

SUPPORT 4 SIGHT

England & Wales · Charity number 1169324

Details

Status Registered

Legal form CIO

Registered 2016-09-23

Register [View on the Charity Commission register](#)

Contact

Address Support 4 Sight
17 Cottage Place
Chelmsford
Essex
CM1 1NL

Phone 01245 933572

Email info@support4sight.org.uk

Website www.support4sight.org.uk

Activities

Objects: THE CHARITY'S OBJECTS (THE OBJECTS) ARE THE RELIEF OF PERSONS WITH A VISUAL IMPAIRMENT IN ESSEX AND IN PARTICULAR BUT NOT LIMITED TO: 1) GIVE INFORMATION, ADVICE, GUIDANCE AND SUPPORT TO BLIND AND PARTIALLY SIGHTED AND DEAFBLIND PEOPLE, AND THEIR FAMILIES AND CARERS. 2) OFFER SERVICES WHICH ENHANCE THE QUALITY OF LIFE AND SOCIAL INVOLVEMENT OF PEOPLE WITH SIGHT LOSS.

Activities: We provide information, advice, guidance, emotional support and practical help to people who are coping with blindness, partial sight and reduced vision in Essex.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Cambridgeshire
- Essex
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£284,688	£240,024	-	-
2024-03-31	£262,041	£220,672	-	-
2023-03-31	£196,818	£202,042	-	-
2022-03-31	£205,510	£215,010	-	-
2021-03-31	£239,783	£179,190	-	-

Trustees

Name	Role	Appointed
Amrat Khorana	Chair	2023-01-23
Brian Reid		2025-10-07
Clive Farley		2023-10-02
Colin Daniels		2023-02-06
Ruth Mulandi		2023-01-23
Shamim Ali		2023-10-02

SUPPORT 4 SIGHT

England & Wales - Charity number 1169324

Accounts

REGISTERED COMPANY NUMBER: CE007916 (England and
Wales)

REGISTERED CHARITY NUMBER: 1169324

Report of the Trustees and

Unaudited Financial Statements for the Year Ended 31 March 2025

for

Support 4 Sight

The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Support 4 Sight

Contents of the Financial Statements for the Year Ended 31 March 2025

	Page
Chair's Report	1 to 4
Report of the Trustees	5 to 15
Independent Examiner's Report	16 to 18
Statement of Financial Activities	19 to 21
Balance Sheet	21 to 23
Notes to the Financial Statements	24 to 38

Support 4 Sight

Chair's Report for the Year Ended 31 March 2025

Amrat Khorana - Chair

As we close the 2024/25 year, I am proud to reflect on the progress and resilience of Support 4 Sight during a time of both consolidation and renewal. I would like to begin by thanking my fellow trustees, our CEO Sharon Schaffer, and the dedicated staff and volunteers whose commitment ensures that Support 4 Sight continues to provide vital services for people living with sight loss across Essex and beyond.

Strengthening Governance

This year we prioritised succession planning and governance development. We undertook a skills audit of trustees, began shaping a rolling plan for board succession, and opened discussions about introducing trainee or associate trustees to build future leadership capacity. We also reviewed and approved a suite of policies, updated our Risk Register, and enhanced safeguarding oversight through training and monitoring. These steps give us a stronger foundation for the years ahead.

We also said farewell to two long-standing trustees, Pat Arnold and Andrew Streeter. Pat has been part of Support 4 Sight from the very beginning, giving not only her wisdom as a trustee but also her tireless commitment as a volunteer. Her contribution has shaped the charity at every stage, and we are delighted she will continue her involvement as a volunteer. Andrew has provided invaluable connections and insight during his time on the Board, helping us to strengthen our networks and partnerships. Both leave a lasting legacy, and we are truly grateful for their service and dedication.

Support 4 Sight

Chair's Report

for the Year Ended 31 March 2025

Services and Impact

Support 4 Sight has continued to deliver and expand services in challenging circumstances. We saw the successful establishment of the ECLO role at Broomfield Hospital, ongoing support for the Low Vision Service at PAH Harlow, and the creative adaptation of activities and events to meet the needs of our community. Our Christmas parties and volunteer gatherings reminded us how central connection and community are to our mission.

Fundraising and Financial Sustainability

The Quirky 30 fundraising initiative has been a highlight, galvanising support and raising significant income for our services. Building on its success, events such as the December Bikeathon brought further energy and visibility. I extend my thanks to Sue King and the team for their creativity and drive.

Financially, we have ended the year in a stronger position than many in the sector, with healthy reserves providing some breathing space. The Finance Committee has kept a careful eye on budgets, income diversification, and controls, ensuring our resources are managed prudently while enabling investment in staff and services. We do not employ any third party fundraisers or commercial operators. During the year we received no complaints regarding our fundraising activity.

Related Parties: Ruth Mulandi, who is on our Board of Trustees, was engaged as a fundraiser on a freelance basis and received fee payments amounting to £1,870.49 in this capacity.

People and Culture

The dedication of our staff and volunteers cannot be overstated. This year we reflected on lessons from staff transitions, considered appraisal processes and remuneration to ensure fairness and motivation. Trustees joined in safeguarding training, reinforcing our shared responsibility for a safe and supportive environment.

Support 4 Sight

Chair's Report for the Year Ended 31 March 2025

Looking Ahead

The year ahead brings both opportunities and challenges. We will continue our focus on strategy development, patron and ambassador engagement, and strengthening our presence across Essex, particularly Chelmsford. However, we must not take our financial position for granted. Sector pressures are increasing, and the proposed Devolution Bill may significantly affect local authority funding arrangements on which many of our services rely. Navigating these changes will require vigilance, adaptability, and collective effort.

With the 2025 AGM set for November, we look forward to celebrating our impact with members, volunteers, and supporters.

On a personal note, I would like to thank everyone for their support during my first year as Chair. It has been a privilege to work alongside such a committed team, and I remain optimistic about the future of Support 4 Sight as we continue to champion independence, inclusion, and quality of life for those affected by sight loss.

Support 4 Sight

Chair's Report

for the Year Ended 31 March 2025

Outputs and Impact

Thanks to the support of our funders, donors, volunteers and members, over the past 12 months we've seen:

- 1194 calls and visits to our office
- 1306 telephone support and befriending calls
- 78 home visits
- 1366 attendances at our coffee mornings
- 296 attendances at our lunch and supper clubs
- 570 attendances on social trips
- 9300 visits to our website
- 3779 followers on our social media
- 88 people active in our Support 4 Employment Service
- 24 people gain or retain jobs
- 9 people take up volunteering roles
- 345 new people referred into our services

Responses to our Annual Survey show our levels of impact:

- 68% said we had made an important impact on their feeling of social inclusion
- 76% said we helped improve their emotional wellbeing
- 82% said we helped increase their sense of choice and control
- 67% said our services were good/excellent

'I cannot emphasise enough how much you have really kept me going throughout my journey over the past year and I could not have survived without you. You have been an amazing power of strength and support. You have supported me throughout with your expert knowledge, positivity, listening and, just overall, being there for me.'

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charities objectives are the relief of persons with a visual impairment in Essex and surrounding areas and in particular:

- (i) To give information, advice, guidance, and support to blind, partially sighted and deafblind people and those with acquired sight loss, their families and carers;
- (ii) To offer services which enhance the quality of life and social involvement of people with sight loss.

Details of activities undertaken by the organisation during the year in carrying out its objective are provided in the above sections.

OBJECTIVES AND ACTIVITIES

Public benefit

In accordance with their duties under the Charities Act 2011, it is incumbent on the trustees to conduct a Public Benefit Test to assess whether the charity has complied with its duties in due regard to the public benefit guidance published by the Charity Commission. The trustees are satisfied that Support 4 Sight has complied with its duty in regards to the Public Benefit Test over the past year based on the four principles of the Commissions Guidance.

1. There must be an identifiable benefit:

Support 4 Sights purpose is to provide support and relief to any member of the public who has concerns about sight loss, blindness or partial vision. Its services benefit a large number of the public in the geographical areas it covers in Uttlesford, Harlow, Epping, Braintree and Chelmsford in Essex.

2. Benefit must be to the public or a section of the public:

All the charities services are open to members of the public at large and access to our services is not restrictive.

3. People on low incomes must be able to benefit:

The Board of trustees recognises that many visually impaired people are on low incomes, as people with impaired vision are more likely to be unemployed in comparison to fully sighted people. In addition many do not avail themselves of their benefit entitlements. Support 4 Sight does not make a charge for its services of support and advice and offers its services to the public at large free of charge.

4. Any private benefit must be incidental:

The Trustees do not consider that any individual or organisation receives 'private benefit' from the work of Support 4 Sight.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2025

STRATEGIC REPORT

Financial position

The tangible fixed assets net book value is £2,847.

The balance sheet position shows net current assets of £223,418.

At the financial reporting date the charity held freely available current reserves (being unrestricted net current assets) of £226,265.

During the year with the continuing support from our grant providers and the generous donations we have received, we have been able to maintain our activities in this challenging economic climate. Due to the income generated by the staff and volunteers through their tireless fundraising activities, the charity generated a surplus of £44,664.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2025

STRATEGIC REPORT

Financial review

Reserves policy

The trustees regularly review the finances, budgets and cash flows to aid effective stewardship of the charity.

The trustees recognise the restrictions placed, where applicable, on donations, grants, and other income combined with relevant expenditure in the financial year in order to accurately assess the restricted fund levels as at the reporting date.

Going Concern

The trustees are required to provide reasonable consideration to satisfy themselves that the charity has the ability to continue as a going concern. After due attention and review, the trustees consider the going concern status of the charity to be appropriate and have therefore adopted the going concern basis for the preparation of the charity's accounts.

Funds in Deficit

The Charity held no funds in deficit as at the financial reporting date or the comparative financial reporting date.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation (CIO)

Charity Constitution

The charity is governed in accordance with its Constitution registered on 23 September 2016.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Recruitment of charity trustees:

The board of trustees requires breadth and depth of experience to carry out its duties effectively and efficiently. When recruiting new trustees, the important attribute is a passion for the work of the charity and an understanding of its activities. When necessary new trustees are recruited in accordance with the charity's procedures. Potential candidates are briefed on the work of the charity and its board. They are then invited to attend a board meeting as an observer and put themselves forward for election in accordance with the Constitution.

Eligibility for trusteeship:

Every charity trustee must be a natural person. No one may be appointed a charity trustee if;

he or she is under the age of 16 years; or
he or she would automatically cease to hold office under on the basis of being disqualified from acting as a charity trustee by virtue of section 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision)

Number of charity trustees;

There must be at least five charity trustees. If the number falls below this minimum the remaining trustees or trustees may act only to call a meeting of the charity trustees or appoint a new charity trustee.

The maximum number of charity trustees is 12. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Appointment of charity trustees

(1) Trustees shall be appointed for a term of **three years** and may be reappointed for up to **two further consecutive terms**, subject to a maximum continuous service of **nine years**.

A trustee who has served **nine consecutive years** shall not be eligible for reappointment unless their departure would cause a detrimental skills deficit to the board, or reduce it to below a minimum of five trustees.

(2) At every annual general meeting of the members of the CIO, applicable trustees (as identified in point 1) shall retire from the office and be eligible for reappointment in accordance with point 1

The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the Annual General Meeting may be filled as provided in sub clause (5) of this clause;

The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause (15) (retirement and removal of charity trustee), or as an additional charity trustee, provided that the limit specified in clause (12(3)) on the number of charity trustees would not as a result be exceeded.

A Person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (1) and (2) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next Annual General Meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment of trustees should reflect the outcomes of a skills audit to acquire or replace skills needed for the effective governance of the charity as agreed by the board. Consideration will be given by the board to ensure diversity amongst its trustees and how to appropriately advertise the vacancies. Applicants who appear suitable will be invited to interview the charity's Chair of trustees and its leadership team and to attend two trustee meetings as an observer. In the event of there being a large number of applicants, those most closely matching the skills required will be approached initially. Following two trustee meetings as an observer the applicant will be asked whether they wish to be appointed. The observations and recommendations of the Chair will then be put to the following meeting of trustees and a vote taken for appointing the trustee.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Decision Making

The charity trustee may delegate any of their powers or functions to a committee or committees and, if they do, they must determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

This power is in addition to the power of delegation in the Charitable Incorporated Organisations (General) Regulations 2012 and any other power of delegation available to the charity trustees, but is subject to the following requirements:

A committee may consist of two or more persons, but at least one member of each committee must be a charity trustee;

The acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and

The charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

Induction and training of new trustees

The charity trustees will make available to each new charity trustee on or before his or her first appointment:

A copy of this constitution and any amendments made to it; and

A copy of the CIO's latest trustees' annual report and statement of accounts.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT **Key management remuneration**

The total remuneration paid in the financial period to key management personnel for employment services rendered amounted to £52,406. The transactions took place under the conditions of relevant employment contract held between the charity and the key management personnel.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
CE007916 (England and Wales)

Registered Charity number
1169324

Registered office
17 Cottage Place
Chelmsford
Essex
CM1 1NL

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2025

Trustees

Amrat Khorana (became Chair on 8/4/2024)
Andrew Streeter Deputy Chair (resigned 7/10/2024)
Shamim Ali Treasurer
John Thompson Interim Chair
Janine Collier
Graham Routledge
Pat Arnold (resigned 7/10/24)
Melvin Caton
Ruth Mulandi
Colin Daniels (became Vice Chair on 8/4/2024)
Clive Farley

Independent Examiner

John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on November 2025 and signed on the board's behalf by:



Trustee

Independent Examiner's Report to the Trustees of
Support 4 Sight

**Independent examiner's report to the trustees of Support 4
Sight ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent Examiner's Report to the Trustees of Support 4 Sight

Independent examiner's statement

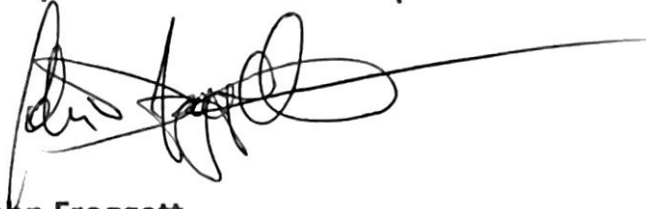
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of International Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Independent Examiner's Report to the Trustees of Support 4 Sight



