

HATHERLEIGH PRE-SCHOOL

England & Wales - Charity number 1169580

Details

Status Registered

Legal form CIO

Registered 2016-10-10

Register [View on the Charity Commission register](#)

Contact

Address The Hatherleigh Community Centre
Bowling Green Lane
Hatherleigh
Okehampton
EX20 3HB

Phone 01837811264

Email admin@hatherleighpreschool.org.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:1) PROMOTING THEIR CARE AND SAFETY;2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;3) PROMOTING THEIR HEALTH AND WELLBEING; AND4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS.

Activities: Hatherleigh Pre-School provides Ofsted registered childcare Early years Education and child care for children under statutory school age. Based in Hatherleigh Community Centre in purpose built facilities providing services Monday - Friday term time only with core hours of 9am - 3pm with some extended days offering breakfast club 8.30am-9am and sessions 3 days per week during the summer holidays.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People, The General Public/mankind

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£145,196	£131,007	-	-
2024-03-31	£127,418	£126,891	-	-
2023-03-31	£126,146	£118,981	-	-
2022-03-31	£100,781	£89,459	-	-
2021-03-31	£89,096	£85,545	-	-

Trustees

Name	Role	Appointed
Amy Houldcroft		2024-03-23
Amy Phillips		2024-06-23
Katherine Sluggett		2023-04-26
Lydia Galvin		2024-02-21

HATHERLEIGH PRE-SCHOOL

England & Wales - Charity number 1169580

Accounts



Trustees' Annual Report for the period

From

Period start date	Period end date
01 04 2024	To 31 03 2025

Section A Reference and administration details

Charity name **Hatherleigh Pre-School CIO**

Other names charity is known by **Hatherleigh Pre-School**

Registered charity number (if any) **1169580**

Charity's principal address **Hatherleigh Community Centre Bowling Green Lane**
Hatherleigh Okehampton
Devon
Postcode EX20 3HB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Megan Luxton			
2	Tabitha Paddon		30/09/2020 - 09/10/2024	
3	Gemma Ruff		30/03/2023 - 09/10/2024	
4	Katharine Sluggett			
5	Lydia Galvin			
6	Amy Houldcroft			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Sarah Miles & Jennifer May (Managers)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO Association (registered October 2016)

Trustee selection methods
(eg. appointed by, elected by)

Elected at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All prospective trustees are required to apply for DBS & EY2 prior to joining the committee.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objectives the development of children and young people, promoting their care and safety, promoting their education and parental involvement, promoting their health and wellbeing and providing services to support them and their families and carers.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We offer sessional childcare term time only to a maximum of 29 children per session. Our core hours are Monday -Friday 9am – 3pm with breakfast club available from 8.30am.

We accept two year old funding and early years education funding and also offer the working entitlement of 30 hours funding if parents are eligible.

Additional sessions are also available for four weeks in the summer holidays.

We also staff the parent & toddler group – Chatterbox on a Friday morning, these sessions take place in rooms adjacent to the Pre-School.

Trustees are aware of the guidance provided by the Charity Commission and endeavour to adhere and pay due regard to all guidelines.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have provided childcare to 50 children throughout the year.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity holds a reserve of £52678 to cover one terms running costs and redundancy costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

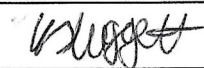
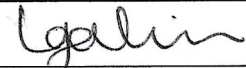
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KATHERINE SLUGGETT	LYDIA CALVIN
Position (eg Secretary, Chair, etc)	CHAIR	Secretary

Date 21-1-26

DRAFT BALANCE SHEET 01/04/2024 - 31/03/2025

INCOME

Early Years Education Grant	£	127,458.55
Parent Fees/Holiday Club Fees	£	16,793.10
Misc. Income/Donations	£	944.25
Actual	£	<u>145,195.90</u>

