

OTLEY CHRISTIAN RESOURCES HUB

England & Wales · Charity number 1169443

Details

Status Registered

Legal form CIO

Registered 2016-10-03

Register [View on the Charity Commission register](#)

Contact

Address St. Johns Parish Church
Bolling Road
Ilkley
West Yorkshire
LS29 8PN

Phone 07592296356

Email mandy@ocrh.org.uk

Website www.ocrh.org.uk

Activities

Objects: THE ADVANCEMENT OF THE CHRISTIAN RELIGION FOR THE PUBLIC BENEFIT IN THE DIOCESE OF LEEDS BY:1. PROMOTING AND NURTURING A VISION FOR CHILDREN'S AND YOUNG PEOPLE'S MINISTRY; 2. SUPPORTING, ENCOURAGING AND ENABLING VOLUNTEER LEADERS IN THEIR WORK WITH CHILDREN AND YOUNG PEOPLE; AND3. FACILITATING GOOD PRACTICE BY DEVisING, SUPPLYING AND ADVISING ON RELEVANT MATERIALS AND RESOURCES FOR SUCH WORKSO AS TO BE A SOURCE OF ENCOURAGEMENT, INSPIRATION AND CREATIVITY TO CHURCHES IN THEIR MINISTRY TO CHILDREN AND YOUNG PEOPLE.

Activities: Our vision is to be a source of encouragement, inspiration and creativity to churches of all denominations in their ministry to children and young people within the area of the Anglican Diocese of Leeds. Our main areas of work: loaning resources; working with Parishes to provide 'Open the Book' in schools; offering support and training for all those involved in children's ministry.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Religious Activities
- **Who:** Children/young People, Other Defined Groups

Geography

- Bradford City
- Leeds City
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£11,136	£15,021	-	-
2023-12-31	£14,516	£18,989	-	-
2022-12-31	£18,058	£21,139	-	-
2021-12-31	£15,749	£20,704	-	-
2020-12-31	£9,380	£26,328	-	-

Trustees

Name	Role	Appointed
Rev PETER WILLOX BSc	Chair	2016-10-03
Elizabeth Claire Reynolds		2018-01-01
John Michael Walker Holdsworth		2022-02-09
Margaret Anne Cayton		2021-11-17
Rev Catherine Norman		2020-03-04

OTLEY CHRISTIAN RESOURCES HUB

England & Wales - Charity number 1169443

Accounts



Trustees' Annual Report for the period

From: January 1st 2024 **Period start date** **To:** December 31st 2024 **Period end date**

Charity name: Otley Christian Resources Hub

Charity registration number: 1169443

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the advancement of the Christian religion for the public benefit in the Diocese of Leeds by: promoting and nurturing a vision for children's and young people's ministry; supporting, encouraging and enabling volunteer leaders in their work with children and young people; and facilitating good practice by devising, supplying and advising on relevant materials and resources for such work, so as to be a source of encouragement, inspiration and creativity to churches in their ministry to children and young people
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OCRH undertakes a number of activities in support of its aims. These include: <ul style="list-style-type: none">• Supporting member churches with schools' work through providing resources, training, and ongoing support• Providing suitable resources, training and networking opportunities for those involved in children's ministry across a variety of contexts.• Remaining responsive to the particular needs of our churches and seeking to provide for these.• Keeping up to date with current good practice and new developments nationally.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning and conducting activities at OCRH for the year the Trustees have considered the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Our project supports local churches with their children and family ministry. As such most of our service users are volunteers, who access our resources and training to add value to the work they are doing in their own settings. In 2024, approximately 120 volunteers used our resources, accessed our training or attended a networking event.</p> <p>Staff and trustees want to acknowledge the brilliant job they do.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p style="text-align: center;">Work with Schools</p> <p>Our work with schools centres around two main projects, Open the Book and What's the Story?</p> <p><u>Open the Book</u></p> <p>In 2024 we supported 11 Open the Book teams going into 19 schools. Teams deliver assemblies on a weekly, fortnightly or monthly basis, so every month we continued to reach around 3000 children .</p> <p>In May we ran a training event to introduce the new Open the Book programme. Forty five storytellers attended and feedback from the event was really positive.</p> <p>In September we transferred all the teams</p>

on to the new programme to bring us in line with Open the Book / Bible Society's requirements. Implementing the new programme has been a very big piece of work involving relabelling 30 existing sets of props stories, significantly altering another 30 and creating 30 new stories from scratch. During the year there were six meetings with makers producing prop and costumes for the project. This work will continue into next year with the full programme finished by December 2025. We are really grateful to our Open the book teams for working so flexibly with us during the transition. We would also like to thank The Bramall Trust for providing some funding to help with the cost and our small group of makers who have worked really hard to produce new costumes and props.

What's The Story ?

What's the Story is a seasonal project running at Easter and Christmas giving primary school children an opportunity to visit a church and hear the Biblical stories surrounding these festivals. At Easter, 9 organisations ran the project reaching 540 children and families. At Christmas 5 churches ran the project reaching 325 children.

Godly Play

The Hub continues to organise and support the Leeds and Bradford Godly Play network. The Network met 3 times during the year and two churches are regularly using Our Godly Play resources. In addition staff attended two network meetings with Godly Play UK.

Out of the Box

Staff continue to be involved with out of the box storytelling and organised a storytelling day in September with the intention of creating a network to meet three or four times a year. Due to illness only three people attended (6 had booked). It was a very positive day but given reduced staff hours it was decided that further events were not a viable use of staff time.

