

# NORTH EAST THEATRE ORGAN ASSOCIATION

England & Wales · Charity number 1169463

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2016-10-04

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 25 The Green  
Elwick  
Hartlepool  
TS27 3EF

**Phone** 01429274650

**Website** [www.netoa.org.uk](http://www.netoa.org.uk)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:1. TO PROMOTE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN THEATRE PIPE ORGAN MUSIC, ITS HISTORY AND HERITAGE BY:(A) THE ACQUISITION, MAINTENANCE AND PRESERVATION OF A THEATRE PIPE ORGAN OR ORGANS (B) THE EDUCATION OF THE PUBLIC THROUGH OPEN DAYS, PERFORMANCES AND OTHER MEANS;(C) THE TRAINING AND EDUCATION OF THOSE WHO WISH TO LEARN THE SKILLS OF PLAYING THEATRE PIPE ORGANS.2. TO FURTHER SUCH OTHER PURPOSES AS ARE EXCLUSIVELY CHARITABLE UNDER THE LAWS OF ENGLAND AND WALES AS THE TRUSTEES AT THEIR DISCRETION FROM TIME TO TIME DETERMINE

**Activities:** Operating in the North East of England and based in County Durham, the charity aims to provide information and education regarding the development and use of the theatre pipe organ in the mid twentieth century and to preserve a working example of such an instrument in a place accessible to the general public.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Environment/conservation/heritage, Recreation
- **Who:** The General Public/mankind

## Geography

- Durham

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £19,139 | £19,831     | -      | -         |
| 2023-12-31 | £17,136 | £16,130     | -      | -         |
| 2022-12-31 | £15,125 | £14,105     | -      | -         |
| 2021-12-31 | £23,356 | £12,556     | -      | -         |
| 2020-12-31 | £19,394 | £10,585     | -      | -         |

## Trustees

| Name                    | Role  | Appointed  |
|-------------------------|-------|------------|
| JOHN LEISTER HESLOP     | Chair | 2024-07-01 |
| Barry Raine             |       | 2024-07-01 |
| DAVID KIRKBRIDE         |       | 2024-07-01 |
| DAVID WRIGHT            |       | 2025-07-08 |
| Geoffrey Donald Jackson |       | 2024-08-14 |
| JOSEPH WILLIAM MARSH    |       | 2023-06-04 |
| James Robinson          |       | 2023-06-04 |
| ROSILYN ANN RAINE       |       | 2024-07-01 |
| SUZANNE KIRKBRIDE       |       | 2025-07-08 |

**NORTH EAST THEATRE ORGAN ASSOCIATION**

England & Wales - Charity number 1169463

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# Accounts

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| <b>Trustees' Annual Report for the period</b> |    |         |                 |           |    |               |
|---|----|---------|-----------------|-----------|----|---------------|
| Period start date                             |    |         | Period end date |           |    |               |
| <b>From</b>                                   | 01 | January | 2024            | <b>To</b> | 31 | December 2024 |

## Section A Reference and administration details

**Charity name** North East Theatre Organ Association

**Other names charity is known by**  

**Registered charity number (if any)** 1169463

**Charity's principal address**

|                                    |          |
|------------------------------------|----------|
| c/o The Chairman, Mr. J. L. Heslop |          |
| 25, The Green, Elwick,             |          |
| Hartlepool                         |          |
| Postcode                           | TS27 3EF |

### Names of the charity trustees who manage the charity

|    | Trustee name            | Office (if any)          | Dates acted if not for whole year               | Name of person (or body) entitled to appoint trustee (if any) |
|----|-------------------------|--------------------------|---|---|
| 1  | John Leister Heslop     | Chairman                 | (Re-elected as Trustee at AGM 01/07/2024)       |   |
| 2  | David Wright            | Honorary Secretary       |   |   |
| 3  | Joseph William Marsh    | Honorary Treasurer       |   |   |
| 4  | David Kirkbride         |                          |   |   |
| 5  | Suzanne Kirkbride       |                          |   |   |
| 6  | James Robinson          |                          |   |   |
| 7  | Rosilyn Ann Raine       | Joint Friends' Secretary | (Re-elected as Trustee at AGM 01/07/2024)       |   |
| 8  | Barry Raine             | Joint Friends' Secretary | (Re-elected as Trustee at AGM 01/07/2024)       |   |
| 9  | Geoffrey Donald Jackson | Ticket Sales Officer     | (Appointed as Trustee at special GM 14/08/2024) |   |
| 10 |                         |                          |   |   |
| 11 |                         |                          |   |   |
| 12 |                         |                          |   |   |
| 13 |                         |                          |   |   |
| 14 |                         |                          |   |   |
| 15 |                         |                          |   |   |
| 16 |                         |                          |   |   |
| 17 |                         |                          |   |   |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | CIO Foundation Model Constitution dated 31 <sup>st</sup> August 2016 |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation                                 |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Elected by Members of the CIO to serve for a 3 year period           |

**Additional governance issues (Optional information)**

|  |  |
|--|--|
| <p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul> | <p>All Trustees give their time voluntarily and receive no remuneration or other benefits in return for duties carried out on behalf of the charity.</p> <p>The Trustees have considered major risks associated with the day-to-day operations carried out by the NETOA and have produced a number of Risk Assessments and Policies to assist with addressing these and other statutory requirements. Insurance is carried to cover the charity against losses associated with the premises of the New Victoria Centre, Howden le Wear and the Wurlitzer Theatre Organ and other contents; also Public and Employers Liability Insurance. Although there are no paid employees of the charity, the 'Employees Liability' section of the insurance covers volunteers working on behalf of the charity and visiting professional musicians employed on a one-off contract basis.</p> |
|--|--|

**Summary of the objects of the charity set out in its governing document**

To promote, improve, develop and maintain public education in theatre pipe organ music, its history and heritage. This is to be achieved by the preservation of a theatre pipe organ (or organs) and using this / these organ(s) to educate the public through open days, performances and other means; training and education of those who wish to learn the skills of playing and maintaining such organs, etc. Also to further such other purposes as are exclusively charitable under the laws of England and Wales, as determined by the Trustees.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees of the NETOA CIO have kept in mind the Charity Commission's guidance on public benefit at trustee meetings and when planning activities, etc. and when carrying out their duties.

The effects of the Covid 19 pandemic on the operation of the charity were reduced during 2024, but whilst we were able to operate a full programme of events, audience numbers had still not recovered to pre-covid levels (a problem experienced by most similar organisations). Visits by outside organisations (such as U3As, Womens Institutes, Rotary & Probus Clubs, works organisations, etc.) who typically visit the New Victoria Centre to learn about the history and development of the theatre organ were starting to build up again and there was interest for 2025 bookings.

Organ practice sessions for Friends of the NETOA and Friends Concerts were resumed but numbers attending were still limited at times.

Additional information relating to the history and development of the theatre organ, the NETOA and details about our own organ installation in particular are now made available to the general public via the NETOA website in furtherance of the objectives relating to education in theatre organ matters and we had a very successful day when we joined in the national Heritage Open Days programme in September - see below).

Further detailed information about the activities and their success is provided in the 'Achievements and Performance' section of the report.

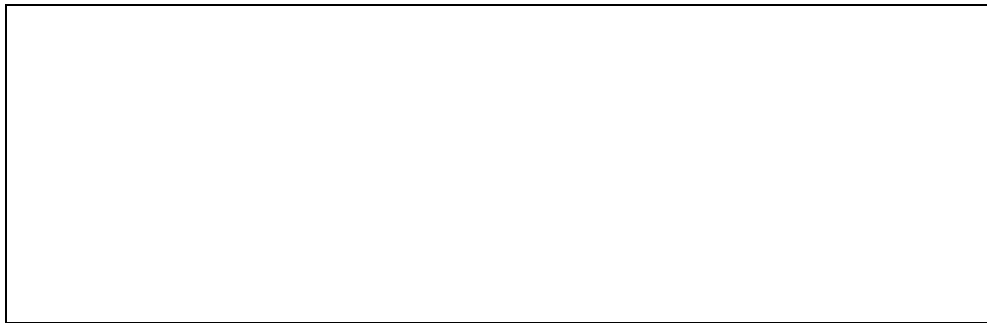
**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The contribution made by volunteers to the charity's operation has, as always, continued to be of the greatest importance as the North East Theatre Organ Association continues into its second half-century of activity.

Having been originally founded in 1968, the Association had operated as a non-charitable not-for-profit organisation until becoming a CIO on 4<sup>th</sup> October 2016 and during that earlier period, the great generosity of many donors and the practical help of almost 200 volunteers made possible a project that led to the great honour of the NETOA being presented with the 'Queen's Award for Voluntary Service' (sometimes called the "MBE for Volunteer Groups") in 2016. We believe that we were the first organisation operating in this particular sector to have been given this award.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Following on from the insulation work carried out in 2023 to the New Victoria Centre main concert hall loft, there was a noticeable improvement in comfort levels in the room and the start of 2024 saw the team of volunteers continue the energy efficiency drive during the 'shut-down' period in January and February. Work already started fitting additional insulation in the Tea Room loft was continued to bring this fully up to current standards and help to further reduce fuel bills.

David and Suzanne Kirkbride, after many years service as Ticket Sales Officer and General Sales Officer respectively, retired from these positions at the end of 2023 but agreed to continue as Trustees and assist in whatever way they could. A presentation of a mounted organ pipe had been made to David at the final concert in 2023 and the Trustees thanked both for their sterling service.

Talking of Christmas, it came early to the New Victoria Centre in 2024 (April to be precise) as young organist Aaron Hawthorne had been invited to make a recording of the Wurlitzer organ (his first and our first for 12 years!) and he decided that an album of Christmas music would be a good choice. So just after Easter Aaron arrived for his first rehearsal and during his regular visits we enjoyed Christmas carols and other (un)seasonal favourites for the next six months. By the end of September he was fully prepared and, as usual, everyone 'mucked in' to get things ready, the organ tuned, the hall prepared and then 80 members of Rock Choir north east arrived one day to join in and we started recording; young schoolgirl soprano Annie Pitchers-Moffit came to record 'Walking in the Air' and then Aaron finished his solo recordings before popping over to Lancashire to visit former BBC Radio 2 presenter and NETOA President Nigel Ogden to record a vocal contribution. Everything then went off for editing to Damon Cox in Surrey whilst artwork was prepared and then on to production of the final CDs for release at the Christmas concert.

The A.G.M. of 'Members' of the NETOA CIO was held on 1<sup>st</sup> July 2024.

Further to the note regarding the hosting of the NETOA Website in last years report, this was transferred from the company 'Creative Marketing' who had taken over our original web hosts 'Autus' during 2023 (this had resulted in greatly increased charges) to 'Richard Tokeley & Associates'. Richard had been the original designer of the website for 'Autus' and offered both a better service and more reasonable charges.

In April we held a special event in association with the Royal College of Organists 'International Organ Day' when we threw the doors open to the public who could find out all about the 'ins and outs' of the theatre pipe organ - and even have a go at playing it if they wanted to! We were especially grateful to world famous organ builders Harrison and Harrison Ltd. of Durham for bringing along a display of some of their work showing

## Section D

## Achievements and performance

the amazing skill and craftsmanship which they put into building and restoring some of the world's finest pipe organs. We later enjoyed a busy Heritage Open Days Weekend in September with a steady stream of visitors coming to see the Wurlitzer from the minute we opened the doors at 10.00 a.m. Organ chamber tours were available for those interested and visitors were able to enjoy Stuart Wright's fabulous Gavioli fairground organ playing outside in the car park.

