

From	Period start date			To	Period end date		
	01	04	2020		31	03	2021

Section A Reference and administration details

Charity name

FRIENDS OF HORSEY SEALS

Other names charity is known by

FOHS

Registered charity number (if any)

1169539

Charity's principal address

2 CHAPEL COTTAGES

BACK LANE, ROLLESBY

NORFOLK

Postcode

NR29 5EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PETER JOHN ANSELL BEM	CHAIR		
2	HARRIET LYDIA ROSE LLEWELLYN-DAVIES OBE	VICE CHAIR	UNTIL 10/05/20	
3	ALBERT HENRY WARD	SECRETARY		
4	DAVID ALLAN VYSE			
5	JULIA SEGGIE		UNTIL 10/05/20	
6	HILDA STEPHENSON			
7	CHRIS ROBERT GODFREY		UNTIL 10/05/20	
8	BILLY LE COMPTE			
9	TERESA LE COMPTE	TREASURER		
10	VIVIENNE RAINSBURY		UNTIL 1/11/20	
11	JANE BOWDEN			
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION ADOPTED 01/06/16
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY MEMBERS

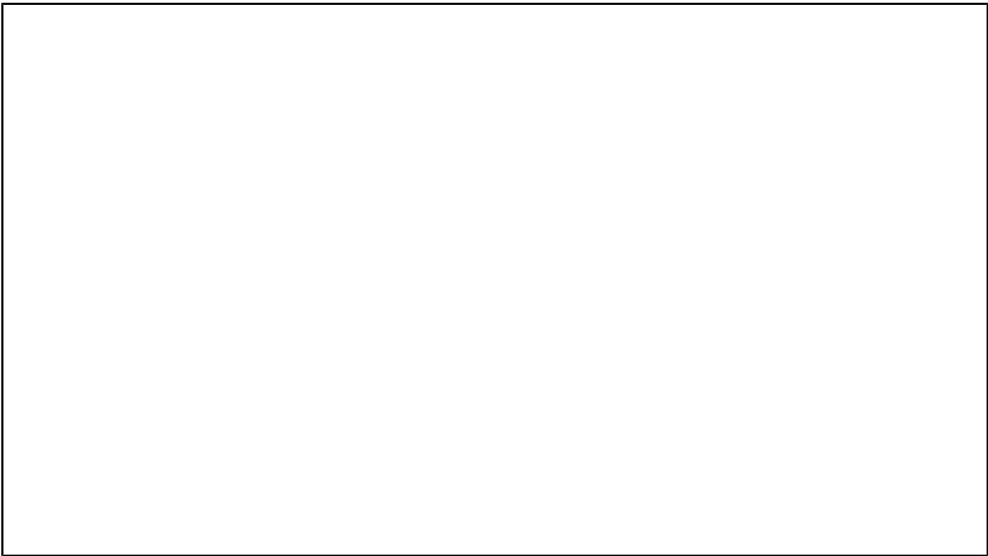
Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of

- ☐ WE ADOPTED THE CHARITY COMMISSION CODE OF GOVERNANCE AND COMPLETED A REVIEW OF OUR COMPLIANCE AGAINST IT, CONFIRMING THAT RELEVANT POLICIES ARE ALL IN PLACE.
- ☐ A FINANCIAL POLICY REVIEW WAS CARRIED OUT THIS YEAR.
- ☐ A NEW WARDENS ROTA WAS IMPLEMENTED WITH ENHANCED DATA SECURITY.

major risks and the system and procedures to manage them.



Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

- TO ADVANCE THE CONSERVATION OF THE GREY SEAL COLONY AT HORSEY BEACH AND THE SURROUNDING AREA OF NORFOLK
- TO PROMOTE THE CONSERVATION OF THE SITE OF SPECIAL SCIENTIFIC INTEREST COVERING THE DUNE AREA AT HORSEY BEACH, NORFOLK
- TO EDUCATE AND INFORM THE GENERAL PUBLIC FOR THE PUBLIC BENEFIT ABOUT THE GREY SEALS AND THE SSSI AND TO ENABLE THEM TO VISIT THE COLONY WITH MINIMUM DISTURBANCE.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- RECRUITMENT AND TRAINING OF VOLUNTEERS
- WARDENING GREY SEAL COLONY AT HORSEY AND WINTERTON
- GUIDING AND INFORMING VISITORS ABOUT SEALS AND THE LOCAL ENVIRONMENT
- INVOLVEMENT IN RESCUE OF SICK AND INJURED SEALS
- ALL UPDATES FROM THE CHARITY COMMISSION ARE COPIED TO TRUSTEES.
- UNFORTUNATELY, SEAL TALKS NORMALLY GIVEN TO SCHOOL AND ADULT GROUPS WERE NOT APPROPRIATE DURING THE COVID-19 PANDEMIC.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

WORK HAS CONTINUED ON THE CREATION AND DEVELOPMENT OF A NEW MORE 'USER-FRIENDLY' WEBSITE TO ENABLE PEOPLE TO ACCESS INFORMATION ABOUT THE SEALS MORE EASILY. FOLLOWING GUIDANCE FROM THE CHARITY COMMISSION ON PUBLIC BENEFIT.

