

**REGISTERED COMPANY NUMBER: CE007916 (England and  
Wales)**

**REGISTERED CHARITY NUMBER: 1169324**

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2025  
for  
Support 4 Sight

The Accountancy Practice  
41 High Street  
Royston  
Hertfordshire  
SG8 9AW

## Support 4 Sight

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## Support 4 Sight

### Chair's Report

for the Year Ended 31 March 2025

#### **Amrat Khorana - Chair**

As we close the 2024/25 year, I am proud to reflect on the progress and resilience of Support 4 Sight during a time of both consolidation and renewal. I would like to begin by thanking my fellow trustees, our CEO Sharon Schaffer, and the dedicated staff and volunteers whose commitment ensures that Support 4 Sight continues to provide vital services for people living with sight loss across Essex and beyond.

#### **Strengthening Governance**

This year we prioritised succession planning and governance development. We undertook a skills audit of trustees, began shaping a rolling plan for board succession, and opened discussions about introducing trainee or associate trustees to build future leadership capacity. We also reviewed and approved a suite of policies, updated our Risk Register, and enhanced safeguarding oversight through training and monitoring. These steps give us a stronger foundation for the years ahead.

We also said farewell to two long-standing trustees, Pat Arnold and Andrew Streeter. Pat has been part of Support 4 Sight from the very beginning, giving not only her wisdom as a trustee but also her tireless commitment as a volunteer. Her contribution has shaped the charity at every stage, and we are delighted she will continue her involvement as a volunteer. Andrew has provided invaluable connections and insight during his time on the Board, helping us to strengthen our networks and partnerships. Both leave a lasting legacy, and we are truly grateful for their service and dedication.

## Support 4 Sight

### Chair's Report

for the Year Ended 31 March 2025

#### **Services and Impact**

Support 4 Sight has continued to deliver and expand services in challenging circumstances. We saw the successful establishment of the ECLO role at Broomfield Hospital, ongoing support for the Low Vision Service at PAH Harlow, and the creative adaptation of activities and events to meet the needs of our community. Our Christmas parties and volunteer gatherings reminded us how central connection and community are to our mission.

#### **Fundraising and Financial Sustainability**

The Quirky 30 fundraising initiative has been a highlight, galvanising support and raising significant income for our services. Building on its success, events such as the December Bikeathon brought further energy and visibility. I extend my thanks to Sue King and the team for their creativity and drive.

Financially, we have ended the year in a stronger position than many in the sector, with healthy reserves providing some breathing space. The Finance Committee has kept a careful eye on budgets, income diversification, and controls, ensuring our resources are managed prudently while enabling investment in staff and services. We do not employ any third party fundraisers or commercial operators. During the year we received no complaints regarding our fundraising activity.

Related Parties: Ruth Mulandi, who is on our Board of Trustees, was engaged as a fundraiser on a freelance basis and received fee payments amounting to £1,870.49 in this capacity.

#### **People and Culture**

The dedication of our staff and volunteers cannot be overstated. This year we reflected on lessons from staff transitions, considered appraisal processes and remuneration to ensure fairness and motivation. Trustees joined in safeguarding training, reinforcing our shared responsibility for a safe and supportive environment.



## Support 4 Sight

### Chair's Report for the Year Ended 31 March 2025

#### **Looking Ahead**

The year ahead brings both opportunities and challenges. We will continue our focus on strategy development, patron and ambassador engagement, and strengthening our presence across Essex, particularly Chelmsford. However, we must not take our financial position for granted. Sector pressures are increasing, and the proposed Devolution Bill may significantly affect local authority funding arrangements on which many of our services rely. Navigating these changes will require vigilance, adaptability, and collective effort.

With the 2025 AGM set for November, we look forward to celebrating our impact with members, volunteers, and supporters.

On a personal note, I would like to thank everyone for their support during my first year as Chair. It has been a privilege to work alongside such a committed team, and I remain optimistic about the future of Support 4 Sight as we continue to champion independence, inclusion, and quality of life for those affected by sight loss.

## Support 4 Sight

### Chair's Report

for the Year Ended 31 March 2025

## **Outputs and Impact**

Thanks to the support of our funders, donors, volunteers and members, over the past 12 months we've seen:

- 1194 calls and visits to our office
- 1306 telephone support and befriending calls
- 78 home visits
- 1366 attendances at our coffee mornings
- 296 attendances at our lunch and supper clubs
- 570 attendances on social trips
- 9300 visits to our website
- 3779 followers on our social media
- 88 people active in our Support 4 Employment Service
- 24 people gain or retain jobs
- 9 people take up volunteering roles
- 345 new people referred into our services

Responses to our Annual Survey show our levels of impact:

- 68% said we had made an important impact on their feeling of social inclusion
- 76% said we helped improve their emotional wellbeing
- 82% said we helped increase their sense of choice and control
- 67% said our services were good/excellent

**'I cannot emphasise enough how much you have really kept me going throughout my journey over the past year and I could not have survived without you. You have been an amazing power of strength and support. You have supported me throughout with your expert knowledge, positivity, listening and, just overall, being there for me.'**

## Support 4 Sight

### Report of the Trustees for the Year Ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The charities objectives are the relief of persons with a visual impairment in Essex and surrounding areas and in particular:

- (i) To give information, advice, guidance, and support to blind, partially sighted and deafblind people and those with acquired sight loss, their families and carers;
- (ii) To offer services which enhance the quality of life and social involvement of people with sight loss.

