



Trustees' Annual Report for the period

Period start date		Period end date		
From	1 st Jan 2021	To	31 st Dec	2021

Section A

Reference and administration details

Charity name Hospice Hope

Other names charity is known by Bright Hope in North West Leicestershire

Registered charity number (if any) 1169561

Charity's principal address 23 Ashby Road

Ravenstone

Leicestershire

Postcode

LE67 2AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stewart Shepherd	Chair		
2	Janette Shepherd	Secretary		
3	Linda Mould			
4	Peter Last			
5	Kathryn Last			
6	Roy Stobbs			
7	William Spiegler		01.01.21 – 24.08.21	
8	Daniella Walton	Safeguarding		
9	John Gillions		14.01.21 – 31.12.21	
10	Anna Shutt		29.06.21 – 31.12.21	
11	Daniel Woodall		29.06.21 – 31.12.21	
12	Daniel Choucino		15.11.21 – 31.12.21	
13	Lesley Notghi		07.09.21 – 31.12.21	
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Jim Vickrage, Charity Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Association)
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by members of the charity

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees of Hospice Hope are required to sign the Charity Commission's 'Trustee Eligibility Declaration' and a second 'Automatic Disqualification Declaration'.

All trustees are required to undertake basic safeguarding training and where necessary enhanced DBS checks are performed on any trustee who may need to be on a 1-1 basis with any of our service users (as they are deemed to be vulnerable adults).

One trustee is appointed as the Safeguarding lead of the charity (with the Charity Manager as the Deputy) and training is undertaken to achieve this (Adult safeguarding Level 3)

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of Hospice Hope as per the charity's constitution are:

The relief of suffering amongst persons with life limiting illness and their carers in North West Leicestershire.

- Through the provision of facilities and support services
- Through the provision of pastoral care
- Through the provision of funds to support individuals

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During 2021 our 'face to face' support was severely impacted by the ongoing pandemic, to the extent that it was July until the charity was able to re-start three of its drop-in Support Groups, with social distancing measures in place making service users feel as safe as possible. Face to face counselling and complementary therapies were also able to resume in September at Hope House, Griffydham.

New services that had been introduced during 2020 to combat the effects of lockdown, continued to flourish during 2021, giving service users the option to access support remotely. Our online support groups continued their weekly programme, befriending via the telephone or letter/email supported many people and telephone or zoom counselling remained a popular option for many who require the support of our counsellor.

The services that the charity provided in 2021 were a lifeline to many in North West Leicestershire. The ongoing pandemic saw an increase in service users presenting mental health issues and these people were able to access support following the change to the charity's mission statement in 2020 (as stated in the 2020 Trustees Annual Report):

Our mission is to be a therapeutic and caring organisation providing a range of services to enable a better quality of life and support for those who are struggling with a condition that limits the ability to enjoy life.

To achieve this end, our services are defined as follows:

Hospice Hope works within North West Leicestershire to support individuals who have a condition that leads to a reduction in quality of life or who have been diagnosed with a life limiting condition, as well as offering support to their partner or carer(s).

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers

Volunteers continue to be the life blood of the charity and at the end of December 2021, Hospice Hope had 55 volunteers. Numbers had decreased from 70 at the end of 2020, this is mostly accounted by significant cohort of volunteers retiring from their positions.

Due to the ongoing pandemic, the charity was once again unable to hold a 'Volunteer Thank You' event, but all volunteers are regularly communicated with to ensure that they feel appreciated and kept up to date with any latest news.

All volunteers who work on a 1-1 basis with our services users (this includes support provided by telephone, email or letter) must take an enhanced DBS check before they are able to start volunteering with the charity. This check is repeated every three years, a policy that was introduced by the charity in early 2017.

Since April 2018, all volunteers have been requested to attend safeguarding training and where necessary, volunteers have also attended first aid and manual handling training. The training has been facilitated by professional trainers or via an online training provider and paid for by the charity.

Summary of the main achievements of the charity during the year

Charity Manager

The appointment of a Charity Manager from 4th January 2021 has brought much needed experience into the charity and structure into its day to day operations, especially in the line management of the six part-time staff members. At the end of 2021, the Charity Manager joined a steering committee working on the construction of our new charity Headquarters.

Bright Hope House

We were delighted that planning permission for Bright Hope House, Swannington was submitted and passed in late December 2021. The commitment to this project from Bloor Homes and North West District Council remains as strong as ever and we look forward to working with both parties in 2022 to progress the project to the building stage.

Continued increase in service users and diversity of services

Following on from the increase in service users in 2020, the charity continued with this trend and in 2021 there was a further increase of 48% in the number of service users.

During 2021 the charity further expanded its services with the launch of its Long Covid Support service. This service offered 1-1 support specifically for people who were diagnosed with Long Covid. This is a tailored, 10 week programme, led by a trainer who holds a Covid-19 rehabilitation qualification.