		<p style="text-align: center;">Children’s Ministry</p> <p>We continue to support wider children and family ministry and are always happy to meet with children’s leaders to offer advice , recommend resources etc. We continue to offer a drop in without appointment slot once a week . Over the year 10 organisations borrowed other resources from the hub ranging from Giant Christingles to storybaskets and badge makers.</p> <p style="text-align: center;">Communication</p> <p>The hub produces quarterly newsletters, has a Facebook page and a website. Staff and trustees would like to thank Paul Cayton for the continued maintenance of the website and other IT support.</p> <p style="text-align: center;">Governance</p> <p>The trustees and staff met 6 times in 2024 (five in person and once on Zoom).</p>
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	An overall deficit of £(3,385) was recognised in 2024 (2023: deficit £(4,473)). This represented general (unrestricted) funds only. There were no restricted fund transactions in 2024. (2023: Nil). The charity had total reserves at the year-end of £19,977 (2023: £23,862)	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the trustees' policy to hold unrestricted funds which equate to three months' expenditure. These reserves are held to meet the day-to-day running costs of Otley Christian Resources Hub and to help finance significant projects as and when required.	
Amount of reserves held	Para 1.22	Total available reserves are £19,977, of which £3.8k approx. are held according to the reserves policy (see paragraph above)	
Reasons for holding zero reserves	Para 1.22	N/A	
Details of fund materially in deficit	Para 1.24	N/A	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The trustees have considered the finances of Otley Christian Resources Hub and have no reason to believe that the charity has any going concern issues as at the 31 December 2023.	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47		
Investment policy and objectives including any social investment policy adopted	Para 1.46		
A description of the principal risks facing the charity	Para 1.46		
Other			

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are drawn from the churches and organisations we work with. They are identified through volunteering, advertising, or recommendation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Otley Christian Resources Hub
Other name the charity uses	N/A
Registered charity number	1169443
Charity's principal address	The Chestnuts Burras Lane Otley LS21 3HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Willox	Chair		
2	Anne Cayton			
3	Lizzie Reynolds			
4	Cayte Norman			
5	John Holdsworth			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Peter Willox

Peter Willox	
--------------	--

Position (e.g. Secretary,
Chair, etc)

Chair

Chair	
-------	--

Date

17/09/25

17/09/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Otley Christian Resources Hub CIO

No (if any)
1169443

Receipts and payments accounts

CC16a

For the period
from

Period start date
1 January 2024

To

Period end date
31 December 2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	6,624	-	-	6,624	10,489
Sale/hire of resources	2,644	-	-	2,644	2,063
Subscriptions	1,000	-	-	1,000	875
Grants	-	-	-	-	-
Training	-	-	-	-	320
Other income	868	-	-	868	769
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	11,136	-	-	11,136	14,516
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	11,136	-	-	11,136	14,516
A3 Payments					
Costs of generating funds	-	-	-	-	120
Costs of charitable activities	1,676	-	-	1,676	2,381
Staff costs	10,006	-	-	10,006	13,541
Administration costs	3,339	-	-	3,339	2,932
Sundry costs	-	-	-	-	15
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	15,021	-	-	15,021	18,989
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,021	-	-	15,021	18,989
Net of receipts/(payments)	- 3,885	-	-	- 3,885	- 4,473
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	23,862	-	-	23,862	28,335
Cash funds this year end	19,977	-	-	19,977	23,862

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	5,581	-	-
	Deposit account	14,396	-	-
		-	-	-
	Total cash funds	19,977	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Peter Willox	17-Sep-25

Accounts



Trustees' Annual Report for the period

From: January 1st 2023 **Period start date** **To:** December 31st 2023 **Period end date**

Charity name: Otley Christian Resources Hub

Charity registration number: 1169443

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the advancement of the Christian religion for the public benefit in the Diocese of Leeds by: promoting and nurturing a vision for children's and young people's ministry; supporting, encouraging and enabling volunteer leaders in their work with children and young people; and facilitating good practice by devising, supplying and advising on relevant materials and resources for such work, so as to be a source of encouragement, inspiration and creativity to churches in their ministry to children and young people
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OCRH undertakes a number of activities in support of its aims. These include: <ul style="list-style-type: none">• Supporting member churches with schools' work through providing resources, training, and ongoing support• Providing suitable resources, training and networking opportunities for those involved in children's ministry across a variety of contexts.• Remaining responsive to the particular needs of our churches and seeking to provide for these.• Keeping up to date with current good practice and new developments nationally.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning and conducting activities at OCRH for the year the Trustees have considered the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Our project supports local churches with their children and family ministry. As such most of our service users are volunteers, who access our resources and training to add value to the work they are doing in their own settings. In 2023, over 100 volunteers used our resources, accessed our training or attended a networking event.</p> <p>Staff and trustees want to acknowledge the brilliant job they do.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p style="text-align: center;">Work with Schools</p> <p>Our work with schools centres around two main projects, Open the Book and What's the Story?</p> <p><u>Open the Book</u></p> <p>In 2023 we supported 11 Open the Book teams going into 21 schools. Teams deliver assemblies on a weekly, fortnightly or monthly basis, so every month we reached between 1500 and 3000 children with Open the Book.</p> <p>In May, Open the Book National launched their new storytelling programme with all teams expected to move over to the new material from Sept 2024. As a result staff allocated extra time to this project and</p>

produced a development plan to implement these changes in 2024. This included mapping out the new programme against the old, costing out the changes as well as an open meeting with all teams (attended by over 30 volunteers) and regular updates via newsletter and email. Staff also attended an Open the Book training session to update their own training skills.

