

Company No: 09258001

Charity No: 1169586

HIGHFIELD HALL COMMUNITY CLUB

UNAUDITED REPORT AND FINANCIAL STATEMENTS

For the year ended

31st October 2021

HIGHFIELD HALL COMMUNITY CLUB

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HIGHFIELD HALL COMMUNITY CLUB

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity Name **HIGHFIELD HALL COMMUNITY CLUB**

Company number **09258001**

Charity number **1169586**

Trustees and directors:

Mrs. Robina Iqbal

Ms. Sabia Akhtar

Ms. Jennifer Ann Stewart

Ms. Andrea Louise Roberts

Registered Office

**127 -130 Highfield Road
Birmingham,
England,
B28 0HS**

Bankers

**Unity Trust Bank Plc
9 Brindley Place
Birmingham
B1 2HB**

Independent Examiners

**MNSK Limited
206 Robin Hood Lane,
Hall Green,
Birmingham
West Midlands
B28 0LG**

**Directors' and Trustees' report
For the year ended 31st October 2021**

ANNUAL REPORT OF THE TRUSTEES for the period ending 31st October 2021

The trustees present their annual report together with the financial statements for the period ending **31st October 2020**. The trustees who are also directors of Highfield Hall Community Club (HHCC) Ltd for the purpose of company law and who served during the period and up to the date of this report are set out on page 1.

Structure, governance, and management:

HHCC was initiated when a group of residents and local people wanted to keep Highfield Hall Community Centre from closure by Birmingham City Council as part of their asset disposal scheme. The group came together and formed a charitable company Highfield Hall Community Club (10th October 2014 Registration No: 09258001) and put in an Expression of Interest when the building came up for asset transfer by BCC. There was a panel interview, and we were successful in obtaining the centre for the purpose of it being kept as a community facility for the benefit of the local and wider community. It has been a lengthy process, but we obtained our full lease for 25 years from BCC in August 2017. The Company was also registered as a charity on 26th October 2016 with the charity No: 1169586.

Organisation structure:

The overall control of HHCC lies with the Board of Directors who have the power and legal duty to oversee and decide on all matters concerning HHCC, subject to the Memorandum of Articles and agreed policies and procedures. The chairperson is responsible for the management of the Board of Directors and the Chief Executive Officer (CEO) for the day-to-day management of HHCC. Both the Chairperson and CEO report directly to the Board of Directors.

The object of the charity is:

To further or benefit the residents of Hall Green and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together said residents and the local authorities, voluntary and other organizations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above object's infirmity or disability, poverty, or social and economic circumstances with a view to improving the conditions of life of such persons.

Religious Harmony:

The promotion of religious harmony for the benefit of the public by:

- (a). Educating: the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths.
- (b). Promoting: knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths.
- (c). Liaising with various religious organizations churches, mosques, synagogues and temples to identify gaps in understanding of other beliefs and organizing meet and greet information sessions to create a mutual respect and understanding.
- (d). Working directly with law enforcement agencies to identify existing issues surrounding racially motivated crime and how to prevent through education and awareness with a focus on immigration related hate crime and religious conflict.

**Directors' and Trustees' report (Continued)
for the year ended 31st October 2021**

(e). Promoting religious harmony through engaging different faith groups to discuss issues which affect day to day lives irrespective of religious beliefs. Arranging focus groups and workshops to share ideas and promote interfaith relations.

Social Inclusion:

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society)."

The major responsibility of the charity is to ensure that the community centre is functional and fit for purpose as outlined above and for:

- Being a safe place for people of ages/backgrounds/cultures to meet for social/recreational and educational purpose.
- Promoting community cohesion and dialogue
- Building capacity and supporting other organisation
- Working with other local groups to tackle issues in the community and be part of the Neighbourhood Partnership.
- Signposting/helping with information/advice.

Making the centre sustainable through hiring out facilities.

Performance:

I would like to start by thanking all our staff and volunteers for the hard work that has gone into these exceptional years with the pandemic COVID -19 causing mayhem and disruption to our normal way of working / living and the recovery of the charity to re-start back.

2020 ended with us being in a stable situation due to the support from our funders like Tudor Trust, The Phoenix Fund (The Global Fund for Children & National Lottery) and the Business Support from the government including the Furlough Scheme. Our Local organisations stepped up to support us like Asda Shirley who gave us funds and groceries for the Food Bank, Tesco and Waitrose. Our donations came from residents and group users. All this generous support helped us to carry on with our charity and its aims to support the local community in good times and bad.