Details of activities undertaken by the organisation during the year in carrying out its objective are provided in the above sections.

## **OBJECTIVES AND ACTIVITIES**

### **Public benefit**

In accordance with their duties under the Charities Act 2011, it is incumbent on the trustees to conduct a Public Benefit Test to assess whether the charity has complied with its duties in due regard to the public benefit guidance published by the Charity Commission. The trustees are satisfied that Support 4 Sight has complied with its duty in regards to the Public Benefit Test over the past year based on the four principles of the Commissions Guidance.

1. There must be an identifiable benefit:

Support 4 Sights purpose is to provide support and relief to any member of the public who has concerns about sight loss, blindness or partial vision. Its services benefit a large number of the public in the geographical areas it covers in Uttlesford, Harlow, Epping, Braintree and Chelmsford in Essex.

2. Benefit must be to the public or a section of the public:

All the charities services are open to members of the public at large and access to our services is not restrictive.

3. People on low incomes must be able to benefit:

The Board of trustees recognises that many visually impaired people are on low incomes, as people with impaired vision are more likely to be unemployed in comparison to fully sighted people. In addition many do not avail themselves of their benefit entitlements. Support 4 Sight does not make a charge for its services of support and advice and offers its services to the public at large free of charge.

4. Any private benefit must be incidental:

The Trustees do not consider that any individual or organisation receives 'private benefit' from the work of Support 4 Sight.

## Support 4 Sight

### Report of the Trustees for the Year Ended 31 March 2025

#### **STRATEGIC REPORT**

##### **Financial position**

The tangible fixed assets net book value is £2,847.

The balance sheet position shows net current assets of £223,418.

At the financial reporting date the charity held freely available current reserves (being unrestricted net current assets) of £226,265.

During the year with the continuing support from our grant providers and the generous donations we have received, we have been able to maintain our activities in this challenging economic climate. Due to the income generated by the staff and volunteers through their tireless fundraising activities, the charity generated a surplus of £44,664.

## Support 4 Sight

### Report of the Trustees for the Year Ended 31 March 2025

#### **STRATEGIC REPORT**

##### **Financial review**

##### **Reserves policy**

The trustees regularly review the finances, budgets and cash flows to aid effective stewardship of the charity.

The trustees recognise the restrictions placed, where applicable, on donations, grants, and other income combined with relevant expenditure in the financial year in order to accurately assess the restricted fund levels as at the reporting date.

##### **Going Concern**

The trustees are required to provide reasonable consideration to satisfy themselves that the charity has the ability to continue as a going concern. After due attention and review, the trustees consider the going concern status of the charity to be appropriate and have therefore adopted the going concern basis for the preparation of the charity's accounts.

##### **Funds in Deficit**

The Charity held no funds in deficit as at the financial reporting date or the comparative financial reporting date.

## Support 4 Sight

### Report of the Trustees for the Year Ended 31 March 2025

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation (CIO)

### **Charity Constitution**

The charity is governed in accordance with its Constitution registered on 23 September 2016.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Recruitment and appointment of new trustees**

Recruitment of charity trustees:

The board of trustees requires breadth and depth of experience to carry out its duties effectively and efficiently. When recruiting new trustees, the important attribute is a passion for the work of the charity and an understanding of its activities. When necessary new trustees are recruited in accordance with the charity's procedures. Potential candidates are briefed on the work of the charity and its board. They are then invited to attend a board meeting as an observer and put themselves forward for election in accordance with the Constitution.

### **Eligibility for trusteeship:**

Every charity trustee must be a natural person. No one may be appointed a charity trustee if;

he or she is under the age of 16 years; or  
he or she would automatically cease to hold office under on the basis of being disqualified from acting as a charity trustee by virtue of section 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision)

### **Number of charity trustees;**

There must be at least five charity trustees. If the number falls below this minimum the remaining trustees or trustees may act only to call a meeting of the charity trustees or appoint a new charity trustee.

The maximum number of charity trustees is 12. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.



## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Appointment of charity trustees**

(1) Trustees shall be appointed for a term of **three years** and may be reappointed for up to **two further consecutive terms**, subject to a maximum continuous service of **nine years**.

