

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

ArmstrongWatson[®]
Accountants, Business & Financial Advisers

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

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OAK TREE ANIMALS' CHARITY
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 DECEMBER 2022**

Trustees	Ms E J C Hoyles Mr M B Squires Mr L A Tomlinson (resigned 12 December 2022) Mr S Wells Mr D M Jordan (resigned 10 February 2022) Ms L Taylor (appointed 15 December 2022) Ms M L Sullivan (appointed 15 January 2023) Ms J M Hansel (appointed 9 May 2023)
Company registered number	10404912
Charity registered numbers	1169511 and SC048389
Registered office	Oak Tree Farm Wetheral Shields Carlisle Cumbria CA48JA
Chief executive officer	Ms C A Johnson
Independent auditors	Armstrong Watson Audit Limited Chartered Accountants & Statutory Auditors James Watson House Montgomery Way Rosehill Carlisle Cumbria CA1 2UU

OAK TREE ANIMALS' CHARITY
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees present their annual report together with the audited financial statements of the Charity for the period 1 January 2022 to 31 December 2022. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Welcome to the Annual Report and Financial Statements of Oak Tree Animals' Charity.

Our Vision

Our vision is a world where understanding and empathy ensure that all animals are treated with kindness and respect.

Our Mission

Our mission is to help companion animals in need; finding them a safe and comfortable home and helping the community understand their needs, through support and education.

Our Values

Our values are integral to our everyday work. They reflect what we stand for and how we evaluate ourselves

- We are proud to be non-judgemental and compassionate in our approach to animals and the people who care for them
- We are proactive and value our work with partner organisations to find effective and evidence-based approaches to animal welfare
- We aim to find the right home for the animals in our care, providing ongoing support and advice to ensure life-long partnerships; and
- We strive to be innovative, flexible and responsive to meet the needs of animals and our community in changing times.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

Objectives and activities

a. Objectives and aims

Working for our community; caring for animals; making a difference. Oak Tree has been helping animals for 114 years. We are passionate about animal welfare and believe that every animal matters; helping thousands of animals every year. In 2022 we were able to assist 4384 animals and their owners.

Our mission is to help companion animals in need; finding them a safe and comfortable home and helping the community to understand their needs through support and education.

2022 brought a new landscape for the UK socially, politically and economically. Having tackled the challenges of Covid, we faced political unrest, a period of inflation and financial fluctuation with the resulting impact on the cost of living affecting both our beneficiaries and ourselves as a charity.

This was exacerbated by the increase in pet ownership throughout the pandemic. In 2022 there were an estimated 10.2 million dogs in the UK (owned by 27% of UK adults) and 11.1 million cats (owned by 24% of UK adults). Of these, 24% of all owners acquired their pet in the past two years. The number of new pet owners has also increased, particularly relating to dogs where 39% of dog owners described themselves as "new" in 2022 (PAW report, 2022).

All of these factors led to a significant rise in calls from our community for our help to tackle new challenges.

We find dogs, cats and horses loving new homes, rescuing and rehabilitating them to give them the best chance of a bright future. Rehoming is intrinsically reactive - something has gone wrong. Our proactive community approach seeks to find solutions for pet owners, wherever practical and appropriate, thus keeping pets in loving homes and avoiding unnecessary stress and heartache. We work alongside our partners at foodbanks, social services, housing associations and other local organisations to help vulnerable pet owners who desperately need our help. Our 'A Helping Paw' programme provides vital short-term fostering for those who are homeless or fleeing domestic violence, helping them rebuild lives whilst knowing their pet is safe and well cared-for. We run community clinics and training classes to offer welfare advice and support and we also work with schools and community groups to educate the next generation of pet owners.

b. Strategies for achieving objectives and aims

Our strategy "Onwards and Upwards in a Changing World 2021 - 2024", outlines four strategic priorities to allow us to achieve our aims and objectives:

1. Animal Welfare - Rehoming
2. Animal Welfare - Community
3. Education
4. Sustainability

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Animal Welfare - Rehoming

Animal welfare is at the heart of our Charity. The welfare of the cats, dogs, equines and other animals is of the utmost importance. Every animal is unique with individual needs and our staff work hard to ensure that animals in our rehoming programme benefit from an enriched environment and positive and fulfilling interactions with humans during their time with us.

We assess our animals thoroughly, providing veterinary, behavioural and training support to ensure that they have the best possible chance of finding their own loving, forever home.

Animal Welfare - Community

We provide support, where it is needed, at the heart of our community. As a charity, a proactive community approach is key to our success. We tailor our support to the individual animals and owners to improve and maintain animal welfare in our region.

We are committed to our development to ensure that we provide a professional, relevant, knowledgeable and approachable service that can be accessed by all within the Borders. We also provide a voice for animals regionally and nationally through our advocacy work.

Education

Education is key to the improvement of animal welfare. We seek to support and advise animal owners and all who come into contact with animals to prevent issues arising. From preventative healthcare and nutrition advice, training and behaviour support, to helping new owners make the right pet choices.

We offer approachable, knowledgeable and professional training to all. In addition, we provide a range of onsite programmes and work with schools and community groups to provide insight into animal welfare issues, animal interactions and offer volunteering opportunities for individuals and groups.

Sustainability

We are committed to ensuring our Charity has a sustainable and bright future, enabling us to deal with the animal welfare challenges that will arise in the 21st century and beyond.

Our knowledge, experience and financial resources must continue to ensure that animals and our community have our care and support during these changing times. We seek to ensure this through the development of our fundraising programme and subsidiary Trading Company.

