

# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date       Period end date

Charity name  Charity No (if any)

## Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | The provision of affordable community hall facilities for the local community                            |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Hall hire  |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | Confirm that Trustees have had regard to the guidance issued by the Charity Commission on public benefit |

## Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |
| Other  |                |  |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | Continuing to provide facilities for elderly groups, children and a place of worship for varying denominations. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Achievements against objectives set                          | Para 1.41      |  |
| Performance of fundraising activities against objectives set | Para 1.41      |  |
| Investment performance against objectives                    | Para 1.41      |  |
| Other  |                |  |

## Financial Review

|  | SORP reference |                   |
|--|----------------|-------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21      | Review undertaken |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22      | N/A               |
| Amount of reserves held  | Para 1.22      | N/A               |
| Reasons for holding zero reserves  | Para 1.22      | N/A               |
| Details of fund materially in deficit  | Para 1.24      | N/A               |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23      | N/A               |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   | SORP reference |                |
|---|----------------|----------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47      | Hall hire fees |
| Investment policy and objectives including any social investment policy adopted | Para 1.46      |                |
| A description of the principal risks facing the charity                         | Para 1.46      |                |
| Other   |                |                |

## Structure, Governance and Management

| Description of charity's trusts:  | SORP reference |          |
|---|----------------|----------|
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25      | TRUSTEES |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25      | CIO      |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25      | Election |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   | SORP reference |  |
|---|----------------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51      |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51      |  |
| Relationship with any related parties   | Para 1.51      |  |
| Other   |                |  |

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | VENNER ROAD HALL COMMUNITY ASSOCIATION                              |
| Other name the charity uses |   |
| Registered charity number   | 1169551   |
| Charity's principal address | VENNER ROAD HALL<br>1 VENNER ROAD<br>SYDENHAM<br>LONDON<br>SE26 5EQ |

### Names of the charity trustees who manage the charity

|    | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1  | ANTHONY MENSAH   | CHAIR           | WHOLE YEAR                        |   |
| 2  | PATRICIA OHARA   | SECRETARY       | WHOLE YEAR                        |   |
| 3  | SANDRA ALLEYNE   | TRUSTEE         | WHOLE YEAR                        |   |
| 4  | EVELYN MCFARLANE | TREASURER       | WHOLE YEAR                        |   |
| 5  |                  |                 |                                   |   |
| 6  |                  |                 |                                   |   |
| 7  |                  |                 |                                   |   |
| 8  |                  |                 |                                   |   |
| 9  |                  |                 |                                   |   |
| 10 |                  |                 |                                   |   |
| 11 |                  |                 |                                   |   |
| 12 |                  |                 |                                   |   |
| 13 |                  |                 |                                   |   |
| 14 |                  |                 |                                   |   |
| 15 |                  |                 |                                   |   |
| 16 |                  |                 |                                   |   |
| 17 |                  |                 |                                   |   |
| 18 |                  |                 |                                   |   |
| 19 |                  |                 |                                   |   |
| 20 |                  |                 |                                   |   |

## Reference and Administrative details

Corporate trustees - names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

Names and addresses of advisers (Optional information) Type of adviser Name

|  | Address |  |
|--|---------|--|
|  |         |  |
|  |         |  |
|  |         |  |

Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Anthony  
Mensah

Full name(s) Anthony  
Mensah

Position (eg Secretary,  
Chair, etc) Chair

Date 21/02/22



CHARITY COMMISSION  
FOR ENGLAND AND WALES

1169551

## Receipts and payments accounts

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|                        |            |    |            |
|------------------------|------------|----|------------|
| For the period<br>from | 01.04.2019 | To | 31.03.2020 |
|------------------------|------------|----|------------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Regular User Group Hall Hire Fees                     | 21,334                                 | -                                    | -                                   | 21,334                          | -                             |
| One off Hall Hire Fees                                | 1,545                                  | -                                    | -                                   | 1,545                           | -                             |
| Dividend  | 15                                     | -                                    | -                                   | 15                              | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>22,894</b>                          | <b>-</b>                             | <b>-</b>                            | <b>22,894</b>                   | <b>-</b>                      |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>22,894</b>                          | <b>-</b>                             | <b>-</b>                            | <b>22,894</b>                   | <b>-</b>                      |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Rent (Lewisham Council)                               | 10,000                                 | -                                    | -                                   | 10,000                          | -                             |
| Business Rates (Lewisham Council)                     | 605                                    | -                                    | -                                   | 605                             | -                             |
| Refuse Collection (Lewisham Council)                  | 718                                    | -                                    | -                                   | 718                             | -                             |
| Building Insurance (Lewisham Council)                 | 391                                    | -                                    | -                                   | 391                             | -                             |
| Utilities Energy (Gas & Electric)                     | 4,160                                  | -                                    | -                                   | 4,160                           | -                             |
| Utilities Water                                       | 2,987                                  | -                                    | -                                   | 2,987                           | -                             |
| Cleanings Services                                    | 1,824                                  | -                                    | -                                   | 1,824                           | -                             |
| Cleaning Supplies                                     | 557                                    | -                                    | -                                   | 557                             | -                             |
| Maintenance/Repairs                                   | 140                                    | -                                    | -                                   | 140                             | -                             |
| Deposits Returned                                     | 570                                    | -                                    | -                                   | 570                             | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>21,952</b>                          | <b>-</b>                             | <b>-</b>                            | <b>21,952</b>                   | <b>-</b>                      |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>21,952</b>                          | <b>-</b>                             | <b>-</b>                            | <b>21,952</b>                   | <b>-</b>                      |
| <b>Net of receipts/(payments)</b>                     | <b>942</b>                             | <b>-</b>                             | <b>-</b>                            | <b>942</b>                      | <b>-</b>                      |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>6,893</b>                           | <b>-</b>                             | <b>-</b>                            | <b>6,893</b>                    | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>7,835</b>                           | <b>-</b>                             | <b>-</b>                            | <b>7,835</b>                    | <b>-</b>                      |

## Section B Statement of assets and liabilities at the end of the period

| Categories           | Details                 | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b> |                         |                                    |                                  |                                 |
|                      | Bank accounts           | 7,470                              | -                                | -                               |
|                      | Credit Union accounts   | 204                                | -                                | -                               |
|                      | Petty Cash              | 161                                | -                                | -                               |
|                      | <b>Total cash funds</b> | <b>7,835</b>                       | <b>-</b>                         | <b>-</b>                        |

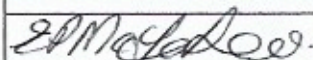
(agree balances with receipts and payments account(s))

|                                 | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| <b>B2 Other monetary assets</b> |         |                                    |                                  |                                 |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |
|                                 |         | -                                  | -                                | -                               |

|                             | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| <b>B3 Investment assets</b> |         |                             |                 |                          |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |
|                             |         |                             | -               | -                        |

|   | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| <b>B4 Assets retained for the charity's own use</b> |         |                             |                 |                          |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |
|   |         |                             | -               | -                        |

|                       | Details | Fund to which | Amount due | When due |
|-----------------------|---------|---------------|------------|----------|
| <b>B5 Liabilities</b> |         |               |            |          |
|                       |         |               | -          |          |
|                       |         |               | -          |          |
|                       |         |               | -          |          |
|                       |         |               | -          |          |

| Signed by one or two trustees on behalf of all the trustees | Signature   | Print Name       | Date of approval |
|---|---|------------------|------------------|
|   |  | EVELYN MCFARLANE | 23/2/22          |