

HIGHFIELD HALL COMMUNITY CLUB

England & Wales · Charity number 1169586

Details

Status Registered

Legal form Charitable company

Company number [09258001](#)

Registered 2016-10-10

Register [View on the Charity Commission register](#)

Contact

Address Highfield Hall Community Centre
127-130 Highfield Road
Hall Green
Birmingham
B28 0HS

Phone 01214392690

Email info@highfieldhall.org.uk

Website www.highfieldhall.org.uk

Activities

Objects: THE CHARITY'S OBJECTS ARE:COMMUNITY CENTER.TO FURTHER OR BENEFIT THE RESIDENTS OF HALL GREEN AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS RELIGIOUS HARMONY:THE PROMOTION OF RELIGIOUS HARMONY FOR THE BENEFIT OF THE PUBLIC BY:(A) EDUCATING THE PUBLIC IN DIFFERENT RELIGIOUS BELIEFS INCLUDING AN AWARENESS OF THEIR DISTINCTIVE FEATURES AND THEIR COMMON GROUND TO PROMOTE GOOD RELATIONS BETWEEN PERSONS OF DIFFERENT FAITHS; (B) PROMOTING KNOWLEDGE AND MUTUAL UNDERSTANDING AND RESPECT OF THE BELIEFS AND PRACTICES OF DIFFERENT RELIGIOUS FAITHS. TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY. SOCIAL INCLUSION:TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY.FOR THE PURPOSE OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, AS A RESULT OF ONE OF MORE OF THE FOLLOWING FACTORS: UNEMPLOYMENT; FINANCIAL HARDSHIP; YOUTH OR OLD AGE; ILL HEALTH (PHYSICAL OR MENTAL); SUBSTANCE ABUSE OR DEPENDENCY INCLUDING ALCOHOL AND DRUGS; DISCRIMINATION ON THE GROUNDS OF SEX, RACE, DISABILITY, ETHNIC ORIGIN, RELIGION, BELIEF, CREED, SEXUAL ORIENTATION OR GENDER RE-ASSIGNMENT; POOR EDUCATIONAL OR SKILLS ATTAINMENT; RELATIONSHIP AND FAMILY BREAKDOWN; POOR HOUSING (THAT IS HOUSING THAT DOES NOT MEET BASIC HABITABLE STANDARDS; CRIME (EITHER AS A VICTIM OF CRIME OR AS AN OFFENDER REHABILITATING INTO SOCIETY).

Activities: Highfield Hall Community Club operates from Highfield Hall Community Centre and provides social ,recreational and educational activities with rooms for hire.We have a vast green area including a peaceful garden for use for the users for outdoor health and well being activities and for social gatherings.We have activities for all ages/ groups and we are an environmentally friendly centre

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Arts/culture/heritage/science, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Birmingham City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-10-31	£147,912	£72,927	-	-
2024-10-31	£120,756	£107,913	-	-
2023-10-31	£64,897	£66,933	-	-
2022-10-31	£88,722	£72,997	-	-
2021-10-31	£75,428	£66,172	-	-
2020-10-31	£106,105	£52,601	-	-

Trustees

Name	Role	Appointed
Andrea Louise Roberts		2019-04-01
JENNIFER ANN STEWART		2014-10-10
ROBINA IQBAL		2014-10-10
SABIA AKHTAR		2014-10-10

Accounts

Company No: 09258001

Charity No: 1169586

HIGHFIELD HALL COMMUNITY CLUB

UNAUDITED REPORT AND FINANCIAL STATEMENTS

For the year ended

31st October 2024

HIGHFIELD HALL COMMUNITY CLUB

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HIGHFIELD HALL COMMUNITY CLUB

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity Name	HIGHFIELD HALL COMMUNITY CLUB
Company number	09258001
Charity number	1169586
Trustees and directors:	Mrs. Robina Iqbal Ms. Sabia Akhtar Ms. Jennifer Ann Stewart Ms. Andrea Louise Roberts
Registered Office	127 -130 Highfield Road Birmingham, England, B28 0HS
Bankers	Unity Trust Bank Plc 9 Brindley Place Birmingham B1 2HB
Independent Examiners	MNSK Limited 206 Robin Hood Lane, Hall Green, Birmingham West Midlands B28 0LG

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report For the year ended 31st October 2024

ANNUAL REPORT OF THE TRUSTEES for the period ending 31st October 2024

The trustees present their annual report together with the financial statements for the period ending **31st October 2024**. The trustees who served during the period and up to the date of this report are set out on page 1.

Structure, governance, and management:

HHCC was initiated when a group of residents and local people wanted to keep Highfield Hall Community Centre from closure by Birmingham City Council as part of their asset disposal scheme. The group came together and formed a charitable company Highfield Hall Community Club (10th October 2014 Registration No: 09258001) and put in an Expression of Interest when the building came up for asset transfer by BCC. During a panel interview, HHCC were successful in obtaining the centre for the purpose of it being kept as a community facility for the benefit of the local and wider community. HHCC obtained the full lease for 25 years from BCC in August 2017. The Company was also registered as a charity on 26th October 2016 with the charity No: 1169586.

Organisation structure:

The overall control of HHCC lies with the board of trustees who have the power and legal duty to oversee and decide on all matters concerning HHCC, subject to the Memorandum of Articles and agreed policies and procedures. The chairperson is responsible for the management of the Board of Directors and the Chief Executive Officer (CEO) for the day-to-day management of HHCC. Both the Chairperson and CEO report directly to the board of trustees.

The object of the charity is:

To further or benefit the residents of Hall Green and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above object's infirmity or disability, poverty, or social and economic circumstances with a view to improving the conditions of life of such persons.

Religious Harmony:

The promotion of religious harmony for the benefit of the public by:

- (a). Educating: the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths.
- (b). Promoting: knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths.
- (c). Liaising with various religious organisations churches, mosques, synagogues and temples to identify gaps in understanding of other beliefs and organising meet and greet information sessions to create a mutual respect and understanding.
- (d). Working directly with law enforcement agencies to identify existing issues surrounding racially motivated crime and how to prevent through education and awareness with a focus on immigration related hate crime and religious conflict.
- (e). Promoting religious harmony through engaging different faith groups to discuss issues which affect day to day lives irrespective of religious beliefs. Arranging focus groups and workshops to share ideas and promote interfaith relations.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2024

Social Inclusion:

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society)."

The responsibilities of the charity are to ensure the community centre is functional and fit for purpose as outlined above and for:

- Providing a safe place for people of ages / backgrounds / cultures to meet for social / recreational and educational purpose.
- Promoting community cohesion and dialogue
- Building capacity and supporting other organisations
- Working with other local groups to tackle issues in the community and be part of the Neighbourhood Partnership.
- Signposting / helping with information / advice.
- Making the centre sustainable through hiring out facilities.

HHCC board of trustees, staff and volunteers aim to deliver the best service to the community. The team are available 7 days a week to provide social, recreational and educational activities and opportunities to all members of the community whatever the age or background.

Financial challenges:

This year has presented significant financial pressures for the organisation, including:

- **Reduced grant income**, with several local authority and charitable funds oversubscribed.
- **Increased running costs**, particularly for utilities and essential maintenance.
- **Limited fundraising opportunities** due to economic downturn, lack of a fundraiser

The charity's internal challenges stem from building maintenance and running costs.

Renovation work was completed during the year which has given the centre a fresh outlook that the users and public have appreciated. Renovation works include updating the toilet facilities, and renovation of the food bank storage.

Expenditure overall has increased as a result of higher utility costs and employee taxes. With this in mind, the charity continues to work on future income generation and funding to ensure the centre and services continue and work smoothly.

The external challenges that the organisation face relate to funding, policies community / economic issues etc.

The challenges are ongoing with added complication following Birmingham City Council's declaration of bankruptcy. This has impacted the community and created confusion regarding the continuation of services. The third sector organisations are under more pressure to pick up vital services with little or no resources. HHCC continues to work with local councillors and the community to bridge these tensions and work towards finding solutions in the locality.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2024

To address these financial challenges, the following actions are recommended:

- **Actively pursue new grant opportunities**, with a focus on community wellbeing and energy efficiency funding.
- **Develop a refreshed fundraising strategy**, engaging local businesses and community supporters.
- **Review operational costs** and explore cost-saving initiatives, such as energy-saving measures and volunteer-led activities.
- **Strengthen partnerships** with other community organisations for joint projects and funding bids.

Financial review:

The principal funding for the organisation were by way of grant income, donations and income from lettings and other activities. These funds have been utilised in accordance with funder grant agreements and is restricted funding.

The charity has total incoming resources of £120,756. Total resources expended for the period were £107,913.

The charity can therefore report a net increase in funds of £12,843 for the period 1st November 2023 to 31st October 2024.

The charity would like to thank it's staff, volunteers, supporters, and committee members for their dedication. HHCC aim to continue delivering to the community, and acting as a local hub to bring people together in all situations.

Investments policy:

The trustees are empowered by the Memorandum and Articles of Association to invest the charity funds as they see fit. The investment policy requires that surplus funds, not required for working capital purposes, should be invested to provide maximum return at minimum risk to the organisation. All funds that are surplus from time to time are invested on a short, or medium term, fixed interest basis. To minimise the risk to funds, investments are deposited with many banking institutions who are regulated by the Financial Services Authority and are members of the Financial Services Compensation Scheme. The Charity's investment policy will be reviewed on an annual basis.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2024

Reserves Policy

The trustees have reviewed the charity's need for reserves and developed a reserves policy in line with the guidance issued by the Charity Commission.

The trustees presently recognise the need to maintain unrestricted funds, which have not been designated for specific use, at a level of one year of operating costs. The trustees consider that reserves at this level will ensure that in the event of a significant drop in funding or delay in receipt of funding, they will be able to continue the Charity's current activities whilst additional funds are sought.

The following were custodian trustees during the period under review:

Mrs. Robina Iqbal
Ms. Sabia Akhtar
Mrs. Jennifer Ann Stewart
Ms. Andrea Louise Roberts

Anyone wishing further details of the charity should contact Mrs. Robina Iqbal
(robina@highfieldhall.org.uk)

Finances

The results are shown on Pages 10 and 11.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2024

ANNUAL REPORT OF THE TRUSTEES

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of its surplus or deficit for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply these consistently
- make reasonable and prudent judgments and estimates
- prepare the financial statements on a going concern basis unless in their view the charity will be unable to continue in business.

They are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud.

In the opinion of the trustees, all the foregoing requirements have been carried out.

By order of the trustees



Mrs. Robina Iqbal

Custodian Trustee

Date: 22/8/2025

HIGHFIELD HALL COMMUNITY CLUB

Independent examiners' report for the year ended 31st October 2024

Independent examiner's report to the Trustees of 'Highfield Hall Community Club'

I report to the trustees on my examination of the accounts of **Highfield Hall Community Club** for the year ended **31/10/2024**, which are set out on pages 10 to 11.

Responsibilities and basis of report

As the charity trustees of the Trust (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records have not been kept in respect of the charity in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nadia Khan - FCA, FCCA

For and on behalf of

MNSK Limited

206 Robin Hood Lane
Hall Green
Birmingham
West Midlands
B28 0LG

Date:

26/10/2025

HIGHFIELD HALL COMMUNITY CLUB

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating the income and expenditure account) for the year ended 31st October 2024

	Notes	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Incoming resources from generated funds					
Funding	2	47,800	34,500	82,300	36,203
Donations	2	1,290	-	1,290	1,194
HHCC generated income	2	37,166	-	37,166	27,501
Total incoming resources	2	86,256	34,500	120,756	64,898
Expenditure on:					
Charitable activities		(67,410)	(40,503)	(107,913)	(66,933)
Total resources expended	3	(67,410)	(40,503)	(107,913)	(66,933)
Net incoming/(expenditure) before transfers for the year		18,846	(6,003)	12,843	(2,035)
Gross transfers between funds		8,315	(8,315)	-	-
Net movement in funds		27,161	(14,318)	12,843	(2,035)
Reconciliation of funds					
Total funds brought forward		70,389	23,922	94,311	96,347
Total funds carried forward		97,550	9,604	107,154	94,312

The statement of financial activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on page 12 to 20 form part of these financial statements.

HIGHFIELD HALL COMMUNITY CLUB

BALANCE SHEET AS AT 31st October 2024

	Note	2024 £	2023 £
Current assets			
Cash at bank and in hand		109,432	94,312
Debtors		-	-
		<u>109,432</u>	<u>94,312</u>
Creditors: amounts falling due within one year	5	(2,278)	-
		<u>107,154</u>	<u>94,312</u>
Net current assets			
		<u>107,154</u>	<u>94,312</u>
Net assets			
		<u>107,154</u>	<u>94,312</u>
Represented by:			
Unrestricted funds	6	97,550	70,389
Restricted funds	6	9,604	23,922
		<u>107,154</u>	<u>94,312</u>
Total funds			
		<u>107,154</u>	<u>94,312</u>

The Charitable Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for year ended **31 October 2024**.

The members have not required the company to obtain an audit of its financial statements for the ended **31 October 2024** in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements. So far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial states were approved the Board of Trustees on 20/2/2025 and were signed on its behalf by:



Mrs Robina Iqbal
Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 October 2024

1. Summary of significant accounting policies

(a) General information and basis of preparation

Highfield Hall Community Club is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to **£1 per member of the charity**. The address of the registered office is given in the charity information on page 3 of these financial statements. HHCC operates from Highfield Hall Community Centre and provides social, recreational and educational activities with rooms for hire. HHCC have a vast green area including a peaceful garden for use for the users for outdoor health and well-being activities and for social gatherings.

HHCC have activities for all ages/groups and an environmentally friendly centre.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention basis of accounting except for investments which have been included at revalued amounts. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The charitable company has taken advantage of the option provided in SORP (FRS102) to use headings in the Statement of Financial Activity that are applicable to its operations rather than reporting on an activity basis.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received:

For donations to be recognized the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2024

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

(e) Tangible Fixed Assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

An impairment test will be conducted annually as part of the physical check of assets in October 2024. An impairment loss is recognised to the extent the carrying amount of the asset exceeds its recoverable amount.