Our commitment not only extends to our Charity's sustainability but also our wider impact on our region and our environment. In 2022, we were able to:

- establish recycling programmes with Terracycle and Recycling for Good Causes.
- develop links with local 'start-up' businesses looking to reuse and upcycle furniture.
- work with our Local Authority to support Ukrainian Refugees with clothing and household items through a locally funded voucher scheme.
- Work with local NFPs to develop a local community support programme for Ukrainian Refugees.
- Replace one of our vans with an electric vehicle.

d. Volunteers

Our volunteers make an invaluable contribution to our Charity and the animal and pet owners in our community. Without them we would be unable to achieve the scale of the work that we do. We would like to thank them for their dedication and commitment to our work and improving the lives of animals in our region.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

Objectives and activities (continued)

e. Public Benefit

The Board of Trustees has considered the guidance produced by the Charity Commission on the provision of public benefit and confirms that public benefit is provided by the Charity's activities.

The Charity operates at Oak Tree Farm, a temporary shelter for animals while a new home is sought for them.

The Charity provides advice and support to pet owners and gives peace of mind when an animal has to be taken into care because the owner is no longer able to keep it.

The Charity operates an education service on animal welfare issues to our community including individuals, schools, nurseries, further education establishments, businesses and community groups.

When establishing strategies and deciding upon the main activities, the trustees have had regard to Charity Commission guidance on public benefit.

Achievements and performance

a. Review of activities

2022 continued to provide challenges for organisations and our community. We adapted our operational plan, in line with our strategy, to focus on the Cost of Living issues our Community was facing. In practice, this involved developing our fostering capacity and behaviour and training support to cope with increased numbers, boosting our foodbank support and generating the income we needed to cope with increased demand.

In 2022, with your support, we were able to help 4384 animals who needed our assistance through our community and rehoming programmes. This is a 60% increase on 2021 (2615 animals helped). While we are proud to have supported so many animals and their owners last year we are also concerned that this reflects the increased level of need in our community.

With your support, in 2022 we were able to:

- Neuter 166 cats through our Trap Neuter Return (TNR) programme
- Provide supported neutering and vet care for those in financial difficulty for 81 animals
- Help 357 people and their pets through our behaviour and training team
- Provide short-term foster placements for 64 animals through our 'A Helping Paw' programme where their owners are fleeing domestic violence or are homeless.

as well as supporting many other animals through other community-based programmes.

Our staff and volunteer teams have worked tirelessly to make sure every case we are able to help has the right outcome for both animal and owner. We have continued to build our relationships with partners to provide pet support as needed, insight and advice, and ensure that pet owners were supported throughout this challenging period. These have included local and county councils and other local charities and organisations.

The emergence of increased numbers of canine behaviour issues has been one of the most notable outcomes from the pandemic. Dog relinquishment due to behavioural reasons was 29% of our intake requests in 2022. These appear to be linked to lack of early socialisation opportunities throughout the lockdown periods in many cases. Our Behaviour and Training Team have not only proved invaluable to our on-site dogs but also to our community, where the provision of classes and 1-2-1 sessions have enabled many pets and owners to remain together and successfully manage unwanted behaviours.

Education is key to ensure that we continue to improve animal welfare with young people, our wider community and local professionals. In 2022 our Education Team worked with 1663 adults and 2405 children, providing a range of learning opportunities and activities to promote animal welfare. Our online learning resources were downloaded over 6100 times.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

Achievements and performance (continued)

We were also pleased to be invited to join our National Equine Welfare Council (NEWC) colleagues at Appleby Horse Fair where we had the opportunity to speak with travellers about horse care, answering questions and giving support as needed. Following this, we are now working with other NEWC members and the Human Behaviour Change for Animals Association to develop a model that helps create long-lasting results with human behaviour change following animal welfare education activities.

Our collaboration with the British Mountaineering Council (BMC) continued in 2022 to try to prevent dog-related incidents on the fells. We had the opportunity to speak at the Keswick Mountaineering Festival and authored articles for publication on the BMC website.

Collaboration is essential; we continue to work closely with our charity partners both locally and nationally. Throughout the year our Team Members spoke at a range of conferences and meetings to share knowledge and good practice. In July, we were delighted to host the first in-person Association of Dogs and Cats Homes (ADCH) meeting for rescues since 2020 and welcomed over 60 rescue professionals from across the UK and Ireland to Wetheral and Oak Tree Farm.

We were delighted to welcome so many visitors to Oak Tree Farm and our shops in 2022. Our tearoom flourished and we are grateful to HSBC for a generous grant to help us create an outdoor community tearoom area where we can run activities.

In 2022 we saw our Charity Shop network grow throughout Cumbria and Northumberland. These shops not only generate vital income for our work, but also provide access points to our services at the heart of our community. Our shops have developed networks within their community, providing opportunities for partnership working with local foodbanks, support services and directly to pet owners in need.

Financial review

a. Review of the year

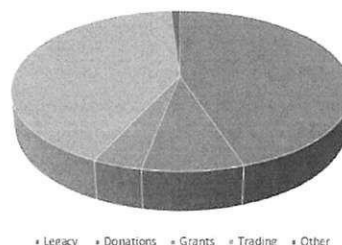
We continue to diversify our income streams with the development of our Trading Subsidiary and we are extremely grateful for the generous legacies left to Oak Tree. Due to our accounting policies, one extremely generous legacy payment of £650,000 from Mr Thomas Telford, received in early 2023, has been accrued in our 2022 accounts.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

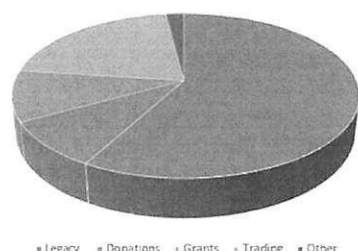
	2022 TOTAL	% OF INCOME
Legacy	1,045,632.00	45.04
Donations	186,314.00	8.03
Grants	100,813.00	4.34
Trading	980,755.00	42.25
Other	7,793.00	0.34

2022 Income by Type



	2021 TOTAL	% OF INCOME
Legacy	814,594.00	57.8
Donations	123,638.00	8.77
Grants	149,947.00	10.64
Trading	296,805.00	21.06
Other	24,289.00	1.72

2021 Income by Type



The key financial facts for year ended 31st December 2022 are: income: £2,321,307 expenditure: £1,970,470 (with the difference between income and expenditure being a surplus of £281,161). There was a loss on investments of £69,676 during 2022. Total unrestricted reserves at the end of 2022 were £2,436,295, with £562,003 being accessible reserves, and the remainder being tangible fixed assets, primarily our land and buildings.