Concert audience numbers continued to improve slowly, but it was noticeable that there was a trend for more tickets to be sold 'on the day' rather than in advance. The Christmas concert was 'sold out' and a second concert had to be put on to fit in the extra people who wanted tickets plus Rock Choir members who wanted to come along also.

At the end of the year our Hon. Treasurer, Mr. Joseph Marsh, retired from the post after over 33 years in the post. Joe felt that due to declining health he could no longer manage to attend events, etc., to collect and manage money, but he agreed to the Trustees request that he remain as a Trustee to assist and advise in whatever way he could. Mr. Marsh was presented by the Chairman with an album containing pictures taken over the years of himself and his family at NETOA events and activities for which he thanked everyone.

### **Trustee Matters:**

Four Trustees were due to retire by rota and were duly re-elected at the 2024 AGM & one new Trustee was appointed at a separate meeting (see above).

## Section E

## Financial review

### **Brief statement of the charity's policy on reserves**

The charity's aim is to have a working reserve of approximately two years turnover available in the main bank account for day-to-day operational purposes (which has now generally been achieved). Additional (restricted) reserve funds are maintained for: a) 'Organ Maintenance, Repairs & Renovations' and b) 'Building Maintenance & Repair'. Two savings accounts are held with Banks / Building Societies for 'reserve funds' (one giving easy access and one 'notice' account - both paying significantly better interest than our high street bank had been offering. The Restricted Funds account was moved from the Bath Building Society to the Hampshire Trust Bank in October to obtain improved terms.

### **Details of any funds materially in deficit**

N/A

### **Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives

The CIO's principal source of funding is from running of concerts and other events featuring the Wurlitzer theatre pipe organ at the New Victoria Centre, Howden le Wear, for which admission is charged.

Other funds are raised from events organised by the Friends of the NETOA; donations from visiting organisations; participation in the annual National Heritage Open Days weekend and general donations (including from those using the organ for private practice).

- of the charity;
- investment policy and objectives including any ethical investment policy adopted.

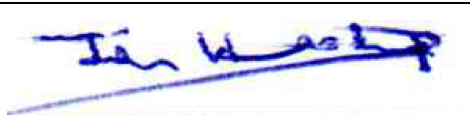

Expenditure in the year has supported key objectives by continuing to maintain the New Victoria Centre (the principal operating base for the NETOA) and its Wurlitzer theatre pipe organ in good overall condition and working order, thereby providing the basis for meeting the educational and heritage objectives.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |   |  |
|--|---|--|
| <b>Signature(s)</b>                        |  |  |
| <b>Full name(s)</b>                        | John L. Heslop  | Joseph W. Marsh  |
| <b>Position (eg Secretary, Chair, etc)</b> | Chairman  | Honorary Treasurer   |
| <b>Date</b>                                | 08.07.2025  |  |



# **NORTH EAST THEATRE ORGAN ASSOCIATION**

**Registered Charity Number 1169463**

**BALANCE SHEET AND  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED  
31st DECEMBER 2024**

**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF THE  
NORTH EAST THEATRE ORGAN ASSOCIATION**

I have examined the financial statements on pages 2 to 6 with reference to bank statements and vouchers for receipts and payments.

In my opinion the financial statements give a true and fair view of the receipts and payments of the North East Theatre Organ Association for the year ended 31st December 2024.

**MRS I HATTON**  
*Independent Examiner*  
21st February 2025  
Newcastle upon Tyne

# NORTH EAST THEATRE ORGAN ASSOCIATION

## BALANCE SHEET AT 31st DECEMBER 2024

|  | Note | 2024   |                         | 2023   |                         |
|--|------|--------|-------------------------|--------|-------------------------|
|  |      | £      | £                       | £      | £                       |
| <b>FIXED ASSETS</b>                              | 1    |        |                         |        |                         |
| Land & Buildings                                 |      |        | 150,000                 |        | 150,000                 |
| Wurlitzer Theatre Pipe Organ                     |      |        | 50,000                  |        | 50,000                  |
| Fixtures & Fittings                              |      |        | 20,000                  |        | 20,000                  |
|  |      |        | <u>220,000</u>          |        | <u>220,000</u>          |
| <b>CURRENT ASSETS</b>                            |      |        |                         |        |                         |
| Bank & Building Society deposits -- unrestricted |      | 61,825 |                         | 62,517 |                         |
| Bank & Building Society deposits -- restricted   |      | 54,902 |                         | 54,882 |                         |
|  |      |        | <u>116,727</u>          |        | <u>117,399</u>          |
|  |      |        | <u>336,727</u>          |        | <u>337,399</u>          |
|  |      |        | <u><u>£ 336,727</u></u> |        | <u><u>£ 337,399</u></u> |

### REPRESENTED BY :

|  |                         |                         |
|--|-------------------------|-------------------------|
| Accumulated Funds brought forward                      | 337,399                 | 334,970                 |
| Total net ( Loss ) / Surplus on all Funds for the year | (672)                   | 2,429                   |
| Accumulated Funds carried forward                      | <u><u>£ 336,727</u></u> | <u><u>£ 337,399</u></u> |

**J L HESLOP**  
Chairman

**J W MARSH FCA MCMi**  
Honorary Treasurer

21st February 2025

# NORTH EAST THEATRE ORGAN ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2024

### UNRESTRICTED FUNDS

|  | Note | 2024  |          | 2023  |          |
|--|------|-------|----------|-------|----------|
|  |      | £     | £        | £     | £        |
| <i>Receipts from ordinary activities</i>     |      |       |          |       |          |
| Concert income                               | 2    |       | 10,028   |       | 8,158    |
| Friends' subscriptions                       |      |       | 487      |       | 621      |
| Donations                                    | 3    |       | 3,113    |       | 3,770    |
| Sales office takings                         |      |       | 1,511    |       | 231      |
| Friends' & other events                      |      |       | 1,012    |       | 1,500    |
| Raffles                                      |      |       | 770      |       | 854      |
| Gift Aid                                     |      |       | -        |       | 342      |
| Bank and Building Society interest           |      |       | 2,218    |       | 1,660    |
|  |      |       | 19,139   |       | 17,136   |
| <i>Payments on ordinary activities</i>       |      |       |          |       |          |
| Organists' fees and expenses                 |      | 3,200 |          | 3,320 |          |
| Building expenses                            | 4    | 9,024 |          | 7,877 |          |
| Organ tuning and maintenance                 |      | 680   |          | 720   |          |
| Printing, postage, telephone and advertising |      | 3,471 |          | 2,245 |          |
| Sales Office purchases                       |      | 2,285 |          | -     |          |
| Refreshments                                 |      | 749   |          | 934   |          |
| Performing Right & License fees              |      | 102   |          | 90    |          |
| Website charges                              |      | 320   |          | 944   |          |
|  |      |       | 19,831   |       | 16,130   |
| <i>( Loss )/ Surplus for the year</i>        |      |       | (692)    |       | 1,006    |
| Balance brought forward                      |      |       | 62,517   |       | 61,511   |
| Balance carried forward                      |      |       | £ 61,825 |       | £ 62,517 |

**NORTH EAST THEATRE ORGAN ASSOCIATION**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 2024**

**RESTRICTED FUNDS**

|                                  | BUILDING<br>FUND | ORGAN<br>FUND   | 2024<br>£       | 2023<br>£       |
|----------------------------------|------------------|-----------------|-----------------|-----------------|
| <i>Receipts</i>                  |                  |                 |                 |                 |
| Balance brought forward          | 27,980           | 26,902          | 54,882          | 53,459          |
| Sponsor a pipe appeal            | -                | 85              | 85              | 565             |
| Building Society interest        | 378              | 377             | 755             | 758             |
| Transfer from Unrestricted Funds | -                | -               | -               | 100             |
|                                  | <u>28,358</u>    | <u>27,364</u>   | <u>55,722</u>   | <u>54,882</u>   |
| <i>Payments</i>                  |                  |                 |                 |                 |
| Uniflex upgrade                  | -                | (820)           | (820)           | -               |
| Balance carried forward          | <u>£ 28,358</u>  | <u>£ 26,544</u> | <u>£ 54,902</u> | <u>£ 54,882</u> |

# NORTH EAST THEATRE ORGAN ASSOCIATION

## NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2024

### 1 Fixed Assets

The values attributed to these assets represents the estimated value that the Association would expect to receive at the Balance Sheet date if these assets were sold on the open market. It is our policy to review these values at each year end and revise the figures as necessary. This policy removes the need for an annual depreciation charge.

The Land & Buildings comprise the New Victoria Centre plus attached Car Park.

The Wurlitzer Theatre Pipe Organ is the original instrument from the New Victoria Theatre, Bradford complete with all additions and upgrades.

The Fixtures & Fittings comprise the Brenkert F7 Master Brenograph with attachments, the sound and lighting equipment, the seating and the kitchen equipment.

|  | 2024<br>£       | 2023<br>£      |
|--|-----------------|----------------|
| <b>2 Concert income</b>                  |                 |                |
| Ticket sales                             | 8,892           | 7,578          |
| Refreshments and programmes              | 636             | 580            |
| Theatre Organ Club Concert Support Grant | 500             | -              |
|  | <u>£ 10,028</u> | <u>£ 8,158</u> |
| <b>3 Donations</b>                       |                 |                |
| Use of New Victoria Centre               | 232             | 210            |
| Organ private practice                   | 975             | 1,555          |
| General donations                        | 1,906           | 2,005          |
|  | <u>£ 3,113</u>  | <u>£ 3,770</u> |
| <b>4 Building expenses</b>               |                 |                |
| Electricity and gas                      | 5,676           | 3,082          |
| Insurance                                | 1,926           | 1,758          |
| Water rates                              | 242             | 212            |
| Repairs and maintenance                  | 1,180           | 2,825          |
|  | <u>£ 9,024</u>  | <u>£ 7,877</u> |

**NORTH EAST THEATRE ORGAN ASSOCIATION**

England & Wales - Charity number 1169463

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# Accounts

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# Trustees' Annual Report for the period

|                   |    |         |                 |    |    |          |      |
|-------------------|----|---------|-----------------|----|----|----------|------|
| Period start date |    |         | Period end date |    |    |          |      |
| From              | 01 | January | 2023            | To | 31 | December | 2023 |

## Section A Reference and administration details

Charity name **North East Theatre Organ Association**

Other names charity is known by

Registered charity number (if any) **1169463**

Charity's principal address **c/o The Chairman, Mr. J. L. Heslop**  
**25, The Green, Elwick,**  
**Hartlepool**  
**Postcode TS27 3EF**

### Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any)          | Dates acted if not for whole year         | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|--------------------------|---|---|
| 1  | John Leister Heslop  | Chairman                 |   |   |
| 2  | David Wright         | Honorary Secretary       |   |   |
| 3  | Joseph William Marsh | Honorary Treasurer       | (Re-elected as Trustee at AGM 04/06/2023) |   |
| 4  | David Kirkbride      | Ticket Sales Officer     |   |   |
| 5  | Suzanne Kirkbride    | General Sales Officer    |   |   |
| 6  | James Robinson       |                          | (Re-elected as Trustee at AGM 04/06/2023) |   |
| 7  | Rosilyn Ann Raine    | Joint Friends' Secretary |   |   |
| 8  | Barry Raine          | Joint Friends' Secretary |   |   |
| 9  | Michael McLaren      |                          | (Retired as Trustee at AGM 04/06/2023)    |   |
| 10 |                      |                          |   |   |
| 11 |                      |                          |   |   |
| 12 |                      |                          |   |   |
| 13 |                      |                          |   |   |
| 14 |                      |                          |   |   |
| 15 |                      |                          |   |   |
| 16 |                      |                          |   |   |
| 17 |                      |                          |   |   |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
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|  |
|--|

**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | CIO Foundation Model Constitution dated 31 <sup>st</sup> August 2016 |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation                                 |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Elected by Members of the CIO to serve for a 3 year period           |

**Additional governance issues (Optional information)**

|  |  |
|--|--|
| <p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul> | <p>All Trustees give their time voluntarily and receive no remuneration or other benefits in return for duties carried out on behalf of the charity.</p> <p>The Trustees have considered major risks associated with the day-to-day operations carried out by the NETOA and have produced a number of Risk Assessments and Policies to assist with addressing these and other statutory requirements. Insurance is carried to cover the charity against losses associated with the premises of the New Victoria Centre, Howden le Wear and the Wurlitzer Theatre Organ and other contents; also Public and Employers Liability Insurance. Although there are no paid employees of the charity, the 'Employees Liability' section of the insurance covers volunteers working on behalf of the charity and visiting professional musicians employed on a one-off contract basis.</p> |
|--|--|

**Summary of the objects of the charity set out in its governing document**

To promote, improve, develop and maintain public education in theatre pipe organ music, its history and heritage. This is to be achieved by the preservation of a theatre pipe organ (or organs) and using this / these organ(s) to educate the public through open days, performances and other means; training and education of those who wish to learn the skills of playing and maintaining such organs, etc. Also to further such other purposes as are exclusively charitable under the laws of England and Wales, as determined by the Trustees.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees of the NETOA CIO have kept in mind the Charity Commission's guidance on public benefit at trustee meetings and when planning activities, etc. and when carrying out their duties.

