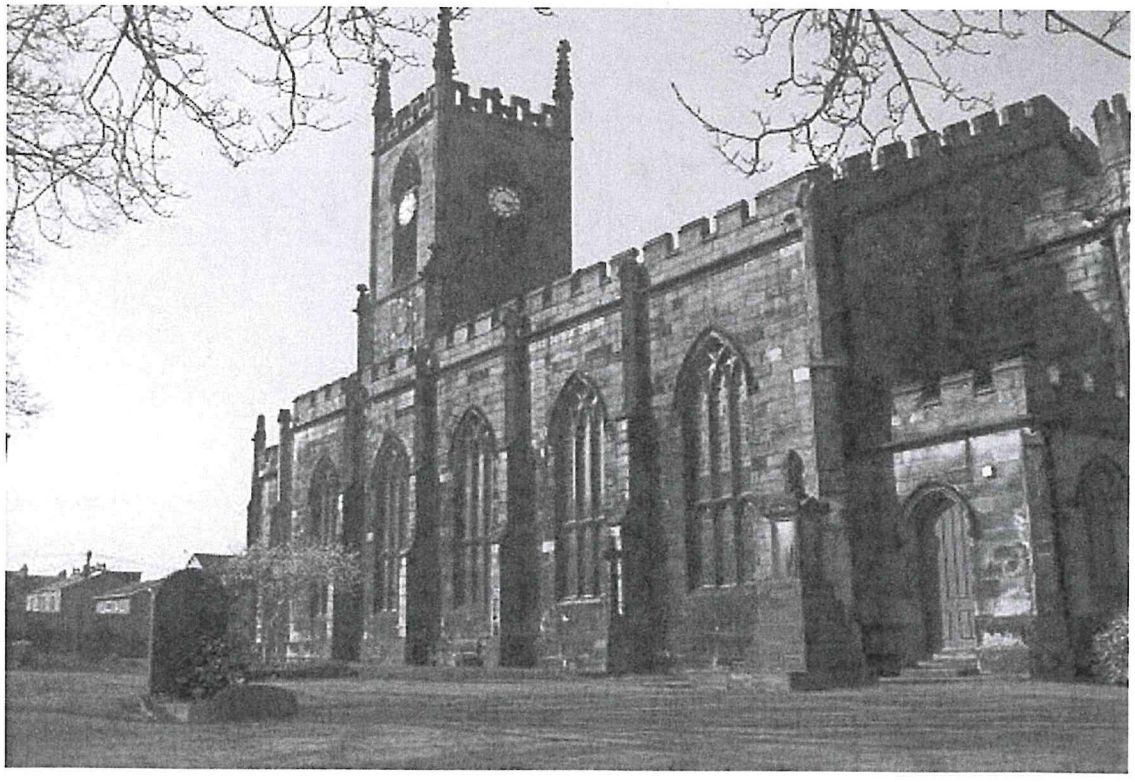
Accounts

THE CHURCH OF ENGLAND
Diocese of Leeds

St Paul's Parish Church, Shipley

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley
Registered charity no 1169596

Annual Trustees Report for the year ended 31st December 2020



Annual Trustees Report for the year ended 31st December 2020

The PCC is jointly responsible for writing and producing this report.

AIM AND PURPOSES

St Paul's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Henriette Howarth, to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC has a specific duty to maintain our historic grade 2 listed church building. In addition it has a responsibility to support the Church of England Primary Schools located within the parish boundaries. Shipley Primary School (aided) and Wycliffe Primary School (controlled) are our local church schools. Both of these schools are BDAT (Bradford Diocesan Academies Trust) Primary Academies.

OBJECTIVES AND ACTIVITIES

The PCC is committed to enabling as many people as possible to worship at St Paul's and to be part of the church community. Our services and worship, through prayer and scripture, music and sacrament, encourage and foster faith in practice. When planning our activities and services for the year, the PCC is mindful of the Charity Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion.

St Paul's church vision statement is:
We are a welcoming and inclusive Christian community who

- Worship the living God
- Love our neighbours and our world
- Share the good news

All our activities and services are guided and inspired by our faith in Jesus who we believe calls us to put our faith into practice in our daily lives. As a church community we offer prayer and worship, pastoral care, mission and outreach, hospitality and a variety of activities which help people of all ages in our parish to flourish. To facilitate this work it is important that the church grounds and the fabric of the church building are continually maintained and developed.

ACHIEVEMENTS AND PERFORMANCE

2020 has been a year as no other in the life of the church as the majority of the year, from 23rd March was impacted by the Covid-19 (Coronavirus) pandemic and various lockdowns. On the one hand this severely restricted the church's activities and gatherings, on the other hand it helped us to reflect on who we are as a church especially in a time of crisis and how we can express our faith and be present in the community in new ways, relevant to the times we live in. At the time of writing this report (April 2021), the UK is slowly coming out of the latest lockdown but the future remains uncertain and the effects of the pandemic will be felt for many years to come.

MINISTRY TEAM

It is a key priority to develop lay leadership in the church, especially given the number of services and activities usually taking place and the part-time nature of the Vicar's and Associate Vicar's posts. In 2020, Henriette Howarth was still on leave for the first 3 months, because of family circumstances. Her return to work coincided with the start of the first national lockdown. The churchwardens Anne Luxton and Matt Stoney and Associate Priest John Butler, together with the PCC were a strong team leading the church during the time of Henriette's absence.

The Reverend Colin Judd (retired), Reader Chris Clough; Director of Music, Thomas Dixon; Director of Music for children and young people, Rachel Hesselwood; Lay Pastoral Minister Susan Wood are valued members of the ministry team. Jenny Titchmarsh is our excellent church administrator who helps the church to communicate effectively with the congregation and wider community. The commitment of our church officers, particularly churchwardens, Anne Luxton and Matt Stoney, treasurer Chris Wontner-Smith and PCC secretary Jean Titchmarsh is invaluable and contributes to the flourishing of our church community. We are grateful for the many people who take responsibility for different groups and activities within the church and who exercise leadership within their professional and volunteering roles in the wider community. This year we have been particularly aware of the incredible contributions those working in health, education and other key services make to society and the pressures they have been under during the pandemic. We look forward to seeing many more lay members grow in confidence and become leaders within the church and community.