By comparison, the accounts of year ending 31st December 2021 showed income of £1,409,273, and expenditure of £1,161,816 producing a surplus for the period of £290,519.

We would like to thank all of those supporters and funders who so generously supported our work this year: Box Power CIC; The David Family Foundation; The Turnpike Charitable Trust; Marjorie Coote Animal Charity Trust; The Rose Animal Welfare Trust; The Barry Green Memorial Fund; The Audrey Lamb Charitable Trust for the Welfare of Animals and Birds; Health4Horses; Mars Petcare; Postcode Neighbourhood Trust; The Arthur Camp Foundation Trust; Animal Friends Insurance; The Hobson Charity; and Sally Carter.

b. Reserves policy

Each year the Board of Trustees reviews the reserves of the charity in line with the Charity's investment policy, looking at income and expenditure and the overall value of reserves.

At the balance sheet date, unrestricted reserves excluding tangible fixed assets amounted to £873,207.

c. Investments policy

Under the constitution and rules of the Charity, the Board of Trustees has the power to make any investments as deemed fit, mindful that any such investment should be of an ethical nature and true to the objectives of the Charity.

The investment policy sets out the requirement for reserves to be invested conservatively and in line with the Charity Commission guidelines with a diversified portfolio to minimise risk. An ethical policy has been adopted to avoid investments that conflict with the aims of the Charity. This policy precludes direct investment in companies involved in vivisection or drug testing on animals.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

Structure, governance and management

a. Constitution

Oak Tree Animals' Charity is registered as a charitable company limited by guarantee and was set up by a Trust deed.

b. Methods of appointment or election of Trustees

The management of the Group and the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed. Day to day management is delegated to the Chief Executive Officer, Ms C A Johnson.

c. Policies adopted for the induction and training of Trustees

All new trustees undergo a period of induction and training, supported by the Trustee Board and the Senior Management Team. It is vital our trustees have up-to-date relevant knowledge relating to governance and our sector, and hence this commitment to training continues throughout their period of trusteeship.

d. Pay policy for key management personnel

The Board of Trustees sets the remuneration of the management team in line with fair market rates, taking into consideration the specific requirements of the role. The performance and level of remuneration is reviewed annually.

e. Related party relationships

The Charity has a wholly owned subsidiary trading company, OTAC Trading Limited, to promote hospitality, retail and events from Oak Tree Farm and other Charity properties. All profits from the trading company are donated to the Charity.

f. Financial risk management

The Trustees have assessed the major risks to which the Group and the Charity are exposed, in particular those related to the operations and finances of the Group and the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

g. Decision making

The Board of Trustees meets throughout the year to make decisions regarding the direction and governance of the Charity in accordance with the governing document. No business is transacted at any general meeting unless a quorum of three members is present, with decisions taken through a vote indicated by a show of hands, with each member entitled to one vote. In the event of deadlock the Chair of the Board may cast an additional deciding vote. A resolution may also be made in writing by simple majority of the members who would have been entitled to vote on it were it held at a general meeting.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

Plans for future periods

2023 presents new challenges for our community. The UK is facing significant economic challenges and family budgets are stretched tightly. UK animal shelters are struggling, with over 70% of them stating they are at, or over, capacity for rehoming (ADCH, 2022). We are facing a potential pet crisis. In addition, 70% of ADCH member rescues surveyed also reported an influx of dogs with behaviour issues.

10% of our current waiting list cite the reason for relinquishment to be an increase in working hours to create income, 35% are related to the interlinked issues of relationship breakdown, changed housing situation, and financial hardship.

We believe that our charity's proactive, community approach, puts us in a strong position to work with pet owners throughout our region to find solutions to prevent animal and owner suffering and improve animal welfare. We help to keep pets in loving homes where possible and appropriate.

2023 will see the further enhancement and innovation of services to tackle the issues we are facing. These will include:

- Boost our fostering provision to tackle the significant increase in Helping Paw and relinquishment cases.
- Boost our foodbank support so we can reach more communities in our region.
- Refresh our "Pets in Rentals" programme to help increase access to pet friendly properties.
- Develop a stream of work to help tackle dog behaviour issues in families, in partnership with social services and NHS Providers.
- Review our behaviour and training support options for owners to provide online video advice, self-access resources and Zoom training services.
- Develop our suite of equine community programmes.
- Develop our ASK@ service to provide options early on before a problem becomes unmanageable.

To resource this work we will continue to diversify our income streams, develop our charity shop network further, refine our fundraising activities and improve our regular giving offer.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and the Charity and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Group and the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2022

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

Auditors

The auditors, Armstrong Watson Audit Limited, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Mr S Wells

Trustee

Date: 1 September 2023

OAK TREE ANIMALS' CHARITY
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OAK TREE ANIMALS' CHARITY

Opinion

We have audited the financial statements of Oak Tree Animals' Charity (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 December 2022 which comprise the Consolidated statement of financial activities, the Consolidated balance sheet, the Charity balance sheet, the Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charitable company's affairs as at 31 December 2022 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's or the parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OAK TREE ANIMALS' CHARITY
(CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

OAK TREE ANIMALS' CHARITY
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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OAK TREE ANIMALS' CHARITY
(CONTINUED)

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our commercial knowledge and experience of the not for profit sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading minutes of meetings of those charged with governance; and
- enquiring of management as to actual and potential litigation and claims.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF OAK TREE ANIMALS' CHARITY
(CONTINUED)

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance.