A trustee who has served **nine consecutive years** shall not be eligible for reappointment unless their departure would cause a detrimental skills deficit to the board, or reduce it to below a minimum of five trustees.

(2) At every annual general meeting of the members of the CIO, applicable trustees (as identified in point 1) shall retire from the office and be eligible for reappointment in accordance with point 1

The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the Annual General Meeting may be filled as provided in sub clause (5) of this clause;

The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause (15) (retirement and removal of charity trustee), or as an additional charity trustee, provided that the limit specified in clause (12(3)) on the number of charity trustees would not as a result be exceeded.

A Person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (1) and (2) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next Annual General Meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Recruitment of trustees should reflect the outcomes of a skills audit to acquire or replace skills needed for the effective governance of the charity as agreed by the board. Consideration will be given by the board to ensure diversity amongst its trustees and how to appropriately advertise the vacancies. Applicants who appear suitable will be invited to interview the charity's Chair of trustees and its leadership team and to attend two trustee meetings as an observer. In the event of there being a large number of applicants, those most closely matching the skills required will be approached initially. Following two trustee meetings as an observer the applicant will be asked whether they wish to be appointed. The observations and recommendations of the Chair will then be put to the following meeting of trustees and a vote taken for appointing the trustee.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Organisational structure**

#### **Decision Making**

The charity trustee may delegate any of their powers or functions to a committee or committees and, if they do, they must determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

This power is in addition to the power of delegation in the Charitable Incorporated Organisations (General) Regulations 2012 and any other power of delegation available to the charity trustees, but is subject to the following requirements:

A committee may consist of two or more persons, but at least one member of each committee must be a charity trustee;

The acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and

The charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

#### **Induction and training of new trustees**

The charity trustees will make available to each new charity trustee on or before his or her first appointment:

A copy of this constitution and any amendments made to it; and

A copy of the CIO's latest trustees' annual report and statement of accounts.

## Support 4 Sight

### Report of the Trustees for the Year Ended 31 March 2025

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Key management remuneration**

The total remuneration paid in the financial period to key management personnel for employment services rendered amounted to £52,406. The transactions took place under the conditions of relevant employment contract held between the charity and the key management personnel.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Company number**

CE007916 (England and Wales)

### **Registered Charity number**

1169324

### **Registered office**

17 Cottage Place

Chelmsford

Essex

CM1 1NL

## Support 4 Sight

### Report of the Trustees for the Year Ended 31 March 2025

#### **Trustees**

Amrat Khorana (became Chair on 8/4/2024)  
Andrew Streeter Deputy Chair (resigned 7/10/2024)  
Shamim Ali Treasurer  
John Thompson Interim Chair  
Janine Collier  
Graham Routledge  
Pat Arnold (resigned 7/10/24)  
Melvin Caton  
Ruth Mulandi  
Colin Daniels (became Vice Chair on 8/4/2024)  
Clive Farley

#### **Independent Examiner**

John D Froggett FAIA  
The Accountancy Practice  
41 High Street  
Royston  
Hertfordshire  
SG8 9AW

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on November 2025 and signed on the board's behalf by:



Trustee

Independent Examiner's Report to the Trustees of  
Support 4 Sight

**Independent examiner's report to the trustees of Support 4  
Sight ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

## Independent Examiner's Report to the Trustees of Support 4 Sight

### **Independent examiner's statement**

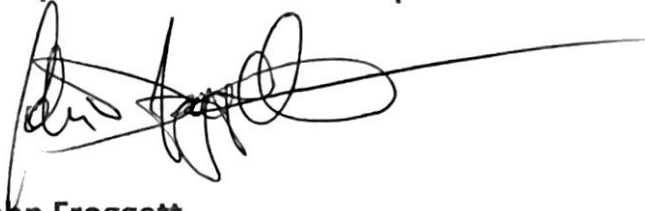
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of International Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Independent Examiner's Report to the Trustees of Support 4 Sight**



**John Froggett  
The Association of International Accountants  
The Accountancy Practice  
41 High Street  
Royston  
Hertfordshire  
SG8 9AW**

Date.....5/11/25.....