**John Froggett
The Association of International Accountants
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW**

Date..... 5/11/25

Support 4 Sight

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31 March 2025

		Unrestricted funds	Restricted funds	31.3.25 Total funds	31.3.24 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	46,207	212,105	258,312	223,983
Charitable activities	5				
Charitable activities		(3,751)	(897)	(4,648)	13,480
Other trading activities	3	28,990	-	28,990	22,700
Investment income	4	<u>2,034</u>	<u>-</u>	<u>2,034</u>	<u>1,878</u>
Total		<u>73,480</u>	<u>211,208</u>	<u>284,688</u>	<u>262,041</u>
EXPENDITURE ON					
Raising funds	6	14,813	1,986	16,799	18,598
Charitable activities	7				
Charitable activities		28,911	194,198	223,109	201,859
Other		<u>116</u>	<u>-</u>	<u>116</u>	<u>215</u>
Total		<u>43,840</u>	<u>196,184</u>	<u>240,024</u>	<u>220,672</u>
NET INCOME		29,640	15,024	44,664	41,369
Transfers between funds	17	<u>15,024</u>	<u>(15,024)</u>	<u>-</u>	<u>-</u>
Net movement in funds		44,664	-	44,664	41,369

The notes form part of these financial statements

Support 4 Sight

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31 March 2025

			31.3.25	31.3.24
	Notes	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS				
Total funds brought forward		181,601	-	181,601
		—————	—————	—————
TOTAL FUNDS CARRIED FORWARD		<u>226,265</u>	<u>-</u>	<u>226,265</u>
				<u>181,601</u>

The notes form part of these financial statements

Support 4 Sight

Balance Sheet
31 March 2025

		Unrestricted funds	Restricted funds	31.3.25 Total funds	31.3.24 Total funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	14	2,847	-	2,847	864
CURRENT ASSETS					
Debtors	15	-	-	-	5,011
Prepayments and accrued income		114,210	-	114,210	20,658
Cash at bank and in hand		<u>121,037</u>	<u>-</u>	<u>121,037</u>	<u>165,341</u>
		235,247	-	235,247	191,010
CREDITORS					
Amounts falling due within one year	16	(11,829)	-	(11,829)	(10,273)
NET CURRENT ASSETS		<u>223,418</u>	<u>-</u>	<u>223,418</u>	<u>180,737</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		226,265	-	226,265	181,601
NET ASSETS		<u>226,265</u>	<u>-</u>	<u>226,265</u>	<u>181,601</u>

The notes form part of these financial statements

Support 4 Sight

Balance Sheet - continued

31 March 2025

	Notes	Unrestricted funds	Restricted funds	31.3.25 Total funds	31.3.24 Total funds
		£	£	£	£
FUNDS	17				
Unrestricted funds				<u>226,265</u>	<u>181,601</u>
TOTAL FUNDS				<u>226,265</u>	<u>181,601</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on November 2025 and were signed on its behalf by:

The notes form part of these financial statements

Support 4 Sight

Balance Sheet - continued
31 March 2025


.....
Trustee


.....
Trustee


.....
Trustee

The notes form part of these financial
statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c) ;
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29 (b) and 12.29A ;
- the requirement of paragraph 33.7;
- the requirement of paragraph 24(b) of IFRS 6.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Support 4 Sight

Notes to the Financial Statements - continued for the Year Ended 31 March 2025

2. DONATIONS AND LEGACIES

	31.3.25	31.3.24
	£	£
Donations	10,085	16,266
Gift aid	1,496	1,856
Legacies	1,575	1,793
Grants	245,156	203,824
Friends of Support 4 Sight	-	244
	<u>258,312</u>	<u>223,983</u>

Grants received, included in the above, are as follows:

	31.3.25	31.3.24
	£	£
Uttlesford District Council	10,320	-
Essex Community Foundation	4,000	-
The National lottery	77,057	-
Chelmsford City Council	5,946	-
Essex County Council	114,781	-
Contamac	7,200	-
Princess Alexandra Hospital	25,852	-
Other grants	-	203,824
	<u>245,156</u>	<u>203,824</u>

Support 4 Sight

Notes to the Financial Statements - continued for the Year Ended 31 March 2025

3. OTHER TRADING ACTIVITIES

	31.3.25	31.3.24
	£	£
Fundraising events	28,640	18,341
Shop and other craft sales	-	39
Collection tins	350	430
Advertising income	-	600
Sponsored events	-	<u>3,290</u>
	<u>28,990</u>	<u>22,700</u>

4. INVESTMENT INCOME

	31.3.25	31.3.24
	£	£
Deposit account interest	<u>2,034</u>	<u>1,878</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.3.25	31.3.24
		£	£
Equipment re-sale	Charitable activities	2,269	17,766
Equipment re-sale	Charitable activities	(6,992)	(4,690)
Essex lottery	Charitable activities	-	119
Exhibitions	Charitable activities	<u>75</u>	<u>285</u>
		<u>(4,648)</u>	<u>13,480</u>

6. RAISING FUNDS

Raising donations and legacies

	31.3.25	31.3.24
	£	£
Support costs	<u>515</u>	<u>-</u>

Support 4 Sight

Notes to the Financial Statements - continued for the Year Ended 31 March 2025

6. RAISING FUNDS - continued

Other trading activities

	31.3.25	31.3.24
	£	£
Other operating leases	1,014	1,353
Fundraising events and costs	14,321	16,957
Depreciation	<u>949</u>	<u>288</u>
	<u>16,284</u>	<u>18,598</u>
Aggregate amounts	<u>16,799</u>	<u>18,598</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8) £	Support costs (see note 9) £	Totals £
Charitable activities	<u>197,476</u>	<u>25,633</u>	<u>223,109</u>

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.3.25	31.3.24
	£	£
Staff costs	176,268	154,056
Rental costs	8,432	7,800
Insurance	930	999
Telephone	3,325	3,467
Printing, postage, stationery	3,258	2,519
Advertising	1,442	584
Sundries	1,773	1,420
Travel expenses	-	133
Motor expenses	1,606	1,738
Conferences and seminars	-	2,907
Staff subsistence	442	652
Volunteer costs	-	390
	<u>197,476</u>	<u>176,665</u>

Support 4 Sight

Notes to the Financial Statements - continued for the Year Ended 31 March 2025

9. SUPPORT COSTS

	Finance	Information technology	Human resources	Governance costs	Totals
	£	£	£	£	£
Raising donations and legacies	-	-	-	515	515
Charitable activities	<u>672</u>	<u>3,535</u>	<u>7,962</u>	<u>13,464</u>	<u>25,633</u>
	<u>672</u>	<u>3,535</u>	<u>7,962</u>	<u>13,979</u>	<u>26,148</u>

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after	charging/(crediting):	
	31.3.25	31.3.24
	£	£
Depreciation - owned assets	949	288
Other operating leases	<u>9,446</u>	<u>9,153</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

	31.3.25	31.3.24
	£	£
Trustees' expenses	<u>116</u>	<u>215</u>

12. STAFF COSTS

	31.3.25	31.3.24
	£	£
Wages and salaries	163,248	156,573
Social security costs	9,993	(5,000)
Other pension costs	<u>3,027</u>	<u>2,483</u>
	<u>176,268</u>	<u>154,056</u>

The average monthly number of employees during the year was as follows:

31.3.25 31.3.24

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	27,358	196,625	223,983
Charitable activities			
Charitable activities	18,621	(5,141)	13,480
Other trading activities	22,700	-	22,700
Investment income	<u>1,878</u>	<u>-</u>	<u>1,878</u>
Total	<u>70,557</u>	<u>191,484</u>	<u>262,041</u>
EXPENDITURE ON			
Raising funds	16,229	2,369	18,598
Charitable activities			
Charitable activities	15,532	186,327	201,859
Other	<u>-</u>	<u>215</u>	<u>215</u>
Total	<u>31,761</u>	<u>188,911</u>	<u>220,672</u>
NET INCOME	38,796	2,573	41,369
Transfers between funds	<u>2,572</u>	<u>(2,572)</u>	<u>-</u>
Net movement in funds	41,368	1	41,369

**13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL
ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward			
As previously reported	133,496	-	133,496
Prior year adjustment	<u>6,736</u>	<u>-</u>	<u>6,736</u>
As restated	140,232	-	140,232
TOTAL FUNDS CARRIED FORWARD	<u>181,600</u>	<u>1</u>	<u>181,601</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

14. TANGIBLE FIXED ASSETS

	Short leasehold	Plant and machinery	Motor vehicles	Computer equipment	Totals
	£	£	£	£	£
COST					
At 1 April 2024	46,600	17,823	19,325	19,743	103,491
Additions	—	—	—	2,932	2,932
At 31 March 2025	<u>46,600</u>	<u>17,823</u>	<u>19,325</u>	<u>22,675</u>	<u>106,423</u>
DEPRECIATION					
At 1 April 2024	46,600	17,823	19,325	18,879	102,627
Charge for year	—	—	—	949	949
At 31 March 2025	<u>46,600</u>	<u>17,823</u>	<u>19,325</u>	<u>19,828</u>	<u>103,576</u>
NET BOOK VALUE					
At 31 March 2025	<u>—</u>	<u>—</u>	<u>—</u>	<u>2,847</u>	<u>2,847</u>
At 31 March 2024	<u>—</u>	<u>—</u>	<u>—</u>	<u>864</u>	<u>864</u>

Support 4 Sight

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.25	31.3.24
	£	£
Other debtors	<u>-</u>	<u>5,011</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.25	31.3.24
	£	£
Trade creditors	2,467	2,777
Net wages	(446)	24
Social security and other taxes	5,710	1,462
Accruals and deferred income	<u>4,098</u>	<u>6,010</u>
	<u>11,829</u>	<u>10,273</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

17. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	181,601	22,440	22,224	226,265
Contamac	<u>-</u>	<u>7,200</u>	<u>(7,200)</u>	<u>-</u>
	181,601	29,640	15,024	226,265
Restricted funds				
Uttlesford District Council	-	859	(859)	-
Essex Country Council	-	8,090	(8,090)	-
ECF Chelmsford	-	6	(6)	-
Lottery Grant	<u>-</u>	<u>6,069</u>	<u>(6,069)</u>	<u>-</u>
	<u>-</u>	<u>15,024</u>	<u>(15,024)</u>	<u>-</u>
TOTAL FUNDS	<u>181,601</u>	<u>44,664</u>	<u>-</u>	<u>226,265</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	66,280	(43,840)	22,440
Contamac	<u>7,200</u>	<u>-</u>	<u>7,200</u>
	73,480	(43,840)	29,640
Restricted funds			
Uttlesford District Council	10,320	(9,461)	859
Essex Country Council	114,780	(106,690)	8,090
ECF Chelmsford	9,946	(9,940)	6
Lottery Grant	<u>76,162</u>	<u>(70,093)</u>	<u>6,069</u>
	211,208	(196,184)	15,024
TOTAL FUNDS	<u>284,688</u>	<u>(240,024)</u>	<u>44,664</u>

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.23 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds					
General fund	133,496	6,736	38,797	2,572	181,601
Restricted funds					
Uttlesford District Council	-	-	(893)	893	-
ECL	-	-	(668)	668	-
Essex Country Council	-	-	8,122	(8,122)	-
ECF Chelmsford	-	-	(602)	602	-
Lottery Grant	-	-	(2,286)	2,286	-
Postcode Lottery income	-	-	(1,101)	1,101	-
	-	-	2,572	(2,572)	-
TOTAL FUNDS	<u>133,496</u>	<u>6,736</u>	<u>41,369</u>	<u>-</u>	<u>181,601</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	70,557	(31,760)	38,797
Restricted funds			
Uttlesford District Council	9,000	(9,893)	(893)
ECL	9,095	(9,763)	(668)
Essex Country Council	44,636	(36,514)	8,122
ECF Chelmsford	16,064	(16,666)	(602)
Lottery Grant	93,169	(95,455)	(2,286)
Postcode Lottery income	<u>19,520</u>	<u>(20,621)</u>	<u>(1,101)</u>
	<u>191,484</u>	<u>(188,912)</u>	<u>2,572</u>
TOTAL FUNDS	<u>262,041</u>	<u>(220,672)</u>	<u>41,369</u>

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.23 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds					
General fund	133,496	6,736	38,797	2,572	181,601
Restricted funds					
Uttlesford District Council	-	-	(893)	893	-
ECL	-	-	(668)	668	-
Essex Country Council	-	-	8,122	(8,122)	-
ECF Chelmsford	-	-	(602)	602	-
Lottery Grant	-	-	(2,286)	2,286	-
Postcode Lottery income	<u>-</u>	<u>-</u>	<u>(1,101)</u>	<u>1,101</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>2,572</u>	<u>(2,572)</u>	<u>-</u>
TOTAL FUNDS	<u>133,496</u>	<u>6,736</u>	<u>41,369</u>	<u>-</u>	<u>181,601</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	70,557	(31,760)	38,797
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Uttlesford District Council	9,000	(9,893)	(893)
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	<u>191,484</u>	<u>(188,912)</u>	<u>2,572</u>
TOTAL FUNDS	<u><u>262,041</u></u>	<u><u>(220,672)</u></u>	<u><u>41,369</u></u>

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

SUPPORT 4 SIGHT

England & Wales - Charity number 1169324

Accounts

**REGISTERED COMPANY NUMBER: CE007916
(England and Wales) REGISTERED CHARITY
NUMBER: 1169324**

Report of the Trustees and
Unaudited Financial Statements
for the Year ended 31 March 2024

Support 4 Sight

John D Froggett FAIA
The Accountancy
Practice 41 High Street
Royston
Hertfordshire
SG8 9AW

Support 4 Sight

Contents of the Financial Statements for the Year Ended 31 March 2024

	Page
Chairman's Report	1 to 9
Report of Trustees	10 to 19
Independent Examiner's Report	20 to 21
Statement of Financial Activities	22 to 23
Balance Sheet	24 to 26
Notes to the Financial Statements	27 to 38

Support 4 Sight
Chairman's Report
for the Year Ended 31 March 2024

My appointment as the new chair of the Board of trustees took effect in April 2024, succeeding John Thompson as interim Chair since 2022. I look forward to working with Sharon Schaffer, our CEO, and I would like to thank John for his contributions and leadership in this position. His experience and balanced approach have greatly benefited the board. John played an important role in recruiting new trustees to the Support 4 Sight Board, which now includes a greater representation of individuals with sight loss.

I would like to welcome new trustee Clive Farley, who brings a wealth of advertising experience as well as skills gained through volunteering with charities. The Board also welcomed Shamim Ali as the new treasurer, who has over 10 years experience in finance as well as lived experience being partially sighted.

During the last 12 months, Support 4 Sight has seen much success, largely due to grant funding and collaborative working. Community funding also supports our services and activities, which is vital as the demand for our services grows. Throughout 2024 Support 4 Sight celebrates its 30th anniversary with some great fundraising activities as part of our Quirky 30 Challenge campaign. This started in January and continues, with people participating in various events, across the year. This is a milestone year and I look forward to seeing all the celebrations.

Continuing to grow the organisation will allow us to provide our services to more people in need in the future. The Board will continue to support and provide leadership to our CEO in order to meet the needs of our beneficiaries and find creative ways to fund our services in 2024/25.