£ 145,195.90

EXPENDITURE

Staffing Costs	£	109,251.36
Premises Cost - Room Hire	£	9,280.36
Premises Costs - Telephone	£	1,128.55
Insurance/Professional Fees	£	1,832.01
Fundraising Expenditure	£	-
Bank Costs	£	120.49
DBS Charges	£	-
Staff Uniform		
Staff Training	£	577.50
Play Equipment	£	3,308.58
Postage & Stationary	£	879.72
Other Office Costs	£	285.52
Session Resources	£	1,471.52
Misc.	£	82.45
Snack/Refreshments	£	1,053.88
Consumables	£	1,649.63
Cleaning	£	85.00
	£	-
	£	<u>131,006.57</u>

Balance B/F 01/04/2024	£	21,022.72
Income 2024-25	£	145,195.90
Fundraising (Ferret Racing)	£	520.00

£ 166,738.62

Less Expenditure 2024-25	-£	131,006.57
TRF to Contingency fund	-£	6,855.62

£ 28,876.43

Represented by

Balance at bank 31/03/2025	£	39,120.51
Payments not cleared 31/03/2025	-£	823.23
Income not cleared 31/03/2025	£	173.75
Year end Adjustment DCC Funding paid early	-£	9,594.60

£ 28,876.43

Balance at reserve 31/03/2025

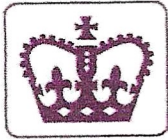
Business Reserve	£	52,678.21
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Represented by:

(redundancy £32,000)	£	32,000.00
(contingency £13144.38)	£	20,678.21

£ 52,678.21

Figures checked from
information supplied
found correct.
MS.
J Hicks Mcc B.



Section A

Independent Examiner's Report

Report to the trustees/ members of

Hatherleigh Pre-School CIO

On accounts for the year ended

31st March 2025

Charity no (if any)

1169580

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

26.1.26.

Name:

JILL HICKS

Relevant professional qualification(s) or body (if any):

MICB

Address:

BETH AWELON
HATHERLEIGH
EX20 3LL

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HATHERLEIGH PRE-SCHOOL

England & Wales - Charity number 1169580

Accounts



Trustees' Annual Report for the period

	Period start date	Period end date
From	01 April 2023	To 31 March 2024

Section A Reference and administration details

Charity name:

Other names charity is known by:

Registered charity number (if any):

Charity's principal address:

Hatherleigh Community Centre	
Bowling Green Lane	
Hatherleigh Okehampton	
Postcode	EX20 3HB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Megan Luxton			
2	Tabitha Paddon			
3	Gemma Ruff			
4	Katherine Sluggett		26/04/2023 -	
5	Lydia Galvin		21/02/2024 -	
6	Amy Houldcroft		23/03/2024 -	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO Association (registered October 2016)

Trustee selection methods
(eg. appointed by, elected by)

Elected at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development of children and young people, promoting their care and safety, promoting their education and parental involvement, promoting their health and wellbeing and providing services to support them and their families and carers.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We offer sessional childcare term time only to 29 children per session, our core hours are Monday – Friday 9am – 3pm with breakfast club sessions available 8.30-9am. We accept two year old funding – both targeted and working entitlement (15 hours per week) and also accept early years funding – universal (15 hours) and working entitlement (30 hours). Additional sessions are also available during the summer holidays.

We also staff the parent & toddler group – Chatterbox on Tuesday afternoon, this session takes place in a room adjacent to the Pre-School within the Children's Centre area.