VOLUNTEERS

Before we list our activities which express our vision and strategy and show what church life looks like in Shipley and how it benefits the community, we publicly thank all the volunteers who work very hard to support St Paul's mission and ministry. Many people contribute hugely to the life of the church in seen and unseen ways. Due to Covid restrictions some people have had to step back from their tasks and roles, and others have stepped forward to take up new roles. All the small and bigger contributions and all acts of service count. The church, and therefore Shipley, would not be the same without them. Thank you all!

WORSHIP

Through our worship, we glorify God, we connect with people in the parish and we provide a constant rhythm of prayer and worship, guided by the lectionary and liturgical calendar. Traditionally our corporate worship has mainly taken place in the church building. During the first 3 months of 2020, St Paul's offered the usual variety of worship services reflecting the diversity within the St Paul's congregation. During the lockdowns however we were all challenged to worship in new ways without a physical meeting place.

<u>Lockdowns and closure of church building</u>

The Prime Minister announced on Monday 22nd March the first national lockdown. Churches were requested to close their buildings and not even clergy or churchwardens were allowed to

enter them. This marked a big shift in the way the church expressed its worship. We emphasised straight away that even though the church building was closed, the church (community) wasn't closed and worship would continue in other ways. Our first online service was 'broadcast' via YouTube on Sunday 29th March. See paragraph below for an overview of our online services.
The first lockdown came to an end on Wednesday 15th July, when we opened the building to the public for the first time since March for personal prayer. Sunday 16th August saw the re-opening of our church building for public Sunday worship. The second national lockdown was announced in early November and our church building closed again for public worship from Sunday 15th November. We were able to re-open the building again on Sunday 6th December until a third national lockdown was announced on Monday 4th January, with our church building closed till Palm Sunday 2021.

Risk assessments and Covid regulations

Each time the building was re-opened and public prayer and worship resumed, risk assessments needed to be written and approved by the PCC and Covid health and safety measures needed to be put in place. The three main safety regulations involved: wearing of face masks, sanitisation and physical distancing. A big thank you to John Butler for doing all the risk assessments and the churchwardens Anne and Matt and Jackie Butler for ensuring the church building was Covid secure and fit for public worship. We produced a short YouTube video 'Tour around St Paul's Church Building' to explain to people what to expect when they came back into the building.

Onsite services in the church building

When the building re-opened again for public worship on the 16th August, we changed our worship pattern. We used to have a weekly 9.45am Sunday worship including Holy Communion (apart from the 2nd Sunday of the month), a weekly 11.30am informal Sunday Xtra service, a monthly 8.00am Holy Communion service and a monthly evening service (Taizé or choral evensong). In Covid times we decided to only have one Sunday morning service onsite at 10.30am. These services were very different from before, for example numbers were limited, singing was not allowed and Holy Communion was given only in one kind with a wafer, until December when the Church of England guidelines allowed us to dip the wafer in the wine. Highlights were the Harvest Festival, All Saints service including the lighting of candles for lost loved ones and Christmas. During Advent and on Christmas day we were able to sing a few carols outside. In the services onsite, we have used more screen based worship resources instead of hymns and songs. We are blessed to have such a good AV system which we providentially installed a couple of years ago. Mark Allison has been a star and has, with help from a few others, loyally operated the system. The AV team desperately needs new members!

Online services via YouTube

We started our St Paul's YouTube Channel with an online message by Henriette Howarth which had more than 600 views. Our first on-line service was on Sunday 29th March, a short Holy Communion service which was live-streamed on YouTube from the vicarage and which Henriette can still remember as a nerve wrecking experience. Quite soon the Worship Planning

Group decided to pre-record services and upload them as videos on YouTube. These pre-recorded videos allowed us to add quality music and other digital resources. The choir under Thomas and Rachel's leadership started to produce digital hymns and songs, which Rachel Hesselwood skilfully put together. Throughout 2020 we uploaded almost 40 worship services, missing out only an occasional Sunday.
Highlights were services for: Palm Sunday, Good Friday, Easter, Pentecost, NHS 72nd Anniversary (5th July) with testimonies by NHS workers from within our congregation, Harvest Festival (11th October), All Saints service including a memorial of loved ones, Remembrance Day, Christingle, Carol service jointly with the Shipley Baptist Church, Children's Nativity and Christmas. In the weeks when services were taking place in the building as well the number of views were slightly lower but overall we maintained a high number of views -anything between 100 and 200. Views don't give an accurate indication of 'attendees' as some people may watch a service for only a few minutes, other views may include more than one person if a family or couple are watching together.
The online services have been described as a lifeline by many congregation members. They helped people to feel connected to St Paul's church and they enabled new people to connect for the first time with St Paul's. A few housebound congregation members who had not been able to attend St Pauls even pre-Covid, due to ill health or old age were now also able to connect.
During the weeks and months when the church building was closed, there was a weekly coffee and chat on Sunday mornings via Zoom to try and simulate Sunday morning refreshments.

Sunday Xtra
It was hard to re-place the informal Sunday Xtra service with anything on-line as this service in particular includes families with children, and is reliant on the informal interaction with refreshments to create a welcoming atmosphere. Mark Allison produced weekly Sunday Xtra services with links to contemporary worship and other resources. Sunday Xtra held a couple of Zoom services and held one onsite service.

Weekly e-mails and postings
We have been very aware of people who were not able or willing to access services on-line for a variety of reasons. From 29th March onwards every effort was made to send out, via e-mail, by post or hand-delivered a Church News sheet, service booklets and prayer/worship resources. The church website was updated on a weekly basis to include worship resources.

Tuesday Morning Prayers and Weekly Reflections
We uploaded around 40 Tuesday Morning Prayers on YouTube. In October we changed the name to Weekly Reflection. These received anything between 30 and 50 views a week. Lay people contributed to these as well as the clergy and reader.

Wednesday Holy Communion 10.00am
This simple Eucharistic service with an average pre-Covid attendance of around 13 people provides valuable weekday worship and fellowship. Whenever the church building was open

this year, this service was resumed initially without Holy Communion as a personal prayer space but eventually as a Holy Communion service.

Occasional services

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. This year we haven't had any baptisms or confirmations. We celebrated one wedding. We conducted eleven funerals of which four were held in church followed by a crematorium service and seven were held just at the crematorium. In November we held our annual Memorial Service where those who passed away in the preceding year were remembered and family members were prayed for.

Contributors

There is a big team of people who contribute to the worship services every week. Many congregation members have made recorded contributions and have even overcome their technology fears or camera shyness by sending in contributions for the online services co-ordinated by Henriette. Others have continued to do readings, prayers and talks in the onsite services. Flowers and other displays have still been arranged for special services in the building. The cleaning has continued to happen. The choir has done an amazing job in continuing to shape a big part of the congregational worship. Everyone has been challenged to develop their technological abilities and as a church we have been more creative as a result which will hopefully continue.

