

BUSHMEAD COMMUNITY CENTRE

England & Wales · Charity number 1169398

Details

Status Registered

Legal form CIO

Registered 2016-09-28

Register [View on the Charity Commission register](#)

Contact

Address Bushmead Community Hub
Hancock Drive
Luton
LU2 7SF

Phone 01582422818

Email team@bushmeadhub.co.uk

Website <http://www.bushmeadhub.co.uk/>

Activities

Objects: THE OBJECTS OF THE CIO ARE: TO FURTHER OR BENEFIT THE RESIDENTS OF BARNFIELD WARD AND THE SURROUNDING AREA, WITHOUT DISTINCTION OF AGE, SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION, HEALTH AND WELLBEING, AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: Bushmead Community Hub runs the community centre in Bushmead, Luton, saving it from closure in 2017. We hire out rooms and a hall, which are used by a diverse range of community groups, hire facilities for social bookings and work with local interest groups to support and encourage cohesion in the community. We run several groups for children and adults in the community.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Central Bedfordshire
- Luton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£167,507	£164,345	-	-
2024-03-31	£168,407	£177,278	-	-
2023-03-31	£164,282	£230,670	-	-
2022-03-31	£128,453	£116,827	-	-
2021-03-31	£108,484	£71,237	-	-

Trustees

Name	Role	Appointed
Afsabranu Popal		2023-12-01
Alan Sidney Mason		2017-04-26
Helen Smeath		2024-10-22
Hilda Tavolara		2025-09-30
PAUL HAMMOND		2016-01-01
Tara Stock		2024-10-22
Thomas McKinstery		2023-04-19

BUSHMEAD COMMUNITY CENTRE

England & Wales - Charity number 1169398

Accounts

Treasurer's Report for the period

01/04/2024 To 31/03/2025

Charity name: Bushmead Community Centre

Review of the charity's financial position at the end of the period

Financial position.

The Trustees have had another year of keeping a careful eye on our financial position.

At the start of the period, it was decided that in view of the state of the economy, most of the hire charges would not be increased to assist all the users of our facilities.

This resulted in a small overall profit of £3162. However, this is slightly misleading as we have some activities that we oversee and their funds are held separately to those of the Community Centre.

These restricted funds showed a profit of £4,463 with the Centre's activities showing a small loss of £1,301 for the year. This results in the overall profit of £3,162.

The Trustees agreed that the hire rates would be increased from April and this was held at 2.5% in most cases.

The Centre's unrestricted funds stand at £5,631 and the Restricted funds at £16,508.

Reserves.

During the year, the Trustees were able to increase the Reserves by £20,000 and they now stand at £46,315. It is the intention of the Trustees to increase the reserves when possible to provide for future unseen eventualities.

A description of the principal risks facing the charity

The Trustees are all volunteers who give their time freely. To replace a retiring Trustee can be quite difficult and we are always looking for additional Trustees to help spread the work load.

The charity is aware of the need to accumulate sufficient reserves to cope with possible show stopping events, such as replacing the guttering and roof tiles. We are aware that the flooring in the Bradgers Room requires attention and possible replacement to keep people safe from trip hazards as the surface is breaking up.

The Trustees are aware that they are providing a service to the local community but it is necessary to cover increasing costs whilst being cognitive of the pressures facing our hirers and the local community.