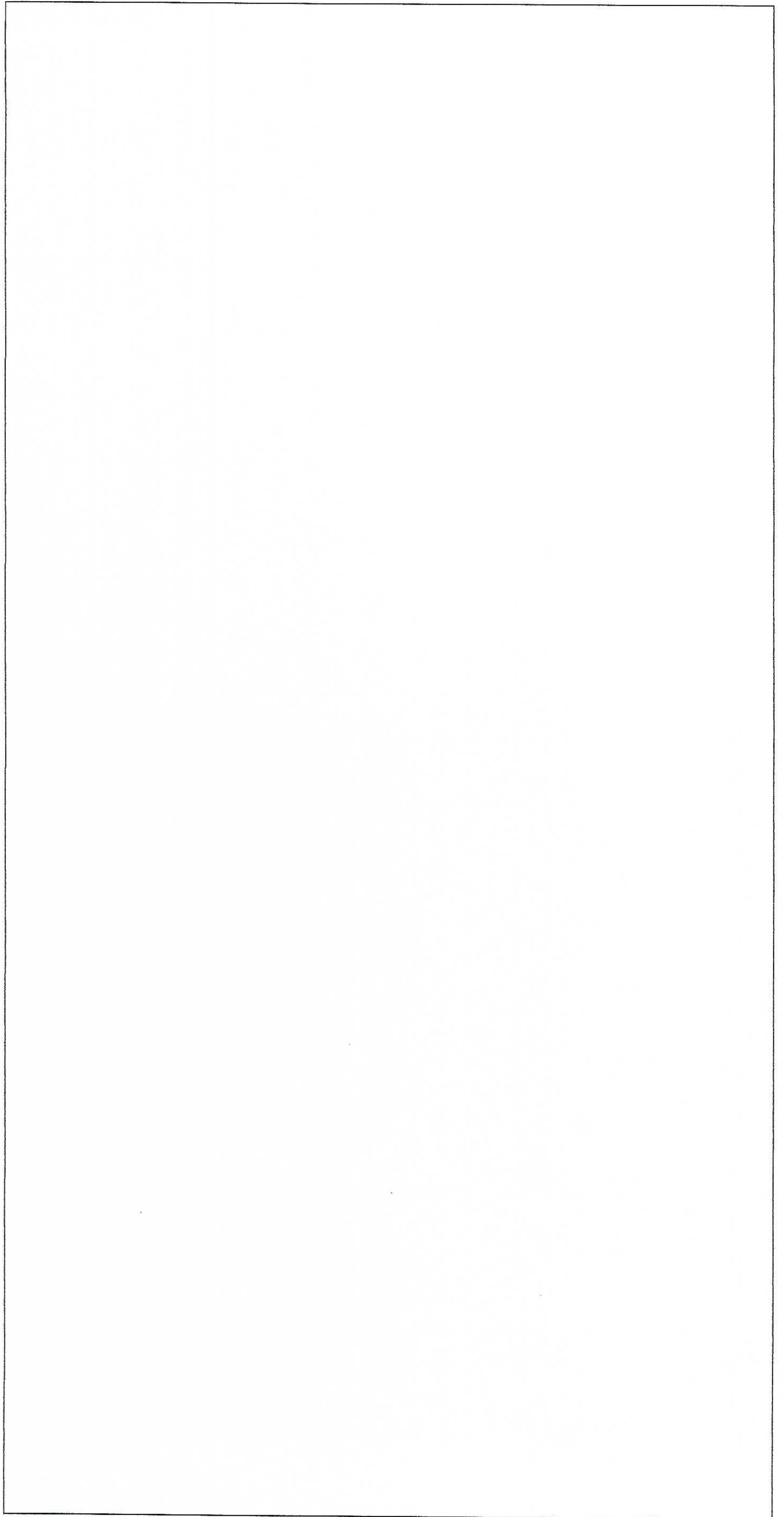
Trustees are aware of the guidance provided by the Charity Commission and endeavour to adhere and pay due regard to all guidelines.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year



Section E**Financial review****Brief statement of the charity's policy on reserves**

The charity holds a reserve of £45144 to cover one terms running costs and redundancy costs.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>K Sluggers</i>	<i>L Galvin</i>
Full name(s)	KATHERINE SLUGGETT	LYDIA GALVIN
Position (eg Secretary, Chair, etc)	Treasurer	Secretary.
Date	29-1-25	

BALANCE SHEET 01/04/2023 - 31/03/2024

INCOME

Early Years Education Grant	£	113,638.83
Parent Fees/Holiday Club Fees	£	13,363.60
Misc. Income/Donations	£	415.69
Actual	£	<u>127,418.12</u>

£ 127,418.12

EXPENDITURE

Staffing Costs	£	106,636.67
Premises Cost - Room Hire	£	10,273.78
Premises Costs - Telephone	£	947.87
Insurance/Professional Fees	£	874.67
Fundraising Expenditure	£	10.00
Bank Costs	£	-
DBS Charges	£	-
Staff Uniform		
Staff Training	£	568.75
Play Equipment	£	2,379.27
Postage & Stationary	£	973.94
Other Office Costs	£	407.05
Session Resources	£	1,306.70
Misc.	£	-
Snack/Refreshments	£	905.19
Consumables	£	1,607.32
Cleaning	£	-
	£	-
	£	<u>126,891.21</u>