It helped us to keep our staff and to keep our centre open although there were no groups or footfall, we were open to support the vulnerable suffering from the pandemic as well as those who were now struggling with job losses and health issues (mental and physical).

The centre continued to become the local hub for the wider Bham community as we were also supporting other food banks, refuge centres, Family Centre and supporting GP,s in reaching out to the sick and needy. This support, which is still ongoing, includes shopping and picking up prescriptions, dropping of food parcels and offering cooked food to families and the homeless.

We were recognised by the Birmingham Lord Mayor and received letters thanking us for the work that we were doing in supporting the citizens of Birmingham. This goes alongside the many letters and messages we received from people who thanked us for being their lifeline and helping them through a very difficult time in their lives.

Our income decreased dramatically due to no activity, the Board had to rethink how we could restart back and still be able to cover our costs, bring people back into the centre and promote the wellbeing of our community whilst understanding the constraints people were facing ie lack of confidence, low esteem, being fearful etc. We had to start engaging with people around activities like the garden project, the elderly club with the Suriya Foundation, Family activities, Cadet Clubs, Summer Camp for the kids, Farmers Market have helped to bring people back to the centre slowly.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2021

We are seeing few regular groups and social booking are coming in, events are taking place and our Farmers Market and the new venture- Car Boot Sale are also encouraging the footfall as well as bringing in income.

Financial Review;

The principle funding for the organisation were by way of grant income, income from lettings and other activities. These funds have been utilised in accordance with funder grant agreements and is restricted funding.

The charity has total incoming resources of £75,428. Total resources expended for the period were £66,172.

The charity can therefore report a net decrease in funds of £44,248 for the period 1st November 2020 to 31st October 2021.

Its been a very tough few years for charities and Businesses so we had to be alert to changing economic scene locally and the whole of the UK. We Secured funds from Tudor Trust to cover our core costs (mainly Salaries and PAYE) in 2020 for 3 years. This has been a lifesaver and has given the charity breathing space to recover from the pandemic. In 2020 we had funds from the Global Childrens Fund which was also used to cover core costs. These funds have been utilised in 2020 to 2021.

Tudor Trust surprised us with a grant of £2000 to be spent on staff for their well Being. This has gone towards activity for staff to enjoy exercise and recreational activities for one year as well as treating our staff and volunteers to afternoon teas and buying a bench for the garden.

We have been also active in applying for funds with a local group 'Hall Green Keeping It Clean' project. HHCC supporting them with the application and hosted the funds ensuring diligence to reporting and spending. This also gave HHCC an income for this service.

HHCC put in an application for the polytunnel and the gardening project to encourage growing vegetables and plants. The project will encourage mental and physical well being and bring people of all ages to come together and enjoy the outdoors while learning a new skill. We were successful in our bid and the project has started with the groundwork and the building of the Polytunnel. There will be some costs that will be met by HHCC but these will be kept low as possible.

The accounts show that we are generating income but not at the level we were before Covid19 . It's a struggle as we must still meet our core costs and with escalating fuel costs its going to be very tough in the coming year. We are hopeful that next year will show an increase in our income generated by HHCC making us self-sustainable and able to cover our costs. Again, without our funding support, we would not be in this position of recovery so again a huge thank you to our funders and supporters.

Investments policy

The trustees are empowered by the Memorandum and Articles of Association to invest the charity funds as they see fit. The investment policy requires that surplus funds, not required for working capital purposes, should be invested to provide maximum return at minimum risk to the organisation. All funds that are surplus from time to time are invested on a short or medium term fixed interest basis. To minimise the risk to funds, investments are deposited with many banking institutions who are regulated by the Financial Services Authority and are members of the Financial Services Compensation Scheme. The Charity's investment policy will be reviewed on an annual basis.

**Directors' and Trustees' report (Continued)
for the year ended 31st October 2021**

Reserves Policy

The trustees have reviewed the charity's need for reserves and developed a reserves policy in line with the guidance issued by the Charity Commission.

The trustees presently recognise the need to maintain unrestricted funds, which have not been designated for specific use, at a level of 6 months of operating costs. The trustees consider that reserves at this level will ensure that in the event of a significant drop in funding or delay in receipt of funding, they will be able to continue the Charity's current activities whilst additional funds are sought.