Receipts and payments accounts

CC16a

For the period
from

01/04/2024

To

31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
HALL HIRE	148,794	-	-	148,794	150,072
DONATIONS	22	-	-	22	3,220
DEFIBRILLATOR	-	1,551	-	1,551	-
GRANTS	-	3,500	-	3,500	500
SUNDRIES	1,113	-	-	1,113	4,090
INTEREST ON DEPOSIT	1,316	-	-	1,316	-
ROOM HIRE DEPOSITS	8,095	-	-	8,095	10,525
FAMILY/ADULTS/CHILDREN	-	3,116	-	3,116	-
Sub total (Gross income for AR)	159,340	8,167	-	167,507	168,407
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	159,340	8,167	-	167,507	168,407
A3 Payments					
GRANTS	-	885	-	885	317
REPAIRS/MAINTENANCE	9,759	-	-	9,759	6,594
BUILDING IMPROVEMENTS	-	-	-	-	3,650
WAGES & STAFF COSTS	107,035	-	-	107,035	87,613
LIGHT & HEATING	17,792	-	-	17,792	13,804
WATER & SEWERAGE	1,103	-	-	1,103	1,453
CLEANING COSTS	3,928	-	-	3,928	4,392
TELEPHONE/BROADBAND/IT	1,345	-	-	1,345	2,175
ROOM HIRE DEPOSITS REFUNDED	9,044	-	-	9,044	11,292
BUSINESS RATES	342	-	-	342	429
FIRE & SAFETY	4,164	-	-	4,164	1,765
DEFIBRILLATOR	-	750	-	-	-
FAMILY/ADULTS/CHILDREN	-	2,069	-	2,069	-
GENERAL COSTS	6,129	-	-	6,879	6,962
BOILER REPLACEMENT	-	-	-	-	36,832
Sub total	160,641	3,704	-	164,345	177,278
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	160,641	3,704	-	164,345	177,278
Net of receipts/(payments)	- 1,301	4,463	-	3,162	- 8,871
A5 Transfers between funds					
A6 Cash funds last year end					
Cash funds this year end	68,455	4,463	-	72,918	65,293

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH	5,631		
	CASH - RESERVES		46,316	-
	FAMILY/ADULTS/CHILDREN	-	16,508	-
	Total cash funds	5,631	62,824	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Alan Mason TRUSTEE AND TREASURER	ALAN MASON	07 10 2025



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

BUSHMEAD COMMUNITY CENTRE

**On accounts for the year
ended**

31/03/2025

**Charity no
(if any)**

1169398

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

14 January 2026

Name:

LAWRENCE PATTERSON

**Relevant professional
qualification(s) or body
(if any):**

TREASURER / TRUSTEE RAYNHAM WAY COMMUNITY CENTRE

Address:

66 EATON GREEN ROAD, LUTON, BEDFORDSHIRE, LU2 9JE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

BUSHMEAD COMMUNITY CENTRE

England & Wales - Charity number 1169398

Accounts

Treasurer's Report for the period

01/04/2023 To 31/03/2024

Charity name: Bushmead Community Centre

Review of the charity's financial position at the end of the period

The charity has faced another challenging year.

The cost of gas, electricity and water has increased substantially and staff costs have increased as well, mainly through the employment of a Centre Assistant needed to help the Centre Manager.

The increase in the Living Wage has also increased staff costs.

The main challenge has been the necessity to replace the hub heating boilers as they are obsolete and it is no longer possible to acquire spare parts. See below for more information.

The Covid virus caused extra expenditure and the Centre Manager coped with the situation extremely well.

At the end of the year, there had been a loss of £8871, with cash funds of £40,293 held (not including any Reserves).

Hub Heating.

The boilers have been a problem for some time, but we were finally advised that both boilers are obsolete and replacement parts could no longer be found. The Trustees were left with no choice but to source replacements as the Hub could not remain open without heating.

Using professional advice, the boiler replacement was put out to tender and four tenders were received and we proceeded with the tender totalling £108,990 with a further £6,612 for professional fees.

The total cost exceeded the trustees' expectations and so it was decided to appeal to the local community for assistance of £25,000 towards the cost, with the trustees using all the Reserves of £76,534 and the balance coming from the cash held in the bank account.

Thank you to all the people that contributed to the appeal.

Stage payments were agreed and £83,748 was paid in the period under review and the bulk of the balance was paid in July 2023, leaving a retention of £2724 to be paid when all outstanding works have been completed.

Reserves.

