

BISHOPSTEIGNTON HERITAGE

CHARITABLE INCORPORATED ORGANISATION NUMBER 1169410

TRUSTEES' REPORT

AND

FINANCIAL STATEMENTS

FOR THE YEAR TO 31 DECEMBER 2020

BISHOPSTEIGNTON HERITAGE
(a Charitable Incorporated Organisation)
TRUSTEES AND ADVISERS
AT THE YEAR END 31 DECEMBER 2020

Trustees	Mr Ken Irvin(Chairman) Mrs Jessica Gibby (Vice Chairman) Mr Nigel Edwards Mrs Elizabeth Kirkland Mr John Parkes (appointed in year) Mrs Surya Patterson Mr Nigel Wollen
Charity Commission Number	1169410
Principal Address	Community Centre Shute Hill Bishopsteignton Teignmouth Devon TQ14 9QL
Independent Examiner	Ellen Howard 4 North Street Martock Somerset TA12 6DH
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ Shawbrook Bank Limited Lutea House Warley Hill Business Park The Drive Great Warley Brentwood Essex CM13 3BE

BISHOPSTEIGNTON HERITAGE
(a Charitable Incorporated Organisation)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present the Report and Accounts of Bishopsteignton Heritage for the year ended 31 December 2020 which have been prepared in accordance with the Charities Act and Statement of Recommended Practice.

Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of its financial activities for that year and adequately distinguish any material special trust or other restricted fund of the charity. In preparing those financial statements the Trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether the policies adopted are in accordance with the appropriate SORP Regulations and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity, and enable them to ensure that the Financial Statements comply with applicable Accounting Standards and Statements of Recommended Practice and the regulations under the Charities Act. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Objects

The objects are to establish and maintain a Heritage facility in Bishopsteignton, Devon, in order to advance the education of, and for the benefit of the Community

Legal Status

Bishopsteignton Heritage is a Charitable Incorporated Organisation (Number 1169410) and is governed by its Registered Constitution..

The Charity's business address is Community Centre, Shute Hill Bishopsteignton, Teignmouth, Devon TQ14 9QL.

Administration

Administration is vested in the Committee of Trustees

The Charity's Bankers are CAF Bank of 25 Kings Hill Avenue, Kings Hill West Mallings, Kent ME19 4JQ and Shawbrook Bank of Lutea House, Warley Hill Business Park, The Drive, Great Warley, Brentwood, Essex CM13 3BE

The Independent Examiner is Ellen Howard of Westholme 4 North Street, Martock, Somerset, TA12 6DH.

BISHOPSTEIGNTON HERITAGE
(a Charitable Incorporated Organisation)
REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Reserve Policy, Investment Policy and Risk Management

The Trustees have reviewed the reserves of the charity and consider that these funds are adequate to ensure the continuation of the charitable aims ..

The Trustees have considered the major risks to which the Charity is exposed and consider that these are mitigated via the Governance of our Board of Trustees which has suitable knowledge and experience of the field in which We operate.

Results

The financial activity for the period is shown on page 6

Review of Activities and Developments:-

Bishopsteignton Heritage began 2020 with great plans for the year ahead. We were well established in our new home at the Community Centre and our vision of creating a heritage facility in the Village to record and preserve the story of Bishopsteignton was becoming a reality.

Led by our team of Professionals;-Creative Consultant ,an Archivist and IT Manager,we had over 50 researchers and volunteers engaged in creating a digital representation of the Village,recording details of people,places,events and environments to tell the “Story of Bishopsteignton”.

2020 was the year of the 75th anniversary of VE Day and a successful application to the National Lottery Heritage Fund enabled us to plan a whole series of events throughout the year.Unfortunately,we,like the rest of the Country were, very quickly ,in the grip of the Covid 19 pandemic. So ,we had to completely rethink the programme that we had produced in order to accommodate the new restrictions. However we were determined to lead the Village in commemorating the anniversary of the end of World War 11 and to record the way in which the Village responded to the new situation.

Many of the events planned for 2020 could not be carried out due to the Covid lockdown restrictions, however despite the Hub being closed,we were able to continue our research focusing on Bishopsteignton during that period in history. Memories and stories were recorded and shared on our Website stimulating interest and conversation throughout Bishopsteignton and beyond. Thanks to the Internet ,former residents living in other countries were able to join in with their stories.

Our online “countdown to VE Day” culminated in an outdoor series of events on the day of VE Day itself. These celebrations included street parties,singing throughout the Village and a broadcast of “The Nation’s Toast to the Heroes of WW 11”. All these events and activities were recorded on our Website and published in a book which was given to members of the Village who were unable to access the Internet. Copies could also be obtained as a souvenir from local shops for a Donation. This ambitious project was very much a combined effort guided by our team of talented professionals;- Yvonne Hellin Hobbs, our Creative Consultant, James Hooper and Archivist Imogen Smith who edited the VE Day 75th Anniversary Book.