Highfield Hall has determined that any asset with a value greater than £500 will be capitalised, any assets less than this value (unless part of a larger project) will be written off in the year of purchase.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Computer equipment – 3 years straight line basis

Fixtures and fittings – 5 years straight line basis

(f) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Governance costs which relate to preparation of accounts and Independent Examination have been disclosed separately.

(g) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2024

(h) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Analysis of income 2024

	Unrestricted £	Restricted £	2024 Total £	2023 Total £
Grant / funds:				
Hall Green wellbeing network (HGWB)	-	500	500	-
Helping hub	-	30,000	30,000	-
Household support fund	10,800	-	10,800	7,200
Tudor trust	37,000	-	37,000	500
Warm welcome	-	4,000	4,000	500
CWG legacy fund event	-	-	-	3,000
Faith action – Creative English	-	-	-	13,000
Food SOS	-	-	-	1,000
Lottery community fund	-	-	-	10,000
NNS wise women project	-	-	-	1,003
Donations	1,290	-	1,290	1,194
HHCC generated income:				
Hire - social	2,140	-	2,140	2,395
Events	7,736	-	7,736	5,695
Regular Groups	24,385	-	24,385	18,283
Meetings	2,905	-	2,905	1,127
Total	86,256	34,500	120,756	64,897

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2024

2a. Analysis of income 2023

	Unrestricted £	Restricted £	2023 Total £	2022 Total £
Grant / funds:				
CWG legacy fund event	-	3,000	3,000	-
Faith action – Creative English	13,000	-	13,000	2,000
Food SOS	-	1,000	1,000	-
Household support fund	7,200	-	7,200	14,950
Lottery community fund	-	10,000	10,000	-
NNS wise women project	-	1,003	1,003	2,600
Warm welcome	-	500	500	-
Tudor trust	-	500	500	20,000
Asda	-	-	-	1,500
Birmingham City Council Business Grant	-	-	-	2,667
NNS polytunnel	-	-	-	2,800
NSDU	-	-	-	2,000
Soothing	-	-	-	10,000
Donations	1,194	-	1,194	20
HHCC generated income:				
Hire - social	2,395	-	2,395	4,935
Events	5,695	-	5,695	1,860
Regular Groups	18,283	-	18,283	18,345
Meetings	1,127	-	1,127	4,505
Farm Market	-	-	-	540
Total	48,894	16,003	64,897	88,722

3. Analysis of expenses 2024

	Unrestricted £	Restricted £	2024 Total £	2023 Total £
Staff Wages	42,249	-	42,249	39,669
IT cost – lease	985	-	985	302
Rates & water	927	558	1,485	1,271
Light and heat	3,270	3,041	6,311	4,870
Cleaning	2,445	-	2,445	1,795
Telephone	679	208	887	56
Insurance	700	-	700	862
Printing, postage and stationery	917	52	969	894
Bank Charges	144	-	144	172
Repairs and maintenance	4,062	-	4,062	1,809
Alarms	1,022	-	1,022	1,062
Equipment	-	5,582	5,582	106
Fixture	2,256	4,750	7,006	-
Donation	200	-	200	-
Building and garden projects	1,040	15,718	16,758	799
Animal maintenance	929	-	929	549
Return deposits	970	-	970	230
Event / admin	3,245	1,894	5,139	7,546
Support and provisions	110	8,700	8,810	546
Accountancy	1,260	-	1,260	1,160
Tutor	-	-	-	3,235
Total	67,410	40,503	107,913	66,933

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2024

3a. Analysis of expenses 2023

	Unrestricted	Restricted	2023 Total	2022 Total
	£	£	£	£
Staff Wages	39,669	-	39,669	36,625
Tutor	3,235	-	3,235	5,500
IT cost – lease	302	-	302	1,503
Rates & water	1,271	-	1,271	1,694
Light and heat	4,870	-	4,870	4,471
Cleaning	1,795	-	1,795	1,604
Telephone	56	-	56	1,231
Insurance	862	-	862	689
Printing, postage and stationery	894	-	894	1,240
Bank Charges	172	-	172	72
Repairs and maintenance	1,809	-	1,809	1,307
Alarms	1,062	-	1,062	841
Equipment	80	26	106	-
Building and garden projects	799	-	799	3,381
Animal maintenance	549	-	549	590
Return deposits	230	-	230	1,445
Event / admin	3,938	3,608	7,546	7,644
Support and provisions	-	546	546	-
Accountancy	1,160	-	1,160	1,360
Travelling / Bus	-	-	-	1,800
Total	62,753	4,180	66,933	72,997

4. Employee information

	2024 £	2023 £
Staff costs		
Wages and salaries	42,249	39,669
	<u>42,249</u>	<u>39,669</u>
	2024 No.	2023 No.
Average number of employees employed during the year:		
Administration	<u>2</u>	<u>2</u>
	2024 £	2023 £
The number of employees whose annual emoluments were £60,000 or more	nil	nil
No Trustees received remuneration during the year (2023: £nil).		
No expenses were paid to trustees in the year.		

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2024

5. Creditors: Amounts falling due within one year

	2024 £	2023 £
Accruals – Utilities and rates	2,278	
	2,278	-

6. Reconciliation of movements in funds 2024

	1 Nov 2023 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2024 £
Unrestricted funds	70,389	86,256	67,410	8,315	97,550
Restricted funds					
Hall Green wellbeing network	-	500	500	-	-
Helping Hub	-	30,000	30,002	2	-
Warm welcome	320	4,000	-	(320)	4,000
Lottery community fund	10,000	-	10,001	1	-
CCG – Soothing Stitches	3,160	-	-	(3,160)	-
CWG legacy fund event	761	-	-	(761)	-
Food SOS	454	-	-	(454)	-
LIF bus	5,604	-	-	-	5,604
Near neighbours	864	-	-	(864)	-
NNS Polytunnel project	1,053	-	-	(1,053)	-
NNS Wise women project	1,717	-	-	(1,717)	-
BVSC Children and Families	(3)	-	-	3	-
Faith action - Creative English	(8)	-	-	8	-
	23,922	34,500	40,503	(8,315)	9,604
Total funds	94,312	120,756	107,914	-	107,154

Tudor Trust – Funding to support the charities core costs

Hall Green Wellbeing Network – Funding towards the cost of the community family fun day

Helping Hub – Funding to enhance and initiate a food bank and related projects to support local people through the cost of living. The project helped to provide food parcels and hot meals, support young mothers with a variety of issues, support the elderly to combat isolation with craft sessions and provide advice around benefits and housing support.

Warm welcome – Funding to provide a warm and welcome place for people of the community who want to come by and stay in a warm space, enjoy a warm drink, do some activities and save on their home energy costs.

Lottery community fund – Funding towards the refurbishment of onsite toilet facilities and towards maintenance work to continue providing a centre that is safe and welcoming for the people of the community.

Birmingham 2022 Commonwealth Games: Project - Soothing Stitches - This project was awarded to HHCC to work with local artist, Sally Harper. The project involved hosting craft sessions using many techniques to make a commemorative and celebrate the games being held in Birmingham. The project also involved other media techniques which were showcase at the launch, the wall hanging is displayed at HH.

CWG legacy community events fund – Funding towards hosting a fun family sports day in Hall Green South. The target audience is families in the Hall Green South community.

Food SOS - Funding to spend on food supplies / provisions, or items directly relating to providing food support.

Birmingham City Council - Local Innovation Fund – Bus – Funds related to the maintenance of the community bus. The bus provides transport and is also used for workshops / recreational activities / information sharing and benefits local groups and the wider community. It also serves as a stationery unit to hold activities and events.

Near Neighbours: Funding for dialogue with local community about the needs of the area, support for International Women's Day event.

Hall Green Neighbourhood Network Scheme (NNS) Project - Lets Grow Together – Funding to build a Polytunnel in the grounds. The project requires extensive building and groundwork, including piping for water supply. The project also supports local people of the community with health and well-being, taking part and learning about growing fruit and vegetables. It also supports children who are being home schooled.

Hall Green Neighbourhood Network Scheme (NNS) Project - Wise Women – Funding to host coffee mornings and well-being sessions for elderly Asian ladies of the community. HH administer the grant, support the group, provide the funds to the group and monitor the financial records.

Birmingham 2022 Commonwealth Games: Project - Soothing Stiches - This project was awarded to HHCC to work with local artist, Sally Harper. The project involved hosting craft sessions using many techniques to make a commemorative and celebrate the games being held in Birmingham. The project also involved other media techniques which were showcase at the launch, the wall hanging is displayed at HH.

BVSC Children and Families: Support for families with food parcels and activities for children/families during the year to gradually bring people back into social interaction after Covid 19. To combat isolation, depression, lack of confidence and to ease loss of loved ones (befriending service). Also supporting vulnerable children (young carers) to engage with other children in activities and get respite from caring.

Faith Action – Creative English Classes - Faith Action teams up with local centres to offer Creative English Classes. HH is one of their trusted hubs and they regularly approach HH to partner with them to roll out these classes at various locations. HH uses trained tutors to deliver these classes.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2024

6a. Reconciliation of movements in funds 2023

	1 Nov 2022 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2023 £
Unrestricted funds	84,248	48,894	62,753	-	70,389
Restricted funds					
CWG legacy fund event	-	3,000	2,239	-	761
Food SOS	-	1,000	546	-	454
Lottery community fund	-	10,000	-	-	10,000
NNS Wise women project	1,421	1,003	707	-	1,717
Tudor Trust	-	500	500	-	-
Warm welcome	-	500	180	-	320
Faith action - Creative English	-	-	8	-	(8)
CCG – Soothing Stitches	3,160	-	-	-	3,160
LIF bus	5,604	-	-	-	5,604
Near neighbours	864	-	-	-	864
NNS Polytunnel project	1,053	-	-	-	1,053
BVSC Children and Families	(3)	-	-	-	(3)
	12,099	16,003	4,180	-	23,922
Total funds	96,347	64,897	66,933	-	94,312

7. Analysis of net assets between funds 2024

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2024 are represented by:			
Current assets	97,550	9,604	107,154
Current liabilities	-	-	-
Total net assets	97,550	9,604	107,154

7a. Analysis of net assets between funds 2023

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2023 are represented by:			
Current assets	70,389	23,922	94,312
Current liabilities	-	-	-
Total net assets	70,389	23,922	94,312

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2024

8. Controlling party

The charitable company is under the control of the Board of Trustees.

9. Company status

The Company is limited by guarantee and does not have any share capital. Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are a member, or within one year after ceasing to be a member, for payments of the debts and liabilities of the company contracted before they ceased to be a member, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves such amount as may be required, not exceeding £1.

10. Related party transactions

There have been employee wages paid to Robina Iqbal's (Trustee) partner, Mazhar Iqbal, totalling £30,752 with Employer National Insurance of £2,988. There are no outstanding balances or provisions for doubtful debts relating to this as at 31st October 2024. In addition, there have been no amounts written off from such balances during the year. There is a 'conflict of interest' policy in place to prevent any decisions being influenced by the relationship. A conflict register is maintained and updated annually. Should any decisions arise related to both parties, they are asked to leave the room so that they do not participate.

Accounts

Company No: 09258001

Charity No: 1169586

HIGHFIELD HALL COMMUNITY CLUB

UNAUDITED REPORT AND FINANCIAL STATEMENTS

For the year ended

31st October 2023

HIGHFIELD HALL COMMUNITY CLUB

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HIGHFIELD HALL COMMUNITY CLUB

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity Name	HIGHFIELD HALL COMMUNITY CLUB
Company number	09258001
Charity number	1169586
Trustees and directors:	Mrs. Robina Iqbal Ms. Sabia Akhtar Ms. Jennifer Ann Stewart Ms. Andrea Louise Roberts
Registered Office	127 -130 Highfield Road Birmingham, England, B28 0HS
Bankers	Unity Trust Bank Plc 9 Brindley Place Birmingham B1 2HB
Independent Examiners	MNSK Limited 206 Robin Hood Lane, Hall Green, Birmingham West Midlands B28 0LG

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report For the year ended 31st October 2023

ANNUAL REPORT OF THE TRUSTEES for the period ending 31st October 2023

The trustees present their annual report together with the financial statements for the period ending **31st October 2023**. The trustees who are also directors of Highfield Hall Community Club (HHCC) Ltd for the purpose of company law and who served during the period and up to the date of this report are set out on page 1.

Structure, governance, and management:

HHCC was initiated when a group of residents and local people wanted to keep Highfield Hall Community Centre from closure by Birmingham City Council as part of their asset disposal scheme. The group came together and formed a charitable company Highfield Hall Community Club (10th October 2014 Registration No: 09258001) and put in an Expression of Interest when the building came up for asset transfer by BCC. There was a panel interview, and we were successful in obtaining the centre for the purpose of it being kept as a community facility for the benefit of the local and wider community. It has been a lengthy process, but we obtained our full lease for 25 years from BCC in August 2017. The Company was also registered as a charity on 26th October 2016 with the charity No: 1169586.

Organisation structure:

The overall control of HHCC lies with the Board of Directors who have the power and legal duty to oversee and decide on all matters concerning HHCC, subject to the Memorandum of Articles and agreed policies and procedures. The chairperson is responsible for the management of the Board of Directors and the Chief Executive Officer (CEO) for the day-to-day management of HHCC. Both the Chairperson and CEO report directly to the Board of Directors.

The object of the charity is:

To further or benefit the residents of Hall Green and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together said residents and the local authorities, voluntary and other organizations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above object's infirmity or disability, poverty, or social and economic circumstances with a view to improving the conditions of life of such persons.

Religious Harmony:

The promotion of religious harmony for the benefit of the public by:

- (a). Educating: the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths.
- (b). Promoting: knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths.
- (c). Liaising with various religious organizations churches, mosques, synagogues and temples to identify gaps in understanding of other beliefs and organizing meet and greet information sessions to create a mutual respect and understanding.
- (d). Working directly with law enforcement agencies to identify existing issues surrounding racially motivated crime and how to prevent through education and awareness with a focus on immigration related hate crime and religious conflict.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2023

(e). Promoting religious harmony through engaging different faith groups to discuss issues which affect day to day lives irrespective of religious beliefs. Arranging focus groups and workshops to share ideas and promote interfaith relations.