Auditing standards also limit the procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Karen Rae FCCA (Senior statutory auditor)
for and on behalf of
Armstrong Watson Audit Limited
Chartered Accountants & Statutory Auditors
Carlisle

Date: *14 September 2023*

Armstrong Watson Audit Limited are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND
EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	4	1,035,298	297,461	1,332,759	1,099,302
Other trading activities	5	980,755	-	980,755	296,805
Investments	6	7,793	-	7,793	13,166
Total income		2,023,846	297,461	2,321,307	1,409,273
Expenditure on:					
Raising funds	7	489,279	-	489,279	257,766
Charitable activities	8	1,437,378	43,813	1,481,191	904,050
Total expenditure		1,926,657	43,813	1,970,470	1,161,816
Net income before net (losses)/gains on investments		97,189	253,648	350,837	247,457
Net (losses)/gains on investments		(69,676)	-	(69,676)	43,062
Net income		27,513	253,648	281,161	290,519
Transfers between funds	21	26,075	(26,075)	-	-
Net movement in funds		53,588	227,573	281,161	290,519
Reconciliation of funds:					
Total funds brought forward		2,382,707	63,864	2,446,571	2,156,052
Net movement in funds		53,588	227,573	281,161	290,519
Total funds carried forward		2,436,295	291,437	2,727,732	2,446,571

The Consolidated statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 19 to 46 form part of these financial statements.

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)
REGISTERED NUMBER: 10404912

CONSOLIDATED BALANCE SHEET
AS AT 31 DECEMBER 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	1,177,321	1,125,912
Investments	15	311,204	458,114
Investment property	14	408,333	408,333
		<u>1,896,858</u>	<u>1,992,359</u>
Current assets			
Stocks	16	7,345	7,644
Debtors	17	966,188	229,117
Cash at bank and in hand		49,545	355,329
		<u>1,023,078</u>	<u>592,090</u>
Creditors: amounts falling due within one year	18	(164,762)	(101,207)
Net current assets		<u>858,316</u>	<u>490,883</u>
Total assets less current liabilities		<u>2,755,174</u>	<u>2,483,242</u>
Creditors: amounts falling due after more than one year	19	(27,442)	(36,671)
Total net assets		<u><u>2,727,732</u></u>	<u><u>2,446,571</u></u>
Charity funds			
Restricted funds	21	291,437	63,864
Unrestricted funds	21	2,436,295	2,382,707
Total funds		<u><u>2,727,732</u></u>	<u><u>2,446,571</u></u>

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



.....
Mr S Wells

Trustee

Date: 1 September 2023

The notes on pages 19 to 46 form part of these financial statements.

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)
REGISTERED NUMBER: 10404912

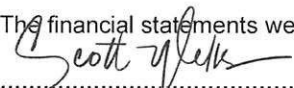
CHARITY BALANCE SHEET
AS AT 31 DECEMBER 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	13	1,157,957	1,117,069
Investments	15	311,205	458,115
Investment property	14	408,333	408,333
		<u>1,877,495</u>	<u>1,983,517</u>
Current assets			
Stocks	16	273	120
Debtors	17	952,673	231,670
Cash at bank and in hand		24,149	337,577
		<u>977,095</u>	<u>569,367</u>
Creditors: amounts falling due within one year	18	(118,158)	(79,463)
Net current assets		<u>858,937</u>	<u>489,904</u>
Total assets less current liabilities		<u>2,736,432</u>	<u>2,473,421</u>
Creditors: amounts falling due after more than one year	19	(27,442)	(36,671)
Total net assets		<u><u>2,708,990</u></u>	<u><u>2,436,750</u></u>
Charity funds			
Restricted funds	21	291,437	63,864
Unrestricted funds	21	2,417,553	2,372,886
Total funds		<u><u>2,708,990</u></u>	<u><u>2,436,750</u></u>

The Charity's net movement in funds for the year was £272,240 (2021 - £286,139).

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Mr S Wells

Trustee

Date: 1 September 2023

The notes on pages 19 to 46 form part of these financial statements.

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash used in operating activities (note 24)	(292,729)	83,928
Cash flows from investing activities		
Dividends, interests and rents from investments	7,180	12,755
Proceeds from the sale of tangible fixed assets	-	100
Purchase of tangible fixed assets	(90,902)	(26,584)
Proceeds from sale of investments	77,234	237,941
Purchase of investments	-	(94,543)
Interest received	613	411
Net cash (used in)/provided by investing activities	(5,875)	130,080
Cash flows from financing activities		
Repayments of borrowing	(10,000)	(3,332)
Decrease/(increase) in investments	2,820	(9,422)
Net cash used in financing activities	(7,180)	(12,754)
Change in cash and cash equivalents in the year	(305,784)	201,254
Cash and cash equivalents at the beginning of the year	355,329	154,075
Cash and cash equivalents at the end of the year	49,545	355,329

The notes on pages 19 to 46 form part of these financial statements

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1. General information

Oak Tree Animals' Charity is a company limited by guarantee registered in England and Wales and also a Charity registered with both the Charity Commission and the Office of the Scottish Charity Regulator. The principal activity of the Charity is the care and rehoming of animals in need as well as community education and engagement on animal welfare.

These accounts are presented in pounds sterling and are rounded to the nearest pound unless stated otherwise.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Oak Tree Animals' Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The Charity has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own Statement of financial activities in these financial statements.

2.2 Going concern

The Trustees have reviewed the budgets and cashflow forecasts for the coming 12 months in their going concern assessment, including various scenarios where income is reduced and costs are increased. They are confident that through the management of current funds available and prudent planning, they have sufficient resources available to meet their needs for a period beyond 12 months from the point of signing.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

2. Accounting policies (continued)

2.3 Income (continued)

Grants are included in the Consolidated statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Donated goods, professional services and facilities are recognised as income when the Charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the Charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised.

As it is impractical to measure the fair value of goods donated for resale, the donated goods are recognised when they are sold.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

Wages and salaries have been apportioned in line with the activities undertaken by the employee.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Volunteers

The value of the services provided by volunteers is not incorporated into these financial statements.

Further details of their contribution is provided in note 7 to these financial statements and in the Trustees' report.