What's The Story ?

What's the Story is a seasonal project running at Easter and Christmas giving primary school children an opportunity to visit a church and hear the Biblical stories surrounding these festivals. At Easter, four churches ran the project reaching over 400 children . At Christmas 7 churches ran the project reaching over 700 children.

Godly Play

The Hub continues to organise and support the Leeds and Bradford Godly Play network. The Network met 5 times during the year and four churches are regularly using Our Godly Play resources. In addition staff ran two Godly play experience sessions for external groups (St James Thornton and Huddersfield Methodist Circuit) and supported Godly Play UK in running an online introductory course.

Out of the Box

Building on links established in 2022 we continued to support the development of Out of the Box Stories. Staff attended a number of story development sessions as well as creating videos for the Out of the Box website. We also co-led an online training course and ran two in person training events at the Hub.

Children's Ministry

Over the year 7 different children's ministry teams borrowed resources. In addition 7 external organisations paid to borrow resources on a one-off basis.

Wider work

At the beginning of the year it became clear that income received from our

partner churches was not going to return to pre-Covid levels (Churches themselves are under big financial pressures and several chose to reduce their giving to us). As a result and in order to safeguard the future of the project the trustees put in place the following :

1. A survey of our main users asking them what they valued most about the project and what they were most keen to keep should capacity be reduced.
2. Development meetings to explore partnership working with :
 - Leeds Diocese Children and families team
 - Barnabas at Leeds Diocese
3. A presentation at local Deanery Synods to promote our work.

We sent out letters to the PCCs of the 7 churches that currently support us and sent the same survey via email to 14 other service users (Open the Book team leaders, Sunday school team leaders etc).

We had 9 responses which were very positive about the range of resources and training offered. However, it was the schools work (Open the Book and What's the Story) that churches valued the most.

The partnership meeting with the Diocesan Children and Families team was positive but didn't offer any new opportunities to improve income. We were unable to meet with the Barnabas team. The session with our local synod was also positive but did not lead to any increase in giving.

Having looked at the results of the survey and the meetings with stakeholders the decision was taken to focus on the Open the Book project as our primary work for the immediate future and to reduce other work such as resource development and training. This enabled us to reduce costs by reducing staff hours. (It is worth noting that this decision process was led by the Hub Manager and that reduced hours were not

		<p>imposed by the trustees). The new working arrangements were in place by the end of June .</p> <p style="text-align: center;">Communication</p> <p>The hub produces quarterly newsletters, has a Facebook page and a website. Staff and trustees would like to thank Paul Cayton for the continued maintenance of the website and other IT support.</p> <p style="text-align: center;">Governance</p> <p>The trustees and staff met 5 times in 2023 (four in person and once on Zoom).</p>
--	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	An overall deficit of £(4,473) was recognised in 2023 (2022: deficit £(3,081)). This represented general (unrestricted) funds only. There were no restricted fund transactions in 2023. (2022: Nil). The charity had total reserves at the year-end of £23,862 (2022: £28,335)	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the trustees' policy to hold unrestricted funds which equate to three months' expenditure. These reserves are held to meet the day-to-day running costs of Otley Christian Resources Hub and to help finance significant projects as and when required.	
Amount of reserves held	Para 1.22	Total available reserves are £23,862, of which £4.7k approx. are held according to the reserves policy (see paragraph above).	
Reasons for holding zero reserves	Para 1.22	N/A	
Details of fund materially in deficit	Para 1.24	N/A	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The trustees have considered the finances of Otley Christian Resources Hub and have no reason to believe that the charity has any going concern issues as at the 31 December 2023.	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47		
Investment policy and objectives including any social investment policy adopted	Para 1.46		
A description of the principal risks facing the charity	Para 1.46		
Other			

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are drawn from the churches and organisations we work with. They are identified through volunteering, advertising, or recommendation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Otley Christian Resources Hub
Other name the charity uses	N/A
Registered charity number	1169443
Charity's principal address	The Chestnuts Burras Lane Otley LS21 3HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Willox	Chair		
2	Anne Cayton			
3	Lizzie Reynolds			
4	Cayte Norman			
5	John Holdsworth			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Peter Willox

Peter Willox	
--------------	--

Position (e.g. Secretary,
Chair, etc)

Chair

Chair	
-------	--

Date

26 June 2024

26 June 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Otley Christian Resources Hub CIO	No (if any) 1169443
---	------------------------

CC16a

Receipts and payments accounts

For the period from	Period start date 1 January 2023	To	Period end date 31 December 2023
---------------------	-------------------------------------	----	-------------------------------------

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	10,489	-	-	10,489	10,275
Sale/hire of resources	2,063	-	-	2,063	1,259
Subscriptions	875	-	-	875	1,000
Grants	-	-	-	-	5,000
Training	320	-	-	320	260
Other income	769	-	-	769	264
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	14,516	-	-	14,516	18,058
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,516	-	-	14,516	18,058
A3 Payments					
Costs of generating funds	120	-	-	120	-
Costs of charitable activities	2,381	-	-	2,381	1,723
Staff costs	13,541	-	-	13,541	15,417
Administration costs	2,932	-	-	2,932	3,996
Sundry costs	15	-	-	15	3
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	18,989	-	-	18,989	21,139
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,989	-	-	18,989	21,139
Net of receipts/(payments)	- 4,473	-	-	- 4,473	- 3,081
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,335	-	-	28,335	31,416
Cash funds this year end	23,862	-	-	23,862	28,335

