

Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		01	09	2022			31	08

Section A Reference and administration details

Charity name	Dulwich Village Pre-school
Other names charity is known by	
Registered charity number (if any)	1169408
Charity's principal address	Old Alleynian Club
	Dulwich Common
	Dulwich, London
Postcode	SE21 7HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Vasiliou			
2	Donna Ransome			
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4				
5				
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11				
12				
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17				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Volunteer parents appointed at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a safe educational stimulating environment for children from the age of 2 to 5 years

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The pre-school is run term-time in line with local schools. Monday-Friday 9.30am – 3.15pm (closed at 12.45pm on Fridays). Children are also able to stay to lunch sessions.

For children eligible for the 30 hours free childcare, the pre-school is open from 8.45am on Monday - Friday.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the autumn term 2022, the children enjoyed celebrating various religious festivals along with festive craft activities and a Christmas party. The children took part in a Christmas production which included songs that the children had been learning. As this was the first production after the pandemic, it was very much enjoyed by all the children, families and staff.

The topic for the spring term 2023 was 'shapes and colours' looking at shapes in the environment and mixing and blending colours together. The spring term also included celebrating pancake day and taking part in an Easter bunny hunt.

During the summer term 2023, the topic was 'new life'. The children enjoyed watching the cycle of a caterpillar turning into a butterfly. The butterflies were then released at the Pre-school's 60th anniversary party which also included games, bouncy castle, entertainer and music. There was also an extremely enjoyable sports day which rounded off the year and was attended by the parents/carers, It was obvious that everyone very much enjoyed these occasions.

During the whole year, whenever possible, the children benefitted from the garden space and the outside veranda area. The staff were creative in providing sports and physical activity sessions.

Towards the end of the year, one member of staff left, however through successful recruitment a new member of staff was recruited to start in September 2023. All the staff were involved in staff development and completed the relevant training with the LEA.

The website continued to be updated and parents also received regular emails to keep them up to date with events, news and general information.

There was some significant investment during the year with the pre-school purchasing some new equipment for example; renewing the Clevertouch screen in the main hall and replacing some of the garden equipment. Refurbishment also took place of some areas in the main hall.

The pre-school has had a successful year and all the staff are to be commended on their enthusiasm, hard work and commitment.

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Pamela Vasiliou	
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Position (eg Secretary, Chair, etc)

Trustee	
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Date

22 January 2023

Dulwich Village Pre-school
Receipts and Payments Accounts
1st September 2022 - 31st August 2023

<u>Receipts</u>	<u>01/09/2022-31/08/23</u>	<u>01/09/2021-31/08/22</u>
	<u>Unrestricted Funds</u>	<u>Unrestricted funds</u>
Fees (including from Local Authority)	£66,488.50	£84,407.86
Fees from Local Authority for 22/23		£15,785.25
Deposits	£850.00	£1,200.00
Milk Reimbursement		£203.70
Registration Fees	£280.00	£335.00
Miscellaneous	£137.47	£149.40
Fund Raising	£283.60	
<u>Total</u>	<u>£68,039.57</u>	<u>£102,081.21</u>
<u>Payments</u>		
Wages (Inc. Paye/Pension)	£80,511.79	£73,595.28
Rent	£10,894.80	£10,375.86
Equipment	£4,781.67	£401.97
Materials	£2,830.67	£2,791.43
Admin/Insurance/Licenses	£3,367.76	£2,362.99
Milk	£612.18	£549.39
Deposits Repaid	£550.00	£600.00
Garden Loo Hire	£1,387.14	£1330.20
Telephone/Wifi (BT)	£987.73	£740.12
Building/Garden refurbishments	£3,891.00	
<u>Total</u>	<u>£109,814.74</u>	<u>£92,747.24</u>
<u>Profit/(Loss)</u>	<u>(£41,775.17)</u>	<u>£9,333.97</u>

Dulwich Village Pre-school
Statement of Assets and Liabilities at 31st August 2023

<u>Assets retained for Charity's own use</u>	<u>01/09/22-31/08/23</u>	<u>01/09/21-31/08/22</u>
Equipment at cost	£4,561.27	£5,299.62
Plus New Equipment	£4,781.67	£401.97
Less Depreciation 20% (reducing balance)	<u>£7,474.35</u>	<u>£4,561.27</u>
Cash Funds		
Bank Deposit Account	£32,888.30	£32,750.83
Bank Current Account	£102,086.87	£143,999.51
	<u>£134,975.17</u>	<u>£176,750.34</u>
Liabilities		
HMRC	£937.05	£640.64
Pension		£177.17
Total	£937.05	£817.81
<u>Accumulated Fund - all funds are unrestricted</u>		
Balance at 1 st September 2023 (01/09/2022)	£176,750.34	£167,416.37
Surplus/(Deficit) from 2022/23 (2021/22)	(£41,775.17)	£9,333.97
Balance at 31 st August 2023 (31/08/22)	<u>£134,975.17</u>	<u>£176,750.34</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Dulwich Village Pre-school

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1169408

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

26/OCT/2023

Name:

MICHAEL DOWN

Relevant professional
qualification(s) or body
(if any):

Address:

126 VIGILANT WAY
GRAVESEND, KENT
DA12 4PH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.