



Annual Report of the Trustees for period 1 September 2019 to 31 December 2020

The Trent Park Museum Trust (“the Trust”) was registered as a Charitable Incorporated Organisation on 27 September 2016. This fourth annual report covers the sixteen-month period 1 September 2019 to 31 December 2020. The Trustees have changed the Trust’s year end from 31 August to 31 December as this is more appropriate for a visitor attraction.

Administrative Information

Charity Name: Trent Park Museum Trust
Charity Registration Number: 1169382
Address of Principal Office: c/o Estate Office, Houghton Hall, Kings Lynn, Norfolk PE31 6UE

The Trustees who served during the period ended 31 December 2020 and who continue to serve at the date of this report were as follows:

The Marquess of Cholmondeley	(Chairman)	
Mr Jason Charalambous	(Co-Chairman)	
Mr Alan Perkin	(Deputy Chairman and Secretary)	
Ms Helen Lederer		
Mr Winston Newman		
Lord Sassoon	(Treasurer)	(appointed 24 March 2020)
Mr Iain Standen		(resigned 4 December 2019)

Structure Governance and Management

Trent Park Museum Trust is a Charitable Incorporated Organisation (CIO) governed by a constitution dated 27 September 2016 and whose only voting members are its charity trustees (foundation model). It is registered as a charity with the Charity Commission.

The Trustees are responsible for making all decisions relating to the governance and management of the charity. Trustees meet regularly and met on seven occasions during the period ended 31 December 2020. During the period an experienced project coordinator was appointed on a service contract basis.

The existing trustees are responsible for the appointment of new trustees by resolution agreed at a meeting of the charity's trustees.

Objectives and Activities

The Trust was established to advance the education of the public, and to promote research for the public benefit, in connection with the history of the listed Trent Park House. It is the objective of the Trust to establish and maintain a museum at the site.

Land at Trent Park in Enfield, London was acquired by Berkeley Homes in September 2015 for construction of around 245 homes on the site. However, the application for and the ultimate grant of planning permission for development of the wider Trent Park site were predicated upon the establishment of a museum within the ground floor and basement of the listed Trent Park House.

On 20 March 2017, the Trust signed an agreement with Berkeley Homes paving the way for the majority of the ground floor and basement of Trent Park House to be allocated for use as a museum and securing a commitment from Berkeley Homes to restore and complete these areas to a shell and core finish. It was intended that the Trust would be responsible for the design and fit-out of the space. These arrangements were formalised in 30 year lease agreement entered into with Berkeley Homes on 23 December 2020.

The Trust has continued to fundraise for the purposes of achieving its objective of establishing and maintaining a museum at Trent Park House to advance the education of the public on the history of Trent Park House. During the period ended December 2020, the Trust continued to secure seed funding

to facilitate the design and other work required to make applications for capital funding for the project, as well as the start of raising funds for the capital project itself. The Trust's business plan was approved by Berkeley Homes and by Enfield Council.

When planning our activities for the period and in exercising their powers and duties, the Trustees had due regard to the Commission's guidance on public benefit. The activities of the Trust directed at the establishment of a museum at Trent Park House open to all members of the public and the Trustees consider that the activities of the Trust are consistent with the Commission's guidance and the requirements to provide benefit to the public.

In line with these objectives, activities during the period included maintaining an active social media presence through our website and regular newsletter as well as Twitter, Facebook and Instagram.

Achievements and Performance

During the period and since the period end, the Trustees have signed off on the project's business plan and on the display concept for the house. The displays will tell two principal stories. The first narrative will recreate the splendour of the house and its social importance during the 1920's and 1930's, focused on the restoration of the ground floor state rooms. The second narrative will tell the story of the Secret Listeners who gathered vital intelligence during WW2 from the captured German generals held in Trent Park.

The timeline for completion of the museum is dependent on Berkeley Homes handing over the shell of our space in the house, following which we will take some six months to fit out and decorate our space. The COVID-19 pandemic has inevitably caused delays for Berkeley Homes, as have structural complications with their construction work. We have fully developed plans for a full public opening of the museum at the start of the 2023 visitor season but they remain dependent on the developer's timetable.

During the period ended 31 December 2020, pledges and grants were received from a range of trusts and private individuals including the Rothschild Foundation, the Architectural Heritage Fund and The Al Thani Collection Foundation. The trustees are extremely grateful to these and all our donors as we progress towards our funding target.

The National Lottery Heritage Fund (NLHF) awarded a £91,600 grant to support the preliminary work of the Trust. This grant marked the successful completion of the first, seed-funding, stage of fundraising. We are in the process of applying for a further round of NLHF funding, focusing on audience and community heritage aspects of the project in line with the NLHF's post-COVID priorities.

