

From	Period start date			To	Period end date		
	01	04	2021		31	03	2022

Section A Reference and administration details

Charity name

FRIENDS OF HORSEY SEALS

Other names charity is known by

FOHS

Registered charity number (if any)

1169539

Charity's principal address

2 CHAPEL COTTAGES

BACK LANE, ROLLESBY

NORFOLK

Postcode

NR29 5EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PETER JOHN ANSELL BEM	CHAIR		
2	DAVID ALLAN VYSE	VICE CHAIR		
3	ALBERT HENRY WARD	SECRETARY		
4	SALLY BUTLER			
5	JANE BOWDEN			
6	HILDA STEPHENSON			
7	TERESA LE COMPTE	TREASURER		
8	WILLIAM JAMES LE COMPTE			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION ADOPTED 01/06/16
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERS

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

- ☐ ALL RELEVANT POLICIES COMPLY WITH THE CHARITY COMMISSION CODE OF GOVERNANCE.
- ☐ A FINANCIAL POLICY REVIEW WAS CARRIED OUT THIS YEAR WHICH INCLUDED CASH HANDLING PROCEDURES AND PAYMENT OF TRAVEL EXPENSES TO WARDENS CARRYING OUT DUTIES OVER AND ABOVE THEIR NORMAL WARDENING DUTIES.

Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document

- ☐ TO ADVANCE THE CONSERVATION OF THE GREY SEAL COLONY AT HORSEY BEACH AND THE SURROUNDING AREA OF NORFOLK
- ☐ TO PROMOTE THE CONSERVATION OF THE SITE OF SPECIAL SCIENTIFIC INTEREST COVERING THE DUNE AREA AT HORSEY BEACH, NORFOLK
- ☐ TO EDUCATE AND INFORM THE GENERAL PUBLIC FOR THE PUBLIC BENEFIT ABOUT THE GREY SEALS AND THE SSSI AND TO ENABLE THEM TO VISIT THE COLONY WITH MINIMUM DISTURBANCE.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- ☐ RECRUITMENT AND TRAINING OF VOLUNTEERS
- ☐ WARDENING GREY SEAL COLONY AT HORSEY AND WINTERTON
- ☐ GUIDING AND INFORMING VISITORS ABOUT SEALS AND THE LOCAL ENVIRONMENT
- ☐ INVOLVEMENT IN RESCUE OF SICK AND INJURED SEALS
- ☐ ALL UPDATES FROM THE CHARITY COMMISSION ARE COPIED TO TRUSTEES.
- ☐ SEAL TALKS AND PRESENTATIONS WERE GIVEN TO SCHOOL AND ADULT GROUPS.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

WORK HAS NOW BEEN COMPLETED ON THE NEW MORE 'USER-FRIENDLY' WEBSITE WHICH HAS ENABLED PEOPLE TO ACCESS INFORMATION ABOUT THE SEALS MORE EASILY. FOLLOWING GUIDANCE FROM THE CHARITY COMMISSION ON PUBLIC BENEFIT.

NEW DONATIONS AND FRIENDS MEMBERSHIPS ARE NOW MADE VIA THE NEW WEBSITE USING THE CAF PLATFORM.

WE ARE VERY GRATEFUL TO AND APPRECIATIVE OF OUR HARD-WORKING TEAM OF APPROXIMATELY 350 VOLUNTEER WARDENS WHO GIVE UP THEIR FREE TIME IN ALL WEATHERS TO MAKE VISITS BY MEMBERS OF THE PUBLIC INFORMATIVE AND ENJOYABLE, AS WELL AS HELPING TO PROTECT THE GROWING SEAL COLONY AND THE ENVIRONMENT FROM DISTURBANCE AND DAMAGE. WITH HIGHER THAN EVER VISITOR NUMBERS THIS SEASON, WARDENING CONTINUED AFTER THE END OF THE PUPPING SEASON TO INFORM AND ADVISE VISITORS ABOUT THE SEAL MOULT.

