



## Trustees' Annual Report for the period

|      |                   |                 |
|------|-------------------|-----------------|
|      | Period start date | Period end date |
| From | J01 Jan 2024      | To 31 Dec 2024  |

### Section A Reference and administration details

|                                    |  |
|------------------------------------|--|
| Charity name                       | Cornwall Accessible Activities Programme |
| Other names charity is known by    | CAAP                                     |
| Registered charity number (if any) | 1169565                                  |
| Charity's principal address        | 42 Treskerby                             |
|                                    | Redruth                                  |
|                                    | Cornwall                                 |
| Postcode                           | TR16 5AG                                 |

#### Names of the charity trustees who manage the charity

|    | Trustee name   | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1  | Mark Exell     | Chair           |                                   |   |
| 2  | Nikki Perryman | Treasurer       | 01/07/2024                        |   |
| 3  | Fiona Glover   |                 | 01/07/2024                        |   |
| 4  |                |                 |                                   |   |
| 5  |                |                 |                                   |   |
| 6  |                |                 |                                   |   |
| 7  |                |                 |                                   |   |
| 8  |                |                 |                                   |   |
| 9  |                |                 |                                   |   |
| 10 |                |                 |                                   |   |
| 11 |                |                 |                                   |   |
| 12 |                |                 |                                   |   |
| 13 |                |                 |                                   |   |
| 14 |                |                 |                                   |   |
| 15 |                |                 |                                   |   |
| 16 |                |                 |                                   |   |
| 17 |                |                 |                                   |   |
| 18 |                |                 |                                   |   |
| 19 |                |                 |                                   |   |
| 20 |                |                 |                                   |   |

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| None |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

**Description of the charity's trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | Constitution                                     |
| How the charity is constituted<br>(eg. trust, association, company) | CIO – Foundation Model                           |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Nominated and Approved by the Board of Trustees. |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees hold a current and clear DBS and have undertaken a Level 2 Safeguarding training course. These are renewed every 3 years in line with regulations

The Charity is overseen by a Board of Trustees. There is one member of staff in regular employment. There are also two paid staff members, along with four volunteers who work during the school holidays to cover our activity days.

CAAP works closely with the local Council supporting their Time2Move programme.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To relieve the needs of disabled children and young people aged up to 25 years old and their families by the provision of accessible recreational activities during term time and school holidays.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities centre on the objective of providing inclusive activities for disabled children and their families throughout the school holidays. The charity now also provides some monthly weekend activities during term time for disabled children and their families.

The Charity works closely with the Time2Move program to support our members in receipt of free school meals to access these activities but with the inclusion of a healthy meal. These are primarily during the Easter, Summer and Christmas holiday periods.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity does not make grants to individuals or groups but will signpost any enquiries to other local organisations that provide that service.

The Charity has a small team of volunteers who contribute to the smooth running of the activities and/or the day to day running of the charity and are very important to fundraising and profile raising of disabled children and young people in the county.



**Summary of the main achievements of the charity during the year**

We have a membership of over 1300 disabled children and young people registered with us. For these members, their siblings and their families we have delivered at least one activity per day though-out the school holidays.

Some of our members attended a conference for learning disability nurse students to help with their training.

We continue to support our families to support each other through our social media channels and during activities.

## Section E Financial review

Brief statement of the charity's policy on reserves

The Charity has a policy to hold reserves equivalent to three month's salary costs.

Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principle sources of funding are from grant applications, fundraising such as online raffles, stalls at local event days and from our member families who pay for the activities they attend.

We negotiate good rates for our activities from trusted suppliers and subsidise them to make them more affordable to our members and their families.

The main Charity expenditure is for facilitating activities for our families to attend as per our key objects.