Section B Statement of

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Current account	6,332	-	-
	Deposit account	17,530	-	-
		-	-	-
	Total cash funds	23,862	-	-

(agree balances with receipts and payments account(s))

OK

Unrestricted funds

OK

Restricted funds

OK

Endowment funds

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Peter Willox	26-Jun-24

OTLEY CHRISTIAN RESOURCES HUB

England & Wales - Charity number 1169443

Accounts



Trustees' Annual Report for the period

From: January 1st 2022 **Period start date** **To:** December 31st 2022 **Period end date**

Charity name: Otley Christian Resources Hub

Charity registration number: 1169443

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the advancement of the Christian religion for the public benefit in the Diocese of Leeds by: promoting and nurturing a vision for children's and young people's ministry; supporting, encouraging and enabling volunteer leaders in their work with children and young people; and facilitating good practice by devising, supplying and advising on relevant materials and resources for such work so as to be a source of encouragement, inspiration and creativity to churches in their ministry to children and young people
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OCRH undertakes a number of activities in support of its aims. These include: <ul style="list-style-type: none">• Supporting member churches with schools' work through providing resources, training, and ongoing support• Providing suitable resources, training and networking opportunities for those involved in children's ministry across a variety of contexts.• Remaining responsive to the particular needs of our churches and seeking to provide for these• Keeping up to date with current good practice and new developments nationally.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning and conducting activities at OCRH for the year the Trustees have considered the Charity Commission's guidance on public benefit
--	-----------	---

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Our project seeks to support local churches with their children's ministry. As such most of our service users are volunteers, who access our resources and training to add value to the work they are doing in their own settings.</p> <p>Although some volunteers have not returned to roles following the covid pandemic many have now resumed in person activities in churches and schools and are doing amazing, creative work . Staff and trustees want to acknowledge the brilliant job they do.</p>
Other		

Achievements and Performance

	SORP reference	
--	----------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

Work with Schools

Open the Book

We started the year with 5 Open the Book teams going into school and 4 offering virtual , pre-recorded assemblies. The hub provided props for in person teams with covid compliant pick up and drop off arrangements. Care was also taken with programming to ensure props and costumes were not being passed straight from team to team. In terms of the recorded assemblies the Hub continued to help record and edit films as needed. At the close of the year the Open the Book programme was much closer to precovid provision with 11 teams delivering in person assemblies across 17 primary schools. There are two other teams still aiming to return to school in 2023.

What's The Story ?

At Easter we made the decision to offer both virtual and in person What's the Story projects. Four churches offered the project in person and three offered it online. We sold 415 story chains.

At Christmas we offered an in-person option only . 8 churches ran the project across 12 schools and we sold 809 story chains.

Prior to the covid pandemic our development plan included a strategy to try and grow uptake of our What's the Story project. This was put on hold during 2020/21 but with the return of more face to face work in churches and schools the Hub produced publicity about the project and sent it out - along with a free story chain to 35 local clergy. The publicity was sent out in September with the aim of encouraging uptake at Christmas - however no new parishes took up the offer.

Godly Play

The Hub continues to support the work of Godly Play UK, locally and nationally. We hosted three online meetings of the Leeds and Bradford Godly Play network during 2022. Mandy also attended two zoom meetings with other Godly Play UK advocates and helped deliver an online training course run by Godly Play UK.

Children's Ministry

Over the year the Hub has supported thirteen different churches with their ministry to children and families. In practice this has meant meeting with children's leaders to discuss their requirements and then lending out physical resources . We also hosted a storytelling evening to showcase and demonstrate the range of resources we offer.

Training

This year the Hub ran two external training sessions for St Giles Bramhope and Cragg Hill Baptist church. We also co led an online course for Out of the Box and supported an online course hosted by Godly Play UK.

Wider work

The new website is finished. It has more information about our resources and services (including some videos) and a contact form and shop . We are hoping it will raise our profile and increase our reach to new parishes. We are grateful to Paul Cayton for freely giving his time and expertise to this project.

The staff handbook is also finished and schedules for regularly renewing and updating our policies set.

		<p style="text-align: center;">Communication</p> <p style="text-align: center;">The hub produces quarterly newsletters, has a Facebook page and a website.</p> <p style="text-align: center;">Governance</p> <p>The trustees met in person three times during the year . In July Anita Seals stepped down as a trustee and we would like to thank her for all the time and energy she has given over the years. We officially welcomed two new trustees in February, Anne Cayton and John Holdsworth.</p>
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	
Performance of fundraising activities against objectives set.	Para 1.41	In May the trustees submitted applications to two trusts The Bramall Foundation and the Bishop Radford Trist. We were awarded a grant of £5000 from the Bramall foundation to support the work of updating and purchasing Open the Book resources for the new storybook due for publication in 2023.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	An overall deficit of £(3,081) was recognised in 2022 (2021: deficit £(4,955)). This represented general (unrestricted) funds only. There were no restricted fund transactions in 2022. (2021: Nil). The charity had total reserves at the year-end of £28,335 (2021: £31,416)	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the trustees' policy to hold unrestricted funds which equate to three months' expenditure. These reserves are held to meet the day-to-day running costs of Otley Christian Resources Hub and to help finance significant projects as and when required.	
Amount of reserves held	Para 1.22	Total available reserves are £28k, of which £5.3k are held according to the reserves policy (see paragraph above).	
Reasons for holding zero reserves	Para 1.22	N/A	
Details of fund materially in deficit	Para 1.24	N/A	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The trustees have considered the finances of Otley Christian Resources Hub and have no reason to believe that the charity has any going concern issues as at the 31 December 2022.	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47		
Investment policy and objectives including any social investment policy adopted	Para 1.46		
A description of the principal risks facing the charity	Para 1.46		

