

METANOIA PROJECT

**TRUSTEES' REPORT AND
FINANCIAL STATEMENTS**

YEAR ENDED 31 MARCH 2021

CHARITY NUMBER 1169470

Metanoia Project

Trustees' Report for the year ended 31 March 2021

The Trustees present their report for the period ended 31 March 2021.

Public Benefit

In preparing this report the Trustees have had regard to the guidance issued by the Charity Commission on public benefit and believe that the objectives, activities and achievements set out below indicate that the Charity is providing a public benefit as defined by the Charity Commission guidance.

History

The Metanoia Project is a Charitable Incorporated Organisation (CIO). The objects of the CIO are the advancement of the Christian religion within the United Kingdom in accordance with the doctrines and policies of the Roman Catholic Church, for the public benefit.

The Metanoia Project charity was formed as a Charity in June 2016 and became a registered Charity in England and Wales on 4 October 2016. The new Charity took over the work of the similarly named Metanoia Project that Ruth and Joseph White set up in 2011 in the Preston area. Ruth and Joe White transferred to the Charity their drive and vision for the future of the project and are now employed by the Charity as Project Directors.

This report and the attached accounts cover the year to 31 March 2021.

Objectives and Activities

The Vision of the Metanoia Project is to build a vibrant, faith filled, evangelistic community who help to bring about the Kingdom of God through both proclamation and service. Focussed on transforming their local area and the lives of those around them, they will become a light for and the centre of the wider community

To further this vision The Metanoia Project carries out its purposes:

- By establishing Christian Communities, comprising both residential and non-residential members, which are a place of witness, welcome and nurture for the local community.
- By working alongside local Schools, Parishes, Priests, People and other organisations in order to offer both initial proclamation of the Christian message and on-going discipleship to help build and strengthen the local Church.
- By facilitating age appropriate groups, for people of all ages, that offer opportunities for a deeper encounter with Christ which will inspire and envision Catholics to be excited about their faith, whilst equipping and supporting them to share that faith with others through both proclamation and very practical service within their local community.
- By developing a variety of training and discipleship programmes that lead people into relationship with Christ and His Church and enable personal growth.
- By creating and sustaining a variety of initiatives that reach out to the local community and find practical ways to meet their material, spiritual and emotional needs.

•By offering opportunities for all members of the local community to engage with the project at whatever level they are comfortable in order to provide an introduction to Christian work and Christian people.

Activities and achievements

Prior to the Charity being registered Joe and Ruth White had shaped and developed and delivered activities in the spirit of the New Evangelisation, 'new in its ardour, methods and expression'. (St. John Paul II, 1983).

The projects of the charity are underpinned by the rich tradition of Catholic Social Teaching and by the Papal Apostolic Exhortation Evangelii - 'The Joy of the Gospel' by Pope Francis. The Charity has continued to deliver these activities while continually reviewing and updating their content.

The main activities are:

- **Adult Formation**
- **Young Leaders Formation**
- **Children and Young People's Activities**
- **Homeless Outreach**
- **Leading Worship**
- **Leading School Programmes**
- **Families and Young Children's Activities**

During the year the activities of the Charity have been severely curtailed by the Covid 19 pandemic and the resulting 'lock downs'. All group meetings ceased in March 2020, although the 'Homeless Outreach' was able to continue through out the year in a revised form to comply with Covid regulations on social distancing. The youth groups were restarted in 2021 and the numbers attending are increasing slowly.

The Charity relies on the work done by volunteers to assist in delivering these activities and to further the aims and objectives of the Charity.

Looking to the future

The Charity has long had a desire to set up a community house, and this has been made possible by a supporter of the Charity donating the use of a residential house in Preston at a peppercorn rent. After some renovations to the house, paid for by the landlord, it is intended to recruit up to four young people for a gap year programme where they will live together in community and volunteer on the various Charity programmes.

The Charity has agreed to provide Chaplaincy services to a local Catholic High School commencing in September 2021.

Metanoia Project

Trustees' Report for the year ended 31 March 2021

Financial Review

During the period the Charity has received £2,316 which was donated specifically to fund the Homeless Outreach programme. The Trustees have decided that the Homeless Outreach funds should be accounted for in a Restricted Fund and all expenses, including staff costs, incurred in that project be set against the restricted fund donations. All other income and expenditure is accounted for in the Unrestricted Fund.