Social Inclusion:

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society)."

The major responsibility of the charity is to ensure that the community centre is functional and fit for purpose as outlined above and for:

- Being a safe place for people of ages/backgrounds/cultures to meet for social/recreational and educational purpose.
- Promoting community cohesion and dialogue
- Building capacity and supporting other organisation
- Working with other local groups to tackle issues in the community and be part of the Neighbourhood Partnership.
- Signposting/helping with information/advice.

Making the centre sustainable through hiring out facilities.

Performance:

HHCC Board of Trustees, staff and volunteers have shown dedication in the face of challenging times for the charity as we struggled to steer the organisation to a stronger foot holding post Covid and the recent economic climate giving rise to the cost of living.

We have been actively engaging with the community, marketing and promoting our centre and our work. We have seen a steady increase in activities and bookings which has been a very positive sign. We had an amazing summer with the centre being utilised by two youth groups running summer camps for local children, about 100 individuals took part in the six-week programme supporting local school children, parents and carers and children with minor learning disabilities.

The centre has been working with local organisations to promote health and wellbeing as a partnership so that we can work collaboratively to tackle health issues in our locality. We are also one of the hubs that is offering advice and access to grants to support vulnerable households during the current fuel and food crisis. We have supported about 800 families to access the Household Support Grant over the past year and offering them advice, signposting, volunteering, or some paid work around the centre.

The Centre is seeing few more groups returning or starting up and this is great as we want to see the centre being utilised fully and helping our revenue costs. We are continuing to work with different communities and offer the centre for their social, recreational, and educational activities.

The centre needs some repair work so we are pursuing avenues to see how we can accommodate these so that we are functioning safely and are fit for purpose. Running a centre this size and capacity will always have repairs either in the centre or outside in the huts and the green area. We use local people to help maintain the grounds and also groups help when they can with some clearing up. Major work in improving the toilets will take place in December 2023 for which we have had funding from the Lotteries to cover the cost.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2023

Financial review:

The principal funding for the organisation were by way of grant income, income from lettings and other activities. These funds have been utilised in accordance with funder grant agreements and is restricted funding.

The charity has total incoming resources of £64,897. Total resources expended for the period were £66,933.

The charity can therefore report a net decrease in funds of £2,035 for the period 1st November 2022 to 31st October 2023.

We have managed to stay afloat with funding from Tudor Trust who have been an essential support for this Charity. It was our final year for the 3-year funding and we are pleased to announce they will be supporting us for another three years as we regain our income streams to be able to be self-sufficient. We are continuing to be a leading Hub in Hall Green Constituency for rolling out the Household Support Fund Rounds 3 and 4 which will run up until 2024 (grants offered through DWP and administered by BCC to help those on benefits, families, and low incomes to access £200 to help with food and fuel costs). As a hub we were paid for the service we provided which has helped with our income again this year. Creative English Classes through Faith Action approached us again to run sessions in the community enabling us to generate income for core costs. We were awarded 10k by the Lotteries to renovate and upgrade our toilet areas which will take place in December 2023. To summarise, we have been actively seeking funding as well as managing projects, delivering services to keep this charity running and able to meet our costs. This past year has seen us nearly breaking even which is very hopeful after struggling since Covid.

We have been through some very difficult times, like most businesses and charities, we have kept going while facing many challenges. I have great faith in our team and the support of our local community for the coming year and continue to deliver our services with dedication and a smile.

Investments policy:

The trustees are empowered by the Memorandum and Articles of Association to invest the charity funds as they see fit. The investment policy requires that surplus funds, not required for working capital purposes, should be invested to provide maximum return at minimum risk to the organisation. All funds that are surplus from time to time are invested on a short, or medium term, fixed interest basis. To minimise the risk to funds, investments are deposited with many banking institutions who are regulated by the Financial Services Authority and are members of the Financial Services Compensation Scheme. The Charity's investment policy will be reviewed on an annual basis.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2023

Reserves Policy

The trustees have reviewed the charity's need for reserves and developed a reserves policy in line with the guidance issued by the Charity Commission.

The trustees presently recognise the need to maintain unrestricted funds, which have not been designated for specific use, at a level of one year of operating costs. The trustees consider that reserves at this level will ensure that in the event of a significant drop in funding or delay in receipt of funding, they will be able to continue the Charity's current activities whilst additional funds are sought.

The following were custodian trustees during the period under review:

Mrs. Robina Iqbal
Ms. Sabia Akhtar
Mrs. Jennifer Ann Stewart
Ms. Andrea Louise Roberts

Anyone wishing further details of the charity should contact Mrs. Robina Iqbal
(robina@highfieldhall.org.uk)

Finances

The results are shown on Pages 10 and 11.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2023

ANNUAL REPORT OF THE TRUSTEES

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of its surplus or deficit for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply these consistently
- make reasonable and prudent judgments and estimates
- prepare the financial statements on a going concern basis unless in their view the charity will be unable to continue in business.

They are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud.

In the opinion of the trustees, all the foregoing requirements have been carried out.

By order of the trustees



Mrs. Robina Iqbal

Custodian Trustee

Date: 24.7.2024.

HIGHFIELD HALL COMMUNITY CLUB

Independent examiners' report for the year ended 31st October 2023

Independent examiner's report to the Trustees of 'Highfield Hall Community Club'

I report to the trustees on my examination of the accounts of Highfield Hall Community Club for the year ended 31/10/2023, which are set out on pages 10 to 11.

Responsibilities and basis of report

As the charity trustees of the Trust (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act and are eligible for Independent examination, I report in respect of my examination of your company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records have not been kept in respect of the charity in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nadia Khan - FCA, FCCA

For and on behalf of

MNSK Limited

206 Robin Hood Lane
Hall Green
Birmingham
West Midlands
B28 0LG

Date: 24/07/2024

HIGHFIELD HALL COMMUNITY CLUB

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating the income and expenditure account) for the year ended 31st October 2023

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Incoming resources					
Incoming resources from generated funds					
Funding	2	20,200	16,003	36,203	58,517
Donations	2	1,194	-	1,194	20
HHCC generated income	2	27,501	-	27,501	30,185
Total incoming resources	2	48,894	16,003	64,897	88,722
Expenditure on:					
Charitable activities		(62,753)	(4,180)	(66,933)	(72,997)
Total resources expended	3	(62,753)	(4,180)	(66,933)	(72,997)
Net incoming/(expenditure) before transfers for the year		(13,859)	11,823	(2,035)	15,725
Gross transfers between funds		-	-	-	-
Net movement in funds		(13,859)	11,823	(2,035)	15,725
Reconciliation of funds					
Total funds brought forward		84,248	12,099	96,347	80,622
Total funds carried forward		70,389	23,922	94,312	96,347

The statement of financial activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on page 12 to 20 form part of these financial statements.

HIGHFIELD HALL COMMUNITY CLUB

BALANCE SHEET AS AT 31st October 2023

	Note	2023 £	2022 £
Current assets			
Cash at bank and in hand		94,312	96,612
Debtors		-	289
		<u>94,312</u>	<u>96,901</u>
Creditors: amounts falling due within one year	5	-	(554)
		<u>94,312</u>	<u>96,347</u>
Net current assets			
		<u>94,312</u>	<u>96,347</u>
Net assets			
		<u>94,312</u>	<u>96,347</u>
Represented by:			
Unrestricted funds	6	70,389	84,248
Restricted funds	6	23,922	12,099
		<u>94,312</u>	<u>96,347</u>
Total funds			
		<u>94,312</u>	<u>96,347</u>

The Charitable Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for year ended **31 October 2023**.

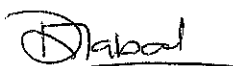
The members have not required the company to obtain an audit of its financial statements for the ended **31 October 2023** in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements. So far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial states were approved the Board of Trustees on 24.7.24..... and were signed on its behalf by:



Mrs Robina Iqbal
Trustee

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2023

1. Summary of significant accounting policies

(a) General information and basis of preparation

Highfield Hall Community Club is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to **£1 per member of the charity**. The address of the registered office is given in the charity information on page 3 of these financial statements. HHCC operates from Highfield Hall Community Centre and provides social, recreational and educational activities with rooms for hire. HHCC have a vast green area including a peaceful garden for use for the users for outdoor health and well-being activities and for social gatherings.

HHCC have activities for all ages/groups and an environmentally friendly centre.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention basis of accounting except for investments which have been included at revalued amounts. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The charitable company has taken advantage of the option provided in SORP (FRS102) to use headings in the Statement of Financial Activity that are applicable to its operations rather than reporting on an activity basis.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received:

For donations to be recognized the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2023

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

(e) Tangible Fixed Assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

An impairment test will be conducted annually as part of the physical check of assets in October 2023. An impairment loss is recognised to the extent the carrying amount of the asset exceeds its recoverable amount.

Highfield Hall has determined that any asset with a value greater than £500 will be capitalised, any assets less than this value (unless part of a larger project) will be written off in the year of purchase.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Computer equipment – 3 years straight line basis

Fixtures and fittings – 5 years straight line basis

(f) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Governance costs which relate to preparation of accounts and Independent Examination have been disclosed separately.

(g) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2023

(h) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Analysis of income 2023

	Unrestricted £	Restricted £	2023 Total £	2022 Total £
Grant / funds:				
Hardship grant community fund	7,200	-	7,200	-
Warm welcome	-	500	500	-
Food SOS	-	1,000	1,000	-
Lottery community fund	-	10,000	10,000	-
CWG legacy fund event	-	3,000	3,000	-
Tudor trust	-	500	500	20,000
NNS wise women project	-	1,003	1,003	2,600
Faith action – Creative English	13,000	-	13,000	2,000
Asda	-	-	-	1,500
NNS polytunnel	-	-	-	2,800
Soothing	-	-	-	10,000
NSDU	-	-	-	2,000
Green Square Accord HSF	-	-	-	14,950
Birmingham City Council Business Grant	-	-	-	2,667
Donations	1,194	-	1,194	20
HHCC generated income:				
Hire - social	2,395	-	2,395	4,935
Events	5,695	-	5,695	1,860
Regular Groups	18,283	-	18,283	18,345
Meetings	1,127	-	1,127	4,505
Farm Market	-	-	-	540
Total	48,894	16,003	64,897	88,722

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2023

2a. Analysis of income 2022 - comparatives

	Unrestricted £	Restricted £	2022 Total £	2021 Total £
Grant / funds:				
Tudor Trust	20,000	-	20,000	27,000
NNS Polytunnel project	-	2,800	2,800	4,200
NNS Litter pickers project	-	-	-	2,799
CCG Soothing Stiches	-	10,000	10,000	-
Faith action - Creative English	2,000	-	2,000	-
NSDU	2,000	-	2,000	-
Green square accord HSF	14,950	-	14,950	-
Asda	-	1,500	1,500	-
NNS wise women project	-	2,600	2,600	-
BCC business grant	2,667	-	2,667	19,737
Donations	20	-	20	902
HHCC generated income:				
Hire social	4,935	-	4,935	1,525
Regular Groups	18,345	-	18,345	5,955
Meetings	4,505	-	4,505	833
Farm market	540	-	540	1,020
Events	1,860	-	1,860	5,365
Deposits	-	-	-	225
Other Income:				
JRS	-	-	-	5,867
Total	71,822	16,900	88,722	75,428

3. Analysis of expenses 2023

	Unrestricted £	Restricted £	2023 Total £	2022 Total £
Staff Wages	39,669	-	39,669	36,625
Tutor	3,235	-	3,235	5,500
IT cost – lease	302	-	302	1,503
Rates & water	1,271	-	1,271	1,694
Light and heat	4,870	-	4,870	4,471
Cleaning	1,795	-	1,795	1,604
Telephone	56	-	56	1,231
Insurance	862	-	862	689
Printing, postage and stationery	894	-	894	1,240
Bank Charges	172	-	172	72
Repairs and maintenance	1,809	-	1,809	1,307
Alarms	1,062	-	1,062	841
Equipment	80	26	106	-
Building and garden projects	799	-	799	3,381
Animal maintenance	549	-	549	590
Return deposits	230	-	230	1,445
Event / admin	3,938	3,608	7,546	7,644
Support and provisions	-	546	546	-
Accountancy	1,160	-	1,160	1,360
Travelling / Bus	-	-	-	1,800
Total	62,753	4,180	66,933	72,997

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2023

3a. Analysis of expenses 2022 - comparatives

	Unrestricted	Restricted	2022 Total	2021 Total
	£	£	£	£
Staff Wages	36,625	-	36,625	32,125
Tutor	-	5,500	5,500	1,740
IT cost – lease	318	1,185	1,503	17
Rates & water	1,694	-	1,694	129
Light and heat	4,471	-	4,471	4,339
Cleaning	1,604	-	1,604	1,275
Telephone	1,231	-	1,231	842
Insurance	689	-	689	550
Printing, postage and stationery	1,141	99	1,240	558
Bank Charges	72	-	72	72
Repairs and maintenance	969	338	1,307	1,971
Alarms	841	-	841	2,011
Building and garden projects	66	3,315	3,381	11,496
Animals	433	157	590	181
Return deposits	1,445	-	1,445	640
Events / Admin	3,817	3,826	7,644	1,568
Accountancy	1,360	-	1,360	1,772
Travelling / Bus	-	1,800	1,800	2,000
NNS litter pickers project	-	-	-	2,799
Car park	-	-	-	89
Total	56,776	16,221	72,997	66,174

4. Employee information

	2023 £	2022 £
Staff costs		
Wages and salaries	39,669	36,625
	<u>39,669</u>	<u>36,625</u>

	2023 No.	2022 No.
Average number of employees employed during the year:		
Administration	<u>2</u>	<u>2</u>

	2023 £	2022 £
The number of employees whose annual emoluments were £60,000 or more were	nil	nil
No Trustees received remuneration during the year (2022: £nil).		
No expenses were paid to trustees in the year.		

