

**Rotherham Military Community Veterans Centre  
(MCVC)**

**Registered Charity number: 1169595**

**Financial Statements for the period  
ending 31 August 2020**



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# **Rotherham Military Community Veterans Centre (MCVC)**

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# **Rotherham Military Community Veterans Centre (MCVC)**

## **Legal & Administrative details**

**Registered Charity number:** 1169595  
(E & W)

**Trustees** Lt Col R A McPherson M.B.E Chairperson - resigned March 2020  
Lt Col John Dawson M.B.E. Vice Chair  
Major Adrian Hunt Deputy Chairperson from March 2020  
Superintendent Russell Hughes  
Zanib Rasool M.B.E.  
Tony Clabby  
Andrew Ball  
Captain John Rodgers

**Treasurer** Christine Bradley - resigned July 2020

**Executive Group** Ron Moffett MBE - Chairperson of executive

**Administrative address** Army Reserves Centre  
McKay CV Barracks  
Rotherham  
S65 1SH

**Bankers** HSBC Bank Plc  
35 College Road  
Town Centre  
Rotherham  
S65 1AF

**Independent examiner** Faye Hazlehurst FMAAT  
Community Accountancy  
Voluntary Action Rotherham Ltd  
The Spectrum, Coke Hill  
Rotherham, S60 2HX

# **Rotherham Military Community Veterans Centre (MCVC)**

## **Trustees' Report Annual Report for the period ending 31 August 2020**

### **Structure, Governance and Management**

Rotherham Military Community Veterans Centre (MCVC) is a Charitable Incorporated Organisation and has an Association Model Constitution as its governing document, which was adopted on 29 September 2016.

Charitable activates, assets and liabilities of the unincorporated Rotherham (MCVC) were transferred on 11 October 2016.

The affairs of the charity are managed on a day to day basis by the trustees, who may exercise all the powers of the charity.

### **Appointment of Trustees**

Trustees are nominated by other trustees and appointed by a resolution passed at the Annual General Meeting. There must be at least three trustees in office, with a maximum of twelve on the board of trustees. One third of the charity trustees shall retire from office at the AGM. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or re-appointment. If any trustees were last appointed or reappointed on the same day those to retire will be determined by lot.

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### **Risk Management**

The trustees show due diligence by examining the major risks that the charity faces and putting systems into operation so that steps can be taken to reduce these risks.

### **Charitable Aims and Objectives**

The principle aims of the charity, which are stated in the governing document are:

To relieve the needs of and to promote the good health and wellbeing of ex-service personnel (HM Armed Forces) and their dependents in the South Yorkshire area in particular but not exclusively by providing them with comradeship, help and assistance and by offering them a signposting service to expert support providers for their benefit.

### **Achievements and Performance**

The charity provided signposting and awareness to its members with a summer programme of events and outings. Covid put these events on hold and the completion of the Outreach Project. This was a successful project across South Yorkshire reaching out to many. With the onset of Covid concerns for our ageing veterans and those on medication was our priority. Regular contact was imperative. A successful bid allowed the purchase of several tablets, connectivity and access to zoom. This proved beneficial to all and in some cases a life line.

## **Rotherham Military Community Veterans Centre (MCVC)**

### **Trustees' Annual Report continued for the period ending 31 August 2020**

#### **Achievements and Performance continued**

Finances, a drop of income since March is evident. Promotion events and fund raising all put on hold. As a saving grace for the charity, outgoings remain by proportion on the small side.

MCVC goes from strength to strength through the direction and guidance of a vibrant executive team. The group through its structure chosen as the lead for veteran organisations with South and West Yorkshire.

Summary – through liaison with other service charities and organisations MCVC goes from strength to strength.

#### **Future Plans**

To continue the work of the charity funding is essential. Work is on-going in the drafting of a bid to combat loneliness. A two-year project focusing on loneliness within Rotherham and local areas.

#### **Financial Results**

In common with other charities of a similar size and nature, the charity has limited resources and its ongoing operations are currently dependent on funding from grant providers, together with financial support and fundraising from corporate and individual donors.

During the year the charity generated incoming resources of £46,545 (2019: £77,277).

Total expenditure during the year was £23,974 (2019: £88,580 which included capital expenditure of £54,166) resulting in a surplus for the year of £22,571 (2019: deficit £11,304).

Total funds at the year-end stand at £27,155 (2019: £4,584). This is represented by unrestricted funds of £16,028 (2019: £14,284) and restricted funds of £11,127 (2019: deficit £9,700).

The general reserves of the charity represented by unrestricted funds, stands at £16,028 (2019: £14,284).

