

From	Period start date			To	Period end date		
	01	04	2022		31	03	2023

## Section A Reference and administration details

Charity name FRIENDS OF HORSEY SEALS

Other names charity is known by FOHS

Registered charity number (if any) 1169539

Charity's principal address 2 CHAPEL COTTAGES

BACK LANE, ROLLESBY

NORFOLK

Postcode NR29 5EB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PETER JOHN ANSELL BEM	CHAIR		
2	DAVID ALLAN VYSE	VICE CHAIR	1.4.22 to 16.3.23	
3	ALBERT HENRY WARD	SECRETARY		
4	SALLY BUTLER			
5	JANE BOWDEN		1.4.22 to 11.8.22	
6	HILDA STEPHENSON			
7	TERESA LE COMPTE	TREASURER	1.4.22 to 16.1.23	
8	WILLIAM JAMES LE COMPTE			
9	RUSSELL AKEHURST		From 1.10.22	
10	JULIE SISSON		From 1.10.22	
11	PHILIP EKE	TREASURER	From 1.3.23	
12	LYNN CUTTER	SECRETARY	From 22.5.23	
13	SUE CHANTRILL		From 22.5.23	
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Independent Examiner	Perk Accounting Ltd	Office 31, Cattle Market Street Norwich Norfolk NRI 3DY

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CONSTITUTION ADOPTED 01/06/16
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERS

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- All relevant policies comply with the Charity Commission Code of Governance.
- Construction of a suitable disciplinary procedure with a view to formalising agreement of levels of severity of matters of poor conduct, and achieving a standard working practice to deal with investigation and consequences of reports of poor conduct by members of FoHS volunteers. The matter was ongoing at the end of this period.

**Summary of the objects of the charity set out in its governing document**

- TO ADVANCE THE CONSERVATION OF THE GREY SEAL COLONY AT HORSEY BEACH AND THE SURROUNDING AREA OF NORFOLK
- TO PROMOTE THE CONSERVATION OF THE SITE OF SPECIAL SCIENTIFIC INTEREST COVERING THE DUNE AREA AT HORSEY BEACH, NORFOLK
- TO EDUCATE AND INFORM THE GENERAL PUBLIC FOR THE PUBLIC BENEFIT ABOUT THE GREY SEALS AND THE SSSI AND TO ENABLE THEM TO VISIT THE COLONY WITH MINIMUM DISTURBANCE.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- RECRUITMENT AND TRAINING OF VOLUNTEERS
- WARDENING GREY SEAL COLONY AT HORSEY AND WINTERTON
- GUIDING AND INFORMING VISITORS ABOUT SEALS AND THE LOCAL ENVIRONMENT
- INVOLVEMENT IN RESCUE OF SICK AND INJURED SEALS
- ALL UPDATES FROM THE CHARITY COMMISSION ARE COPIED TO TRUSTEES.
- SEAL TALKS AND PRESENTATIONS WERE GIVEN TO SCHOOL AND ADULT GROUPS.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Between 1<sup>st</sup> November 2022 and mid-January 2023, collectively FoHS volunteers registered 1568 duties across the sites we warden at Horsey and Winterton. Duties are of 2.5 hours and are concentrated at weekends, other than during the 3 weeks of School Christmas/New Year holidays when wardening is daily between the hours of 10am and 4pm.

Seal births November 2022 to early January 2023 reached 3,796, the highest number yet recorded on the coast of NE Norfolk, and the breeding site continued to extend towards Sea Palling to the north and beyond Winterton in the south.

As in the previous year, wardening continued throughout February and into early May while thousands of grey seals went through their annual moult, attracting large numbers of visitors. Volunteers were asked to walk the beaches to inform visitors about the moult and advise them to give the animals distance to prevent disturbance.

While everyone registered with FoHS is a volunteer, seal wardens are the backbone of the charity, which would not operate without them. The trustees are hugely grateful for the work done by volunteers and appreciate their dedication to aiding protection of the seals and dune environments, and greeting, guiding and informing members of the public about them.