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2023

5. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Social security and other taxation	-	(763)
Wages payables	-	209
	-	(554)

6. Reconciliation of movements in funds 2023

	1 Nov 2022 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2023 £
Unrestricted funds	84,248	48,894	62,753	-	70,389
Restricted funds					
NNS Wise women project	1,421	1,003	707	-	1,717
Tudor Trust	-	500	500	-	-
Warm welcome	-	500	180	-	320
Food SOS	-	1,000	546	-	454
CWG legacy fund event	-	3,000	2,239	-	761
Lottery community fund	-	10,000	-	-	10,000
NNS Polytunnel project	1,053	-	-	-	1,053
CCG – Soothing Stitches	3,160	-	-	-	3,160
BVSC Children and Families	(3)	-	-	-	(3)
LIF bus	5,604	-	-	-	5,604
Near neighbours	864	-	-	-	864
Faith action - Creative English	-	-	8	-	(8)
	12,099	16,003	4,180	-	23,922
Total funds	96,347	64,897	66,933	-	94,312

Hall Green Neighbourhood Network Scheme (NNS) Project - Wise Women – Restricted funding to host coffee mornings and well-being sessions for elderly Asian ladies of the community. HH administer the grant, support the group, provide the funds to the group and monitor the financial records.

Tudor Trust – Restricted funding to support the charities core costs

Warm welcome – Restricted funding to provide a warm and welcome place for people of the community who want to come by and stay in a warm space, enjoy a warm drink, do some activities and save on their home energy costs.

Food SOS - Restricted funding to spend on food supplies / provisions, or items directly relating to providing food support.

CWG legacy community events fund – Restricted funding towards hosting a fun family sports day in Hall Green South. The target audience is families in the Hall Green South community.

Lottery community fund – Restricted funding towards the refurbishment of onsite toilet facilities and towards maintenance work to continue providing a centre that is safe and welcoming for the people of the community.

Hall Green Neighbourhood Network Scheme (NNS) Project - Lets Grow Together – Restricted funding to build a Poly tunnel in the grounds. The project requires extensive building and groundwork, including piping for water supply. The project also supports local people of the community with health and well-being, taking part and learning about growing fruit and vegetables. It also supports children who are being home schooled.

Birmingham 2022 Commonwealth Games: Project - Soothing Stiches - This project was awarded to HHCC to work with local artist, Sally Harper. The project involved hosting craft sessions using many techniques to make a commemorative and celebrate the games being held in Birmingham. The project also involved other media techniques which were showcase at the launch, the wall hanging is displayed at HH.

BVSC Children and Families: Support for families with food parcels and activities for children/families during the year to gradually bring people back into social interaction after Covid 19. To combat isolation, depression, lack of confidence and to ease loss of loved ones (befriending service). Also supporting vulnerable children (young carers) to engage with other children in activities and get respite from caring.

Birmingham City Council - Local Innovation Fund – Bus – Restricted funds related to the maintenance of the community bus. The bus provides transport and is also used for workshops / recreational activities / information sharing and benefits local groups and the wider community. It also serves as a stationery unit to hold activities and events.

Near Neighbours: Restricted funding for dialogue with local community about the needs of the area, support for International Women's Day event.

Faith Action – Creative English Classes - Faith Action teams up with local centres to offer Creative English Classes. HH is one of their trusted hubs and they regularly approach HH to partner with them to roll out these classes at various locations. HH uses trained tutors to deliver these classes.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2023

6a. Reconciliation of movements in funds 2022 - comparatives

	1 Nov 2021 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2022 £
Unrestricted funds	69,202	71,822	(56,776)	-	84,248
Restricted funds					
Accord - Lets Grow Together	766	2,800	(2,513)	-	1,053
Asda grant	-	1,500	(1,500)	-	-
Soothing stitches	-	10,000	(6,840)	-	3,160
Wise women	-	2,600	(1,179)	-	1,421
BVSC children and families	2,169	-	(2,172)	-	(3)
Clothworkers	217	-	(217)	-	-
LIF - Bus	7,404	-	(1,800)	-	5,604
Near neighbours	864	-	-	-	864
	11,420	16,900	(16,221)	-	12,099
Total funds	80,622	88,722	(72,997)	-	96,347

7. Analysis of net assets between funds 2023

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2023 are represented by:			
Current assets	70,389	23,922	94,312
Current liabilities	-	-	-
Total net assets	70,389	23,922	94,312

7a. Analysis of net assets between funds 2022 - comparatives

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2022 are represented by:			
Current assets	80,001	16,900	96,901
Current liabilities	(554)	-	(554)
Total net assets	79,447	16,900	96,347

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2023

8. Controlling party

The charitable company is under the control of the Board of Trustees.

9. Company status

The Company is limited by guarantee and does not have any share capital. Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while he is a member or within one year after ceasing to be a member, for payments of the debts and liabilities of the company contracted before he ceased to be a member, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributions among themselves such amount as may be required, not exceeding £1.

10. Related party transactions

There have been employee wages paid to Robina Iqbal's (Trustee) partner, Mazhar Iqbal, totalling £26,169 with Employer National Insurance of £2,725. There are no outstanding balances or provisions for doubtful debts relating to this as at 31st October 2023.

In addition, there have been no amounts written off from such balances during the year.

There is a 'conflict of interest' policy in place to prevent any decisions being influenced by the relationship. A conflict register is maintained and updated annually. Should any decisions arise related to both parties, they are asked to leave the room so that they do not participate.

Accounts

Company No: 09258001

Charity No: 1169586

Revised Accounts

HIGHFIELD HALL COMMUNITY CLUB

UNAUDITED REPORT AND FINANCIAL STATEMENTS

For the year ended

31st October 2022

HIGHFIELD HALL COMMUNITY CLUB

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HIGHFIELD HALL COMMUNITY CLUB

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity Name	HIGHFIELD HALL COMMUNITY CLUB
Company number	09258001
Charity number	1169586
Trustees and directors:	Mrs. Robina Iqbal Ms. Sabia Akhtar Ms. Jennifer Ann Stewart Ms. Andrea Louise Roberts
Registered Office	127 -130 Highfield Road Birmingham, England, B28 0HS
Bankers	Unlty Trust Bank Plc 9 Brindley Place Birmingham B1 2HB
Independent Examiners	MNSK Limited 206 Robin Hood Lane, Hall Green, Birmingham West Midlands B28 0LG

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report For the year ended 31st October 2022

ANNUAL REPORT OF THE TRUSTEES for the period ending 31st October 2022

The trustees present their annual report together with the financial statements for the period ending **31st October 2022**. The trustees who are also directors of Highfield Hall Community Club (HHCC) Ltd for the purpose of company law and who served during the period and up to the date of this report are set out on page 1.

Structure, governance, and management:

HHCC was initiated when a group of residents and local people wanted to keep Highfield Hall Community Centre from closure by Birmingham City Council as part of their asset disposal scheme. The group came together and formed a charitable company Highfield Hall Community Club (10th October 2014 Registration No: 09258001) and put in an Expression of Interest when the building came up for asset transfer by BCC. There was a panel interview, and we were successful in obtaining the centre for the purpose of it being kept as a community facility for the benefit of the local and wider community. It has been a lengthy process, but we obtained our full lease for 25 years from BCC in August 2017. The Company was also registered as a charity on 26th October 2016 with the charity No: 1169586.

Organisation structure:

The overall control of HHCC lies with the Board of Directors who have the power and legal duty to oversee and decide on all matters concerning HHCC, subject to the Memorandum of Articles and agreed policies and procedures. The chairperson is responsible for the management of the Board of Directors and the Chief Executive Officer (CEO) for the day-to-day management of HHCC. Both the Chairperson and CEO report directly to the Board of Directors.

The object of the charity is:

To further or benefit the residents of Hall Green and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together said residents and the local authorities, voluntary and other organizations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above object's infirmity or disability, poverty, or social and economic circumstances with a view to improving the conditions of life of such persons.

Religious Harmony:

The promotion of religious harmony for the benefit of the public by:

- (a). Educating: the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths.
- (b). Promoting: knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths.
- (c). Liaising with various religious organizations churches, mosques, synagogues and temples to identify gaps in understanding of other beliefs and organizing meet and greet information sessions to create a mutual respect and understanding.
- (d). Working directly with law enforcement agencies to identify existing issues surrounding racially motivated crime and how to prevent through education and awareness with a focus on immigration related hate crime and religious conflict.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2022

(e). Promoting religious harmony through engaging different faith groups to discuss issues which affect day to day lives irrespective of religious beliefs. Arranging focus groups and workshops to share ideas and promote interfaith relations.

Social Inclusion:

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society)."

The major responsibility of the charity is to ensure that the community centre is functional and fit for purpose as outlined above and for:

- Being a safe place for people of ages/backgrounds/cultures to meet for social/recreational and educational purpose.
- Promoting community cohesion and dialogue
- Building capacity and supporting other organisation
- Working with other local groups to tackle issues in the community and be part of the Neighbourhood Partnership.
- Signposting/helping with information/advice.

Making the centre sustainable through hiring out facilities.

Performance:

I would like to start by thanking all our staff and volunteers for the hard work and dedication that they continue to show in the running of this community centre in these difficult testing times in our personal lives and nationally. The Covid pandemic was difficult enough for charities but now we see soaring fuel costs and high unemployment. This constituency is one of the most deprived in the UK and we are now seeing a situation very much like Covid was with people struggling for food but made more dangerous as families and the elderly are struggling to heat homes and cooking.

It's a very harsh and difficult situation for the people that we are supporting and for us as a community centre we must cover fuel costs which will affect out hire charges. We are managing as best as we can and will continue to seek funding and to work to increase our income levels so that we are at least breaking even. We are a small charity with 1.5 paid staff. The staff are working more than we accept them too and we the Board appreciate their hard work.

We are supporting the local community with Welcome To Warm Places. As one of the organisers we have, in partnership with the local Churches, are opening our centre once a week for a few hours to welcome the local people who can have a warm drink, read books watch tv, use the internet for a few hours every week over the winter months. We will be continuing to support the homeless on a weekly basis with fresh food and food parcels. The centre is hosting the Food Club once a week as well. We are open for the public to visit our centre throughout the year and see the gardens and the animals. As a community centre we will continue to monitor the economic situation and we will respond as needed for the betterment of the centre and the local community.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2022

Financial Review;

The principal funding for the organisation were by way of grant income, income from lettings and other activities. These funds have been utilised in accordance with funder grant agreements and is restricted funding.

The charity has total incoming resources of £88,722. Total resources expended for the period were £72,997.

The charity can therefore report a net increase in funds of £15,725 for the period 1st November 2021 to 31st October 2022.

We have managed to stay afloat with funding from Tudor Trust who have been an essential support for this Charity. Sadly, this is our final year so the next year will be even more challenging as we try to cover our core costs. We have been hosting projects and providing capacity building to groups (WISE Women - elderly Asian women project), we partnered with an artist to seek funding and generate income for the centre (Soothing Stiches, Tappay Tales), we have tapped into local Council funding to help this past year with fuel costs, we have been at the forefront of being a hub for the Household Support Fund a grant that was offered through DWP and administered by BCC to help those on benefits, families and low incomes to access a grant (£150 to £200) to help with food and fuel costs. As a hub we were paid for the service we provided which has helped with our income this year. Creative English Classes through Faith Action approached us to run sessions in the community. We took on 2 contracts at different sites so that we can generate some income for core costs.

To summarise, we have been actively seeking funding as well managing projects, delivering services to keep this charity running and able to meet our costs.

We have been through some very difficult times, like most businesses and charities we have kept going in the face of many challenges. I have great faith in our team and the support of our local community to put a brave face for the coming years and continue to deliver our services with dedication and a smile.

Investments policy

The trustees are empowered by the Memorandum and Articles of Association to invest the charity funds as they see fit. The investment policy requires that surplus funds, not required for working capital purposes, should be invested to provide maximum return at minimum risk to the organisation. All funds that are surplus from time to time are invested on a short, or medium term, fixed interest basis. To minimise the risk to funds, investments are deposited with many banking institutions who are regulated by the Financial Services Authority and are members of the Financial Services Compensation Scheme. The Charity's investment policy will be reviewed on an annual basis.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2022

Reserves Policy

The trustees have reviewed the charity's need for reserves and developed a reserves policy in line with the guidance issued by the Charity Commission.

The trustees presently recognise the need to maintain unrestricted funds, which have not been designated for specific use, at a level of one year of operating costs. The trustees consider that reserves at this level will ensure that in the event of a significant drop in funding or delay in receipt of funding, they will be able to continue the Charity's current activities whilst additional funds are sought.

The following were custodian trustees during the period under review:

Mrs. Robina Iqbal
Ms. Sabla Akhtar
Mrs. Jennifer Ann Stewart
Ms. Andrea Louise Roberts

Anyone wishing further details of the charity should contact Mrs. Robina Iqbal
(robina@highfieldhall.org.uk)

Finances

The results are shown on Pages 10 and 11.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2022

ANNUAL REPORT OF THE TRUSTEES

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of its surplus or deficit for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply these consistently
- make reasonable and prudent judgments and estimates
- prepare the financial statements on a going concern basis unless in their view the charity will be unable to continue in business.

They are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud.

In the opinion of the trustees, all the foregoing requirements have been carried out.

By order of the trustees



Mrs. Robina Iqbal

Custodian Trustee

Date:

31/7/23

HIGHFIELD HALL COMMUNITY CLUB

Independent examiners' report for the year ended 31st October 2022

Independent examiner's report to the Trustees of 'Highfield Hall Community Club'

I report to the trustees on my examination of the accounts of **Highfield Hall Community Club** for the year ended **31/10/2022**, which are set out on pages 10 to 11.