The Trust's heritage advisors, Architrave Historical Services, with exhibition designer Tori Reeve, continued their work on our business plan and then switched their focus to detailed planning of the house displays and sourcing of suitable material, particularly to recreate the Secret Listeners' rooms in the basement with equipment in line with the detailed inventories held at the National Archives. For the state rooms on the ground floor of the house, David Mlinaric has started to advise on the recreation of Sir Philip Sassoon's 1920s interior decoration.

Architects Kennedy O'Callaghan LLP and MCA Consulting Engineers have substantially completed the necessary design work to RIBA Stage 4 so that the Trust is ready to proceed with the fit of our space within the house as soon as Berkeley Homes hand over the space to us. £2.75 million of in-kind support has been secured from Berkeley Homes towards restoration of the public rooms, as well as the outside terraces and gardens.

Our public engagement programme continued, although constrained by the pandemic. In November 2019, at an event in Enfield Museum, our Trustee Helen Lederer told the story of her mother, a code breaker at Bletchley Park, and of her Czech grandfather, a spy and intelligence officer at Trent Park. Social media activity stepped up with the appointment of a part-time Outreach Project Coordinator and with input from our Senior Historical Advisor, WW2 historian Dr Alex Henry.

Since the period end, and supported by NLHF funding, Audience Development Consultant Anna Husband has begun an extensive programme of work to help us develop the story of Trent Park in a way that responds to the interests and needs of the local communities in Enfield, Barnet and Hertsmere. This public engagement and consultation work has been well publicised in the area and received excellent responses, including from many schools in our catchment area.

Eric Mark

The trustees were very sorry to hear of the death in November 2020 of the last 'Secret Listener' of WW2, Eric Mark. Eric memorably spoke at our reception at the House of Lords in May 2019 where he gave a

rousing recollection of serving at Trent Park during the War.

We are so grateful that Eric was part of our effort to establish Trent Park House. Successful completion of our project will not only celebrate his memory but also those of all the Secret Listeners.

Financial Review

The accounts have been prepared on a receipts and payments basis. Total unrestricted income was £154,823 with further restricted income of £45,800. The Trust spent a total of £115,293 during the financial period to support fundraising, basic running costs and fees, mainly for design work and development of the business plan. At the period end, the Trust had cash balances of £112,066 (2019 - £26,746). At 31 December 2020 the Trust had received £20,000 in loans (2019 - zero), which have been repaid since the period end.

The Trust's Reserves Policy provides that the Trust should hold reserves equivalent to four months' basic operating costs.

Approved by the Trustees on 22 October 2021 and signed on their behalf:

Signed.....
Lord Cholmondeley

Date: 28th October 2021.

Jason Charalambous
Signed.....
Jason Charalambous

Date: 27 October 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trent Park Museum Trust

1169382

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/09/2019

To

Period end date
31/12/2020

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	134,813	45,800	-	180,613	33,822
Loans received	20,000	-	-	20,000	-
Event income	-	-	-	-	630
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	154,813	45,800	-	200,613	34,452
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	154,813	45,800	-	200,613	34,452
A3 Payments					
Architects' and consultants' fees	81,967	5,000	-	86,967	34,858
Fundraising expenses	6,897	9,800	-	16,697	6,418
Legal	-	8,631	-	8,631	-
Insurance	897	-	-	897	429
Other expenses	2,101	-	-	2,101	501
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	91,862	23,431	-	115,293	42,206
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	91,862	23,431	-	115,293	42,206
Net of receipts/(payments)	62,951	22,369	-	85,320	- 7,754
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,738	5,008	-	26,746	34,500
Cash funds this year end	84,689	27,377	-	112,066	26,746

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	84,689	27,377	-
		-	-	-
		-	-	-
	Total cash funds	84,689	27,377	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Museum exhibits	Unrestricted	-	2,572
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Loans repayable	Unrestricted	20,000	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
Jason Charalambous	Jason Charalambous	22/10/2021
Jason	Lord Sassoon	22/10/2021

Notes to the Receipts and Payments Accounts

1. The Trust had no potential liability under any guarantee outstanding at the date of the Statement of Assets and Liabilities.
2. The Trust did not owe any outstanding debt at the date of the Statement of Assets and Liabilities which is secured on any assets of the charitable incorporated organisation.
3. Loans received from a Trustee totalling £20,000 were repaid since the period end.



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Trent Park Museum Trust		
On accounts for the ^{PERIOD} year ended	31 December 2020	Charity no (if any)	1169382
Set out on pages	1 to 3 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31/12/2020.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:		Date:	22/10/2021
Name:	Stewart Laitner		
Relevant professional qualification(s) or body (if any):	Chartered Accountant		
Address:	17 Bancroft Avenue London N2 0AR		

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).