Towards the end of 2021, the decision was also taken to expand our counselling service to a second counsellor. This position would be advertised as a student placement, to commence in 2022. This decision will enable more people to access our counselling service and reduce waiting list times (approximately 12 weeks in 2021).

Partnership working with Social Prescribers

Key to our success in increasing service users in 2020 was the development of the charity's relationship with the new social prescribing team that covers North West Leicestershire. In particular, the team's recognition of our counselling and befriending service has resulted in a significant number of referrals to these services and they are keen to work with us to take our counselling services into the heart of the communities in 2022. We continue to work closely with our Social Prescribers and NHS links and receive regular, excellent feedback from all parties.

Section E

Financial review

Brief statement of the charity's policy on reserves

As at 31st December 2021, Hospice Hope held £160,000 in restricted funds (mainly comprising of various grants funded in advance and restricted reserves of £64,000 for Bright Hope House and other activities) leaving £37,700 in unrestricted reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising – income levels significantly impacted

2021 saw a decrease of £60,000 in income from 2020. Some of the impact of this was offset by a decrease in costs to £92,000 from 2021 but this still meant that there was a net outflow of £40,000 during this year. Other income remained fairly stable at £32,000 vs £37,000 in 2020 but income from grants, trusts and foundations fell by £52,000. Many of the funds that the charity would usually apply to had become exhausted due to the release of emergency funding relating to the pandemic in 2020 and early 2021.

The charity has welcomed news that it's new headquarters will be a 'Turnkey' project and will involve minimal cost to the charity.

Section F

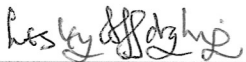
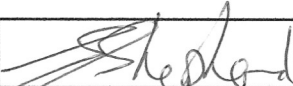
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LESLEY MURRAY NOTGHI	STEWART SHEPHERD
Position (eg Secretary, Chair, etc)	TRUSTEE	CHAIR
Date	23 MAY 2022	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

HOS PICE HOPE

On accounts for the year
ended

31st DECEMBER 2021

Charity no
(if any)

1169561

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

19/1/2022

Name:

RICHARD VINCENT SHANKS

Relevant professional
qualification(s) or body

FCA

(if any):

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Address:

22 PRIORFIELDS

ASBY-DE-LA-ZOUCH

LEICESTERSHIRE LE65 1EA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Charity Name: Hospice Hope		1169561	CC16a
Receipts and payments accounts			
For the period from	Period start date 1st Jan 2021	To Period end date 31st Dec 2021	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Trusts & Foundations Restricted		83,525	-	83,525	134,754
Trusts & Foundations Unrestricted	10,500	-	-	10,500	1,900
Corporate	-	-	-	-	3,854
Events	9,962	-	-	9,962	12,692
Membership	335	-	-	335	390
Personal Donations	8,383	-	-	8,383	13,316
Collection boxes & tins	861	-	-	861	920
GiftAid	2,022	-	-	2,022	3,566
Bank Interest	132	-	-	132	972
Other / refunds	- 313	-	-	- 313	15
		-	-	-	
		-	-	-	
		-	-	-	
Sub total (Gross income for AR)	31,882	83,525	-	115,407	172,379
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,882	83,525	-	115,407	172,379
A3 Payments					
Hope House (includes wages)	6,522	-	-	6,522	14,687
Community Engagement		15,462	-	15,462	-
Counselling Service		21,670	-	21,670	15,081
Befriending Service		12,739	-	12,739	14,818
On-Line Services		14,096	-	14,096	7,224
Tablety Loan Scheme	1,058	-	-	1,058	
Long Covid Support	3,312	-	-	3,312	
Ashby Cafe	1,835	-	-	1,835	985
Coalville Cafe	599	-	-	599	570
Ibstock Cafe	1,229	-	-	1,229	887
Castle Donington	174	-	-	174	1,058
Administration	9,165	-	-	9,165	10,133
Core Staff costs	65,582	-	-	65,582	49,698
Event costs	1,433	-	-	1,433	1,580
Other	168	-	-	168	-
Capital Expenditure	1,030	-	-	1,030	2,263
Sub total	92,107	63,968	-	156,075	118,984
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	92,107	63,968	-	156,075	118,984
Net of receipts/(payments)	- 60,225	19,557	-	- 40,668	53,395
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 60,225	19,557	-	- 40,668	53,395

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Accounts	2,883	-	-
	Deposit Accounts	98,792	96,878	-
	Petty Cash	25	-	-
	Total cash funds	101,700	96,878	-
	(agree balances with receipts and payments account(s))			


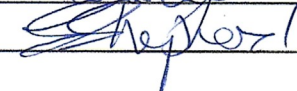
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LESLEY MURRAY NOTGHI	23/5/2022
	STEWART SHEPHERD	23/5/2022