Responsibilities and basis of report

As the charity trustees of the Trust (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records have not been kept in respect of the charity in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nadia Khan - ACA, FCCA

For and on behalf of

MNSK Limited

206 Robin Hood Lane
Hall Green
Birmingham
West Midlands
B28 0LG

Date:

31/7/23

HIGHFIELD HALL COMMUNITY CLUB

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating the income and expenditure account) for the year ended 31st October 2022

	Notes	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Incoming resources					
Incoming resources from generated funds					
Funding	2	41,350	16,900	58,250	40,609
Donations	2	27,805	-	27,805	9,215
Other income	2	2,667	-	2,667	25,604
Total incoming resources	2	71,822	16,900	88,722	75,428
Expenditure on:					
Charitable activities		(56,776)	(16,221)	(72,997)	(66,172)
Total resources expended	3	(56,776)	(16,221)	(72,997)	(66,172)
Net incoming/(expenditure) before transfers for the year		15,046	679	15,725	9,256
Gross transfers between funds		-	-	-	-
Net movement in funds		15,046	679	15,725	9,256
Reconciliation of funds					
Total funds brought forward		69,202	11,420	80,622	71,366
Total funds carried forward		84,248	12,099	96,347	80,622

The statement of financial activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on page 12 to 19 form part of these financial statements.

HIGHFIELD HALL COMMUNITY CLUB

BALANCE SHEET AS AT 31st October 2022

	Note	2022 £	2021 £
Current assets			
Cash at bank and in hand		96,612	81,237
Debtors		289	289
		<u>96,901</u>	<u>81,526</u>
Creditors: amounts falling due within one year	5	(554)	(904)
		<u>96,347</u>	<u>80,622</u>
Net current assets			
		<u>96,347</u>	<u>80,622</u>
Net assets		<u>96,347</u>	<u>80,622</u>
Represented by:			
Unrestricted funds	6	84,248	69,202
Restricted funds	6	12,099	11,420
		<u>96,347</u>	<u>80,622</u>
Total funds		<u>96,347</u>	<u>80,622</u>

The Charitable Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for year ended **31 October 2022**.

The members have not required the company to obtain an audit of its financial statements for the ended **31 October 2022** in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements. So far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial states were approved the Board of Trustees on 31/7/23 and were signed on its behalf by:



Mrs Robina Iqbal
Trustee

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2022

1. Summary of significant accounting policies

(a) General Information and basis of preparation

Highfield Hall Community Club is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to **£1 per member of the charity**. The address of the registered office is given in the charity information on page 3 of these financial statements. HHCC operates from Highfield Hall Community Centre and provides social, recreational and educational activities with rooms for hire. HHCC have a vast green area including a peaceful garden for use for the users for outdoor health and well-being activities and for social gatherings.

HHCC have activities for all ages/groups and an environmentally friendly centre.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention basis of accounting except for investments which have been included at revalued amounts. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The charitable company has taken advantage of the option provided in SORP (FRS102) to use headings in the Statement of Financial Activity that are applicable to its operations rather than reporting on an activity basis.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received:

For donations to be recognized the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2022

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

(e) Tangible Fixed Assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

An impairment test will be conducted annually as part of the physical check of assets in October 2022. An impairment loss is recognised to the extent the carrying amount of the asset exceeds its recoverable amount.

Highfield Hall has determined that any asset with a value greater than £500 will be capitalised, any assets less than this value (unless part of a larger project) will be written off in the year of purchase.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Computer equipment – 3 years straight line basis

Fixtures and fittings – 5 years straight line basis

(f) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Governance costs which relate to preparation of accounts and Independent Examination have been disclosed separately.

(g) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2022

(h) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Analysis of Income 2022

	Unrestricted £	Restricted £	2022 Total £	2021 Total £
Grants / funds:				
Tudor Trust	20,000	-	20,000	27,000
NNS Polytunnel Project	-	2,800	2,800	4,200
NNS Litter Pickers Project	-	-	-	2,799
CCG Soothing Stitches	-	10,000	10,000	-
Faith Action - Creative English	2,000	-	2,000	-
NSDU	2,000	-	2,000	-
Green Square Accord HSF	14,950	-	14,950	-
Asda	-	1,500	1,500	-
NNS Wise Women Project	-	2,600	2,600	-
BCC Business Grant	2,667	-	2,667	19,737
HHCC Generated Income:				
Hire - Social	4,935	-	4,935	1,525
Regular Groups	18,345	-	18,345	5,955
Meetings	4,505	-	4,505	833
Farm Market	540	-	540	1,020
Events	1,860	-	1,860	5,365
Deposits	-	-	-	225
Donations	20	-	20	902
Other Income:				
JRS	-	-	-	5,867
Total	71,822	16,900	88,722	75,428

NNS = Hall Green Neighbourhood Network Scheme
CCG = Creative City Grant (Birmingham Commonwealth Games)
NSDU = Neighbourhood Support and Development Unit
HSF = Household Support Fund

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2022

2a. Analysis of Income 2021 - Comparatives

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Income:				
Church Faith Action	-	-	-	1,000
Tudor Trust	27,000	-	27,000	30,000
Phoenix Fund	-	-	-	15,000
NNS Polytunnel Project	-	4,200	4,200	-
NNS Litter Pickers Project	-	2,799	2,799	-
Farm Market	1,020	-	1,020	-
Events	5,365	-	5,365	-
Deposits	225	-	225	-
Near Neighbours	-	-	-	3,050
Heart of England	-	-	-	3,000
BVSC Children and Families	-	-	-	6,000
Clothworkers	-	-	-	2,180
Donations	902	-	902	3,629
Hire social	1,525	-	1,525	3,780
Regular Groups	5,955	-	5,955	-
Hire-Reg. groups	-	-	-	13,328
Meetings	833	-	833	3,450
Other Income:				
BCC Business Grant	19,737	-	19,737	10,000
JRS	5,867	-	5,867	11,688
Total	68,429	6,999	75,428	106,105

3. Analysis of Expenses 2022

	Unrestricted	Restricted	2022 Total	2021 Total
	£	£	£	£
Staff Wages	36,625	-	36,625	32,125
Tutor	-	5,500	5,500	1,740
IT cost – lease	318	1,185	1,503	17
Rates & water	1,694	-	1,694	129
Light and heat	4,471	-	4,471	4,339
Cleaning	1,604	-	1,604	1,275
Telephone	1,231	-	1,231	842
Insurance	689	-	689	550
Printing, postage and stationery	1,141	99	1,240	558
Bank Charges	72	-	72	72
Community Bus	-	1,800	1,800	2,000
Repairs and maintenance	969	338	1,307	1,971
Alarms	841	-	841	2,011
Building and garden projects	66	3,315	3,381	11,496
Car park	-	-	-	89
Animals	433	157	590	181
Return Deposits	1,445	-	1,445	640
Events/Admin	3,817	3,826	7,643	1,568
NNS Litter Pickers Project	-	-	-	2,799
Accountancy	1,360	-	1,360	1,772
Total	56,776	16,221	72,997	66,174

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2022

3a. Analysis of Expenses 2021 - Comparatives

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Staff Wages	32,125	-	32,125	28,875
Tutor	-	1,740	1,740	1,050
IT cost – lease	17	-	17	2,882
Rates & water	129	-	129	1,323
Light and heat	4,339	-	4,339	3,268
Cleaning	972	303	1,275	1,861
Telephone	842	-	842	936
Insurance	550	-	550	632
Printing, postage and stationery	558	-	558	665
Bank Charges	72	-	72	72
Community Bus	-	2,000	2,000	2,390
Repairs and maintenance	771	1,200	1,971	986
Alarms	2,011	-	2,011	-
Building and garden projects	7,300	4,196	11,496	560
Car park	55	34	89	741
Animals	181	-	181	1,411
Return Deposits	640	-	640	935
Events/Admin	1,296	272	1,568	2,370
NNS Litter Pickers Project	-	2,799	2,799	-
Accountancy	1,772	-	1,772	1,394
Independent Examination	-	-	-	250
Total	53,630	12,544	66,174	52,601

4. Employee Information

	2022 £	2021 £
Staff costs		
Wages and salaries	36,625	32,125
	<u>36,625</u>	<u>32,125</u>

	2021 No.	2020 No.
Average number of employees employed during the year:		
Administration	<u>2</u>	<u>2</u>

	2022 £	2021 £
The number of employees whose annual emoluments were £60,000 or more were	nil	nil

No Trustees received remuneration during the year (2022: £nil).

No expenses were paid to trustees in the year.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2022

5. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Social security and other taxation	(763)	704
Wages payables	209	201
	<u>(554)</u>	<u>905</u>

6. Reconciliation of movements in funds 2022

	1 Nov 2021 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2022 £
Unrestricted funds	69,202	71,822	(56,776)	-	84,248
Restricted funds					
NNS Polytunnel Project	766	2,800	(2,513)	-	1,053
Asda Grant	-	1,500	(1,500)	-	-
CCG Soothing Stitches	-	10,000	(6,840)	-	3,160
NN Wise Women Project	-	2,600	(1,179)	-	1,421
BVSC Children and Families	2,169	-	(2,172)	-	(3)
Clothworkers	217	-	(217)	-	-
LIF - Bus	7,404	-	(1,800)	-	5,604
Near Neighbours	864	-	-	-	864
	<u>11,420</u>	<u>16,900</u>	<u>(16,221)</u>	<u>-</u>	<u>12,099</u>
Total funds	80,622	88,722	(72,997)	-	96,347

Hall Green Neighbourhood Network Scheme (NNS) Project - Lets Grow Together – Restricted funding to build a Poly tunnel in the grounds. The project requires extensive building and groundwork, including piping for water supply. The project also supports local people of the community with health and well-being, taking part and learning about growing fruit and vegetables. It also supports children who are being home schooled.

Asda Grant – Restricted funding to host a family fun day in celebration of the Queens Jubilee.

Birmingham 2022 Commonwealth Games: Project - Soothing Stitches – This project was awarded to HHCC to work with local artist, Sally Harper. The project involved hosting craft sessions using many techniques to make a commemorative and celebrate the games being held in Birmingham. The project also involved other media techniques which were showcased at the launch, the wall hanging is displayed at HH.

Hall Green Neighbourhood Network Scheme (NNS) Project - Wise Women – Restricted funding to host coffee mornings and well-being sessions for elderly Asian ladies of the community. HH administer the grant, support the group, provide the funds to the group and monitor the financial records.

BVSC Children and Families: Support for families with food parcels and activities for children/families during the year to gradually bring people back into social interaction after Covid 19. To combat isolation, depression, lack of confidence and to ease loss of loved ones (befriending service). Also supporting vulnerable children (young carers) to engage with other children in activities and get respite from caring.

Clothworkers: funding was for kitchen refurbishment to accommodate Food Bank and storage facilities.

Birmingham City Council - Local Innovation Fund - Bus – Restricted funds related to the maintenance of the community bus. The bus provides transport and is also used for workshops / recreational activities / information sharing and benefits local groups and the wider community. It also serves as a stationery unit to hold activities and events.

Near Neighbours: Restricted funding for dialogue with local community about the needs of the area, support for International Women's Day event.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2022

6a. Reconciliation of movements in funds 2021 - Comparatives

	1 Nov 2020 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2021 £
Unrestricted funds	54,403	68,429	(53,630)	-	69,202
Restricted funds					
Postcode Lotteries	34	-	(34)	-	-
LIF - Bus	8,404	-	(1,000)	-	7,404
NNS Polytunnel Project	-	4,200	(3,434)	-	766
NNS Litter Pickers Project	-	2,799	(2,799)	-	-
Near Neighbours	1,104	-	(240)	-	864
Heart of England	132	-	(132)	-	-
BVSC Children and Families	5,111	-	(2,942)	-	2,169
Clothworkers	2,180	-	(1,963)	-	217
	16,965	6,999	(12,544)	-	11,420
Total funds	71,368	75,428	(66,174)	-	80,622

7. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2022 are represented by:			
Current assets	80,001	16,900	96,901
Current liabilities	(554)	-	(554)
Total net assets	79,447	16,900	96,347

7a. Analysis of net assets between funds 2021 - Comparatives

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2021 are represented by:			
Current assets	74,527	6,999	81,526
Current liabilities	(904)	-	(904)
Total net assets	73,623	6,999	80,622

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2022

8. Controlling party

The charitable company is under the control of the Board of Trustees.

9. Company status

The Company is limited by guarantee and does not have any share capital. Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while he is a member or within one year after ceasing to be a member, for payments of the debts and liabilities of the company contracted before he ceased to be a member, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves such amount as may be required, not exceeding £1.

10. Related party transactions

There have been employee wages paid to Robina Iqbal's (Trustee) partner, Mazhar Iqbal, totalling £26,167 with Employer National Insurance of £2,501. There are no outstanding balances or provisions for doubtful debts relating to this as at 31st October 2022. In addition, there have been no amounts written off from such balances during the year.

There is a 'conflict of Interest' policy in place to prevent any decisions being influenced by the relationship. A conflict register is maintained and updated annually. Should any decisions arise related to both parties, they are asked to leave the room so that they do not participate.

Accounts

Company No: 09258001

Charity No: 1169586

HIGHFIELD HALL COMMUNITY CLUB

UNAUDITED REPORT AND FINANCIAL STATEMENTS

For the year ended

31st October 2021

HIGHFIELD HALL COMMUNITY CLUB

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HIGHFIELD HALL COMMUNITY CLUB

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity Name **HIGHFIELD HALL COMMUNITY CLUB**

Company number **09258001**

Charity number **1169586**

Trustees and directors:

Mrs. Robina Iqbal

Ms. Sabia Akhtar

Ms. Jennifer Ann Stewart

Ms. Andrea Louise Roberts

Registered Office

**127 -130 Highfield Road
Birmingham,
England,
B28 0HS**

Bankers

**Unity Trust Bank Plc
9 Brindley Place
Birmingham
B1 2HB**

Independent Examiners

**MNSK Limited
206 Robin Hood Lane,
Hall Green,
Birmingham
West Midlands
B28 0LG**

**Directors' and Trustees' report
For the year ended 31st October 2021**

ANNUAL REPORT OF THE TRUSTEES for the period ending 31st October 2021

The trustees present their annual report together with the financial statements for the period ending **31st October 2020**. The trustees who are also directors of Highfield Hall Community Club (HHCC) Ltd for the purpose of company law and who served during the period and up to the date of this report are set out on page 1.