The following were custodian trustees during the period under review:

Mrs. Robina Iqbal
Ms. Sabia Akhtar
Mrs. Jennifer Ann Stewart
Ms. Andrea Louise Roberts

Anyone wishing further details of the charity should contact Mrs. Robina Iqbal
(robina@highfieldhall.org.uk)

Finances

The results are shown on Pages 10 and 11.

ANNUAL REPORT OF THE TRUSTEES

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of its surplus or deficit for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply these consistently
- make reasonable and prudent judgments and estimates
- prepare the financial statements on a going concern basis unless in their view the charity will be unable to continue in business.

They are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud.

In the opinion of the trustees, all the foregoing requirements have been carried out.

By order of the trustees



Mrs. Robina Iqbal

Custodian Trustee

Date: 21st June 2022.

HIGHFIELD HALL COMMUNITY CLUB

Independent examiners' report for the year ended 31st October 2021

Independent examiner's report to the Trustees of 'Highfield Hall Community Club'

I report to the trustees on my examination of the accounts of **Highfield Hall Community Club** for the year ended **31/10/2021**, which are set out on pages 10 to 11.

Responsibilities and basis of report

As the charity trustees of the Trust (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records have not been kept in respect of the charity in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nadia Khan - ACA, FCCA

For and on behalf of

MNSK Limited

206 Robin Hood Lane
Hall Green
Birmingham
West Midlands
B28 0LG

Date:

22/6/2022

HIGHFIELD HALL COMMUNITY CLUB

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating the Income and expenditure account) for the year ended 31st October 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming resources					
Incoming resources from generated funds					
Funding	2	33,610	6,999	40,609	60,230
Donations	2	9,215	-	9,215	3,629
HHCC income	2	-	-	-	20,558
Other income	2	25,604	-	25,604	21,688
Total Incoming resources	2	68,429	6,999	75,428	106,105
Expenditure on:					
Charitable activities		53,629	12,543	66,172	52,601
Total resources expended	3	53,629	12,543	66,172	52,601
Net incoming/(expenditure) before transfers for the year		14,800	(5,544)	9,256	53,504
Gross transfers between funds		-	-	-	-
Net movement in funds		14,800	(5,544)	9,256	53,504
Reconciliation of funds					
Total funds brought forward		54,403	16,965	71,368	17,864
Total funds carried forward		69,203	11,421	80,624	71,368

The statement of financial activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on page 12 to 19 form part of these financial statements.

HIGHFIELD HALL COMMUNITY CLUB

BALANCE SHEET AS AT 31st October 2021

	Note	2021 £	2020 £
Current assets			
Cash at bank and in hand		81,237	73,806
Debtors		289	-
		<u>81,526</u>	<u>73,806</u>
Creditors: amounts falling due within one year	5	(904)	(2,438)
		<u>80,622</u>	<u>71,368</u>
Net current assets			
		<u>80,622</u>	<u>71,368</u>
Net assets			
		<u>80,622</u>	<u>71,368</u>
Represented by:			
Unrestricted funds	6	69,202	54,403
Restricted funds	6	11,420	16,965
		<u>80,622</u>	<u>71,368</u>
Total funds			
		<u>80,622</u>	<u>71,368</u>

The Charitable Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for year ended **31 October 2021**.

The members have not required the company to obtain an audit of its financial statements for the ended **31 October 2021** in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements. So far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial states were approved the Board of Trustees on 21-06-2022 and were signed on its behalf by:



Mrs Robina Iqbal
Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 October 2021

1. Summary of significant accounting policies

(a) General information and basis of preparation

Highfield Hall Community Club is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to **£1 per member of the charity**. The address of the registered office is given in the charity information on page 3 of these financial statements. HHCC operates from Highfield Hall Community Centre and provides social, recreational and educational activities with rooms for hire. HHCC have a vast green area including a peaceful garden for use for the users for outdoor health and well-being activities and for social gatherings.

HHCC have activities for all ages/groups and an environmentally friendly centre.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention basis of accounting except for investments which have been included at revalued amounts. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The charitable company has taken advantage of the option provided in SORP (FRS102) to use headings in the Statement of Financial Activity that are applicable to its operations rather than reporting on an activity basis.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received:

For donations to be recognized the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 October 2021

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

(e) Tangible Fixed Assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

An impairment test will be conducted annually as part of the physical check of assets in October 2021. An impairment loss is recognised to the extent the carrying amount of the asset exceeds its recoverable amount.