Balance B/F 01/04/2023	£	20,758.45
Income 2023-24	£	127,418.12

£ 148,176.57

Less Expenditure 2023-24	-£	126,891.21
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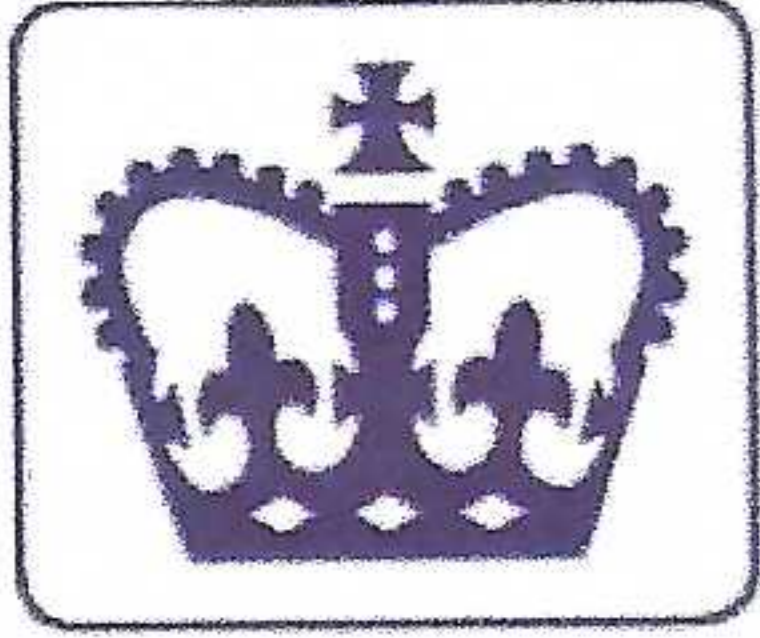
£ 21,285.36

Represented by		
Balance at bank 31/03/2024	£	21,022.72
Payments from Reserve Account	-£	115.91
Income not cleared 31/03/2024	£	378.55

£ 21,285.36

Balance at reserve 31/03/2024		
Business Reserve	£	45,144.38
Represented by:		
(redundancy £32,000)	£	32,000.00
(contingency £13,144.38)	£	13,144.38

£ 45,144.38



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Hatherleigh Pre-School CIO

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

1169580

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- *accounting records were not kept in accordance with section 130 of the Act or
- *the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Jill Hicks

Date:

24.1.25

Name:

JILL HICKS

**Relevant professional
qualification(s) or body
(if any):**

MICB

Address:

BRIN AWELON
HATHERLEIGH
DEVON EX20 3LL

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for the user to provide details of items for disclosure as requested in the text above.

HATHERLEIGH PRE-SCHOOL

England & Wales - Charity number 1169580

Accounts

Trustees' Annual Report for the period

Period start date Period end date
 From 01 04 2020 To 31 03 2021

Section A Reference and administration details

Charity name	Hatherleigh Pre-School CIO
Other names charity is known by	Hatherleigh Pre-School
Registered charity number (if any)	1169580
Charity's principal address	Hatherleigh Community Centre Bowling Green Lane
	Hatherleigh Okehampton
	Devon
	Postcode EX20 3HB

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patrick Kimber	01/04/2020-30/09/2020	
2	Jenny Hall	01/04/2020-30/09/2020	
3	Abby Powys-Cobb	01/04/2020-30/09/2020	
4	Gemma Shepherd		
5	Verity Colbear		
6	Megan Luxton	30/09/2020- ongoing	
7	Julie Jordan	20/10/2020 - ongoing	
8	Tabitha Paddon	30/09/2020 - ongoing	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	CIO Association (registered October 2016)
Trustee selection methods	Elected at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objectives the development of children and young people, promoting their care and safety, promoting their education and parental involvement, promoting their health and wellbeing and providing services to support them and their families and carers.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We offer sessional childcare term time only to a maximum of 29 children per session. Our core hours are Monday -Friday 9am – 3pm with breakfast club available from 8.30am. We accept two year old funding and early years education funding and also offer the extended entitlement of 30 hours if parents are eligible. Additional sessions are also available for four weeks in the summer holidays. We also staff the parent & toddler group – Chatterbox on a Friday morning, these sessions take place in rooms adjacent to the Pre-School.