A SUCCESSION OF WINTER STORMS EARLY IN THE SEASON CONTRIBUTED TO THE HIGHEST EVER NUMBER OF SEAL RESCUES DURING THE YEAR.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

- COMPLETION OF A NEW AND MORE VISUAL WEBSITE WITH ADDED SECURITY TO INCREASE INFORMATION GIVEN AND TO ENHANCE VISITOR EXPERIENCE
- ADOPTION OF THE CAF PLATFORM FOR DONATIONS AND FRIENDS MEMBERSHIPS.
- A VERY SUCCESSFUL RECRUITMENT CAMPAIGN RESULTED IN MORE THAN 350 TRAINED WARDENS WHICH ENABLED US TO FURTHER INCREASE THE SCALE OF WARDENING OPERATIONS AT WINTERTON BEACH
- ADDITIONAL RADIOS PURCHASED TO IMPROVE SAFETY AND COMMUNICATION ON BOTH SITES.
- PURCHASE AND INSTALLATION OF A NEW STORAGE CONTAINER FOR BEACH MANAGEMENT MATERIALS.
- INCREASED NUMBER OF WARDENS CONDUCIVE TO LESS DISTURBANCE TO THE BREEDING COLONY WHICH MAY HAVE CONTRIBUTED TO A RECORD NUMBER OF BIRTHS
- REVIEW OF FINANCIAL POLICIES CARRIED OUT BASED ON CHARITY COMMISSION GUIDELINES
- INCREASED NUMBER OF RESCUES OF SICK AND INJURED SEALS.
- CONTINUED SUPPORT OF THE FLYING RINGS CAMPAIGN TO INCREASE PUBLIC AWARENESS OF THE DANGERS THAT FLYING RINGS CAN POSE TO WILDLIFE.
- USE OF THE ALL-TERRAIN VEHICLE DURING SEAL RESCUES AND BEACH MANAGEMENT HAS INCREASED EFFECTIVENESS.

Section E

Financial review

Brief statement of the charity's policy on reserves

EXCESS FUNDS PERIODICALLY MOVED ACROSS TO THE 90-DAY NOTICE SAVINGS ACCOUNT.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

FUNDS NOT SCHEDULED FOR IMMEDIATE USE WERE REGULARLY MOVED TO THE 90 DAY NOTICE SAVINGS ACCOUNT.

WHILE WE REGULARLY REVIEW INTEREST RATES, TRUSTEES DECIDED THAT THE ETHICAL POLICY AND SUSTAINABILITY COMMITMENTS OF THE CO-OPERATIVE BANK ARE SUITED TO THE POLICIES OF FRIENDS OF HORSEY SEALS.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	AH Ward	T Le Compte
Full name(s)	ALBERT HENRY WARD	TERESA LE COMPTE
Position (eg Secretary, Chair, etc)	SECRETARY	TREASURER
Date	16/05/22	

Friends of Horsey Seals
Report and Accounts
For the year ended
31 March 2022

Charity Number 1169539

Friends of Horsey Seals

Report and Accounts

Year ended 31 March 2022

Contents	Pages
Trustees and Professional Advisers	1
Independent Examiner's Report	2
Receipts and Payments Account	3 to 4
Statement of Assets and Liabilities	5
Notes to the Accounts	6

Friends of Horsey Seals
Trustees and Professional Advisers

Registered charity name	Friends of Horsey Seals
Charity number	1169539
Trustees	Peter Ansell (Chair) Teresa Le Compte (Treasurer) Albert Ward (Secretary) David Vyse Hilda Stephenson William Le Compte Jane Bowden Sally Butler
Independent Examiner	SM Pring, FCA RHP Partnership Chartered Accountants & Registered Auditors Lancaster House 87 Yarmouth Road Norwich Norfolk NR7 0HF

Friends of Horsey Seals

Independent Examiner's Report to the Trustees of Friends of Horsey Seals

Year ended 31 March 2022

I report on the accounts of the charity for the year ended 31 March 2022 set out on pages 3 to 6.

Respective Responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

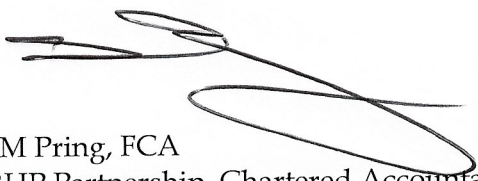
Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep proper accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
 - have not been met or;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



SM Pring, FCA
RHP Partnership, Chartered Accountants
Lancaster House
87 Yarmouth Road
Norwich NR7 0HF

16.8.2022
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Friends of Horsey Seals