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

2. Accounting policies (continued)

2.7 Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2.8 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the revaluation model, tangible fixed assets whose fair value can be measured reliably shall be carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The charity has adopted the revaluation model to revalue items of freehold property whose fair value can be measured reliably. The revaluations shall be made with sufficient regularity to ensure that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting period.

The fair value of land and buildings is usually determined from market-based evidence by appraisal that is normally undertaken by professionally qualified valuers.

Revaluation gains and losses are recognised in the Statement of Financial Activities and added to reserves in a separate Revaluation reserve.

Investment property rented to other group entities and accounted for under the cost model is stated at historic cost less accumulated depreciation and any accumulated impairment losses.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Land is not depreciated. Depreciation on other assets is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a straight line and reducing balance basis.

Depreciation is provided on the following basis:

Freehold property	-	2% reducing balance
Plant and machinery	-	15% reducing balance/20% straight line
Motor vehicles	-	25% reducing balance
Fixtures and fittings	-	15% reducing balance/25% straight line
Computer equipment	-	33% reducing balance

Depreciation is charged on a monthly basis from the calendar month following acquisition or on the bringing into use of the asset, whichever is the latter. A full month is charged in the month of disposal.

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

2. Accounting policies (continued)

2.9 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Consolidated statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

The investment portfolio held as fixed asset investments are measured at market value.

Fixed assets and investments are subject to review for impairment when there is an indication of a reduction in their carrying value.

Any impairment is recognised in the year in which it occurs in the corresponding category in the Statement of Financial Activities.

2.10 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

2.11 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.12 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.13 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.14 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

2. Accounting policies (continued)

2.15 Operating leases

The Group as lessee

Rentals paid under operating leases are charged to the Consolidated statement of financial activities on a straight-line basis over the lease term.

The Group as lessor

Rental income from operating leases is credited to the Consolidated statement of financial activities on a straight-line basis over the lease term.

2.16 Pensions

The Group operates a defined contribution pension scheme and the assets of this scheme are held separate to those of the Group in an independently administered fund. The pension charge represents the amounts payable by the Group to the fund in respect of the year.

2.17 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

3. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Critical areas of judgment:

Depreciation and impairment of fixed assets

Depreciation rates are calculated based on the estimated useful life of each class of asset held. Assets are reviewed annually for any signs of impairment and if such impairment exists, judgement is exercised to determine if the asset is correctly valued.

The carrying amount of fixed assets is included within the tangible fixed assets note.

Valuation of investment property

The investment property is valued by a professional valuer periodically. In the interim periods the Trustees exercise their judgement to assess whether the valuation remains accurate before making any adjustments as deemed necessary.

Contingent assets in relation to legacy income not yet received

Legacy income is inherently complex and takes a significant amount of time from the point of notification to the point funds are received by the Charity. The Trustees exercise judgement based on their past experience with legacy receipts to determine when it is likely the income will be received and how much will be received.

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

4. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Grants			
Grants for general purposes	53,352	21,991	75,343
Grants for Equine projects	-	1,000	1,000
Grants for Animal projects	-	21,000	21,000
Grants for Community & Educational projects	-	3,470	3,470
COVID-19 related grants	-	-	-
Grants for Tea Room projects	-	-	-
	<hr/> 53,352	<hr/> 47,461	<hr/> 100,813
Donations	186,314	-	186,314
Legacies	795,632	250,000	1,045,632
	<hr/> 981,946	<hr/> 250,000	<hr/> 1,231,946
Subtotal			
	<hr/> 1,035,298	<hr/> 297,461	<hr/> 1,332,759
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

4. Income from donations and legacies (continued)

	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Grants			
Grants for general purposes	23,064	-	23,064
Grants for Animal projects	-	10,000	10,000
Grants for Community & Educational projects	-	46,735	46,735
COVID-19 related grants	49,994	-	49,994
Grants for Tea Room projects	-	20,154	20,154
	<hr/> 73,058	<hr/> 76,889	<hr/> 149,947
Donations	123,638	-	123,638
Legacies	814,594	-	814,594
Similar incoming resources	11,123	-	11,123
Subtotal	<hr/> 949,355	<hr/> -	<hr/> 949,355
	<hr/> <hr/> 1,022,413	<hr/> <hr/> 76,889	<hr/> <hr/> 1,099,302

5. Income from other trading activities

Income from fundraising events

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Fundraising events, sponsorship and lottery income	8,100	8,100
	<hr/>	<hr/>
	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Fundraising events, sponsorship and lottery income	29,852	29,852
	<hr/>	<hr/>

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

5. Income from other trading activities (continued)

Income from non charitable trading activities

	Unrestricted funds 2022 £	Total funds 2022 £
Trading income in OTAC Trading Ltd	972,655	972,655

Trading income in 2021 in OTAC Trading Ltd amounted to £266,953 of unrestricted funds.

6. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £
Investment income - dividends	7,180	7,180
Investment income - bank interest	613	613
	<u>7,793</u>	<u>7,793</u>

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Investment income - dividends	12,755	12,755
Investment income - bank interest	411	411
	<u>13,166</u>	<u>13,166</u>

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2022 £	Total funds 2022 £
Event expenses	7,051	7,051
	<u>7,051</u>	<u>7,051</u>
	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Event expenses	3,086	3,086
	<u>3,086</u>	<u>3,086</u>

Volunteers play a full part in the life of Oak Tree, supporting animal care, administration, governance and facilities functions; manning events, organising collections and undertaking a wide variety of fundraising activities.

In 2022 our volunteers gave over 36,696 hours of time equating to over £346,969 of support based on minimum wage (2021 – over 84,000 hours equating to over £798,000 of support).

