

**BISHOPSTEIGNTON HERITAGE**

**CHARITABLE INCORPORATED ORGANISATION NUMBER 1169410**

**TRUSTEES' REPORT**

**AND**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 DECEMBER 2024**

**BISHOPSTEIGNTON HERITAGE**  
**(A Charitable Incorporated Organisation)**  
**REPORT OF THE TRUSTEES**  
**YEAR ENDED 31 DECEMBER 2024**

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**REPORT OF THE TRUSTEES**  
**YEAR ENDED 31 DECEMBER 2024**

**Legal and Administrative Information**

**Trustees:**

Mr John Reynolds (Chair)  
Mrs Jessica Gibby (Vice Chair)  
Mr Steven Roberts (Treasurer) (appointed 5 Aug 2024)  
Mrs Kim Ford  
Mr Chris Wikeley  
Mr David Robbins  
Mr Lewis Myers (appointed 9 Dec 2024)  
Mr John Parkes (resigned 7 Oct 2024)  
Mrs Sally White (resigned 1 Apr 2025)

**Charity Commission Number:**

1169410

**Principal Address**

Community Centre  
Shute Hill  
Bishopsteignton  
Teignmouth  
Devon TQ14 9QL

**Independent Examiner**

Susan Beverton  
13 Bishops Avenue  
Bishopsteignton  
Teignmouth  
Devon TQ14 9RE

**Bankers**

Nat West Bank  
48 Courtenay Street  
Newton Abbot  
Devon TQ12 2EE

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**Reserve Policy, Investment Policy and Risk Management**

The Trustees review the Reserves of the Charity on a regular basis and consider these are adequate to ensure the continuation of Our Aims

These are to have sufficient Cash Reserves in order to maintain sufficient working capital for the Charity to operate for a minimum of 12 months from the date of signing of this Report, together with a Capital Cash Reserve sum (presently £45,000) to act as a "Buffer" or to be used for any sizeable project that may fall within the remit of Our Charity.

At the year end our major investments were held in property, with two of these generating sufficient net rental income to fund day to day running costs. This policy is reviewed on a regular basis.

Currently we have no Stock Exchange/Charity Commission type investments but again this policy is kept under review.

The Trustees regularly consider the major risks to which the Charity is exposed and consider that these are mitigated via the Governance of our Board of Trustees which has suitable knowledge and experience of the field in which we operate.

**Chairman's Review of Activities and Developments**

**Finances**

During the year we disposed of a piece of land which had difficult and dangerous access. We will look to use the funds released to further the aims of the charity.

We experienced a period when only one of our properties was let resulting in a drop in income compared to the previous year. In addition to the reduced income we also incurred some sizeable property maintenance costs.

Overall our financial position remains strong with reserves sufficient to meet our current needs.

**Talks and Events**

In April the RSPB gave a presentation entitled "Cirl Buntings in South Devon - Rare Nature on your Doorstep" for this year's Molly Coombe talk. A fascinating insight into conservation work being carried out within our Parish. Ticket proceeds were split between the RSPB and Bishopsteignton youth organisations

In November we held a highly successful event "An Evening with Colin and Dave". This entertaining and humorous trip down memory lane saw the duo share reminiscences and history of the village that included many in the audience. Tickets sold out almost immediately. Nearly £500 was raised benefiting the Memory Café and Community Centre.

Produced by the Bishopsteignton Heritage Team the event represented a collaboration between us, the Players, Community Centre, Pantomime Society and Village Hall. Special thanks go to James Day for his over and above assistance with sound, lighting and bar.



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## **Exhibitions**

Collaboration with other organisations also played a large part in two of the exhibits we put together during the year. We started to use the Hawkins Room at the Community Centre for it's greater accessibility.

We created a 1940s/D-Day exhibit in June in honour of the 80th anniversary. As well as featuring a taste of what life was like in Bishopsteignton in the 1940s, we were able to display some of the work carried out by the fabulous Knit&tinK under the guidance, inspiration and leadership of Caroline Martin-Early. In addition to their famous knitted Spitfire there were installations representing the soldiers who took part in the landings, including a portrayal of Gold Beach complete with authentic skyline. Some of the 1940's material went on to the Old Commercial where it was on display for the following few weeks.

September saw the Bishopsteignton Players 65th Anniversary providing us the opportunity of gathering new material from members present and past as well as sharing some of the content from our archive. Colin Back, who was in the room when it all began in 1959 was on hand as well as some of the current casts and crew to tell their stories.