The Trustees have had to utilise all the Reserves held at 31st March 2023 towards the boiler replacement. During the year, the trustees were able to restore the Reserves by £25,000.

A description of the principal risks facing the charity

The Trustees are all volunteers who give their time freely. To replace a retiring Trustee can be quite difficult and we are always looking for additional trustees to help spread the work load.

The charity is aware of the need to accumulate sufficient reserves to cope with possible show stopping events, such as replacing the guttering and roof tiles.

The Trustees are aware that they are providing a service to the local community but it is necessary to cover increasing costs whilst being cognitive of the pressures facing our hirers and the local community.



Receipts and payments accounts

CC16a

For the period from	01/04/2023	To	31/03/2024
---------------------	------------	----	------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
HALL HIRE	150,072	-	-	150,072	121,676
DONATIONS	3,220	-	-	3,220	28,141
GRANTS	500	-	-	500	1,000
SUNDRIES	4,090	-	-	4,090	1,621
INTEREST ON DEPOSIT	-	-	-	-	341
ROOM HIRE DEPOSITS	10,525	-	-	10,525	11,503
TRANSFER FROM RESERVES	-	-	-	-	76,194
Sub total (Gross income for AR)	168,407	-	-	168,407	240,476
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	168,407	-	-	168,407	240,476
A3 Payments					
GRANTS	317	-	-	317	632
REPAIRS/MAINTENANCE	6,594	-	-	6,594	9,457
BUILDING IMPROVEMENTS	3,650	-	-	3,650	3,306
WAGES & STAFF COSTS	87,613	-	-	87,613	70,471
LIGHT & HEATING	13,804	-	-	13,804	24,572
WATER & SEWERAGE	1,453	-	-	1,453	2,216
CLEANING	4,392	-	-	4,392	6,411
TELEPHONE/BROADBAND/IT	2,175	-	-	2,175	2,721
ROOM HIRE DEPOSITS REFUNDED	11,292	-	-	11,292	10,606
BUSINESS RATES	429	-	-	429	738
FIRE & SAFETY	1,765	-	-	1,765	2,895
GENERAL COSTS	6,962	-	-	6,962	12,897
BOILER REPLACEMENT	36,832	-	-	36,832	83,748
Sub total	177,278	-	-	177,278	230,670
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	177,278	-	-	177,278	230,670
Net of receipts/(payments)	- 8,871	-	-	- 8,871	9,806
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end		-	-		
Cash funds this year end	65,293	-	-	65,293	74,164

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH	40,293		
	CASH - RESERVES		25,000	-
		-	-	-
	Total cash funds	40,293	25,000	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Alan Mason	ALAN MASON	16 04 2024



Section A

Independent Examiner's Report

**Report to the trustees/
members of** BUSHMEAD COMMUNITY CENTRE

**On accounts for the year
ended** 31/03/2024 **Charity no
(if any)** 1169398

Set out on pages 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 20 To June 2025.

Name: LAWRENCE PATTERSON

**Relevant professional
qualification(s) or body
(if any):** TREASURER, RAYNHAM WAY COMMUNITY CENTRE

Address: 66 EATON GREEN ROAD, LUTON, BEDFORDSHIRE, LU2 9JE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

BUSHMEAD COMMUNITY CENTRE

England & Wales - Charity number 1169398

Accounts

Annual report for the year ended 31st March 2023

Financial Report

Challenges facing the Hub financial year ended 31st March 2023;

- Cost of gas, electricity and water has increased substantially
- Staff costs increase in line with cost of living
- Hub assistant employed to released Hub Manager's time to focus on growth and funding
- Living Wage has also increased staff costs
- Hub heating system is failing and obsolete
- Extra expenditure due to Covid
- Regular hirers are slow to come back following pandemic

Financial review of the year

- Reserves of £76,194 were used towards costs of replacing the heating system
- Stage payments agreed with bulk of balance paid July 2023 leaving £2720 outstanding for retentions.
- Hub heating appeal was Launched and raise £25,284
- October cash flow forecast projected a loss (before the Hub heating appeal was launched) once impact of heating system cost was taken into account.