We are as always ever grateful to and appreciative of our hard working team of volunteer wardens who give of their time freely in all weathers to protect the growing seal colony and environment from disturbance and damage whilst making visits by the ever-increasing numbers of visitors both informative and enjoyable.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

- Attendance of FoHS mobile information unit at various local events and fetes during the summer month's 2022 raising awareness of the work of the charity and potential for recruitment of volunteers.
- Successful recruitment and training in 2022 brought in 86 new wardens, replacing volunteers who had retired or gone on to do other things, and maintaining the strength of the wardening team.
- Two wardens were trained to strengthen FoHS Rescue Team and assist with increased callouts to sick and injured seals.
- FoHS' successful partnership with RSPCA East Winch Wildlife Hospital continued throughout the year.
- Instigated by loss of use of an angler's hut in 2021, a new wooden shed was purchased, installed and fitted beside the Beach Car Park to act as FoHS hub and provide storage at Winterton.
- New wooden storage shed at Horsey Gap was purchased to replace metal lock-up box, and installed adjacent to Horsey Gap Car Park.
- Very busy pupping & breeding season at Horsey and Winterton successfully wardened over 10-12 week period.
- Weekly pup count carried out successfully with results sent to scientific centres for research purposes. Highest pup numbers ever recorded approaching 3,800.
- FoHS continued its support of 'Keep Seals Safe from throwing rings' campaign, which in summer of 2022 achieving increased support by local authorities in Norfolk coastal towns, by taking the message of the danger to seals to Parliament for debate with a view to making the sale of plastic throwing rings prohibited.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

EXCESS FUNDS PERIODICALLY MOVED ACROSS TO THE 95-DAY NOTICE SAVINGS ACCOUNT.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

FUNDS NOT SCHEDULED FOR IMMEDIATE USE WERE REGULARLY MOVED TO THE 90 DAY NOTICE SAVINGS ACCOUNT.

WHILE WE REGULARLY REVIEW INTEREST RATES, TRUSTEES DECIDED THAT THE ETHICAL POLICY AND SUSTAINABILITY COMMITMENTS OF THE CO-OPERATIVE BANK ARE SUITED TO THE POLICIES OF FRIENDS OF HORSEY SEALS.

**Section F**

**Other optional information**

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

Peter Ansell

Philip Francis Eke

**Full name(s)**

Peter Ansell

Philip Francis Eke

**Position (eg Secretary, Chair, etc)**

Chair

Treasurer

**Date**

16<sup>th</sup> October 2023

Friends of Horsey Seals

Report and Accounts

For the year ended

31 March 2023

Charity Number 1169539

Report and Accounts  
Year ended 31 March 2023

Contents	Pages
Trustees and Independent Examiners	1
Independent Examiners report	2
Receipts and Payments Account	3-4
Statement of Assets and Liabilities	5
Notes to the Accounts	6



Friends of Horsey Seals  
Trustees and Professional Advisers

---

Registered charity name                      Friends of Horsey Seals

Charity Number                                1169539

Trustees    Peter Ansell (Chair)  
Albert Ward (Secretary) (resigned 24.7.23)  
Teresa Le Compte (Treasurer) (Resigned  
16.1.23)  
Philip Eke (Treasurer) (Appointed 1.3.23)  
Hilda Stephenson  
William Le Compte  
Sally Butler  
Russell Akehurst (appointed 1.10.22)  
Julie Sisson (appointed 1.10.22)  
David Vyse (resigned 16.3.23)  
Jane Bowden (resigned 11.8.22)

Independent Examiner:  
Perk Accounting Limited  
31 Cattle Market Street  
Norwich  
NR1 3DY

# **Independent Examiner's Report to the Trustees of Friends of Horsey Seals**

**Year Ended 31 March 2023**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2023 as set out on page 3 to 6.

## **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section of the Act

## **Independent examiner's statement**

I have completed my examination, I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in accordance with section 130 of the Act; or
2. the accounts do not accord with the accounting records,

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Gary Summons FCCA  
Perk Accounting Ltd  
Office 31, Cattle Market Street  
Norwich  
Norfolk  
**NRI 3DY**

Date: 22/12/2023

Friends of Horsey Seals  
Receipts and Payments Account  
Year ended 31 March 2023