## Support 4 Sight

### Statement of Financial Activities

(Incorporating an Income and Expenditure Account)

for the Year Ended 31 March 2025

|                                   |       |               |                 | 31.3.25        | 31.3.24        |
|-----------------------------------|-------|---------------|-----------------|----------------|----------------|
|                                   |       | Unrestricted  | Restricted      | Total          | Total          |
|                                   |       | funds         | funds           | funds          | funds          |
|                                   | Notes | £             | £               | £              | £              |
| <b>INCOME AND ENDOWMENTS FROM</b> |       |               |                 |                |                |
| Donations and legacies            | 2     | 46,207        | 212,105         | 258,312        | 223,983        |
| <b>Charitable activities</b>      | 5     |               |                 |                |                |
| Charitable activities             |       | (3,751)       | (897)           | (4,648)        | 13,480         |
| Other trading activities          | 3     | 28,990        | -               | 28,990         | 22,700         |
| Investment income                 | 4     | <u>2,034</u>  | <u>-</u>        | <u>2,034</u>   | <u>1,878</u>   |
| <b>Total</b>                      |       | <u>73,480</u> | <u>211,208</u>  | <u>284,688</u> | <u>262,041</u> |
| <b>EXPENDITURE ON</b>             |       |               |                 |                |                |
| Raising funds                     | 6     | 14,813        | 1,986           | 16,799         | 18,598         |
| <b>Charitable activities</b>      | 7     |               |                 |                |                |
| Charitable activities             |       | 28,911        | 194,198         | 223,109        | 201,859        |
| Other                             |       | <u>116</u>    | <u>-</u>        | <u>116</u>     | <u>215</u>     |
| <b>Total</b>                      |       | <u>43,840</u> | <u>196,184</u>  | <u>240,024</u> | <u>220,672</u> |
| <b>NET INCOME</b>                 |       | 29,640        | 15,024          | 44,664         | 41,369         |
| <b>Transfers between funds</b>    | 17    | <u>15,024</u> | <u>(15,024)</u> | <u>-</u>       | <u>-</u>       |
| <b>Net movement in funds</b>      |       | 44,664        | -               | 44,664         | 41,369         |

The notes form part of these financial  
statements

## Support 4 Sight

### Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31 March 2025

|                                    |       |                         | 31.3.25               | 31.3.24          |
|------------------------------------|-------|-------------------------|-----------------------|------------------|
|                                    | Notes | Unrestricted funds<br>£ | Restricted funds<br>£ | Total funds<br>£ |
| <b>RECONCILIATION OF FUNDS</b>     |       |                         |                       |                  |
| Total funds brought forward        |       | 181,601                 | -                     | 181,601          |
|                                    |       | _____                   | _____                 | _____            |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <u>226,265</u>          | <u>-</u>              | <u>226,265</u>   |
|                                    |       |                         |                       | <u>181,601</u>   |

The notes form part of these financial statements

## Support 4 Sight

### Balance Sheet 31 March 2025

|  |       |                |            | 31.3.25        | 31.3.24        |
|--|-------|----------------|------------|----------------|----------------|
|  |       | Unrestricted   | Restricted | Total          | Total          |
|  |       | funds          | funds      | funds          | funds          |
|  | Notes | £              | £          | £              | £              |
| <b>FIXED ASSETS</b>                          |       |                |            |                |                |
| Tangible assets                              | 14    | 2,847          | -          | 2,847          | 864            |
| <b>CURRENT ASSETS</b>                        |       |                |            |                |                |
| Debtors                                      | 15    | -              | -          | -              | 5,011          |
| Prepayments and accrued income               |       | 114,210        | -          | 114,210        | 20,658         |
| Cash at bank and in hand                     |       | <u>121,037</u> | <u>-</u>   | <u>121,037</u> | <u>165,341</u> |
|  |       | 235,247        | -          | 235,247        | 191,010        |
| <b>CREDITORS</b>                             |       |                |            |                |                |
| Amounts falling due within one year          | 16    | (11,829)       | -          | (11,829)       | (10,273)       |
| <b>NET CURRENT ASSETS</b>                    |       | <u>223,418</u> | <u>-</u>   | <u>223,418</u> | <u>180,737</u> |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | 226,265        | -          | 226,265        | 181,601        |
| <b>NET ASSETS</b>                            |       | <u>226,265</u> | <u>-</u>   | <u>226,265</u> | <u>181,601</u> |

The notes form part of these financial statements

## Support 4 Sight

### Balance Sheet - continued 31 March 2025

|                    | Notes | Unrestricted funds<br>£ | Restricted funds<br>£ | 31.3.25<br>Total funds<br>£ | 31.3.24<br>Total funds<br>£ |
|--------------------|-------|-------------------------|-----------------------|-----------------------------|-----------------------------|
| <b>FUNDS</b>       | 17    |                         |                       |                             |                             |
| Unrestricted funds |       |                         |                       | 226,265                     | 181,601                     |
| <b>TOTAL FUNDS</b> |       |                         |                       | 226,265                     | 181,601                     |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

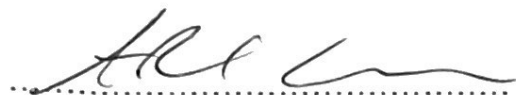
- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on November 2025 and were signed on its behalf by:

The notes form part of these financial  
statements

Support 4 Sight

Balance Sheet - continued  
31 March 2025



Trustee



Trustee



Trustee

The notes form part of these financial  
statements

Notes to the Financial Statements  
for the Year Ended 31 March 2025

## **1. ACCOUNTING POLICIES**

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c) ;
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29 (b) and 12.29A ;
- the requirement of paragraph 33.7;
- the requirement of paragraph 24(b) of IFRS 6.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

## Support 4 Sight

### Notes to the Financial Statements - continued for the Year Ended 31 March 2025

#### **2. DONATIONS AND LEGACIES**

|                            | 31.3.25        | 31.3.24        |
|----------------------------|----------------|----------------|
|                            | £              | £              |
| Donations                  | 10,085         | 16,266         |
| Gift aid                   | 1,496          | 1,856          |
| Legacies                   | 1,575          | 1,793          |
| Grants                     | 245,156        | 203,824        |
| Friends of Support 4 Sight | -              | 244            |
|                            | <u>258,312</u> | <u>223,983</u> |

Grants received, included in the above, are as follows:

|                             | 31.3.25        | 31.3.24        |
|-----------------------------|----------------|----------------|
|                             | £              | £              |
| Uttlesford District Council | 10,320         | -              |
| Essex Community Foundation  | 4,000          | -              |
| The National lottery        | 77,057         | -              |
| Chelmsford City Council     | 5,946          | -              |
| Essex County Council        | 114,781        | -              |
| Contamac                    | 7,200          | -              |
| Princess Alexandra Hosiptal | 25,852         | -              |
| Other grants                | -              | 203,824        |
|                             | <u>245,156</u> | <u>203,824</u> |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**3. OTHER TRADING ACTIVITIES**

|                            | 31.3.25       | 31.3.24       |
|----------------------------|---------------|---------------|
|                            | £             | £             |
| Fundraising events         | 28,640        | 18,341        |
| Shop and other craft sales | -             | 39            |
| Collection tins            | 350           | 430           |
| Advertising income         | -             | 600           |
| Sponsored events           | -             | 3,290         |
|                            | <u>28,990</u> | <u>22,700</u> |

**4. INVESTMENT INCOME**

|                          | 31.3.25      | 31.3.24      |
|--------------------------|--------------|--------------|
|                          | £            | £            |
| Deposit account interest | <u>2,034</u> | <u>1,878</u> |

**5. INCOME FROM CHARITABLE ACTIVITIES**

|                   | Activity              | 31.3.25        | 31.3.24       |
|-------------------|-----------------------|----------------|---------------|
|                   |                       | £              | £             |
| Equipment re-sale | Charitable activities | 2,269          | 17,766        |
| Equipment re-sale | Charitable activities | (6,992)        | (4,690)       |
| Essex lottery     | Charitable activities | -              | 119           |
| Exhibitions       | Charitable activities | <u>75</u>      | <u>285</u>    |
|                   |                       | <u>(4,648)</u> | <u>13,480</u> |

**6. RAISING FUNDS**

**Raising donations and legacies**

|               | 31.3.25    | 31.3.24  |
|---------------|------------|----------|
|               | £          | £        |
| Support costs | <u>515</u> | <u>-</u> |



Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**6. RAISING FUNDS - continued**

**Other trading activities**

|                              | 31.3.25           | 31.3.24           |
|------------------------------|-------------------|-------------------|
|                              | £                 | £                 |
| Other operating leases       | 1,014             | 1,353             |
| Fundraising events and costs | 14,321            | 16,957            |
| Depreciation                 | <u>949</u>        | <u>288</u>        |
|                              | <u>16,284</u>     | <u>18,598</u>     |
| <br>Aggregate amounts        | <br><u>16,799</u> | <br><u>18,598</u> |

**7. CHARITABLE ACTIVITIES COSTS**

|                       | Direct<br>Costs<br>(see<br>note 8)<br>£ | Support<br>costs<br>(see<br>note 9)<br>£ | Totals<br>£    |
|-----------------------|---|--|----------------|
| Charitable activities | <u>197,476</u>                          | <u>25,633</u>                            | <u>223,109</u> |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**8. DIRECT COSTS OF CHARITABLE ACTIVITIES**

|                               | 31.3.25        | 31.3.24        |
|-------------------------------|----------------|----------------|
|                               | £              | £              |
| Staff costs                   | 176,268        | 154,056        |
| Rental costs                  | 8,432          | 7,800          |
| Insurance                     | 930            | 999            |
| Telephone                     | 3,325          | 3,467          |
| Printing, postage, stationery | 3,258          | 2,519          |
| Advertising                   | 1,442          | 584            |
| Sundries                      | 1,773          | 1,420          |
| Travel expenses               | -              | 133            |
| Motor expenses                | 1,606          | 1,738          |
| Conferences and seminars      | -              | 2,907          |
| Staff subsistence             | 442            | 652            |
| Volunteer costs               | -              | 390            |
|                               | <u>197,476</u> | <u>176,665</u> |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**9. SUPPORT COSTS**