The Board of Trustees would like to thank:

Our CEO, Sharon Schaffer, and her dedicated and hardworking team. Sharon provides strong leadership, and her passion for what she does is evident in the positive work that is produced by her team. With a busy calendar of events, such as hosting coffee mornings and befriending services, and maintaining the charity's digital presence, the team show a true passion to support the Charity.

Our volunteers for the time they give to support and enable blind and visually impaired people. Providing our services and reaching those who need them would not be possible without the dedicated volunteers we rely on.

Following a short illness, Support 4 Sight lost Graham Hawkes, a much loved colleague. I had the pleasure of working with Graham for a short period of time, whose contributions are immeasurable. Graham's passing is a huge loss to the organisation, and the community will benefit for years to come from his work.

Continuing to grow the organisation will allow us to provide our services to more people in need in the future. The board will continue to support and provide leadership to our CEO in order to meet the needs of our beneficiaries and find creative ways to fund our services in 2024/25.

Annual report:

Essex County Council Sensory contract:

Over the past eighteen months we have been working closely with Essex County Council, Essex Vision, and the wider Essex Sensory Partnership, to redesign the delivery of sensory services across the county to make them work better and more effectively for people with sight and hearing loss.

The new Sensory Service was launched on 1st November 2023.

Along with our existing information, advice and guidance services, we are now delivering assessments for blind and partially sighted people as part of this statutory service. The Sight Loss MOT is a comprehensive assessment created by Devon in Sight and used across the UK. This assessment swiftly identifies each person's needs and enables immediate access to in-house support together with a fluid route to the Essex Cares Sensory Team, for specialist rehabilitation services when needed.

A similar arrangement is in place for people with hearing loss, via Hearing Help Essex.

Waiting lists for specialist rehabilitation have already been reduced as we work together to ensure that each person receives support in the right place, at the right time, for them.

Support 4 Sight
Chairman's Report
for the Year Ended 31 March 2024

Thanks to Sue King, Services and Volunteer Manager, for being instrumental in putting the assessment service into action.

We look forward to embedding this further in the coming year as we work towards eliminating waiting lists and providing seamless support.

Support 4 Employment:

Over the past five years our employment service, Support 4 Employment, has engaged with over 300 blind and partially sighted people, building their confidence and skills to enable them to make informed choices about their working life and career possibilities. We have assisted 40% of them to gain or retain employment, as well as supporting others into volunteering opportunities

In recognition of this award-winning service (Visionary Connect Award 2022) and its impact on blind and partially sighted working age people across Essex we have secured a further five years funding from the National Lottery Community Fund. This funding enables us to step up our outreach to ensure we reach even more people and to work more closely with employers in awareness-raising and training..

Thanks to Zsuzsanna Hybel for managing and delivering such a highly regarded, award winning service.

Roaming Resource Centre:

Whilst much of our stock of assistive equipment is held at our Chelmsford Office, which provides a good base for local consultations, the majority of our demonstrations are now delivered as part of our coffee mornings across the region or through home visits (often in conjunction with MOT Assessments).

This community delivery model is embedding well and providing an agile service befitting the new outlook and opportunities of the post pandemic landscape.

Social activities and Volunteering:

Thanks are extended to Constance Pomphrett for filling the gap while we assessed ways forward following the loss of Graham Hawkes, and to Elizabeth Sandwell for continuing to develop our activities in Saffron Walden.

As we entered 2024/25, our social calendar of activities and outings came back on track, with thanks to our pool of volunteers.

We have 39 fantastic regular volunteers - 46% of whom have lived experience of sight loss - who provide support at these events, as well as with our befriending services and administration.

Board of Trustees:

We welcomed a new Treasurer, and built on the expertise within the board, which now stands at 11 trustees.

Fundraising:

The year focused on fundraising from trusts and foundations and public bodies ranging from the National Lottery Community Fund to district councils within Essex as well as Essex County Council itself.

We engage a freelance fundraiser to support our fundraising planning and bid writing (see the note on Related Parties below) .

Ideas for community fundraising events and activities are now starting to reemerge after the pandemic. It is hoped that this can be built on next year.

We do not employ any third party fundraisers or commercial operators.

During the year we received no complaints regarding our fundraising activity.

Related Parties

Ruth Mulandi, who is on our Board of Trustees, was engaged as a fundraiser on a freelance basis and received fee payments amounting to £3,666 in this capacity.

Support 4 Sight
Chairman's Report
for the Year Ended 31 March 2024

Environmental sustainability:

We undertook a review of our environmental practices and updated our policy to embed environmentally responsible practices more proactively into our day-to-day work.

Equality, Diversity and Inclusion:

We are mindful to ensure that we are inclusive for people with sight loss regardless of their backgrounds, and other protected characteristics. During 2023/24 we started to develop approaches to be more proactive about inclusion. Strategies to diversify our Board had already started to come to fruition in 2022/23. In 2023/24 we developed outreach and engagement plans to widen our reach and to proactively take into account lived experience of sight loss in our recruitment and other processes.

Reserves Policy:

Having reviewed the charity's financial position at the end of 2023/24, Support 4 Sight currently holds the required levels of closing-down reserves; the funds to cover unexpected expenditure or shortfalls in income stands at 9%, which the Trustees consider close enough to our target figure of 10% which we will continue to work towards.

Outputs:

Thank you to Micheal Lovell for collating our annual outputs:

Thanks to the support of our funders, donors, volunteers and members in 2023 - 2024:

We supported with:

698 calls and visits to our office

1357 telephone support and befriending calls

72 home visits

We had:

781 attendances at our coffee mornings

162 attendances at our lunch and supper clubs

380 attendances on social trips

10294 visits to our website

3644 followers on our social media

On our Support 4 Employment programme:

80 people were active on this service in the year

24 people gained or retained jobs

7 people took up volunteering roles

255 new people were referred into our services

34 people took our Sight Loss MOT assessment launched in November

Responses to our Autumn Survey show the levels of impact these services have made:

90% said we made a difference to their Emotional Wellbeing

86% to their Social Inclusion

76% to their Choice & Control (Independence)

66% to Understanding their Eye Condition (Health)

60% to their Financial Wellbeing

"You've made me feel like having a disability doesn't define you as a person and that I can actually get to where I need to be in the future."

Support 4 Sight
Chairman's Report
for the Year Ended 31 March 2024

A word from our CEO, Sharon Schaffer

The 2023/24 financial year has seen the fruition of some long-laid plans which are now set to launch us into a new year of greater security both financially and operationally.

However, in the autumn of 2023, we suffered the loss of our much-valued colleague Graham Hawkes, who passed away unexpectedly in October. Graham left a huge gap in our small, tight-knit team and he is deeply missed. We are forever grateful for the social events and our centre in Chelmsford, which Graham established with such passion, are committed to building on his legacy.

I am delighted that we have been commissioned to deliver key elements of Essex County Council's statutory sensory service and that we have also been awarded another 5 years funding from the National Lottery Community Fund for our Support 4 Employment service.

These, along with the Low Vision service we deliver at the Princess Alexandra Hospital in Harlow, mean that we are securely placed to provide support to people from the moment of first diagnosis through to living long-term with sight loss.

These grants and contracts, coupled with a hugely pro-active group of volunteers, a creative and passionate staff team and a dedicated board of trustees mean that we are set to enter our 30th year with much to be proud and optimistic about.

Thank you to all our clientele whose experiences, feedback and banter has helped shape our way forward.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charities objectives are the relief of persons with a visual impairment in Essex and surrounding areas and in particular:

(i) To give information, advice, guidance, and support to blind, partially sighted and deathblind people and those with acquired sight loss, their families and carers;

(ii) To offer services which enhance the quality of life and social involvement of people with sight loss

Details of activities undertaken by the organisation during the year in carrying out its objective are provided in the above sections.

Significant activities

Public benefit

In accordance with their duties under the Charities Act 2011, it is incumbent on the trustees to conduct a Public Benefit Test to assess whether the charity has complied with its duties in due regard to the public benefit guidance published by the Charity Commission. The trustees are satisfied that Support 4 Sight has complied with its duty in regards to the Public Benefit Test over the past year based on the four principles of the Commissions Guidance.

1. There must be an identifiable benefit:

Support 4 Sight's purpose is to provide support and relief to any member of the public who has concerns about sight loss, blindness or partial vision. Its services benefit a large number of the public in the geographical areas it covers in Uttlesford, Harlow, Epping, Braintree and Chelmsford in Essex.

2. Benefit must be to the public or a section of the public:

All the charities services are open to members of the public at large and access to our services is not restrictive.

3. People on low incomes must be able to benefit:

The board of trustees recognises that many visually impaired people are on low incomes, as people with impaired vision are more likely to be unemployed in comparison to fully sighted people. In addition many do not avail themselves of their benefit entitlements. Support 4 Sight does not a e a charge for its services of support and advice and offers its services to the public at large free of charge.

4. Any private benefit must be incidental:

The Trustees do not consider that any individual or organisation receives 'private benefit' from the work of Support 4 Sight.

Support 4 Sight
Report of the Trustees
for the Year Ended 31 March 2024

STRATEGIC REPORT

Financial review

Financial position

The tangible fixed assets net book value of £864.

The balance sheet position shows net current assets of £181,600.

At the financial reporting date the charity held freely available current reserves (being unrestricted net current assets) of £181,600.

During the year with the continuing support from our grant providers and the generous donations we have received, we have been able to maintain our activities in this challenging economic climate. Due to the tireless fundraising activities of our staff, the charity generated a surplus of £41,369.

Reserves policy

The trustees regularly review the finances, budgets and cash flows to aid effective stewardship of the charity.

The trustees recognise the restrictions placed, where applicable, on donations, grants, and other income combined with relevant expenditure in the financial year in order to accurately assess the restricted fund levels as at the reporting date.

Going Concern

The trustees are required to provide reasonable consideration to satisfy themselves that the charity has the ability to continue as a going concern. After due attention and review, the trustees consider the going concern status of the charity to be appropriate and have therefore adopted the going concern basis for the preparation of the charity's accounts.

Funds in Deficit

The charity held no funds in deficit as at the financial reporting date or the comparative financial reporting date.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation (CIO)

Charity Constitution

The charity is governed in accordance with its Constitution registered on 23 September 2016.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Recruitment of charity trustees:

The board of trustees requires breadth and depth of experience to carry out its duties effectively and efficiently. When recruiting new trustees, the important attribute is a passion for the work of the charity and an understanding of its activities. When necessary new trustees are recruited in accordance with the charity's procedures. Potential candidates are briefed on the work of the charity and its board. They are then invited to attend a board meeting as an observer and put themselves forward for election in accordance with the Constitution.

Eligibility for trusteeship:

Every charity trustee must be a natural person. No one may be appointed a charity trustee if;

he or she is under the age of 16 years; or he or she would automatically cease to hold office under on the basis of being disqualified from acting as a charity trustee by virtue of section 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision)

Number of charity trustees;

There must be at least three charity trustees. If the number falls below this minimum the remaining trustees or trustees may act only to call a meeting of the charity trustees or appoint a new charity trustee.

The maximum number of charity trustees is 12. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

Appointment of charity trustees

At every Annual General Meeting the members of the CIO one third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three then the number nearest to one third shall retire from office, but if there is only one charity trustee he or she shall retire.

Reappointment of charity trustees:

Any person who retires as a charity trustee by rotation or by giving notice to the CIO is eligible for reappointment. The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were appointed or reappointed on the same day those to retire shall (unless they otherwise agree amongst themselves) be determined by lot;

The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the Annual General Meeting may be filled as provided in sub clause (5) of this clause;'

The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause (15) (retirement and removal of charity trustee), or as an additional charity trustee, provided that the limit specified in clause (12(3)) on the number of charity trustees would not as a result be exceeded.

A Person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next Annual General Meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting;

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment of trustees should reflect the outcomes of a skills audit to acquire or replace skills needed for the effective governance of the charity as agreed by the board. Consideration will be given by the board to ensure diversity amongst its trustees and how to appropriately advertise the vacancies. Applicants who appear suitable will be invited to interview the charity's Chair of trustees and its leadership team and to attend two trustee meetings as an observer. In the event of there being a large number of applicants, those most closely matching the skills required will be approached initially. Following two trustee meetings as an observer the applicant will be asked whether they wish to be appointed. The observations and recommendations of the Chair will then be put to the following meeting of trustees and a vote taken for appointing the trustee.

Decision Making

The charity trustee may delegate any of their powers or functions to a committee or committees and, if they do, they must determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

This power is in addition to the power of delegation in the Charitable Incorporated Organisations (General) Regulations 2012 and any other power of delegation available to the charity trustees, but is subject to the following requirements:

A committee may consist of two or more persons, but at least one member of each committee must be a charity trustee;

The acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and

The charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

Induction and training of new trustees

The charity trustees will make available to each new charity trustee on or before his or her first appointment:

A copy of this constitution and any amendments made to it; and

A copy of the CIO's latest trustees' annual report and statement of accounts.

Key management remuneration

The total remuneration paid in the financial period to key management personnel for employment services rendered amounted to £49,616. The transactions took place under the conditions of the relevant employment contract held between the charity and the key management personnel.

Support 4 Sight
Report of the trustees
for the Year Ended 31 March 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
CE007916 (England and Wales)

Registered Charity number
1169324

Registered office
17 Cottage Place
Chelmsford
Essex
CM1 1NL

Trustees

John Thompson Interim Chair
Andrew Streeter Deputy chair
Janine Collier
Graham Routledge
Pat Arnold
Melvin Caton
Ruth Mulandi
Amrat Khorana (became Chair on 8.4.2024)
Colin Daniels
Clive Farley
Shamim Ali Treasurer

Independent Examiner

John D Froggett F AIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG89AW

Report of the trustees, incorporating a strategic report,
approved by order of the board of trustees, as the company
directors, on7th October 2024..... and signed on the
board's behalf by:



.....
Trustee

Independent Examiner's Report to the Trustees of Support 4 Sight

Independent examiner's report to the trustees of Support 4 Sight ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of our charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than an requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or

4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Date: 7.10.24.....