	Unrestrict ed Funds £	Restrict ed £	Total Funds 2023 £	Total Funds 2022 £
<b>Receipts</b>				
Donations and legacies	33,098		33,098	30,987
Bank Interest	86		86	27
Membership fees	1,405		1,405	2,521
Sales of hats and clothing	1,637		1,637	19,467
FSC seal training course	1,860		1,860	
<b>Total Receipts</b>	<b>38,086</b>	<b>0</b>	<b>38,086</b>	<b>53,002</b>
<b>Payments</b>				
Goods purchased for resale	3,332		3,332	11,945
Repairs and maintenance	2,348		2,348	1,293
Insurance	1,028		1,028	1,028
Postage and stationary	302		302	409
Motor expenses	4,268		4,268	5,965
Legal and professional fees	722		722	1,629
Signage and leaflets	1,406		1,406	1,139
Protective clothing	4,646		4,646	668
Room hire	559		559	228
Equipment hire	121		121	624
Computer and internet	539		539	365
FSC seal Training course	1,966		1,966	
Refreshments	2,146		2,146	320
Donations	2,650		2,650	512
Sundry expenses	295		295	331
Website costs			0	2,248
Travel expenses	558		558	
Bank charges	574		574	825
	<b>27,460</b>	<b>0</b>	<b>27,460</b>	<b>29,529</b>

**Asset and investment purchases**

Tangible assets	7,258		7,258	6,075
<b>Total Payments</b>	34,718	0	34,718	35,604
<b>Net income/(expenditure)</b>	3,368	0	3,368	17,398
<b>Reconciliation of Funds</b>				
Total funds brought forward	41,684		41,684	24,286
<b>Total Cash Funds Carried Forward</b>	45,052	0	45,052	41,684

Friends of Horsey Seals  
Statement of Assets and Liabilities  
Year ended 31 March 2023

	Note	Unrestrict ed Funds £	Restrict ed £	Total Funds 2023 £	Total Funds 2022 £
<b>Cash Funds</b>					
Bank current account		12,384		12,384	12,532
Bank Deposit account		32,180		32,180	29,093
PayPal account		434		434	
Cash in hand		54		54	59
<b>Total Cash Funds</b>		45,052	0	45,052	41,684
<b>Assets retained for charity's own use</b>					
Motor vehicles		17,495		17,495	17,495
Plant and machinery		13,434		13,434	13,434
Buildings		5,296		5,296	
Equipment		1,961		1,961	
<b>Total Assets</b>		38,186	0	38,186	30,929
<b>Liabilities</b>					
<b>Net Assets</b>		83,238	0	83,238	72,613
<b>Reconciliation of Net Assets</b>					
Total brought forward		72,613		72,613	49,140
Net income/(expenditure) for the year		3,368		3,368	17,398
Purchase of tangible assets		7,257		7,257	6,075
<b>Total Carried Forward</b>		83,238	0	83,238	72,613

These receipts and payments account and statement of assets and liabilities were approved by the trustees on 16<sup>th</sup> October 2023 and are signed on their behalf.

Philip Eke    Philip Francis Eke  
Trustee

Peter Ansell    Peter Ansell  
Trustee

Friends of Horsey Seals  
Notes to the Accounts  
Year ended 31 March 2023

---

**1. Accounting Policies**

**Basis of Accounting**

The financial statements have been prepared on a receipts and payments basis as permitted for small charities and therefore no adjustment has been made for stock, diminution in value of fixed assets, accruals or prepayments. The accounts have been prepared on a consistent basis to previous years.

**Taxation**

The charity is not liable to taxation as it is not a trading organisation (not for profit) for tax purposes. None of the surplus is distributed to the trustees.

**2. Tangible Fixed assets**

	<b>Buildings</b>	<b>Equipment</b>	<b>Plant and machinery</b>	<b>Motor Vehicles</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Cost At 1st April 2022			13434	17495	30929
Additions	5296	1961			7257
At 31st March 2023	<u>5296</u>	<u>1961</u>	<u>13434</u>	<u>17495</u>	<u>38186</u>



# Independent Examiner's Report to the Trustees of Horsey Seals

Year Ended 31 March 2023

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2023 as set out on page 3 to 6.

## Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in accordance with section 130 of the Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
A handwritten signature in black ink, appearing to read 'G Summons', is written over a horizontal line of small, repeating characters.

Gary Summons FCCA

Perk Accounting Ltd

Office 31, Cattle Market Street

Norwich

Norfolk

NR1 3DY

Date: 22/12/2023