Future funding

- Need to go for grants
- Focus on fundraising activities – we need more volunteers/organisation

Reserves

- All Reserves were used for the boiler replacement. As a charity we are aware of the need to accumulate sufficient reserves as set out in the reserves policy
- We have several large of maintenance projects that will need funding in the near future
- The Trustees are working with the Hub Manager to rebuild reserves and find ways to raise funds through grants applications and fundraising

Chair's Report

Activities included;

Hub Club launched

- A club for locals who felt socially isolated
- Luton Citizens Fund enabled purchase of board games and craft equipment
- The Hub was able to offer a member of staff to facilitate the group but needed volunteers for long term provision
- The group has gone on to run itself at the local pub

Warm Hub

- Response to increased heating cost crisis. Hub offered a warm space for people to come if they cannot afford to heat their home all day
- Supported with small grant from Council. Warm drinks were also available

Community Wildlife Garden

- The Wildlife Trust runs a regular gardening club, who plant and maintained the garden throughout the year
- The gardening club have grown beans, strawberries, tomatoes, and other vegetables
- We have plans to extend this to the front of the building but need more volunteers

Community Book Exchange

- The community book exchange encourages visitors to regularly swap books and donate others



Christmas

- Retired Community was back after lockdown
- We are planning this year's event and looking for sponsorship for refreshments and volunteers to help run

Work with the other groups and businesses in Bushmead and the wider community of Luton

- Inner Wheel Club of Luton North planted a rose in the community garden to celebrate World Day of Peace
- We are a collection point for old spectacles which are recycled and used across the world for those in need

Employee volunteering

- Employees from AstraZeneca volunteered to decorated the hall and helped improve the outside areas of the Hub

Hub Heating Appeal Fund

Launched October 2022

- Target £25,000 crowd funding
- Community engagement
- Fundraising activities
- Hirers support
- Large donations from Pre-school and Councillors fund

Currently the work needed...

Replacing all the guttering on the building £18,000

Current style of gutter is no-longer manufactured and too small for roof

Installing of interim heaters in the Manning Hall £2,000

Refurbishing the wooden floor in Manning Hall £4,000

Transforming a used office into a second meeting room by opening door onto corridor
£6,000

Decorating is an almost yearly task!

Election of Officers

Chair and Secretary– Dave Coupe re-elected

Treasurer – Alan Mason re-elected.



Receipts and payments accounts

CC16a

For the period from	01/04/2022	To	31/03/2023
------------------------	------------	----	------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
HALL HIRE	121,676	-	-	121,676	87,214
DONATIONS	28,141	-	-	28,141	-
GRANTS	1,000	-	-	1,000	29,634
SUNDRIES	1,621	-	-	1,621	660
INTEREST ON DEPOSIT	341	-	-	341	374
ROOM HIRE DEPOSITS	11,503	-	-	11,503	7,940
INCOME FROM GOVMT GRANTS	-	-	-	-	2,631
TRANSFER FROM RESERVES	76,194	-	-	76,194	
Sub total (Gross income for AR)	240,476	-	-	240,476	128,453
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	240,476	-	-	240,476	128,453
A3 Payments					
GRANTS	632	-	-	632	402
REPAIRS/MAINTENANCE	9,457	-	-	9,457	6,552
BUILDING IMPROVEMENTS	3,306	-	-	3,306	9,433
WAGES & STAFF COSTS	70,471	-	-	70,471	60,480
LIGHT & HEATING	24,572	-	-	24,572	12,247
WATER & SEWERAGE	2,216	-	-	2,216	847
CLEANING	6,411	-	-	6,411	3,707
TELEPHONE/BROADBAND/IT	2,721	-	-	2,721	1,022
STATIONERY	-	-	-	-	1,462
ROOM HIRE DEPOSITS REFUNDED	10,606	-	-	10,606	5,979
BUSINESS RATES	738	-	-	738	493
FIRE & SAFETY	2,895	-	-	2,895	2,167
GENERAL COSTS	12,897	-	-	12,897	12,036
BOILER REPLACEMENT	83,748	-	-	83,748	-
Sub total	230,670	-	-	230,670	116,827
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	230,670	-	-	230,670	116,827
Net of receipts/(payments)	9,806	-	-	9,806	11,626
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end		-	-		
Cash funds this year end	74,164	-	-		140,552

