

Trustees' Annual Report for the period

From 01/04/2020 To 31/03/2021

Charity name: Bushmead Community Centre

Charity registration number: 1169398

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

To further or benefit the residents of Barnfield ward and the surrounding area, without distinction of age, sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education, health and wellbeing, and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Contribution made by volunteers

The Trustees are all volunteers and have started the charity from scratch, establishing the necessary checks and balances necessary to create a successful entity.

(As well as the volunteers, there are 2 paid regular members of staff who both go over and above the contributions expected of them. There is also a small pool of casual workers who assist as and when necessary).

All of the above have contributed to make connections to the local community to enable the centre to prosper.

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

The charity took over the running of the community centre from the local council who were going to close it.

Taking on a 25-year repairing lease, the charity has set up the policies to run the centre and to re-establish relations with the community.

The centre provides facilities to the NHS, pre-school, 50+ bowls, various fitness clubs, interest groups, children's activities, support groups and rooms for birthday parties of all ages.

The charity has also started several groups for the local community since the COVID pandemic started. We worked with the local church during the lockdown to provide a COVID helpline and volunteers to support community members.

Review of the charity's financial position at the end of the period

The charity has cash in bank accounts of £41,282 and cash reserves of £57,988.

As the charity was only established 3 ½ years ago, this is a very sound position.

Statement explaining the policy for holding reserves stating why they are held

The trustees have set a level equivalent to 3 months of full operating costs for the organisation as a desired level of reserve. This fund is a contingency in the event of a sudden reduction in income, in order to protect the future operation of the organisation from the effects of any unforeseen variations in its income and expenditure.

The reserves cover: general purpose, salaries, premises general, premises capital improvement, asset replacement, redundancy and deposits.

The current aim is for reserves of £102,000, although this is subject to review. The current amount held as reserves is £57,988. It has been identified that there is a problem with the boilers which will have to be replaced and initial investigations indicate that this might cost in the region of £80,000. However, a report from a specialist will be sought before any action is taken.

The Reserves Policy is reviewed annually.

The charity's principal sources of funds (including any fundraising)

The principal source of funds is the hire of rooms to the community. Fundraising is undertaken when the opportunity is available.

A description of the principal risks facing the charity

The Trustees are all volunteers who give their time freely. To replace a retiring Trustee can be quite difficult.

The charity is aware of the need to accumulate sufficient reserves in a short period to cope with possible show stopping events, such as the need to replace the boiler heating system.

The Trustees are aware that they are providing a service to the local community but it is necessary to cover increasing costs whilst not alienating the community.

There is a virus (Covid) which is sweeping the country and it has severely curtailed the Centre's activities. We have received Government assistance with

Furlough payments totalling £22,478 in this financial year and a further £40,357 in Government grants.



CHARITY COMMISSION
FOR ENGLAND AND WALES

BUSHMEAD COMMUNITY HUB

1169398

Receipts and payments accounts

CC16a

For the period from	01/04/2020	To	31/03/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
HALL HIRE	44,996	-	-	44,996	107,128
DONATIONS	-	-	-	-	232
GRANTS	62,836	-	-	62,836	11,677
SUNDRIES	229	-	-	229	1,760
INTEREST ON DEPOSIT	423	-	-	423	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	108,484	-	-	108,484	120,797
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	108,484	-	-	108,484	120,797
A3 Payments					
GRANTS	-	-	-	-	10,158
REPAIRS/MAINTENANCE	3,172	-	-	3,172	10,929
WAGES	44,293	-	-	44,293	21,788
LIGHT & HEATING	10,367	-	-	10,367	11,813
WATER & SEWERAGE	678	-	-	678	1,025
CLEANING	3,221	-	-	3,221	12,285
TELEPHONE/BROADBAND/IT	2,298	-	-	2,298	2,471
STATIONERY	169	-	-	169	587
BUSINESS RATES	-	-	-	-	808
FIRE & SAFETY	3,338	-	-	3,338	3,627
GENERAL COSTS	3,627	-	-	3,627	9,559
YOUTH CLUB	74	-	-	74	2,057
Sub total	71,237	-	-	71,237	87,107
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	71,237	-	-	71,237	87,107
Net of receipts/(payments)	37,247	-	-	37,247	33,690
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	91,679	-	-	91,679	57,989
Cash funds this year end	128,926	-	-	128,926	91,679

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH	53,107	-	-
	CASH - RESERVES	75,819		-
		-	-	-
	Total cash funds	128,926	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Alan Mason	ALAN MASON	07/01/2022	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Bushmead Community Centre

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

1169398

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14/01/2022

Name:

Bipin Raja

**Relevant professional
qualification(s) or body
(if any):**

Treasurer / Trustee Raynham Way Community Centre

Address:

66 Eaton Green Road

Luton

Beds LU2 9JE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.