**Rotherham Military Community Veterans Centre  
(MCVC)**

**Trustees' Annual Report continued  
for the period ending 31 August 2020**


**Reserves Policy**

The Trustees will maintain as a reserve of unrestricted funds the greater of £3,000 or three months operational costs. At each trustee meeting the average of the previous periods costs will be used to validate the continued application of these conditions.

The trustees consider the financial performance of the charity during the year and its financial position at the end of the year to be good.

Approved by the board of trustees on 11<sup>th</sup> December 2020

Signed on behalf of the trustees by:

Signed: 

Name: Major A Hunt DL.  
Trustee

**Independent examiners report to the trustees of  
Rotherham Military Community Veterans Centre  
(MCVC)**

I report to the trustees on my examination of the accounts of MCVC (the charity) for the year ended 31 August 2020.

**Responsibilities and basis of report**

As the charity trustees of MCVC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of MCVC accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiners statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Faye Hazlehurst FMAAT  
Community Accountancy  
Voluntary Action Rotherham Ltd  
The Spectrum, Coke Hill  
Rotherham  
S60 2HX

Date: 11 January 2021

**Rotherham Military Community Veterans Centre  
(MCVC)**

**Receipts and Payments  
for the year ended 31 August 2020**

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	2020	Funds	Funds	2019
	£	£	£	£	£	£
<b>Receipts</b>						
Gifts & donations	1,091	-	1,091	3,083	253	3,336
Grants	3 -	40,087	40,087	1,000	68,030	69,030
Income from fundraising	4 2,722	-	2,722	4,686	-	4,686
Gift Aid reclaim	2,508	-	2,508	-	-	-
Other Income	-	137	137	225	-	225
<b>Total receipts</b>	<b>6,321</b>	<b>40,224</b>	<b>46,545</b>	<b>8,994</b>	<b>68,283</b>	<b>77,277</b>
<b>Payments</b>						
Fundraising expenses	5 430	-	430	837	200	1,037
Wages & Salaries	-	14,562	14,562	-	22,165	22,165
Staff training	743	-	743	120	250	370
Management Fees	-	-	-	(300)	300	-
Travel Expenses	275	594	869	5	103	108
Printing, postage & stationery	269	194	463	294	55	349
Refreshments	-	86	86	234	35	269
Telephone & internet	378	289	667	376	-	376
Bank charges	-	-	-	-	60	60
Insurance	-	2,793	2,793	751	2,670	3,421
Events & advertising	786	-	786	315	633	948
Room Hire	342	-	342	10	50	60
ICT & website costs	-	53	53	1,022	-	1,022
Vehicle expenses	-	579	579	133	493	626
Repairs & maintenance	-	-	-	34	-	34
Office & admin costs	604	77	681	574	122	696
Governance costs	-	-	-	95	-	95
Volunteer Expenses	-	-	-	615	100	715
Membership & subscriptions	65	-	65	100	-	100
Independent Examiners Fee	495	-	495	212	120	332
Consultancy Fees	-	120	120	-	-	-
Uniforms	-	-	-	513	-	513
Misc expenses	190	50	240	727	391	1,118
<b>Sub total payments</b>	<b>4,577</b>	<b>19,397</b>	<b>23,974</b>	<b>6,667</b>	<b>27,747</b>	<b>34,414</b>
<b>Asset and investment purchase</b>						
Purchase of vehicle	-	-	-	-	53,326	53,326
Purchase of equipment	-	-	-	-	840	840
<b>Total payments</b>	<b>4,577</b>	<b>19,397</b>	<b>23,974</b>	<b>6,667</b>	<b>81,913</b>	<b>88,580</b>
<b>Net receipts/payments</b>	<b>1,744</b>	<b>20,827</b>	<b>22,571</b>	<b>2,327</b>	<b>(13,631)</b>	<b>(11,304)</b>
Funds brought forward	14,284	(9,700)	4,584	11,957	3,931	15,888
<b>Funds carried forward</b>	<b>6 16,028</b>	<b>11,127</b>	<b>27,155</b>	<b>14,284</b>	<b>(9,700)</b>	<b>4,584</b>