BISHOPSTEIGNTON HERITAGE
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REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Due to the restrictions put in place to control the Pandemic, Bishopsteignton Heritage Hub was closed for most of the year but that didn't prevent the work of Bishopsteignton Heritage continuing. Our Project Team together with the Trustees have worked hard throughout the year, not only to plan the activities of the VE Day Anniversary but also to working towards our vision of recording and telling "The Story of Bishopsteignton"

During 2020 we installed three information boards around the Village as well as a Memorial Bench for those who fell in the two World Wars. We hope to continue this programme in 2021 with information Boards for the Bishop's Palace, the Community Centre and Fore Street

Thanks to the magic of Zoom we have been able to continue with regular meetings and our series of talks, particularly our annual Molly Coombe lecture, albeit in a limited way. This will continue in 2021, until we are able to return to normal and are able to enjoy getting together again.

Even though it has been closed, the Hub has not been neglected and we have equipped the room with furniture, photographic copying equipment and archival storage facilities

In 2021 we hope to be able to open the Hub to anyone who would like to use our resources for their own research and to provide advice and support to those who are interested in finding out about the Place and the Community in which they live.

Finally I would like to express my appreciation for the hard work and dedication of our Project Team;- Yvonne Hellin Hobbs, James Hooper and Imogen Smith.

I would also like to thank my fellow Trustees, Nigel Edwards, Jess Gibby, Nigel Wollen, Surya Patterson, Liz Kirkland and John Parkes for their hard work and support during this difficult year.

There are many other Researchers, Volunteers and former Trustees who have contributed to the success of Bishopsteignton Heritage in a whole variety of ways and this has been very much appreciated.

**BISHOPSTEIGNTON HERITAGE
(a Charitable Incorporated Organisation)
REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020**


Trustees

The Trustees who served during the year were :-, Ken Irvin , .Nigel Edwards , Elizabeth Kirkland Surya Patterson . Jessica Gibby and Nigel Wollen

John Parkes was appointed a Trustee on 20 April 2020

27/08/21

Date


Ken Irvin

Chairman of Trustees of Bishopsteignton Heritage

BISHOPSTEIGNTON HERITAGE(a Charitable Incorporated Organisation)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR TO 31 DECEMBER 2020

	Restricted Fund NLHF Grant	Unrestricted Fund	31-12-2020 Total	31-12-2019 Total
	£	£	£	£
INCOME and ENDOWMENTS:				
NLHF Grant	10,000	0	10,000	0
Other trading activities-rental income		29,951	29,951	35,536
Income from interest		355	355	329
Sundry receipts		80	80	3,696
Total Income and Endowments	10,000	30,386	40,386	39,561
PAYMENTS				
Payments on Charitable Activities:				
Property costs		1,838	1,838	959
Expenses re lectures		200	200	377
Sign Board costs		522	522	1,328
Agents. Lettings fees		3,684	3,684	3,239
Auction commission		0	0	656
V E Book costs	720	306	1,026	0
	720	6,550	7,270	6,559
Management and Administering the Charity:				
Subscriptions/licenses		771	771	386
Admin /internet /Sundry	341	1,555	1,896	1,026
Insurances		2,175	2,175	1,198
Bank charges		60	60	60
Creative consultant fees& expenses	2,830	7,550	10,380	12,006
Website and Archivist fees	4,835	2,637	7,472	3,580
Printing, copying and marketing	306	428	734	1,631
Legal costs		620	620	3,891
Depreciation		1,372	1,372	584
Rent and service charges		3,263	3,263	2,929
Governance; Independent Examiners fee		110	110	100
General maintenance/minor capital	968	1,616	2,584	1,373
	9,280	22,157	31,437	28,764
TOTAL PAYMENTS	10,000	28,707	38,707	35,323
NET RECEIPTS/ (PAYMENTS)	0	1,679	1,679	4,238
NET MOVEMENT IN FUNDS	0	1,679	1,679	4,238
FUNDS BROUGHT FORWARD	0	1,272,940	1,272,940	1,268,702
FUNDS CARRIED FORWARD	£0	£1,274,619	£1,274,619	£1,272,940