This year, as in previous years, we added new material to our November Remembrance Display. This time around we shone a light on Kenneth Arthur Wallis, brother of previously featured WWI casualty, Clifford Wallis. Kenneth served in and survived World War II. He and his wife, nurse Olive (née Skinner), were bombed out of their house in Teignmouth before returning to Bishopsteignton in 1942.

## **Arts Council Museum Accreditation**

Bishopsteignton Heritage has been accepted as "working towards" Arts Council Museum Accreditation status. Once achieved this will signify that we are recognised as having adopted and are working to the same standards that the top museums in the country adhere to in their working practices.

## **Hub Team and Trustees**

My thanks go to our team of researchers and volunteers which continues to grow, helping us to acquire and share ever more stories, images and information. We are entertaining increasing numbers of regular and occasional visitors to the Hub - some from as far away as Australia and New Zealand. We are continually answering queries about people and places sent in by email.

I greatly appreciate the work of our Hub team which consists of James Hooper who masterminds the planning and design of our website and is a key person in liaising with our other village organisations. Dawn Rogers and Mel Deeks co-ordinate events and catalogue items for including in our records and website.

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I would like to thank my fellow trustees for their hard work and good counsel throughout the year.

I am grateful for the work of our longstanding previous chairman and trustee John Parkes who stood down during the year for his enthusiasm and commitment to Bishopsteignton Heritage. Additionally, I would like to express my gratitude to Sally White who was for a time both a trustee and volunteer. Sally stood down during 2024 as a trustee but remains part of our highly valued team of volunteers.

My grateful thanks go to Nigel Wollen for his invaluable guidance with all our legal matters throughout the year and to Sue Beverton, our independent examiner, for her attention to detail and deep understanding of the regulatory requirements in the preparation of these accounts.

We marked with great sadness the passing of former trustee and treasurer Nigel Edwards. We very much appreciate the hard work and dedication he gave in support of our organisation.

Date

11th August 2025



John Reynolds  
Chairperson of Trustees, Bishopsteignton Heritage

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**YEAR ENDED 31 DECEMBER 2024**

**STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted Fund 2024 £	Unrestricted Fund 2023 £
<b>Income and expenditure for the year ended 31/12/2024</b>		
<b>Income</b>		
Trading activities and rental income	44,818	48,744
Sale of the Nuttery	20,508	-
Interest	2,254	1,319
Sundry receipts	698	174
<b>Total Income</b>	<u>68,278</u>	<u>50,237</u>
<b>Payments</b>		
Property costs	10,097	3,555
Expenses re functions and gifts	1,429	962
Donations re War Memorial	50	525
Agents and letting fees	4,435	4,825
Student travel costs	48	4
	<u>16,059</u>	<u>9,871</u>
<b>Management and administration</b>		
Subscriptions / licences	901	1,130
Admin / internet / Sundry	3,614	1,884
Insurances	2,951	2,875
Bank charges	10	60
Consultant fees	3,112	-
Website fees	9,810	8,406
Staff wages	7,154	9,502
Depreciation	2,084	1,896
Community Centre Rent and service charges	5,283	3,916
Governance, independent examiners fees	130	130
General maintenance / minor capital	3,147	514
Printing copying and marketing	902	569
Valuation fees	982	-
	<u>40,080</u>	<u>30,882</u>
<b>Total payments</b>	<u>56,139</u>	<u>40,753</u>
<b>Net receipts / (Payments)</b>	<u>12,139</u>	<u>9,484</u>



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**BALANCE SHEET AS AT 31 DECEMBER 2024**

	Note	2024 £	2023 £
<b>Tangible Assets</b>			
Land and Property	4A	1,201,603	1,201,603
Furniture and Equipment	4B	5,711	7,796
		<u>1,207,314</u>	<u>1,209,399</u>
<b>Current Assets</b>			
Cash at CAF Bank		-	11,655
NatWest		104,932	78,981
In hand		7	20
Sundry debtors		-	174
Prepaid insurances		1,267	1,152
Letting Agents fees in advance		334	334
		<u>106,540</u>	<u>92,316</u>
<b>Current Liabilities</b>			
Rent in advance		3,375	3,375
Sundry creditors		130	130
		<u>3,505</u>	<u>3,505</u>
<b>Net Current Assets</b>		<u>103,035</u>	<u>88,811</u>
<b>TOTAL ASSETS</b>		<u>1,310,349</u>	<u>1,298,210</u>
<b>FUNDS OF THE CHARITY</b>			
General Fund - Unrestricted		<u>1,310,349</u>	<u>1,298,210</u>