Fundraising trading expenses

	Unrestricted funds 2022 £	Total funds 2022 £
Direct costs in OTAC Trading Ltd	425,257	425,257
Administration expenses in OTAC Trading Ltd	47,671	47,671
Depreciation in OTAC Trading Ltd	9,300	9,300
	<u>482,228</u>	<u>482,228</u>

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

7. Expenditure on raising funds (continued)

Fundraising trading expenses (continued)

	<i>Unrestricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Direct costs in OTAC Trading Ltd	96,506	96,506
Administration expenses in OTAC Trading Ltd	10,681	10,681
Salary costs relating to OTAC staff	144,415	144,415
Depreciation in OTAC Trading Ltd	3,078	3,078
	<u>254,680</u>	<u>254,680</u>

8. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Charitable activities	<u>1,437,378</u>	<u>43,813</u>	<u>1,481,191</u>

	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total 2021 £</i>
Charitable activities	<u>873,390</u>	<u>30,660</u>	<u>904,050</u>

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

9. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £
Charitable activities	1,187,917	293,274	1,481,191

	<i>Activities undertaken directly 2021 £</i>	<i>Support costs 2021 £</i>	<i>Total funds 2021 £</i>
Charitable activities	715,215	188,835	904,050

Analysis of support costs

	Activities 2022 £	Total funds 2022 £
Staff costs	41,057	41,057
Depreciation	30,192	30,192
Office costs	13,575	13,575
Volunteer costs	9,198	9,198
Computer costs	13,505	13,505
Bank charges	5,749	5,749
Audit and accountancy fees	15,047	15,047
Rates and premises costs	63,548	63,548
Payroll bureau charges	1,665	1,665
Equipment hire	9,352	9,352
Bank loan interest	648	648
Sundry expenses	4,231	4,231
Bad debts recovered and cash under/over's	1,516	1,516
Staff training	2,722	2,722
Legal and professional fees	28,118	28,118
Repairs and maintenance	53,151	53,151
	<u>293,274</u>	<u>293,274</u>

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

9. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

	<i>Activities 2021 £</i>	<i>Total funds 2021 £</i>
Staff costs	112,138	112,138
Depreciation	15,358	15,358
Office costs	7,161	7,161
Computer costs	13,696	13,696
Bank charges	3,454	3,454
Audit and accountancy fees	13,952	13,952
Rates and premises costs	7,253	7,253
Payroll bureau charges	11,174	11,174
Bank loan interest	216	216
Sundry expenses	895	895
Bad debts recovered and cash under/over's	(1,957)	(1,957)
(Profit)/loss on disposal of fixed assets	5,495	5,495
	<u>188,835</u>	<u>188,835</u>

10. Auditors' remuneration

	2022 £	2021 £
Fees payable to the Charity's auditor for the audit of the Charity's annual accounts	13,285	9,635
Fees payable to the Charity's auditor in respect of:		
All non-audit services not included above	3,520	3,200

OAK TREE ANIMALS' CHARITY
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

11. Staff costs

	Group 2022 £	<i>Group 2021 £</i>	Charity 2022 £	<i>Charity 2021 £</i>
Wages and salaries	1,042,363	644,506	1,042,363	644,506
Social security costs	39,749	37,535	39,749	37,535
Contribution to defined contribution pension schemes	9,914	12,776	9,914	12,776
	<u>1,092,026</u>	<u>694,817</u>	<u>1,092,026</u>	<u>694,817</u>

The average number of persons employed by the Charity during the year was as follows:

	Group 2022 No.	<i>Group 2021 No.</i>	Charity 2022 No.	<i>Charity 2021 No.</i>
Facilities and office	10	11	10	11
Veterinary and animal welfare	14	13	14	13
Community	3	2	3	2
Shop and tea room	24	7	24	7
Fundraising	6	5	6	5
	<u>57</u>	<u>38</u>	<u>57</u>	<u>38</u>

No employee received remuneration amounting to more than £60,000 in either year.

Wages paid to 6 key management personnel totalled £181,734 (2021 - 6 employees, £169,502).

12. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 December 2022, expenses totalling £190 were reimbursed or paid directly to Trustees (2021 - £434).

OAK TREE ANIMALS' CHARITY
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

13. Tangible fixed assets

Group

Cost or valuation	Freehold property £	Plant and machinery £	Motor vehicles £	Fixtures and fittings £	Computer equipment £	Total £
At 1 January 2022	1,099,498	37,256	49,531	108,987	4,665	1,299,937
Additions	27,309	-	26,768	22,977	13,848	90,902
At 31 December 2022	1,126,807	37,256	76,299	131,964	18,513	1,390,839
Depreciation						
At 1 January 2022	32,511	18,896	42,228	77,763	2,627	174,025
Charge for the year	12,475	3,878	6,845	11,052	5,243	39,493
At 31 December 2022	44,986	22,774	49,073	88,815	7,870	213,518
Net book value						
At 31 December 2022	1,081,821	14,482	27,226	43,149	10,643	1,177,321
At 31 December 2021	1,066,987	18,360	7,303	31,224	2,038	1,125,912

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

13. Tangible fixed assets (continued)

Charity

Cost or valuation	Freehold property £	Plant and machinery £	Motor vehicles £	Fixtures and fittings £	Total £
At 1 January 2022	1,099,498	28,004	49,531	106,131	1,283,164
Additions	27,309	-	26,768	17,003	71,080
At 31 December 2022	1,126,807	28,004	76,299	123,134	1,354,244
Depreciation					
At 1 January 2022	32,511	14,485	42,228	76,871	166,095
Charge for the year	12,475	2,028	6,845	8,844	30,192
At 31 December 2022	44,986	16,513	49,073	85,715	196,287
Net book value					
At 31 December 2022	1,081,821	11,491	27,226	37,419	1,157,957
At 31 December 2021	1,066,987	13,519	7,303	29,260	1,117,069

Freehold property was revalued in November 2019 by William Bashall Associates to a market value of £1.415m. This included land of £465,000 which is not depreciated as well as investment property of £348,333 which has been reclassified. Additions since the valuation amount to £60,140.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

14. Investment property

Group

**Freehold
investment
property
£**

Valuation

At 1 January 2022

408,333

At 31 December 2022

408,333

Charity

**Freehold
investment
property
£**

Valuation

At 1 January 2022

408,333

At 31 December 2022

408,333

Freehold property is included at valuation of £348,333 plus land at estimated market value of £60,000.