Adult Choir

The past twelve months have seen unexpected challenges, but, thanks to the technical brilliance of Rachel and her assistants, and the enthusiasm of choir members, we have negotiated our way through them! During the first lockdown, we began choir rehearsals via Zoom. These can't fully replicate face to face practices, but it has been lovely to spend time catching up with each other, rehearsing music for online services, and singing hymns and songs that reflect the seasons of the Christian year. It has been especially good to welcome back former choir members who have moved away, who have been able to connect with us during online practices.

A key role of the choir over lockdown has been to help with recording music that can be used in St Pauls' online worship and, more recently, in face-to-face church. I have been so impressed by people's willingness to persevere with this: it isn't easy to sit alone, with headphones, a backing track, and online sheet music, and record! Since Advent, it has been exciting to incorporate both organ music and outdoor singing as the church has begun to reopen.

My thanks, as ever, go to the members of choir for their support and enthusiasm, to Sarah Haigh for her help during Zoom rehearsals, and to Rachel for everything she has done over the past year to enhance the musical life of church.

Thomas Dixon, Director of Music

Junior Choir and Churpies

After years of following the same pattern, 2020 was a very different year for Junior Choir. We started the year preparing for our annual spring concert, which sadly never happened due to

Covid. The vast majority of the year has been spent virtually. Junior Choir have continued to contribute, recording various hymns, songs, readings and prayers for services. The children's commitment has been phenomenal and they've adapted well to a different way of doing things. Our weekly rehearsals continued, but via Zoom. We did a mixture of learning new music, singing old favourites and playing lots of music-themed games. One silver lining has been that some ex-members of Junior Choir have been able to join our rehearsals.
Christmas time was a real treat, with Junior Choir meeting up face-to-face for the first time since the pandemic hit to do some recording for the carol service and nativity. It was really wonderful to be together and we had around 15 young people. Even though it was different having masks on and social distancing, the sound was great and it was a heart-warming experience to sing together again.
Rachel Hesselwood

PASTORAL CARE

Pastoral care in church is extended in various ways. Church members look out for one another and pray for one another. When church members are in hospital, home bound or in nursing homes, we aim to make sure they are visited and supported by someone from the pastoral team. During the lockdowns face-to-face visits were not possible but efforts were made to connect with people by any other possible means of communication. The church notice sheet (now called Church News) has been delivered or posted to more than 20 addresses of those who are not on e-mail. In Advent the pastoral team delivered a Christmas gift to each church household, including a Christingle pack for the children.

Pastoral Team

In September Susan Wood was commissioned as Lay Pastoral Minister. She is now in the final year of the Diocesan Lay Pastoral Ministry course. Sheila Cudmore is in the first year of the same course. We are in the process of establishing a pastoral team.

Care homes

Due to Covid restrictions no visits could be made to the care homes in our parish for the most part of 2020.

PRAYER

Prayer is the engine of all we do. The Tuesday Morning Prayer went online in April as a pre-recorded video by different members of the congregation. A new prayer group started on Thursday mornings on Zoom, coordinated by Sheila Cudmore. The prayer chain is still operating via WhatsApp, looked after by Marion Cummings.

GROUPS

Meditation group

This Monday evening group, convened by Henriette Howarth, continued on Zoom from the start of lockdown. Anything between 10 and 20 people have been meeting weekly to reflect on

a Bible passage or spiritual reading and to learn about Christian meditation. The meeting is always concluded with 20 minutes of silence. A few people join in from other local churches. This group has offered much peace and stability during the stress and uncertainty of the pandemic.

Faithchat group

This Wednesday evening group was established at the start of lockdown as a Zoom Bible study group, partly to replace the home group that was now no longer able to meet. Initially led by Henriette Howarth and Matt Stoney, the group discussed many different biblical themes and passages. The conversations helped the participants to cope with the pandemic and to experience some companionship in a time of isolation. During Advent this group expanded and attracted more members for a four week Advent course.

St Paul's Younger Adults

This group has been meeting semi-regularly over Zoom for Bible study sessions, at the moment focussing on the Gospel of Mark. The sessions are designed to be stand-alone so people can join as often or as little as they are able. We also had our Christmas curry over Zoom and enjoyed catching up with each other. The meetings are usually posted on Facebook, if you're not in the Facebook group or would prefer e-mail please speak to Rowan Reily.

Book Group

Despite the upheavals of 2020, the Book Group has continued to run and our numbers have remained steady at 13. For the first two months we met as usual at Alison and Ron's house. We did not arrange to meet in March because of Lent activities and our April meeting was by email which did not work particularly well. We started Zoom meetings in June and although, sadly, several members could not cope with Zoom, an average of seven of us met each month to talk about the books we were reading. From September onwards we went back to having a box of books from the Library Service. Ron and Alison delivered them to those who wanted to read them or people collected them (all socially distanced and masked, of course). People who did not join us for the Zoom meetings sent their comments to Alison to share with the rest of the group. It was good to be able to keep the Book Group running and it was so good to meet people briefly, either over Zoom or when books were delivered.

WORK WITH CHILDREN

St Paul's is usually in contact with a large number of families and children in Shipley, through Junior Choir, Messy Church, the schools, toddler group and the uniformed groups. This contact has been reduced severely during the pandemic.

Schools

We have responsibility for two church schools in our parish. Henriette Howarth is ex officio on the Governing Body for Shipley Primary School. John Butler has an ex-officio post on the Governing Body of Wycliffe School where he is the vice chair. Both schools became academies in 2018 and joined the Bradford Diocesan Academy Trust. Both members of the clergy lead collective worship once a term in both schools. This had to be online in 2020. The Wycliffe Open the Book team recorded one virtual assembly. The Zephaniah Trust, has continued to serve the schools onsite and online throughout the year with worship assemblies and special events, mainly online. Sadly the schools have not been able to come into our church building in 2020 for Easter, Harvest and Christmas services.

Faithbuilders

Faithbuilders is the children's group which usually runs during the 9.45am Sunday service (except Sunday Together) during term time. Since the start of the pandemic this group hasn't met.

Toddler Group

Toddler Group usually meets every Monday morning in term time to provide play facilities for local pre-school children and a meeting place for their (grand) parents and carers. The group closed in March due to Covid and has been unable to meet since.

