



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	02	2023		31	01	2024

Section A Reference and administration details

Charity name Fleet Hospital and Community Friends CIO

Other names charity is known by N/A

Registered charity number (if any) 1169526

Charity's principal address Fleet Community Hospital
Church Road
Fleet
Postcode GU51 4LZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Pamment	Chair		
2	Harrie Glossop	Vice Chair		
3	Helen Bellamy	Secretary		
4	Brian Proctor	Treasurer		
5	Geoffrey Baker			
6	Caroline Hoare			
7	Anne Tracey			
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Chartered Accountants	Menzies	Victoria House, 50-58 Victoria Road, Farnborough, Hampshire.GU14 7PG

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected from membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Grant making policy appended to our constitution.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The **Objects** are:-

- 1.1 To relieve sickness and preserve the health of patients and former patients of Fleet Hospital, as well as the residents of Fleet and surrounding areas, by providing or assisting in the provision of equipment, facilities, amenities and services which are not normally provided by the NHS to the said hospital, NHS healthcare providers and Community and Primary Health Services.
- 1.2 To mobilise, encourage, foster and maintain the interest and support of the public in the charitable work of the said Hospital and healthcare providers.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity has, over the period of this report, donated / purchased the following equipment:-

For Fleet Community Hospital:-
Outdoor furniture
Bodypower gym equipment
Specialist wheelchair

Donations to:-
Forget-me-not dementia group
Hart food bank

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity has an advisory committee made up from members of several local charities and organisations.

This committee provides information and their views to the Trustees.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

To improve and enhance the patient's welfare when attending Fleet Hospital and the community in the surrounding areas.

Section E Financial review

Brief statement of the charity's policy on reserves

To deposit or invest funds in any manner (but to invest only after obtaining such advice from a financial expert as the Trustees consider necessary and having regard to the suitability of investments and the need for diversification).

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

The Principal source of income by members subscriptions, donations from local groups, a Christmas Fair, a Street Collection and a Quiz Evening

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	EC Pamment	BW Proctor
	Full name(s)	Evelyn Claire Pamment	Brian William Proctor
Position (eg Secretary, Chair, etc)	Chair		Treasurer
	Date		22 nd April 2024

FLEET HOSPITAL AND COMMUNITY FRIENDS

ACCOUNTS

31 JANUARY 2024

Charity Number 1169526

FLEET HOSPITAL AND COMMUNITY FRIENDS

ACCOUNTS

YEAR ENDED 31 JANUARY 2024

CONTENTS	PAGES
Members of the Board	1
Trustees' Annual Report	2
Statement of financial activities	3
Balance sheet	4
Notes to the accounts	5 to 8

FLEET HOSPITAL AND COMMUNITY FRIENDS

MEMBERS OF THE BOARD

REGISTERED CHARITY NAME Fleet Hospital and Community Friends

CHARITY NUMBER 1169526

PRESIDENT Dr C Hoare

TRUSTEES E Pamment -Chairman
A Tracey
B Proctor
G Baker
H Bellamy
H Glossop

REGISTERED ADDRESS 2 Wellington Avenue
Fleet
Hampshire

FLEET HOSPITAL AND COMMUNITY FRIENDS

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 JANUARY 2024

The trustees present their report and the unaudited accounts of the charity for the year ended 31 January 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of members of the board on page 1 of the accounts.

THE TRUSTEES

The trustees who served the charity during the period were as follows:

Dr C Hoare
E Pamment
A Tracey
B Proctor
G Baker
H Bellamy
H Glossop

STRUCTURE, GOVERNANCE AND MANAGEMENT

Fleet Hospital and Community Friends is registered with the Charity Commission as a CIO. The registered charity number is 1169526.

The Trust Deed specifies that there shall be at least three Trustees and that appointment will be by resolution of the Trustees, passed at a special meeting. Appointment will be carried by a majority of votes and the Chairman will have the casting vote.

The Trust Deed specifies that the Trustees shall hold at least three ordinary meetings each year. Decisions are based on a majority of votes with the Chairman having the casting vote.

OBJECTIVES AND ACTIVITIES

The objective of the charity is to improve the care and comforts of the patients of Fleet Hospital, above those which are funded and provided by the N.H.S with the provision of additional medical equipment and services. The Friends also increase the profile of Fleet Hospital through their membership and connections with local groups and business.

The Trustees have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing their aims and objectives and in planning the future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

ACHIEVEMENTS AND PERFORMANCE

Payments totalling £3,629 (2023 - £2,000) have been made in the year towards the cost of specialist medical equipment. In addition, donations of £3,330 (2020 - £13,000) were made for other equipment for the use of the hospital's patients.

The charity has continued to receive donations and the Trustees consider the results to be satisfactory.

RESERVES

Reserves are held in the charity to meet future capital expenditure required by Fleet Hospital, Community and Primary Health Services. Current reserves stand at £252,090, the Trustees believe this balance is adequate for the Charity's needs for the foreseeable future. At the Annual General Meeting decisions are made on the level of funds required to meet expenditure for the ensuing year.

PLANS FOR FUTURE PERIODS

The Trustees continue to review how the charity can deliver its objectives in the future and how it can establish itself on a sustainable basis in the long term. In the meantime, the charity will continue to make grants to Fleet Hospital, Community and Primary Health Services as required.

