

**Rotherham Military Community Veterans Centre  
(MCVC)**

**Registered Charity number: 1169595**

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**Financial Statements for the period  
ending 31 August 2022**



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## **Rotherham Military Community Veterans Centre (MCVC)**

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## **Rotherham Military Community Veterans Centre (MCVC)**

### **Legal & Administrative details**

**Registered Charity number:** 1169595  
(E & W)

**Trustees** Lt Col John Dawson M.B.E. Vice Chair  
Major Adrian Hunt DL - Chair of Trustees  
Superintendent Russell Hughes  
Tony Clabby  
Andrew Ball  
Captain Sam Rodgers  
Michael Green

**Treasurer** Mark Billups

**Administrative address** Army Reserves Centre  
McKay CV Barracks  
Fitzwilliam Road  
Rotherham  
S65 1SH

**Bankers** Virgin Money  
1 Frederick Street  
Rotherham  
S60 1QP

**Independent examiner** Charlotte Phelps  
Community Accountancy  
Voluntary Action Rotherham Ltd  
The Spectrum, Coke Hill  
Rotherham, S60 2HX

## **Rotherham Military Community Veterans Centre (MCVC)**

### **Trustees' Report Annual Report for the period ending 31 August 2022**

#### **Structure, Governance and Management**

Rotherham Military Community Veterans Centre (MCVC) is a Charitable Incorporated Organisation and has an Association Model Constitution as its governing document, which was adopted on 29 September 2016.

Charitable activities, assets and liabilities of the unincorporated Rotherham (MCVC) were transferred on 11 October 2016.

The affairs of the charity are managed on a day to day basis by the trustees, who may exercise all the powers of the charity.

#### **Appointment of Trustees**

Trustees are nominated by other trustees and appointed by a resolution passed at the Annual General Meeting. There must be at least three trustees in office, with a maximum of twelve on the board of trustees. One third of the charity trustees shall retire from office at the AGM. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or re-appointment. If any trustees were last appointed or reappointed on the same day those to retire will be determined by lot.

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Risk Management**

The trustees show due diligence by examining the major risks that the charity faces and putting systems into operation so that steps can be taken to reduce these risks.

#### **Charitable Aims and Objectives**

The principle aims of the charity, which are stated in the governing document are:

To relieve the needs of and to promote the good health and wellbeing of ex-service personnel (HM Armed Forces) and their dependents in the South Yorkshire area in particular but not exclusively by providing them with comradeship, help and assistance and by offering them a signposting service to expert support providers for their benefit.

#### **Achievements and Performance**

Queens Award Voluntary Service – listed in HM Birthday Honours 2022 for the award which was presented by the Lord-Lieutenant of South Yorkshire at the High Sheriffs Garden Party 2022. A significant achievement for the charity, noting it is the highest accolade for a charity acknowledging the work strands achieved in support of veterans.

## **Rotherham Military Community Veterans Centre (MCVC)**

### **Trustees' Annual Report continued for the period ending 31 August 2022**

#### **Achievements and Performance cont.**

Hidden Faces – project seeking out isolated and vulnerable veterans. As the project gained traction it was necessary with the funding approval to change tack in dealing with these veterans. The project gains momentum weekly through the dedication of the project manager. Early stages identified the need to work closely with other charities, thereby eliminating duplication of effort and wasted resources.

Funding - successful with several funding applications (national and local).

Collaboration with other like minded groups is essential, this has been a success allowing cross pollination of resources.

A busy 12 months with changes in strategy and direction. Over the year MCVC has received several visitors, all have commented on the atmosphere, relaxed and cohesive. Continued working collectively with the Local Authorities (LA).

MCVC continues to thrive through the input of the veterans it supports.

#### **Future Plans**

Working with the Yorkshire & Humber Reserve Forces Cadets Association (RFCA) seeking to obtain through the Employer Recognition Scheme (ERS) the Silver Award. Success is essential, this cannot be achieved in isolation, therefore, to gain recognition there is a continued need to work in partnership with other charities.

#### **Financial Results**

In common with other charities of a similar size and nature, the charity has limited resources and its ongoing operations are currently dependent on funding from grant providers, together with financial support and fundraising from corporate and individual donors.

During the year the charity generated incoming resources of £42, 524 (2021: £43,157). Total expenditure during the year was £27,199 (2021: £22,790) resulting in a surplus for the year of £15,325 (2021: surplus £20,367).

Total funds at the year-end stand at £62,847 (2021: £47,522). This is represented by unrestricted funds of £11,681 (2021: £12,108) and restricted funds of £51,166 (2021: £35,414).

The general reserves of the charity represented by unrestricted funds, stands at £11,681 (2021: £12,108).

**Rotherham Military Community Veterans Centre  
(MCVC)**

**Trustees' Annual Report continued  
for the period ending 31 August 2022**


**Reserves Policy**

The Trustees will maintain as a reserve of unrestricted funds the greater of £3,000 or three months operational costs. At each trustee meeting the average of the previous periods costs will be used to validate the continued application of these conditions.