Uniformed Groups

St Paul's offers hospitality and leadership to the First Shipley Rainbows, Brownies and Guides. All three groups have not been able to meet physically since March but are still thriving, offering a variety of activities and experiences to local girls.

1st Shipley Rainbows started the year with 18 girls and a leadership team of Sarah, Rachel and Marian, plus three brilliant young leaders (Tilda, Martha and Jodie). In the first few weeks of the year, when meetings were face-to-face, we looked at our heritage and completed our 'Reflect' and 'Family Tree' badges. We made a swift movement from face-to-face meetings to Zoom meetings straight away when lockdown was announced, and have met on Zoom for the rest of the year. We completed various badges - animal lover, book lover, construction, network, live smart and more and have done creative things. A few of our girls moved up to Brownies but we haven't had new girls starting yet as they prefer to start when we're back to being face-to-face. In 2021, we're looking forward to a virtual inter-generational project with Formations Care Home.

First Shipley (St Paul's) Brownies, a group for girls aged 7 to 9 meeting each week during term time. It has been a difficult but interesting year for Brownies. At lockdown we didn't begin online meetings straight away as we were waiting for things to return to normal. Guides began on Zoom first, led by Sarah Haigh, and after a while the Brownie leaders followed their example. We had a healthy number of Brownies, but Zoom was very unpopular and some

didn't join. We have recently had some girls from St Peter's Brownies joining us as they are not running meetings. The most notable meetings have been yoga, origami, decorating eggs, making pom-pom Easter chicks and making mug cakes. We've marked International Women's Day, Thinking Day and Remembrance Day, we've done bird watching and decorated stones with positive messages. We've awarded lots of badges including the Virtual Brownie badge. We have kept in touch with the Brownies who have come to meetings and those who haven't, and delivered activity packs all around Shipley at Easter and Christmas, along with badges they have earned. Our older girls have gone up to Guides and we've had a steady stream coming from Rainbows. We still have about 20 girls on our register. The leadership has remained the same.

First Shipley (St. Paul's) Guides, a group for girls aged 10 to 14. Under Sarah Haigh's leadership Guides have met on Zoom since the start of the pandemic. We sent a group of Guides up to Rangers at Northcliffe Church, and took on the 10-year-olds from Brownies. Guides seem to engage with online meetings better than the younger age groups, and they are happy to join in with discussions. We have been joined by Karen Kaur and her growing group of Guides from St. Peter's Church for joint sessions, with Karen and Sarah sharing the programme planning. In previous years we have had a close link and have spent many joint residential events together. We've done games, cooking, crafts, discussions, quizzes, exercise, relaxation techniques and various badges. We have kept in touch with all the girls by delivering Easter and Christmas packs with activities to do and badges that they have earned. We did a virtual Christmas sleepover which began on one evening for activities, then finished off the next day with more activities. The Guides were asked to sleep the night in a place that was different to their usual bed, whilst the leaders had the best night's sleep on a sleepover ever.

MISSION AND OUTREACH

Mission and outreach are high on the agenda of St Paul's Church and we try to be a blessing to the local community and the world.

Foodbank

During the Covid-19 pandemic the work of the local foodbank has been very important. We have continued to collect donations whenever possible, and delivered them to our local branch. Some of our church members have continued to volunteer at the local foodbank this year, whenever it was safe so to do. We have also continued to provide food bags to those in need. Because the church building was closed for much of the year, referrals to the Foodbank were made by phone and food parcels were handed out from the vicarage. We were able to distribute some special Christmas food hampers.

Saturday Café/ Place of Welcome

Saturday Café has also been greatly affected by the Covid-19 pandemic, and it was necessary to suspend the face-to-face sessions of Saturday Café from March 2020. Since then we have transferred to online operation, and Zoom meetings have been held roughly every two to three weeks. These meetings have been attended by 10-15 friends regularly, who have been

encouraged by being able meet together during this difficult time. However, it is not the same when you cannot share tea and cake together. When regulations permit, we hope to meet as a team to begin to prepare to re-start our weekly live café sessions as soon as it is safe to do so.

TLC (Thursday Lunch Club)

January was the only month in 2020 when Thursday Lunch Club was able to meet.
Ron Hamer and Alison Dennison who coordinated TLC for the last few years, have now stepped back from this role. They were thanked at our annual meeting in November. Sue and Ian Stevens have come forward as new coordinators.

Use of the building

All use of the building by external groups had to come to a halt in March.

Social media

Thanks to Jen Titchmarsh, the church administrator, St Paul's has been able to maintain and increase its on-line presence significantly. Our social media channels are Facebook, Twitter and Instagram and they are used to reach a wider audience in the local community. We regularly receive new enquiries through these channels.

Global Mission

Our church coordinator for global mission, Kate Butler, left St Paul's in September 2020 to start ordination training in Durham. There is still a vacancy for this voluntary post of mission coordinator. In May we introduced Andy and Kati Walsh to the congregation as new CMS mission partners, preparing to work in Brazil.
The restrictions on use of the building and on social gatherings have severely restricted our usual activities. We have however continued to honour the principle of tithing our voluntary income, and given over £8,000 to a range of International and local charities. This includes £1,700 each to the Diocese of Khartoum, to Christian Aid, and to CMS, and £1,500 to Tear Fund. Also included at a local level were the Bradford North Foodbank, Abigail Housing Trust, Zephaniah Trust, and Martin House Hospice.

Mothers' Union

St Paul's branch met three times early in 2020. We gathered for the Wave of Prayer, a service of Holy Communion with the Revd Colin Penfold and an evocative 'Tour of the Holy Land' with Sue and Ian Stephens which was followed by delicious Palestinian delicacies.
The branch has 18 members and although some of us may be technologically challenged, individual members permeate all aspects of church life. We also undertake the work of prayer which supports the nurturing of faith and family life. Contacts have been through emails, local doorstep visits, cards, letters and telephone.

Fairtrade

We continue to be a Fairtrade church and seek ways to encourage people to be Fairtrade in their spending and consumption

ECUMENICAL RELATIONSHIPS: SHIPLEY CHRISTIANS TOGETHER

The SCT mission statement is:

SCT is a charity supported by a dozen member churches, working together in Shipley for the benefit of all, to bring about positive change.

It seeks to:

- provide opportunities for Christians from different backgrounds to work and grow together
- put our Christian values into practice and share them with others
- address poverty, loneliness and other social needs

This is done through:

- outreach projects and community involvement
- friendship and sharing
- partnership with other voluntary or statutory groups.

