

Annual report to the Trustees 2022

I took over the running of the food bank at the beginning of December last year. It seems a long time ago.

Previously the food bank was run by three people, Jean, Neville and Eileen.

Today I benefit from the support of a Chair of Trustees, Paul Fletcher and a Treasurer, David Tole. Additionally, I have a Deputy, Liz Andrews, and Gaby Clements who wrangles the rota for us. We have a team of session leaders including Liz and Gaby, plus Shelley Harris, Judy Tollet, Claire Rughani, Alison Mountford (who has returned after a spell away) and Celia Hallett. Kate manages our supermarket shopping and Lucy Irvine our Facebook page. Martin Holden does the day to day bookkeeping. That is a grand total of 13 people and I think we all feel that we spend enough time on food bank activities!

I am very appreciative of all that this team of people do. It is a cliché but worth repeating, I could not do all this without them. I offer them my thanks.

If you compare the rota from December 2021 with the one for this December coming, you find that where we had three people on both Mondays and Thursdays, we now have 4 on Mondays and 6 on Thursdays. The shifts have extended too, as we now start at 10am on Mondays and 9.30am on Thursdays. This increase reflects the gradual increase in demand. So far, I think we have managed to stay ahead of the curve, in that we have matched staffing to requests for food. I am keen that volunteers continue to enjoy their volunteering and have time to chat a little when they are on shift. We have plenty of volunteers so we can spread the load. Gaby has been a trooper as she has adjusted the rota regularly to meet demand.

I do not have figures for the number of volunteers in the organisation last November, but I do know that we have a total of 80 today. We have issued 1,238 vouchers over the year to about 40 organisations and I expect us to be very close to 3,000 clients by the end of November, when the food bank year ends. This is an increase of 1000 people (50%) over last year.

We have experienced significant price inflation in our food shopping this year. It is a complex task identifying the best prices and seeking out stock as lines disappear from virtual shelves. Additionally, we are considering how people will cook or heat the food in the light of the fuel crisis.

The impact of the war in Ukraine has been felt even in South Oxfordshire. We agreed to offer supermarket vouchers to the refugees being welcomed into homes in our area. We have spent nearly £30,000 and the vouchers have been so gratefully received. David Tole did a remarkable job, quietly

identifying and registering for suitable vouchers, and then responding to a deluge of requests in the early summer. A remarkable project, which seems to be coming to an end.

Over the year we have done the following administrative items

- Data protection: we now have a privacy statement which is available on our website. We have also updated the telephone message to inform callers appropriately about the data we hold.
- Confidentiality: all volunteers have signed a confidentiality agreement.
- Volunteer information: all volunteers have completed a simple form so that we have an emergency contact for them, plus we know who is available to come in at short notice.
- Safeguarding: work has been done on our safeguarding policy and process. This needs to be completed by April 2023.

Practically, improvements have been made to the racking in the food bank room. Ant Clements and David Tole repeated the skilful planning, preparation, and execution they had done for the overflow cupboard. We now have shelving fit for purpose and increased capacity in the room for stock.

As we look ahead, we must remember to be very grateful for the steady trickle of new, willing volunteers, the continuing financial support from so many, and the flow of food donations at a time when many food banks are desperate for any of these. We hope that a new app, Bank The Food may be a useful tool in getting the right food at the right time. We need to be ready to respond to demand, considering extending our hours, increasing numbers of volunteers on shift and being imaginative about how to improve what we do.

Alice Penney
November 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Wallingford Emergency Food Bank

No (if any)
1169402

Receipts and payments accounts

For the period
from

Period start date
10/1/2021

To

Period end date
9/30/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	43,190	-	-	43,190
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	43,190	-	-	43,190
A3 Payments				
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	51,201	466	-	51,667
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	51,201	466	-	51,667
Net of receipts/(payments)	- 8,011	- 466	-	- 8,477
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	53,228	4,266	-	57,494
Cash funds this year end	45,217	3,800	-	49,017

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	45,217	3,800
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees			
Signature		Print Name	
		David M Tole	

CC16a



Last year
to the nearest £

-
-
-
-
-
-
-
-
48,786

-
-
-

48,786

-
-
-
-
-
-
-
-
-
49,102

-
-
-

49,102

-	316
-	-
57,494	-
57,178	-



**Endowment
funds**

to nearest £

-
-
-
-

OK

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

11/16/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

WALLINGFORD EMERGENCY FOOD BANK

**On accounts for the year
ended**

30th September 2022

**Charity no
(if any)**

1169402

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended *30/09/2022*

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

21/7/2023

Name:

Peter Neil Willers

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

25 Blackstone Rd

Wallingford, Oxon

OX10 8JN