Trustee: John Reynolds



Trustee: Steve Roberts

Date: 11th August 2025



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**NOTES TO THE FINANCIAL STATEMENTS**

**1A Accounting Policies**

**a) Basis of Accounting and Preparation**

These Financial Statements have been prepared on the going concern basis and under the historical cost convention, with items recognised at cost subject to some land and property being bequeathed at valuation, and in accordance with applicable accounting standards and the Charities SORP (Statement of Recommended Practice: "Accounting and Reporting by Charities"). and the Charities Act 2011.

**b) Incoming Resources:** Income is accounted for on a receivables basis

**c) Resources Expended:** Expenditure is inclusive of VAT where applicable

**d) Fund Accounting:** Unrestricted Funds are available for use at the discretion of the Trustees in furtherance of the Charitable Objectives of the Charity

The Trustees regularly consider the major risks to which the Charity is exposed and consider that these are mitigated via the Governance of our Board of Trustees which has suitable knowledge and experience of the field in which we operate.

**e) Tangible Fixed Assets**

Land and Property, all in Bishopsteignton is a combination of valuation when bequeathed and cost of additions since that time. No depreciation/amortisation is charged as the Trustees consider the figure for the total as disclosed is a realistic figure for the overall values at Balance Sheet date.

Equipment and Security System are depreciated so as to write the cost of the Assets off over estimated useful lives at an annualised rate of between 10 & 33% Straight Line, Furniture is depreciated at an annualised rate of between 10 & 15% Straight Line

**1B Taxation**

The Charity is exempt from Taxation on its charitable activities

**2A Trustees Remuneration**

No Trustee received any remuneration in the year under review (2023: none) and no Trustees (2023: two) were reimbursed £Nil ( 2023: £529) in total for expenses incurred on normal Charity activities.

**2B Particulars of employees**

The total staff costs in the year under review was £7,154 (2023 £9,512) The average number of employees in the year was 1 (2023: 1) with no employee receiving more than £60,000 in the year (2023: none)

**3 Governance Costs**

	2024	2023
	£	£
Independent Examiners Fee	130	130

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**NOTES TO THE FINANCIAL STATEMENTS**

**4A Land and Property**

**VALUATION/COST**

At 1 January and 31 December 2024

Total/£  
1,201,603

**4B Other Fixed Assets**

	Furniture/£	Equipment/£	Security System/£	Total/£
<b>COST</b>				
At 1 January 2024	8,390	5,536	1,398	15,324
At 31 December 2024	<u>8,390</u>	<u>5,536</u>	<u>1,398</u>	<u>15,324</u>
<b>DEPRECIATION</b>				
At 1 January 2024	2,518	4,431	580	7,529
Charge for year	839	1,105	140	2,084
At 31 December 2024	<u>3,357</u>	<u>5,536</u>	<u>720</u>	<u>9,613</u>
<b>NET BOOK VALUE</b>				
At 31 December 2024	5,033	-	678	<u>5,711</u>
At 31 December 2023	5,872	1,105	818	<u>7,795</u>

**5 Voluntary Help and Donations in Kind**

For the purpose of these accounts, no value has been attached to any voluntary time spent/help received or to any donations in kind.

**6 Lease Commitments**

Bishopsteignton Heritage entered into a lease with Bishopsteignton Community Centre CIO (Charity No 1180685) for a period of 20 years which commenced 1st March 2019.

The rent per annum is £4,459 with a service charge which represents a proportion of the Landlord's costs of maintaining the Building by reference to floor space and is reviewed annually. There is a rent review due on 1 March 2026. There is no break clause which gives Bishopsteignton Heritage the right to terminate the lease.

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**REPORT OF THE INDEPENDENT EXAMINER**  
**YEAR ENDED 31 DECEMBER 2024**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under sections 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiners Report**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act, and
  - to prepare accounts which accord with the accounting records and comply with the accounting
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 11th August 2025

Susan Beverton FCCA  
13 Bishops Avenue  
Bishopsteignton  
Teignmouth  
TQ14 9RE

S. Beverton