The after-effects of the Covid 19 pandemic on the operation of the charity were further reduced during 2023, but whilst we were able to operate a near-normal programme of events, audience numbers were still below pre-covid levels and visits by outside organisations (such as U3As, Womens Institutes, Rotary & Probus Clubs, works organisations, etc.) who typically visit the New Victoria Centre to learn about the history and development of the theatre organ were still few and far between.

Practice sessions for Friends of the NETOA and Friends Concerts were resumed but numbers attending were limited with some former regulars still uncertain about being in places of public assembly.

Additional information relating to the history and development of the theatre organ, the NETOA and details about our own organ installation in particular are now made available to the general public via the NETOA website in furtherance of the objectives relating to education in theatre organ matters and we were able to fully participate in the Heritage Open Days programme in September - see below).

Further detailed information about the activities and their success is provided in the 'Achievements and Performance' section of the report.

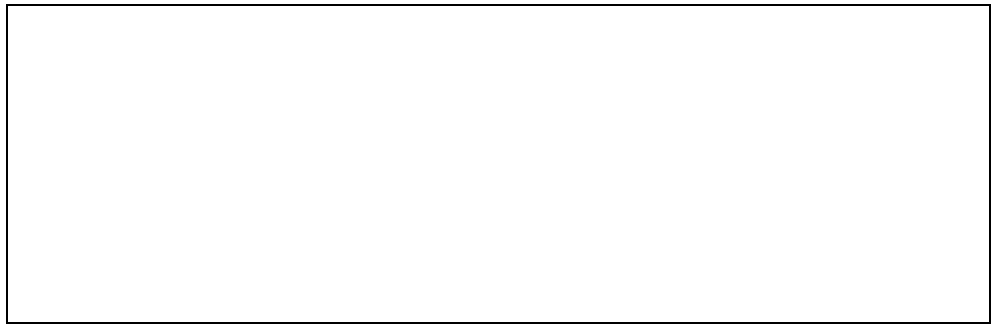
**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The contribution made by volunteers to the charity's operation has, as always, continued to be of the greatest importance as the North East Theatre Organ Association continues into its second half-century of activity.

Having been originally founded in 1968, the Association had operated as a non-charitable not-for-profit organisation until becoming a CIO on 4<sup>th</sup> October 2016 and during that earlier period, the great generosity of many donors and the practical help of almost 200 volunteers made possible a project that led to the great honour of the NETOA being presented with the 'Queen's Award for Voluntary Service' (sometimes called the "MBE for Volunteer Groups") in 2016. We believe that we were the first organisation operating in this particular sector to have been given this award.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Following on to the renewal of the slate roof of the main building of the New Victoria Centre in 2022, a major 'tidy-up' of the loft space was undertaken by the NETOA volunteer team during the 'shut-down' period in January and February 2023, this involved installing new passage boards to give easier access for future maintenance of house lights, etc., and completing installation of the thick blanket of loft insulation to meet current Building Regulations and help keep our heating costs down. The fitting of additional insulation in the Tea Room loft was also undertaken to bring this up to current standards.

A further phase of lighting upgrading was undertaken by replacing the 12 fluorescent lighting fittings in the Tea Room with new LED fittings, giving both better illumination and lower power consumption. A programme of replacing older (poor performing) emergency lights was also undertaken.

The A.G.M. of 'Members' of the NETOA CIO was held on 4<sup>th</sup> June 2023.

Painting of all exterior woodwork was carried out at the New Victoria Centre in June. This was much needed and all old paint was completely stripped back, doors and window frames thoroughly prepared re-painted in new dark red colour. A new building name sign was also made and fitted.

The NETOA Website had been designed and hosted by 'Autus' web services. Autus were taken over by the company 'Creative Marketing' during 2023 resulting in annual operating costs for our website more than doubling. Alternative options are being explored.

Fuel prices remain a concern and the Gas contract for the New Victoria Centre came up for renewal in July 2023: initial quotes showed an almost 10 times increase in the unit price (per kWh), however by the time the renewal was due we managed to secure a better rate from British Gas Lite at about 10p/kWh, although this was still about 4 times the previous cost.

Concert audience numbers for 2023 were slowly improving and made more seats available (up to a capacity of 140, although still reduced from our usual maximum of 160) by having increased seat spacing. Attendance was variable, but the Christmas concert was once again 'sold out'.

We were fully open again for the National Heritage Open Days Weekend in September and nearly 150 visitors came to see the Wurlitzer with organ chamber tours being conducted 'in person' and visitors were able to enjoy the return of the Gavioli fairground organ playing outside in the car park, this having been 'rested' the previous year during the period of mourning for Her Late Majesty Queen Elizabeth II.

## Section D

## Achievements and performance

### Trustee Matters:

Three Trustees were due to retire by rota and two were duly re-elected at the 2023 AGM (see above).

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's aim is to have a working reserve of approximately two years turnover available in the main bank account for day-to-day operational purposes (which has now generally been achieved). Additional (restricted) reserve funds are maintained for: a) 'Organ Maintenance, Repairs & Renovations' and b) 'Building Maintenance & Repair'. Two new savings accounts were opened with Building Societies for 'reserve funds' (one giving easy access and one 'notice' account - both paying significantly better interest than our high street bank had been offering.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

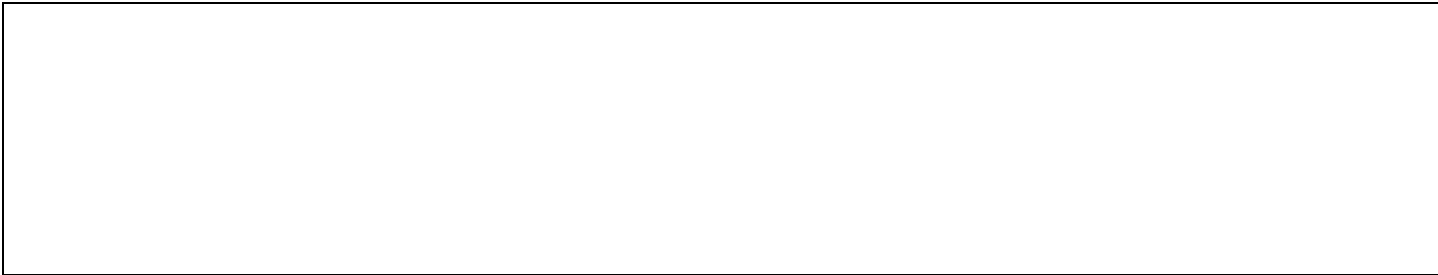
The CIO's principal source of funding is from running of concerts and other events featuring the Wurlitzer theatre pipe organ at the New Victoria Centre, Howden le Wear, for which admission is charged.

Other funds are raised from events organised by the Friends of the NETOA; donations from visiting organisations; participation in the annual National Heritage Open Days weekend and general donations (including from those using the organ for private practice). A special 'Raise The Roof' event in June raised £750 towards the cost of the recent roof repair work.

Expenditure in the year has supported key objectives by continuing to maintain the New Victoria Centre (the principal operating base for the NETOA) and its Wurlitzer theatre pipe organ in good overall condition and working order, thereby providing the basis for meeting the educational and heritage objectives.

## Section F

## Other optional information



**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|              |   |  |
|--------------|---|--|
| Signature(s) |  |  |
|--------------|---|--|

|              |                |                 |
|--------------|----------------|-----------------|
| Full name(s) | John L. Heslop | Joseph W. Marsh |
|--------------|----------------|-----------------|

|                                     |          |                    |
|-------------------------------------|----------|--------------------|
| Position (eg Secretary, Chair, etc) | Chairman | Honorary Treasurer |
|-------------------------------------|----------|--------------------|

|      |            |
|------|------------|
| Date | 01.07.2024 |
|------|------------|



# **NORTH EAST THEATRE ORGAN ASSOCIATION**

**Registered Charity Number 1169463**

**BALANCE SHEET AND  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED  
31st DECEMBER 2023**

**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF THE  
NORTH EAST THEATRE ORGAN ASSOCIATION**

I have examined the financial statements on pages 2 to 6 with reference to bank statements and vouchers for receipts and payments.

In my opinion the financial statements give a true and fair view of the receipts and payments of the North East Theatre Organ Association for the year ended 31st December 2023.

**MRS I HATTON**  
*Independent Examiner*  
26th April 2024  
Newcastle upon Tyne

# NORTH EAST THEATRE ORGAN ASSOCIATION

## BALANCE SHEET AT 31st DECEMBER 2023

|  | Note | 2023   |                  | 2022   |                  |
|--|------|--------|------------------|--------|------------------|
|  |      | £      | £                | £      | £                |
| <b>FIXED ASSETS</b>                              | 1    |        |                  |        |                  |
| Land & Buildings                                 |      |        | 150,000          |        | 150,000          |
| Wurlitzer Theatre Pipe Organ                     |      |        | 50,000           |        | 50,000           |
| Fixtures & Fittings                              |      |        | 20,000           |        | 20,000           |
|  |      |        | <u>220,000</u>   |        | <u>220,000</u>   |
| <b>CURRENT ASSETS</b>                            |      |        |                  |        |                  |
| Bank & Building Society deposits -- unrestricted |      | 62,517 |                  | 61,511 |                  |
| Bank & Building Society deposits -- restricted   |      | 54,882 |                  | 53,459 |                  |
|  |      |        | <u>117,399</u>   |        | <u>114,970</u>   |
|  |      |        | <u>337,399</u>   |        | <u>334,970</u>   |
|  |      |        | <u>£ 337,399</u> |        | <u>£ 334,970</u> |

### REPRESENTED BY :

|   |                  |                  |
|---|------------------|------------------|
| Accumulated Funds brought forward           | 334,970          | 80,838           |
| Total net surplus on all Funds for the year | 2,429            | 34,132           |
| Fixed Assets transferred to the Association | -                | 220,000          |
| Accumulated Funds carried forward           | <u>£ 337,399</u> | <u>£ 334,970</u> |