Unrestricted Fund

Income credited to this fund of £31,412 is made up of donations from individuals and from charitable organisations and contributions received for services provided. After expenses of £33,536 have been debited the fund has decreased by £2,124 as at 31 March 2021.

Restricted Fund

This is the fund set up to account for monies donated for the Homeless Outreach. Income of £2,316 was received. After expenses of £2,563 have been debited the fund has decreased by £247 over the year to leave a balance of £0 as at 31 March 2021.

Balance Sheet

The Total of the Unrestricted and Restricted Funds of £11,535 are represented by Bank and Cash balances and monies due to the Charity less short-term liabilities which include a loan from Joe and Ruth White of £2,892.

Going concern

Having taken into account the effect of Covid-19 on the Charity, the Trustees consider that the Charity is a going concern.

Reserves

The reserves carried forward at the end of the period are £11,535 and are considered by the Trustees to be adequate to cover the short-term needs of the Charity.

Gift Aid

The Charity relies heavily on donations and where individual donors have signed appropriate gift aid declarations gift aid is reclaimed from the Inland Revenue. It is intended to apply for grant funding to fund future projects.

Structure Governance and Management

The Charity is governed by a trust deed signed on 28 June 2016 which sets up the Charity as a Charitable Incorporated Organisation (CIO). The first Trustees were appointed for varying terms of office but any further Trustees will be appointed for three year terms of office. Trustees are to be appointed by majority resolution at a properly convened meeting of the Charity Trustees. The Charity was registered by the Charity Commission on 4 October 2016.

Metanoia Project

Trustees' Report for the year ended 31 March 2021

Reference and Administrative details

The Charity name is - Metanoia Project

Registered Charity number – 1169470

The principle address is – 1 Chapel Street, Preston, PR1 8BU

The Charity's Trustees who acted during the period are as follows:

		Appointed	Retired
Mr Charles Whitehead	Chairman	28 June 2016	
Canon Luiz Ruscillo		19 July 2018	
Mrs Helen Cross	Treasurer	28 June 2016	
Mr Michael Crowther		28 June 2016	30 June 2020
Miss Christine Burgess		30 July 2020	
Mrs Jennifer Murphy		30 July 2020	
Mr David Alcock		22 October 2020	

Declaration

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature _____

Full name _____

Position _____

Date _____

Independent Examiners' Report for the year ended 31 March 2021

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 7-12.

Respective responsibilities of Trustees and examiner

The Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedure laid down in the General Directions given by the Charity Commission under section 145(5) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - To keep accounting records in accordance with section 130 of the Charities Act 2006; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met:
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Independent Examiners' Report for the year ended 31 March 2021

S M Robinson ACA
CHAMPION
Chartered Accountants
Preston

4 Nile Close
Riversway
PR2 2XU

Date:

Metanoia Project

Statement of Financial Affairs for the year ended 31 March 2021

		Year to 31 March 2021			Year to 31 March 2020
	Note	£	£	£	£
Incoming Resources					
Income from:					
Donations	1	25213	2316	27529	20756
Charitable activities	2	6199	0	6199	19143
Total		<u>31412</u>	<u>2316</u>	<u>33728</u>	<u>39899</u>
Resources expended					
Expenditure on:					
Raising funds		588	0	588	0
Charitable activities		32948	2563	35511	38707
Separate material item of expense		0	0	0	0
Total		<u>33536</u>	<u>2563</u>	<u>36099</u>	<u>38707</u>
Net Income/(expenditure)		(2124)	(247)	(2371)	1192
Extraordinary items		0	0	0	0
Transfers between funds		0	0	0	0
Net movement in funds		<u>(2124)</u>	<u>(247)</u>	<u>(2371)</u>	<u>1192</u>
Reconciliation of funds					
Total funds brought forward		13659	247	13906	12714
Total funds carried forward		<u>11535</u>	<u>0</u>	<u>11535</u>	<u>13906</u>

Metanoia Project

Balance sheet as at 31 March 2021

		31 March 2021 £	31 March 2020 £
	Note		
Current assets			
Debtors	4	1421	1031
Cash at bank and in hand	5	13848	17802
Total current assets		<u>15269</u>	<u>18833</u>
Creditors			
Amounts falling due within one year	6	(3734)	(4927)
Total net assets		<u>11535</u>	<u>13906</u>
Funds of the Charity			
Restricted fund	7	0	247
Unrestricted fund		11535	13659
Total funds		<u>11535</u>	<u>13906</u>

Basis of preparation and assessment of going concern

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with The Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011. Exceptions to the requirements therein have been noted within the notes to the financial statements. The Charity constitutes a public benefit entity as defined by FRS102.

