



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2021		31	03	2022

## Section A

## Reference and administration details

Charity name

VENNER ROAD HALL COMMUNITY ASSOCIATION

Other names charity is known by

Registered charity number (if any)

1169551

Charity's principal address

VENNER ROAD HALL

1 VENNER ROAD

SYDENHAM, LONDON

Postcode

SE265EQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ANTHONY MENSAH	CHAIR		TRUSTEES
2	PATRICIA O'HARA	SECRETARY		TRUSTEES
3	PAM MCFARLANE	TREASURER		TRUSTEES
4	SANDRA ALLEYNE	TRUSTEE		TRUSTEES
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

APPOINTED BY TRUSTEES

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

PROVISION OF COMMUNITY HALL FACILITIES

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

HALL HIRE FOR LOCAL RESIDENTS AND COMMUNITY AT AFFORDABLE RATES.

ORGANISING ACTIVITIES FOR THE COMMUNITY.  
ALL OUR ACTIVITIES AS TRUSTEES AND VOLUNTEERS HAVE HAD REGARD TO THE GUIDELINES ISSUED BY THE CHARITY COMMISSION ON PUBLIC BENEFIT.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

At a trustees meeting, we discussed the possibility of providing an additional service for the local community by opening a dementia cafe. Statistics show that every 3 minutes someone in the UK develops dementia and every five years the risk of developing dementia after the age of 65 doubles. Following this meeting, one of our Trustees requested a list of dementia cafes in the Borough from the local Council. There appeared to be none in Lewisham although there are services like day centres and drop-in centres where people living with dementia, and their carers, pay to attend and are referred by social prescribers.

The cafe is due to open in November 2022 at Venner Road Hall. The cafe is free, to be held on Tuesdays from 10.00-12.00 during school term time.

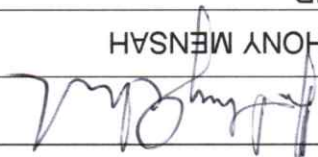
The café is the responsibility of Patricia O'Hara, one of our Trustees, and she has been successful in engaging a diverse group of volunteers, and seeking grants and donations to help run the café which is very welcomed in the community by people who are living with dementia and their carers.

It would be free to attend and has a very busy programme of activities including chair yoga, dancing, arts and crafts, dementia friendly games. Information about the café will be included in many agency directories, including the Alzheimers directory for support.

Section G

Declaration

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	ANTHONY MENSAH
Position (eg Secretary, Chair, etc)	CHAIR

Date26<sup>TH</sup> JANUARY 2024

The trustees declare that they have approved the trustees' report above.

Section E

Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

NO PROVISION WAS MADE ON RESERVES

N/A

Further financial review details (Optional information)

OUR PRINCIPAL SOURCE OF FUNDS IS RECEIPTS FROM HALL USERS.

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

Venner Road Hall Community Association

No (if any)

1169551

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01.04.2021


To

Period end date  
31.03.2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Regular User Groups Hall Hire Fees	11,723	-	-	11,723	-
Dividend	0	-	-	0	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>11,723</b>	<b>-</b>	<b>-</b>	<b>11,723</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>11,723</b>	<b>-</b>	<b>-</b>	<b>11,723</b>	<b>-</b>
<b>A3 Payments</b>					
Lewisham Council - Rent	7,500	-	-	7,500	-
Lewisham Council - Business Rates	772	-	-	772	-
Lewisham Council - Building Insurance	412	-	-	412	-
Utilities Water	1,899	-	-	1,899	-
Utilities Energy (Gas & Electric)	2,150	-	-	2,150	-
British Gas - Boiler Cover	1,192	-	-	1,192	-
Cleaning Supplies	354	-	-	354	-
Cleaning Services	954	-	-	954	-
Lewisam Council - Miscellaneous	157	-	-	157	-
Maintenance/Repairs	20	-	-	20	-
<b>Sub total</b>	<b>15,410</b>	<b>-</b>	<b>-</b>	<b>15,410</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>15,410</b>	<b>-</b>	<b>-</b>	<b>15,410</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 3,687</b>	<b>-</b>	<b>-</b>	<b>- 3,687</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,364</b>	<b>-</b>	<b>-</b>	<b>7,364</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>3,677</b>	<b>-</b>	<b>-</b>	<b>3,677</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Accounts	3,413	-	-
	Credit Union Accounts	102	-	-
	Petty Cash	161	-	-
	<b>Total cash funds</b>	<b>3,677</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Pam McFarlane	31st January 2024