Support 4 Sight

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31 March 2024

		Unrestricted	Restricted	31.3.24	31.3.23
		funds	funds	Total	Total
				funds	funds
INCOME AND ENDOWMENTS FROM	Notes	£	£	£	£
					as restated
Donations and legacies	2	27,358	196,625	223,983	175,129
Charitable activities					
Charitable activities	4	18,621	(5,141)	13,480	9,020
Other trading activities		22,700		22,700	12,387
Investment income	3	1,878	-	1,878	282
Total		<u>70,557</u>	<u>191,484</u>	<u>262,041</u>	<u>196,818</u>
EXPENDITURE ON					
Raising funds	5	16,229	2,369	18,598	15,345
Charitable activities					
Charitable activities	6	15,532	186,327	201,859	186,620
Other		-	215	215	77
Total		<u>31,761</u>	<u>188,911</u>	<u>220,672</u>	<u>202,042</u>

The notes form part of these financial statements

NET INCOME/(EXPENDITURE)	41,368	-	41,368	5,224
Net movement in funds	<u>41,368</u>	<u>-</u>	<u>41,368</u>	<u>5,224</u>
RECONCILIATION OF FUNDS				
Total funds brought forward	133,496	-	133,496	138,720
As previously reported	6,736	-	6,736	-
Prior year adjustment	<u>140,232</u>	<u>-</u>	<u>140,232</u>	<u>138,720</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>181,600</u></u>	<u><u>-</u></u>	<u><u>181,600</u></u>	<u><u>133,496</u></u>

Support 4 Sight
Balance Sheet

				31.3.24	31.3.23
<u>31 March 2024</u>		Unrestricted funds	Restricted funds	Total funds	Total funds as restated
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	7	864	-	864	1,116
CURRENT ASSETS					
Debtors	8	5,011	-	5,011	212
Prepayments and accrued income		20,658	-	20,658	(85,500)
Cash at bank and in hand		165,341	-	165,341	219,759
		<u>191,874</u>	<u>-</u>	<u>191,874</u>	<u>135,587</u>
CREDITORS					
Amounts falling due within one year	9	(10,274)	-	(10,274)	(1,532)
NET CURRENT ASSETS		<u>181,600</u>	<u>-</u>	<u>181,600</u>	<u>134,055</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>181,600</u>	<u>-</u>	<u>181,600</u>	<u>134,055</u>
NET ASSETS		<u>181,600</u>	<u>-</u>	<u>181,600</u>	<u>134,055</u>
FUNDS					
Unrestricted funds				181,600	219,555
Restricted funds				-	(85,500)
TOTAL FUNDS				<u>181,600</u>	<u>134,055</u>

The notes form part of these financial statements

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Support 4 Sight
Balance Sheet
31 March 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on7th October 2024..... and were signed on its behalf by



.....
Trustee



.....
Trustee

The notes form part of
these financial statements

Support 4 Sight

Notes to the Financial Statements for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'. Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17 (d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7;
- the requirement of paragraph 24(b) of IFRS 6.

Taxation

The charity is exempt from corporation tax on its charitable activities.

2. DONATIONS AND LEGACIES	31.3.24	31.3.23
	£	£
Donations	16,266	34,227
Gift aid	1,856	1,676
Legacies	1,793	-
Grants	203,824	139,226
Friends of Support 4 Sight	244	-
	<u>223,983</u>	<u>175,129</u>
Grants received, included in the above, are as follows:		
	31.3.24	31.3.23
	£	£
Other grants	<u>203,824</u>	<u>139,226</u>

Support 4 Sight
Notes to the Financial Statements -
continued for the Year Ended 31
March 2024

3. INVESTMENT INCOME		31.3.24	31.3.23
		£	£
Deposit account interest		1,878	282
		<u> </u>	<u> </u>
4. INCOME FROM CHARITABLE ACTIVITIES		31.3.24	31.3.23
		£	£
	Activity		
Equipment re-sale	Charitable activities	17,766	8,994
Equipment re-sale	Charitable activities	(4,690)	-
Essex lottery	Charitable activities	119	-
Exhibitions	Charitable activities	285	26
		<u> </u>	<u> </u>
		13,480	9,020
		<u> </u>	<u> </u>
5. RAISING FUNDS			
Other trading activities		31.3.24	31.3.23
		£	£
Other operating leases		1,353	-
Fundraising events and costs		16,957	15,345
Depreciation		288	-
		<u> </u>	<u> </u>
		18,598	15,345
		<u> </u>	<u> </u>

Support 4 Sight

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

6 CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs £	Totals £
Charitable activities	<u>176,665</u>	<u>25,194</u>	<u>201,859</u>

DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.3.24 £	31.3.23 £
Staff costs	154,056	149,622
Rental costs	7,800	14,913
Insurance	999	702
Telephone	3,467	13,380
Printing, postage, stationery	2,519	3,030
Advertising	584	335
Sundries	1,420	1,241
Travel expenses	133	758
Motor expenses	1,738	2,273
Conferences and seminars	2,907	-
Staff subsistence	652	78
Volunteer costs	390	288
	<u>176,665</u>	<u>186,620</u>

SUPPORT COSTS	Finance	Information	Human	Governance	Totals
	technology	resources	costs		
	£	£	£	£	£
Charitable activities	<u>711</u>	<u>3,818</u>	<u>7,201</u>	<u>13,464</u>	<u>25,194</u>

NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.24	31.3.23
	£	£
Depreciation - owned assets	288	-
Other operating leases	<u>9,153</u>	<u>14,913</u>

Support 4 Sight

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses	31.3.24	31.3.23
	£	£
Trustees' expenses	215	77

STAFF COSTS	31.3.24	31.3.23
	£	£
Wages and salaries	156,573	149,622
Social security costs	(5,000)	-
Other pension costs	2,483	-
	<u>154,056</u>	<u>149,622</u>

The average monthly number of employees during the year was as follows:

	31.3.24	31.3.23
	11	11
	<u>11</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

Support 4 Sight

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

7. TANGIBLE FIXED ASSETS

	Short leasehold £	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 April 2023	46,600	17,823	19,325	18,591	102,339
Additions	-	-	-	1,152	1,152
At 31 March 2024	<u>46,600</u>	<u>17,823</u>	<u>19,325</u>	<u>19,743</u>	<u>103,491</u>
DEPRECIATION					
At 1 April 2023	46,600	17,823	19,325	18,591	102,339
Charge for year	-	-	-	288	288
At 31 March 2024	<u>46,600</u>	<u>17,823</u>	<u>19,325</u>	<u>18,879</u>	<u>102,627</u>
NET BOOK VALUE					
At 31 March 2024	<u>-</u>	<u>-</u>	<u>-</u>	<u>864</u>	<u>864</u>
At 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

**8. DEBTORS: AMOUNTS FALLING DUE
WITHIN ONE YEAR**

	31.3.24	31.3.23
	£	£
Other debtors	<u>5,011</u>	<u>212</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Trade creditors	2,777	(1)
Net wages	24	-
Social security and other taxes	1,462	-
Other creditors	-	1,533
Accruals and deferred income	6,010	-

SUPPORT 4 SIGHT

England & Wales - Charity number 1169324

Accounts

REGISTERED COMPANY NUMBER: CE007916 (England and Wales)
REGISTERED CHARITY NUMBER: 1169324

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2023
for
Support 4 Sight

John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Support 4 Sight

**Contents of the Financial Statements
for the Year Ended 31 March 2023**

	Page
Report of the Trustees	1 to 8
Independent Examiner's Report	9
Statement of Financial Activities	10
Balance Sheet	11 to 12
Notes to the Financial Statements	13 to 16

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charities objectives are the relief of persons with a visual impairment in Essex and surrounding areas and in particular:

- (i) To give information, advice, guidance, and support to blind, partially sighted and deafblind people and those with acquired sight loss, their families and carers;
- (ii) To offer services which enhance the quality of life and social involvement of people with sight loss.

Further details of activities undertaken by the organisation during the year in carrying out its objective are provided in the following sections.

Message from the Interim Chair

I joined the Board of Trustees in 2017 and took over from Janine Collier, the previous chair, as Interim Chair in October 2022. All the trustees very much appreciated Janine's dynamic leadership of the charity during a period of extreme turbulence flowing from the covid epidemic and thank her profusely. By agreeing to continue as a trustee S4S will continue to benefit from her valued contributions.

We also wish to thank Danny Moore who has stepped down as a trustee, for his input. I also take this opportunity to welcome as trustees Ruth Mulandi with expertise in fundraising and organisational development, Colin Daniels with expertise in service design for blind and partially sighted people, as well as lived experience of sight loss, and Amrat Khorana whose governance and digital learning and curriculum design knowledge will be of significant advantage to the charity. Further recruitment for trustees with appropriate skills, experience and knowledge to benefit the charity are ongoing.

While the impact of covid continues to resonate, Support 4 Sight has been able to reactivate much of its services to people with visual impairment. Particularly important are social events such as coffee mornings, lunch meetings, book clubs and quiz nights to minimise isolation. These are in addition to equipment demonstrations, support in obtaining and retaining employment, home visits, raising awareness through visits to Cubs and Beaver groups and working with Saffron Walden Museum to improve access for blind and partially sighted visitors.

Finance remains a critical area that is kept under constant and regular review by the Board. The accounts show that the charity's financial position at the end of the year was a deficit of £5,224.

Grant funding sustains much of our activities and every opportunity to secure new monies is resolutely followed up. Community fundraising continues to be an important aspect and regular contributions by local sponsors and ad hoc support from individuals such as Claire Clarin who ran the London Marathon in support of the charity are hugely appreciated. We thank all those who have supported the charity in whatever capacity.

The Board of trustees would like to thank:-

Our CEO Sharon Shaffer and her dedicated staff team who give a wealth of enthusiastic support, advice and guidance in an empathetic manner.

The volunteers who generously and freely give up their time to Support 4 Sight in delivering the charity's services. Without their commitment and energy we would not be able to reach and enhance the lives of blind and visually impaired people.

Looking forward to 2023/24, the direction of travel is to develop the community based delivery of services following the closure of the Hill Street premises. The Board will also seek to ensure that income and expenditure are in balance with an aspiration of the final result being a modest surplus.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Significant activities

2022-23 has largely been a year of rebuilding and rescoping in a post-lockdown landscape.

The pandemic certainly had a huge impact on expectation and working practices, which the charity has readily embraced, listening to what service users, volunteers and staff have to say, and shaping emergence and delivery accordingly.

The charity was delighted to be recognised nationally for the second consecutive year when our Support 4 Employment service won the Visionary Connect Award. We were also pleased to be recognised locally, as one of the Mayor of Saffron Walden's chosen charities.

The year has brought significant changes, most notably the move out of our admin base in Saffron Walden, and a commitment to delivering more community-based services across the town and surrounding areas whilst embedding ourselves at our renovated offices in Chelmsford.

We have focused on developing a Roaming Resource Centre which offers participants the chance to view and receive demonstrations of vision aids at each of our coffee mornings across the region, as well as establishing regular activities at our Chelmsford Social Hub, which has a weekly 'Meet and Eat' session incorporating various activities and speakers, a monthly Book Club, Walking Group and drop-in facilities as well as 1:1 equipment demonstrations and needs assessments.

We also launched our Support 4 Technology service in Chelmsford and Saffron Walden, aimed at introducing the wealth of accessible technology and building digital confidence to the less technology adept members of our community. In a drive to combat the social isolation exacerbated for many by the pandemic, we have encouraged people to attend our social activities, and incorporated 1:1 appointments for equipment demonstrations needs assessments around them wherever possible, whilst continuing to provide home visits where necessary. We have also built up our volunteer pool and are delighted to say that 30% of our volunteers also use our services and have lived experience of sight loss.

In 2022-23 we supported with:

- 2380 visits and calls to our offices
- 680 befriending calls
- 45 home visits
- 25,812 views of our web pages
- 23,079 reach on social media
- 22 people received our weekly Uttlesford Talking News

We had:

- 794 people attend a coffee morning
- 93 people attend a social trip
- 503 attend an online social group

Our Support 4 Employment service saw:

- 75 people engaged in the service
- 18 people achieve employment
- 8 people retain employment

Our Low Vision Service at Princess Alexandra Hospital, Harlow, which provides practical help and emotional support at the point of diagnosis

- Saw 458 patients
- Delivered 198 magnifiers

Our Autumn 2022 survey showed that:

- 89% of respondents said the services they receive from us are Excellent or Very Good
- 68% of respondents said our interventions made a big difference to them

All our services are measured against 5 outcomes

- The biggest impact was in Social Inclusion where 80% of respondents said our interventions made a big difference.
- This was followed by Emotional Wellbeing (71%) Understanding my eye condition (70%), Financial Wellbeing (65%) and Independence (55%)

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

It has been heartening to see the difference we have made over the past year:

"You've been wonderful, you've kept me alive. I have been indoors for years, now I'm coming out and have come alive again."

"OH Wow! thank you so much for your help. Not only showing me how to use my new iPhone but showing me all the apps. There is so much to learn but thank you for being patient with me. I know where you are if I need you."

Fundraising and Reserves

During the 2022-23 financial year a Community Fundraiser was recruited and attempted to reignite our community fundraising activities. This proved challenging in the altered culture of the post-Covid landscape and we were unable to generate pre-Covid yields. Focus was therefore switched to the pursuit of small grants and the development of corporate partnerships. We particularly wish to thank both the staff and directors of Contamac Ltd for their continued support and assistance throughout the year. A Fundraising Consultant was engaged to assist with applications to the larger Trusts and Foundations, which proved fruitful, securing awards from our regular funders as well as a new grant from the Postcode Places Trust. The Fundraising Strategy is being reviewed and overhauled for 2023-24 in light of the lessons learnt this year.

The reduction in our overheads somewhat eased income generation pressures and we are pleased to say that our Reserves remain at 6 months.

Partnerships and advocacy

We continued our collaboration and membership of the group Essex Vision which is a partnership with other local sight loss charities who operate in Essex. This has led to a sharing of good ideas and best practices, as well as joint funding applications where appropriate, between us which offers potential benefits to all of the people in Essex who are living with sight loss, as well a much-needed forum in which to share the challenges and best practices.

Elsewhere we have been involved on local boards and networks (Uttlesford HWB, Herts and West Essex ICS, Essex Sensory Community, Voluntary Community Faith and Social Enterprise Alliance, VI Charity Sector Partnership, Visionary) ensuring that the voice and needs of vision impaired people are heard and planned for.

The recognition of our award-winning Support 4 Employment service we were invited to partner with Sight Concern Bedfordshire to pilot the service across their county.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Public benefit

In accordance with their duties under the Charities Act 2011, it is incumbent on the trustees to conduct a Public Benefit Test to assess whether the charity has complied with its duties in due regard to the public benefit guidance published by the Charity Commission. The trustees are satisfied that Support 4 Sight has complied with its duty in regards to the Public Benefit Test over the past year based on the four principles of the Commissions Guidance.

1. There must be an identifiable benefit:

Support 4 Sights purpose is to provide support and relief to any member of the public who has concerns about sight loss, blindness or partial vision. Its services benefit a large number of the public in the geographical areas it covers in Uttlesford, Harlow, Epping, Braintree and Chelmsford in Essex.

2. Benefit must be to the public or a section of the public:

All the charities services are open to members of the public at large and access to our services is not restrictive.