The accounts have been prepared in accordance with the historical cost convention as modified by the revaluation of land and buildings and investments.

The Trustees consider that there are no material uncertainties about the Charities ability to continue as a going concern in the foreseeable future. The Trustees have addressed whether the use of the going concern assumption is appropriate in preparing the accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts. As part of their going concern assessment the Trustees have considered the on-going situation regarding COVID-19. The view of the Trustees' is that they believe that the Charity is well placed to negotiate the current conditions and they are of the opinion that the Charity will have sufficient resources to meet its liabilities. After consideration of all the factors, the Trustees continue to adopt the going concern basis in preparing the financial statements.

Funds Structure

Within the Unrestricted Fund the trustees have established a restricted fund to account for funds donated to the Charity to provide services to the homeless in Preston area.

Income Recognition

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, Legacies and Other Voluntary Income are credited to the Statement of Financial Activities as they become receivable.

Where funds are received for a specific purpose as defined by the donor, these are credited to a restricted fund, and are matched against expenditure incurred with the purpose specified.

Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis.

Allocation of Expenditure

Allocation of expenditure to cost of generating funds, direct charitable costs, governance costs, and other resources expended have been made on a basis consistent with the nature of the expenditure giving consideration to the application, directly or otherwise, to external charitable causes.

VAT

Irrecoverable VAT is charged against the expenditure heading on which it was incurred.

Tangible Fixed Assets and Depreciation

All tangible fixed assets of the charity are considered by the Trustees as having a useful life of less than 5 years and are therefore written of in the year of acquisition.

Notes to the accounts for the year ended 31 March 2021

	Year to 31 March 2021			Year to 31 March 2020
	Unrestricted Fund £	Restricted Fund £	Total £	£
1. Income from Donations				
Donations from individuals	18063	1000	19063	15538
Donations from other charities	7150	1316	8466	5218
	<u>25213</u>	<u>2316</u>	<u>27529</u>	<u>20756</u>
2. Income from charitable Activities				
Contributions received for				
Services provided	5899	0	5899	17856
Sundry income	300	0	300	1287
	<u>6199</u>	<u>9</u>	<u>6199</u>	<u>19143</u>
3. Resources expended on charitable Activities				
Expenses incurred on activities	752	2219	2971	10631
Staff costs	27806	344	28150	22955
Premises and office costs	3278	0	3278	3292
Travel and parking	871	0	871	1539
Trustee expenses	241	9	241	290
	<u>32948</u>	<u>2563</u>	<u>35511</u>	<u>38707</u>
Trustee's expenses are travel expenses paid to one trustee				
4. Debtors				
Monies due to be received	0	0	0	0
Gift aid claim due	1313	0	1313	923
Prepayments	108	0	108	108
	<u>1421</u>	<u>0</u>	<u>1421</u>	<u>1031</u>
5. Cash at bank and in hand				
Cash at bank	13518	0	13518	17717
Cash in hand	330	0	330	85
	<u>13848</u>	<u>0</u>	<u>13848</u>	<u>17802</u>

	Year to 31 March 2021			Year to 31 March 2020
	Unrestricted Fund	Restricted Fund	Total	
	£	£	£	£
6. Creditors				
Accrued expenses	650	0	650	1672
H M Revenue and Customs	192	0	192	354
Short term loan	2892	0	2892	2901
	<u>3734</u>	<u>0</u>	<u>3734</u>	<u>4927</u>

7. Restricted fund

The restricted fund represents the remaining funds held for the continuation of the homeless outreach programme.

8. Analysis of net assets between funds

	Current Assets	Current liabilities	Total
	£	£	£
Unrestricted fund	15269	(3734)	11535
Restricted fund	0	0	0
	<u>15269</u>	<u>(3734)</u>	<u>11535</u>