

PORTSEA MENS SHED

ANNUAL GENERAL MEETING – 9th January 2023 at 1000.

Present: Andy Pottinger, Dave Weston, Angus Ross, John Worley, Frank Worley, Ian Dann, Dave Duncan, Bob Kite, Ian McKill, Alan Turner, Mick Weyman, Garry Shipp, Paul Booth, Norman Cock.

1. Welcome: Andy Pottinger welcomed all to the Annual General Meeting of the Portsea Shed (which we are obliged to hold as a CIO).

Apologies: Nick Castle, Bruce Clark, Steve Thomas, Peter Rodgers.

Sadly, there would be no Brunch to follow the AGM as there has been a fire at the Ship Anson at the weekend. We hope to have a Brunch there later in January.

2. Minutes of the previous AGM (4th April 2022).

Andy reviewed the Minutes ...

Matters Arising: Andy told us that the role of the Trustees had been reviewed. There had been a Trustees Meeting recently – and this would be discussed later in the Meeting. Last year's AGM was in April – due to COVID. We have now reverted to January. The Membership Year runs from April.

Last year's AGM Minutes were approved.

3. Chairman' Report: Andy read out his report (Copy attached).

There was a Vote of Thanks to Andy for all his efforts during the year.

4. Treasurer's Report: Dave's Accounts attached.

Dave Weston reviewed the printed Accounts.

(Income and Expenditure: 6th November 2021 - 5th November 2022).

He told us that the Accounts were in good shape and the situation was encouraging.

Income approximately £9000, Expenditure approximately £8000.

We currently have £2978.61 in the Bank.

We plan to hold £2000-£3000 as a Reserve for Contingencies.

Machine Tool Purchases – Lathe (PCC Grant), Planer/Thicknesser.

Material Purchases mostly covered by Project Donations (eg: Benches and Poles).

Other expenses were: Computer/Stationery, Council Tax and Insurance.

We had a number of Group Events (Amberley Museum Visit, Meals).

This has been the first 'stable' year for a while (post COVID).

Paid-up Membership currently 26. Subscriptions provide enough Income to cover Basic Costs (Tax, Insurance).

We remain grateful to LandSec for Power and Water – and to Hannah for Legal support.

Q&A: - Subscriptions are to remain as before (£60 pa). It was suggested that these be better described as 'Donations' – with lesser amounts paid by those in reduced circumstances.

- There was a suggestion that Reserves might be held in a Deposit Account.

Vote of Thanks to Dave Weston for handling the Accounts.

5. Fundraising

This Year we received a Grant of £2500 from PCC – which was used to purchase the new Lathe. The OMICRON Grant was a welcome return on our (reduced) Council Tax payment. Tony Keen (PCC) still has one Grant Application in the pipeline.

The Portsea Shed stall at the Cathedral Christmas Fayre raised a good amount (mainly Turned Items) – and proved good publicity for the Shed.

It was pointed out that Promotion and Advertising the Shed is also part of Fundraising – and that it would be a good idea to have a PORTSEA MENS SHED Banner and Display Board for use in future.

6. Membership:

Paid-up Membership now 26 – with others ‘in transit’.

7. Election of Officers:

It was generally agreed that we should retain basically the same team as last year – with some small changes in roles:

Chairman: Andy Pottinger

Treasurer/Membership: Dave Weston

Secretary: Angus Ross

Fundraising: Jim Steele

SMSN: Steve Redrup

Re-elected en-bloc.

The Chairman suggested that Steve Thomas might be persuaded to take on an Officer role. Shortly following the AGM, Steve Thomas agreed to take on the role of Vice-Chairman.

8. Election of Trustees

Trustees are elected for a period of five years after which they must retire - but can then be re-appointed. None of the present team have been in post as long as 5 years – but it was thought prudent to arrange some rotation.

On this occasion – all Trustees retired from office and offered themselves for re-election.

Gary Shipp volunteered to become a Trustee.

Proposed by Andy Pottinger.

Seconded by Dave Weston.

AGREED

New Trustee team agreed:

Andy Pottinger

Dave Weston

Angus Ross

John Worley

Gary Shipp

Charity Commission to be advised

9. Trustees Report (Copy attached).

Chairman reviewed the Role and Responsibilities of the Trustees – and reminded us all that we have a collective responsibility for safe working in the Shed. Anybody who feels that another may be doing something risky or dangerous should feel free to point this out. Anyone unsure or unfamiliar with machine operation should seek the advice of a more experienced person. Ideally, we should have a nominated person for each type of machine who can be asked for help when needed.

Membership Forms need to be read and signed off individually. These set out the rules for safe working. Reading/Signing-off should be an Annual Task for all Members.