The trustees consider the financial performance of the charity during the year and its financial position at the end of the year to be good.

Approved by the board of trustees on 10 May 2023

Signed on behalf of the trustees by:

Signed: 

Name: Major Adrian Hunt DL  
Trustee

**Independent examiners report to the trustees of  
Rotherham Military Community Veterans Centre  
(MCVC)**

I report to the trustees on my examination of the accounts of MCVC (the charity) for the year ended 31 August 2022.

**Responsibilities and basis of report**

As the charity trustees of MCVC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of MCVC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Charlotte Phelps  
Community Accountancy  
Voluntary Action Rotherham Ltd  
The Spectrum, Coke Hill  
Rotherham  
S60 2HX

Date: 10/5/2023

**Rotherham Military Community Veterans Centre  
(MCVC)**

**Receipts and Payments  
for the period ending 31 August 2022**

	Unrestricted Funds	Restricted Funds	Total 2022	Unrestricted Funds	Restricted Funds	Total 2021
	£	£	£	£	£	£
<b>Receipts</b>						
Gifts & donations	3,440	-	3,440	1,296	-	1,296
Grants	3	35,000	35,000	500	41,350	41,850
Income from fundraising	500	-	500	-	-	-
Other Income	3,584	-	3,584	11	-	11
<b>Total receipts</b>	<b>7,524</b>	<b>35,000</b>	<b>42,524</b>	<b>1,807</b>	<b>41,350</b>	<b>43,157</b>
<b>Payments</b>						
Fundraising expenses	18	350	368	-	350	350
Wages & Salaries	-	10,378	10,378	-	7,620	7,620
Donation	30	-	30	-	-	-
Volunteer Expenses	230	-	230	-	-	-
Travel Expenses	85	971	1,056	-	50	50
Printing, postage & stationery	257	677	934	51	26	77
Refreshments	-	13	13	-	7	7
Telephone & internet	665	1,445	2,110	492	2,374	2,866
Bank charges	-	5	5	5	-	5
Advertising	-	-	-	100	430	530
Insurance	426	2,810	3,236	3,050	-	3,050
Equipment	-	-	-	-	484	484
Events	845	3,149	3,993	817	2,039	2,856
Room Hire	580	-	580	-	-	-
ICT & website costs	491	-	491	18	-	18
Vehicle expenses	560	-	560	103	610	713
Repairs & maintenance	-	-	-	-	529	529
Office & admin costs	53	18	71	326	20	346
Membership & subscriptions	115	-	115	325	-	325
Professional fees	984	-	984	450	-	450
Governance	288	-	288	-	-	-
Uniforms	1,170	-	1,170	-	138	138
Misc. expenses	531	56	587	25	-	25
<b>Sub total payments</b>	<b>7,328</b>	<b>19,871</b>	<b>27,199</b>	<b>5,712</b>	<b>14,677</b>	<b>20,389</b>
<b>Asset and Investment purchase</b>						
Purchase of equipment	-	-	-	-	2,401	2,401
<b>Total payments</b>	<b>7,328</b>	<b>19,871</b>	<b>27,199</b>	<b>5,712</b>	<b>17,078</b>	<b>22,790</b>
<b>Net receipts/payments</b>	<b>196</b>	<b>15,129</b>	<b>15,325</b>	<b>(3,905)</b>	<b>24,272</b>	<b>20,367</b>
<b>Transfers between funds</b>	<b>(623)</b>	<b>623</b>	<b>-</b>	<b>(15)</b>	<b>15</b>	<b>-</b>
<b>Net movements in funds</b>	<b>(427)</b>	<b>15,752</b>	<b>15,325</b>	<b>(3,920)</b>	<b>24,287</b>	<b>20,367</b>
Funds brought forward	12,108	35,414	47,522	16,028	11,127	27,155
<b>Funds carried forward</b>	<b>11,681</b>	<b>51,166</b>	<b>62,847</b>	<b>12,108</b>	<b>35,414</b>	<b>47,522</b>



# Rotherham Military Community Veterans Centre (MCVC)

## Statement of Assets and Liabilities at at 31 August 2022

	2022	2021
	Total Funds	Total Funds
Monetary assets:	£	£
Current account	61,604	47,051
Cash in hand	1,115	276
Prepaid card	128	195
<b>Total Monetary Assets</b>	<u>62,847</u>	<u>47,327</u>
<b>Represented by funds</b>		
Unrestricted funds		
General funds	11,681	12,108
Restricted Funds	51,166	35,414
<b>Total Funds</b>	<u>62,847</u>	<u>47,522</u>

### Assets retained for the charities own use

	2022	2021
	£	£
Converted van	40,000	53,326
Trailer	-	2,000
Computer equipment	270	2,851
Other asset	-	150
	<u>40,270</u>	<u>58,177</u>

### Debtors

	2022	2021
	£	£
HMRC liabilities overpayment	535	-
	<u>535</u>	<u>-</u>

### Liabilities

	2022	2021
	£	£
Accountancy Fee	(495)	(495)
<b>Total Non-Monetary Assets/Liabilities</b>	<u>(495)</u>	<u>(495)</u>

Approved by the trustees and signed on their behalf by:

Signed:



Date: 10 May 2023

Print name:

Major Adrian Hunt DL

Trustee

# Rotherham Military Community Veterans Centre (MCVC)

## Notes to the accounts for the period ending 31 August 2022

### Accounting policies

#### 1 Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year.

In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

#### 2 Fund Accounting

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, fundraising activities, grants of a general nature, fees for service provision and payment for service delivery contracts.