An important landmark in the SCT journey came in September, when a meeting formally created a new registered charity and elected nine trustees, including Henriette Howarth and Hugh Firman. Adam Carver, pastor of the Christian Life Church was elected as Chair and Mary Carroll as Treasurer.

At the beginning of the year, as part of Inn Churches, Shipley Baptist Church hosted a small group of homeless men, with volunteers from the Shipley churches providing good food, overnight accommodation and companionship. Despite the restrictions, which limited activities such as Cuppacare, Open the Book and Live@Costa, other projects including the Shipley Market Bible Stall and the Foodbank were able to adapt and continue. Online celebration services were held throughout the year and were well attended. Late in the year, in partnership with CAP (Christians Against Poverty) and as a result of generous financial support from several churches, including St Paul's, the Shipley Debt Centre was launched and a manager recruited. As usual, the year was rounded off with the Christmas meal for homeless, vulnerable and lonely people. This year, about 70 meals and Christmas gifts were delivered to homes around Shipley and Bradford by a team of volunteers from several churches.

DEANERY SYNOD

St Paul's currently has three elected representatives as well as our clergy who represent the parish at the Aire and Worth Deanery Synod. Deanery synod provides the PCC with an important link between the parish and the wider structures and governance of the Church of England. Over the course of 2020 only two meetings were held as a result of the pandemic. The first looked at ways of developing work with children and young people. Synod was addressed by five speakers who each described a project that they were involved with, giving some options as possible 'next steps' that parishes could explore to further develop work with this age group.

The second meeting was held via Zoom and was entitled, Re-imagining Ministry. Synod was shown two short video films which were part of a Diocesan webinar hosted by Robin Gamble entitled, 'Re-imagining the Church', which looked at new ways that the church can carry out mission and ministry, as the UK seeks to emerge from lockdown.

CHURCH BUILDING

2020 was a challenging year for our building, and for those who take care of it. In 2019 we consulted with the congregation, and with other users of the building, to establish what should be our priorities for improving the fabric of the building.

The priorities identified related to making the west end of the building more welcoming. In addition we became aware that restoration work would soon be needed on the great east window. We applied for a faculty to undertake works at the east and west ends of the building. This faculty was granted.

Due to the effects of the COVID pandemic, and to items identified below, there has been a delay in implementing the faculty. It is now expected that the approved works will be undertaken during 2021.

The final inspection of the roof works in 2019 was completed, remedial works carried out and the final bill (retention) was paid.

The lighting system has been afflicted for many years with lights flashing at random, despite many attempts to prevent this. The dimmer control panel, which appeared to be the source of the problem, has been replaced by a set of switches. This seems to have cured the problem. A set of spotlights has been installed in the south aisle to aid access to church when dark.

In August of 2020 we suffered a collapse of the cast iron water supply pipe. The most cost-effective method of effecting the repairs, was to install a complete new water supply. An emergency faculty was obtained, and, with the works now completed, there are no further problems. The new supply runs from a Yorkshire Water meter in the pavement to the east of the main gate, down the main path and enters into the SW corner of the Narthex. The piping in the choir vestry has been cut off.

In September of 2020 a case of dry rot was detected in the choir vestry floor extending under the safe. This is thought to have been caused by the entry of water into the vestry area, during the period before the replacement of slates on the *north* side of the roof of the nave. Upon investigation the damage was quite localised. A faculty was obtained and the work (floor replaced and treated) was undertaken, the safe relocated to the clergy vestry, and the area reinstated. There have been no further problems in respect of this matter. Some painting needs doing.

The maintenance of the church grounds has been coordinated by Matt Stoney. He arranged five gardening sessions during lockdown, which were attended by small numbers but they tackled weeding and repointing some of the car park. There were another few days in autumn which Matt spent, with Jonah clearing leaves, weeding, planting lots of bulbs and also planting up some of the graves. A new banner saying Hope, Love and Faith replaced the old Saturday Café banner to the outside of the building in October. This was covered by a faculty already approved for the old banner. People from the community are making good use of the benches, regularly sitting there to enjoy the sunshine and the view of the church building and grounds. New volunteers are needed to help maintain the church grounds.

HIRSTWOOD BURIAL GROUND

There were two burials of ashes during 2020, one in the Garden of Remembrance and one in a family grave in the Burial Ground. The Garden of Remembrance is maintained by a part-time

gardener, Matt Stoney. The Garden of Remembrance is well used as is evidenced from floral tributes left, particularly around Christmas and Mothering Sunday.
Small acts of vandalism still occur.
The pandemic has been a mixed blessing. The preparation of a scale plan, showing the position of every tree, and possible works to make the Burial Ground more secure were on hold due to lack of funds. Because the Burial Ground is subject to business rates (even though Bradford Council give 100% relief) the Burial Ground received a Small Business Grant of £10,000 as announced by the Chancellor very early in the first lockdown. Due to restrictions and general caution no progress has been made. Since the balance sheet date we have had a request from Bradford Council for the repayment of this grant, on the grounds that it was paid as a grant to the hospitality and leisure industry rather than a Small Business grant and thus issued in error. We dispute that this was the case, and are in discussion with the Council over the matter.
There continues to be a steady flow of enquiries from folk searching for the graves of ancestors.
The board's duty in law is to maintain the burial ground in a safe state; the board confirms that it will continue to do its best to maintain the area in a reasonable standard and condition. The cost of third-party liability insurance is included in the PCC's premium.
This year income has been £9,770 more than expenditure (2019 £1,483 excess expenditure) there being two interments (2019 nil).

FINANCIAL REVIEW

The impact of the Covid pandemic has been quite dramatic on our income during 2020. Apart from the Telecoms mast rental, our income from fees, social events and use of church buildings fell from over £11,000 to only £3,000. Our voluntary income has fallen in the year, by £9,000, although it has been very encouraging that most of our regular congregation continued to contribute by one means or another. As reported elsewhere in the annual report, there have been some significant repair and renewal costs incurred during 2020, and we were unable to pay the full amount requested for our diocesan share, although we did manage to contribute £36,000, which is more than the calculated base figure. We did however honour our mission giving commitment, including some of that deferred in 2019.
The Briggs legacy has been partly committed to our new audio-visual system, which cost £20,000, of which depreciation of £10,000 to date has come from the designated reserves. In view of fears over the budget deficit for 2021, the PCC reluctantly decided to transfer a further £10,000 to general reserves in 2021, leaving about £28,000 as designated funds.
The accounts show a deficit in the year of about £4,700 on unrestricted funds, leaving our undesignated reserves at £5,000.
Our free reserves stood at about £43,000 at 31st December (including the remainder of the legacy).