10. AOB

The suggestion that Subscriptions be described as Donations was discussed and Approved. New Members need to be loaded onto the Rogues Gallery (Names and Faces) as and when they arrive. There is an App. on the Computer which allows addition of new faces and Reprint – but a Universal Cable is needed so that Mobile Phones can be attached (It was agreed that we should purchase this).

Meeting closed at 1045

Date	Description	Income	Expenditure	Bank	Cash	Bank	Cash posn	Total
12/11/2021	UK MENS SHED ANNUAL	£	£	24.00	£	£	£	2,125.65
06/12/2021	SUBS WEYMAN/GALBRAITH	£	£	10.00	£	£	£	2,151.65
10/12/2021	SHIP ANSON - XMAS DO	£	£	87.88	£	£	£	2,063.77
15/12/2021	PCC - S/SEA CASTLE BENCHES	£	£	2,300.85	£	£	£	2,300.85
16/12/2021	WILKO - C/CLOCK/BATTERIES	£	£	6.75	£	£	£	2,353.05
20/12/2021	MERCURY GRAPHICS - CARDS	£	£	33.60	£	£	£	2,319.45
20/12/2021	PCC - COUNCIL TAX	£	£	156.25	£	£	£	2,163.20
21/12/2021	CO-OP	£	£	8.80	£	£	£	2,154.40
06/01/2022	CO-OP	£	£	6.25	£	£	£	2,148.15
17/01/2022	Southern Network PA(S.Redrup)	£	£	20.00	£	£	£	2,089.18
08/02/2022	Fuel (Andy Pottinger)	£	£	30.00	£	£	£	2,059.18
08/02/2022	Printer Ink (Dave Weston)	£	£	35.51	£	£	£	2,023.67
09/02/2022	Electrical Parts(Malan Gartside)	£	£	22.50	£	£	£	2,001.17
19/02/2022	Mitre Saw(Bill McCutcheon)	£	£	229.97	£	£	£	1,771.20
21/02/2022	PPG Coatings	£	£	60.00	£	£	£	1,477.20
25/02/2022	Drills ??	£	£	164.99	£	£	£	1,312.21
25/02/2022	Five Signs(Angus Ross)	£	£	10.41	£	£	£	1,301.80
25/02/2022	Oak Castle Benches(WMcC)	£	£	15.10	£	£	£	1,286.70
02/03/2022	Hobbycraft	£	£	15.00	£	£	£	3,938.70
08/03/2022	Co-Op Milk	£	£	1.00	£	£	£	3,937.70
13/03/2022	Hobbycraft	£	£	18.00	£	£	£	3,919.70
30/03/2022	Donation - Groundlings Mirror	£	£	3,959.70	£	£	£	3,959.70
04/04/2022	Currys - PC	£	£	3,660.45	£	£	£	3,660.45
04/04/2022	Sainsbury's - Milk	£	£	1.30	£	£	£	3,659.15
04/04/2022	Subs - Weyman	£	£	3,719.15	£	£	£	3,719.15
04/04/2022	Subs - Ross	£	£	3,779.15	£	£	£	3,779.15
05/04/2022	Machine Mart - Sander	£	£	226.80	£	£	£	3,627.35
05/04/2022	AGM Breakfast Ship Anson	£	£	35.11	£	£	£	3,627.24
06/04/2022	Subs D Duncan	£	£	3,687.24	£	£	£	3,687.24
06/04/2022	Subs J Worley	£	£	3,747.24	£	£	£	3,747.24
06/04/2022	Subs 5 Light	£	£	3,807.24	£	£	£	3,807.24
06/04/2022	Donation Square Tower Poles	£	£	4,057.24	£	£	£	4,057.24
07/04/2022	Robert Dyas	£	£	53.02	£	£	£	4,064.22
07/04/2022	Subs G Ship	£	£	4,124.22	£	£	£	4,124.22
07/04/2022	Subs C Nicol	£	£	4,184.22	£	£	£	4,184.22
07/04/2022	Subs N Castle	£	£	4,244.22	£	£	£	4,244.22