**J L HESLOP**  
*Chairman*

**J W MARSH FCA MCFI**  
*Honorary Treasurer*

26th April 2024

**NORTH EAST THEATRE ORGAN ASSOCIATION**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 2023**

**UNRESTRICTED FUNDS**

|  | Note | 2023  |                        | 2022  |                        |
|--|------|-------|------------------------|-------|------------------------|
|  |      | £     | £                      | £     | £                      |
| <i>Receipts from ordinary activities</i>     |      |       |                        |       |                        |
| Concert income                               | 2    |       | 8,158                  |       | 6,030                  |
| Friends' subscriptions                       |      |       | 621                    |       | 476                    |
| Donations                                    | 3    |       | 3,770                  |       | 5,807                  |
| Sales office takings                         |      |       | 231                    |       | 378                    |
| Friends' & other events                      |      |       | 1,500                  |       | 1,013                  |
| Raffles                                      |      |       | 854                    |       | 677                    |
| Gift Aid                                     |      |       | 342                    |       | 744                    |
| Bank and Building Society interest           |      |       | 1,660                  |       | 464                    |
|  |      |       | <u>17,136</u>          |       | <u>15,589</u>          |
| <i>Payments on ordinary activities</i>       |      |       |                        |       |                        |
| Concert expenses                             | 4    | 5,690 |                        | 4,787 |                        |
| Building expenses                            | 5    | 7,877 |                        | 6,375 |                        |
| Organ tuning and maintenance                 |      | 720   |                        | 575   |                        |
| Printing, postage, telephone and advertising |      | 899   |                        | 2,023 |                        |
| Website charges                              |      | 944   |                        | 345   |                        |
|  |      |       | <u>16,130</u>          |       | <u>14,105</u>          |
| <i>Surplus on ordinary activities</i>        |      |       | 1,006                  |       | 1,484                  |
| Balance brought forward                      |      |       | 61,511                 |       | 60,277                 |
| Income from other activities                 | 6    |       | -                      |       | -                      |
| Payments for other activities                | 7    |       | -                      |       | ( 250 )                |
| Balance carried forward                      |      |       | <u><u>£ 62,517</u></u> |       | <u><u>£ 61,511</u></u> |

# NORTH EAST THEATRE ORGAN ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2023

### RESTRICTED FUNDS

|                                  | BUILDING<br>FUND | ORGAN<br>FUND   | 2023<br>£       | 2022<br>£       |
|----------------------------------|------------------|-----------------|-----------------|-----------------|
| <i>Receipts</i>                  |                  |                 |                 |                 |
| Balance brought forward          | 27,501           | 25,958          | 53,459          | 20,561          |
| Sponsor a pipe appeal            | -                | 565             | 565             | 50              |
| Transfer from Trust              | -                | -               | -               | 32,999          |
| General donation                 | -                | -               | -               | 1,000           |
| Building Society interest        | 429              | 329             | 758             | -               |
| Transfer from Unrestricted Funds | 50               | 50              | 100             | -               |
|                                  | <u>27,980</u>    | <u>26,902</u>   | <u>54,882</u>   | <u>54,610</u>   |
| <i>Payments</i>                  |                  |                 |                 |                 |
| Tonal work                       | -                | -               | -               | (1,151)         |
| Balance carried forward          | <u>£ 27,980</u>  | <u>£ 26,902</u> | <u>£ 54,882</u> | <u>£ 53,459</u> |

# NORTH EAST THEATRE ORGAN ASSOCIATION

## NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2023

### 1 Fixed Assets

The values attributed to these assets represents the estimated value that the Association would expect to receive at the Balance Sheet date if these assets were sold on the open market. It is our policy to review these values at each year end and revise the figures as necessary. This policy removes the need for an annual depreciation charge.

The Land & Buildings comprise the New Victoria Centre plus attached Car Park.

The Wurlitzer Theatre Pipe Organ is the original instrument from the New Victoria Theatre, Bradford complete with all additions and upgrades.

The Fixtures & Fittings comprise the Brenkert F7 Master Brenograph with attachments, the sound and lighting equipment, the seating and the kitchen equipment.

|                                   | 2023<br>£      | 2022<br>£      |
|-----------------------------------|----------------|----------------|
| <b>2 Concert income</b>           |                |                |
| Ticket sales                      | 7,578          | 5,486          |
| Refreshments and programmes       | 580            | 544            |
|                                   | <u>£ 8,158</u> | <u>£ 6,030</u> |
| <b>3 Donations</b>                |                |                |
| Use of New Victoria Centre        | 210            | 1,650          |
| Organ private practice            | 1,555          | 1,560          |
| General donations                 | 2,005          | 2,597          |
|                                   | <u>£ 3,770</u> | <u>£ 5,807</u> |
| <b>4 Concert expenses</b>         |                |                |
| Organists' fees and expenses      | 3,320          | 2,790          |
| Printing                          | 950            | 824            |
| Refreshments                      | 934            | 673            |
| Performing Right and Licence fees | 90             | 86             |
| Programme distribution            | 396            | 414            |
|                                   | <u>£ 5,690</u> | <u>£ 4,787</u> |

# NORTH EAST THEATRE ORGAN ASSOCIATION

## NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2023

|                                 | 2023<br>£      | 2022<br>£      |
|---------------------------------|----------------|----------------|
| 5 Building expenses             |                |                |
| Electricity and gas             | 3,082          | 2,558          |
| Insurance                       | 1,758          | 1,492          |
| Water rates                     | 212            | 157            |
| Repairs and maintenance         | 2,825          | 2,168          |
|                                 | <u>£ 7,877</u> | <u>£ 6,375</u> |
| 6 Income from other activities  |                |                |
|                                 | -              | -              |
|                                 | <u>£ 0</u>     | <u>£ 0</u>     |
| 7 Payments for other activities |                |                |
| Donations to unrelated causes   | -              | 250            |
|                                 | <u>£ 0</u>     | <u>£ 250</u>   |

**NORTH EAST THEATRE ORGAN ASSOCIATION**

England & Wales - Charity number 1169463

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# Accounts

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# Trustees' Annual Report for the period

|                   |    |         |                 |    |    |          |      |
|-------------------|----|---------|-----------------|----|----|----------|------|
| Period start date |    |         | Period end date |    |    |          |      |
| From              | 01 | January | 2022            | To | 31 | December | 2022 |

## Section A Reference and administration details

Charity name **North East Theatre Organ Association**

Other names charity is known by

Registered charity number (if any) **1169463**

Charity's principal address **c/o The Chairman, Mr. J. L. Heslop**  
**25, The Green, Elwick,**  
**Hartlepool**  
**Postcode TS27 3EF**

### Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any)          | Dates acted if not for whole year         | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|--------------------------|---|---|
| 1  | John Leister Heslop  | Chairman                 |   |   |
| 2  | David Wright         | Honorary Secretary       | (Re-elected as Trustee at AGM 04/07/2022) |   |
| 3  | Joseph William Marsh | Honorary Treasurer       |   |   |
| 4  | David Kirkbride      | Ticket Sales Officer     |   |   |
| 5  | Suzanne Kirkbride    | General Sales Officer    | (Re-elected as Trustee at AGM 04/07/2022) |   |
| 6  | James Robinson       |                          |   |   |
| 7  | Rosilyn Ann Raine    | Joint Friends' Secretary |   |   |
| 8  | Barry Raine          | Joint Friends' Secretary |   |   |
| 9  | Michael McLaren      |                          |   |   |
| 10 |                      |                          |   |   |
| 11 |                      |                          |   |   |
| 12 |                      |                          |   |   |
| 13 |                      |                          |   |   |
| 14 |                      |                          |   |   |
| 15 |                      |                          |   |   |
| 16 |                      |                          |   |   |
| 17 |                      |                          |   |   |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | CIO Foundation Model Constitution dated 31 <sup>st</sup> August 2016 |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation                                 |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Elected by Members of the CIO to serve for a 3 year period           |

**Additional governance issues (Optional information)**

|  |  |
|--|--|
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees of the NETOA CIO have kept in mind the Charity Commission's guidance on public benefit at trustee meetings and when planning activities, etc. and when carrying out their duties.

The effects of the Covid 19 on the operation of the charity reduced during the course of 2022 and by the end of the year we were able to operate a near-normal programme of events although visits by outside organisations (such as U3As, Womens Institutes, Rotary & Probus Clubs, works organisations, etc.) who usually visit the New Victoria Centre to learn about the history and development of the theatre organ were still limited in number.

Likewise, our training and practice sessions for Friends of the NETOA had been curtailed for part of the year, but when allowed, these have been continued on a limited basis within suitable 'Covid-safe guidelines'.

Additional information relating to the history and development of the theatre organ, the NETOA and details about our own organ installation in particular are now made available to the general public via the NETOA website in furtherance of the objectives relating to education in theatre organ matters and we were able to participate in the Heritage Open Days programme in September - see below).

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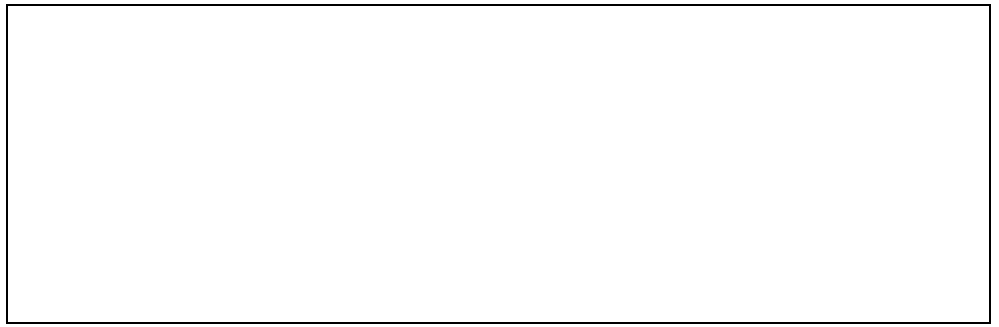
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## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The high winds of Storm 'Arwen' in January 2022 caused significant damage to the slate roof of the New Victoria Centre at Howden le Wear (operated and maintained by the NETOA) and urgent temporary repairs were immediately arranged to make the building weatherproof. A detailed survey was undertaken and it was found that whilst the roof timbers were in excellent condition, many of the remaining undamaged slates were badly weathered and the fixings seriously corroded after over a century of service on the roof. The conclusion was that even if the damaged areas were properly repaired the rest of the roof would be open to damage by future high winds and we would be facing an ongoing battle with odd loose slates and consequent water ingress as there was no under-felting to protect against this. Further, the structure of the roof was such that it was almost impossible to have any insulation fitted into about 60% of the roof area, which was a major concern in the current situation of rapidly rising fuel costs.

The trustees decided to investigate the options for addressing the problems identified above and to seek quotations for carrying out the necessary work. It was eventually agreed to replace the old Victorian slates on the whole of the main roof with new slates and at the same time under-felt the slates whilst increasing the spacing between the slates and the timber ceiling below to allow for the installation of Kingspan insulation with a suitable air gap above to meet current Building Regulations. After quotations were received, the trustees agreed to award the contract to Wilkinson Roofing Ltd., who provided the most competitive quote, and we were fortunate that the building trustees had reserve funds available to cater for just such an eventuality as this.

Work was commenced in July and completed in late August 2022, leaving the building in a much improved condition. The insulation of the internal loft space is to be carried out by our own volunteer team in the New Year shut-down period 2023. As the re-roofing work required approvals under Building Regulations, the necessary inspections were carried out and certificates issued and submitted to the local authority.

Following on from the tonal regulation work carried out by Balfour-Rowley Organ Builders on the pipework of the NETOA Wurlitzer organ in February 2020, Robert Balfour-Rowley (who has now amalgamated his business with Martin Goetze & Dominic Gwynn Ltd.) visited the New Victoria Centre in February 2022 to carry out further work on the organ. Three days were spent on this work, which included re-locating and re-arranging the wind trunking to the Viol d'Orchestre tremulant (which had not been working satisfactorily, but is now much improved) setting and adjusting key contacts on the organ console and carrying out fine regulation work to pipework, other tremulants, etc.