Receipts and Payments Account

Year ended 31 March 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Receipts				
Donations and legacies	30,987	-	30,987	16,630
Bank interest	27	-	27	67
Grants received	-	-	-	500
Membership fees	2,521	-	2,521	4,484
Event receipts – Bishops Garden	-	-	-	2,190
Sales of hats and clothing	19,467	-	19,467	1,417
Other income	-	-	-	490
Total Receipts	53,002	-	53,002	25,778
Payments				
Goods purchased for resale	11,945	-	11,945	1,045
Repairs and maintenance	1,293	-	1,293	2,867
Insurance	1,028	-	1,028	-
Postage and stationery	409	-	409	599
Motor expenses	5,965	-	5,965	3,115
Legal and professional fees	1,629	-	1,629	2,697
Signage and leaflets	649	490	1,139	1,411
Protective clothing	668	-	668	1,447
Room hire	228	-	228	132
Equipment hire	624	-	624	230
Computer and internet	365	-	365	437
Training	-	-	-	-
Refreshments	320	-	320	148
Donations	512	-	512	2,000
Sundry expenses	331	-	331	820
Website costs	2,248	-	2,248	-
Bank charges	825	-	825	182
	29,039	490	29,529	17,130
Asset and investment purchases				
Tangible assets	6,075	-	6,075	8,500
Total Payments	35,114	490	35,604	25,630

The notes on page 6 form part of these financial statements.

Friends of Horsey Seals

Receipts and Payments Account

Year ended 31 March 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Net Income /(Expenditure)	17,888	(490)	17,398	148
Transfer between funds - to fund capital expenditure	-	-	-	-
Reconciliation of Cash Funds				
Total cash funds brought forward	23,796	490	24,286	24,138
Total Cash Funds Carried Forward	<u>41,684</u>	<u>-</u>	<u>41,684</u>	<u>24,286</u>

The notes on page 6 form part of these financial statements.

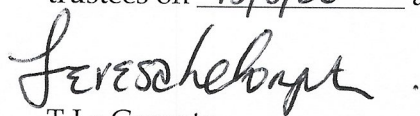
Friends of Horsey Seals


Statement of Assets and Liabilities

Year ended 31 March 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Cash Funds					
Bank current account		12,532	-	12,532	680
Bank deposit account		29,093	-	29,093	23,567
Cash in hand		59	-	59	39
Total Cash Funds		<u>41,684</u>	<u>-</u>	<u>41,684</u>	<u>24,286</u>
Assets retained for charity's own use					
Motor vehicles		-	17,495	17,495	17,495
Plant and machinery		8,774	4,660	13,434	7,359
Total Assets		<u>8,774</u>	<u>22,155</u>	<u>30,929</u>	<u>24,854</u>
Liabilities		-	-	-	-
Net Assets		<u>50,458</u>	<u>22,155</u>	<u>72,613</u>	<u>49,140</u>
Reconciliation of Net Assets					
Total brought forward		26,495	22,645	49,140	40,492
Net income / (expenditure) for the year		17,888	(490)	17,398	148
Purchase of tangible assets		6,075	-	6,075	8,500
Transfer between funds		-	-	-	-
Total Carried Forward		<u>50,458</u>	<u>22,155</u>	<u>72,613</u>	<u>49,140</u>

These receipts and payments account and statement of assets and liabilities were approved by the trustees on 13/8/22 and are signed on their behalf by:


T Le Compte
Trustee


P Ansell
Trustee

The notes on page 6 form part of these financial statements.

Friends of Horsey Seals

Notes to the Accounts

Year ended 31 March 2022

1. Accounting Policies

Basis of accounting

The financial statements have been prepared on a receipts and payments basis as permitted for small charities and therefore no adjustment has been made for stock, permanent diminution in value of fixed assets, accruals or prepayments. The accounts have been prepared on a consistent basis to previous years.

Taxation

The charity is not liable to taxation as it is not a trading organisation (not for profit) for tax purposes. None of the surplus is distributed to the trustees.

2. Tangible Fixed Assets

	Plant and machinery £	Motor vehicles £	Total £
Cost			
At 1 April 2021	7,359	17,495	24,854
Additions	6,075	-	6,075
At 31 March 2022	<u>13,434</u>	<u>17,495</u>	<u>30,929</u>

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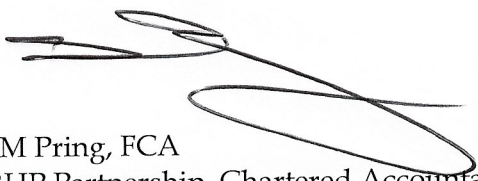
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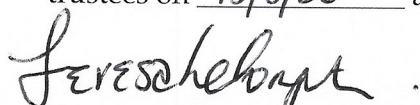
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