The valuation was made by William Bashall Associates in November 2019 on an open market value for existing use basis. It is the opinion of the Trustees that this valuation has not materially altered at the period end date.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

15. Fixed asset investments

Group	Other fixed asset investments £
Cost or valuation	
At 1 January 2022	458,114
Disposals	(77,234)
Revaluations	(69,676)
	<hr/>
At 31 December 2022	311,204 <hr/>
Net book value	
At 31 December 2022	311,204 <hr/>
At 31 December 2021	458,114 <hr/>

Other fixed asset investments includes £23,132 (2021 - £9,131) of cash balances in the investment portfolio.

Charity	Investments in subsidiary companies £	Other fixed asset investments £	Total £
Cost or valuation			
At 1 January 2022	1	458,114	458,115
Disposals	-	(77,234)	(77,234)
Revaluations	-	(69,676)	(69,676)
	<hr/>	<hr/>	<hr/>
At 31 December 2022	1	311,204	311,205 <hr/>
Net book value			
At 31 December 2022	1	311,204	311,205 <hr/>
At 31 December 2021	1	458,114	458,115 <hr/>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

15. Fixed asset investments (continued)

Principal subsidiaries

The following was a subsidiary undertaking of the Charity:

Name	Company number	Registered office or principal place of business	Principal activity	Class of shares	Holding	Included in consolidation
OTAC Trading Limited	10502353	Oak Tree Farm, Wetheral Shields, Carlisle, Cumbria, CA4 8JA	Charitable retailer	Ordinary	100%	Yes

The financial results of the subsidiary for the year were:

Name	Income £	Expenditure £	Profit/(Loss) for the year £	Net assets £
OTAC Trading Limited	972,655	(938,161)	34,494	18,745

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

16. Stocks

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Consumable stocks	7,345	7,644	273	120

17. Debtors

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Due within one year				
Trade debtors	5,512	6,810	-	-
Amounts owed by group undertakings	-	-	-	6,114
Other debtors	920,086	188,736	920,087	187,233
Prepayments and accrued income	40,590	33,571	32,586	38,323
	<u>966,188</u>	<u>229,117</u>	<u>952,673</u>	<u>231,670</u>

18. Creditors: Amounts falling due within one year

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Bank loans	9,225	9,996	9,225	9,996
Trade creditors	54,672	37,431	29,398	21,192
Amounts owed to group undertakings	-	-	12,312	-
Other taxation and social security	9,229	12,391	20,762	12,391
Other creditors	3,739	2,130	3,739	2,130
Accruals and deferred income	87,897	39,259	42,722	33,754
	<u>164,762</u>	<u>101,207</u>	<u>118,158</u>	<u>79,463</u>

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19. Creditors: Amounts falling due after more than one year

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Bank loans	27,442	36,671	27,442	36,671

Included within the above are amounts falling due as follows:

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Between one and two years				
Bank loans	10,077	9,996	10,077	9,996
Between two and five years				
Bank loans	17,365	26,675	17,365	26,675
Over five years				

The bank loan is a government backed Bounceback Loan which is unsecured and repayable over a period totalling 72 months, the first 12 months of which are interest and payment free. The final 60 months of the loan attracts interest at a fixed rate of 2.5%.

20. Financial instruments

	Group 2022 £	Group 2021 £	Charity 2022 £	Charity 2021 £
Financial assets				
Measured at market value - Investment portfolio	311,204	458,114	311,204	458,114
Measured at amortised cost - Cash at bank and in hand	49,545	355,329	24,149	337,577
Amounts owed by group undertakings	-	-	-	6,114
	360,749	813,443	335,353	801,805
Financial liabilities				
Bank loans	(36,667)	(46,667)	(36,667)	(46,667)
Trade creditors	(54,672)	(37,431)	(29,398)	(21,192)
Amounts owed to group undertakings	-	-	(12,312)	-
	(91,339)	(84,098)	(78,377)	(67,859)

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

21. Statement of funds

Statement of funds - current year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2022 £
Unrestricted funds						
General funds	2,382,707	2,023,846	(1,926,657)	26,075	(69,676)	2,436,295
Restricted funds						
Equine welfare	16,000	1,000	(17,000)	-	-	-
Animal welfare	1,087	21,000	(22,087)	-	-	-
Community projects and education	548	3,470	(4,018)	-	-	-
Woodland maintenance	-	21,991	(305)	-	-	21,686
Tea room	20,154	-	(403)	-	-	19,751
Electric van	26,075	-	-	(26,075)	-	-
Cats welfare	-	250,000	-	-	-	250,000
	63,864	297,461	(43,813)	(26,075)	-	291,437
Total of funds	2,446,571	2,321,307	(1,970,470)	-	(69,676)	2,727,732

OAK TREE ANIMALS' CHARITY
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

21. Statement of funds (continued)

The Equine Welfare fund represents funds to repair fencing and field shelters and to pay relevant staff costs.

The Animal Welfare fund represents funds for the improvements of dogs, cats and other small animal welfare and facilities on site.

The Community Projects and Education fund represents funds for relevant staff costs, purchase and maintenance of technical equipment and transport costs.

The Tea Room fund represents funds received for improvements to the tea room. This was spent in full in the year ended 31 December 2022 and depreciation on the assets will be allocated to the fund in the coming years.

The Electric Van fund represents funds received to purchase an electric van. This van was purchased in the year ended 31 December 2022 fulfilling the restriction therefore the fund balance has been transferred to unrestricted funds.

The woodland maintenance fund represents funds received for the purchase of fixtures and equipment. £3,120 has been spent on assets in the year ended 31 December 2022 with the respective depreciation being allocated against the fund. The remainder of the fund is available to spend.

The Cats welfare fund represents legacy income received which is specifically to be spent on cats welfare.

Thank you to all those who supported our small animal welfare veterinary bills throughout 2022.

