



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 1/10/22 To Period end date 30/9/23

Charity name: Bishop's Waltham Gardening Club

Charity registration number: 1169353

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1. Advance education and good practice in horticulture; to provide facilities in the interests of social welfare, to individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life;2. Promote the good health of the public; in particular those whose health is at risk and who have been advised to exercise, through the provision of allotments for gardening.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none">1. Manage a site of 170 allotment plots on behalf of Bishop's Waltham Parish Council including raised beds for disabled/wheelchair users and children's plots.2. Organise lectures, discussions and demonstrations to members and guests.3. Set up visits to places and organisations of horticultural interest.4. Arrange horticultural and craft shows and competitions.5. Manage and maintain community orchard and small garden areas in Bishop's Waltham for the benefit of the local community.6. Make available an annual grant for a local student on a horticultural course at Sparsholt College.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Trustees have implemented a scheme to provide financial assistance to individuals for horticultural training, to be reviewed

		annually. The availability of grants is advertised locally, an application is completed and assessed by two trustees and an award is made to any suitable candidates. Any one person can only receive an award for two academic years.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1. Management, including administration and rental issues, of site of allotments with plot rental open to all residents of area. Facilities provided include mowers, strimmers, water supply and toilet. Activities to promote communal participation included barbecues, competitions and maintenance working parties.</p> <p>2. On-going development of a community orchard by a small group of volunteers led by a qualified horticulturalist. The orchard is on publicly owned land and accessible at all times.</p> <p>3. Continuous maintenance, on behalf of the local council, by a group of volunteers led by an experienced gardener of a garden by public pathways. The garden attracts and supports wildlife, especially butterflies and is open to the public.</p> <p>4. Financial support was provided to a student for on a recognised horticultural training course to assist with travel costs, out of college visits etc. The student wrote several short reports describing achievements.</p> <p>5. Raising of funds to support activities through sales of gardening goods at the allotment building. This is appreciated by all Club members for its convenience, and as the prices tend to be lower than elsewhere.</p> <p>6. Our annual public plant sale. This receives an enthusiastic response from the public for low-priced, high quality and specialist plants.</p> <p>6. Eight evening meetings for members and public at which there is a lecture by a knowledgeable person on a horticultural topic. These are social and educational events open to all. Other social events and competitions at our trading shed have been introduced to improve involvement across the Club.</p>

		<p>7. Three shows per year for members and non-members to exhibit plants, crafts and produce competitively. Our main show is one of the highlights of the village calendar.</p> <p>8. An item relating to horticulture is placed in the local Parish News magazine each month. The Club's activities and member's newsletters are posted on the Club's publicly available website.</p> <p>9. The allotments were opened to the public this year in support of the open gardens event run by Bishop's Waltham in Bloom.</p> <p>9. A presence at local charitable events to promote horticulture in the community.</p> <p>10 The Club organises trips to gardens of interest; these are attended by Club members and others.</p>
--	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Club is in a sound position financially, and is confident that it will be able to carry out all routine activities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Club currently maintains reserves of £15,000 to cover a)future cost of replacing the roof of the Club's trading shed and other repairs b) fencing and other alterations that may be needed as a result of development in the locality.
Amount of reserves held	Para 1.22	£15,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership fees Sales at Trading Shed Plant Sales HMRC Gift Aid Raffles and refreshment sales at events Advertising sponsorship in show programme
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Club does not hold any investments. We will investigate moving some funds to an interest earning account during the next financial year.
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are coopted if there is a vacancy, and confirmed at the following AGM. Voting takes place at the AGM if there is competition for a place as a trustee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bishop's Waltham Gardening Club
Other name the charity uses	N/A
Registered charity number	1169353
Charity's principal address	1 Shore Lane, Bishop's Waltham SO32 1DY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Bennett	Chair		
2	Linda Haysom	Treasurer		
3	Alison Perry	Secretary	17/6/2024	
4	Anthea Mabey			
5	David Bushby			
6	Gill Williams		15/4/2024	
7	Gill Hammil			
8	Kate Cassell			
9	Larry Mabey			
10	Maewyn Cumming			
11	Nicole Jones			
12	Robin Breach		17/4/2024	
13	Ron Haysom		24/1/2024	
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information



--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	---

Full name(s)

David Bennett	Maewyn Cumming
---------------	----------------

Position (eg Secretary,
Chair, etc)

Chair	Trustee
-------	---------

Date

15/7/2024



Bishop's Waltham Gardening Club



BWGC

Registered Charity No.
1169353

CHARITY ACCOUNT - FINANCIAL STATEMENT 01/10/2022 TO 30/09/2023

	2022/2023	2021/2022
INCOME		
Allotment rent	£2,117	£1,877
Plant Sales & Events	£1,732	£527
Talks & Social Events	£1,233	£1,679
Outings	£1,050	£0
Membership subscriptions	£2,034	£1,824
Annual Show	£981	£876
Gift Aid	£442	£428
Water	£292	£85
Donations/Grants	£181	£58
TOTAL INCOME	£10,061	£7,354
EXPENDITURE		
Allotment Maintenance	£2,060	£1,411
Plant Sales & Events	£1,480	£88
Talks & Social Events	£2,471	£1,893
Outings	£973	£0
Annual Show	£2,260	£1,407
Water	£338	£245
Donations/Grants	£895	£217
Community Orchard/Gardens	£79	£59
Rent	£25	£26
Shed Costs	£65	£1,293
Website	£384	£288
Insurance	£588	£578
Administration & Subscriptions	£626	£141
TOTAL EXPENDITURE	£12,245	£7,646
EXCESS OF INCOME OVER EXPENDITURE	-£2,184	-£292