After running only one live concert and one 'streamed' concert in 2020 due to the Covid 19 pandemic we then ran several further online

'streamed' concerts in early 2021 before running three concerts with a limited audience at the end of that year. For 2022 we were, at last, able to run a more extensive programme of events, although we initially continued to limit maximum audience numbers to make our audience more confident to return to 'live' events by having increased seat spacing and not using the balcony until later in the year as confidence grew, we still carried out regular cleaning of all surfaces. By Christmas audience numbers had improved with a 'sold out' concert of 130 (reduced from our usual maximum of 160).

We were fully open again for the National Heritage Open Days Weekend in September and nearly 150 visitors came to see the Wurlitzer with organ chamber tours conducted 'in person' once again after two years when close contact with groups of people was not advised, however, whilst the official government advice was to 'go ahead with the event', we decided that it would not be appropriate to have the Gavioli fairground organ playing 'jolly' music outside in the car park during the period of mourning for Her Late Majesty Queen Elizabeth II.

Two special events had been held connected with Her Majesty in 2022 in conjunction with the village History Society: in May two days of celebration of Her Majesty's Platinum Jubilee (an Exhibition and a celebratory concert with recollections of events in Howden le Wear during the 70 year reign from residents) and in October an evening recalling the Jubilee events in the village and remembering Her Majesty. In November the village Remembrance Sunday commemoration event was held at the New Victoria Centre once again and was very well supported.

As noted in last years Annual Report, the ownership of the New Victoria Centre at Howden-le-Wear and the adjoining land was then held in the names of individual Trustees on behalf of the North East Theatre Organ Association. This arrangement dates back to pre-charity (CIO) times when, as a non-incorporated organisation, the NETOA could not legally own property directly in its own right. Most of the original Trustees of the properties (it is owned in 3 separate sections) are no longer alive and the remaining Trustees (Mr. J.L. Heslop and Mr. J.W. Marsh) had held a meeting to discuss the best way to secure the future of both the properties and the NETOA. Having taken advice from the Charity Commission and our solicitors, they had concluded that the title to the properties should be transferred into the name of the North East Theatre Organ Association CIO (which is now able to own property under its current constitution). The CIO Trustees had formally agreed to accept the transfer of ownership and Hewitts solicitors (who hold the deeds) were instructed to draw up the necessary legal documentation for the transfer.

It took Hewitts quite a long time to track down all necessary legal documents relating to deceased trustees, etc. and in October 2022 the deeds completing the transfer of the properties were signed by the two Trustees of the existing properties and by two Trustees of the NETOA CIO on behalf of the CIO. This means that the ownership has now been officially transferred to the North East Theatre Organ Association CIO and the documents are currently with the Land Registry (who, it seems, have a significant backlog of work) for processing.

Following the transfer of ownership of property a nominal valuation for this plus other assets, fixtures and fittings, etc., has now been included in the form of a Balance Sheet in the Annual Accounts as recommended by the Charity Commission. The accounts are prepared on a 'Receipts and

## Section D

## Achievements and performance

Payments' basis: please see notes in the actual accounts for more information.

### **Trustee Matters:**

Two Trustees were due to retire by rota and were duly re-elected at the 2022 AGM (see above).

## Section E

## Financial review

### **Brief statement of the charity's policy on reserves**

The charity's aim is to have a working reserve of approximately two years turnover available in the main bank account for day-to-day operational purposes (which has now generally been achieved). Additional (restricted) reserve funds are maintained for: a) 'Organ Maintenance, Repairs & Renovations' and b) 'Building Maintenance & Repair'.

### **Details of any funds materially in deficit**

N/A

### **Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The CIO's principal source of funding is from running of concerts and other events featuring the Wurlitzer theatre pipe organ at the New Victoria Centre, Howden le Wear, for which admission is charged.

Other funds are raised from an Annual Fair and events organised by the Friends of the NETOA; donations from visiting organisations; participation in the annual National Heritage Open Days weekend and general donations (including from those using the organ for private practice).

Expenditure in the year has supported key objectives by continuing to maintain the New Victoria Centre (the principal operating base for the NETOA) and its Wurlitzer theatre pipe organ in good overall condition and working order, thereby providing the basis for meeting the educational and heritage objectives.



## Section F

## Other optional information

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |  |
|-------------------------------------|---|--|
| Signature(s)                        |  |  |
| Full name(s)                        | John L. Heslop  | Joseph W. Marsh  |
| Position (eg Secretary, Chair, etc) | Chairman  | Honorary Treasurer   |

Date 04.06.2023



# **NORTH EAST THEATRE ORGAN ASSOCIATION**

**Registered Charity Number 1169463**

**BALANCE SHEET AND  
RECEIPTS AND PAYMENTS ACCOUNTS  
FOR THE YEAR ENDED  
31st DECEMBER 2022**

**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF THE  
NORTH EAST THEATRE ORGAN ASSOCIATION**

I have examined the financial statements on pages 2 to 6 with reference to bank statements and vouchers for receipts and payments.

In my opinion the financial statements give a true and fair view of the receipts and payments of the North East Theatre Organ Association for the year ended 31st December 2022.

**MRS I HATTON**  
*Independent Examiner*  
12th April 2023  
Newcastle upon Tyne

# NORTH EAST THEATRE ORGAN ASSOCIATION

## BALANCE SHEET AT 31st DECEMBER 2022

|  | Note | 2022   |                  | 2021   |                 |
|--|------|--------|------------------|--------|-----------------|
|  |      | £      | £                | £      | £               |
| <b>FIXED ASSETS</b>                              | 1    |        |                  |        |                 |
| Land & Buildings                                 |      |        | 150,000          |        | -               |
| Wurlitzer Theatre Pipe Organ                     |      |        | 50,000           |        | -               |
| Fixtures & Fittings                              |      |        | 20,000           |        | -               |
|  |      |        | <u>220,000</u>   |        | -               |
| <b>CURRENT ASSETS</b>                            |      |        |                  |        |                 |
| Bank & Building Society deposits -- unrestricted |      | 61,511 |                  | 60,277 |                 |
| Bank & Building Society deposits -- restricted   |      | 53,459 |                  | 20,561 |                 |
|  |      |        | <u>114,970</u>   |        | <u>80,838</u>   |
|  |      |        | <u>334,970</u>   |        | <u>80,838</u>   |
|  |      |        | <u>£ 334,970</u> |        | <u>£ 80,838</u> |

### REPRESENTED BY :

|   |                  |                 |
|---|------------------|-----------------|
| Accumulated Funds brought forward           | 80,838           | 47,565          |
| Total net surplus on all Funds for the year | 34,132           | 33,273          |
| Fixed Assets transferred to the Association | 220,000          | -               |
| Accumulated Funds carried forward           | <u>£ 334,970</u> | <u>£ 80,838</u> |

**J L HESLOP**  
*Chairman*

**J W MARSH FCA MCMI**  
*Honorary Treasurer*

12th April 2023

# NORTH EAST THEATRE ORGAN ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2022

### UNRESTRICTED FUNDS

|  | Note | 2022  |                        | 2021  |                        |
|--|------|-------|------------------------|-------|------------------------|
|  |      | £     | £                      | £     | £                      |
| <i>Receipts from ordinary activities</i>     |      |       |                        |       |                        |
| Concert income                               | 2    |       | 6,030                  |       | 2,388                  |
| Friends' subscriptions                       |      |       | 476                    |       | 646                    |
| Donations                                    | 3    |       | 5,807                  |       | 3,652                  |
| Sales office takings                         |      |       | 378                    |       | 335                    |
| Friends' & other events                      |      |       | 1,013                  |       | -                      |
| Raffles                                      |      |       | 677                    |       | -                      |
| Gift Aid                                     |      |       | 744                    |       | -                      |
| Bank and Building Society interest           |      |       | 464                    |       | 3                      |
| Covid-19 enforced shutdown support grants    |      |       | -                      |       | 16,335                 |
|  |      |       | <u>15,589</u>          |       | <u>23,359</u>          |
| <i>Payments on ordinary activities</i>       |      |       |                        |       |                        |
| Concert expenses                             | 4    | 4,787 |                        | 2,929 |                        |
| Building expenses                            | 5    | 6,375 |                        | 6,740 |                        |
| Organ tuning and maintenance                 |      | 575   |                        | 430   |                        |
| Printing, postage, telephone and advertising |      | 2,023 |                        | 1,802 |                        |
| Website charges                              |      | 345   |                        | 650   |                        |
| Covid-19 protection equipment                |      | -     |                        | 5     |                        |
|  |      |       | <u>14,105</u>          |       | <u>12,556</u>          |
| <i>Surplus on ordinary activities</i>        |      |       |                        |       |                        |
|  |      |       | 1,484                  |       | 10,803                 |
| Balance brought forward                      |      |       | 60,277                 |       | 29,277                 |
| Income from other activities                 | 6    |       | -                      |       | 27,134                 |
| Payments for other activities                | 7    |       | ( 250 )                |       | ( 6,937 )              |
| Balance carried forward                      |      |       | <u><u>£ 61,511</u></u> |       | <u><u>£ 60,277</u></u> |

# NORTH EAST THEATRE ORGAN ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2022

### RESTRICTED FUNDS

|                                  | BUILDING<br>FUND | ORGAN<br>FUND   | 2022<br>£       | 2021<br>£       |
|----------------------------------|------------------|-----------------|-----------------|-----------------|
| <i>Receipts</i>                  |                  |                 |                 |                 |
| Balance brought forward          | 10,002           | 10,559          | 20,561          | 18,288          |
| Transfer from Unrestricted Funds | -                | -               | 0               | 3,500           |
| Sponsor a pipe appeal            | -                | 50              | 50              | 277             |
| Transfer from Trust              | 16,499           | 16,500          | 32,999          | -               |
| General donation                 | 1,000            | -               | 1,000           | -               |
|                                  | <u>27,501</u>    | <u>27,109</u>   | <u>54,610</u>   | <u>22,065</u>   |
| <i>Payments</i>                  |                  |                 |                 |                 |
| Tonal work                       | -                | (1,151)         | (1,151)         | -               |
| New colour printer               | -                | -               | -               | (537)           |
| New computer                     | -                | -               | -               | (967)           |
| Balance carried forward          | <u>£ 27,501</u>  | <u>£ 25,958</u> | <u>£ 53,459</u> | <u>£ 20,561</u> |

# NORTH EAST THEATRE ORGAN ASSOCIATION

## NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2022

### 1 Fixed Assets

All Fixed Assets were transferred to the Association from a body that held these assets on trust. The values attributed to these assets represents the estimated value that the Association would expect to receive at the Balance Sheet date if these assets were sold on the open market. It is our policy to review these values at each year end and revise the figures as necessary. This policy removes the need for an annual depreciation charge.

The Land & Buildings comprise the New Victoria Centre plus attached Car Park.

The Wurlitzer Theatre Pipe Organ is the original instrument from the New Victoria Theatre, Bradford complete with all additions and upgrades.