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH	74,164		-
	CASH - RESERVES	-		-
		-	-	-
	Total cash funds	74,164	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Alan Mason	ALAN MASON	29/09/2023



Section A Independent Examiner's Report

Report to the trustees/ members of	Bushmead Community Centre		
On accounts for the year ended	31 March 2023	Charity no (if any)	1169398
	Set out on pages 1-2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  **Date:** 15/1/24

Name: Lawrence Patterson

Relevant professional qualification(s) or body (if any): Treasurer / Trustee Raynham Way Community Centre

Address: 66 Eaton Green Road
Luton Beds LU2 9JE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

BUSHMEAD COMMUNITY CENTRE

England & Wales - Charity number 1169398

Accounts

Trustees' Annual Report for the period

From 01/04/2021 To 31/03/2022

Charity name: Bushmead Community Centre

Charity registration number: 1169398

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

To further or benefit the residents of Barnfield ward and the surrounding area, without distinction of age, sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education, health and wellbeing, and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Contribution made by volunteers

The Trustees are all volunteers and have started the charity from scratch, establishing the necessary checks and balances necessary to create a successful entity.

(As well as the volunteers, there are 2 paid regular members of staff who both go over and above the contributions expected of them. There is also a small pool of casual workers who assist as and when necessary).

All of the above have contributed to make connections to the local community to enable the centre to prosper.

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

The charity took over the running of the community centre from the local council who were going to close it.

Taking on a 25-year repairing lease, the charity has set up the policies to run the centre and to re-establish relations with the community.

The centre provides facilities to the NHS, pre-school, 50+ bowls, various fitness clubs, interest groups, children's activities, support groups and rooms for birthday parties of all ages.

The charity has also started several groups for the local community since the COVID pandemic started. We worked with the local church during the lockdown to provide a COVID helpline and volunteers to support community members.

Review of the charity's financial position at the end of the period

The charity has cash in bank accounts of £64,358 and cash reserves of £76,194.

As the charity was only established 3 ½ years ago, this is a very sound position.

However, the financial position continues to be challenging and may not become clearer until the situation with the boiler replacements is clarified.

Statement explaining the policy for holding reserves stating why they are held

The trustees have set a level equivalent to 3 months of full operating costs for the organisation as a desired level of reserve. This fund is a contingency in the event of a sudden reduction in income, in order to protect the future operation of the organisation from the effects of any unforeseen variations in its income and expenditure.

The reserves cover: general purpose, salaries, premises general, premises capital improvement, asset replacement, redundancy and deposits.

The current aim is for reserves of £102,000, although this is subject to review. The current amount held as reserves is £76,194. It has been identified that there is a problem with the boilers which will have to be replaced and initial investigations indicate that this might cost in the region of £80,000 which will eradicate the reserves built up. However, a report from a specialist will be sought before any action is taken and quotations from several electrical contractors will be obtained.

The Reserves Policy is reviewed annually.

The charity's principal sources of funds (including any fundraising)

The principal source of funds is the hire of rooms to the community. Fundraising is undertaken when the opportunity is available.

A description of the principal risks facing the charity

The Trustees are all volunteers who give their time freely. To replace a retiring Trustee can be quite difficult.