WE ARE VERY GRATEFUL TO AND APPRECIATIVE OF OUR HARD-WORKING TEAM OF VOLUNTEER WARDENS WHO GIVE UP THEIR FREE TIME IN ALL WEATHERS TO MAKE VISITS BY MEMBERS OF THE PUBLIC INFORMATIVE AND ENJOYABLE, AS WELL AS HELPING TO PROTECT THE GROWING SEAL COLONY AND THE ENVIRONMENT FROM DISTURBANCE AND DAMAGE. DURING THE PAST YEAR, SYSTEMS WERE ADAPTED FOLLOWING GOVERNMENT GUIDANCE TO ENABLE SOME WARDENING TO CONTINUE WHILE MAINTAINING A COVID-SAFE ENVIRONMENT FOR OUR WARDENS AND VISITORS TO THE SITE. IN THESE UNPRECEDENTED AND VERY DIFFICULT CIRCUMSTANCES OUR WARDENS WERE EXTREMELY PROFESSIONAL IN HOW THEY CONDUCTED THEMSELVES, TO ENSURE THAT AT ALL TIMES, THEIR OWN SAFETY, IN ADDITION TO THAT OF THEIR COLLEAGUES AND VISITORS, WAS PARAMOUNT.

Summary of the main achievements of the charity during the year

- ONGOING WORK HAS CONTINUED TOWARDS THE CREATION OF A NEW AND MORE VISUAL WEBSITE WITH ADDED SECURITY TO INCREASE INFORMATION GIVEN AND TO ENHANCE VISITOR EXPERIENCE
- INTRODUCTION OF A NEW WARDEN'S ROTA AND FORUM WHICH ENABLED INFORMATION TO CASCADE MORE EFFECTIVELY TO WARDENS
- A VERY SUCCESSFUL RECRUITMENT CAMPAIGN RESULTED IN MORE THAN 300 TRAINED WARDENS WHICH ENABLED US TO FURTHER INCREASE THE SCALE OF WARDENING OPERATIONS AT WINTERTON BEACH
- ADDITIONAL RADIOS PURCHASED FOR ALL WARDENS ON DUTY AT WINTERTON TO IMPROVE SAFETY AND COMMUNICATION WHEN WARDENING OVER SUCH A LARGE AREA.
- INCREASED NUMBER OF WARDENS CONDUCIVE TO LESS DISTURBANCE TO THE BREEDING COLONY WHICH MAY HAVE CONTRIBUTED TO A RECORD NUMBER OF BIRTHS
- REVIEW OF POLICIES CARRIED OUT BASED ON CHARITY COMMISSION GUIDELINES
- INCREASED NUMBER OF RESCUES OF SICK AND INJURED SEALS.
- CONTINUED SUPPORT OF THE FLYING RINGS CAMPAIGN TO INCREASE PUBLIC AWARENESS OF THE DANGERS THAT FLYING RINGS CAN POSE TO WILDLIFE.
- SUCCESSFUL INSTALLATION OF CHESTNUT PALING FENCING IN A JOINT PROJECT WITH NATURAL ENGLAND TO IMPROVE SAFETY AT WINTERTON FOR BOTH SEALS AND VISITORS.
- PURCHASE OF AN ALL-TERRAIN VEHICLE FOR USE IN SEAL RESCUES AND BEACH MANAGEMENT.

Section E Financial review

Brief statement of the charity's policy on reserves

RESTRICTED FUNDS WERE USED TO PURCHASE INFORMATION SIGNAGE AND BANNERS

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

FUNDS NOT SCHEDULED FOR IMMEDIATE USE WERE REGULARLY MOVED TO THE 90 DAY NOTICE SAVINGS ACCOUNT.

WHILE WE REGULARLY REVIEW INTEREST RATES, TRUSTEES DECIDED THAT THE ETHICAL POLICY AND SUSTAINABILITY COMMITMENTS OF THE CO-OPERATIVE BANK ARE SUITED TO THE POLICIES OF FRIENDS OF HORSEY SEALS.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PETER JOHN ANSELL	TERESA LE COMPTE
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	11/05/21	

Friends of Horsey Seals

Report and Accounts

For the year ended

31 March 2021

Charity Number 1169539

Friends of Horsey Seals

Report and Accounts

Year ended 31 March 2021

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Friends of Horsey Seals

Trustees and Professional Advisers

Registered charity name Friends of Horsey Seals

Charity number 1169539

Trustees
Peter Ansell (Chair)
Teresa Le Compte (Treasurer)
Albert Ward (Secretary)
David Vyse
Hilda Stephenson
Billy Le Compte
Jane Bowden

Independent Examiner
SM Pring, FCA
RHP Partnership
Chartered Accountants
& Registered Auditors
Lancaster House
87 Yarmouth Road
Norwich
Norfolk
NR7 0HF

Friends of Horsey Seals

Independent Examiner's Report to the Trustees of Friends of Horsey Seals

Year ended 31 March 2021

I report on the accounts of the charity for the year ended 31 March 2021 set out on pages 3 to 6.