Structure, governance, and management:

HHCC was initiated when a group of residents and local people wanted to keep Highfield Hall Community Centre from closure by Birmingham City Council as part of their asset disposal scheme. The group came together and formed a charitable company Highfield Hall Community Club (10th October 2014 Registration No: 09258001) and put in an Expression of Interest when the building came up for asset transfer by BCC. There was a panel interview, and we were successful in obtaining the centre for the purpose of it being kept as a community facility for the benefit of the local and wider community. It has been a lengthy process, but we obtained our full lease for 25 years from BCC in August 2017. The Company was also registered as a charity on 26th October 2016 with the charity No: 1169586.

Organisation structure:

The overall control of HHCC lies with the Board of Directors who have the power and legal duty to oversee and decide on all matters concerning HHCC, subject to the Memorandum of Articles and agreed policies and procedures. The chairperson is responsible for the management of the Board of Directors and the Chief Executive Officer (CEO) for the day-to-day management of HHCC. Both the Chairperson and CEO report directly to the Board of Directors.

The object of the charity is:

To further or benefit the residents of Hall Green and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together said residents and the local authorities, voluntary and other organizations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above object's infirmity or disability, poverty, or social and economic circumstances with a view to improving the conditions of life of such persons.

Religious Harmony:

The promotion of religious harmony for the benefit of the public by:

- (a). Educating: the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths.
- (b). Promoting: knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths.
- (c). Liaising with various religious organizations churches, mosques, synagogues and temples to identify gaps in understanding of other beliefs and organizing meet and greet information sessions to create a mutual respect and understanding.
- (d). Working directly with law enforcement agencies to identify existing issues surrounding racially motivated crime and how to prevent through education and awareness with a focus on immigration related hate crime and religious conflict.

**Directors' and Trustees' report (Continued)
for the year ended 31st October 2021**

(e). Promoting religious harmony through engaging different faith groups to discuss issues which affect day to day lives irrespective of religious beliefs. Arranging focus groups and workshops to share ideas and promote interfaith relations.

Social Inclusion:

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society)."

The major responsibility of the charity is to ensure that the community centre is functional and fit for purpose as outlined above and for:

- Being a safe place for people of ages/backgrounds/cultures to meet for social/recreational and educational purpose.
- Promoting community cohesion and dialogue
- Building capacity and supporting other organisation
- Working with other local groups to tackle issues in the community and be part of the Neighbourhood Partnership.
- Signposting/helping with information/advice.

Making the centre sustainable through hiring out facilities.

Performance:

I would like to start by thanking all our staff and volunteers for the hard work that has gone into these exceptional years with the pandemic COVID -19 causing mayhem and disruption to our normal way of working / living and the recovery of the charity to re-start back.

2020 ended with us being in a stable situation due to the support from our funders like Tudor Trust, The Phoenix Fund (The Global Fund for Children & National Lottery) and the Business Support from the government including the Furlough Scheme. Our Local organisations stepped up to support us like Asda Shirley who gave us funds and groceries for the Food Bank, Tesco and Waitrose. Our donations came from residents and group users. All this generous support helped us to carry on with our charity and its aims to support the local community in good times and bad.

It helped us to keep our staff and to keep our centre open although there were no groups or footfall, we were open to support the vulnerable suffering from the pandemic as well as those who were now struggling with job losses and health issues (mental and physical).

The centre continued to become the local hub for the wider Bham community as we were also supporting other food banks, refuge centres, Family Centre and supporting GP,s in reaching out to the sick and needy. This support, which is still ongoing, includes shopping and picking up prescriptions, dropping of food parcels and offering cooked food to families and the homeless.

We were recognised by the Birmingham Lord Mayor and received letters thanking us for the work that we were doing in supporting the citizens of Birmingham. This goes alongside the many letters and messages we received from people who thanked us for being their lifeline and helping them through a very difficult time in their lives.

Our income decreased dramatically due to no activity, the Board had to rethink how we could restart back and still be able to cover our costs, bring people back into the centre and promote the wellbeing of our community whilst understanding the constraints people were facing ie lack of confidence, low esteem, being fearful etc. We had to start engaging with people around activities like the garden project, the elderly club with the Suriya Foundation, Family activities, Cadet Clubs, Summer Camp for the kids, Farmers Market have helped to bring people back to the centre slowly.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2021

We are seeing few regular groups and social booking are coming in, events are taking place and our Farmers Market and the new venture- Car Boot Sale are also encouraging the footfall as well as bringing in income.

Financial Review;

The principle funding for the organisation were by way of grant income, income from lettings and other activities. These funds have been utilised in accordance with funder grant agreements and is restricted funding.

The charity has total incoming resources of £75,428. Total resources expended for the period were £66,172.

The charity can therefore report a net decrease in funds of £44,248 for the period 1st November 2020 to 31st October 2021.

Its been a very tough few years for charities and Businesses so we had to be alert to changing economic scene locally and the whole of the UK. We Secured funds from Tudor Trust to cover our core costs (mainly Salaries and PAYE) in 2020 for 3 years. This has been a lifesaver and has given the charity breathing space to recover from the pandemic. In 2020 we had funds from the Global Childrens Fund which was also used to cover core costs. These funds have been utilised in 2020 to 2021.

Tudor Trust surprised us with a grant of £2000 to be spent on staff for their well Being. This has gone towards activity for staff to enjoy exercise and recreational activities for one year as well as treating our staff and volunteers to afternoon teas and buying a bench for the garden.

We have been also active in applying for funds with a local group 'Hall Green Keeping It Clean' project. HHCC supporting them with the application and hosted the funds ensuring diligence to reporting and spending. This also gave HHCC an income for this service.

HHCC put in an application for the polytunnel and the gardening project to encourage growing vegetables and plants. The project will encourage mental and physical well being and bring people of all ages to come together and enjoy the outdoors while learning a new skill. We were successful in our bid and the project has started with the groundwork and the building of the Polytunnel. There will be some costs that will be met by HHCC but these will be kept low as possible.

The accounts show that we are generating income but not at the level we were before Covid19 . It's a struggle as we must still meet our core costs and with escalating fuel costs its going to be very tough in the coming year. We are hopeful that next year will show an increase in our income generated by HHCC making us self-sustainable and able to cover our costs. Again, without our funding support, we would not be in this position of recovery so again a huge thank you to our funders and supporters.

Investments policy

The trustees are empowered by the Memorandum and Articles of Association to invest the charity funds as they see fit. The investment policy requires that surplus funds, not required for working capital purposes, should be invested to provide maximum return at minimum risk to the organisation. All funds that are surplus from time to time are invested on a short or medium term fixed interest basis. To minimise the risk to funds, investments are deposited with many banking institutions who are regulated by the Financial Services Authority and are members of the Financial Services Compensation Scheme. The Charity's investment policy will be reviewed on an annual basis.

**Directors' and Trustees' report (Continued)
for the year ended 31st October 2021**

Reserves Policy

The trustees have reviewed the charity's need for reserves and developed a reserves policy in line with the guidance issued by the Charity Commission.

The trustees presently recognise the need to maintain unrestricted funds, which have not been designated for specific use, at a level of 6 months of operating costs. The trustees consider that reserves at this level will ensure that in the event of a significant drop in funding or delay in receipt of funding, they will be able to continue the Charity's current activities whilst additional funds are sought.

The following were custodian trustees during the period under review:

Mrs. Robina Iqbal
Ms. Sabia Akhtar
Mrs. Jennifer Ann Stewart
Ms. Andrea Louise Roberts

Anyone wishing further details of the charity should contact Mrs. Robina Iqbal
(robina@highfieldhall.org.uk)

Finances

The results are shown on Pages 10 and 11.

Directors' and Trustees' report (Continued)
for the year ended 31st October 2021

ANNUAL REPORT OF THE TRUSTEES

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of its surplus or deficit for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply these consistently
- make reasonable and prudent judgments and estimates
- prepare the financial statements on a going concern basis unless in their view the charity will be unable to continue in business.

They are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud.

In the opinion of the trustees, all the foregoing requirements have been carried out.

By order of the trustees



Mrs. Robina Iqbal

Custodian Trustee

Date: 21st June 2022.

HIGHFIELD HALL COMMUNITY CLUB

Independent examiners' report for the year ended 31st October 2021

Independent examiner's report to the Trustees of 'Highfield Hall Community Club'

I report to the trustees on my examination of the accounts of **Highfield Hall Community Club** for the year ended **31/10/2021**, which are set out on pages 10 to 11.

Responsibilities and basis of report

As the charity trustees of the Trust (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records have not been kept in respect of the charity in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nadia Khan - ACA, FCCA

For and on behalf of

MNSK Limited

206 Robin Hood Lane
Hall Green
Birmingham
West Midlands
B28 0LG

Date:

22/6/2022

HIGHFIELD HALL COMMUNITY CLUB

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating the Income and expenditure account) for the year ended 31st October 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming resources					
Incoming resources from generated funds					
Funding	2	33,610	6,999	40,609	60,230
Donations	2	9,215	-	9,215	3,629
HHCC income	2	-	-	-	20,558
Other income	2	25,604	-	25,604	21,688
Total Incoming resources	2	68,429	6,999	75,428	106,105
Expenditure on:					
Charitable activities		53,629	12,543	66,172	52,601
Total resources expended	3	53,629	12,543	66,172	52,601
Net incoming/(expenditure) before transfers for the year		14,800	(5,544)	9,256	53,504
Gross transfers between funds		-	-	-	-
Net movement in funds		14,800	(5,544)	9,256	53,504
Reconciliation of funds					
Total funds brought forward		54,403	16,965	71,368	17,864
Total funds carried forward		69,203	11,421	80,624	71,368

The statement of financial activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on page 12 to 19 form part of these financial statements.

HIGHFIELD HALL COMMUNITY CLUB

BALANCE SHEET AS AT 31st October 2021

	Note	2021 £	2020 £
Current assets			
Cash at bank and in hand		81,237	73,806
Debtors		289	-
		<u>81,526</u>	<u>73,806</u>
Creditors: amounts falling due within one year	5	(904)	(2,438)
		<u>80,622</u>	<u>71,368</u>
Net current assets			
		<u>80,622</u>	<u>71,368</u>
Net assets			
		<u>80,622</u>	<u>71,368</u>
Represented by:			
Unrestricted funds	6	69,202	54,403
Restricted funds	6	11,420	16,965
		<u>80,622</u>	<u>71,368</u>
Total funds			
		<u>80,622</u>	<u>71,368</u>

The Charitable Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for year ended **31 October 2021**.

The members have not required the company to obtain an audit of its financial statements for the ended **31 October 2021** in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements. So far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial states were approved the Board of Trustees on 21-06-2022 and were signed on its behalf by:



Mrs Robina Iqbal
Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 October 2021

1. Summary of significant accounting policies

(a) General information and basis of preparation

Highfield Hall Community Club is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to **£1 per member of the charity**. The address of the registered office is given in the charity information on page 3 of these financial statements. HHCC operates from Highfield Hall Community Centre and provides social, recreational and educational activities with rooms for hire. HHCC have a vast green area including a peaceful garden for use for the users for outdoor health and well-being activities and for social gatherings.

HHCC have activities for all ages/groups and an environmentally friendly centre.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention basis of accounting except for investments which have been included at revalued amounts. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The charitable company has taken advantage of the option provided in SORP (FRS102) to use headings in the Statement of Financial Activity that are applicable to its operations rather than reporting on an activity basis.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received:

For donations to be recognized the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 October 2021

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

(e) Tangible Fixed Assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

An impairment test will be conducted annually as part of the physical check of assets in October 2021. An impairment loss is recognised to the extent the carrying amount of the asset exceeds its recoverable amount.

Highfield Hall has determined that any asset with a value greater than £500 will be capitalised, any assets less than this value (unless part of a larger project) will be written off in the year of purchase.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Computer equipment – 3 years straight line basis

Fixtures and fittings – 5 years straight line basis

(f) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Governance costs which relate to preparation of accounts and Independent Examination have been disclosed separately.