Highfield Hall has determined that any asset with a value greater than £500 will be capitalised, any assets less than this value (unless part of a larger project) will be written off in the year of purchase.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Computer equipment – 3 years straight line basis

Fixtures and fittings – 5 years straight line basis

(f) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Governance costs which relate to preparation of accounts and Independent Examination have been disclosed separately.

(g) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

(h) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Analysis of Income 2021

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Income:				
Church Faith Action	-	-	-	1,000
Tudor Trust	27,000	-	27,000	30,000
Phoenix Fund	-	-	-	15,000
Accord Growing	-	4,200	4,200	-
NNS	-	2,799	2,799	-
Farmers Market	1,020	-	1,020	-
Events	5,365	-	5,365	-
Near Neighbours	-	-	-	3,050
Heart of England	-	-	-	3,000
BVSC Children and Families	-	-	-	6,000
Clothworkers	-	-	-	2,180
Donations	902	-	902	3,629
Income generated from Social Hire	1,750	-	1,750	3,780
Income generated from Regular Groups	5,955	-	5,955	-
Income generated from Hire-Reg. groups	-	-	-	13,328
Income generated from Meetings	833	-	833	3,450
Other Income:				
Birmingham City Council Business Grant	19,737	-	19,737	10,000
JRS	5,867	-	5,867	11,688
Total	68,429	6,999	75,428	106,105

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

2a. Analysis of Income 2020- Comparatives

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Income				
Church Faith Action	1,000	-	1,000	-
Tudor Trust	30,000	-	30,000	-
Phoenix Fund	15,000	-	15,000	-
Near Neighbours	-	3,050	3,050	-
Heart of England	-	3,000	3,000	-
BVSC Children and Families	-	6,000	6,000	-
Clothworkers	-	2,180	2,180	-
Veolia	-	-	-	800
Lifeline Community Project	-	-	-	8,000
Creative English	-	-	-	-
Donations	3,629	-	3,629	726
Hire-events	-	-	-	2,260
Hire social	3,780	-	3,780	9,775
Hire-Reg. groups	13,328	-	13,328	20,917
Meetings	3,450	-	3,450	6,103
Other Income:				
Birmingham City Council Business Grant	10,000	-	10,000	-
JRS	11,688	-	11,688	-
Total	91,875	14,230	106,105	48,581

3. Analysis of Expenses 2021

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Staff Wages	32,125	-	32,125	28,785
Tutors Cost	-	1,740	1,740	1,050
IT cost – Lease	17	-	17	2,882
Rates & water	129	-	129	1,323
Light and heat	4,339	-	4,339	3,268
Cleaning	972	303	1,275	1,861
Telephone	842	-	842	936
Insurance	550	-	550	632
Printing, postage and stationery	558	-	558	665
Bank Charges	72	-	72	72
Travelling/Bus	-	2,000	2,000	2,390
Repairs and maintenance	771	1,200	1,971	986
Equipment and Subscriptions	2,011	-	2,011	-
Building and garden projects	7,300	4,196	11,496	560
Car park Maintenance	55	34	89	741
Animals Maintenance	181	-	181	1,411
Costs related to Social Hire	640	-	640	935
Events/Admin	1,296	272	1,568	2,370
Support Cost	-	2,799	2,799	-
Accountancy	1,772	-	1,772	1,394
Independent Examination	-	-	-	250
Total	53,630	12,544	66,174	52,601

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

3a. Analysis of Expenses 2020 - Comparatives

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Staff Wages	28,875	-	28,875	28,319
Tutor	-	1,050	1,050	1,635
IT cost – lease	2,882	-	2,882	3,239
Rates & water	1,323	-	1,323	2,088
Light and heat	3,268	-	3,268	3,911
Cleaning	1,264	597	1,861	1,058
Telephone	936	-	936	920
Insurance	632	-	632	605
Printing, postage and stationery	665	-	665	552
Bank Charges	72	-	72	82
Equipment	-	-	-	984
Travelling/Bus	-	2,390	2,390	151
Repairs and maintenance	986	-	986	1,223
Building and garden projects	560	-	560	12,176
Car park	741	-	741	15,000
Animals	1,027	384	1,411	154
Return Deposits	935	-	935	2,380
Events/Admin	350	2,020	2,370	1,347
Donations	-	-	-	70
Meetings	-	-	-	378
Accountancy	1,394	-	1,394	1,250
Independent Examination	250	-	250	250
Total	46,160	6,441	52,601	77,772

4. Employee Information

	2021 £	2020 £
Staff costs		
Wages and salaries	32,125	28,875
	<u>32,125</u>	<u>28,875</u>

	2021 No.	2020 No.
Average number of employees employed during the year:		
Administration	<u>2</u>	<u>2</u>

	2021 £	2020 £
The number of employees whose annual emoluments were £60,000 or more were	nil	nil

No Trustees received remuneration during the year (2019: £nil).