Other		
-------	--	--

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are drawn from the churches and organisations we work with. They are identified through volunteering, advertising, or recommendation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Otley Christian Resources Hub
Other name the charity uses	N/A
Registered charity number	1169443

Charity's principal address	The Chestnuts Burras Lane Otley LS21 3HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Willox	Chair		
2	Anita Seals		Resigned July 2022	
3	Anne Cayton		Began February 2022	
4	Lizzie Reynolds			
5	Cayte Norman			
6	John Holdsworth		Began February 2022	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (e.g.
Secretary, Chair, etc)

--	--

Date

--



Receipts and payments account

For the period from	Period start date 1 January 2022	To
---------------------	-------------------------------------	----

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Donations	10,275	-	-
Sale/hire of resources	1,259	-	-
Subscriptions	1,000	-	-
Grants	5,000	-	-
Training	260	-	-
Other income	264	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	18,058	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	18,058	-	-
A3 Payments			
Costs of generating funds	-	-	-
Costs of charitable activities	1,723	-	-
Staff costs	15,417	-	-
Administration costs	3,996	-	-
Sundry costs	3	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total	21,139	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	21,139	-	-
Net of receipts/(payments)	3,081	-	-
A5 Transfers between funds	-	-	-

A6 Cash funds last year end	31,416	-	-
<i>Cash funds this year end</i>	28,335	-	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Current account	11,574
	Deposit account	16,761
		-
	Total cash funds	28,335
	(agree balances with receipts and payments account(s))	OK
	Details	Unrestricted funds to nearest £
B2 Other monetary assets		-
		-
		-
		-
		-
		-
	Details	Fund to which asset belongs
B3 Investment assets		
	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use		
	Details	Fund to which liability relates
B5 Liabilities		

Signed by one or two trustees on behalf of all the trustees

Signature

Print N

Peter V

Independent Examiner's Report

Report to the trustees of **Otley Christian Resources Hub**

On accounts for the year ended **31 December 2022**

Charity no **1169443**

I report to the trustees on my examination of the accounts of the al Trust") for the year ended 31 December 2022.

Responsibilities and basis of report As the charity trustees of th responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried 145 of the 2011 Act and in carrying out my examination, I have foll Directions given by the Charity Commission under section 145(5)(b

Independent Examiner's Statement I have completed my exami material matters have come to my attention in connection with the gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with sectic

the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in coni examination to which attention should be drawn in order to enable understanding of the accounts to be reached.

Signed:

W N Barr C.A.

Date:

Name: William Norman Barr

Relevant professional qualification(s) or body:

The Institute of Chartered Accountants of Scotland

Address: Conistone House, West Busk Lane, Otley, West Yo

o (if any)
169443

ounts

Period end date
31 December 2022

CC16a



Total funds

Last year

to the nearest £

to the nearest £

10,275	12,484
1,259	2,501
1,000	750
5,000	-
260	-
264	14
-	-
-	-
18,058	15,749

-	-
-	-
-	-
-	-

18,058	15,749
--------	--------

-	-
1,723	2,000
15,417	15,392
3,996	3,306
3	6
-	-
-	-
-	-
-	-
21,139	20,704

-	-
-	-
-	-

21,139	20,704
--------	--------

- 3,081	- 4,955
-	-

31,416
28,335

36,371
31,416

the period

Restricted funds
to nearest £

-
-
-
-

OK

Endowment funds
to nearest £

-
-
-
-

OK

Restricted funds
to nearest £

-
-
-
-
-
-

Endowment funds
to nearest £

-
-
-
-
-
-

Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

Cost (optional)

-
-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

Amount due (optional)

-
-

When due (optional)

	-	
	-	
	-	

lame

Date of approval

Villox	

bove charity ("the

e Trust, you are
the requirements of

d out under section
owed the applicable
y) of the Act.

nation. I confirm that no
examination which

on 130 of the Act or

nection with the
a proper

ie: 06.05.2023

rkshire, LS21 3LY

Accounts



Trustees' Annual Report for the period

From: January 1st 2021 **Period start date** **To:** December 31st 2021 **Period end date**

Charity name: Otley Christian Resources Hub

Charity registration number: 1169443

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the advancement of the Christian religion for the public benefit in the Diocese of Leeds by: promoting and nurturing a vision for children's and young people's ministry; supporting, encouraging and enabling volunteer leaders in their work with children and young people; and facilitating good practice by devising, supplying and advising on relevant materials and resources for such work so as to be a source of encouragement, inspiration and creativity to churches in their ministry to children and young people
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OCRH undertakes a number of activities in support of its aims. These include: <ul style="list-style-type: none">• Supporting member churches with schools' work (in particular Open the Book, What's the Story? and assemblies) through providing resources, training and ongoing support• Providing suitable resources, training and networking opportunities for those involved in children's ministry across a variety of contexts.• Remaining responsive to the particular needs of our churches and seeking to provide for these• Keeping up to date with current

		good practice and new developments nationally.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning and carrying out activities at OCRH for the year the Trustees have considered the Charity Commission's guidance on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>Our project seeks to support local churches with their children's ministry. As such most of our service users are volunteers, who access our resources and training to add value to the work they are doing in their own settings.</p> <p>In the difficult climate of Covid 19 many of our volunteers have put in extra time and effort to creatively respond to the new situation. They have learned new skills and helped to provide online versions of our projects, they are amazing and the work could not happen without them.</p> <p>It is also worth noting that as churches and schools have returned to more in person activities towards the end of the year - a number of volunteers have been very cautious about returning to face to face work. This may impact on the running of activities in the future.</p>
Other		N/A