RESERVES POLICY

The PCC has determined that, in addition to restricted funds raised for specific purposes, we should aim to limit unrestricted reserves to about three months regular expenditure, currently £25,000. Any excess will be designated for future major property repairs and renovation.

SAFEGUARDING

The PCC continues in its commitment to the safeguarding of all vulnerable or potentially vulnerable people. Safeguarding is a standing item on the PCC agenda, and PCC has complied with its duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice guidance. This compliance means that we have a suitably appointed Parish Safeguarding Officer, we follow the guidelines for Safer Recruitment, we display all the required information and contact numbers as detailed in the policy and have copies of the policy available in church. Training for PCC members and other leaders in church is mandatory and PCC has an agreed policy for dealing with allegations or suspicions of abuse.

RISKS MANAGEMENT

During 2020 the trustees have continued to review the major risks to which the charity could be exposed, and have also continued to review systems, procedures and policies to manage those risks.

Following the advice of the church health and safety officer, trustees have reviewed the operation of its lone-working policy and health and safety policy, both of which were revised and updated. The fire risk assessment continues to be reviewed, at least once each year.

2020 has been a year dominated by the COVID pandemic. The health and safety officer has drawn up risk assessments relating to: use of the building for worship, Holy Communion, weddings, funerals, baptisms, use of outside spaces, use of face coverings, singing in the church building or in outside spaces and use of the building for personal prayer. These risk assessments were all approved by the Standing Committee, which had been authorised by the trustees, to approve the management of the COVID risk. These risk assessments have been revised on a quarterly basis throughout the year, or more frequently as advice from the diocese, Church House, or HM Government has changed.

Trustees plan to review, and revise, if necessary, the discipline and grievance policies, and the fire risk assessment during 2021.

STRUCTURE, GOVERNMENT AND MANAGEMENT

The Parochial Church Council of the Ecclesiastical Parish of St Paul, Shipley is a corporate body established by the Church of England, operating under the Parochial Church Council Powers Measure. The PCC is a registered charity and members of the PCC are Trustees of the Charity. The method of appointment of PCC members is set out in the Church Representation Rules. All members of the congregation are given the opportunity to register on the Electoral Roll and stand for election to the PCC. The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The Annual Parochial Church Council meetings in 2020 were held on the 22nd of November on Zoom. These meetings, originally planned for April, were postponed because of Covid restrictions.

PCC MEMBERSHIP

Ex Officio
Incumbent: Reverend Henriette Howarth (Chair)
Associate Priest: Reverend John Butler
Churchwarden: Anne Luxton (Vice chair)
Churchwarden: Matt Stoney (also Deanery Synod)
Deanery Synod: Susan Wood, Sheila Cudmore, Matt Stoney, Alison Haigh
Alison Haigh (elected 2020)
Sheila Cudmore (elected 2020)
Susan Wood (elected 2020)

Elected members (Trustees) at 31st December 2020

Chris Clough	Elected 29.04.18	
Chris Wontner-Smith	Elected 29.04.18	Treasurer
Julia Marema	Elected 24.03.19	
Jean Titchmarsh	Elected 24.03.19	Secretary
Mark Allison	Elected 24.03.19	
Jackie Butler	Elected 24.03.19	
Ian Stevens	Elected 24.03.19	
Rowan Reily	Elected 24.03.19	
Michelle Rogers	Elected 22.11.20	
Jonathan Hall	Elected 22.11.20	

Elected members serving at 1st January 2020 who have since left:
Meredith Woode (till 21.1.20)
Rachel Hesselwood (till 22.9.20)

Given its wide responsibilities the PCC has a number of sub groups or committees:

Standing Committee:	Clergy, churchwardens, treasurer, secretary and PCC nomination Mark Allison
Hirstwood Burial Ground Board	Vicar, Churchwardens, Secretary Tony Hesselwood, Hugh Firman
Worship planning group:	Henriette Howarth, Thomas Dixon, Rachel Hesselwood, Chris Clough, Mark Allison, John Butler.
Building group:	Clergy, Churchwardens, Meredith Woode, Chris Clough.
Finance group:	Clergy, Chris Wontner-Smith, Anne Luxton, Mark Allison, Chris Clough.
Parish Safeguarding Group:	Henriette Howarth, John Butler, Deborah Penfold and Alison Haigh.

Pastoral Team	Clergy, Susan Wood, Sheila Cudmore, Ian and Sue Stevens, Anne Luxton.

Other roles of responsibility:

Church Administrator	Jenny Titchmarsh
Gift Aid Secretary	Meredith Woode
Safeguarding Officer	Alison Haigh, assisted by Deborah Penfold
Health & Safety Officer	John Butler
GDPR Officer	John Butler
Electoral Roll Officer	Mike Wragg
Children & Youth Diocesan Representative	Michelle Rogers
Pastoral Lay Minister	Susan Wood
Diocesan Synod member	John Butler
SCT Trustees	Henriette Howarth and Hugh Firman

The PCC met seven times during 2020 of which only two meetings were face-to-face. The standing committee met five times, with some decisions made via e-mail. The majority of the meetings focussed around questions to do with the pandemic and the delivery of worship services online and onsite. Bishop Nick suggested to all PCCs in the Diocese to reflect on the following questions:

1. What have we lost and do we want to remain lost?
2. What have we lost and do we want to regain?
3. What has been gained and needs to be developed?
4. What have we gained and can be let go of?

Here follows a snapshot of other issues discussed and agreed throughout the year:

- Acceptance of various guidelines and policies.
- Diocesan Strategy.
- Mission giving.
- New banner outside church building.
- Water supply
- Improvements to the building
- Improvement of church grounds by Matt Stoney.
- Diocesan Mission Grant received for development of streaming.

Every PCC meeting received updates from the various groups and committees.

ELECTORAL ROLL

The electoral roll stands at 118 the same number as last year, of whom 82 are women and 36 men. There are 44 residents on the roll and 74 non-residents.