Restricted funds have been provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

#### 3 Grants

	Unrestricted Fund £	Restricted Fund £	2022 Total £
Armed Forces Covenant Fund Trust	-	35,000	35,000
	-	35,000	35,000

2021

	Unrestricted Fund £	Restricted Fund £	2021 Total £
<i>The National Lottery Community Fund</i>	-	18,750	18,750
<i>Armed Forces Covenant Fund Trust</i>	-	17,600	17,600
<i>South Yorkshire Community Foundation</i>	-	5,000	5,000
<i>Deputy Mayor Charity</i>	500	-	500
	500	41,350	41,850

# Rotherham Military Community Veterans Centre (MCVC)

## Notes to the accounts for the period ending 31 August 2022

### 4 Restricted funds

<u>2022</u>	<b>Funds b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfer</b>	<b>Funds c/fwd</b>
	£	£	£	£	£
Hardship fund	238	-	-	-	238
The Worshipful company of Weavers	4,147	-	-	-	4,147
National Lottery Community Fund - NLIT	110	-	-	-	110
The National Lottery Community Fund - Hidden faces	9,738	-	-	-	9,738
Rotherham CCG	899	-	-	-	899
Rotherham CCG - its ok not to be ok	500	-	-	-	500
Armed Forces Covenant Fund Trust	1,515	-	1,445	-	70
Armed Forces Covenant Fund Trust - Hidden faces	15,833	35,000	16,764	623	34,692
South Yorkshire Community Foundation	1,804	-	1,436	-	368
National Lottery - Covid 19	630	-	225	-	405
	<u>35,414</u>	<u>35,000</u>	<u>19,871</u>	<u>623</u>	<u>51,166</u>

<u>2021</u>	<b>Funds b/fwd</b>	<b>Receipts</b>	<b>Payments</b>	<b>Transfer</b>	<b>Funds c/fwd</b>
	£	£	£	£	£
Hardship fund	238	-	-	-	238
South Yorkshire MOD	1,555	-	1,570	15	-
The Worshipful company of Weavers	4,147	-	-	-	4,147
National Lottery Community Fund - NLIT	110	-	-	-	110
The National Lottery Community Fund - Hidden faces	-	10,000	262	-	9,738
Rotherham CCG	1,139	-	240	-	899
Rotherham CCG - its ok not to be ok	500	-	-	-	500
Armed Forces Covenant Fund Trust	3,438	100	2,023	-	1,515
Armed Forces Covenant Fund Trust - Hidden faces	-	17,500	1,667	-	-
South Yorkshire Community Foundation	-	5,000	3,196	-	1,804
National Lottery - Covid 19	-	8,750	8,120	-	630
	<u>11,127</u>	<u>41,350</u>	<u>17,078</u>	<u>15</u>	<u>19,581</u>

**Rotherham Military Community Veterans Centre  
(MCVC)**

**Notes to the accounts  
for the period ending 31 August 2022**

**Restricted funds summary**

**The Hardship Fund**

A fund that provides small grants to individuals during times of need.

**The Worshipful company of Weavers -**

A grant that supports Veterans, reduces re-offending and rebuilds local veteran communities.

**The National Lottery Community Fund - NLIT**

| A grant to increase IT skills within the Veteran committee through hands on training.

**Rotherham CCG**

To improve mental health and mental health awareness of whole veterans community.

**Rotherham CCG - its ok not to be ok**

Supporting veterans across the Rotherham area with mental health and wellbeing.

**Armed Forces Covenant Fund Trust**

A grant to connect digitally isolated veterans through the loan of purchased tablets and broadband.

**The National Lottery Community Fund - Covid 19**

Rotherham MCVC relaunch, Veterans get going again, funding received to cover salary and ICT costs.

**The National Lottery Community Fund - Hidden faces**

To cover van and trailer running costs during the Hidden faces project.

**South Yorkshire Community Fund**

Funding received for office accommodation for 12 months.

**Armed Forces Covenant Fund Trust - Hidden faces**

A two year project to addressing loneliness and isolation.

**5 Trustees' remuneration expenses and benefits**

There was no trustee remuneration, benefits or expenses during this financial year.  
(2021:none).

**6 Related party transactions**

The trustees consider there were no related party transactions during the period.