BISHOPSTEIGNTON HERITAGE
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BALANCE SHEET AS AT 31 DECEMBER 2020

	Note	2020	2019
TANGIBLE ASSETS			
		£	£
Land and Property	4A	1,201,603	1,201,603
Equipment	4B	7,643	7,128
		-----	-----
		1,209,246	1,208,731
CURRENT ASSETS			
Cash at CAF Bank		21,929	33,161
Shawbrook Bank		43,765	43,386
In hand		42	178
Accrued interest		0	23
Prepaid insurances		847	780
Letting Agents fees in advance		132	62
Sundry debtors		304	180
		-----	-----
		67,019	77,770
		-----	-----
CURRENT LIABILITIES			
Rent in advance		(1,330)	(629)
Sundry creditors		(316)	(432)
Building retention		(0)	(12,500)
		-----	-----
		(1,646)	(13,561)
		-----	-----
NET CURRENT ASSETS		65,373	64,209
		-----	-----
TOTAL ASSETS		£1,274,619	£1,272,940
		-----	-----
FUNDS OF THE CHARITY			
General Fund -Unrestricted		£ 1,274,619	£1,272,940
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TRUSTEE
TRUSTEE
TRUSTEE

John Pascoe
Anthony
Jessica Gibby

Dated 27/8/2021

2021

BISHOPSTEIGNTON HERITAGE
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting Policies

a) Basis of Accounting and Preparation

These Financial Statements have been prepared on the going concern basis and under the historical cost convention, subject to some property being bequeathed at valuation, and in accordance with applicable accounting standards and the Charities SORP (Statement of Recommended Practice: "Accounting and Reporting by Charities").

b) Incoming Resources

Income is accounted for on a receivable basis.

c) Resources Expended

Resources expended are included on the accruals basis inclusive of VAT where applicable

d) Fund Accounting

Unrestricted Funds are available for use at the discretion of the Trustees in furtherance of the Charitable Objectives of the Charity

e) Tangible Fixed Assets

Land and Property, all in Bishopsteignton is a combination of valuation when bequeathed and cost of additions since that time.

No depreciation/amortisation is charged as the Trustees consider the figure for the total as disclosed is a realistic figure for the overall values at Balance Sheet date

Equipment and Security System are depreciated so as to write the cost of the Assets off over estimated useful lives at an annualised rate of between 10 & 25% Straight Line.

Furniture is depreciated at an annualised rate of 10% Written Down Value

2 Trustees Remuneration.

No Trustee received any remuneration in the year under review(2019 nil) but four Trustees (2019 three)were reimbursed £311 (2019 £906) in total for expenses incurred on normal Charity activities..

3 Governance costs	2020	2019
Independent Examiners fee	£110	£100

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

4 A Land and Property- all in Bishopsteignton

Valuation/cost	Disposals	Additions	Balance
1-1-2020			31-12-2020
£1,201,603	-	-	£1,201,603

4 B Other Fixed Assets

	Furniture	Equipment	Security System	Total
Cost at 1 January 2020	3,434	2,880	1,398	7,712
Acquisitions in year	91	1,796	-	1,887
	-----	-----	-----	-----
Cost at 31 December 2020	3,525	4,676	1,398	9,599
Depreciation 1 January 2020	(268)	(293)	(23)	(584)
Depreciation in year	(442)	(791)	(139)	((1,372)
Depreciation 31 December 2020 (710)		(1,084)	(162)	(1,956)
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Net Value 31 December 2020	£2,815	£3,592	£1,236	£7,643
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5) Voluntary Help and Donations in Kind

For the purpose of these accounts, no value has been attached to any voluntary time spent/help received or to any donations in kind

6) Lease Commitments

Bishopsteignton Heritage entered into a lease with Bishopsteignton Community Centre CIO(Charity No 1180685) for a period of 20 years which commenced 1 March 2019. The rent per annum is £2,800 with a service charge presently of £715 which represents a proportion of the Landlord's costs of maintaining the Building by reference to floor space and is reviewed annually. There is a rent review due on 1 March 2024. There is a break clause which gives Bishopsteignton Heritage the right to terminate the lease on 6 months notice at any time

**BISHOPSTEIGNTON HERITAGE
(A Charitable Incorporated Organisation)**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2020

I report to the Trustees on my examination of the Accounts of Bishopsteignton Heritage CIO for the year ended 31 December 2020 ,which are set out on pages 6-9

Responsibilities and basis of Report

As the Charity Trustees of the CIO you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011(The Act).

I report in respect of my examination of the Trustees' Accounts carried out under Section 145 of The Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commissioner under section 145(5) (b)

Independent Examiner's Statement

I have completed my examination and I confirm that no material matters have come to My attention in connection with the examination giving me cause to believe that in any material respect:-

- 1) Accounting records were not kept by the CIO as required by Section 130 of the Act or
- 2) The Accounts do not accord to those records or;-
- 3) The Accounts do not comply with the applicable requirements concerning the form and content of Accounts set out in the Charities (Accounts and Reports) Regulations 2009 other than any requirement that the Accounts give a "true and fair view" which is not a matter considered as part of an Independent Examination.

I have no concerns and have come across no other matters in connection with My examination to which attention should be drawn in this report in order to enable a proper understanding of the Accounts to be reached

Ellen Howard
Westholme
4 North Street
Martock
Somerset
TA12 6DH



Dated 18/12/2021