3. People on low incomes must be able to benefit:

The Board of trustees recognises that many visually impaired people are on low incomes, as people with impaired vision are more likely to be unemployed in comparison to fully sighted people. In addition many do not avail themselves of their benefit entitlements. Support 4 Sight does not make a charge for its services of support and advice and offers its services to the public at large free of charge. While some visually impaired people choose to join the charity as members for a nominal £15 fee per year, the trustees do not feel that the membership cost is too high to exclude people on low incomes.

4. Any private benefit must be incidental:

The Trustees do not consider that any individual or organisation receives 'private benefit' from the work of Support 4 Sight.

Staff and Volunteers

During the course of the year 2 staff members left the team and were not replaced.

We currently operate with 6 staff members, 1 of whom is registered blind and 55 volunteers 30% of whom also use our services.

FINANCIAL REVIEW

Financial position

The tangible fixed assets net book value of £0 remains comparable with the prior year, representing the charity's consistent level of investment in resources to carry out its objectives.

The balance sheet position shows net current assets of £133,496 resulting from a increase in cash held to £219,759 combined with an reduction in creditors from £14,041 to £1,533.

At the financial reporting date the charity held freely available current reserves (being unrestricted net current assets) of £219,759

During the year with the continuing support from our grant providers and the generous donations we have received, we have been able to maintain our activities in this challenging economic climate. Despite the income generated by the staff and volunteers through their tireless fundraising activities, the charity generated a deficit of £5,224 which we intend to reduce in the forthcoming financial year to ensure our continued activities.

Support 4 Sight

Report of the Trustees **for the Year Ended 31 March 2023**

FINANCIAL REVIEW

Reserves policy

The trustees regularly review the finances, budgets and cash flows to aid effective stewardship of the charity.

The trustees recognise the restrictions placed, where applicable, on donations, grants, and other income combined with relevant expenditure in the financial year in order to accurately assess the restricted fund levels as at the reporting date. As at the reporting date a total of £68,511 restricted funds were held by the charity. Restricted funds are held until they can be appropriately utilised by the charity for their specified purpose.

Further details of the restricted funds held can be found in the notes to the financial statements.

A residual unrestricted general fund of £219,759 was held by the charity as at the reporting date for the general use of the charity in future periods. The reduction of unrestricted funds reflects the deficit arising in the year from the charity's investment in resources and staffing as noted earlier in the Financial Review section. The trustees anticipate a future reduction of the charity's general expenditure which shall result in the necessary contingency fund decreasing in future reporting periods.

Going Concern

The trustees are required to provide reasonable consideration to satisfy themselves that the charity has the ability to continue as a going concern. After due attention and review, the trustees consider the going concern status of the charity to be appropriate and have therefore adopted the going concern basis for the preparation of the charity's accounts.

Funds in Deficit

The charity held no funds in deficit as at the financial reporting date or the comparative financial reporting date.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation (CIO)

Charity Constitution

The charity is governed in accordance with its Constitution registered on 23 September 2016.

Recruitment and appointment of new trustees

Recruitment of charity trustees:

The board of trustees requires breadth and depth of experience to carry out its duties effectively and efficiently. When recruiting new trustees, the important attribute is a passion for the work of the charity and an understanding of its activities. When necessary new trustees are recruited in accordance with the charity's procedures. Potential candidates are briefed on the work of the charity and its board. They are then invited to attend a board meeting as an observer and put themselves forward for election in accordance with the Constitution.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Eligibility for trusteeship:

Every charity trustee must be a natural person. No one may be appointed a charity trustee if:

he or she is under the age of 16 years; or

he or she would automatically cease to hold office under on the basis of being disqualified from acting as a charity trustee by virtue of section 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision)

Number of charity trustees;

There must be at least three charity trustees. If the number falls below this minimum the remaining trustees or trustees may act only to call a meeting of the charity trustees or appoint a new charity trustee.

The maximum number of charity trustees is 12. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

Appointment of charity trustees

At every Annual General Meeting the members of the CIO one third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three then the number nearest to one third shall retire from office, but if there is only one charity trustee he or she shall retire.

The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were appointed or reappointed on the same day those to retire shall (unless they otherwise agree amongst themselves) be determined by lot;

The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the Annual General Meeting may be filled as provided in sub clause (5) of this clause;

The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause (15) (retirement and removal of charity trustee), or as an additional charity trustee, provided that the limit specified in clause (12(3)) on the number of charity trustees would not as a result be exceeded.

A Person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next Annual General Meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting;

and

Recruitment of trustees should reflect the outcomes of a skills audit to acquire or replace skills needed for the effective governance of the charity as agreed by the board. Consideration will be given by the board to ensure diversity amongst its trustees and how to appropriately advertise the vacancies. Applicants who appear suitable will be invited to interview the charity's Chair of trustees and its leadership team and to attend two trustee meetings as an observer. In the event of there being a large number of applicants, those most closely matching the skills required will be approached initially. Following two trustee meetings as an observer the applicant will be asked whether they wish to be appointed. The observations and recommendations of the Chair will then be put to the following meeting of trustees and a vote taken for appointing the trustee.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Any person who retires as a charity trustee by rotation or by giving notice to the CIO is eligible for reappointment.

Organisational structure

The organisation is managed by an Executive Committee which shall consist of not less than six members or more than ten members. Members of the Executive Committee will include a Chair, Vice-Chair, Treasurer, Secretary and any other such Honorary Officers as the Executive Committee may decide from time to time. All Honorary Officers are elected at the Annual General Meeting together with not less than three and not more than seven members elected at the Annual General Meeting, who shall hold office from the conclusion of that meeting. In addition, the Executive Committee may appoint not more than one co-opted member.

All members of the Executive Committee shall retire from office together at the end of the Annual General Meeting next after the date on which they came into office, but they may be re-elected or re-appointed.

The Executive Committee meet regularly in order to manage and administer the charity's affairs. The Executive Committee have appointed a Director and Center Manager in order to manage the organisation on a day to day basis and deliver its services.

Decision Making

The charity trustee may delegate any of their powers or functions to a committee or committees and, if they do, they must determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

This power is in addition to the power of delegation in the Charitable Incorporated Organisations (General) Regulations 2012 and any other power of delegation available to the charity trustees, but is subject to the following requirements:

A committee may consist of two or more persons, but at least one member of each committee must be a charity trustee;

The acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and

The charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

Induction and training of new trustees

The charity trustees will make available to each new charity trustee on or before his or her first appointment:

A copy of this constitution and any amendments made to it; and

A copy of the CIO's latest trustees' annual report and statement of accounts.

Key management remuneration

The total remuneration paid in the financial period to key management personnel for employment services rendered amounted to £36,465. The transactions took place under the conditions of relevant employment contract held between the charity and the key management personnel.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
CE007916 (England and Wales)

Registered Charity number 1169324

Support 4 Sight

Report of the Trustees
for the Year Ended 31 March 2023

Registered office
17 Cottage Place Chelmsford
Essex
CMI INL

Trustees

John Thompson - Chair (took over as Chair 3.10.22)

Janine Collier - Chair (stepped down as Chair 3.10.22)

Andrew Streeter - Deputy Chair

Graham Routledge

Pat Arnold

Melvin Caton

Danny Moore (resigned 4.4.22)

Ruth Mulandi (Joined 23.1.23)

Amrat Khorana (Joined 23.1.23)

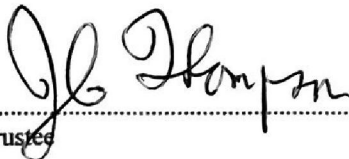
Colin Daniels (Joined 6.2.23)

Clive Farley (Joined 6.2.23)

Independent Examiner
John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG89AW



Approved by order of the board of trustees on and signed on its behalf by:


.....
Trustee

Independent Examiner's Report to the Trustees of
Support 4 Sight

Independent examiner's report to the trustees of Support 4 Sight ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

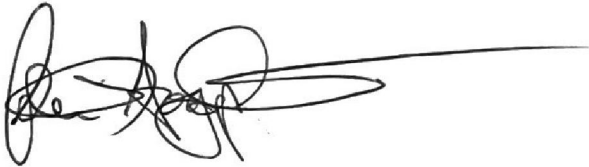
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of F.A.I.A which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Date: 2/10/2023

Support 4 Sight

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	41,356	133,773	175,129	190,868
Charitable activities					
Charitable activities	5	10,144	(924)	9,220	10,103
Other trading activities	6	12,187	-	12,187	4,538
Investment income	4	282	-	282	1
Total		<u>63,969</u>	<u>132,849</u>	<u>196,818</u>	<u>205,510</u>
EXPENDITURE ON					
Raising funds		12,356	2,504	14,860	(467)
Charitable activities					
Charitable activities	7	<u>56,837</u>	<u>130,345</u>	<u>187,182</u>	<u>215,477</u>
Total		<u>69,193</u>	<u>132,849</u>	<u>202,042</u>	<u>215,010</u>
NET INCOME/(EXPENDITURE)		(5,224)		(5,224)	(9,500)
RECONCILIATION OF FUNDS					
Total funds brought forward		138,720		138,720	206,503
TOTAL FUNDS CARRIED FORWARD		<u>133,496</u>		<u>133,496</u>	<u>197,003</u>

The notes form part of these financial statements

Support 4 Sight

Balance Sheet
31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
FIXED ASSETS					
Tangible assets	11	558	-	558	-
CURRENT ASSETS					
Debtors	12	212		212	-
Prepayments and accrued income			(85,500)	(85,500)	39
Cash at bank and in hand		219,759	-	219,759	211,005
		<u>220,529</u>	<u>(85,500)</u>	<u>135,029</u>	<u>211,044</u>
CREDITORS					
Amounts falling due within one year	13	(1,533)		(1,533)	(14,041)
NET CURRENT ASSETS/(LIABILITIES)		<u>218,996</u>	<u>(85,500)</u>	<u>133,496</u>	<u>197,003</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>218,996</u>	<u>(85,500)</u>	<u>133,496</u>	<u>197,003</u>
NET ASSETS		<u>218,996</u>	<u>(85,500)</u>	<u>133,496</u>	<u>197,003</u>
FUNDS					
Unrestricted funds				218,996	197,003
Restricted funds				<u>(85,500)</u>	-
TOTAL FUNDS				<u>133,496</u>	<u>197,003</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Support 4 Sight

Balance Sheet - continued

31 March 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2/10/23 and were signed on its behalf by:

Jb Thompson
Trustee

M. Baker
Trustee

P. A. Ainsworth
Trustee

Support 4 Sight

Notes to the Financial Statements for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv); 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7;
- the requirement of paragraph 24(b) of IFRS 6.

Taxation

The charity is exempt from corporation tax on its charitable activities.

2.

DONATIONS AND LEGACIES

	31.3.23	31.3.22
	£	£
Donations	34,227	19,208
Gift aid	1,676	6,756
Legacies	-	660
Grants	134,272	164,224
Membership income	-	20
Lottery tickets sales	4,954	-
	<u>175,129</u>	<u>190,868</u>

Grants received, included in the above, are as follows:

	31.3.23	31.3.22
	£	£
Uttlesford District Council	8,000	10,000
Essex care	14,494	-
The National lottery	91,780	90,647
ECF	19,498	13,375
Provide	-	10,000
Chelmsford County Council	-	4,000
Sensory	-	13,992
Covid	-	12,591
Other grants	500	9,619
	<u>134,272</u>	<u>164,224</u>

Support 4 Sight

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

4. INVESTMENT INCOME		31.3.23	31.3.22
		£	£
Deposit account interest		282	-
Interest receivable - trading		-	1
		<u>282</u>	<u>1</u>
5. INCOME FROM CHARITABLE ACTIVITIES		31.3.23	31.3.22
		£	£
Equipment re-sale	Charitable activities	8,994	8,274
Exhibitions	Charitable activities	26	50
Coffee mornings and support	Charitable activities	200	519
Training income	Charitable activities	-	1,260
		<u>9,220</u>	<u>10,103</u>
6. RAISING FUNDS			
Raising donations and legacies		31.3.23	31.3.22
		£	£
Fundraising events and costs		12,128	6,288
Exceptional items		59	(3,570)
		<u>12,187</u>	<u>(1,820)</u>
7. DIRECT COSTS OF CHARITABLE ACTIVITIES		31.3.23	31.3.22
		£	£
Staff costs		149,622	139,589
Trustees' expenses		77	-
Rental costs		14,913	14,158
Insurance		702	845
Telephone		13,380	8,274
Printing, postage, stationery		3,030	2,805
Advertising		335	560
Sundries		1,241	2,527
Travel expenses		758	-
Motor expenses		2,273	1,626
Conferences and seminars		485	-
Staff subsistence		78	1,429
Volunteer costs		288	-
		<u>187,182</u>	<u>171,813</u>

Support 4 Sight

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.23	31.3.22
	£	£
Depreciation - owned assets	-	3,602
Other operating leases	16,266	15,511
	<u>16,266</u>	<u>15,511</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

	31.3.23	31.3.22
	£	£
Trustees' expenses	174	-
	<u>174</u>	<u>-</u>

10. STAFF COSTS

	31.3.23	31.3.22
	£	£
Wages and salaries	136,417	127,851
Social security costs	10,969	10,130
Other pension costs	2,236	1,608
	<u>149,622</u>	<u>139,589</u>

The average monthly number of employees during the year was as follows:

6 6

No employees received emoluments in excess of £60,000.

Support 4 Sight

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

11. TANGIBLE FIXED ASSETS				31.3.23	31.3.22
	Short leasehold £	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 April 2022	46,600	17,823	19,325	18,591	102,339
Additions	-	-	-	558	558
At 31 March 2023	<u>46,600</u>	<u>17,823</u>	<u>19,325</u>	<u>19,149</u>	<u>102,897</u>
				=====	=====
DEPRECIATION					
At 1 April 2022 and 31 March 2023	<u>46,600</u>	<u>17,823</u>	<u>19,325</u>	<u>18,591</u>	<u>102,339</u>
NET BOOK VALUE					
At 31 March 2023	<u>-</u>	<u>-</u>	<u>-</u>	<u>558</u>	<u>558</u>
At 31 March 2022	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	31.3.23 £	31.3.22 £
Other debtors	212	-
	<u>212</u>	<u>-</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
	31.3.23 £	31.3.22 £
Trade creditors	1,533	1,918
	<u>1,533</u>	<u>1,918</u>

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

=====

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

SUPPORT 4 SIGHT

England & Wales - Charity number 1169324

Accounts

REGISTERED COMPANY NUMBER: CE007916 (England and Wales)
REGISTERED CHARITY NUMBER: 1169324

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
for
Support 4 Sight

John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Contents of the Financial Statements
for the Year Ended 31 March 2022

	Page
Report of the Trustees	1 to 9
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance Sheet	12
Notes to the Financial Statements	13 to 17

Support 4 Sight

Report of the Trustees
for the Year Ended 31 March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charities objectives are the relief of persons with a visual impairment in Essex and surrounding areas and in particular:

- (i) To give information, advice, guidance, and support to blind, partially sighted and deafblind people and those with acquired sight loss, their families and carers;
- (ii) To support people with sight loss with information about technology and equipment that enables them to meet their needs and to offer advice and assistance with the implementation of the new technology.
- (iii) To allow people with sight loss to visit our centres to gain information and support to meet their needs; and to visit people at home who are unable to travel to visit us.
- (iv) To offer services which enhance the quality of life and social involvement of people with sight loss.