The Fixtures & Fittings comprise the Brenkert F7 Master Brenograph with attachments, the sound and lighting equipment, the seating and the kitchen equipment.

|                                   | 2022<br>£      | 2021<br>£      |
|-----------------------------------|----------------|----------------|
| <b>2 Concert income</b>           |                |                |
| Ticket sales                      | 5,486          | 2,122          |
| Refreshments and programmes       | 544            | 266            |
|                                   | <u>£ 6,030</u> | <u>£ 2,388</u> |
| <b>3 Donations</b>                |                |                |
| Use of New Victoria Centre        | 1,650          | -              |
| Organ private practice            | 1,560          | 1,582          |
| General donations                 | 2,597          | 2,070          |
|                                   | <u>£ 5,807</u> | <u>£ 3,652</u> |
| <b>4 Concert expenses</b>         |                |                |
| Organists' fees and expenses      | 2,790          | 2,590          |
| Printing                          | 824            | -              |
| Refreshments                      | 673            | 160            |
| Performing Right and Licence fees | 86             | 179            |
| Programme distribution            | 414            | -              |
|                                   | <u>£ 4,787</u> | <u>£ 2,929</u> |

# NORTH EAST THEATRE ORGAN ASSOCIATION

## NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2022

|                                       | 2022<br>£      | 2021<br>£       |
|---------------------------------------|----------------|-----------------|
| 5 Building expenses                   |                |                 |
| Electricity and gas                   | 2,558          | 2,409           |
| Insurance                             | 1,492          | 1,230           |
| Water rates                           | 157            | 122             |
| Repairs and maintenance               | 2,168          | 2,979           |
|                                       | <u>£ 6,375</u> | <u>£ 6,740</u>  |
| 6 Income from other activities        |                |                 |
| Bequest - J Lee Dec'd                 | -              | 27,134          |
|                                       | <u>£ 0</u>     | <u>£ 27,134</u> |
| 7 Payments for other activities       |                |                 |
| Transfer to Building Fund             | -              | 3,500           |
| Donations to unrelated causes         | 250            | -               |
| CCTV equipment                        | -              | 2,661           |
| Replacement of refrigerator & freezer | -              | 776             |
|                                       | <u>£ 250</u>   | <u>£ 6,937</u>  |

**NORTH EAST THEATRE ORGAN ASSOCIATION**

England & Wales - Charity number 1169463

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# Accounts

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# Trustees' Annual Report for the period

|             |    |                   |      |  |                 |    |          |      |
|-------------|----|-------------------|------|--|-----------------|----|----------|------|
|             |    | Period start date |      |  | Period end date |    |          |      |
| <b>From</b> | 01 | January           | 2021 |  | <b>To</b>       | 31 | December | 2021 |

## Section A Reference and administration details

Charity name **North East Theatre Organ Association**

Other names charity is known by

Registered charity number (if any) **1169463**

Charity's principal address **c/o The Chairman, Mr. J. L. Heslop**  
**26, The Green, Elwick,**  
**Hartlepool**  
 Postcode **TS27 3EF**

### Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any)          | Dates acted if not for whole year         | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|--------------------------|---|---|
| 1  | John Leister Heslop  | Chairman                 | (Re-elected as Trustee at AGM 20/06/2021) |   |
| 2  | David Wright         | Honorary Secretary       |   |   |
| 3  | Joseph William Marsh | Honorary Treasurer       |   |   |
| 4  | David Kirkbride      | Ticket Sales Officer     | (Re-elected as Trustee at AGM 20/06/2021) |   |
| 5  | Suzanne Kirkbride    | General Sales Officer    |   |   |
| 6  | James Robinson       |                          |   |   |
| 7  | Rosilyn Ann Raine    | Joint Friends' Secretary | (Re-elected as Trustee at AGM 20/06/2021) |   |
| 8  | Barry Raine          | Joint Friends' Secretary | (Re-elected as Trustee at AGM 20/06/2021) |   |
| 9  | Michael McLaren      |                          |   |   |
| 10 |                      |                          |   |   |
| 11 |                      |                          |   |   |
| 12 |                      |                          |   |   |
| 13 |                      |                          |   |   |
| 14 |                      |                          |   |   |
| 15 |                      |                          |   |   |
| 16 |                      |                          |   |   |
| 17 |                      |                          |   |   |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | CIO Foundation Model Constitution dated 31 <sup>st</sup> August 2016 |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation                                 |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Elected by Members of the CIO to serve for a 3 year period           |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees give their time voluntarily and receive no remuneration or other benefits in return for duties carried out on behalf of the charity.

The Trustees have considered major risks associated with the day-to-day operations carried out by the NETOA and have produced a number of Risk Assessments and Policies to assist with addressing these and other statutory requirements. Insurance is carried to cover the charity against losses associated with the premises of the New Victoria Centre, Howden le Wear and the Wurlitzer Theatre Organ and other contents; also Public and Employers Liability Insurance. Although there are no paid employees of the charity, the 'Employees Liability' section of the insurance covers volunteers working on behalf of the charity and visiting professional musicians employed on a one-off contract basis.

**Summary of the objects of the charity set out in its governing document**

To promote, improve, develop and maintain public education in theatre pipe organ music, its history and heritage. This is to be achieved by the preservation of a theatre pipe organ (or organs) and using this / these organ(s) to educate the public through open days, performances and other means; training and education of those who wish to learn the skills of playing and maintaining such organs, etc. Also to further such other purposes as are exclusively charitable under the laws of England and Wales, as determined by the Trustees.

The Trustees of the NETOA CIO have kept in mind the Charity Commission's guidance on public benefit at trustee meetings and when planning activities, etc. and when carrying out their duties.

The spread of the Covid 19 pandemic around the World and the United Kingdom during 2020 has continued to have major effects on the way all charities, etc., have been able to operate throughout 2021 and this has resulted in the cancellation of our usual programme of visits by outside organisations (such as U3As, Womens Institutes, Rotary & Probus Clubs, works organisations, etc.) who usually visit the New Victoria Centre to learn about the history and development of the theatre organ.

Likewise, our training and practice sessions for Friends of the NETOA have been curtailed, but when allowed, these have been continued on a limited basis within suitable 'Covid-safe guidelines'.

Additional information relating to the history and development of the theatre organ, the NETOA and details about our own organ installation in particular are now made available to the general public via the NETOA website in furtherance of the objectives relating to education in theatre organ matters.

Further detailed information about the activities and their success is provided in the 'Achievements and Performance' section of the report.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

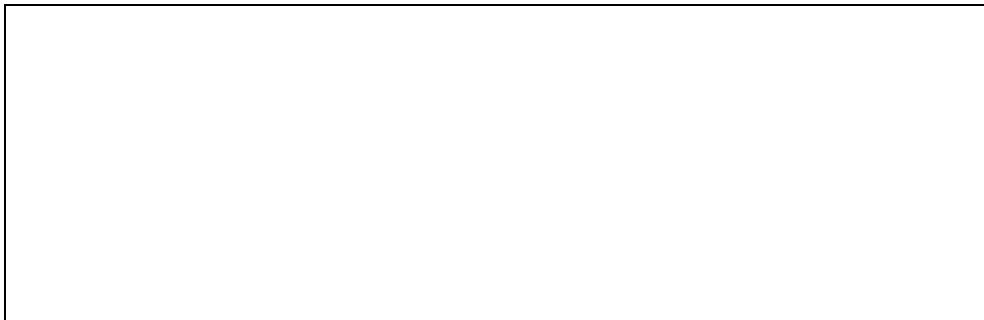
**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The contribution made by volunteers to the charity's operation has, as always, continued to be of the greatest importance as the North East Theatre Organ Association continues into its second half-century of activity.

Having been originally founded in 1968, the Association had operated as a non-charitable not-for-profit organisation until becoming a CIO on 4<sup>th</sup> October 2016 and during that earlier period, the great generosity of many donors and the practical help of almost 200 volunteers made possible a project that led to the great honour of the NETOA being presented with the 'Queen's Award for Voluntary Service' (sometimes called the "MBE for Volunteer Groups") in 2016. We believe that we are the first organisation operating in this particular sector to have been given this award.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Our regular live concert series featuring the Wurlitzer organ was reduced to only one concert in 2020 due to the Covid 19 pandemic but we did finish the year by streaming a live Christmas concert with organist Howard Beaumont on Sunday 20<sup>th</sup> December, which, in the absence of a live audience, was very well received and had well over 1,000 views. As Covid restrictions continued into 2021 we ran several further online concerts by other organists which also brought a good response from all around the World! Whilst we did not charge for viewing the online concerts, we did receive some donations and it did succeed in maintaining interest in our venue until we were able to re-open. Government 'Covid' grants received during this period helped with the cost of running the building, etc.

In preparation for reopening, improvements had been made to the New Victoria Centre, including the installation of extra safety notices, sanitiser dispensers, updating of ventilation systems, etc., and by September we felt that there was sufficient public confidence to start live concerts again when Phil Kelsall MBE from the Tower Ballroom at Blackpool played our (and his!) first concert for 18 months to an enthusiastic audience. To make our audience more confident to return we increased seat spacing and carried out regular cleaning of all surfaces.

Our doors were open again for the National Heritage Open Days Weekend in September and around 75 visitors came to see the Wurlitzer. Organ chamber tours were conducted by video link to avoid close contact with groups of people in confined spaces and once again the Gavioli fairground organ was playing outside in the car park to entertain visitors.

Two further concerts were held later in 2021 with increasing audience numbers as confidence gradually seemed to be returning amongst our audience members in attending events once more, culminating in a well-subscribed Christmas concert.

A Remembrance Sunday commemoration event was held at the New Victoria Centre in November 2021 for the first time following the closure of the Bridge Street Methodist Church (the last working church in the village), where a service had normally been held prior to the 11.00am gathering at the village cenotaph. This had been arranged jointly by the Howden le Wear History Society and the NETOA and whilst not a religious service, remembered those from village who had been killed and injured in the service of their country in a fitting manner. It is hoped that this will become an annual event.

The ownership of the New Victoria Centre at Howden-le-Wear and the adjoining land is currently held in the names of individual Trustees on behalf of the North East Theatre Organ Association. This arrangement dates back to pre-charity (CIO) times when, as a non-incorporated organisation, the NETOA could not own property directly in its own right.

## Section D

## Achievements and performance

Most of the original Trustees of the properties (it is owned in 3 separate sections) are no longer alive and the remaining Trustees (Mr. J.L. Heslop and Mr. J.W. Marsh) had held a meeting to discuss the best way to secure the future of both the properties and the NETOA. Having taken advice from the Charity Commission and our solicitors, they had concluded that the title to the properties should be transferred into the name of the North East Theatre Organ Association CIO (which is now able to own property under its current constitution). The CIO Trustees have agreed to accept the transfer of ownership and Hewitts solicitors (who hold the deeds) have been instructed to draw up the necessary legal documentation for the transfer.

### Trustee Matters:

Four Trustees were due to retire by rota and were duly re-elected at the 2021 AGM (see above).

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's aim is to have a working reserve of approximately two years turnover available in the main bank account for day-to-day operational purposes (which has now generally been achieved). Additional (restricted) reserve funds are maintained for: a) 'Organ Maintenance, Repairs & Renovations' and b) 'Building Maintenance & Repair'.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The CIO's principal source of funding is from running of concerts and other events featuring the Wurlitzer theatre pipe organ at the New Victoria Centre, Howden le Wear, for which admission is charged.

Other funds are raised from an Annual Fair and events organised by the Friends of the NETOA; donations from visiting organisations; participation in the annual National Heritage Open Days weekend and general donations (including from those using the organ for private practice). Due to Covid 19, we have been unable to hold most of these events in 2021.

Expenditure in the year has supported key objectives by continuing to maintain the New Victoria Centre (the principal operating base for the NETOA) and its Wurlitzer theatre pipe organ in good overall condition and working order, thereby providing the basis for meeting the educational and heritage objectives.

