

METANOIA PROJECT

**TRUSTEES' REPORT AND
FINANCIAL STATEMENTS**

YEAR ENDED 31 MARCH 2022

CHARITY NUMBER 1169470

Trustees' Report for the year ended 31 March 2022

The Trustees present their report for the period ended 31 March 2022.

Public Benefit

In preparing this report the Trustees have had regard to the guidance issued by the Charity Commission on public benefit and believe that the objectives, activities and achievements set out below indicate that the Charity is providing a public benefit as defined by the Charity Commission guidance.

History

The Metanoia Project is a Charitable Incorporated Organisation (CIO). The objects of the CIO are the advancement of the Christian religion within the United Kingdom in accordance with the doctrines and policies of the Roman Catholic Church, for the public benefit.

The Metanoia Project charity was formed as a Charity in June 2016 and became a registered Charity in England and Wales on 4 October 2016. The new Charity took over the work of the similarly named Metanoia Project that Ruth and Joseph White set up in 2011 in the Preston area. Ruth and Joe White transferred to the Charity their drive and vision for the future of the project and are now employed by the Charity as Project Directors.

This report and the attached accounts cover the year to 31 March 2022.

Objectives and Activities

The Vision of the Metanoia Project is to build a vibrant, faith filled, evangelistic community who help to bring about the Kingdom of God through both proclamation and service. Focussed on transforming their local area and the lives of those around them, they will become a light for and the centre of the wider community

To further this vision The Metanoia Project carries out its purposes:

- By establishing Christian Communities, comprising both residential and non-residential members, which are a place of witness, welcome and nurture for the local community.
- By working alongside local Schools, Parishes, Priests, People and other organisations in order to offer both initial proclamation of the Christian message and on-going discipleship to help build and strengthen the local Church.
- By facilitating age appropriate groups, for people of all ages, that offer opportunities for a deeper encounter with Christ which will inspire and envision Catholics to be excited about their faith, whilst equipping and supporting them to share that faith with others through both proclamation and very practical service within their local community.
- By developing a variety of training and discipleship programmes that lead people into relationship with Christ and His Church and enable personal growth.

- By creating and sustaining a variety of initiatives that reach out to the local community and find practical ways to meet their material, spiritual and emotional needs.

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- By offering opportunities for all members of the local community to engage with the project at whatever level they are comfortable in order to provide an introduction to Christian work and Christian people.

Activities and achievements

Prior to the Charity being registered Joe and Ruth White had shaped and developed and delivered activities in the spirit of the New Evangelisation, 'new in its ardour, methods and expression'. (St. John Paul II, 1983).

The projects of the charity are underpinned by the rich tradition of Catholic Social Teaching and by the Papal Apostolic Exhortation Evangelii - 'The Joy of the Gospel' by Pope Francis.

The Charity has continued to deliver these activities while continually reviewing and updating their content.

The main activities are:

- **Adult Formation**
- **Young Leaders Formation**
- **Children and Young People's Activities**
- **Homeless Outreach**
- **Leading Worship**
- **Leading School Programmes**
- **Families and Young Children's Activities**

Following the disruption caused by the COVID 19 pandemic all the normal activities of the Charity have now recommenced.

The Charity relies on the work done by volunteers to assist in delivering these activities and to further the aims and objectives of the Charity.

Looking to the future

The Charity has long had a desire to set up a community house, and this has been made possible by a supporter of the Charity donating the use of a residential house in Preston at a peppercorn rent. The renovations needed and paid for by the landlord, are now nearing completion and three young people have been recruited for a gap year programme where they will live together in community and volunteer on the various Charity programmes.

The Charity continues to provide Chaplaincy services to a local Catholic High School. This has taken up a lot of the time of the project directors and going forward a chaplaincy assistant has been recruited to start in August /September 2022 and work within the school and also with the Students at

UCAN. This is being funded jointly by Lancaster RC Diocese and St Wilfrid's RC parish in Preston.

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Trustees' Report for the year ended 31 March 2022

Financial Review

During the period the Charity has received £2,907 which was donated specifically to fund the Homeless Outreach programme. The Trustees have decided that the Homeless Outreach funds should be accounted for in a Restricted Fund and all expenses, including staff costs, incurred in that project be set against the restricted fund donations. The Income and expenditure relating to the renovation and running of the community house are also accounted for in a separate fund. All other income and expenditure is accounted for in the Unrestricted Fund.

Unrestricted Fund

Income credited to this fund of £52,860 is made up of donations from individuals and from charitable organisations and contributions received for services provided. After expenses of £58,307 have been debited the fund has decreased by £5,447 as at 31 March 2022.