Further details of activities undertaken by the organisation during the year in carrying out its objective are provided in the following sections.

Message from the Chair of Trustees - Janine Collier

2021-22 has seen the charity continuing to rebuild service delivery within the Covid landscape. Face to face services were reopened and remained so whenever possible as the charity responded to the feedback from its Autumn survey in which there was an overwhelming request for social activities to address the isolation of the pandemic.

Whilst regulations and restrictions rendered the Charity unable to deliver some of its core services (for example, hospital desks remained closed), other activities continued such as befriending, Talking News, equipment demonstrations, low vision and employment services. During less restricted times, coffee mornings and other social activities, such as picnics and day trips were able to take place, as well as the annual weekend away.

Although community fundraising activities continued to be hampered by the pandemic, the Charity finished the year financially secure, having focussed on reducing overheads as far as possible, and engaging various Covid recovery grants. The small deficit of £9,500 was met through our free reserves.

Nevertheless, funding remains a constant challenge. We work tirelessly to secure funding to ensure the Charity and its work are sustainable in the future.

The Board of Trustees would like to thank:

Our CEO Sharon Schaffer and her staff team who offer a wealth of advice, experience and most importantly enthusiasm and empathy.

The volunteers who continue to support the Charity, giving their time, energy and expertise. Without their help the breadth of opportunities we offer would be depleted. We appreciate the contribution volunteers make to the organisation.

Looking forward to 2022/2023, the Charity will be aiming to develop and build its Board of Trustees and refresh its 5 Year Strategy. At its core will be balancing the desire and commitment both to meet and exceed our beneficiaries' needs, with funding and finance for this.

I look forward to serving as the Chair and to being involved in the many activities that Support 4 Sight delivers to its beneficiaries."

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Significant activities

Despite a year of stop and starts, the past year has seen us complete all our key activities and has produced some remarkable achievements:

- Support 4 Sight, together with six other partner charities, won the Rainbow Award at the Visionary Conference 2021 in recognition of our innovative and collaborative delivery of online social groups, which enabled people to maintain social interaction during the pandemic, increasing both their social and digital skills, and alleviating isolation during this unprecedented time.
- Our Support 4 Employment Programme has enabled a record number of people to find or retain work
- Our low vision clinic has managed to clear and exceed its Covid backlog
- Our social hub in Chelmsford is now fully open
- Our coffee mornings across the region are building momentum, following initial wariness of face-to-face re-engagement
- Clients report that they are very happy as they receive bespoke services with up-to-date information

Covid Wellbeing Calls:

In the autumn, as we faced Lockdown 2, the entire clientele were contacted by phone to ascertain levels of need and wellbeing. Regular calls were established to those who needed them.

Digital Groups

In order to combat the isolation of lockdowns and the lack of face-to-face activities, digital groups were set up to allow people to maintain social engagement while still being safe at home.

These groups were then extended in partnership with six other sight loss charities across the UK to become the award-winning Rainbow Group. In total there were 960 attendances at these sessions.

Chelmsford Centre

We took up full time residence at the Chelmsford Centre in November 2021 following completion of Age Concern's renovation works. This is a blossoming relationship enabling us to establish the social hub that was unanimously called for in our service user consultations of summer 2021. The rest of the year has been spent building up our social offer whilst accommodating the Covid spikes of the winter season.

We have received 641 visits to the centre during the course of the year.

Community Hospital Eye Clinic and Low Vision Support

Hospital desks continued to be closed to our volunteers and with the rescoping of services there are no longer eye clinics at Saffron Walden or Braintree Hospitals.

The low vision clinic in Princess Alexandra Hospital continues to be run by our ECLO, Sue King, who saw 304 people during the course of the year.

Coffee Mornings

Our coffee mornings are now fully re-established. Throughout the year we recorded 270 attendances at these events. Plans are in place to build on this in the coming year in response to the findings of our survey which showed that 34% of respondents are wanting to socialize more than they did pre-Covid as the effects of social isolation have been extremely detrimental to their mental health.

Social Trips

We were able to tentatively start re-establishing these over the summer enabling 89 people to join us at the at the seaside, on picnics and at our weekend away.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Home Visits

With the drive to alleviate isolation by encouraging as many people to engage in our social activities as possible, and by aligning our equipment offer with our social activities / coffee mornings, the demand for our home visits decreased. Home visits were targeted to those who were housebound or if there were concerns about mental health homeenvironment. Throughout 2021-22, 68 home visits were made.

Pop -Up Resource Centre

The Pop-Up restarted at Saffron Walden Town Hall in May 2021 but take-up was slow with only 13 people using this resource during the course of the year. It became apparent that alternative delivery models were needed. The decision was made to align our equipment demonstration offer alongside our coffee mornings and to look for further development opportunities in 2022-23.

Support 4 Employment

The Support 4 Employment programme enjoyed an extremely successful year, taking full benefit of the changing attitude to working practices that the Covid pandemic has brought. The increase in remote and hybrid working has changed employers' attitudes, making them more disability confident and open to considering candidates' needs and adjustments.

We exceeded expected targets:

- We engaged with 85 people – 59 of whom were new to the service
- 22 people successfully gained paid and sustained employment.
- 7 people retained their current employment.

In addition to the above successes:

- 11 people attended our Zoom job club
- 12 new clients have joined our brand new initiative, the Employability Pathways Programme, a collaboration of eight national partners delivering an online pre-employment programme for blind and partially sighted people across the UK. Support 4 Sight is the lead organisation on this 6-week pilot project, which started on 8th March 2022
- 15 clients are now claiming Access to Work in order to get support with their existing employment
- 3 people are now actively volunteering
- 29 people's initial job seeking skills were assessed through our Enabler assessment
- The employment-related videos that we produced with the Macular Society have been now been viewed over 800 times
- We had 648 interactions with our clients during year.

Exhibitions and Events

Due to the pandemic no exhibitions were carried out.

Awareness Talks in the community

Due to the pandemic no talks have been carried out.

Fundraising and Reserves

During the 2021-22 financial year face-to-face fundraising events continued to be put on hold. A fundraising role was put out for recruitment, but we were unable to fill the post. We are looking to appoint as soon as possible.

Our online fundraising platforms continue to bring in some funding as do our regular donors to whom we are very grateful. We particularly wish to thank both the staff and directors of Contamac Ltd who have continued to support us throughout this year.

The Covid funds that were available in 2021-22 have sustained us through a year of very limited fundraising activity.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

We are pleased to say that Reserves have now been built back up to 6 months.

Other activities and overall

We have continued to produce and deliver the Uttlesford Talking News to several beneficiaries who enjoy keeping up to date with local news and events and who would otherwise be isolated from it.

Our telephone befriending service ensures that people are not socially isolated or lonely. Our volunteers who operate this along with our staff continue to do amazing work in supporting those who benefit from a regular call. Feedback has shown it really does make a difference to peoples lives.

We continued our collaboration and membership of the group Essex Vision which is a partnership with other local sight loss charities who operate in Essex. This has led to a sharing of good ideas and best practices, as well as joint funding applications where appropriate, between us which offers potential benefits to all of the people in Essex who are living with sight loss, as well a much-needed forum in which to share the challenges and best practices.

Public benefit

In accordance with their duties under the Charities Act 2011, it is incumbent on the trustees to conduct a Public Benefit Test to assess whether the charity has complied with its duties in due regard to the public benefit guidance published by the Charity Commission. The trustees are satisfied that Support 4 Sight has complied with its duty in regards to the Public Benefit Test over the past year based on the four principles of the Commissions Guidance.

1. There must be an identifiable benefit:

Support 4 Sights purpose is to provide support and relief to any member of the public who has concerns about sight loss, blindness or partial vision. Its services benefit a large number of the public in the geographical areas it covers in Uttlesford, Harlow, Epping, Braintree and Chelmsford in Essex.

2. Benefit must be to the public or a section of the public:

All the charities services are open to members of the public at large and access to our services is not restrictive.

3. People on low incomes must be able to benefit:

The Board of trustees recognises that many visually impaired people are on low incomes, as people with impaired vision are more likely to be unemployed in comparison to fully sighted people. In addition many do not avail themselves of their benefit entitlements. Support 4 Sight does not make a charge for its services of support and advice and offers its services to the public at large free of charge. While some visually impaired people choose to join the charity as members for a nominal £15 fee per year, the trustees do not feel that the membership cost is too high to exclude people on low incomes.

4. Any private benefit must be incidental:

The Trustees do not consider that any individual or organisation receives 'private benefit' from the work of Support 4 Sight.

Volunteers

Staff and Volunteers

We now operate with 6 staff members, 2 of whom are registered blind and 55 volunteers.
Queen's Award for Voluntary Service

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2022

FINANCIAL REVIEW

Financial position

The tangible fixed assets net book value of £0 remains comparable with the prior year, representing the charity's consistent level of investment in resources to carry out its objectives.

The balance sheet position shows net current assets of £197,003 resulting from an increase in cash held to £111,005 combined with an increase in creditors from £4,752 to £14,041.

At the financial reporting date the charity held freely available current reserves (being unrestricted net current assets) of £197,003

During the year with the continuing support from our grant providers and the generous donations we have received, we have been able to maintain our activities in this challenging economic climate. Despite the income generated by the staff and volunteers through their tireless fundraising activities, the charity generated a deficit of £9,500 which we intend to reduce in the forthcoming financial year to ensure our continued activities.

Reserves policy

The trustees regularly review the finances, budgets and cash flows to aid effective stewardship of the charity.

The trustees recognise the restrictions placed, where applicable, on donations, grants, and other income combined with relevant expenditure in the financial year in order to accurately assess the restricted fund levels as at the reporting date. As at the reporting date a total of £60,593 restricted funds were held by the charity. Restricted funds are held until they can be appropriately utilised by the charity for their specified purpose.

Further details of the restricted funds held can be found in the notes to the financial statements.

A residual unrestricted general fund of £145,910 was held by the charity as at the reporting date for the general use of the charity in future periods. The reduction of unrestricted funds reflects the deficit arising in the year from the charity's investment in resources and staffing as noted earlier in the Financial Review section. The trustees anticipate a future reduction of the charity's general expenditure which shall result in the necessary contingency fund decreasing in future reporting periods.

Going Concern

The trustees are required to provide reasonable consideration to satisfy themselves that the charity has the ability to continue as a going concern. After due attention and review, the trustees consider the going concern status of the charity to be appropriate and have therefore adopted the going concern basis for the preparation of the charity's accounts.

Funds in Deficit

The charity held no funds in deficit as at the financial reporting date or the comparative financial reporting date.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation (CIO)

Charity Constitution

The charity is governed in accordance with its Constitution registered on 23 September 2016.

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Recruitment and appointment of new trustees

Recruitment of charity trustees:

The board of trustees requires breadth and depth of experience to carry out its duties effectively and efficiently. When recruiting new trustees, the important attribute is a passion for the work of the charity and an understanding of its activities. When necessary new trustees are recruited in accordance with the charity's procedures. Potential candidates are briefed on the work of the charity and its board. They are then invited to attend a board meeting as an observer and put themselves forward for election in accordance with the Constitution.

Eligibility for trusteeship:

Every charity trustee must be a natural person. No one may be appointed a charity trustee if;

he or she is under the age of 16 years; or

he or she would automatically cease to hold office under on the basis of being disqualified from acting as a charity trustee by virtue of section 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision)

Number of charity trustees;

There must be at least three charity trustees. If the number falls below this minimum the remaining trustees or trustees may act only to call a meeting of the charity trustees or appoint a new charity trustee.

The maximum number of charity trustees is 12. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

Appointment of charity trustees

At every Annual General Meeting the members of the CIO one third of the charity trustees shall retire from office. IF the number of charity trustees is not three or a multiple of three them the number nearest to one third shall retire from office, but if there is only one charity trustee he or she shall retire.

Reappointment of charity trustees:

Any person who retires as a charity trustee by rotation or by giving notice to the CIO is eligible for reappointment.

The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were appointed or reappointed on the same day those to retire shall (unless they otherwise agree amongst themselves) be determined by lot;

The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the Annual General Meeting may be filled as provided in sub clause (5) of this clause;

The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause (15) (retirement and removal of charity trustee), or as an additional charity trustee, provided that the limit specified in clause (12(3)) on the number of charity trustees would not as a result be exceeded.

A Person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next Annual General Meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting;
and

Support 4 Sight

Report of the Trustees for the Year Ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment of trustees should reflect the outcomes of a skills audit to acquire or replace skills needed for the effective governance of the charity as agreed by the board. Consideration will be given by the board to ensure diversity amongst its trustees and how to appropriately advertise the vacancies. Applicants who appear suitable will be invited to interview the charity's Chair of trustees and its leadership team and to attend two trustee meetings as an observer. In the event of there being a large number of applicants, those most closely matching the skills required will be approached initially. Following two trustee meetings as an observer the applicant will be asked whether they wish to be appointed. The observations and recommendations of the Chair will then be put to the following meeting of trustees and a vote taken for appointing the trustee.

Organisational structure

The organisation is managed by an Executive Committee which shall consist of not less than six members or more than ten members. Members of the Executive Committee will include a Chair, Vice-Chair, Treasurer, Secretary and any other such Honorary Officers as the Executive Committee may decide from time to time. All Honorary Officers are elected at the Annual General Meeting together with not less than three and not more than seven members elected at the Annual General Meeting, who shall hold office from the conclusion of that meeting. In addition, the Executive Committee may appoint not more than one co-opted member.

All members of the Executive Committee shall retire from office together at the end of the Annual General Meeting next after the date on which they came into office, but they may be re-elected or re-appointed.

The Executive Committee meet regularly in order to manage and administer the charity's affairs. The Executive Committee have appointed a Director and Center Manager in order to manage the organisation on a day to day basis and deliver its services.

Decision Making

The charity trustee may delegate any of their powers or functions to a committee or committees and, if they do, they must determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

This power is in addition to the power of delegation in the Charitable Incorporated Organisations (General) Regulations 2012 and any other power of delegation available to the charity trustees, but is subject to the following requirements:

A committee may consist of two or more persons, but at least one member of each committee must be a charity trustee;

The acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and

The charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

Induction and training of new trustees

The charity trustees will make available to each new charity trustee on or before his or her first appointment:

A copy of this constitution and any amendments made to it; and

A copy of the CIO's latest trustees' annual report and statement of accounts.