|                                | Finance    | Information technology | Human resources | Governance costs | Totals        |
|--------------------------------|------------|------------------------|-----------------|------------------|---------------|
|                                | £          | £                      | £               | £                | £             |
| Raising donations and legacies | -          | -                      | -               | 515              | 515           |
| Charitable activities          | <u>672</u> | <u>3,535</u>           | <u>7,962</u>    | <u>13,464</u>    | <u>25,633</u> |
|                                | <u>672</u> | <u>3,535</u>           | <u>7,962</u>    | <u>13,979</u>    | <u>26,148</u> |

**10. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

|                             | 31.3.25      | 31.3.24      |
|-----------------------------|--------------|--------------|
|                             | £            | £            |
| Depreciation - owned assets | 949          | 288          |
| Other operating leases      | <u>9,446</u> | <u>9,153</u> |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**11. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**Trustees' expenses**

|                    | 31.3.25    | 31.3.24    |
|--------------------|------------|------------|
|                    | £          | £          |
| Trustees' expenses | <u>116</u> | <u>215</u> |

**12. STAFF COSTS**

|                       | 31.3.25        | 31.3.24        |
|-----------------------|----------------|----------------|
|                       | £              | £              |
| Wages and salaries    | 163,248        | 156,573        |
| Social security costs | 9,993          | (5,000)        |
| Other pension costs   | <u>3,027</u>   | <u>2,483</u>   |
|                       | <u>176,268</u> | <u>154,056</u> |

The average monthly number of employees during the year was as follows:

31.3.25    31.3.24

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

|                                   | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>funds<br>£ |
|-----------------------------------|----------------------------|--------------------------|---------------------|
| <b>INCOME AND ENDOWMENTS FROM</b> |                            |                          |                     |
| Donations and legacies            | 27,358                     | 196,625                  | 223,983             |
| <b>Charitable activities</b>      |                            |                          |                     |
| Charitable activities             | 18,621                     | (5,141)                  | 13,480              |
| Other trading activities          | 22,700                     | -                        | 22,700              |
| Investment income                 | <u>1,878</u>               | <u>-</u>                 | <u>1,878</u>        |
| <b>Total</b>                      | <u>70,557</u>              | <u>191,484</u>           | <u>262,041</u>      |
| <b>EXPENDITURE ON</b>             |                            |                          |                     |
| Raising funds                     | 16,229                     | 2,369                    | 18,598              |
| <b>Charitable activities</b>      |                            |                          |                     |
| Charitable activities             | 15,532                     | 186,327                  | 201,859             |
| Other                             | <u>-</u>                   | <u>215</u>               | <u>215</u>          |
| <b>Total</b>                      | <u>31,761</u>              | <u>188,911</u>           | <u>220,672</u>      |
| <b>NET INCOME</b>                 | 38,796                     | 2,573                    | 41,369              |
| <b>Transfers between funds</b>    | <u>2,572</u>               | <u>(2,572)</u>           | <u>-</u>            |
| <b>Net movement in funds</b>      | 41,368                     | 1                        | 41,369              |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL  
ACTIVITIES - continued**

|  | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>funds<br>£ |
|--|----------------------------|--------------------------|---------------------|
| <b>RECONCILIATION OF FUNDS</b>         |                            |                          |                     |
| <b>Total funds brought forward</b>     |                            |                          |                     |
| As previously reported                 | 133,496                    | -                        | 133,496             |
| Prior year adjustment                  | <u>6,736</u>               | <u>-</u>                 | <u>6,736</u>        |
| <b>As restated</b>                     | 140,232                    | -                        | 140,232             |
| <b>TOTAL FUNDS<br/>CARRIED FORWARD</b> | <u>181,600</u>             | <u>1</u>                 | <u>181,601</u>      |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**14. TANGIBLE FIXED ASSETS**

|                       | Short<br>leasehold<br>£ | Plant<br>and<br>machinery<br>£ | Motor<br>vehicles<br>£ | Computer<br>equipment<br>£ | Totals<br>£ |
|-----------------------|-------------------------|--------------------------------|------------------------|----------------------------|-------------|
| <b>COST</b>           |                         |                                |                        |                            |             |
| At 1 April 2024       | 46,600                  | 17,823                         | 19,325                 | 19,743                     | 103,491     |
| Additions             | —                       | —                              | —                      | 2,932                      | 2,932       |
| At<br>31 March 2025   | 46,600                  | 17,823                         | 19,325                 | 22,675                     | 106,423     |
| <b>DEPRECIATION</b>   |                         |                                |                        |                            |             |
| At 1 April 2024       | 46,600                  | 17,823                         | 19,325                 | 18,879                     | 102,627     |
| Charge for year       | —                       | —                              | —                      | 949                        | 949         |
| At<br>31 March 2025   | 46,600                  | 17,823                         | 19,325                 | 19,828                     | 103,576     |
| <b>NET BOOK VALUE</b> |                         |                                |                        |                            |             |
| At<br>31 March 2025   | —                       | —                              | —                      | 2,847                      | 2,847       |
| At<br>31 March 2024   | —                       | —                              | —                      | 864                        | 864         |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|               | 31.3.25  | 31.3.24      |
|---------------|----------|--------------|
|               | £        | £            |
| Other debtors | <u>-</u> | <u>5,011</u> |