TRADING ACCOUNT - FINANCIAL STATEMENT 01/10/2022 TO 30/09/2023

	2022/2023	2021/2022
INCOME		
Trading Sales	£5,585	£5,672
Donations	£2	£50
Non-Trading Sales	£14	£25
TOTAL INCOME	£5,601	£5,747
EXPENDITURE		
Trading Stock	£2,156	£4,522
Non-Trading Transfers Out	£47	£552
Trading Support Costs	£7	£157
TOTAL EXPENDITURE	£2,210	£5,231
EXCESS OF INCOME OVER EXPENDITURE	£3,391	£516

ALL ACCOUNTS COMBINED - FINANCIAL STATEMENT 01/10/2022 TO 30/09/2023

	2022/2023	2021/2022
INCOME		
Charity Account	£10,061	£7,354
Trading Account	£5,601	£5,747
TOTAL INCOME	£15,662	£13,101
EXPENDITURE		
Charity Account	£12,245	£7,646
Trading Account	£2,210	£5,231
TOTAL EXPENDITURE	£14,455	£12,877
EXCESS OF INCOME OVER EXPENDITURE	£1,207	£224

CHARITY ACCOUNT - BALANCES 01/10/2022 TO 30/09/2023

Opening balance 1 October 2022	£17,722
Excess of income over expenditure	-£2,184
Transfer from Trading Account	£3,000
	£18,538
Less Charity Income not credited to bank	£0
Plus Charity Expenditure not debited from bank	£0
Represented by bank and cash as at date 30/09/2023	£18,538

Independent examiners
report to the trustees of
Registered Charity Number
1169353
**Respective responsibilities of
trustees and examiner**

The Bishop's Waltham Gardening Club
on accounts for the year ended 30 September 2023

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedure laid down in the general Directions given by the commission under section 145(5) (b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

Independent examiner's Statement

In connection with my examination, no matter has come to my attention:
(1) which gives me reasonable cause to believe that in any material respect the requirements
• to keep accounting records in accordance with section 130 of the 2011 Act
• to prepare accounts which accord with the accounting requirements of the 2011 Act
have not been met; or
(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: P R Emmerson, 7, Siskin Close, Bishop's Waltham, SO32 1RP Date: 10/11/2023

Signed:

(Bishop's Waltham Gardening Club-Examiners statement)

TRADING ACCOUNT - BALANCES 01/10/2022 TO 30/09/2023

Opening Balance 1 October 2022	£5,010
Excess of income over expenditure	£3,391
Less Transfer to Charity Account	£3,000
	£5,400
Less Trading Income not credited to bank	£0
Plus Trading Expenditure not debited from bank	£0
Represented by bank and cash as at date 30/09/2023	£5,400

I have examined the records maintained by the Bishop's Waltham Gardening Club Trading Account and based on these records, confirm that the statement of income and expenditure and funds in hand fairly reflect the transactions carried out during that period.

Name: P R Emmerson (Examiner), Address: 7, Siskin Close, Bishop's Waltham, SO32 1RP Date: 10/11/2023

Signed:

ALL ACCOUNTS COMBINED - BALANCES 01/10/2022 TO 30/09/2023

Opening Total Balances 1 October 2022	£22,731
Excess of income over expenditure	£1,207
	£23,938
Less Income not credited to bank	£0
Plus Expenditure not debited from bank	£0
Represented by bank and cash as at date 30/09/2023	£23,938



Bishop's Waltham Gardening Club



BWGC

Registered Charity No.
1169353

Receipts and Payments Account (01/09/2022 to 30/09/2023)

Statement of Assets and Liabilities

Assets at 30/09/2023:

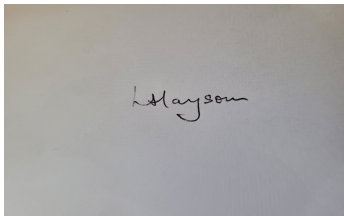

1. Cash in Bank Accounts - £23,938 (see accounts for further detail)
2. Buildings – 4 roomed Maintenance and Trading Shed
 - a) Room 1 - Sales Area,
 - b) Room 2 - Meeting Room, Library & Kitchen Area
 - c) Room 3 - Toilet Facilities
 - d) Room 4 – Allotment Maintenance Storage Area
3. Sales Area Stock
4. Events Equipment – BBQ, Gazebos etc.
5. Allotment Maintenance Equipment (Mowers, Strimmers etc.)
6. Furniture - Office Filing Cabinets, Heaters, Chairs and Tables etc.

Liabilities at 30/09/2023:

None

The CIO Regulations require the following information:

- a) There is no outstanding guarantee given by the Bishop's Waltham Gardening Club CIO where any potential liability under the guarantee is outstanding at the end of the financial period (30/09/2023)
- b) There is no debt outstanding secured by an express charge on any of the assets of the Bishop's Waltham Gardening Club CIO at the end of the financial period (30/09/2023)

Signed by one or two trustees on behalf of all the trustees		
Signature		
Name	Linda Haysom	David Bennett
Position	Treasurer	Chair
Date	19/06/24	19/06/24