Restricted Fund

This is the fund set up to account for monies donated for the Homeless Outreach. Income of £2,907 was received. After expenses of £2,907 have been debited the fund has a balance at 31 March 2022 of £0.

House Renovation fund

The owner of the house has donated £10,000 for the renovation of the property and £3,603 has been spent in the year. The remaining balance of £6,397 will be spent in the coming year

Balance Sheet

The Total of the Unrestricted and Restricted Funds of £12,485 are represented by Bank and Cash balances and monies due to the Charity less short-term liabilities which include a loan from Joe and Ruth White of £2,900.

Going concern

The Trustees consider that the Charity is a going concern.

Reserves

The reserves carried forward at the end of the period are £12,485 and are considered by the Trustees to be adequate to cover the short-term needs of the Charity.

Gift Aid

The Charity relies heavily on donations and where individual donors have signed appropriate gift aid declarations gift aid is reclaimed from the Inland Revenue. It is intended to apply for grant funding to fund future projects.

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Trustees' Report for the year ended 31 March 2022

Structure Governance and Management

The Charity is governed by a trust deed signed on 28 June 2016 which sets up the Charity as a Charitable Incorporated Organisation (CIO). The first Trustees were appointed for varying terms of office, but any further Trustees will be appointed for three year terms of office. Trustees are to be appointed by majority resolution at a properly convened meeting of the Charity Trustees. The Charity was registered by the Charity Commission on 4 October 2016.

Reference and Administrative details

The Charity name is - Metanoia Project

Registered Charity number – 1169470

The principle address is – 1 Chapel Street, Preston, PR1 8BU

The Charity's Trustees who acted during the period are as follows:

		Appointed	Retired
Mr Charles Whitehead	Chairman	28 June 2016	
Canon Luiz Ruscillo		19 July 2018	
Mrs Helen Cross	Treasurer	28 June 2016	
Miss Christine Burgess		30 July 2020	
Mrs Jennifer Murphy		30 July 2020	Retired August 2021
Mr David Alcock		22 October 2020	

Declaration

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature _____

Full name _____

Position _____

Date _____

Metanoia Project

Independent Examiners' Report for the year ended 31 March 2022

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on pages 7-12.

Respective responsibilities of Trustees and examiner

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedure laid down in the General Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that, in any material respect, the requirements:

- To keep accounting records in accordance with section 130 of the Charities Act 2006; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met:

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Independent Examiners' Report for the year ended 31 March 2021

S M Robinson ACA
CHAMPION TLL
Chartered Accountants
Preston

7-9 Station Road
Hesketh Bank
Preston
PR4 6SN

Date:

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Statement of Financial Affairs for the year ended 31 March 2022

Year to 31 March 2022					
31 March		General	Homeless	House Renovation	Total
2021		Fund	Fund	Fund	
	Note	£	£	£	£
Incoming Resources					
Income from:					
Donations	1	17320	2907	10000	30227
Charitable activities	2	35540	0	0	35540
Total		<u>52860</u>	<u>2907</u>	<u>10000</u>	<u>65767</u>
		—	—	—	—
Resources expended					
Expenditure on:					
Raising funds		0	0	0	588
Charitable activities	3	58307	2907	3603	64817
Separate material item of expense	0		0	0	0
Total		<u>58307</u>	<u>2907</u>	<u>3603</u>	<u>64817</u>
		—	—	—	—
Net Income/(expenditure)			(5447)	(0)	6397
(2371)					950
Extraordinary items		0	0	0	0
Transfers between funds			0	0	0
0					
Net movement in funds		<u>—</u>	<u>(5447)</u>	<u>0</u>	<u>6397</u>
(2371)					950
Reconciliation of funds					
Total funds brought forward		11535	0	0	11535
Total funds carried forward		<u>6088</u>	<u>0</u>	<u>6397</u>	<u>12485</u>
		—	—	—	—

The notes on pages 9 to 12 form part of these financial statements.

Metanoia Project

Balance sheet as at 31 March 2022

		31 March 2022 £	31 March 2021 £
	Note		
Current assets			
Debtors	4	5502	1421
Cash at bank and in hand	5	10247	13848
Total current assets		15748	15269
		—	—
Creditors			
Amounts falling due within one year (3734)	6		(3262)
Total net assets		12486	11535
		—	—
Funds of the Charity			
Restricted fund	7	0	0
House Renovation fund	7	6397	0
Unrestricted fund		6089	11535
Total funds		12486	11535
		—	—

The notes on pages 9 to 12 form part of these financial statements.