**16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                                 | 31.3.25       | 31.3.24       |
|---------------------------------|---------------|---------------|
|                                 | £             | £             |
| Trade creditors                 | 2,467         | 2,777         |
| Net wages                       | (446)         | 24            |
| Social security and other taxes | 5,710         | 1,462         |
| Accruals and deferred income    | <u>4,098</u>  | <u>6,010</u>  |
|                                 | <u>11,829</u> | <u>10,273</u> |



Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**17. MOVEMENT IN FUNDS**

|                                | At<br>1.4.24<br>£ | Net<br>movement<br>in<br>funds<br>£ | Transfers<br>between<br>funds<br>£ | At<br>31.3.25<br>£ |
|--------------------------------|-------------------|-------------------------------------|------------------------------------|--------------------|
| <b>Unrestricted funds</b>      |                   |                                     |                                    |                    |
| General fund                   | 181,601           | 22,440                              | 22,224                             | 226,265            |
| Contamac                       | -                 | <u>7,200</u>                        | <u>(7,200)</u>                     | -                  |
|                                | 181,601           | 29,640                              | 15,024                             | 226,265            |
| <b>Restricted funds</b>        |                   |                                     |                                    |                    |
| Uttlesford District<br>Council | -                 | 859                                 | (859)                              | -                  |
| Essex Country Council          | -                 | 8,090                               | (8,090)                            | -                  |
| ECF Chelmsford                 | -                 | 6                                   | (6)                                | -                  |
| Lottery Grant                  | -                 | <u>6,069</u>                        | <u>(6,069)</u>                     | -                  |
|                                | -                 | <u>15,024</u>                       | <u>(15,024)</u>                    | -                  |
| <b>TOTAL FUNDS</b>             | <u>181,601</u>    | <u>44,664</u>                       | <u>-</u>                           | <u>226,265</u>     |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**17. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

|                                | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in<br>funds<br>£ |
|--------------------------------|----------------------------|----------------------------|------------------------------|
| <b>Unrestricted funds</b>      |                            |                            |                              |
| General fund                   | 66,280                     | (43,840)                   | 22,440                       |
| Contamac                       | <u>7,200</u>               | <u>-</u>                   | <u>7,200</u>                 |
|                                | 73,480                     | (43,840)                   | 29,640                       |
| <b>Restricted funds</b>        |                            |                            |                              |
| Uttlesford District<br>Council | 10,320                     | (9,461)                    | 859                          |
| Essex Country Council          | 114,780                    | (106,690)                  | 8,090                        |
| ECF Chelmsford                 | 9,946                      | (9,940)                    | 6                            |
| Lottery Grant                  | <u>76,162</u>              | <u>(70,093)</u>            | <u>6,069</u>                 |
|                                | 211,208                    | (196,184)                  | 15,024                       |
| <b>TOTAL FUNDS</b>             | <u>284,688</u>             | <u>(240,024)</u>           | <u>44,664</u>                |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**17. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

|                                | At<br>1.4.23<br>£ | Prior<br>year<br>adjustment<br>£ | Net<br>movement<br>in<br>funds<br>£ | Transfers<br>between<br>funds<br>£ | At<br>31.3.24<br>£ |
|--------------------------------|-------------------|----------------------------------|-------------------------------------|------------------------------------|--------------------|
| <b>Unrestricted funds</b>      |                   |                                  |                                     |                                    |                    |
| General fund                   | 133,496           | 6,736                            | 38,797                              | 2,572                              | 181,601            |
| <b>Restricted funds</b>        |                   |                                  |                                     |                                    |                    |
| Uttlesford<br>District Council | -                 | -                                | (893)                               | 893                                | -                  |
| ECL                            | -                 | -                                | (668)                               | 668                                | -                  |
| Essex Country<br>Council       | -                 | -                                | 8,122                               | (8,122)                            | -                  |
| ECF<br>Chelmsford              | -                 | -                                | (602)                               | 602                                | -                  |
| Lottery Grant                  | -                 | -                                | (2,286)                             | 2,286                              | -                  |
| Postcode<br>Lottery income     | <u>-</u>          | <u>-</u>                         | <u>(1,101)</u>                      | <u>1,101</u>                       | <u>-</u>           |
|                                | <u>-</u>          | <u>-</u>                         | <u>2,572</u>                        | <u>(2,572)</u>                     | <u>-</u>           |
| <b>TOTAL<br/>FUNDS</b>         | <u>133,496</u>    | <u>6,736</u>                     | <u>41,369</u>                       | <u>-</u>                           | <u>181,601</u>     |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