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>2021 was another varied year at OCRH. With the ongoing Covid pandemic we began 2021 in a lockdown situation with schools closed and directives to work from home. However, given the experience of the previous year and the lessons learned, we were able to start the year with an adaptable programme that could be offered virtually and respond to the ongoing challenges of Covid.</p> <p style="text-align: center;">Work with Schools</p> <p><u>Open the Book</u></p> <p>In January none of our 17 OTB teams had been able to return to delivering assemblies in schools in person. Six teams across eight schools were offering online recorded sessions, with the Hub offering advice and support for programming and taking an active role in recording, editing, and transferring films for one team who did not have the IT skills to do it in house.</p> <p>We made it a priority to stay connected with all our teams via zoom, email, and phone. At the start of the year, we were in regular contact with fifteen out of the seventeen teams .</p> <p>By the autumn term (Sept 21) some schools were happy to invite teams back in, some schools wanted to stay with virtual options</p>

and (given the age / vulnerability of OTB volunteers) some teams were still not ready to return. At the close of the year we had four teams offering virtual assemblies, 5 back in school and 5 working towards returning in 2022. There are three of the original teams that are not planning to return at all.

What's The Story ?

We began planning our Christmas and Easter projects in early January and offered a zoom meeting to all teams that had offered What's the Story in the past . It was clear that teams were keen to offer the project at Easter and with the ongoing uncertainty it was agreed that the Hub would produce an online version of the project like the one produced for Christmas. Some churches opted to create their own films and the Hub supported with editing these together . The project was taken into nine local schools, with over one thousand children hearing the story of Easter and 800 receiving story chains to take home.

At Christmas Covid levels were once more on the rise and this caused some uncertainty around offering WTS in person and most schools opted for the virtual project. It was used in seven schools (around seven hundred children) and 585 children received story chains.

Godly Play

The Leeds and Bradford Godly Play network, hosted by the Hub, has continued to meet throughout 2021. The group met six times on Zoom and between 3 and 8 people attended each time.

Children's Ministry

Over the year the Hub has supported twelve different churches with their ministry to children and families. In practice

this has meant lending out physical resources , meeting with children’s leaders on zoom, WhatsApp and in person once this was possible.

We also hosted two online network meetings to help youth and children’s leaders across churches connect with each other, share ideas, and explore new ways of working as well as returning to old provision. A Facebook group was also established to support this work .

In addition, we ran three zoom workshops between September and November to help children’s leaders update skills and ideas as they restarted face to face work.

Partners

In October Horsforth Churches Together joined the Hub and we are looking forward to working with them. Pre-Pandemic they were taking OTB into six schools and are currently working with them on a plan to return.

The Hub retains a good relationship with Open the Book National . Given the changes in how they deliver training there is no longer any scope for the Hub to become an associate / paid trainer as discussed prior to the pandemic. However, this year Mandy updated her training skills at their “train the trainers” session and we have been involved in discussions and feedback exercises in the development of their new story book – due to launch in 2022.

Wider work

In addition to work already outlined Staff and trustees undertook three further pieces of work.

Website Redesign.

This involved a full day training with Paul Cayton as well as writing copy, photographing resources, and creating short films. The site

		<p>should be ready early in 2022 and we are grateful to Paul Cayton for freely giving his time and expertise to this project.</p> <p><u>New Staff Handbook</u> This involved reviewing all our current policies as well as adopting and writing some new ones. The new handbook should be ready in Spring 2022.</p> <p><u>Diocesan wide - Publicity push .</u> Publicity was sent to clergy across the diocese via email. Staff also took opportunities to attend relevant online training and networking events throughout the Pandemic as well as updating safeguarding training.</p> <p style="text-align: center;">Governance</p> <p>The trustees met (via Zoom) five times during the year . Due to relocation two trustees, Jenny Parnell and Janet Buttanshaw stepped down from their role and we are grateful for the time and dedication given to the Hub.</p>
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	An overall deficit of £(4,955) was recognised in 2021 (2020: deficit £(16,948)). This represented general (unrestricted) funds only. There were no restricted fund transactions in 2021. (2020: Nil). The charity had total reserves at the year-end of £31,416 (2020: £36,371)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the trustees' policy to hold unrestricted funds which equate to three months' expenditure. These reserves are held to meet the day-to-day running costs of Otley Christian Resources Hub and to help finance significant projects as and when required.
Amount of reserves held	Para 1.22	Total available reserves are £31k, of which £6k are held according to the reserves policy (see paragraph above).
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The trustees have considered the finances of Otley Christian Resources Hub in relation to the impact of the pandemic and have no reason to believe that the charity has any going concern issues as at the 31 December 2021.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

--	--	--

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees are drawn from the churches and organisations we work with. They are identified through volunteering, advertising, or recommendation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Otley Christian Resources Hub
Other name the charity uses	N/A
Registered charity number	1169443