Basis of preparation and assessment of going concern

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with The Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011. Exceptions to the requirements therein have been noted within the notes to the financial statements. The Charity constitutes a public benefit entity as defined by FRS102.

The accounts have been prepared in accordance with the historical cost convention as modified by the revaluation of land and buildings and investments.

The Trustees consider that there are no material uncertainties about the Charities ability to continue as a going concern in the foreseeable future. The Trustees have addressed whether the use of the going concern assumption is appropriate in preparing the accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts. As part of their going concern assessment the Trustees have considered the on-going situation regarding COVID-19. The view of the Trustees' is that they believe that the Charity is well placed to negotiate the current conditions and they are of the opinion that the Charity will have sufficient resources to meet its liabilities. After consideration of all the factors, the Trustees continue to adopt the going concern basis in preparing the financial statements.

Funds Structure

Within the Unrestricted Fund the trustees have established a restricted funds to account for funds donated to the Charity to provide services to the homeless in Preston area and for funds donated for the renovation of the community house.

Income Recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Donations, Legacies and Other Voluntary Income are credited to the Statement of Financial Activities as they become receivable.

Where funds are received for a specific purpose as defined by the donor, these are credited to a restricted fund, and are matched against expenditure incurred with the purpose specified.

Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure, it is

probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Allocation of Expenditure

Allocation of expenditure to cost of generating funds, direct charitable costs, governance costs, and other resources expended have been made on a basis consistent with the nature of the expenditure giving consideration to the application, directly or otherwise, to external charitable causes.

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Accounting policies for the year ended 31 March 2022 (cont)

VAT

Irrecoverable VAT is charged against the expenditure heading on which it was incurred.

Tangible Fixed Assets and Depreciation

All tangible fixed assets of the charity are considered by the Trustees as having a useful life of less than 5 years and are therefore written off in the year of acquisition.

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Notes to the accounts for the year ended 31 March 2022

Year to 31 March 2022					
31 March	General	Homeless	House	Renovation	Total
2021	Fund	Fund	Fund		
£	£	£	£	£	£
1. Income from Donations					
Donations from individuals	15820	2087	10000	27907	19063
Donations from other charities	1500	820	0	2320	8466
	<u>17320</u>	<u>2907</u>	<u>10000</u>	<u>30227</u>	<u>27529</u>
2. Income from charitable Activities					
Contributions received for					
Services provided	35228	0	0	35228	5899
Sundry income	312	0	0	312	300
	<u>35540</u>	<u>9</u>	<u>0</u>	<u>35540</u>	<u>6199</u>
3. Resources expended on charitable Activities					
Expenses incurred on activities	6472	1176	0	7648	2971
House renovation costs	0	0	3603	3603	0
Staff costs	46045	1731	0	47776	28150
Premises and office costs	4964	0	0	4964	3278
Travel and parking	(10)	0	0	(10)	871
Trustee expenses	229	0	0	229	241
Professional expenses	606	0	0	606	0
	<u>58307</u>	<u>2907</u>	<u>3603</u>	<u>64817</u>	<u>35511</u>
Trustee's expenses are travel and subsistence expenses paid to one trustee					
4. Debtors					
Monies due to be received	4433	0	0	4433	0
Gift aid claim due	961	0	0	961	1313
Prepayments	108	0	0	108	108
	<u>5502</u>	<u>0</u>	<u>0</u>	<u>5502</u>	<u>1421</u>

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Notes to the accounts for the year ended 31 March 2022

31 March 2021	Year to 31 March 2022			
	House			Total
	General	Homeless	Renovation	
	Fund	Fund	Fund	
	£	£	£	£

5. Cash at bank and in hand

Cash at bank	3442	0	6397	9839	13518
Cash in hand	408	0	0	408	330
	<u>3850</u>	<u>0</u>	<u>6397</u>	<u>10247</u>	<u>13848</u>

6. Creditors

Accrued expenses	171	0	0	171	650
H M Revenue and Customs	191	0	0	191	192
Short term loan	2900	0	0	2900	1892
	<u>3262</u>	<u>0</u>	<u>0</u>	<u>3262</u>	<u>2734</u>

7. Restricted fund

The restricted fund represents the remaining funds held for the continuation of the homeless outreach programme.

8. Analysis of net assets between funds

	Current Assets £	Current liabilities £	Total £
General fund	9352	(3263)	6089
Homeless fund	0	0	0

House renovation fund	6397	0	6397
	<u>15748</u>	<u>(3263)</u>	<u>12486</u>
	—	—	—