Signed on behalf of the trustees



Trustee

Date

10/5/24

FLEET HOSPITAL AND COMMUNITY FRIENDS

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 JANUARY 2024

	Note	Total Funds 2024 £	Total Funds 2023 £
INCOME FROM			
Donations and legacies	2	10,871	5,458
Fundraising income	3	2,449	1,929
Subscriptions		860	1,511
Investment income	4	1,498	569
TOTAL INCOME		<u>15,678</u>	<u>9,467</u>
EXPENDITURE ON			
Cost of raising funds:			
Fundraising expenditure	5	(894)	(1,175)
Expenditure on charitable activities:			
Grants and Patient welfare	6	(13,102)	(15,469)
TOTAL EXPENDITURE		<u>(13,996)</u>	<u>(16,644)</u>
NET (OUTGOING) RESOURCES FOR THE YEAR		1,682	(7,177)
RECONCILIATION OF FUNDS			
Total funds brought forward		250,408	257,585
TOTAL FUNDS CARRIED FORWARD		<u>252,090</u>	<u>250,408</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.

All of the above amounts relate to continuing activities.

The notes on pages 5 to 8 form part of these accounts.

FLEET HOSPITAL AND COMMUNITY FRIENDS

BALANCE SHEET

31 JANUARY 2024

	Note	2024 £	2023 £
CURRENT ASSETS			
Cash at bank		252,090	250,498
CURRENT LIABILITIES			
Income in advance		-	90
NET CURRENT ASSETS		252,090	250,408
TOTAL ASSETS		<u>252,090</u>	<u>250,408</u>
FUNDS			
Unrestricted income funds	11	252,090	250,408
TOTAL FUNDS		<u>252,090</u>	<u>250,408</u>

These accounts were approved by the trustees and authorised for issue on the 10/5/24 and are signed on their behalf by:

Trustee

H. M. S. G. J.

Trustee

H. Bellamy

The notes on pages 5 to 8 form part of these accounts.

FLEET HOSPITAL AND COMMUNITY FRIENDS

NOTES TO THE ACCOUNTS

YEAR ENDED 31 JANUARY 2024

1. ACCOUNTING POLICIES

General information

Fleet Hospital and Community Friends is a charitable body established under a trust deed and registered with the Charity Commission in England & Wales. The registered address is 2 Wellington Avenue Fleet Hampshire and details of the principal activities are set out in the Trustees' Annual Report.

Basis of accounting

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) – Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019 and the Charities Act 2011).

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Fleet Hospital and Community Friends constitutes a public benefit entity as defined by FRS 102.

Income recognition

All income is recognised once the charity has received the income.

Expenditure recognition

All expenditure is accounted for on a payments basis and has been classified under headings that aggregate all costs relating to the category.

Grants payable are payments made in furtherance of the charitable objectives of the charity and are accounted for as paid.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulations and good practice.

Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the transaction price, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Going Concern

The Trustees believe that the Charity's services will be in continued demand in the future. However, given the level of reserves and the nature of the Charity's activities, they believe the Charity will continue in operation for the foreseeable future. The accounts have therefore been prepared on the going concern basis.

The notes on pages 5 to 8 form part of these accounts.

FLEET HOSPITAL AND COMMUNITY FRIENDS

NOTES TO THE ACCOUNTS

YEAR ENDED 31 JANUARY 2024

2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations	871	871	5,458
Legacies	10,000	10,000	-
	<u>10,871</u>	<u>10,871</u>	<u>5,458</u>

3. FUNDRAISING INCOME

	Unrestricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Fundraising events	2,449	2,449	1,929

4. INVESTMENT INCOME

	Unrestricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Bank interest receivable	1,498	1,498	569

The notes on pages 5 to 8 form part of these accounts.

FLEET HOSPITAL AND COMMUNITY FRIENDS

NOTES TO THE ACCOUNTS

YEAR ENDED 31 JANUARY 2024

5. COST OF RAISING FUNDS

	Unrestricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£
Fundraising expenditure	894	894	1,175

6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

GRANTS AND PATIENT WELFARE

	Total Funds 2024	Total Funds 2023
	£	£
Patient welfare	6,959	2,000
Support costs (note 7)	644	469
Governance costs (note 8)	-	-
Grants and donations	5,500	13,000
	13,102	15,469

7. SUPPORT COSTS

	Total Funds 2024	Total Funds 2023
	£	£
Insurance	136	134
Sundry expenses	163	80
Staff gifts	103	50
Postage, telephone and printing	241	205
	643	469

The notes on pages 5 to 8 form part of these accounts.

FLEET HOSPITAL AND COMMUNITY FRIENDS

NOTES TO THE ACCOUNTS

YEAR ENDED 31 JANUARY 2024

8. GOVERNANCE COSTS

	Total funds 2024 £	Total funds 2023 £
Legal fees	-	-
	<u>-</u>	<u>-</u>

9. STAFF COSTS AND EMOLUMENTS

No salaries or expenses have been paid to the trustees during the year.

10. UNRESTRICTED INCOME FUNDS

	Balance at 1 February 2023 £	Incoming resources £	Outgoing resources £	Balance at 31 January 2024 £
General Funds	<u>250,408</u>	<u>15,678</u>	<u>(13,996)</u>	<u>252,090</u>

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net current assets £	Total £
Unrestricted Income Funds	<u>252,090</u>	<u>252,090</u>
Total Funds	<u><u>252,090</u></u>	<u><u>252,090</u></u>

12. RELATED PARTY TRANSACTIONS

There are no related party transactions during the year (2023 – none).

13. CAPITAL COMMITMENTS

The Charity had no capital commitments as at 31 January 2024 (2023 – none).

The notes on pages 5 to 8 form part of these accounts.