We really appreciate those grant funders who chose to support our community projects and education programmes in 2022 through the funding for a community van, our Helping Paw project, the creation of education resources and signage, supporting community neutering and veterinary costs and our Trap Neuter Return programmes, thank you.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

21. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 January 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 December 2021 £</i>
Unrestricted funds						
General funds	2,138,417	1,332,384	(1,131,156)	-	43,062	2,382,707
Restricted funds						
Equine welfare	16,000	-	-	-	-	16,000
Animal welfare	1,087	30,660	(30,660)	-	-	1,087
Community projects and education	548	-	-	-	-	548
Woodland maintenance	-	-	-	-	-	-
Tea room	-	20,154	-	-	-	20,154
Electric van	-	26,075	-	-	-	26,075
Cats welfare	-	-	-	-	-	-
	<u>17,635</u>	<u>76,889</u>	<u>(30,660)</u>	<u>-</u>	<u>-</u>	<u>63,864</u>
Total of funds	<u>2,156,052</u>	<u>1,409,273</u>	<u>(1,161,816)</u>	<u>-</u>	<u>43,062</u>	<u>2,446,571</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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22. Summary of funds

Summary of funds - current year

	Balance at 1 January 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 December 2022 £
General funds	2,382,707	2,023,846	(1,926,657)	26,075	(69,676)	2,436,295
Restricted funds	63,864	297,461	(43,813)	(26,075)	-	291,437
	<u>2,446,571</u>	<u>2,321,307</u>	<u>(1,970,470)</u>	<u>-</u>	<u>(69,676)</u>	<u>2,727,732</u>

Summary of funds - prior year

	Balance at 1 January 2021 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 December 2021 £
General funds	2,138,417	1,332,384	(1,131,156)	43,062	2,382,707
Restricted funds	17,635	76,889	(30,660)	-	63,864
	<u>2,156,052</u>	<u>1,409,273</u>	<u>(1,161,816)</u>	<u>43,062</u>	<u>2,446,571</u>

23. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	1,135,884	41,437	1,177,321
Fixed asset investments	311,204	-	311,204
Investment property	408,333	-	408,333
Current assets	773,078	250,000	1,023,078
Creditors due within one year	(164,762)	-	(164,762)
Creditors due in more than one year	(27,442)	-	(27,442)
Total	<u>2,436,295</u>	<u>291,437</u>	<u>2,727,732</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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23. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	1,125,912	-	1,125,912
Fixed asset investments	458,114	-	458,114
Investment property	408,333	-	408,333
Current assets	528,226	63,864	592,090
Creditors due within one year	(101,207)	-	(101,207)
Creditors due in more than one year	(36,671)	-	(36,671)
Total	<u><u>2,382,707</u></u>	<u><u>63,864</u></u>	<u><u>2,446,571</u></u>

24. Reconciliation of net movement in funds to net cash flow from operating activities

	<i>Group 2022 £</i>	<i>Group 2021 £</i>
Net income for the year (as per Statement of Financial Activities)	<u>281,161</u>	<u>290,519</u>
Adjustments for:		
Depreciation charges	39,492	18,435
Interest received	(613)	(411)
Losses/(gains) on investments	69,676	(43,062)
Loss on the sale of fixed assets	-	5,495
Decrease in stocks	299	4,820
Increase in debtors	(737,070)	(188,021)
Increase/(decrease) in creditors	54,326	(3,847)
Net cash provided by/(used in) operating activities	<u><u>(292,729)</u></u>	<u><u>83,928</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

25. Analysis of cash and cash equivalents

	Group 2022 £	<i>Group 2021 £</i>
Cash in hand	975	3,301
Notice deposits (less than 3 months)	48,570	352,028
Total cash and cash equivalents	49,545	<i>355,329</i>

26. Analysis of changes in net debt

	At 1 January 2022 £	Cash flows £	At 31 December 2022 £
Cash at bank and in hand	355,329	(305,784)	49,545
Debt due within 1 year	(9,996)	771	(9,225)
Debt due after 1 year	(36,671)	9,229	(27,442)
	308,662	(295,784)	12,878

27. Contingent assets

The Charity receives income from legacies, of which they recognise in the financial statements once the amount can be reasonably determined following probate and the final estate value is known.

At the balance sheet date, the Trustees have estimated that approximately £1,567,599 of legacy income will be due to the Charity, however as the amounts are still relatively uncertain, only £919,265 has been recognised as accrued income as this amount has been received between the year end date and the date of signing, with the balance of this income being disclosed here as a contingent asset.

28. Capital commitments

	Group 2022 £	<i>Group 2021 £</i>	Charity 2022 £	<i>Charity 2021 £</i>
Contracted for but not provided in these financial statements				
Acquisition of tangible fixed assets	-	10,272	-	10,272

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FOR THE YEAR ENDED 31 DECEMBER 2022**

29. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund. Amounts totalling £3,739 (2021 - £2,130) were payable to the fund at the balance sheet date and are included in creditors.

30. Operating lease commitments

At 31 December 2022 the Group and the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	Group 2022 £	<i>Group 2021 £</i>	Charity 2022 £	<i>Charity 2021 £</i>
Not later than 1 year	91,169	67,032	5,649	5,649
Later than 1 year and not later than 5 years	249,335	135,087	10,689	16,337
	<u>340,504</u>	<u>202,119</u>	<u>16,338</u>	<u>21,986</u>

At 31 December 2021 the Group and the Charity has future minimum lease receipts due as a lessor for each of the following periods:

	Group 2022 £	<i>Group 2021 £</i>
Not later than 1 year	7,025	7,500
Later than 1 year and not later than 5 years	-	7,025
	<u>7,025</u>	<u>7,500</u>

31. Related party transactions

The charitable company has taken advantage of the exemptions available under section 33 of FRS 102 which dispenses with the need to disclose related party transactions with wholly owned subsidiaries within the group.

There are no transactions with related parties outside of the group.

Trustee remuneration and expenses have been disclosed in note 12.

32. Controlling party

The Charity is under the control of the Trustees.