08/04/2022	Subs D Wild	£	£	4,304.22	£	£	£	4,304.22
11/04/2022	Subs A Turner	£	£	4,364.22	£	£	£	4,364.22
11/04/2022	Subs R Davey	£	£	4,394.22	£	£	£	4,394.22
11/04/2022	Subs A Pottinger	£	£	4,454.22	£	£	£	4,454.22
11/04/2022	Subs W McCutcheon	£	£	4,514.22	£	£	£	4,514.22
11/04/2022	Subs R Kite	£	£	4,574.22	£	£	£	4,574.22
11/04/2022	PCC Rates	£	£	247.89	£	£	£	4,326.33
12/04/2022	Subs 5 Redrup	£	£	4,386.33	£	£	£	4,386.33
12/04/2022	Wilko - Files/Dividers	£	£	6.25	£	£	£	4,380.08
13/04/2022	DVMO Machine	£	£	54.96	£	£	£	4,325.12
13/04/2022	Waste Bags - N Castle	£	£	18.48	£	£	£	4,306.64
13/04/2022	Subs A Newport	£	£	4,366.64	£	£	£	4,366.64
19/04/2022	DVMO Tape	£	£	6.99	£	£	£	4,359.65
20/04/2022	Plywood - N Castle	£	£	29.94	£	£	£	4,329.71
22/04/2022	Band saw Blade/Paint - G Ship	£	£	22.96	£	£	£	4,446.85
25/04/2022	Dot Sim 24 Gb - 5 Redrup	£	£	44.99	£	£	£	4,401.86
25/04/2022	Subs I Damm	£	£	4,461.86	£	£	£	4,461.86
25/04/2022	Subs F Worley (part)	£	£	4,501.86	£	£	£	4,501.86
25/04/2022	Insurance - Wessex Business (2168)	£	£	672.78	£	£	£	3,829.08
27/04/2022	Subs A Gartside	£	£	3,889.08	£	£	£	3,889.08
03/05/2022	Subs R Davey- Balance	£	£	3,919.08	£	£	£	3,919.08
13/05/2022	Subs Steele & F Worley bal	£	£	3,919.08	£	£	£	3,919.08
13/05/2022	Wormkill - Nick	£	£	3,919.08	£	£	£	3,919.08
13/05/2022	Broomhandle	£	£	3,919.08	£	£	£	3,919.08
18/05/2022	Cash banked	£	£	3,919.08	£	£	£	3,919.08
18/05/2022	Cash received	£	£	3,969.08	£	£	£	3,971.08
19/05/2022	Bench - materials WMC	£	£	3,923.08	£	£	£	3,923.08
24/05/2022	A4 Paper Wilko - Dave	£	£	3,819.08	£	£	£	3,819.08
25/05/2022	Equipment Sales - Angus	£	£	4,019.08	£	£	£	4,019.08
30/05/2022	Ship Anson Bench	£	£	4,169.08	£	£	£	4,169.08
06/04/2022	Bruce - Paint	£	£	4,189.08	£	£	£	4,191.08
07/06/2022	Lang Wilson Electronics	£	£	4,054.08	£	£	£	4,054.08
15/06/2022	Personal expenses - see below	£	£	3,916.01	£	£	£	3,916.01
15/06/2022	Equipment Sales - Angus	£	£	3,941.01	£	£	£	3,941.01
22/06/2022	Parking	£	£	3,940.01	£	£	£	3,940.01
27/06/2022	Testire - Electrical Testing	£	£	3,937.31	£	£	£	3,937.31
27/06/2022	Redrup - Electrical WMC	£	£	3,912.32	£	£	£	3,912.32
29/06/2022	Re Imbursement - Andy Pottinger	£	£	3,975.39	£	£	£	3,975.39
04/07/2022	Co-Op Milk	£	£	3,975.39	£	£	£	3,975.39
11/07/2022	Pallet Breaker - Nick Castle	£	£	3,943.40	£	£	£	3,943.40
12/07/2022	Ship Anson - Group B/Fast	£	£	3,898.81	£	£	£	3,898.81
15/07/2022	Income - Materials & Donation St Mary's Ramp	£	£	90.00	£	£	£	3,988.81