No expenses were paid to trustees in the year.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

5. Creditors: Amounts falling due within one year

	2021 £	2020 £
Payables - MacDonald Surfacing	-	-
Social security and other taxation	704	600
Accruals and deferred income	-	1,779
Wages payables	201	59
	905	2,438

6. Reconciliation of movements in funds 2021

	1 Nov 2020 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2021 £
Unrestricted funds	54,403	68,429	(53,630)	-	69,202
Restricted funds					
Postcode Lotteries	34	-	(34)	-	-
LIF Bus	8,404	-	(1,000)	-	7,404
Accord Growing	-	4,200	(3,434)	-	766
NNS	-	2,799	(2,799)	-	-
Near Neighbours	1,104	-	(240)	-	864
Heart of England	132	-	(132)	-	-
BVSC Children and Families	5,111	-	(2,942)	-	2,169
Clothworkers	2,180	-	(1,963)	-	217
	16,965	6,999	(12,544)	-	11,420
Total funds	71,368	75,428	(66,174)	-	80,622

The Postcode Lotteries fund is restricted funding used for solar panels and building renovations (windows, security doors, toilets, and external painting)

Neighbourhood Network Scheme- This is a fund related to provide the support facilities to other organisation in a capacity building role.

Local Innovation Fund – BCC Community Bus is restricted funding used to renovate the old youth bus turning into a community bus with new finishing and internal equipment.

Local Innovation Fund – BCC IT equipment is restricted funding to develop the infrastructure of HHCC as purchase IT equipment and the hire of photocopier.

The Lotteries Car park funding is restricted income used to resurface the car park which had many dangerous potholes.

Near Neighbours: Restricted funding for dialogue with local community about the needs of the area, support for International Womens Day event.

Heart of England : Restricted funding for the provision and implementation of a Food Bank during the pandemic covid 19.

BVSC Children and Families: Support for families with food parcels and activities for children/families during the year to gradually bring people back in to social interaction after Covid 19. To combat isolation, depression, lack of confidence and to ease loss of loved ones (befriending service). Also supporting vulnerable children (young carers) to engage with other children in activities and get respite from caring.

Clothworkers: funding was for kitchen refurbishment to accommodate Food Bank and storage facilities.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

6a. Reconciliation of movements in funds 2020 - Comparatives

	1 Nov 2019 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2020 £
Unrestricted funds	8,688	91,875	(46,160)	-	54,403
Restricted funds					
Postcode Lotteries	405	-	(371)	-	34
Lif Bus	8,732	-	(328)	-	8,404
Veolia	39	-	(39)	-	-
Near Neighbours	-	3,050	(1,946)	-	1,104
Heart of England	-	3,000	(2,868)	-	132
BVSC Children and Families	-	6,000	(889)	-	5,111
Clothworkers	-	2,180	-	-	2,180
	9,176	14,230	(6,441)	-	16,965
Total funds	17,864	106,105	(52,601)	-	71,368

7. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2021 are represented by:			
Current assets	74,527	6,999	81,526
Current liabilities	(904)	-	(904)
Total net assets	73,623	6,999	80,622

7a. Analysis of net assets between funds 2020 - Comparatives

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2020 are represented by:			
Current assets	59,576	14,230	73,806
Current liabilities	(2,438)	-	(2,438)
Total net assets	57,138	14,230	71,368

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

8. Controlling party

The charitable company is under the control of the Board of Trustees.

9. Company status

The Company is limited by guarantee and does not have any share capital. Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while he is a member or within one year after ceasing to be a member, for payments of the debts and liabilities of the company contracted before he ceased to be a member, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributions among themselves such amount as may be required, not exceeding £1.

10. Related party transactions

There have been employee wages paid to Robina Iqbal's (Trustee) partner, Mazhar Iqbal, totalling £23,750 with Employer National Insurance of £2,060. There are no outstanding balances or provisions for doubtful debts relating to this as at 31st October 2021. In addition, there have been no amounts written off from such balances during the year.

There is a conflict of interest policy in place to prevent any decisions being influenced by the relationship. A conflict register is maintained and updated annually. Should any decisions arise related to both parties, they are asked to leave the room so that they do not participate.

