

CORNWALL ACCESSIBLE ACTIVITIES PROGRAMME
ACCOUNTS FOR JANUARY 2021 to DECEMBER 2021

Charity Number: 1169565

<i>All numbers shown to the nearest £</i>	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £	2020 £
Section A Payments and Receipts					
A1 - Receipts					
Parent Contributions	22,685			22,685	7,022
Grants	22,340	-	-	22,340	9,783
Fundraising	2,741	-	-	2,741	5,118
Other sundry income	1,933	-	-	1,933	4,581
Sub Total	49,699	-	-	49,699	26,505
A2 - Asset & Investment Sales					
	-	-	-	-	-
Total Receipts	49,699	-	-	49,699	26,505
A3 - Payments					
Salary	-24,007		-	-24,007	-14,487
Staff Training	-300			-300	-
IT Support	-835			-835	-837
Equipment Hire	-1,420			-1,420	-20
Equipment Purchase	-410			-410	-171
Insurance	-296			-296	-232
Donations	-			-	-1,353
Activities	-19,189	-23,646		-42,835	-18,228
Sessional Workers	-			-	-
Minor Expenses	-986			-986	-1,641
Sub Total	-47,443	-23,646	-	-71,089	-36,968
A4 - Asset & Investment Purchases					
	-	-	-	-	-
Total Payments	-47,443	-23,646	-	-71,089	-36,968
NET TOTAL FOR THE YEAR	2,256	-23,646	-	-21,390	-10,463
A5 - Transfer between funds	1,503			1,503	
A6 - Cash funds last year end	11,287	23,646		34,933	
Cash Funds this Year End	15,045	-	-	15,045	

Section B Statement of Assets & Liabilities at the end of the period

B1 - Cash Funds

Grant	10,827		10,827
Unrestricted funds	4,218		4,218
Total Cash Funds	15,045	-	15,045

B2 - Other Monetary Assets

B3 - Investment Assets

B4 - Assets retained for the Charities own use


B5 - Liabilities

Signed on behalf of all Trustees:

- 1.
- 2.

 CHAIR
 SIGNATURE

Audited By:

 Andrew Brown ACMA
 SIGNATURE

Independent Examiners Report

Cornwall Accessible Activities Program

Accounting Period 1st January 2021 – 31st December 2021

STATEMENT

I have completed an independent examination of the accounts of the CIO and confirm no matters have come to my attention giving me concern that:


1. The accounting records have not been kept in accordance with the act.
2. The accounts do not accord with that record

The accounts accurately reflect the balances in the bank account of the CIO and the reserves held more than adequately reflect the reserves policy.

Signed SL

Name ANDREW BROWN ACMA

Date 5 / 10 / 2022

Trustees' Annual Report for the period							
	Period start date			Period end date			
	From	01	Jan	2021	To	31	Dec

Section A Reference and administration details

Charity name	Cornwall Accessible Activities Program		
Other names charity is known by	CAAP		
Registered charity number (if any)	1169565		
Charity's principal address	PO Box 538		
	Newquay		
Postcode	TR7 9DR		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marie Whitehurst	Chair		
2	Mandy Sperling	Secretary		
3	Theresa Hughes	Vice Chair		
4	Marie Hewitt	Fundraising Trustee		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Sandy Lawrence - Director

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed through nomination at the AGM or subsequent Trustee meeting having due regard to skills needed or missing on the current board

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees are DBS checked and will undertake mandatory Safeguarding training as soon as practicably possible after appointment and then on a regular basis thereon in.

A further 8 people volunteer on the committee which meets prior to each school holiday period to review the program and assign additional support for the staff to manage each activity program

The officers of CAAP work closely with other disability groups in Cornwall for both children and adults. They also represent members of CAAP on statutory committees to ensure the needs of families parenting a disabled child or young person in Cornwall are met. During 2020 CAAP's director joined Cornwall Disability Alliance representing families with children and young people who have a disability.

We work closely with other childrens charities, statutory services and providers of activities

During 2021 CAAP was offered the opportunity to deliver activities on the Governments free school meals program and we successfully supported 75 children during the summer holidays rising to 125 during the Christmas period

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO SUPPORT FAMILIES LIVING IN CORNWALL TO ACCESS ACTIVITIES DURING SCHOOL HOLIDAYS WHICH ARE ACCESSIBLE TO DISABLED CHILDREN AND THEIR SIBLINGS

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of inclusive holiday activities for families with disabled children who live in Cornwall.
Activities include days out, sport and dance and during the summer holiday we delivered 3 six weeks courses that culminated in a very successful end of summer variety show
Trustees have had regard to the guidance issued by the charity commission on public benefit and this will be further reiterated during planned Trustee training
Provision of experiences for our young disabled people to enable them to create CV's that reflect their strengths rather than the challenges they face

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

CAAP does not make grants to individuals or other groups nor do we have an investment program.
We have a small team of volunteers who contribute to the smooth running of the activities and are very important to fundraising and profile raising of disabled children and young people in the county.
Our volunteers support the staff and trustees in managing both the strategic direction of the charity and its day to day running

Summary of the main achievements of the charity during the year

CAAP's membership is now in excess of 850 families and during 2021 we resumed physical delivery in earnest for the Easter holidays . During the summer holidays we delivered over 40 activities attended by over 200 disabled children and their siblings

WE are very proud to have delivered free of charge to 75 children who access free school meals during the summer and this number rose to 125 children during the week before Christmas. Delivery also included the provision of a healthy hot meal for every child

In the week between christmas and new year we worked with our local theatre for 390 of us to attend the pantomime,

Typical examples of they type of activities is Dance, outdoor theatre.

Outdoor education centres, watersports and theme parks

We continue to be mindful of safe delivery with regard to Covid and wherever possible meet outdoors

Our work with the Time2Shine project resumed in September 2021 and we welcomed a new cohort of shiners. Our grant for delivery of the Learning disability nurse training has been extended to June 2022 and we now have 12 young people trained to deliver this in the next few months to four university faculties around the country.

Our income has increased over 2020 but is not yet back at the pre pandemic levels

Section E Financial review

Brief statement of the charity's policy on reserves

CAAP holds reserves equivalent to 3 months salary costs. We do not hold reserves for activities

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

CAAP does not have any investments and does not have a policy on investments.

Principal sources of fundraising are grants and we have fundraising opportunities such as on line raffles.

We negotiate good rates for our activities and generally subsidise all activities by at least 50%. Therefore our income reflects payments by our families for the activities they attend.

Expenditure supports our key objectives in the commissioning of activities from trusted suppliers.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

MTL

Full name(s)

MARIE WHITEHORST

Position (eg Secretary, Chair, etc)

CHAIR

Date

14/10/22