The charity is aware of the need to accumulate sufficient reserves in a short period to cope with possible show stopping events, such as the need to replace the boiler heating system.

The Trustees are aware that they are providing a service to the local community but it is necessary to cover increasing costs whilst not alienating the community.

There is a virus (Covid) which is sweeping the country and it has severely curtailed the Centre's activities. We have received Government assistance with Furlough payments totalling £2,631 in this financial year and a further £22,635 in Government grants.



Receipts and payments accounts

CC16a

For the period from	01/04/2021	To	31/03/2022
---------------------	------------	----	------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
HALL HIRE	87,214	-	-	87,214	44,996
DONATIONS	-	-	-	-	-
GRANTS	29,634	-	-	29,634	62,836
SUNDRIES	660	-	-	660	229
INTEREST ON DEPOSIT	374	-	-	374	423
ROOM HIRE DEPOSITS	7,940	-	-	7,940	-
INCOME FROM GOVMT GRANTS	2,631	-	-	2,631	-
	-	-	-	-	-
Sub total (Gross income for AR)	128,453	-	-	128,453	108,484
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	128,453	-	-	128,453	108,484
A3 Payments					
GRANTS	402	-	-	402	-
REPAIRS/MAINTENANCE	6,552	-	-	6,552	3,172
BUILDING IMPROVEMENTS	9,433	-	-	9,433	-
WAGES	60,480	-	-	60,480	44,293
LIGHT & HEATING	12,247	-	-	12,247	10,367
WATER & SEWERAGE	847	-	-	847	678
CLEANING	3,707	-	-	3,707	3,221
TELEPHONE/BROADBAND/IT	1,022	-	-	1,022	2,298
STATIONERY	1,462	-	-	1,462	169
ROOM HIRE DEPOSITS REFUNDED	5,979	-	-	5,979	-
BUSINESS RATES	493	-	-	493	-
FIRE & SAFETY	2,167	-	-	2,167	3,338
GENERAL COSTS	12,036	-	-	12,036	3,627
YOUTH CLUB	-	-	-	-	74
Sub total	116,827	-	-	116,827	71,237
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	116,827	-	-	116,827	71,237
Net of receipts/(payments)	11,626	-	-	11,626	37,247
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end		-	-		91,679
Cash funds this year end	64,358	-	-	140,552	128,926

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH	64,358	-	-
	CASH - RESERVES	76,194		-
		-	-	-
	Total cash funds	140,552	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Alan Mason	ALAN MASON	23/05/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Bushmead Community Centre

**On accounts for the year
ended**

31 March 2022

**Charity no
(if any)**

1169398

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**


I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

07-01-2023

Name:

Bipin Raja

**Relevant professional
qualification(s) or body
(if any):**

Treasurer / Trustee Raynham Way Community Centre

Address:

66 Eaton Green Road

Luton

Beds LU2 9JE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

BUSHMEAD COMMUNITY CENTRE

England & Wales - Charity number 1169398

Accounts

Trustees' Annual Report for the period

From 01/04/2020 To 31/03/2021

Charity name: Bushmead Community Centre

Charity registration number: 1169398

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

To further or benefit the residents of Barnfield ward and the surrounding area, without distinction of age, sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education, health and wellbeing, and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Contribution made by volunteers

The Trustees are all volunteers and have started the charity from scratch, establishing the necessary checks and balances necessary to create a successful entity.

(As well as the volunteers, there are 2 paid regular members of staff who both go over and above the contributions expected of them. There is also a small pool of casual workers who assist as and when necessary).

All of the above have contributed to make connections to the local community to enable the centre to prosper.

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

The charity took over the running of the community centre from the local council who were going to close it.

Taking on a 25-year repairing lease, the charity has set up the policies to run the centre and to re-establish relations with the community.

The centre provides facilities to the NHS, pre-school, 50+ bowls, various fitness clubs, interest groups, children's activities, support groups and rooms for birthday parties of all ages.