Trustees are aware of the guidance provided by the Charity Commission and endeavour to adhere and pay due regard to all guidelines.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have provided childcare for 40 children throughout the year and have continued to open during the pandemic in line with government guidance.

Section E Financial review

Brief statement of the charity's policy on reserves	The charity holds a reserve to cover one months wages and room hire costs, along with a redundancy fund which is reviewed annually. £9684 (one months running costs) & £20000 (redundancy fund)
Details of any funds materially in deficit	

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Mexley</i>	<i>S. F. Miles</i>
Full name(s)	Megan Luxton	SARAH MILES
Position (eg Secretary, Chair, etc)	Chair	Manager
Date	26/1/22	

Hatherleigh Pre-School CIO

1169580

BALANCE SHEET 01/04/2020 - 31/03/2021

INCOME

Early Years Education Grant	76,031.41
Parent Fees/Holiday Club Fees	6,487.60
DCC Amendments Spring Term	995.49
Misc. Income/Donations	5,198.55
Chatterbox o/s from 19/20	53.00
DCC Amendments o/s from 19/20	169.43
	<u>£ 88,935.48</u>

EXPENDITURE

Staffing Costs	70,741.16
Premises Cost - Room Hire	8,015.99
Premises Costs - Telephone	826.19
Insurance/Professional Fees	95.00
Fundraising Expenditure	0.00
Bank Costs	0.00
DBS Charges	0.00
Staff Uniform	40.65
Play Equipment	1,389.91
Postage/Stationary	1,168.45
Other Office Costs	370.33
Session Resources	452.43
Misc.	0.00
Snack/Refreshments	415.89
Consumables	1,538.73
Cleaning	36.94
	<u>£ 85,091.67</u>

Balance B/F 01/04/2020	13,077.72
Income 2020-21	88,935.48
	<u>£ 102,013.20</u>

Less Expenditure 2020-21	-85,091.67
	<u>£ 16,921.53</u>

Represented by

Balance at bank 31/03/2021	13,593.04
Payments not cleared 31/03/2021	
Income not cleared 31/03/2021 (Marjon)	2,333.00
Income not cleared 31/03/2021 (DCC)	995.49
	<u>£ 16,921.53</u>

Balance at reserve 31/03/2021

Business Reserve	29,696.25
Represented by:	
(redundancy £20,000)	20,000.00
(contingency £6895.98)	6,896.25
(AFC Room Hire £2800)	2,800.00
	<u>£ 29,696.25</u>

Hatherleigh Pre-School CIO Fundraising Account Balance Sheet
01/04/2020 - 31/03/2021

Income

Interest transferred	£3.68
Donation, Christmas Fundraising, spoon sales	£156.75
Total Income	<u>£ 160.43</u>

Expenditure

Gazebo	£191.96
Playpen Barrier	£98.79
Bins	£159.96
Bank Charges	£2.40
Total Expenditure	<u>£ 453.11</u>

Balance B/F 1st April 2020	£ 2,195.20
Income	£ 160.43
	<u>£ 2,355.63</u>

Less Expenditure 2020-2021	£ 453.11
	£ 1,902.52

Represented by:

Balance at Bank 31/03/2021	<u>£1,902.52</u>
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Section A

Independent Examiner's Report

Report to the trustees/ members of

Hatherleigh Pre-School CIO

On accounts for the year ended

31/03/2021

Charity no (if any)

1169580

Set out on pages

[Empty box for set out on pages]

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

26/11/21.

Name:

JILL HICKS - MICB.

Relevant professional qualification(s) or body (if any):

Member of Institute of Certified Bookkeepers.

Address:

Bryn Avelon.
Hatherleigh
Devon EX20 3LL.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

