

Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		01	09	2023			31	08

Section A Reference and administration details

Charity name	Dulwich Village Pre-school		
Other names charity is known by			
Registered charity number (if any)	1169408		
Charity's principal address	Old Alleynian Club		
	Dulwich Common		
	Dulwich, London		
	Postcode	SE21 7HA	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Vasiliou			
2	Donna Ransome			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Volunteer parents appointed at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a safe educational stimulating environment for children from the age of 2 to 5 years

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The pre-school is run term-time in line with local schools. Monday-Thursday 9.30am – 3.15pm Friday 9.30 – 12.00 (closed at 12.45pm on Fridays). Children are also able to stay to lunch sessions.

For children eligible for the 30 hours free childcare, the pre-school is open from 8.45am to 3.15pm on Monday – Thursday and Friday 8.45am to 12.45pm.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the autumn term 2023, the children enjoyed discussing emotions and creating monsters with different emotions. Children also talked about their super power and what they were really good at doing. We introduced a Happy Birthday board to encourage children to learn the months of the year and to know when their birthday is. The children enjoyed celebrating various religious festivals along with festive craft activities and a Christmas party. The children took part in a Christmas concert that included songs such as Twinkle, Twinkle Little Star, When Santa got stuck up the Chimney, I'm so Happy, and We wish you a Merry Christmas to name but a few that the children had been learning. As this was the first year for a while that the majority of children were very young and very shy, despite this, it was very much enjoyed by all the children, families and staff.

The topic for the spring term 2023 started off with the children enjoying the new pirate ship in the garden and the children enjoyed making pirate hats, treasure maps and looking for the treasure. The spring term also included celebrating Chinese New Year and taking part in an Easter bunny hunt.

During the summer term 2023, the topic was 'new life'. The children enjoyed watching the life cycle of a caterpillar turning into a butterfly. The butterflies were then released into our garden area. In the garden area we purchased some shower curtains with beach and under the sea scenes, and this encouraged children to create their own fish tails that they could wear or they were put up around the walls with letters of the alphabet on.

One member of staff is a qualified photographer and our leavers had a graduation photo taken and the parents also wanted an end of year group photo to remember the class of 2024. There was also an extremely enjoyable sports day which rounded off the year and was attended by the parents/carers, it was obvious that everyone very much enjoyed these occasions.

During the whole year, whenever possible, the children benefitted from the garden space and the outside veranda area. The staff were creative in providing sports and physical activity sessions.

Through successful recruitment a new member of staff was recruited to start in September 2023 as an apprentice who qualified in July 2024. All the staff were involved in staff development and completing their relevant training with the LEA or online.

The website continued to be updated and parents also received regular emails to keep them up to date with events, news and general information.

There were some significant changes in the garden area and replacing some of the garden equipment. Refurbishment also took place of some areas in the main hall and toilets.

The pre-school has had a successful year and all the staff are to be commended on their enthusiasm, hard work and commitment.

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Pamela Vasiliou	
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Position (eg Secretary, Chair, etc)

Trustee	
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Date

22 nd October 2024

Dulwich Village Pre-school
Receipts and Payments Accounts
1st September 2023 - 31st August 2024

<u>Receipts</u>	<u>01/09/2023-31/08/24</u>	<u>01/09/2022-31/08/23</u>
	<u>Unrestricted Funds</u>	<u>Unrestricted funds</u>
Fees (including from Local Authority)	£98,362.81	£66,488.50
Fees from Local Authority for 24/25	£18,124.37	
Deposits	£1,000.00	£850.00
Milk Reimbursement/refund	£48.25	
Registration Fees	£385.00	£280.00
Miscellaneous	£450.92	£137.47
Fund Raising		£283.60
<u>Total</u>	<u>£118,371.35</u>	<u>£68,039.57</u>
<u>Payments</u>		
Wages (Inc. Paye/Pension)	£76,010.07	£80,511.79
Rent	£11,439.54	£10,894.80
Equipment	£465.68	£4,781.67
Materials	£59.99	£2,830.67
Admin/Insurance/Licenses	£2,360.49	£3,367.76
Milk	£572.41	£612.18
Deposits Repaid	£100.00	£550.00
Garden Loo Hire	£1,692.16	£1,387.14
Telephone/Wifi (BT)	£1,029.08	£987.73
Building/Garden refurbishments		£3,891.00
<u>Total</u>	<u>£93,729.42</u>	<u>£109,814.74</u>
<u>Profit/(Loss)</u>	<u>£24,641.93</u>	<u>-(£41,775.17)</u>

Dulwich Village Pre-school
Statement of Assets and Liabilities at 31st August 2024

<u>Assets retained for Charity's own use</u>	<u>01/09/23-31/08/24</u>	<u>01/09/22-31/08/23</u>
Equipment at cost	£7,474.35	£4,561.27
Plus New Equipment	£465.68	£4,781.67
Less Depreciation 20% (reducing balance)	<u>£6,352.02</u>	<u>£7,474.35</u>
Cash Funds		
Bank Deposit Account	£33,339.22	£32,888.30
Bank Current Account	£126,277.88	£102,086.87
	<u>£159,617.10</u>	<u>£134,975.17</u>
Liabilities		
HMRC	£494.55	£937.05
Pension		
Total	£494.55	£937.05
<u>Accumulated Fund - all funds are unrestricted</u>		
Balance at 1 st September 2024 (01/09/2023)	£134,975.17	£176,750.34
Surplus/(Deficit) from 2023/24 (2022/23)	£24,641.93	(£41,775.17)
Balance at 31 st August 2024 (31/08/23)	<u>£159,617.10</u>	<u>£134,975.17</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Dulwich Village Pre-school

**On accounts for the year
ended**

31 August 2024

**Charity no
(if any)**

1169408

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 31/10/2024

Name:

Nicola Twyman

**Relevant professional
qualification(s) or body
(if any):**

Address:

55 Westwood Park, Forest Hill, London. SE23 3QG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.