Key management remuneration

The total remuneration paid in the financial period to key management personnel for employment services rendered amounted to £36,465. The transactions took place under the conditions of relevant employment contract held between the charity and the key management personnel.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
CE007916 (England and Wales)

Support 4 Sight

Report of the Trustees
for the Year Ended 31 March 2022

Registered Charity number
1169324

Registered office
17 Cottage Place
Chelmsford
Essex
CMI 1NL

Trustees
Andrew Streeter Deputy Chair
Graham Routledge
Pat Arnold
Melvin Caton
John Thompson
Sharon Schaffer (resigned 4.6.21)
Michael Fernandes (resigned 6.1.22)
D Moore
J Collier Chair

Company Secretary

Independent Examiner
John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Approved by order of the board of trustees on 24/1/23 and signed on its behalf by:

.....
Trustee 

Independent Examiner's Report to the Trustees of
Support 4 Sight

Independent examiner's report to the trustees of Support 4 Sight ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John D Froggett
FAIA
John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Date: 26/1/2023

Support 4 Sight

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		23,755	167,113	190,868	224,950
Charitable activities					
Charitable activities		15,442	(5,339)	10,103	6,804
Other trading activities	2	4,538	-	4,538	8,029
Investment income	3	1	-	1	-
Total		<u>43,736</u>	<u>161,774</u>	<u>205,510</u>	<u>239,783</u>
EXPENDITURE ON					
Raising funds	4	(3,320)	2,853	(467)	(44,189)
Charitable activities					
Charitable activities		<u>54,111</u>	<u>161,366</u>	<u>215,477</u>	<u>223,379</u>
Total		<u>50,791</u>	<u>164,219</u>	<u>215,010</u>	<u>179,190</u>
NET INCOME/(EXPENDITURE)		(7,055)	(2,445)	(9,500)	60,593
Transfers between funds	12	<u>(2,445)</u>	<u>2,445</u>	-	-
Net movement in funds		(9,500)	-	(9,500)	60,593
RECONCILIATION OF FUNDS					
Total funds brought forward		206,503	-	206,503	145,910
TOTAL FUNDS CARRIED FORWARD		<u><u>197,003</u></u>	<u><u>-</u></u>	<u><u>197,003</u></u>	<u><u>206,503</u></u>

The notes form part of these financial statements

Support 4 Sight

Balance Sheet
31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS					
Tangible assets	8	-	-	-	3,602
CURRENT ASSETS					
Debtors	9	-	-	-	150
Prepayments and accrued income		39	-	39	39
Cash at bank and in hand		211,005	-	211,005	207,464
		<u>211,044</u>	<u>-</u>	<u>211,044</u>	<u>207,653</u>
CREDITORS					
Amounts falling due within one year	10	(14,041)	-	(14,041)	(4,752)
		<u>197,003</u>	<u>-</u>	<u>197,003</u>	<u>202,901</u>
NET CURRENT ASSETS					
		<u>197,003</u>	<u>-</u>	<u>197,003</u>	<u>202,901</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>197,003</u>	<u>-</u>	<u>197,003</u>	<u>206,503</u>
NET ASSETS					
		<u>197,003</u>	<u>-</u>	<u>197,003</u>	<u>206,503</u>
FUNDS					
Unrestricted funds	12			197,003	206,503
TOTAL FUNDS					
				<u>197,003</u>	<u>206,503</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24/1/23 and were signed on its behalf by:



Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Taxation

The charity is exempt from corporation tax on its charitable activities.

2. OTHER TRADING ACTIVITIES

	31.3.22	31.3.21
	£	£
Fundraising events	3,926	7,815
Shop and other craft sales	-	40
Collection tins	612	174
	<u>4,538</u>	<u>8,029</u>

3. INVESTMENT INCOME

	31.3.22	31.3.21
	£	£
Interest receivable - trading	1	-
	<u>1</u>	<u>-</u>

4. RAISING FUNDS

Investment management costs

	31.3.22	31.3.21
	£	£
Other operating leases	1,353	-
	<u>1,353</u>	<u>-</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Depreciation - owned assets	3,602	2,400
Other operating leases	15,511	6,724
	<u>19,113</u>	<u>9,124</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	78,809	146,141	224,950
Charitable activities			
Charitable activities	6,799	5	6,804
Other trading activities	8,029	-	8,029
Total	<u>93,637</u>	<u>146,146</u>	<u>239,783</u>
EXPENDITURE ON			
Raising funds	(44,189)	-	(44,189)
Charitable activities			
Charitable activities	<u>223,379</u>	<u>-</u>	<u>223,379</u>
Total	<u>179,190</u>	<u>-</u>	<u>179,190</u>
NET INCOME/(EXPENDITURE)	(85,553)	146,146	60,593
Transfers between funds	<u>146,146</u>	<u>(146,146)</u>	<u>-</u>
Net movement in funds	60,593	-	60,593
RECONCILIATION OF FUNDS			
Total funds brought forward	145,910	-	145,910
TOTAL FUNDS CARRIED FORWARD	<u><u>206,503</u></u>	<u><u>-</u></u>	<u><u>206,503</u></u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

8. TANGIBLE FIXED ASSETS

	Short leasehold £	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 April 2021 and 31 March 2022	46,600	17,823	19,325	18,591	102,339
DEPRECIATION					
At 1 April 2021	46,600	17,823	15,723	18,591	98,737
Charge for year	-	-	3,602	-	3,602
At 31 March 2022	46,600	17,823	19,325	18,591	102,339
NET BOOK VALUE					
At 31 March 2022	-	-	-	-	-
At 31 March 2021	-	-	3,602	-	3,602

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Other debtors	-	150

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Bank loans and overdrafts (see note 11)	-	92
Trade creditors	1,918	919
Nest	-	175
Net wages	(5,286)	(6,050)
Social security and other taxes	11,399	4,343
Other creditors	-	(737)
Accruals and deferred income	6,010	6,010

11. LOANS

An analysis of the maturity of loans is given below:

	31.3.22	31.3.21
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	-	92

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

12. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	206,503	(7,055)	(2,445)	197,003
Restricted funds				
Donations and legacies	-	(2,445)	2,445	-
TOTAL FUNDS	<u>206,503</u>	<u>(9,500)</u>	<u>-</u>	<u>197,003</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	43,736	(50,791)	(7,055)
Restricted funds			
Donations and legacies	161,774	(164,219)	(2,445)
TOTAL FUNDS	<u>205,510</u>	<u>(215,010)</u>	<u>(9,500)</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	145,910	(85,553)	146,146	206,503
Restricted funds				
Donations and legacies	-	146,146	(146,146)	-
TOTAL FUNDS	<u>145,910</u>	<u>60,593</u>	<u>-</u>	<u>206,503</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	93,637	(179,190)	(85,553)
Restricted funds			
Donations and legacies	146,146	-	146,146
TOTAL FUNDS	<u>239,783</u>	<u>(179,190)</u>	<u>60,593</u>

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

SUPPORT 4 SIGHT

England & Wales - Charity number 1169324

Accounts

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2021
for
Support 4 Sight

John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Contents of the Financial Statements
for the Year Ended 31 March 2021

	Page
Report of the Trustees	1 to 11
Independent Examiner's Report	12
Statement of Financial Activities	13
Balance Sheet	14 to 15
Notes to the Financial Statements	16 to 19
Detailed Statement of Financial Activities	20 to 21

Report of the Trustees
for the Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charities objectives are the relief of persons with a visual impairment in Essex and surrounding areas and in particular:

- (i) To give information, advice, guidance, and support to blind, partially sighted and deafblind people and those with acquired sight loss, their families and carers;
- (ii) To support people with sight loss with information about technology and equipment that enables them to meet their needs and to offer advice and assistance with the implementation of the new technology.
- (iii) To allow people with sight loss to visit our centres to gain information and support to meet their needs; and to visit people at home who are unable to travel to visit us.
- (iv) To offer services which enhance the quality of life and social involvement of people with sight loss.

Further details of activities undertaken by the organisation during the year in carrying out its objective are provided in the following sections.

Message from the new Chair of Trustees - Janine Collier

During 2020-2021, the Charity, like the rest of the world was significantly impacted by the Covid-19 pandemic. Our staff and volunteers have done a tremendous job in the most difficult of circumstances. I would like to thank them and my fellow Trustees for doing their best to adapt to having to work remotely and holding digital meetings when necessary and to supporting our beneficiaries in every way they can.

Whilst regulations and restrictions rendered the Charity unable to deliver some of its core services (for example, hospital desks were closed), other activities continued such as befriending, Talking News, equipment loans and employment services. During less restricted times, some coffee mornings and other social activities, such as picnics, were able to take place.

Although community fundraising activities were significantly hampered by the Pandemic, the Charity finished the year financially secure, having engaged all available government support, including the furlough scheme and various Covid recovery grants.

Nevertheless, funding remains a constant worry. We work tirelessly to secure funding to ensure the Charity and its work are sustainable in the future.

The need for the service is only increasing - there are approximately 21,790 living with sight loss in the Essex districts, we provide services to, with a further 10,360 living in South Cambs and East Herts. This means that we have the potential to reach over 32,000 people who could benefit from our services. During the COVID-19 pandemic people with sight loss were particularly affected. One in four fear their sight has deteriorated and two in five found it difficult to social distance. It is estimated by 2025 36,300 in our region will be living with sight loss and by 2030 this would have increased further to 41,160.

It is ever more difficult to raise the funds to meet these needs. We are grateful for the financial support we do receive, no matter how large or small.

The Board of Trustees would like to thank:

Our CEO Gary Hyams and his staff team who are able to offer a wealth of advice, experience and perhaps most importantly enthusiasm and empathy.

The Staff and volunteers who continue to support the Charity, giving of their time and energy to assisting individuals and groups with coffee mornings, hospital work, befriending, fundraising, admin and other tasks and enable it to deliver the ongoing support to our beneficiaries that is so valuable across the entire region. Without their help the breadth of opportunities we offer would be depleted. We know and appreciate the contribution volunteers make to the organisation.

Report of the Trustees
for the Year Ended 31 March 2021

Looking forwards to 2021/2022 the Board will refresh the Charity's 5 year strategy. At its core will be balancing the desire and commitment both to meet and exceed our beneficiaries' needs, with funding and finance for this.

I look forward to serving as the Chair and to be involved in the many activities that Support 4 Sight delivers to its beneficiaries.

OBJECTIVES AND ACTIVITIES

Significant activities

To say that 2020-21 was an unprecedented and challenging year must be the most overused phrase of the pandemic. Support 4 Sight, like most organisations, went into almost complete shutdown in the space of a week and spent the initial part of the year ensuring Covid safety policies, 'working from home' protocols, Covid risk assessments, etc, were in place whilst the majority of staff were furloughed during Lockdown 1. Whilst we were relieved to be able to open up some services over the summer, these were few compared to our usual activity, and the rapidly changing Covid landscape meant that these were unable to remain open.

In all, however, despite the confines of the pandemic, we were able to engage with 1499 people via 1697 calls and visits.

The pandemic did prove positive in enabling us to review our working practice and adapt to new ways of delivery. In order to support our beneficiaries as best we could a number of new telephone and online services were initiated:

Covid Wellbeing Calls:

In the autumn, as we faced Lockdown 2, the entire clientele were contacted by phone to ascertain levels of need and wellbeing. Regular calls were established to those who needed them.

Digital Groups

In order to combat the isolation of lockdowns and the lack of face-to-face activities, digital groups were set up to allow people to maintain social engagement while still being safe at home. 16 groups were run throughout the year with a total of 115 attendees. These groups have helped us to identify the need for additional services to help bring people into this age of technology and provide the facility to remain connected whatever the pandemic may bring. Our thanks are extended to our Employment Manager, Zsuzsi Hybel for setting these up. These digital groups will form a vital part of our blended, online and face-to-face, approach to future service delivery.

Chelmsford Centre

We had planned for the Chelmsford Centre to be open an extra day a week, however due to the pandemic and lockdowns the Centre remained closed for the majority of 2020-2021. The Centre, owned by Age Concern, also began extensive renovations towards the end of 2020, which meant that even when COVID restrictions lifted we were unable to resume activities on site. During the times we were able to welcome visitors we operated under COVID safety measures including the use of PPE, social distancing and limiting numbers by appointment only. Due to the lockdowns our footfall traffic was drastically reduced with just 202 people visiting the Centre in 2021-22.

However, the number of telephone calls made during this period increased, with 773 between April 2020 and March 2021. This became our main means of monitoring our beneficiaries' wellbeing during this unprecedented time of isolation and need.

Community Hospital Eye Clinic and Low Vision Support

The Hospital desks in the eye clinics at all 5 hospitals - Saffron Walden, Princess Alexandra Hospital (Harlow), Braintree, Broomfield Hospital (Chelmsford), and Addenbrooke's Hospital (Cambridge) - were on hold for the entirety of the year. When the eye clinics reopened Hospitals were admitting patients only (no carers) and striving to keep numbers down. Due to this we were unable to restart this service. We are looking to resume this service, providing the much needed advice and guidance to newly diagnosed patients, as soon as possible, but are dependent on Hospital permission to do so.

The low vision clinic in Princess Alexandra Hospital reopened as soon as lockdown lifted (July 2020) and our ECLO, Sue King, who runs the clinic, did a remarkable job in managing to clear the backlog and see 188 people throughout the year despite the difficulties presented by COVID.

OBJECTIVES AND ACTIVITIES

Coffee mornings

Our coffee mornings remained closed throughout 2020-21. We were unable to resume them in between lockdowns as relevant staff, volunteers and many beneficiaries were shielding.

Social Trips

We had to stop our social trips due to COVID. We were, however, able to hold a couple of in person social groups locally once the lockdown restrictions lifted over the summer. These were held outside and operated under suggested safety measures.

We were also able to run our annual weekend away, under strict COVID safety measures. We had 66 people join us in the year on our social trip activities. Thanks are due to Graham Hawkes, our Services Coordinator, for his creativity and tenacity in ensuring these went ahead. We hope to get this service back to previous levels as soon as possible.

Home Visits and Equipment Loans

Throughout 2020-21 any home visits that we managed to undertake with our staff and/or volunteers included the wearing of PPE and the observance of Covid protocols to ensure both their own and beneficiaries' health and safety. All equipment was thoroughly cleaned and sanitized before and after use and we introduced a COVID Safety policy to make all of our staff and volunteers aware of their duty of care in this regard.