(g) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

(h) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Analysis of Income 2021

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Income:				
Church Faith Action	-	-	-	1,000
Tudor Trust	27,000	-	27,000	30,000
Phoenix Fund	-	-	-	15,000
Accord Growing	-	4,200	4,200	-
NNS	-	2,799	2,799	-
Farmers Market	1,020	-	1,020	-
Events	5,365	-	5,365	-
Near Neighbours	-	-	-	3,050
Heart of England	-	-	-	3,000
BVSC Children and Families	-	-	-	6,000
Clothworkers	-	-	-	2,180
Donations	902	-	902	3,629
Income generated from Social Hire	1,750	-	1,750	3,780
Income generated from Regular Groups	5,955	-	5,955	-
Income generated from Hire-Reg. groups	-	-	-	13,328
Income generated from Meetings	833	-	833	3,450
Other Income:				
Birmingham City Council Business Grant	19,737	-	19,737	10,000
JRS	5,867	-	5,867	11,688
Total	68,429	6,999	75,428	106,105

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

2a. Analysis of Income 2020- Comparatives

	Unrestricted £	Restricted £	2020 Total £	2019 Total £
Income				
Church Faith Action	1,000	-	1,000	-
Tudor Trust	30,000	-	30,000	-
Phoenix Fund	15,000	-	15,000	-
Near Neighbours	-	3,050	3,050	-
Heart of England	-	3,000	3,000	-
BVSC Children and Families	-	6,000	6,000	-
Clothworkers	-	2,180	2,180	-
Veolia	-	-	-	800
Lifeline Community Project	-	-	-	8,000
Creative English	-	-	-	-
Donations	3,629	-	3,629	726
Hire-events	-	-	-	2,260
Hire social	3,780	-	3,780	9,775
Hire-Reg. groups	13,328	-	13,328	20,917
Meetings	3,450	-	3,450	6,103
Other Income:				
Birmingham City Council Business Grant	10,000	-	10,000	-
JRS	11,688	-	11,688	-
Total	91,875	14,230	106,105	48,581

3. Analysis of Expenses 2021

	Unrestricted £	Restricted £	2021 Total £	2020 Total £
Staff Wages	32,125	-	32,125	28,785
Tutors Cost	-	1,740	1,740	1,050
IT cost – Lease	17	-	17	2,882
Rates & water	129	-	129	1,323
Light and heat	4,339	-	4,339	3,268
Cleaning	972	303	1,275	1,861
Telephone	842	-	842	936
Insurance	550	-	550	632
Printing, postage and stationery	558	-	558	665
Bank Charges	72	-	72	72
Travelling/Bus	-	2,000	2,000	2,390
Repairs and maintenance	771	1,200	1,971	986
Equipment and Subscriptions	2,011	-	2,011	-
Building and garden projects	7,300	4,196	11,496	560
Car park Maintenance	55	34	89	741
Animals Maintenance	181	-	181	1,411
Costs related to Social Hire	640	-	640	935
Events/Admin	1,296	272	1,568	2,370
Support Cost	-	2,799	2,799	-
Accountancy	1,772	-	1,772	1,394
Independent Examination	-	-	-	250
Total	53,630	12,544	66,174	52,601

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

3a. Analysis of Expenses 2020 - Comparatives

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Staff Wages	28,875	-	28,875	28,319
Tutor	-	1,050	1,050	1,635
IT cost – lease	2,882	-	2,882	3,239
Rates & water	1,323	-	1,323	2,088
Light and heat	3,268	-	3,268	3,911
Cleaning	1,264	597	1,861	1,058
Telephone	936	-	936	920
Insurance	632	-	632	605
Printing, postage and stationery	665	-	665	552
Bank Charges	72	-	72	82
Equipment	-	-	-	984
Travelling/Bus	-	2,390	2,390	151
Repairs and maintenance	986	-	986	1,223
Building and garden projects	560	-	560	12,176
Car park	741	-	741	15,000
Animals	1,027	384	1,411	154
Return Deposits	935	-	935	2,380
Events/Admin	350	2,020	2,370	1,347
Donations	-	-	-	70
Meetings	-	-	-	378
Accountancy	1,394	-	1,394	1,250
Independent Examination	250	-	250	250
Total	46,160	6,441	52,601	77,772

4. Employee Information

	2021 £	2020 £
Staff costs		
Wages and salaries	32,125	28,875
	<u>32,125</u>	<u>28,875</u>

	2021 No.	2020 No.
Average number of employees employed during the year:		
Administration	<u>2</u>	<u>2</u>

	2021 £	2020 £
The number of employees whose annual emoluments were £60,000 or more were	nil	nil

No Trustees received remuneration during the year (2019: £nil).

No expenses were paid to trustees in the year.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

5. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Payables - MacDonald Surfacing	-	-
Social security and other taxation	704	600
Accruals and deferred income	-	1,779
Wages payables	201	59
	905	2,438

6. Reconciliation of movements in funds 2021

	1 Nov 2020 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2021 £
Unrestricted funds	54,403	68,429	(53,630)	-	69,202
Restricted funds					
Postcode Lotteries	34	-	(34)	-	-
LIF Bus	8,404	-	(1,000)	-	7,404
Accord Growing	-	4,200	(3,434)	-	766
NNS	-	2,799	(2,799)	-	-
Near Neighbours	1,104	-	(240)	-	864
Heart of England	132	-	(132)	-	-
BVSC Children and Families	5,111	-	(2,942)	-	2,169
Clothworkers	2,180	-	(1,963)	-	217
	16,965	6,999	(12,544)	-	11,420
Total funds	71,368	75,428	(66,174)	-	80,622

The Postcode Lotteries fund is restricted funding used for solar panels and building renovations (windows, security doors, toilets, and external painting)

Neighbourhood Network Scheme- This is a fund related to provide the support facilities to other organisation in a capacity building role.

Local Innovation Fund – BCC Community Bus is restricted funding used to renovate the old youth bus turning into a community bus with new finishing and internal equipment.

Local Innovation Fund – BCC IT equipment is restricted funding to develop the infrastructure of HHCC as purchase IT equipment and the hire of photocopier.

The Lotteries Car park funding is restricted income used to resurface the car park which had many dangerous potholes.

Near Neighbours: Restricted funding for dialogue with local community about the needs of the area, support for International Womens Day event.

Heart of England : Restricted funding for the provision and implementation of a Food Bank during the pandemic covid 19.

BVSC Children and Families: Support for families with food parcels and activities for children/families during the year to gradually bring people back in to social interaction after Covid 19. To combat isolation, depression, lack of confidence and to ease loss of loved ones (befriending service). Also supporting vulnerable children (young carers) to engage with other children in activities and get respite from caring.

Clothworkers: funding was for kitchen refurbishment to accommodate Food Bank and storage facilities.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

6a. Reconciliation of movements in funds 2020 - Comparatives

	1 Nov 2019 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2020 £
Unrestricted funds	8,688	91,875	(46,160)	-	54,403
Restricted funds					
Postcode Lotteries	405	-	(371)	-	34
Lif Bus	8,732	-	(328)	-	8,404
Veolia	39	-	(39)	-	-
Near Neighbours	-	3,050	(1,946)	-	1,104
Heart of England	-	3,000	(2,868)	-	132
BVSC Children and Families	-	6,000	(889)	-	5,111
Clothworkers	-	2,180	-	-	2,180
	9,176	14,230	(6,441)	-	16,965
Total funds	17,864	106,105	(52,601)	-	71,368

7. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2021 are represented by:			
Current assets	74,527	6,999	81,526
Current liabilities	(904)	-	(904)
Total net assets	73,623	6,999	80,622

7a. Analysis of net assets between funds 2020 - Comparatives

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2020 are represented by:			
Current assets	59,576	14,230	73,806
Current liabilities	(2,438)	-	(2,438)
Total net assets	57,138	14,230	71,368

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2021

8. Controlling party

The charitable company is under the control of the Board of Trustees.

9. Company status

The Company is limited by guarantee and does not have any share capital. Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while he is a member or within one year after ceasing to be a member, for payments of the debts and liabilities of the company contracted before he ceased to be a member, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributions among themselves such amount as may be required, not exceeding £1.

10. Related party transactions

There have been employee wages paid to Robina Iqbal's (Trustee) partner, Mazhar Iqbal, totalling £23,750 with Employer National Insurance of £2,060. There are no outstanding balances or provisions for doubtful debts relating to this as at 31st October 2021. In addition, there have been no amounts written off from such balances during the year.

There is a conflict of interest policy in place to prevent any decisions being influenced by the relationship. A conflict register is maintained and updated annually. Should any decisions arise related to both parties, they are asked to leave the room so that they do not participate.

Accounts

Company No: 09258001

Charity No: 1169586

HIGHFIELD HALL COMMUNITY CLUB

UNAUDITED REPORT AND FINANCIAL STATEMENTS

For the year ended

31st October 2020

HIGHFIELD HALL COMMUNITY CLUB

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HIGHFIELD HALL COMMUNITY CLUB

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Charity Name	HIGHFIELD HALL COMMUNITY CLUB
Company number	09258001
Charity number	1169586
Trustees and directors:	Mrs. Robina Iqbal Ms. Sabia Akhtar Ms. Jennifer Ann Stewart Ms. Andrea Louise Roberts
Registered Office	127 -130 Highfield Road Birmingham, England, B28 0HS
Bankers	Unity Trust Bank Plc 9 Brindley Place Birmingham B1 2HB
Independent Examiners	MNSK Limited 206 Robin Hood Lane, Hall Green, Birmingham West Midlands B28 0LG

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report For the year ended 31st October 2020

ANNUAL REPORT OF THE TRUSTEES for the period ending 31st October 2020

The trustees present their annual report together with the financial statements for the period ending **31st October 2020**. The trustees who are also directors of Highfield Hall Community Club (HHCC) Ltd for the purpose of company law and who served during the period and up to the date of this report are set out on page 3.

Structure, governance, and management:

HHCC was initiated when a group of residents and local people wanted to keep Highfield Hall Community Centre from closure by Birmingham City Council as part of their asset disposal scheme. The group came together and formed a charitable company Highfield Hall Community Club (10th October 2014 Registration No: 09258001) and put in an Expression of Interest when the building came up for asset transfer by BCC. There was a panel interview, and we were successful in obtaining the centre for the purpose of it being kept as a community facility for the benefit of the local and wider community. It has been a lengthy process, but we obtained our full lease for 25 years from BCC in August 2017. The Company was also registered as a charity on 26th October 2016 with the charity No: 1169586.

Organisation structure:

The overall control of HHCC lies with the Board of Directors who have the power and legal duty to oversee and decide on all matters concerning HHCC, subject to the Memorandum of Articles and agreed policies and procedures. The chairperson is responsible for the management of the Board of Directors and the Chief Executive Officer (CEO) for the day-to-day management of HHCC. Both the Chairperson and CEO report directly to the Board of Directors.

The object of the charity is:

To further or benefit the residents of Hall Green and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together said residents and the local authorities, voluntary and other organizations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above object's infirmity or disability, poverty, or social and economic circumstances with a view to improving the conditions of life of such persons.

Religious Harmony:

The promotion of religious harmony for the benefit of the public by:

- (a). Educating: the public in different religious beliefs including an awareness of their distinctive features and their common ground to promote good relations between persons of different faiths.
- (b). Promoting: knowledge and mutual understanding and respect of the beliefs and practices of different religious faiths.
- (c). Liaising with various religious organizations churches, mosques, synagogues and temples to identify gaps in understanding of other beliefs and organizing meet and greet information sessions to create a mutual respect and understanding.
- (d). Working directly with law enforcement agencies to identify existing issues surrounding racially motivated crime and how to prevent through education and awareness with a focus on immigration related hate crime and religious conflict.

**Directors' and Trustees' report (Continued)
for the year ended 31st October 2020**

(e). Promoting religious harmony through engaging different faith groups to discuss issues which affect day to day lives irrespective of religious beliefs. Arranging focus groups and workshops to share ideas and promote interfaith relations.

Social Inclusion:

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender re-assignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society)."

The major responsibility of the charity is to ensure that the community centre is functional and fit for purpose as outlined above and for:

- Being a safe place for people of ages/backgrounds/cultures to meet for social/recreational and educational purpose.
- Promoting community cohesion and dialogue
- Building capacity and supporting other organisation
- Working with other local groups to tackle issues in the community and be part of the Neighbourhood Partnership.
- Signposting/helping with information/advice.

Making the centre sustainable through hiring out facilities.

Performance:

We the Board would like to start by thanking all our staff and volunteers for the hard work that has gone into this exceptional year with the pandemic COVID -19 causing mayhem and disruption to our normal way of working and living.

Year 2019 ended with us being in a stable situation being self-sufficient and striving to continue to meet our objectives and goals. We are immensely proud of the building as it has undergone a complete transformation both internally and externally, a huge thanks to our funders for making this happen. It will be officially 5 years since we took over the community center as asset transfer from Birmingham City Council with nothing in the bank and only a handful of groups active in the center and no social bookings in place. It was run down both financially and building wise. HHCC has worked tirelessly to establish itself in the community and to make it the local hub it has now become. We have been very keen to ensure that we have a center that is self-sufficient and can meet its running costs. The initial years we needed support to make the building for purpose and we were also marketing our facilities to increase income from letting. This was heading in the right direction up until March 2020 when the pandemic hit globally, and everything came to a halt.

Our income stopped immediately and like many others we were thrown into a very new territory. Our board were quick to react, and we secured funding from the Government support for Businesses to help with immediate core costs. We have been vigilant over the changing policies and news over restrictions and lockdowns and have been tapping into funding where possible making huge progress in obtaining funds for the charity.

Thanks to Tudor Trust for giving us support and a lifeline by offering the charity help with core costs. This was a huge burden taken off our shoulders as we, like many, had to start to rethink ways of building ourselves up again during and after this pandemic.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2020

The Board were also very active to rethink about how we could support the local and wider community of Birmingham using our resources and space. HHCC started a food bank early on in March 2020 with a handful of donations and we were surprised how fast the food bank developed with support from funders and local businesses. Again, we were able to tap into funds available for this purpose the CAF fund (Charities Aid Foundation), Birmingham Children's Partnership Community grant. The Clothworkers Foundation also were very supportive and offered a grant for this purpose and to make the center extra safe.

The food bank became an essential part of not just Hall Green but the whole of Birmingham as we had support from local businesses and supermarkets like Asda(Shirly), Waitrose (Hall Green), Tesco (Hall Green), the residents excelled at providing food for our Food bank with donations coming from street collections, individuals, elderly homes, resident associations and many more. Not only did we get support with food items we also had volunteers who helped to distribute the food parcels to people who were isolating, sick or in hardship. Referrals came from GP's, Social Workers, Family Centers, The Active Wellbeing society, Birmingham City Council, other community centers and food banks. Our social media helped with the referrals coming in too.

Since March 2020, our Food bank has supported 8000 families across the city, which is roughly about 32,000 individuals. The Food bank became well known and way recognized by the Lord Mayor of Birmingham who sent a letter thanking HHCC for the support it was providing in the city. We also had many letters of thanks from people supported by the Food bank and people recognizing the essential support that was provided and is still ongoing.

The Phoenix Fund (The Global Fund for Children & National Lottery) was another source we were successful in obtaining a grant from. There were kind donations from Hymans Solicitors, Rotary Club Birmingham, Asha Malik and other local residents.

I would like to thank all our funder/ donors who have helped our charity over the pandemic and those who we were working with us prior to the pandemic, Near Neighbours, Mac Donald Surfacing who donated the remaining instalment for the car park (£2500) back to HHCC to help the charity.

Financial Review;

The principle funding for the organisation were by way of grant income, income from lettings and other activities. These funds have been utilised in accordance with funder grant agreements and is restricted funding.

The charity has total incoming resources of £106,105. Total resources expended for the period were £52,601.

The charity can therefore report a net increase in funds of £53,504 for the period 1st November 2019 to 31st October 2020.

