CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 10th October 2020 Period start date **To 9th October 2021 Period end date**

Charity name: Zenith Youth Theatre Company

Charity registration number: 1169585

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the CIO are:- To educate young people in the dramatic/musical arts and theatre studies, and to further the development of public appreciation and taste in the said arts. To provide practical experiences in all aspects of theatre production to young people. To engage with young people who otherwise might not see musical theatre as a means of enhancing life chances and opportunity.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Cast members are tasked to study their characters and are given guidance on how these characters are portrayed to the public. They are asked to practice their dances, songs and lines outside of the rehearsal process. Where appropriate, cast members are encouraged to reflect on how the characters and the shows values may not 'fit' within a modern society. Sadly, it was not possible to perform our planned February show, Chicago, due to Covid restrictions and so it had to be cancelled. However, in April we began rehearsals in person for three shows as part of our 'Not the Edinburgh Fringe' festival. The cast were placed in one of three shows in order to make each cast under the 15 allowed to rehearse socially distanced in our rehearsal hall. These shows were Wind in the Willows, aimed at a young audience, Little Shop of Horrors and Spring Awakening for an over 16 cast and audience. Each musical was performed 3 times over a 9-day period in an open-air venue and both the cast and audience were socially distanced to comply with all current covid regulations. This proved hugely successful and gave both the members and volunteers a new theatre experience and associated challenges to overcome. Zenith shows are promoted through website, social media, word of mouth and leaflet drops

		across all socio-economic groups in and around Bath. In addition, we produce a quarterly newsletter which is available via email and through our website.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	With reference to the statutory guidance on public benefit, the Trustees continue to promote a 'No Audition Policy' to become a member of Zenith Youth Theatre Company. In addition, due regard is given to ticket pricing and the continuation of offering tickets at concessionary rates.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Our Roper Legacy Fund supported 7 members with the costs of auditioning for stage schools and universities and also payment of fees due to financial difficulties brought about by the pandemic.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The valued contribution made by volunteers is welcomed and appreciated, especially during show weeks and is essential to the operation of Zenith Youth Theatre.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Zenith cast members performed in one of three musicals in this year, as detailed above. They were well received and were a useful learning tool for both the cast and the volunteers. Extra equipment was purchased to enable us to perform outside and this will be utilised in future productions. In November 2021 we won the Rose Bowl Award for the best youth production for Spring Awakening. We also received nominations for Best Youth actress for Spring Awakening, Best Youth Production for Pinocchio (our Feb 2020 production) and best creativity/Design for Pinocchio.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The Company undertook three shows in very challenging circumstances in order to ensure that our objectives were met. We provided a unique theatrical experience for our members, volunteers and audience. These outdoor productions were a first for Zenith Youth Theatre and every performance sold out.
Performance of fundraising activities against objectives set	Para 1.41	Due to the pandemic, fundraising was not possible, but expenditure was also low. The landlords for our rehearsal space were kind enough to waive our rent for a large period of the lockdown.
Investment performance against objectives.	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Due to the pandemic our income and expenditure was much lower than normal. However, we still ended the year on a high following our 3 outdoor performances in July. Because of the excellent support we received for these performances we were able to show a surplus at the year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity policy is to ensure that we hold enough reserves to cover any outstanding costs due to cancelation of a show through unforeseen circumstance.
Amount of reserves held	Para 1.22	£0 (excluding funds already allocated).
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal sources are through subscriptions, donations, gift aid and ticket sales. We will continue to apply for grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Our investment policy is continuously monitored with the focus on balance of risk versus income.

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Incorporated Organisation (Foundation)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Five Appointed Trustees and Five Elected Trustees with one vacancy.

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Induction Includes a general questionnaire compiled from the Essential Trustee Guidance (CC3). An online training course was also attended by all volunteers, including the Trustees, to go through our various policies, with a focus on Safeguarding procedures. This was followed by Mental Health first aid training provided by a clinical psychologist specialising in child and adolescent mental health. This training will be carried out annually
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The day-to-day activities of the charity are managed by a Management Committee of volunteers, of which five members of the Committee are Trustees.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Zenith Youth Theatre Company
Other name the charity uses	
Registered charity number	1169585
Charity's principal address	St Marks Community Centre Widcombe Bath BA2 4PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Delia Lee	Chair		
2	Joel White	Vice Chair		
3	Carol Jones	Treasurer		
4	Georgia Palmer	Secretary		
5	Chris Jones			
6	Michelle Tucker			
7	Patricia McSherry			
8	Roy Page			
9	Scott Rogers			
10	Jenny McKim			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Delia Lee	
Position (eg Secretary, Chair, etc)	Chair of Trustees	

07/02/2022

Haines Watts

Charity number: 1169585

Zenith Youth Theatre Company

Accounts for the year ended

09 October 2021

Independent examiner's report to the trustees of Zenith Youth Theatre Company

I report on the receipts and payments account of the Charity for the year ended 9 October 2021, which are set out on pages 1 to 4

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act

2. to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act

3. to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

1. to keep accounting records in accordance with section 130 of the 2011 Act and

2. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Matthew Porter FCA
Independent Examiner
Haines Watts
Enterprise House
Timbrell Street
Trowbridge
Wiltshire
BA14 8PL