David Weston
Treasurer

Andrew Pottinger
Chairman

	Cash Inc	Card Inc	Cash exp	Card Exp	
21/07/2022	B & Q Plants/Glue			41.75	£ 3,947.06
21/07/2022	B & Q De Wail Drill			120.00	£ 3,827.06
25/07/2022	Trainline - Andy ???			6.47	£ 3,820.59
25/07/2022	Stapler/Staples			8.49	£ 3,812.10
25/07/2022	Donation - Treesties Round Tower	55.00			£ 3,867.10
26/07/2022	Milk CO-OP			1.60	£ 3,865.50
26/07/2022	Angus Materials			20.66	£ 3,845.24
26/07/2022	Garry Materials			58.42	£ 3,786.42
01/08/2022	Rebate avcs above	28.00			£ 3,814.42
15/08/2022	Subs S Thomas				£ 4,564.42
17/08/2022	Cash Withdrawal	60.00			£ 4,604.42
17/08/2022	B & Q - Notice Board Wood			20.00	£ 4,624.42
17/08/2022	Cash Income				£ 4,604.42
18/08/2022	Nell's - Breakfast Windshield			84.70	£ 4,519.72
26/08/2022	Southern Co-Op Milk			23.10	£ 4,496.62
26/08/2022	Fence Mesh - Bob			1.60	£ 4,495.02
26/08/2022	Sheet Sander - Nick			18.99	£ 4,476.03
26/08/2022	Saw Blades - Billy			75.75	£ 4,400.28
01/09/2022	Southern Co-Op Milk			113.41	£ 4,286.87
02/09/2022	Norman subs 1 Q	15.00		1.60	£ 4,285.27
05/09/2022	B & Q				£ 4,300.27
09/09/2022	Income - PCC Lathie	2,689.96		40.00	£ 6,950.23
12/09/2022	Sander Papers			90.48	£ 6,859.75
12/09/2022	Various - St Lukes Chairs			52.90	£ 6,806.85
16/09/2022	Adhesive ,bolts etc - Andy bench			126.00	£ 6,680.85
16/09/2022	Bolts etc - Andy bench			37.52	£ 6,643.33
16/09/2022	Milk CO-OP			3.15	£ 6,632.40
21/09/2022	Screwfix			2.56	£ 6,629.84
22/09/2022	N Castle - Fuel Amberley			15.01	£ 6,614.83
23/09/2022	Thicknesser			5,945.83	£ 6,562.23
23/09/2022	Administer Lathie			2,516.96	£ 3,442.27
27/09/2022	CO-OP			5.05	£ 3,444.22
28/09/2022	Sovereign Ramp - S. Thomas			48.83	£ 3,395.39
28/09/2022	White Spirit				£ 3,374.99
29/09/2022	Fuel (Andy Pottinger)			40.17	£ 3,334.82
30/09/2022	B & Q Angle Brackets ?			6.16	£ 3,328.66
03/10/2022	Co-Op Sugar			3.70	£ 3,328.66
04/10/2022	Wickham Street Car Park			3,324.96	£ 3,304.31
07/10/2022	Re payment to PCC			173.00	£ 3,151.96
07/10/2022	Sovereign Donation				£ 3,191.96
19/10/2022	Dobbies - Spring Bulbs			28.78	£ 3,163.18
19/10/2022	Wild Thyme Wood(Donation WMC)			40.00	£ 3,123.18
24/10/2022	CO-OP Milk			2.35	£ 3,120.83
24/10/2022	B & Q Weed Killer			5.95	£ 3,114.88
27/10/2022	Cartidge People			46.99	£ 3,067.89
27/10/2022	CO-OP			7.15	£ 3,060.74
28/10/2022	Donation St Lukes	90.00			£ 3,150.74
28/10/2022	Portsmouth Cathedral	125.00			£ 3,275.74
28/10/2022	Cartidge People - Refund	10.22			£ 3,285.96
31/10/2022	B & Q			2.92	£ 3,283.04
31/10/2022	M Weyman - Train Materials			79.24	£ 3,203.80
01/11/2022	Planer Ducting (N Castle)			47.49	£ 3,156.31
02/11/2022	Tyre Disposal St Lukes	18.00			£ 3,174.31
02/11/2022	Ink Cartridges			40.00	£ 3,134.31
02/11/2022	Tyre Disposal & Fuel(A Pottinger)			30.00	£ 3,104.31
03/11/2022	New P.A.T Unit(Dave)			205.30	£ 2,899.01
03/11/2022	Dustin - Amazon			19.99	£ 2,879.02
04/11/2022	Portsmouth Cath - (R Blair bench)				£ 2,963.21
05/11/2022	Sand paper (D Weston)			15.81	£ 2,963.21
					£ 2,978.61
					£ 2,994.42
					£ 2,894.42
					£ 3,119.71
					£ 3,149.71
					£ 3,189.71
					£ 3,171.71
					£ 3,219.20
					£ 3,298.44
					£ 3,301.36
					£ 3,291.14
					£ 3,166.14
					£ 3,076.14
					£ 3,083.29
					£ 3,130.28
					£ 3,136.23
					£ 3,138.58
					£ 3,178.58
					£ 3,207.36
					£ 3,167.36
					£ 3,403.36
					£ 3,444.06
					£ 3,345.22
					£ 3,351.22
					£ 3,374.99
					£ 3,399.39
					£ 3,444.22
					£ 3,449.27
					£ 5,966.23
					£ 6,535.23
					£ 6,650.24
					£ 6,652.80
					£ 6,655.95
					£ 6,663.73
					£ 6,701.25
					£ 6,827.25
					£ 6,880.15
					£ 6,950.23
					£ 4,280.67
					£ 4,320.67
					£ 4,305.67
					£ 4,207.27
					£ 4,420.68
					£ 4,496.43
					£ 4,515.42
					£ 4,517.02
					£ 4,540.12
					£ 4,624.82
					£ 4,604.82
					£ 4,624.42
					£ 4,564.42
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					£ 3,867.10
					£ 3,812.10
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					£ 3,827.06
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					£ 84.60
					£ 9,398.43
					£ 100.00
					£ 8,560.87