Respective Responsibilities of Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep proper accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
 - have not been met or;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



SM Pring, FCA
RHP Partnership, Chartered Accountants
Lancaster House
87 Yarmouth Road
Norwich NR7 0HF

22.10.2021
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Friends of Horsey Seals

Receipts and Payments Account

Year ended 31 March 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Receipts				
Donations and legacies	16,630	-	16,630	20,897
Bank interest	67	-	67	-
Grants received	-	500	500	2,712
Membership fees	4,484	-	4,484	5,491
Event receipts – Bishops				
Garden	2,190	-	2,190	-
Sales of hats and clothing	1,417	-	1,417	10,318
Other income	490	-	490	-
Total Receipts	25,278	500	25,778	39,418
Payments				
Goods purchased for resale	1,045	-	1,045	6,286
Repairs and maintenance	2,867	-	2,867	1,888
Insurance	-	-	-	781
Postage and stationery	599	-	599	319
Motor expenses	3,115	-	3,115	4,307
Legal and professional fees	2,697	-	2,697	646
Signage and leaflets	985	426	1,411	1,551
Protective clothing	1,447	-	1,447	980
Room hire	132	-	132	1,085
Equipment hire	230	-	230	230
Computer and internet	437	-	437	379
Training	-	-	-	295
Refreshments	148	-	148	412
Donations	2,000	-	2,000	1,251
Sundry expenses	493	327	820	121
Website costs	-	-	-	3,228
Bank charges	182	-	182	327
	16,377	753	17,130	24,086
Asset and investment purchases				
Tangible assets	8,500	-	8,500	2,699
Total Payments	24,877	753	25,630	26,785

The notes on page 6 form part of these financial statements.

Friends of Horsey Seals

Receipts and Payments Account

Year ended 31 March 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Net Income /(Expenditure)	401	(253)	148	12,633
Transfer between funds - to fund capital expenditure	-	-	-	-
Reconciliation of Cash Funds				
Total cash funds brought forward	23,395	743	24,138	11,505
Total Cash Funds Carried Forward	<u>23,796</u>	<u>490</u>	<u>24,286</u>	<u>24,138</u>

The notes on page 6 form part of these financial statements.

Friends of Horsey Seals

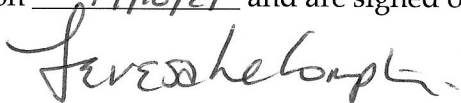
Statement of Assets and Liabilities

Year ended 31 March 2021


	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Cash Funds					
Bank current account		680	-	680	6,031
Bank deposit account		22,824	743	23,567	18,000
Cash in hand		39	-	39	107
Total Cash Funds		<u>23,543</u>	<u>743</u>	<u>24,286</u>	<u>24,138</u>
Assets retained for charity's own use					
Motor vehicles		-	17,495	17,495	8,995
Plant and machinery			7,359	7,359	7,359
Total Assets		<u></u>	<u>24,854</u>	<u>24,854</u>	<u>16,354</u>
Liabilities		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets		<u>23,543</u>	<u>25,597</u>	<u>49,140</u>	<u>40,492</u>
Reconciliation of Net Assets					
Total brought forward		24,286	16,206	40,492	68,442
Net income / (expenditure) for the year		401	(253)	148	(3,268)
Purchase of tangible assets		8,500	-	8,500	(2,699)
Transfer between funds		-	-	-	-
Total Carried Forward		<u>33,187</u>	<u>15,953</u>	<u>49,140</u>	<u>40,492</u>

These receipts and payments account and statement of assets and liabilities were approved by the trustees on 19/10/21 and are signed on their behalf by:

T Le Compte
Trustee



P Ansell
Trustee



The notes on page 6 form part of these financial statements.

Friends of Horsey Seals

Notes to the Accounts

Year ended 31 March 2021

1. Accounting Policies

Basis of accounting

The financial statements have been prepared on a receipts and payments basis as permitted for small charities and therefore no adjustment has been made for stock, permanent diminution in value of fixed assets, accruals or prepayments. The accounts have been prepared on a consistent basis to previous years.

Taxation

The charity is not liable to taxation as it is not a trading organisation (not for profit) for tax purposes. None of the surplus is distributed to the trustees.

2. Tangible Fixed Assets

	Plant and machinery £	Motor vehicles £	Total £
Cost			
At 1 April 2020	7,359	8,995	16,354
Additions	-	8,500	8,500
At 31 March 2021	<u>7,359</u>	<u>17,495</u>	<u>24,854</u>