CHURCH ATTENDANCE

Usually the Annual Trustees Report records figures for average church attendance and attendance at special services. We are not able to give these figures this year as the pattern of church attendance has been so variable throughout the year, with the church building closed

for public worship for extended periods. It is not possible for various reasons to give an accurate average number of people who have viewed our online services. Our informed guess is that more people have watched the online services than would usually have come to the church building but we have no way of determining whether these people are congregation members and what age group they are.
We usually also give the number of people who belong to St Paul's worshipping community. This is hard to establish because of the lack of face-to-face gatherings and activities.
What may give an indication is that at Christmas time we delivered 40 Christingle packs and presents to children and roughly 145 gifts to adults.

ADMINISTRATIVE INFORMATION

St Paul's Church, Shipley is part of the Church of England Diocese of Leeds in the Episcopal Area of Bradford and the Deanery of Aire and Worth. The address is:
St Paul's Church, Kirkgate, Shipley, BD18 3EH.

4/5/2021

ST PAUL'S CHURCH

SHIPLEY

Registered Charity No. 1169596

FINANCIAL STATEMENTS

for the year ended 31 December 2020

ST PAUL'S CHURCH SHIPLEY

Independent examiner's report to the members of St Paul's Church, Shipley Parochial Church Council (PCC)

I report on the accounts for the year ended 31 December 2020 which are set out on pages 19 to 26.

Respective responsibilities of the PCC and Independent Examiner

The PCC consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, your attention is drawn to the fact that, as stated in note 1, the figures relating to Hirst Wood Burial Board are set out in note 11 of the Accounts and have not been consolidated.

Other than this no other matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the 2011 Act ; or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ian J Fletcher

Ian J Fletcher FCA
Chartered Accountant

Bradford

4 May 2021

ST PAUL'S CHURCH SHIPLEY

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2020 £	2019 £
INCOME AND ENDOWMENTS					
Voluntary income	2(a)	74,963	1,408	76,371	92,601
Activities for generating funds	2(b)	10,846	0	10,846	14,513
Income from investments	2(c)	10	0	10	15
Church activities	2(d)	2,579	0	2,579	6,877
Grants in support of mission	2(e)	2,233	2,174	4,407	38,040
TOTAL INCOME		90,631	3,582	94,213	152,046
EXPENDITURE					
Mission and charitable giving	3(a)	8,130	80	8,210	6,171
Church activities	3(b)	76,055	7,120	83,175	111,397
Exceptional renovation costs	3(c)	11,035	0	11,035	42,887
Raising funds	3(d)	139	0	139	161
TOTAL EXPENDITURE		95,359	7,200	102,559	160,616
NET INCOME		(4,728)	(3,618)	(8,346)	(8,570)
Transfers of Funds		0	0	0	0
NET MOVEMENT IN FUNDS		(4,728)	(3,618)	(8,346)	(8,570)
BALANCES AT 1 JANUARY 2020	1	58,389	14,737	73,126	81,696
BALANCES CARRIED FORWARD AT 31 DECEMBER 2020		53,661	11,119	64,780	73,126

The notes on pages 21 to 26 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

BALANCE SHEET AT 31 DECEMBER 2020

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible fixed assets	6	10,286	16,136
CURRENT ASSETS			
Debtors	8	8,868	6,164
Short term deposits		2,097	2,091
Cash at bank and in hand		48,617	58,781
		59,582	67,036
LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR	9	(5,088)	(10,046)
NET CURRENT ASSETS		54,494	56,990
NET ASSETS		64,780	73,126
FUNDS	10		
Unrestricted			
Undesignated		4,980	4,708
Designated - future projects		48,681	53,661 53,681 58,389
Restricted		11,119	14,737
		64,780	73,126

Approved by the Parochial Church Council on 4th May 2021 and signed on its behalf by :

Reverend Henriette Howarth (Chairman) HHowarth

Chris Wontner-Smith (Treasurer) CWontnerSmith

The notes on pages 21 to 26 form part of these financial statements

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

1 ACCOUNTING POLICIES

The Church is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006, governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions; it is also the first year that they have been prepared under FRS102 (2016) as the applicable accounting standards, and the 2016 version of the Statement of Recommended Practice, Accounting and reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Funds

Restricted funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted in that the PCC is free to redesignate them.

Income

- Planned giving, collections and donations are recognised when received by or on behalf of the PCC.
- Income tax recoverable on gift aid is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement.
- Funds raised at garden parties and similar events are accounted for gross.
- Revenues from the magazine or any other sales are accounted for gross.
- Rental income from the letting of church premises is recognised when the rental is due.
- Dividends and interest are accounted for when receivable and are received gross of tax.

Expenditure

- Grants and donations are accounted for when paid over, or when committed by the PCC.
- The diocesan share is accounted for when payable, subject to the PCC's assessment of ability to pay in future.

Gains and losses on investments

- Realised gains or losses are recognised when investments are sold.
- Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Fixed assets

- Consecrated land and buildings are excluded from the accounts in accordance with the Charities Act 2011
- No value is placed on movable church furnishings which require a faculty for disposal.
- Expenditure incurred on repair, replacement and maintenance of the above assets is written off in the year.
- Other items of equipment are capitalised if over £1,000 individually, and depreciated over four years in equal instalments.
- Investments are stated at market values at 31 December.

Hirst Wood Burial Ground

The Board of Management of Hirst Wood Burial Ground is a sub-committee of the PCC, which has responsibility for any liability that may arise. The accounts of the Burial Ground are attached (note 11) of the financial statements instead of consolidation, on the grounds that its objectives are significantly different from those of the PCC.

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

2 INCOME AND ENDOWMENTS

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2020 £	2019 £
2(a) *Voluntary income*				
Planned giving :				
Gift aid donations	53,346	1,030	54,376	65,386
Income tax recoverable	14,586	258	14,844	17,597
Other planned giving	6,564		6,564	4,114
Collections at all services	467	80	547	3,344
Donations,appeals, etc.		40	40	2,160
	74,963	1,408	76,371	92,601
2(b) *Activities for generating funds*				
Social and fund raising events	890	0	890	4,557
Telecoms Mast rental income	9,956		9,956	9,956
	10,846	0	10,846	14,513
2(c) *Income from investments*				
Dividends and interest	10		10	15
	10	0	10	15
2(d) *Church activities*				
Income from use of church	1,575		1,575	5,320
Fees	1,004		1,004	1,557
	2,579	0	2,579	6,877
2(e) *Grants in support of mission*				
Grants receivable from				
- Heritage Lottery Fund			0	17,367
- Listed Places of Worship Scheme	2,233	1,174	3,407	7,513
- Yorkshire Historic Churches Trust		0	0	6,750
- Allchurches Trust			0	3,750
- Diocese of Leeds		1,000	1,000	
- Other		0	0	2,660
	2,233	2,174	4,407	38,040
TOTAL INCOME	90,631	3,582	94,213	152,046