The charity has also started several groups for the local community since the COVID pandemic started. We worked with the local church during the lockdown to provide a COVID helpline and volunteers to support community members.

Review of the charity's financial position at the end of the period

The charity has cash in bank accounts of £41,282 and cash reserves of £57,988.

As the charity was only established 3 ½ years ago, this is a very sound position.

Statement explaining the policy for holding reserves stating why they are held

The trustees have set a level equivalent to 3 months of full operating costs for the organisation as a desired level of reserve. This fund is a contingency in the event of a sudden reduction in income, in order to protect the future operation of the organisation from the effects of any unforeseen variations in its income and expenditure.

The reserves cover: general purpose, salaries, premises general, premises capital improvement, asset replacement, redundancy and deposits.

The current aim is for reserves of £102,000, although this is subject to review. The current amount held as reserves is £57,988. It has been identified that there is a problem with the boilers which will have to be replaced and initial investigations indicate that this might cost in the region of £80,000. However, a report from a specialist will be sought before any action is taken.

The Reserves Policy is reviewed annually.

The charity's principal sources of funds (including any fundraising)

The principal source of funds is the hire of rooms to the community. Fundraising is undertaken when the opportunity is available.

A description of the principal risks facing the charity

The Trustees are all volunteers who give their time freely. To replace a retiring Trustee can be quite difficult.

The charity is aware of the need to accumulate sufficient reserves in a short period to cope with possible show stopping events, such as the need to replace the boiler heating system.

The Trustees are aware that they are providing a service to the local community but it is necessary to cover increasing costs whilst not alienating the community.

There is a virus (Covid) which is sweeping the country and it has severely curtailed the Centre's activities. We have received Government assistance with

Furlough payments totalling £22,478 in this financial year and a further £40,357 in Government grants.



Receipts and payments accounts

CC16a

For the period from	01/04/2020	To	31/03/2021
---------------------	------------	----	------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
HALL HIRE	44,996	-	-	44,996	107,128
DONATIONS	-	-	-	-	232
GRANTS	62,836	-	-	62,836	11,677
SUNDRIES	229	-	-	229	1,760
INTEREST ON DEPOSIT	423	-	-	423	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	108,484	-	-	108,484	120,797
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	108,484	-	-	108,484	120,797
A3 Payments					
GRANTS	-	-	-	-	10,158
REPAIRS/MAINTENANCE	3,172	-	-	3,172	10,929
WAGES	44,293	-	-	44,293	21,788
LIGHT & HEATING	10,367	-	-	10,367	11,813
WATER & SEWERAGE	678	-	-	678	1,025
CLEANING	3,221	-	-	3,221	12,285
TELEPHONE/BROADBAND/IT	2,298	-	-	2,298	2,471
STATIONERY	169	-	-	169	587
BUSINESS RATES	-	-	-	-	808
FIRE & SAFETY	3,338	-	-	3,338	3,627
GENERAL COSTS	3,627	-	-	3,627	9,559
YOUTH CLUB	74	-	-	74	2,057
Sub total	71,237	-	-	71,237	87,107
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	71,237	-	-	71,237	87,107
Net of receipts/(payments)	37,247	-	-	37,247	33,690
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	91,679	-	-	91,679	57,989
Cash funds this year end	128,926	-	-	128,926	91,679

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH	53,107	-	-
	CASH - RESERVES	75,819		-
		-	-	-
	Total cash funds	128,926	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	Alan Mason	ALAN MASON	07/01/2022



Section A

Independent Examiner's Report

Report to the trustees/
members of Bushmead Community Centre

On accounts for the year
ended 31 March 2021

Charity no
(if any) 1169398

Set out on pages 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14/01/2022

Name:

Bipin Raja

Relevant professional
qualification(s) or body
(if any):

Treasurer / Trustee Raynham Way Community Centre

Address:

66 Eaton Green Road

Luton

Beds LU2 9JE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]