## Section F



## Other optional information

|  |
|--|
|  |
|--|

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |   |  |
|--|---|--|
| <b>Signature(s)</b>                        |  |  |
| <b>Full name(s)</b>                        | John L. Heslop  | Joseph W. Marsh  |
| <b>Position (eg Secretary, Chair, etc)</b> | Chairman  | Honorary Treasurer   |

**Date** 04.07.2022



# **NORTH EAST THEATRE ORGAN ASSOCIATION**

**Registered Charity Number 1169463**

**RECEIPTS AND PAYMENTS ACCOUNTS**

**FOR THE YEAR ENDED**

**31st DECEMBER 2021**

**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF THE**  
**NORTH EAST THEATRE ORGAN ASSOCIATION**

I have examined the financial statements on pages 2 to 5 with reference to bank statements and vouchers for receipts and payments.

In my opinion the financial statements give a true and fair view of the receipts and payments of the North East Theatre Organ Association for the year ended 31st December 2021.

**MRS I HATTON**  
*Independent Examiner*  
 8th April 2022  
 Newcastle upon Tyne

# NORTH EAST THEATRE ORGAN ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2021

### UNRESTRICTED FUNDS

|  | Note | 2021  |                 | 2020  |                 |
|--|------|-------|-----------------|-------|-----------------|
|  |      | £     | £               | £     | £               |
| <i>Receipts from ordinary activities</i>     |      |       |                 |       |                 |
| Concert income                               | 1    |       | 2,388           |       | 1,278           |
| Friends' subscriptions                       |      |       | 646             |       | 676             |
| Donations                                    | 2    |       | 3,652           |       | 1,699           |
| Sales office takings                         |      |       | 335             |       | 145             |
| Prize Draw                                   |      |       | -               |       | 566             |
| Gift Aid                                     |      |       | -               |       | 728             |
| Bank interest                                |      |       | 3               |       | 12              |
| Covid-19 enforced shutdown support grants    |      |       | 16,335          |       | 14,302          |
|  |      |       | <u>23,359</u>   |       | <u>19,406</u>   |
| <i>Payments on ordinary activities</i>       |      |       |                 |       |                 |
| Concert expenses                             | 3    | 2,929 |                 | 1,988 |                 |
| Building expenses                            | 4    | 6,740 |                 | 4,708 |                 |
| Organ tuning and maintenance                 |      | 430   |                 | 249   |                 |
| Printing, postage, telephone and advertising |      | 1,802 |                 | 1,513 |                 |
| Website charges                              |      | 650   |                 | 435   |                 |
| Covid-19 protection equipment                | 5    |       |                 | 642   |                 |
|  |      |       | <u>12,556</u>   |       | <u>9,535</u>    |
| <i>Surplus on ordinary activities</i>        |      |       | 10,803          |       | 9,871           |
| Balance brought forward                      |      |       | 29,277          |       | 30,456          |
| Income from other activities                 | 5    |       | 27,134          |       | -               |
| Payments for other activities                | 6    |       | ( 6,937 )       |       | ( 11,050 )      |
| Balance carried forward                      |      |       | <u>£ 60,277</u> |       | <u>£ 29,277</u> |

**J L HESLOP**

Chairman

**J W MARSH FCA MCMl**

Honorary Treasurer

8th April 2022

# NORTH EAST THEATRE ORGAN ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2021

### RESTRICTED FUNDS

|                                  | BUILDING<br>FUND | ORGAN<br>FUND   | 2021<br>£       | 2020<br>£       |
|----------------------------------|------------------|-----------------|-----------------|-----------------|
| <b>Receipts</b>                  |                  |                 |                 |                 |
| Balance brought forward          | 8,006            | 10,282          | 18,288          | 9,984           |
| Transfer from Unrestricted Funds | 3,500            | -               | 3,500           | 10,000          |
| Sponsor a pipe appeal            | -                | 277             | 277             | 1,720           |
| Sale of organ parts              | -                | -               | -               | 100             |
|                                  | <u>11,506</u>    | <u>10,559</u>   | <u>22,065</u>   | <u>21,804</u>   |
| <b>Payments</b>                  |                  |                 |                 |                 |
| Tonal work                       | -                | -               | -               | (3,516)         |
| New colour printer               | (537)            | -               | (537)           | -               |
| New computer                     | (967)            | -               | (967)           | -               |
| Balance carried forward          | <u>£ 10,002</u>  | <u>£ 10,559</u> | <u>£ 20,561</u> | <u>£ 18,288</u> |

**J L HESLOP**

*Chairman*

**J W MARSH FCA MCM**

*Honorary Treasurer*

8th April 2022

# NORTH EAST THEATRE ORGAN ASSOCIATION

## NOTES ON THE ACCOUNTS

FOR THE YEAR ENDED 31st DECEMBER 2021

|                                   | 2021<br>£      | 2020<br>£      |
|-----------------------------------|----------------|----------------|
| 1 Concert income                  |                |                |
| Ticket sales                      | 2,122          | 1,258          |
| Refreshments and programmes       | 266            | 20             |
|                                   | <u>£ 2,388</u> | <u>£ 1,278</u> |
| 2 Donations                       |                |                |
| Use of New Victoria Centre        | -              | 200            |
| Organ private practice            | 1,582          | 485            |
| General donations                 | 2,070          | 1,014          |
|                                   | <u>£ 3,652</u> | <u>£ 1,699</u> |
| 3 Concert expenses                |                |                |
| Organists' fees and expenses      | 2,590          | 708            |
| Printing                          | -              | 793            |
| Refreshments                      | 160            | 54             |
| Performing Right and Licence fees | 179            | 187            |
| Programme distribution            | -              | 246            |
|                                   | <u>£ 2,929</u> | <u>£ 1,988</u> |
| 4 Building expenses               |                |                |
| Electricity and gas               | 2,409          | 2,117          |
| Insurance                         | 1,230          | 1,107          |
| Water rates                       | 122            | 205            |
| Repairs and maintenance           | 2,979          | 1,279          |
|                                   | <u>£ 6,740</u> | <u>£ 4,708</u> |

# NORTH EAST THEATRE ORGAN ASSOCIATION

## NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2021

|                                       | 2021<br>£       | 2020<br>£       |
|---------------------------------------|-----------------|-----------------|
| 5 Income from other activities        |                 |                 |
| Bequest - J Lee Dec'd                 | 27,134          | -               |
|                                       | <u>£ 27,134</u> | <u>£ 0</u>      |
| 6 Payments for other activities       |                 |                 |
| Transfer to Organ Fund                | -               | 5,000           |
| Transfer to Building Fund             | 3,500           | 5,000           |
| Donations to unrelated causes         | -               | 1,050           |
| CCTV equipment                        | 2,661           | -               |
| Replacement of refrigerator & freezer | 776             | -               |
|                                       | <u>£ 6,937</u>  | <u>£ 11,050</u> |

**NORTH EAST THEATRE ORGAN ASSOCIATION**

England & Wales - Charity number 1169463

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# Accounts

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# Trustees' Annual Report for the period

|             |    |                   |      |  |                 |    |          |      |
|-------------|----|-------------------|------|--|-----------------|----|----------|------|
|             |    | Period start date |      |  | Period end date |    |          |      |
| <b>From</b> | 01 | January           | 2020 |  | <b>To</b>       | 31 | December | 2020 |

## Section A Reference and administration details

Charity name **North East Theatre Organ Association**

Other names charity is known by

Registered charity number (if any) **1169463**

Charity's principal address **c/o The Chairman, Mr. J. L. Heslop**  
**26, The Green, Elwick,**  
**Hartlepool**  
 Postcode **TS27 3EF**

### Names of the charity trustees who manage the charity

|    | Trustee name         | Office (if any)          | Dates acted if not for whole year         | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------------|--------------------------|---|---|
| 1  | John Leister Heslop  | Chairman                 |   |   |
| 2  | David Wright         | Honorary Secretary       |   |   |
| 3  | Joseph William Marsh | Honorary Treasurer       | (Re-elected as Trustee at AGM 27/07/2020) |   |
| 4  | David Kirkbride      | Ticket Sales Officer     |   |   |
| 5  | Suzanne Kirkbride    | General Sales Officer    |   |   |
| 6  | James Robinson       |                          | 27/07/2020 to 31/12/2020                  |   |
| 7  | Ian William Bowman   |                          | 01/01/2020 to 27/07/2020                  |   |
| 8  | Rosilyn Ann Raine    | Joint Friends' Secretary |   |   |
| 9  | Barry Raine          | Joint Friends' Secretary |   |   |
| 10 | Michael McLaren      |                          | 27/07/2020 to 31/12/2020                  |   |
| 11 |                      |                          |   |   |
| 12 |                      |                          |   |   |
| 13 |                      |                          |   |   |
| 14 |                      |                          |   |   |
| 15 |                      |                          |   |   |
| 16 |                      |                          |   |   |
| 17 |                      |                          |   |   |

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

**Section B Structure, governance and management**

**Description of the charity's trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | CIO Foundation Model Constitution dated 31 <sup>st</sup> August 2016 |
| How the charity is constituted<br>(eg. trust, association, company) | Charitable Incorporated Organisation                                 |
| Trustee selection methods<br>(eg. appointed by, elected by)         | Elected by Members of the CIO to serve for a 3 year period           |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees give their time voluntarily and receive no remuneration or other benefits in return for duties carried out on behalf of the charity.

The Trustees have considered major risks associated with the day-to-day operations carried out by the NETOA and have produced a number of Risk Assessments and Policies to assist with addressing these and other statutory requirements. Insurance is carried to cover the charity against losses associated with the premises of the New Victoria Centre, Howden le Wear and the Wurlitzer Theatre Organ and other contents; also Public and Employers Liability Insurance. Although there are no paid employees of the charity, the 'Employees Liability' section of the insurance covers volunteers working on behalf of the charity and visiting professional musicians employed on a one-off contract basis.

**Summary of the objects of the charity set out in its governing document**

To promote, improve, develop and maintain public education in theatre pipe organ music, its history and heritage. This is to be achieved by the preservation of a theatre pipe organ (or organs) and using this / these organ(s) to educate the public through open days, performances and other means; training and education of those who wish to learn the skills of playing and maintaining such organs, etc. Also to further such other purposes as are exclusively charitable under the laws of England and Wales, as determined by the Trustees.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees of the NETOA CIO have kept in mind the Charity Commission’s guidance on public benefit at trustee meetings and when planning activities, etc. and when carrying out their duties.

The spread of the Covid 19 pandemic around the World and the United Kingdom during 2020 has had a major effect on the way all charities, etc., have been able to operate and this has resulted in the cancellation of our usual programme of visits by outside organisations (such as U3As, Womens Institutes, Rotary & Probus Clubs, works organisations, etc.) who usually visit the New Victoria Centre to learn about the history and development of the theatre organ.

Likewise, our training and practice sessions for Friends of the NETOA have been curtailed, but when allowed, these have been continued on a limited basis within suitable ‘Covid-safe guidelines’.

Additional information relating to the history and development of the theatre organ, the NETOA and details about our own organ installation in particular are now made available to the general public via the NETOA website in furtherance of the objectives relating to education in theatre organ matters.

Further detailed information about the activities and their success is provided in the ‘Achievements and Performance’ section of the report.

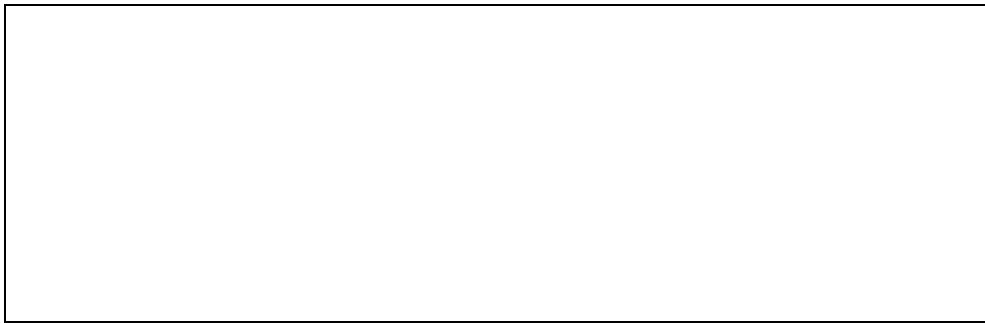
**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The contribution made by volunteers to the charity’s operation has, as always, continued to be of the greatest importance as the North East Theatre Organ Association continues into its second half-century of activity.