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2020

3 EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2020 £	2019 £
3(a) *Missionary and charitable giving :*				
Church overseas :				
- Diocese of Khartoum	1,700		1,700	800
- Christian Aid	1,700		1,700	800
- CMS	1,700		1,700	800
- Tear Fund	1,500		1,500	1,500
Home missions and other church societies				
- Abigail Housing Trust	325		325	
- Bradford North Foodbank	325		325	502
.- Zephaniah Trust	325		325	
.- Cellar Project			0	359
- Martin House	325		325	
.- MacMillan			0	496
.- Shipley Christians Together			0	100
- other	230	80	310	814
	8,130	80	8,210	6,171
3(b) *Church Activities*				
Ministry : diocesan share *	36,000		36,000	57,138
clergy expenses	83		83	264
Church - running expenses	10,581	76	10,657	16,116
Church maintenance	8,125	7,044	15,170	17,121
Depreciation of fixed assets	5,850		5,850	5,850
Sunday school, evangelism & training	29		29	450
Costs of social and other events	681		681	50
Musician's Salaries	3,848		3,848	3,935
Telephone	305		305	441
Office expenses	10,177		10,177	9,755
Publicity	375		375	277
	76,055	7,120	83,175	111,397
3(c) *Exceptional renovation costs*				
Roofing project			0	28,301
Organ Refurbishment			0	14,586
New Water Supply	11,035		11,035	
	11,035	0	11,035	42,887
3(d) *Raising funds*				
Gift envelopes	139		139	135
Other fund-raising costs	0		0	26
	139	0	139	161
TOTAL EXPENDITURE	£95,359	£7,200	£102,559	£160,616

* The Diocesan Share requested from St Paul's Church was £54,281. In view of the significant fall in income due to the Covid pandemic, and unexpected repair costs, the PCC determined to reduce the amount paid in Share to £36,000.

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS

4 STATEMENT OF FINANCIAL ACTIVITIES - Analysis of 2019 figures

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2019 £
INCOME AND ENDOWMENTS				
Voluntary income	2(a)	84,227	8,373	92,600
Activities for generating funds	2(b)	13,822	691	14,513
Income from investments	2(c)	15	0	15
Church activities	2(d)	6,877	0	6,877
Grants in support of mission	2(e)	539	37,501	38,040
TOTAL INCOME		105,480	46,565	152,045
EXPENDITURE				
Mission and charitable giving	3(a)	3,955	2,215	6,170
Church activities	3(b)	108,635	2,761	111,396
Exceptional renovation costs	3(c)	0	42,887	42,887
Raising funds	3(d)	161	0	161
TOTAL EXPENDITURE		112,751	47,863	160,614
NET INCOME		(7,271)	(1,299)	(8,570)
Transfers of Funds		0	0	0
NET MOVEMENT IN FUNDS		(7,271)	(1,299)	(8,570)
BALANCES AT 1 JANUARY 2019	1	65,660	16,036	81,696
BALANCES CARRIED FORWARD AT 31 DECEMBER 2019		58,389	14,737	73,126

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020

5 STAFF COSTS

Wages and salaries costs in total amounted to £14,829 (2019 - £14,816) in respect of four employees.
Two clergy members received reimbursement of travel expenses totalling £83 (2019 - £264).
In addition, Matt Stoney, Churchwarden and member of the PCC, received remuneration for work on the Hirst Wood Burial Ground of £1,170 (2019 - £1,470). No employee earned in excess of £60,000 in the year.

6 FIXED ASSETS FOR USE BY THE PCC

	2020	cumulative
Cost of Boilers replaced in 2015		16,202
Cost of kitchen boiler 2017		2,260
Cost of photocopier 2018		1,140
Cost of Audio/Visual system 2019		20,000
		39,602
less Depreciation charged in the year	5,850	29,316
Net book value at 31 December 2020		10,286

7 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2020
	£	£	£
Fixed assets	10,286	0	10,286
Current assets	48,463	11,119	59,582
Current liabilities	(5,088)	0	(5,088)
Fund balance	53,661	11,119	64,780

8 DEBTORS

	2020	2019
	£	£
Income tax recoverable	3,938	5,100
Prepayments	0	112
Grants receivable	4,501	72
Other debtors	429	880
	8,868	6,164

9 LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR

Accruals	695	1,084
Creditors for goods and services	25	5,344
Other creditors	4,368	3,618
	5,088	10,046

No provision has been made for future maintenance of the church buildings. TheQuinquennial inspection carried out during 2019 identified a number of issues which it is planned to include in the third, and final, phase of the roofing project. It is hoped that this will be supported by the National Heritage Lottery Fund.

10 FUND DETAILS

The movement of restricted funds during 2020 and their purpose is:

	opening Balance	receivable	payable	transfers	Balance at 31 December 2020
Special collections	35	361	80		317
Organ Fund	246	6			253
Refurbishment Fund	11,437	2,087	7,044		6,480
Audio/Visual System	569	1,000			1,569
Other	2,450	128	76		2,502
	14,737	3,582	7,200	0	11,119

ST PAUL'S CHURCH SHIPLEY

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2020

11 BOARD OF MANAGEMENT OF THE HIRST WOOD BURIAL GROUND

Receipts and Payments Account for the year ended 31 December 2020

Receipts	£	Payments	£
Bank balance brought forward	419	Maintenance	1,200
Investment income	523	Rates and water	25
Monument & Service fees	472		
Covid Grant *	10,000		
		Bank balance carried forward	10,189
	£11,414		£11,414

* Since the Balance Sheet date we have had a request from Bradford Council for the repayment of this grant, on the grounds that it was issued in error. We dispute that this was the case, and are in discussion with the Council over the matter.

Statement of Assets at 31 December 2020

ASSETS			£
Investments - 912.08 shares in CBF Investment Fund at market value			18,649
Bank and cash balances			10,189
less: creditor for maintenance work			
NET ASSETS			£28,838
FUNDS			
Unrestricted			23,849
Restricted			0
Endowment	- Higgins bequest	573	
	- Foy benefaction	4,416	
			4,989
			£28,838

ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS 2020
	£	£	£	£
Fixed assets - investments	13,660		4,989	18,649
Net Current assets	10,189			10,189
Fund balance	£23,849	£0	£4,989	£28,838

Approved by the Board 4th May 2021