Investments policy

The trustees are empowered by the Memorandum and Articles of Association to invest the charity funds as they see fit. The investment policy requires that surplus funds, not required for working capital purposes, should be invested to provide maximum return at minimum risk to the organisation. All funds that are surplus from time to time are invested on a short or medium term fixed interest basis. To minimise the risk to funds, investments are deposited with many banking institutions who are regulated by the Financial Services Authority and are members of the Financial Services Compensation Scheme. The Charity's investment policy will be reviewed on an annual basis.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2020

Reserves Policy

The trustees have reviewed the charity's need for reserves and developed a reserves policy in line with the guidance issued by the Charity Commission.

The trustees presently recognise the need to maintain unrestricted funds, which have not been designated for specific use, at a level of 6 months of operating costs. The trustees consider that reserves at this level will ensure that in the event of a significant drop in funding or delay in receipt of funding, they will be able to continue the Charity's current activities whilst additional funds are sought.

The following were custodian trustees during the period under review:

Mrs. Robina Iqbal
Ms. Sabia Akhtar
Mrs. Jennifer Ann Stewart
Ms. Andrea Louise Roberts

Anyone wishing further details of the charity should contact Mrs. Robina Iqbal
(robina@highfieldhall.org.uk)

Finances

The results are shown on Pages 10 and 11.

HIGHFIELD HALL COMMUNITY CLUB

Directors' and Trustees' report (Continued) for the year ended 31st October 2020

ANNUAL REPORT OF THE TRUSTEES

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of its surplus or deficit for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply these consistently
- make reasonable and prudent judgments and estimates
- prepare the financial statements on a going concern basis unless in their view the charity will be unable to continue in business.

They are also responsible for:

- keeping proper accounting records
- safeguarding the charity's assets
- taking reasonable steps for the prevention and detection of fraud.

In the opinion of the trustees, all the foregoing requirements have been carried out.

By order of the trustees



Mrs. Robina Iqbal

Custodian Trustee

Date: 29/07/2021

HIGHFIELD HALL COMMUNITY CLUB

Independent examiners' report for the year ended 31st October 2020

Independent examiner's report to the Trustees of 'Highfield Hall Community Club'

I report to the trustees on my examination of the accounts of **Highfield Hall Community Club** for the year ended **31/10/2020**, which are set out on pages 10 to 11.

Responsibilities and basis of report

As the charity trustees of the Trust (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records have not been kept in respect of the charity in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nadia Khan FCA ACCA

For and on behalf of

MNSK Limited

206 Robin Hood Lane
Hall Green
Birmingham
West Midlands
B28 0LG

Date:

HIGHFIELD HALL COMMUNITY CLUB

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating the income and expenditure account) for the year ended 31st October 2020

	Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Incoming resources					
Incoming resources from generated funds					
Funding	2	46,000	14,230	60,230	800
Donations	2	3,629	-	3,629	726
HHCC income	2	20,558	-	20,558	47,055
Other income	2	21,688	-	21,688	-
Total incoming resources	2	91,875	14,230	106,105	48,581
Expenditure on:					
Charitable activities		46,160	6,441	52,601	76,272
Total resources expended	3	46,160	6,441	52,601	77,772
Net incoming/(expenditure) before transfers for the year		45,715	7,789	53,504	(29,191)
Gross transfers between funds		-	-	-	-
Net movement in funds		45,715	7,789	53,504	(29,191)
Reconciliation of funds					
Total funds brought forward		8,688	9,176	17,864	47,055
Total funds carried forward		54,403	16,965	71,368	17,864

The statement of financial activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on page 12 to 19 form part of these financial statements.

HIGHFIELD HALL COMMUNITY CLUB

BALANCE SHEET AS AT 31st October 2020

	Note	£	2020	£	£	2019	£
Current assets							
Cash at bank and in hand		73,806		25,101			
		73,806		25,101			
Creditors: amounts falling due within one year	5	(2,438)		(7,237)			
Net current assets			71,368		17,864		
Net assets			71,368		17,864		
Represented by:							
Unrestricted funds	6	54,403		8,688			
Restricted funds	6	16,965		9,176			
Total funds			71,368		17,864		

The Charitable Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for year ended **31 October 2020**.

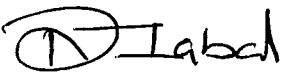
The members have not required the company to obtain an audit of its financial statements for the ended **31 October 2020** in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements. So far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial states were approved the Board of Trustees on 29/07/2021 and were signed on its behalf by:


Mrs Robina Iqbal
Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 October 2020

1. Summary of significant accounting policies

(a) General information and basis of preparation

Highfield Hall Community Club is a charitable company in the United Kingdom. In the event of the charity being wound up, the liability in respect of the guarantee is limited to **£1 per member of the charity**. The address of the registered office is given in the charity information on page 3 of these financial statements. HHCC operates from Highfield Hall Community Centre and provides social, recreational and educational activities with rooms for hire. HHCC have a vast green area including a peaceful garden for use for the users for outdoor health and well-being activities and for social gatherings.

HHCC have activities for all ages/groups and an environmentally friendly centre.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention basis of accounting except for investments which have been included at revalued amounts. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The charitable company has taken advantage of the option provided in SORP (FRS102) to use headings in the Statement of Financial Activity that are applicable to its operations rather than reporting on an activity basis.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received:

For donations to be recognized the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2020

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

(e) Tangible Fixed Assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

An impairment test will be conducted annually as part of the physical check of assets in October 2020. An impairment loss is recognised to the extent the carrying amount of the asset exceeds its recoverable amount.

Highfield Hall has determined that any asset with a value greater than £500 will be capitalised, any assets less than this value (unless part of a larger project) will be written off in the year of purchase.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Computer equipment – 3 years straight line basis

Fixtures and fittings – 5 years straight line basis

(f) Support costs allocation

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity. Where support costs cannot be directly attributed to particular headings, they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Governance costs which relate to preparation of accounts and Independent Examination have been disclosed separately.

(g) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2019

(h) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. Analysis of Income 2020

	Unrestricted £	Restricted £	2020 Total £	2019 Total £
Income:				
Church Faith Action	1,000	-	1,000	-
Tudor Trust	30,000	-	30,000	-
Phoenix Fund	15,000	-	15,000	-
Near Neighbours	-	3,050	3,050	-
Heart of England	-	3,000	3,000	-
BVSC Children and Families	-	6,000	6,000	-
Clothworkers	-	2,180	2,180	-
Veolia	-	-	-	800
Lifeline Community Project	-	-	-	8,000
Donations	3,629	-	3,629	726
Hire-events	-	-	-	2,260
Hire social	3,780	-	3,780	9,775
Hire-Reg. groups	13,328	-	13,328	20,917
Meetings	3,450	-	3,450	6,103
Other Income:				
Birmingham City Council Business Grant	10,000	-	10,000	-
JRS	11,688	-	11,688	-
Total	91,875	14,230	106,105	48,581

2a. Analysis of Income 2019- Comparatives

	Unrestricted £	Restricted £	2019 Total £	2018 Total £
Income				
Post code lottery	-	-	-	10,000
Veolia	-	800	800	15,200
Lifeline Community Project	8,000	-	8,000	-
Creative English	-	-	-	5,000
Donations	726	-	726	2,651
Hire-events	2,260	-	2,260	1,395
Hire social	9,775	-	9,775	4,735
Hire-Reg groups	20,917	-	20,917	23,678
Meetings	6,103	-	6,103	855
Total	47,781	800	48,581	63,514

HIGHFIELD HALL COMMUNITY CLUB

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 October 2019**

3. Analysis of Expenses 2020

	Unrestricted	Restricted	2020 Total	2019 Total
	£	£	£	£
Staff Wages	28,875	-	28,875	28,319
Tutor	-	1,050	1,050	1,635
IT cost – lease	2,882	-	2,882	3,239
Rates & water	1,323	-	1,323	2,088
Light and heat	3,268	-	3,268	3,911
Cleaning	1,264	597	1,861	1,058
Telephone	936	-	936	920
Insurance	632	-	632	605
Printing, postage and stationery	665	-	665	552
Bank Charges	72	-	72	82
Equipment	-	-	-	984
Travelling/Bus	-	2,390	2,390	151
Repairs and maintenance	986	-	986	1,223
Building and garden projects	560	-	560	12,176
Car park	741	-	741	15,000
Animals	1,027	384	1,411	154
Return Deposits	935	-	935	2,380
Events/Admin	350	2,020	2,370	1,347
Donations	-	-	-	70
Meetings	-	-	-	378
Accountancy	1,394	-	1,394	1,250
Independent Examination	250	-	250	250
Total	46,160	6,441	52,601	77,772

3a. Analysis of Expenses 2019 - Comparatives

	Unrestricted	Restricted	2019 Total	2018 Total
	£	£	£	£
Staff Wages	28,319	-	28,319	22,383
Tutor	1,635	-	1,635	1,465
IT cost – lease	-	3,239	3,239	2,508
Rates & water	2,088	-	2,088	1,142
Light and heat	3,911	-	3,911	3,393
Cleaning	1,058	-	1,058	1,074
Telephone	920	-	920	568
Insurance	605	-	605	631
Printing, postage and stationery	552	-	552	540
Legal cost	-	-	-	250
Bank Charges	82	-	82	72
Equipment	984	-	984	352
Travelling/Bus	151	-	151	302
Repairs and maintenance	1,223	-	1,223	950
Building and garden projects	-	12,176	12,176	22,904
Car park	5,000	10,000	15,000	-
Animals	154	-	154	111
Return Deposits	2,380	-	2,380	2,010
Events/Admin	1,347	-	1,347	782
Donations	70	-	70	-
Meetings	378	-	378	-
Accountancy	1,250	-	1,250	1,350
Independent Examination	250	-	250	450
Total	52,357	25,415	77,772	63,237

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 October 2020

4. Employee information

	2020 £	2019 £
Staff costs		
Wages and salaries	28,875	28,319
	<u>28,875</u>	<u>28,319</u>

	2020 No.	2019 No.
Average number of employees employed during the year:		
Administration	2	2

	2020 £	2019 £
The number of employees whose annual emoluments were £60,000 or more were	nil	nil

No Trustees received remuneration during the year (2019: £nil).

No expenses were paid to trustees in the year.

5. Creditors: Amounts falling due within one year

	2020 £	2019 £
Payables - <i>MacDonald Surfacing</i>	-	5,000
Social security and other taxation	600	392
Accruals and deferred income	1,779	1,845
Wages payables	59	-
	<u>2,438</u>	<u>7,237</u>

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2020

6. Reconciliation of movements in funds 2020

	1 Nov 2019 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2020 £
Unrestricted funds	8,688	91,875	(46,160)	-	54,403
Restricted funds					
Postcode Lotteries	405	-	(371)	-	34
Lif Bus	8,732	-	(328)	-	8,404
Veolia	39	-	(39)	-	-
Near Neighbours	-	3,050	(1,946)	-	1,104
Heart of England	-	3,000	(2,868)	-	132
BVSC Children and Families	-	6,000	(889)	-	5,111
Clothworkers	-	2,180	-	-	2,180
	9,176	14,230	(6,441)	-	16,965
Total funds	17,864	106,105	(52,601)	-	71,368

The Postcode Lotteries fund is restricted funding used for solar panels and building renovations (windows, security doors, toilets, and external painting)

Local Innovation Fund – BCC Community Bus is restricted funding used to renovate the old youth bus turning into a community bus with new finishing and internal equipment.

Local Innovation Fund – BCC IT equipment is restricted funding to develop the infrastructure of HHCC as purchase IT equipment and the hire of photocopier.

The Lotteries Car park funding is restricted income used to resurface the car park which had many dangerous potholes.

Near Neighbours: Restricted funding for dialogue with local community about the needs of the area, support for International Womens Day event

Heart of England : Restricted funding for the provision and implementation of a Food Bank during the pandemic covid 19

BVSC Children and Families: Support for families with food parcels and activities for children/families during the year to gradually bring people back in to social interaction after Covid 19. To combat isolation, depression, lack of confidence and to ease loss of loved ones (befriending service). Also supporting vulnerable children (young cares) to engage with other children in activities and get respite from caring.

Clothworkers: funding was for kitchen refurbishment to accommodate Food Bank and storage facilities.

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 October 2020

6a. Reconciliation of movements in funds 2019 - Comparatives

	1 Nov 2018 £	Incoming resources £	Outgoing resources £	Transfers £	31 Oct 2019 £
Unrestricted funds	13,828	47,781	(52,357)	(564)	8,688
Restricted funds					
Postcode Lotteries	4,926	-	(4,521)	-	405
Lif Bus	9,801	-	(1,069)	-	8,732
Lif IT	1,600	-	(2,164)	564	-
Veolia	6,900	800	(7,661)	-	39
Lotteries Car Pak	10,000	-	(10,000)	-	-
	33,227	800	(25,415)	564	9,176
Total funds	47,055	48,581	(77,772)	-	17,864

7. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2020 are represented by:			
Current assets	59,576	14,230	73,806
Current liabilities	(2,438)	-	(2,438)
Total net assets	57,138	14,230	71,368

7a. Analysis of net assets between funds 2019 - Comparatives

	Unrestricted funds £	Restricted funds	Total funds £
Fund balances at 31 Oct 2019 are represented by:			
Current assets	20,925	4,176	25,101
Current liabilities	(7,237)	-	(7,237)
Total net assets	13,688	4,176	17,864

HIGHFIELD HALL COMMUNITY CLUB

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 October 2020

8. Controlling party

The charitable company is under the control of the Board of Trustees.

9. Company status

The Company is limited by guarantee and does not have any share capital. Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while he is a member or within one year after ceasing to be a member, for payments of the debts and liabilities of the company contracted before he ceased to be a member, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributions among themselves such amount as may be required, not exceeding £1.

10. Related party transactions

There have been employee wages paid to Robina Iqbal's (Trustee) partner, Mazhar Iqbal, totalling £21,999.96. There are no outstanding balances or provisions for doubtful debts relating to this as at 31st October 2020. In addition, there have been no amounts written off from such balances during the year.

There is a conflict of interest policy in place to prevent any decisions being influenced by the relationship. A conflict register is maintained and updated annually. Should any decisions arise related to both parties, they are asked to leave the room so that they do not participate.