23 November 2021

Zenith Youth Theatre Company	Charity No	1169585

Annual accounts for the period

Period start date	10-Oct-20	To	Period end date	09-Oct-21

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior yea funds £ F05
Income (Note 1)						
Income and endowments from:						
Donations and legacies	S01	6,501	4,045	-	10,546	8,38
Charitable activities	S02	8,644	-	-	8,644	17,54
Other trading activities	S03	-	-	-	-	-
Investments	S04	5	-	-	5	2
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	15,150	4,045	-	19,195	25,94
Expenditure (Note 2)						
Expenditure on:						
Raising funds	S08	150	-	-	150	2
Charitable activities	S09	15,180	1,391	-	16,571	22,22
Other	S11	-	-	-	-	-
Total	S12	15,330	1,391	-	16,721	22,24
Net income/(expenditure) before tax for the reporting period	S13	- 180	2,654	-	2,474	3,70
Net income/(expenditure) after tax before investment gains/(losses)	S15	- 180	2,654	-	2,474	3,70
Net gains/(losses) on investments	S16	-	-	-	-	
Net income/(expenditure)	S17	- 180	2,654	-	2,474	3,70
Extraordinary items	S18	-	-	-	-	
Transfers between funds	S19	-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds	S22	- 180	2,654	-	2,474	3,70
Reconciliation of funds:						
Total funds brought forward	S23	33,376	23,922	-	57,298	53,59
Total funds carried forward	S24	33,196	26,576	-	59,772	57,29

Note 3 Tangible fixed assets

Cost or valuation

	Equipment £	Total £
At the beginning of the year	1,380	1,380
Additions	1,490	1,490
Revaluations	-	-
Disposals	-	-
At end of the year	2,870	2,870

Depreciation and impairments

**Basis	Straight Line	Straight Line
** Rate	20%	20%
At beginning of the year	276	276
Disposals	-	-
Depreciation	574	574
At end of the year	850	850

Net book value

Net book value at the beginning of the year	1,104	1,104
Net book value at the end of the year	2,020	2,020

Note 4 Cash at bank and in hand

	This year £	Last year £
Cash at bank and on hand	57,752	56,194
Total	57,752	56,194

Section B Balance sheet

10 Oct 2020 - 9 Oct 2021

	Guidance Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets	B01	-	-	-	-	-
Tangible assets (Note 3)	B02	2,020	-	-	-	1,104
Total fixed assets	B05	2,020	-	-	2,020	1,104
Current assets						
Stocks	B06	-	-	-	-	-
Debtors	B07	-	-	-	-	-
Cash at bank and in hand (Note 4)	B09	34,046	23,706	-	57,752	56,194
Total current assets	B10	34,046	23,706	-	57,752	56,194
Creditors: amounts falling due within one year	B11	-	-	-	-	-
Net current assets/(liabilities)	B12	34,046	23,706	-	57,752	56,194
Total assets less current liabilities	B13	36,066	23,706	-	59,772	57,298
Creditors: amounts falling due after one year	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	36,066	23,706	-	59,772	57,298
Funds of the Charity						
Endowment funds	B17	-	-		-	-
Restricted income funds	B18	-	26,576		26,576	23,922
Unrestricted funds	B19	33,196	-	-	33,196	33,376
Revaluation reserve	B20				-	
Fair value reserve	B21					
Total funds	B22	33,196	26,576	-	59,772	57,298

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signature	Print Name	Date of approval
CJones	CAROL JONES	23-Nov-21

Section C Notes to the accounts

Note 1 Income

	Analysis of income	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Membership fees	5,950	-	-	5,950	6,032
	Grants and donations	-	363	-	363	1,355
	Friends subscriptions	551	-	-	551	207
	Fundraising		24		24	3,927
	Hire		1,071		1,071	690
	Gift aid	-	2,587	-	2,587	-
	Total	6,501	4,045	-	10,546	12,211
Charitable activities:	Ticket sales	7,043	-	-	7,043	9,181
	Front of house sales	1,181	-	-	1,181	1,793
	Advertising	420	-	-	420	420
	Meals	-	-	-	-	1,529
	Total	8,644	-	-	8,644	12,923
Other trading activities:	Bag packing	-	-	-	-	792
	Total	-	-	-	-	792
Income from investments:	Interest income	5	-	-	5	22
		-	-	-	-	-
	Total	5	-	-	5	22
TOTAL INCOME		15,150	4,045	-	19,195	25,948

Note 2 Analysis of expenditure

Analysis	This year Unrestricted funds	This year Restricted income funds	This year Total funds	Last year Unrestricted funds	Last year Restricted income funds	Last year Total funds
Expenditure on charitable activities:						
Cost of productions	10,569	-	10,569	17,460	-	17,460
Insurance and membership fees	1,292	-	1,292	1,210		1,210
Website and marketing	1,431	-	1,431	1,449		1,449
Roper legacy	-	-	-		582	582
Repairs and renewals	828	1,391	2,219	541		541
Sundry expenses	270	-	270	495		495
Accountancy	216	-	216	210	-	210
Depreciation	574	-	574	276	-	-
Total expenditure on charitable activities	15,180	1,391	16,571	21,641	582	22,223
Expenditure on raising funds:						
Hire, Fundraising & Friends expenses	150	-	150	25	-	25
Total expenditure on raising funds	150	-	150	25	-	25
TOTAL EXPENDITURE	15,330	1,391	16,721	21,666	582	22,248