Charity's principal address	The Chestnuts Burras Lane Otley LS21 3HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Willox	Chair		
2	Anita Seals			
3	Janet Buttanshaw		Resigned November 2021	
4	Lizzie Reynolds			
5	Cayte Norman		Appointed January 2021	
6	Jenny Parnell		Resigned June 2021	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Peter Willox	
--------------	--

Position (eg
Secretary, Chair, etc)

Chair	
-------	--

Date

4 May 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Otley Christian Resources Hub CIO	No (if any) 1169443
---	------------------------

CC16a

Receipts and payments accounts

For the period from	Period start date 1 January 2021	To	Period end date 31 December 2021
------------------------	-------------------------------------	----	-------------------------------------

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	12,484	-	-	12,484	4,532
Sale/hire of resources	2,501	-	-	2,501	1,086
Subscriptions	750	-	-	750	-
Grants	-	-	-	-	3,587
Legacy	-	-	-	-	-
Other income	14	-	-	14	175
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	15,749	-	-	15,749	9,380
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	15,749	-	-	15,749	9,380
A3 Payments					
Costs of generating funds	-	-	-	-	-
Costs of charitable activities	2,000	-	-	2,000	1,947
Staff costs	15,392	-	-	15,392	21,059
Administration costs	3,306	-	-	3,306	3,306
Sundry costs	6	-	-	6	16
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	20,704	-	-	20,704	26,328
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,704	-	-	20,704	26,328
Net of receipts/(payments)	- 4,955	-	-	- 4,955	- 16,948
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	36,371	-	-	36,371	53,319
Cash funds this year end	31,416	-	-	31,416	36,371

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	8,909	-	-
	Deposit account	22,507	-	-
		-	-	-
	Total cash funds	31,416	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Peter Willox	

Independent Examiner's Report

Report to the trustees of **Otley Christian Resources Hub**

On accounts for the year ended **31 December 2021**

Charity no **1169443**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

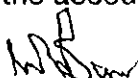
Independent Examiner's Statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Act or

the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 05.05.2022

Name: **William Norman Barr**

Relevant professional qualification(s) or body:

The Institute of Chartered Accountants of Scotland

Address: **Conistone House, West Busk Lane, Otley, West Yorkshire, LS21 3LY**

OTLEY CHRISTIAN RESOURCES HUB

England & Wales - Charity number 1169443

Accounts



Trustees' Annual Report for the period

From: January 1st 2020 **Period start date** **To:** December 31st 2020 **Period end date**

Charity name: Otley Christian Resources Hub

Charity registration number: 1169443

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the advancement of the Christian religion for the public benefit in the Diocese of Leeds by: promoting and nurturing a vision for children's and young people's ministry; supporting, encouraging and enabling volunteer leaders in their work with children and young people; and facilitating good practice by devising, supplying and advising on relevant materials and resources for such work so as to be a source of encouragement, inspiration and creativity to churches in their ministry to children and young people
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	OCRH undertakes a number of activities in support of its aims. These include: <ul style="list-style-type: none">• Supporting member churches with schools' work (in particular Open the Book, What's the Story? and assemblies) through providing resources, training and ongoing support• Providing suitable resources, training and networking opportunities for those involved in children's ministry across a variety of contexts.• Remaining responsive to the particular needs of our churches and seeking to provide for these• Keeping up to date with current good practice and new developments nationally.
Statement confirming whether the trustees have had regard to the guidance issued by the	Para 1.18	In planning and carrying out activities at OCRH for the year the Trustees have considered the Charity Commission's guidance on public

Charity Commission on public benefit		benefit
--------------------------------------	--	---------

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Our project seeks to support local churches with their children's ministry. As such most of our service users are volunteers, who access our resources and training to add value to the work they are doing in their own settings. In the difficult climate of Covid 19 many of our volunteers have put in extra time and effort to creatively respond to the new situation. They have learned new skills and helped to provide online versions of our projects , they are amazing and the work could not happen without them.
Other		

Achievements and Performance

	SORP reference	
--	----------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

2020 was a very varied year at OCRH. Building on the foundations laid in 2019 and working with an external consultant the trustees and staff invested a lot of time in the early part of the year producing a development and growth plan to move the organisation forward through the next two years. However, the disruption caused by Covid 19 meant that, in the short term, those plans were put on hold as we adapted to a new situation and the very real impact on our work with churches and schools. In the first 6 weeks of the pandemic this meant supporting our volunteers, providing encouragement and sharing information. As the lockdown and closure of schools continued the Hub Manager and Resource assistant posts were furloughed for a period of 10 weeks from mid-April to the beginning of July. The Resource Assistant fixed term contract ended in November and the trustees would like to thank Katie for her hard work in this role.

Although The impact of Covid can be seen in all areas of our work and therefore throughout this report. The Challenges presented have also led to opportunities to be creative and reimagine our projects to suit the new normal. By the start of the new academic year in September OCRH was ready to deliver work in new ways across all of our projects.

Open the Book

Schools work

At the start of 2020 our open the book project was supporting 15 Open the Book teams drawn from 16 churches going into 19 primary schools. During the first week of schools closures all of this work stopped as teams and schools adjusted to new ways of working. By September 4 teams had begun to offer online assemblies for their schools and this rose to 6 by December which is just over a third.