# Rotherham Military Community Veterans Centre (MCVC)

## Statement of Assets and Liabilities as at 31 August 2020

		2020	2019
		Total Funds	Total Funds
<b>Monetary assets:</b>		<b>£</b>	<b>£</b>
Current account		26,855	4,384
Cash in hand		300	200
<b>Total Monetary Assets</b>		<b>27,155</b>	<b>4,584</b>
<b>Represented by funds</b>			
Unrestricted funds			
General funds		16,028	14,284
Restricted Funds	6	11,127	(9,700)
<b>Total Funds</b>		<b>27,155</b>	<b>4,584</b>
<b>Assets retained for the charities own use</b>			
		<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>
Converted van		53,326	53,326
Trailer		2,000	7,000
Defibrillator		-	1,706
Computer equipment		600	840
		<b>55,926</b>	<b>62,872</b>
<b>Liabilities</b>			
Accountancy Fee		(450)	(495)
Pension contributions		-	(160)
<b>Total Non-Monetary Assets/Liabilities</b>		<b>(450)</b>	<b>(655)</b>

Approved by the trustees and signed on their behalf by:

Signed: 

Date: 11<sup>th</sup> December 2020

Print name: Major A Hunt DL  
Trustee

# Rotherham Military Community Veterans Centre (MCVC)

## Notes to the accounts for the year ended 31 August 2020

### Accounting policies

#### 1 Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year.

In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

#### 2 Fund Accounting

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from general donations, fundraising activities, grants of a general nature, fees for service provision and payment for service delivery contracts.

Restricted funds have been provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

#### 3 Grants

	Unrestricted Fund	Restricted Fund	2020 Total	Unrestricted Fund	Restricted Fund	2019 Total
	£	£	£	£	£	£
Gay & Peter Hartley's Hillards CT	-	-	-	1,000	-	1,000
National Lottery - Community Fund	-	-	-	-	1,200	1,200
Rotherham CCG	-	500	500	-	3,000	3,000
South Yorkshire MOD	-	35,687	35,687	-	63,830	63,830
Armed Forces Covenant Fund Trust	-	3,900	3,900	-	-	-
	-	<b>40,087</b>	<b>40,087</b>	<b>1,000</b>	<b>68,030</b>	<b>69,030</b>

#### 4 Fundraising income

	2020 Total	2019 Total
	£	£
Sale of merchandise	18	107
Raffle sales	376	398
Pin badges	-	282
Collections	132	275
Drop in	1,423	1,947
Christmas event	333	372
Summer ball	-	140
Summer BBQ	30	944
Other events	410	221
	<b>2,722</b>	<b>4,686</b>

Fundraising income in both 2020 and 2019 was all attributable to unrestricted funds.

# Rotherham Military Community Veterans Centre (MCVC)

## Notes to the accounts for the period ending 31 August 2020

5 Fundraising expenses	2020	2019
	Total	Total
Summer BBQ	-	897
Raffle prizes & tickets	83	39
Merchandise	347	101
	<u>430</u>	<u>1,037</u>

Expenditure on fundraising was £430 (2019: £1,037) of which £430 (2019: £837) was attributable to unrestricted funds and (2019: £200) was attributable to restricted funds.

### 6 Restricted funds

	Funds b/fwd	Receipts	Payments	Funds c/fwd
	£	£	£	£
Hardship fund	238	-	-	238
South Yorkshire MOD	(15,850)	35,824	18,419	1,555
The Worshipful company of Weavers	4,147	-	-	4,147
National Lottery - Community Fund	110	-	-	110
Rotherham CCG	1,655	-	516	1,139
Rotherham CCG - its ok not to be ok	-	500	-	500
Armed Forces Covenant Fund Trust	-	3,900	462	3,438
	<u>(9,700)</u>	<u>40,224</u>	<u>19,397</u>	<u>11,127</u>

#### The Hardship Fund

A fund that provides small grants to individuals during times of need.

#### South Yorkshire MOD

Outreach project working to provide greater visibility across the region of Rotherham MCVC services.

#### The Worshipful company of Weavers -

A grant that supports Veterans, reduces re-offending and rebuilds local veteran communities.

#### The National Lottery Community Fund

A grant to increase IT skills withing the Veteran committee through hands on training.

#### Rotherham CCG

To improve mental health and mental health awareness of whole veterans community.

**Rotherham Military Community Veterans Centre  
(MCVC)**

**Notes to the accounts  
for the period ending 31 August 2020**

**Restricted funds summary continued**

**Rotherham CCG - its ok not to be ok**

Supporting veterans across the Rotherham area with mental health and wellbeing.

**Armed Forces Covenant Fund Trust**

A grant to connect digitally isolated veterans through the loan of purchased tablets and broadband.

**7 Trustees' remuneration expenses and benefits**

Three trustees (2019: three) received expenses of £214 (2019: £614) during the year.

No trustee received remuneration for their role.

Donations of £273 were given to the charity by two trustees (2019: none)

**8 Related party transactions**

The trustees consider there were no related party transactions during the period.