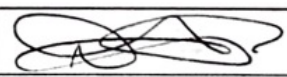
The Charity does not have any investments.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |   |
|-------------------------------------|---|---|
| Signature(s)                        |  |  |
| Full name(s)                        | Mark Exell  | Nikki Perriman  |
| Position (eg Secretary, Chair, etc) | Chair   | Treasurer.  |

Date 25/8/25.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

CORNWALL ACCESSIBLE ACTIVITIES  
PROGRAM (CAAP)

1169565

## Receipts and payments accounts

CC16a

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/01/2024 | To | Period end date<br>31/12/2024 |
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| PARENTAL CONTRIBUTION                                 | 52,711                                       | -                                       | -                                      | 52,711                          | 47,245                        |
| GRANTS  | 25,987                                       | -                                       | -                                      | 25,987                          | 80,634                        |
| FUNDRAISING   | 6,226  | -                                       | -                                      | 6,226                           | 9,184                         |
| BANK INTEREST   | 129  | -                                       | -                                      | 129                             | -                             |
| REFUNDS   | 3,812  | -                                       | -                                      | 3,812                           | -                             |
| 50/50 CLUB  | 5,722  | -                                       | -                                      | 5,722                           | -                             |
| SUNDRY INCOME   | -  | -                                       | -                                      | -                               | 3,605                         |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b> (Gross income for AR)                | 94,587                                       | -                                       | -                                      | 94,587                          | 140,668                       |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total receipts</b>                                 | 94,587                                       | -                                       | -                                      | 94,587                          | 140,668                       |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| ACTIVITIES  | 71,374                                       | -                                       | -                                      | 71,374                          | 58,412                        |
| SALARIES - STAFF                                      | 31,552                                       | -                                       | -                                      | 31,552                          | 25,895                        |
| SALARIES - SESSIONAL WORKERS                          | 3,064  | -                                       | -                                      | 3,064                           | 2,790                         |
| IT  | 3,458  | -                                       | -                                      | 3,458                           | 774                           |
| CONSULTANT  | 1,600  | -                                       | -                                      | 1,600                           | -                             |
| OFFICE COSTS  | 441  | -                                       | -                                      | 441                             | -                             |
| SUNDRIES  | 2,524  | -                                       | -                                      | 2,524                           | 15,415                        |
| 50/50 CLUB  | 2,814  | -                                       | -                                      | 2,814                           | -                             |
| REFUNDS   | 1,300  | -                                       | -                                      | 1,300                           | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | 118,127                                      | -                                       | -                                      | 118,127                         | 103,286                       |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | -  | -                                       | -                                      | -                               | -                             |
| <b>Total payments</b>                                 | 118,127                                      | -                                       | -                                      | 118,127                         | 103,286                       |
| <b>Net of receipts/(payments)</b>                     | 23,540                                       | -                                       | -                                      | 23,540                          | 37,382                        |
| <b>A5 Transfers between funds</b>                     | -  | -                                       | -                                      | -                               | -                             |
| <b>A6 Cash funds last year end</b>                    | 71,812                                       | -                                       | -                                      | 71,812                          | 34,606                        |
| <b>Cash funds this year end</b>                       | 48,272                                       | -                                       | -                                      | 48,272                          | 71,988                        |



## Section B Statement of assets and liabilities at the end of the period

| Categories    | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | CURRENT BANK ACCOUNT                                   | 48,272                             | -                                | 71,988                          |
|               |  | -                                  | -                                | -                               |
|               |  | -                                  | -                                | -                               |
|               |  | -                                  | -                                | -                               |
|               | <b>Total cash funds</b>                                | <b>48,272</b>                      | <b>-</b>                         | <b>71,988</b>                   |
|               | (agree balances with receipts and payments account(s)) |                                    |                                  |                                 |


|                          | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |

|                      | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |

|  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |

|                | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name  | Date of approval |
|---|-------------|------------------|
|  | M. E. Exell | 25/8/25          |
|   | N PERLMAN   | 25/8/25          |



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
CORNWALL ACCESSIBLE ACTIVITIES PROGRAM

On accounts for the year  
ended

31<sup>ST</sup> DECEMBER 2024

Charity no  
(if any)

1169565

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

3<sup>rd</sup> July 2025

Name:

Alan D Morant

Relevant professional  
qualification(s) or body  
(if any):

FCA & FCIS

Address:

2 POLBATHIC ROAD  
REGRUTH  
CORNWALL TR15 1PZ