Partnership work

Building on the work done in 2019 the Hub has worked hard to strengthen its relationship with the Open the Book National team. As part of this the Hub Manager attended a train the trainer event at Open the

Book National in January and is now a recognised OTB trainer . This was followed, in March, by co-delivering a national training slot attended by approx. 50 new storytellers. The Hub also hosted the Head of Open the Book (Alison Clark) for a day to showcase our work and it was agreed that working more closely together would benefit everyone.

Celebrating Achievement

Summer 2019 marked the 15th anniversary of Open the Book in our local area. The planned birthday celebrations had to be cancelled. Given that many of our volunteers were not able to attend virtual events (for various reasons) it was decided that hosting an online celebration would not be inclusive to everyone. Instead the Hub produced a 15th Birthday thank you card which was sent out to all volunteer storytellers to mark the occasion.

Renew and Refresh of Resources

After a lot of hard work by our Resources Assistant the review and up date of all OTB resources was completed by the end of November . The trustees are very grateful for the hard work put into this strand of our work.

What's The Story ?

Due to the timing of the lockdown and schools closures all bookings for our Easter project for schools had to be cancelled . This was really disappointing but given the timescales and the fact schools were still adjusting to remote delivery of learning , there was no capacity to deliver an alternative.

By December this had changed as primary pupils were back in school and the Hub had put an online alternative in place meaning that WTS about Christmas was offered in 4 schools.

Godly Play

Between January and March the Hub worked closely with one of our churches to develop a new after school provision based around Godly Play. Support was given in terms of planning, loaning resources and delivery of the first three sessions.

Although this work was paused in March, the school are very keen to continue when restrictions allow.

The Leeds and Bradford Godly Play network, hosted by the Hub, has continued to meet throughout 2019 and moved to an online format in May. Membership has grown from 6 to 10 .

Children's Ministry

Between Jan and early March 8 children's ministry teams borrowed storytelling and prayer resources from the Hub . In addition we supported a partner church in developing story/ busy bags for use in services and ran an introductory resource evening for another children's ministry team. We also supported teams with resource ideas via newsletter and facebook once lockdown started.

Children's Ministry work paused due to restrictions and staff furlough from Mid April to the end of June . From early July Churches were able to borrow resources again on a click and collect basis.

Over the Summer break staff re worked our January development plan and by September online events were being offered in place of original plans. Between September and December the Hub ran "An Introduction to Telling Stories online workshop", a "Christmas Resources" workshop and established a monthly book group exploring Children's Spirituality. This online work is now well established and set to continue in 2021.

Wider work

In addition to work already outlined The Hub hosted a visit for the Bishop of Leeds Paul Slater and delivered an "Easter Resources for Families" workshop at one of our partner churches.

Staff also took opportunities to attend relevant online training and networking events throughout the Pandemic period and these included 3 workshops run by Faithful Generation, and an online Playtime Conference. The Hub Manager also attended training with Voluntary Action Leeds on fundraising and leadership.

		<p style="text-align: center;">Governance</p> <p>The trustees have met 5 times this year (transferring to virtual meetings on Zoom from August).</p>
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	

Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg
Secretary, Chair, etc)

--	--

Date

--



Receipts and payments account

For the period from	Period start date 1 January 2020	To
---------------------	-------------------------------------	----

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Donations	4,532	-	-
Sale/hire of resources	1,086	-	-
Subscriptions	-	-	-
Grants	3,587	-	-
Legacy	-	-	-
Other income	175	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	9,380	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	9,380	-	-
A3 Payments			
Costs of generating funds	-	-	-
Costs of charitable activities	1,947	-	-
Staff costs	21,059	-	-
Administration costs	3,306	-	-
Sundry costs	16	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total	26,328	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	26,328	-	-
Net of receipts/(payments)	- 16,948	-	-
A5 Transfers between funds	-	-	-

A6 Cash funds last year end	53,319	-	-
<i>Cash funds this year end</i>	36,371	-	-

Note: 2018 income has been restated to separate out the legacy figure from donations to provi with 2019.

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Current account	7,879
	Deposit account	28,492
		-
	Total cash funds	36,371
	(agree balances with receipts and payments account(s))	OK

Categories	Details	Unrestricted funds to nearest £
B2 Other monetary assets		-
		-
		-
		-
		-
		-

Categories	Details	Fund to which asset belongs
B3 Investment assets		

Categories	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use		

Categories	Details	Fund to which liability relates
B5 Liabilities		

Signed by one or two trustees on behalf of all the trustees

Signature

Print N

Peter V

o (if any)
169443

ounts

Period end date
31 December 2020

CC16a



Total funds

Last year

to the nearest £

to the nearest £

4,532	12,347
1,086	3,870
-	900
3,587	-
-	-
175	288
-	-
-	-
9,380	17,405

-	-
-	-
-	-

9,380	17,405
-------	--------

-	-
1,947	5,376
21,059	19,043
3,306	3,212
16	190
-	-
-	-
-	-
-	-
26,328	27,821

-	-
-	-
-	-

26,328	27,821
--------	--------

-	-
16,948	10,416
-	-

53,319	63,735
36,371	53,319

de a consistent presentation

the period

Restricted funds
to nearest £

-
-
-
-

OK

Endowment funds
to nearest £

-
-
-
-

OK

Restricted funds
to nearest £

-
-
-
-
-
-

Endowment funds
to nearest £

-
-
-
-
-
-

Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

Cost (optional)

-
-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

Amount due (optional)

-
-

When due (optional)

	-
	-
	-

lame

Date of approval

Villox