Having been originally founded in 1968, the Association had operated as a non-charitable not-for-profit organisation until becoming a CIO on 4<sup>th</sup> October 2016 and during that earlier period, the great generosity of many donors and the practical help of almost 200 volunteers made possible a project that led to the great honour of the NETOA being presented with the ‘Queen’s Award for Voluntary Service’ (sometimes called the “MBE for Volunteer Groups”) in 2016. We believe that we are the first organisation operating in this particular sector to have been given this award.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Following on from the tonal regulation work carried out by Balfour-Rowley Organ Builders on the pipework of the NETOA Wurlitzer organ in 2019, the firm was brought back in February 2020 to carry out a second phase of work on the organ. Another two weeks was spent cleaning, adjusting and regulating the tone of pipework in the Main organ chamber, including the Viol d'Orchestra, Viol Celeste, Krumet, Violin, Violin Celeste, Diaphonic Diapason and Clarinet ranks plus some further fine regulation on ranks worked on the previous year, all resulting in a further major improvement in overall sound quality.

Our regular live concert series featuring the Wurlitzer organ got under way in March with limited audience numbers and extra hygiene precautions (self-imposed at that time) just as the Covid 19 situation was developing. This proved to be the only public concert held in the New Victoria Centre in 2020, as we had to close our doors shortly afterwards due to the declaration of a pandemic and all events for the rest of the year were cancelled.

We were due to take part in the National Heritage Open Days Weekend (for the fifth time) in September, however having 150 (or so) visitors in the New Victoria Centre whilst maintaining safe conditions would have been tricky to say the least, so we put on a 'virtual' open week online instead, with several videos demonstrating various aspects of the organ and we had an excellent response (+ very many more visitors than we would have expected in person on a typical open day!).

We continued to put a great deal of effort into publicity for the NETOA including maintaining and improving our website and our entries on Facebook and Twitter and we feel that this is continuing to have positive results.

Further upgrading work was carried out to the internal closed circuit TV system at the New Victoria Centre, including the acquisition of a new laptop computer and the provision of a broadband connection allowing internet access. This latter allowed us to finish the year by streaming a live Christmas concert by organist Howard Beaumont on Sunday 20<sup>th</sup> December, which, in the absence of a live audience, was very well received and had well over 1,000 views.

The inability to run our normal programme of event has had a serious effect on income during 2020 whilst we have had to bear the ongoing running costs for our building, etc., etc. The NETOA is, however, in the relatively fortunate position of qualifying for one of the government's Covid business grants, which has stabilised our financial position during this period when we were unable to operate normally. As we enter the new year, the availability of vaccines offers hope of improvement and we hope for a gradual return to normality as the year progresses. In preparation for reopening, various improvements, including the

## Section D

## Achievements and performance

installation of extra safety notices, sanitiser dispensers, updating of ventilation equipment and other facilities have been made at the New Victoria Centre during the shut-down period.

### **Trustee Matters:**

We are sorry to report that Mr. Ian Bowman has decided to not to seek re-election as a Trustee with effect from the date of the AGM. He hopes, however, to continue to help out with some Friends practice sessions, etc., whenever possible. The Chairman and remaining trustees wished to express their sincere thanks to Ian for his contribution and that of his family members to the organisation over many years and hoped that he would continue to be involved whenever possible. Mr. James Robinson and Mr. Michael McLaren have agreed to join the board of Trustees with effect from the 2020 AGM.

## Section E

## Financial review

### **Brief statement of the charity's policy on reserves**

The charity's aim is to have a working reserve of approximately two years turnover available in the main bank account for day-to-day operational purposes (which has now generally been achieved). Additional (restricted) reserve funds are maintained for: a) 'Organ Maintenance, Repairs & Renovations' and b) 'Building Maintenance & Repair'.

### **Details of any funds materially in deficit**

N/A

### **Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The CIO's principal source of funding is from running of concerts and other events featuring the Wurlitzer theatre pipe organ at the New Victoria Centre, Howden le Wear, for which admission is charged.

Other funds are raised from an Annual Fair and events organised by the Friends of the NETOA; donations from visiting organisations; participation in the annual National Heritage Open Days weekend and general donations (including from those using the organ for private practice). Due to Covid 19, we have been unable to hold most of these events in 2020.

Expenditure in the year has supported key objectives by continuing to maintain the New Victoria Centre (the principal operating base for the NETOA) and its Wurlitzer theatre pipe organ in good overall condition and working order, thereby providing the basis for meeting the educational and heritage objectives.

## Section F



## Other optional information

|  |
|--|
|  |
|--|

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |   |  |
|--|---|--|
| <b>Signature(s)</b>                        |  |  |
| <b>Full name(s)</b>                        | John L. Heslop  | Joseph W. Marsh  |
| <b>Position (eg Secretary, Chair, etc)</b> | Chairman  | Honorary Treasurer   |

**Date** 20.6.2021



# **NORTH EAST THEATRE ORGAN ASSOCIATION**

**Registered Charity Number 1169463**

**RECEIPTS AND PAYMENTS ACCOUNTS**

**FOR THE YEAR ENDED**

**31st DECEMBER 2020**

**REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF THE  
NORTH EAST THEATRE ORGAN ASSOCIATION**

I have examined the financial statements on pages 2 to 5 with reference to bank statements and vouchers for receipts and payments.

In my opinion the financial statements give a true and fair view of the receipts and payments of the North East Theatre Organ Association for the year ended 31st December 2020.

**MRS I HATTON**  
*Independent Examiner*  
23rd April 2021  
Newcastle upon Tyne

# NORTH EAST THEATRE ORGAN ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2020

### UNRESTRICTED FUNDS

|  | Note | 2020            | 2019            |
|--|------|-----------------|-----------------|
|  |      | £               | £               |
| <i>Receipts from ordinary activities</i>     |      |                 |                 |
| Concert income                               | 1    | 1,278           | 9,728           |
| Friends' subscriptions                       |      | 676             | 861             |
| Donations                                    | 2    | 1,699           | 3,164           |
| Sales office takings                         |      | 145             | 646             |
| Friends' and other events                    |      | -               | 2,021           |
| Raffles                                      |      | -               | 1,126           |
| Annual fete                                  |      | -               | 934             |
| Prize Draw                                   |      | 566             | -               |
| Gift Aid                                     |      | 728             | -               |
| Bank interest                                |      | 12              | 18              |
| Covid-19 enforced shutdown support grants    |      | 14,302          | -               |
|  |      | <u>19,406</u>   | <u>18,498</u>   |
| <i>Payments on ordinary activities</i>       |      |                 |                 |
| Concert expenses                             | 3    | 1,988           | 5,883           |
| Building expenses                            | 4    | 4,708           | 6,294           |
| Sales office purchases                       |      | -               | 70              |
| Organ tuning and maintenance                 |      | 249             | 555             |
| Printing, postage, telephone and advertising |      | 1,513           | 1,779           |
| Website charges                              |      | 435             | 270             |
| Other payments                               |      | -               | 42              |
| Covid-19 protection equipment                |      | 642             | -               |
|  |      | <u>9,535</u>    | <u>14,893</u>   |
| <i>Surplus on ordinary activities</i>        |      | 9,871           | 3,605           |
| Balance brought forward                      |      | 30,456          | 31,770          |
| Income from other activities                 | 5    | -               | 284             |
| Payments for other activities                | 6    | ( 11,050 )      | ( 5,203 )       |
| Balance carried forward                      |      | <u>£ 29,277</u> | <u>£ 30,456</u> |

J L HESLOP

Chairman

J W MARSH FCA MCFI

Honorary Treasurer

23rd April 2021

# NORTH EAST THEATRE ORGAN ASSOCIATION

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2020

### RESTRICTED FUNDS

|                                  | BUILDING<br>FUND | ORGAN<br>FUND | 2020<br>£ | 2019<br>£ |
|----------------------------------|------------------|---------------|-----------|-----------|
| <i>Receipts</i>                  |                  |               |           |           |
| Balance brought forward          | 3,006            | 6,978         | 6,978     | 18,370    |
| Transfer from Unrestricted Funds | 5,000            | 5,000         | 10,000    | -         |
| Sponsor a pipe appeal            | -                | 1,720         | 1,720     | 30        |
| Grant - The Theatre Organ Club   | -                | -             | -         | 1,000     |
| Sale of organ parts              | -                | 100           | -         | -         |
|                                  | <hr/>            | <hr/>         | <hr/>     | <hr/>     |
|                                  | 8,006            | 13,798        | 18,698    | 19,400    |
| <i>Payments</i>                  |                  |               |           |           |
| Tonal work                       | -                | (3,516)       | (3,516)   | (3,965)   |
| Drain repairs                    | -                | -             | -         | (3,500)   |
| New projection box computer      | -                | -             | -         | (627)     |
| Refurbishment of organ parts     | -                | -             | -         | (238)     |
| Pipe cleaning and repairs        | -                | -             | -         | (1,086)   |
|                                  | <hr/>            | <hr/>         | <hr/>     | <hr/>     |
| Balance carried forward          | £ 8,006          | £ 10,282      | £ 15,182  | £ 9,984   |

J L HESLOP  
*Chairman*

J W MARSH FCA MCFI  
*Honorary Treasurer*  
23rd April 2021

# NORTH EAST THEATRE ORGAN ASSOCIATION

## NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2020

|                                   | 2020           | 2019           |
|-----------------------------------|----------------|----------------|
|                                   | £              | £              |
| 1 Concert income                  |                |                |
| Ticket sales                      | 1,258          | 9,305          |
| Refreshments and programmes       | 20             | 423            |
|                                   | <u>£ 1,278</u> | <u>£ 9,728</u> |
| 2 Donations                       |                |                |
| Use of New Victoria Centre        | 200            | 380            |
| Organ practice                    | 485            | 1,279          |
| General donations                 | 1,014          | 1,505          |
|                                   | <u>£ 1,699</u> | <u>£ 3,164</u> |
| 3 Concert expenses                |                |                |
| Organists' fees and expenses      | 708            | 4,031          |
| Printing                          | 793            | 953            |
| Refreshments                      | 54             | 300            |
| Performing Right and Licence fees | 187            | 215            |
| Programme distribution            | 246            | 384            |
|                                   | <u>£ 1,988</u> | <u>£ 5,883</u> |
| 4 Building expenses               |                |                |
| Electricity and heating           | 2,117          | 2,953          |
| Insurance                         | 1,107          | 1,071          |
| Water rates                       | 205            | 223            |
| Repairs and maintenance           | 1,279          | 2,047          |
|                                   | <u>£ 4,708</u> | <u>£ 6,294</u> |

# NORTH EAST THEATRE ORGAN ASSOCIATION

## NOTES ON THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2020

|                                      | 2020<br>£       | 2019<br>£      |
|--------------------------------------|-----------------|----------------|
| 5 Income from other activities       |                 |                |
| PRS refund on change of registration | -               | 284            |
|                                      | <u>£ 0</u>      | <u>£ 284</u>   |
| 6 Payments for other activities      |                 |                |
| Transfer to Organ Fund               | 5,000           | -              |
| Transfer to Building Fund            | 5,000           | -              |
| Donations to unrelated causes        | 1,050           | -              |
| CCTV & microphone equipment          | -               | 5,203          |
|                                      | <u>£ 11,050</u> | <u>£ 5,203</u> |