## 17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

|                                | Incoming<br>resources | Resources<br>expended | Movement<br>in<br>funds |
|--------------------------------|-----------------------|-----------------------|-------------------------|
|                                | £                     | £                     | £                       |
| <b>Unrestricted funds</b>      |                       |                       |                         |
| General fund                   | 70,557                | (31,760)              | 38,797                  |
| <b>Restricted funds</b>        |                       |                       |                         |
| Uttlesford District<br>Council | 9,000                 | (9,893)               | (893)                   |
| ECL                            | 9,095                 | (9,763)               | (668)                   |
| Essex Country Council          | 44,636                | (36,514)              | 8,122                   |
| ECF Chelmsford                 | 16,064                | (16,666)              | (602)                   |
| Lottery Grant                  | 93,169                | (95,455)              | (2,286)                 |
| Postcode Lottery<br>income     | <u>19,520</u>         | <u>(20,621)</u>       | <u>(1,101)</u>          |
|                                | <u>191,484</u>        | <u>(188,912)</u>      | <u>2,572</u>            |
| <b>TOTAL FUNDS</b>             | <u>262,041</u>        | <u>(220,672)</u>      | <u>41,369</u>           |

## 18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**17. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

|                           | At<br>1.4.23<br>£ | Prior<br>year<br>adjustment<br>£ | Net<br>movement<br>in<br>funds<br>£ | Transfers<br>between<br>funds<br>£ | At<br>31.3.24<br>£ |
|---------------------------|-------------------|----------------------------------|-------------------------------------|------------------------------------|--------------------|
| <b>Unrestricted funds</b> |                   |                                  |                                     |                                    |                    |
| General fund              | 133,496           | 6,736                            | 38,797                              | 2,572                              | 181,601            |
| <b>Restricted funds</b>   |                   |                                  |                                     |                                    |                    |
| Uttlesford                |                   |                                  |                                     |                                    |                    |
| District Council          | -                 | -                                | (893)                               | 893                                | -                  |
| ECL                       | -                 | -                                | (668)                               | 668                                | -                  |
| Essex Country             |                   |                                  |                                     |                                    |                    |
| Council                   | -                 | -                                | 8,122                               | (8,122)                            | -                  |
| ECF                       |                   |                                  |                                     |                                    |                    |
| Chelmsford                | -                 | -                                | (602)                               | 602                                | -                  |
| Lottery Grant             | -                 | -                                | (2,286)                             | 2,286                              | -                  |
| Postcode                  |                   |                                  |                                     |                                    |                    |
| Lottery income            | <u>-</u>          | <u>-</u>                         | <u>(1,101)</u>                      | <u>1,101</u>                       | <u>-</u>           |
|                           | <u>-</u>          | <u>-</u>                         | <u>2,572</u>                        | <u>(2,572)</u>                     | <u>-</u>           |
| <b>TOTAL FUNDS</b>        | <u>133,496</u>    | <u>6,736</u>                     | <u>41,369</u>                       | <u>-</u>                           | <u>181,601</u>     |

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

**17. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

|                                | Incoming<br>resources | Resources<br>expended   | Movement<br>in<br>funds |
|--------------------------------|-----------------------|-------------------------|-------------------------|
|                                | £                     | £                       | £                       |
| <b>Unrestricted funds</b>      |                       |                         |                         |
| General fund                   | 70,557                | (31,760)                | 38,797                  |
| <b>Restricted funds</b>        |                       |                         |                         |
| Uttlesford District<br>Council | 9,000                 | (9,893)                 | (893)                   |
| ECL                            | 9,095                 | (9,763)                 | (668)                   |
| Essex Country Council          | 44,636                | (36,514)                | 8,122                   |
| ECF Chelmsford                 | 16,064                | (16,666)                | (602)                   |
| Lottery Grant                  | 93,169                | (95,455)                | (2,286)                 |
| Postcode Lottery<br>income     | <u>19,520</u>         | <u>(20,621)</u>         | <u>(1,101)</u>          |
|                                | <u>191,484</u>        | <u>(188,912)</u>        | <u>2,572</u>            |
| <b>TOTAL FUNDS</b>             | <u><u>262,041</u></u> | <u><u>(220,672)</u></u> | <u><u>41,369</u></u>    |

**18. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2025.