Despite the lockdowns we were able to carry out 59 home visits during the year. We are gradually building up home visits as the restrictions due to COVID are relaxed and the number of cases come down.

Pop-Up Resource Centre

The Pop-Up Resource Centre in Saffron Walden was launched for people to receive information, advice and demonstrations of low vision aids without the need to visit the Saffron Walden Office, which is inaccessible to those with mobility issues. The response from people who have visited the Pop-Up has been extremely positive, however, it was only able to operate for a few months of the year due to multiple lockdowns. Thanks are due to Michael Lovell for establishing the pop-up despite the adverse circumstances. We aim to restart the Pop-Up as soon as possible once lockdowns are lifted.

Support 4 Employment

Despite the pandemic this project continued to thrive, owed largely to the fact that the majority of it was able to be delivered online/remotely, enabling clients to develop their IT skills as part of their employability.

We had 583 direct contacts with clients in our employment project, we also made a series of 10 videos about employment jointly with the Macular Society and they have been viewed 541 times so far since we uploaded them in August 2020.

8 people found new employment and a further 17 retained their existing jobs as a result of our intervention, retaining positions has been a key element due to employers tending to lay off staff during the lockdown.

A further 2 people attended volunteering sessions which were held 121 to learn how volunteering can help on the pathway to employment and both of those have subsequently obtained volunteering roles as a result of our work.

We intervened 23 times to assist with Access to work (ATW) claims and this included helping 8 people to claim ATW from scratch who were not aware of their rights to claim.

We trained 17 people on writing CV and helped 7 to submit CVs for actual job applications

We trained 8 people on how to write covering letters and helped 2 of these to actually submit them.

We trained 35 people on completing application forms and assisted 23 to actually submit applications.

We held 18 mock job interviews.

Helped 8 people to learn how to job search

Discussed with 13 people whether it is best to disclose their visual impairment when applying or not.

Thank you Zsuzsanna Hybel for adapting and maximizing online opportunities to successfully deliver this service remotely.

OBJECTIVES AND ACTIVITIES

Exhibitions and Events

Due to the pandemic no exhibitions were carried out.

Awareness Talks in the community

Due to the pandemic no talks have been carried out due to restrictions on groups and gatherings.

Fundraising and Reserves

During the 2020-21 financial year all face-to-face fundraising events had to cease. We are looking to resume such activity as soon as possible and appoint a Fundraising & Development Manager to coordinate all activity.

We were able to continue with our online platforms and have benefitted from our supporters raising money for us via Smile at Amazon UK and Give as you Live, both of whom donate to us a percentage of the purchase value of the giver without the giver actually being charged for the donations.

Some of our supporters are now giving monthly to us through standing orders and we are looking to increase this activity further in the forthcoming year.

We particularly wish to thank both the staff and directors of Contamac Ltd who have continued to help us by giving us money on a regular basis throughout this challenging year.

A considerable amount of our income has come from applying for grants from both statutory organisations as well as from trusts and foundations and we wish to thank them all for their support financially. A number of dedicated COVID Support funds have helped see us through this year.

Our Board of Trustees discussed and agreed at a Board meeting towards the end of 2019 to allow us to work with a minimum of 3 months reserves going forward, this has allowed us to continue our operation and we are pleased to say that Reserves have now been built back up to 6 months.

Other activities and overall

We have continued to produce and deliver the Uttlesford Talking News to several beneficiaries who enjoy keeping up to date with local news and events and who would otherwise be isolated from it.

Our telephone befriending service ensures that people are not socially isolated or lonely. Our volunteers who operate this along with our staff continue to do amazing work in supporting those who benefit from a regular call. Feedback has shown it really does make a difference to people's lives.

We continued our collaboration and membership of the group "Essex Vision" which is a partnership with other local sight loss charities who operate in Essex. This has led to a sharing of good ideas and best practices, as well as joint funding applications where appropriate, between us which offers potential benefits to all of the people in Essex who are living with sight loss, as well a much-needed forum in which to share the challenges and best practices of the Covid Year.

OBJECTIVES AND ACTIVITIES

Public benefit

In accordance with their duties under the Charities Act 2011, it is incumbent on the trustees to conduct a Public Benefit Test to assess whether the charity has complied with its duties in due regard to the public benefit guidance published by the Charity Commission. The trustees are satisfied that Support 4 Sight has complied with its duty in regards to the Public Benefit Test over the past year based on the four principles of the Commissions Guidance.

1. There must be an identifiable benefit:

Support 4 Sights purpose is to provide support and relief to any member of the public who has concerns about sight loss, blindness or partial vision. Its services benefit a large number of the public in the geographical areas it covers in Uttlesford, Harlow, Epping, Braintree and Chelmsford in Essex.

2. Benefit must be to the public or a section of the public:

All the charities services are open to members of the public at large and access to our services is not restrictive.

3. People on low incomes must be able to benefit:

The Board of trustees recognises that many visually impaired people are on low incomes, as people with impaired vision are more likely to be unemployed in comparison to fully sighted people. In addition many do not avail themselves of their benefit entitlements. Support 4 Sight does not make a charge for its services of support and advice and offers its services to the public at large free of charge.

4. Any private benefit must be incidental:

The Trustees do not consider that any individual or organisation receives 'private benefit' from the work of Support 4 Sight.

Volunteers

Staff and Volunteers

After necessary redundancies that we have had to make, we now operate with 7 staff members, 2 of whom are registered blind and 101 volunteers. Our expectations are that post-COVID the number of our volunteers will decrease, so we will review the activities that they deliver for us and ascertain the need for further recruitment and training.

Queen's Award for Voluntary Service

2020 was not all bad news, we were very proud to be recipients of the Queen's Award for Voluntary Service, the highest honour given to charities who are deemed to have delivered exceptional service to their community. This prestigious award in 2020 was delivered on behalf of the Queen by the Lord-Lieutenant of Essex. It is a tribute to our staff and volunteers that they have been recognised in this way. Unfortunately we were unable to hold any celebratory event to recognize this achievement and to thank our volunteers due to COVID restrictions but still want to say a huge thank you to everyone who contributes to our service delivery.

FINANCIAL REVIEW

Financial position

The tangible fixed assets net book value of £3,602 (2020 £6,002) remains comparable with the prior year, representing the charity's consistent level of investment in resources to carry out its objectives.

The balance sheet position shows net current assets of £202,901 (2020 £147,269) resulting from a increase in cash held to £207,464 (2020 £129,127) .

At the financial reporting date the charity held freely available current reserves (being unrestricted net current assets) of £154,551 (2020 £147,269) which excludes tangible fixed assets of £3,602 (2020 £6,002).

As at the financial reporting date the charity had unrestricted funds totalling £154,551 (2020 £153,271) and restricted funds totalling £51,952 (2020 £47,272) as detailed further in the notes to the financial statements. The total funds of the charity have increased to £206,503 (2020 £153,271).

During the year with the continuing support from our grant providers and the generous donations we have received, we have been able to maintain our activities in this challenging economic climate. Despite the income generated by the staff and volunteers through their tireless fundraising activities, the charity generated a profit of £60,593 (2020 (£23,509)) which we intend to reduce in the forthcoming financial year to ensure our continued activities.

Reserves policy

The trustees regularly review the finances, budgets and cash flows to aid effective stewardship of the charity.

The trustees recognise the restrictions placed, where applicable, on donations, grants, and other income combined with relevant expenditure in the financial year in order to accurately assess the restricted fund levels as at the reporting date. As at the reporting date a total of £51,952 (2020 £47,272) restricted funds were held by the charity. Restricted funds are held until they can be appropriately utilised by the charity for their specified purpose.

Further details of the restricted funds held can be found in the notes to the financial statements.

A residual unrestricted general fund of £154,551 (2020 £105,999) was held by the charity as at the reporting date for the general use of the charity in future periods.

Going Concern

The trustees are required to provide reasonable consideration to satisfy themselves that the charity has the ability to continue as a going concern. After due attention and review, the trustees consider the going concern status of the charity to be appropriate and have therefore adopted the going concern basis for the preparation of the charity's accounts.

Funds in Deficit

The charity held no funds in deficit as at the financial reporting date or the comparative financial reporting date.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Charity is controlled by its governing document, a deed of trust, and constitutes a charitable incorporated organisation (CIO)

Charity Constitution

The charity is governed in accordance with its Constitution registered on 23 September 2016.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Recruitment and appointment of new trustees Recruitment of charity trustees:

The board of trustees requires breadth and depth of experience to carry out its duties effectively and efficiently. When recruiting new trustees, the important attribute is a passion for the work of the charity and an understanding of its activities. When necessary new trustees are recruited in accordance with the charity's procedures. Potential candidates are briefed on the work of the charity and its board. They are then invited to attend a board meeting as an observer and put themselves forward for election in accordance with the Constitution.

Eligibility for trusteeship:

Every charity trustee must be a natural person. No one may be appointed a charity trustee if;

he or she is under the age of 16 years; or

he or she would automatically cease to hold office under on the basis of being disqualified from acting as a charity trustee by virtue of section 178-180 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision)

Number of charity trustees;

There must be at least three charity trustees. If the number falls below this minimum the remaining trustees or trustees may act only to call a meeting of the charity trustees or appoint a new charity trustee.

The maximum number of charity trustees is 12. The charity trustees may not appoint any charity trustee if as a result the number of charity trustees would exceed the maximum.

Appointment of charity trustees

At every Annual General Meeting the members of the CIO one third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three then the number nearest to one third shall retire from office, but if there is only one charity trustee he or she shall retire.

Reappointment of charity trustees:

Any person who retires as a charity trustee by rotation or by giving notice to the CIO is eligible for reappointment.

The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were appointed or reappointed on the same day those to retire shall (unless they otherwise agree amongst themselves) be determined by lot;

The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the Annual General Meeting may be filled as provided in sub clause (5) of this clause;

The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause (15) (retirement and removal of charity trustee), or as an additional charity trustee, provided that the limit specified in clause (12(3)) on the number of charity trustees would not as a result be exceeded.

A Person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (2) and (3) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next Annual General Meeting after the date of his or her appointment, and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment of trustees should reflect the outcomes of a skills audit to acquire or replace skills needed for the effective governance of the charity as agreed by the board. Consideration will be given by the board to ensure diversity amongst its trustees and how to appropriately advertise the vacancies. Applicants who appear suitable will be invited to interview the charity's Chair of trustees and its leadership team and to attend two trustee meetings as an observer. In the event of there being a large number of applicants, those most closely matching the skills required will be approached initially. Following two trustee meetings as an observer the applicant will be asked whether they wish to be appointed. The observations and recommendations of the Chair will then be put to the following meeting of trustees and a vote taken for appointing the trustee.

Organisational structure

The organisation is managed by an Executive Committee which shall consist of not less than six members or more than ten members. Members of the Executive Committee will include a Chair, Vice-Chair, Treasurer, Secretary and any other such Honorary Officers as the Executive Committee may decide from time to time. All Honorary Officers are elected at the Annual General Meeting together with not less than three and not more than seven members elected at the Annual General Meeting, who shall hold office from the conclusion of that meeting. In addition, the Executive Committee may appoint not more than one co-opted member.

All members of the Executive Committee shall retire from office together at the end of the Annual General Meeting next after the date on which they came into office, but they may be re-elected or re-appointed.

The Executive Committee meet regularly in order to manage and administer the charity's affairs. The Executive Committee have appointed a Director and Centre Manager in order to manage the organisation on a day to day basis and deliver its services.

Decision Making

The charity trustee may delegate any of their powers or functions to a committee or committees and, if they do, they must determine the terms and conditions on which the delegation is made. The charity trustees may at any time alter those terms and conditions or revoke the delegation.

This power is in addition to the power of delegation in the Charitable Incorporated Organisations (General) Regulations 2012 and any other power of delegation available to the charity trustees, but is subject to the following requirements:

- i) A committee may consist of two or more persons, but at least one member of each committee must be a charity trustee;
- ii) The acts and proceedings of any committee must be brought to the attention of the charity trustees as a whole as soon as is reasonably practicable; and
- iii) The charity trustees shall from time to time review the arrangements which they have made for the delegation of their powers.

Induction and training of new trustees

The charity trustees will make available to each new charity trustee on or before his or her first appointment:

- i) A copy of this constitution and any amendments made to it; and
- ii) A copy of the CIO's latest trustees' annual report and statement of accounts.

Key management remuneration

The total remuneration paid in the financial period to key management personnel for employment services rendered amounted to £36,000 (2020 £36,536). The transactions took place under the conditions of relevant employment contract held between the charity and the key management personnel.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE007916 (England and Wales)

Support 4 Sight

Report of the Trustees
for the Year Ended 31 March 2021

Registered Charity number
1169324

Registered office
8 Hill Street
Saffron Walden
Essex
CB10 1JD

Trustees

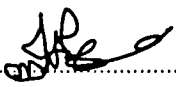
Andrew Streeter Deputy Chair
Graham Routledge
Pat Arnold
Iris Evans Chair (resigned 15.9.20)
Melvin Caton
John Thompson
Sharon Schaffer Deputy Chair
Michael Fernandes
D Moore
S Bonnington (resigned 1.7.20)
G Jackson (resigned 7.5.20)
J Collier (appointed 15.9.20)

Company Secretary

Independent Examiner

John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Approved by order of the board of trustees on06.01.2022..... and signed on its behalf by:



.....
Trustee

Independent Examiner's Report to the Trustees of
Support 4 Sight

Independent examiner's report to the trustees of Support 4 Sight ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

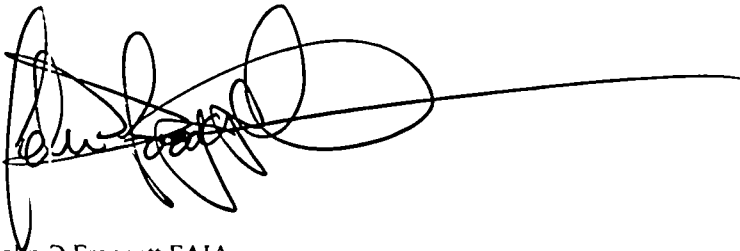
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John D Froggett FAIA
The Accountancy Practice
41 High Street
Royston
Hertfordshire
SG8 9AW

Date: 19/1/2022

Statement of Financial Activities
for the Year Ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		78,809	146,141	224,950	280,422
Charitable activities					
Charitable activities		6,799	5	6,804	24,556
Other trading activities	2	8,029	-	8,029	45,608
Investment income	3	-	-	-	188
Total		<u>93,637</u>	<u>146,146</u>	<u>239,783</u>	<u>350,774</u>
EXPENDITURE ON					
Raising funds	4	(44,189)	-	(44,189)	37,787
Charitable activities					
Charitable activities		223,379	-	223,379	336,496
Total		<u>179,190</u>	<u>-</u>	<u>179,190</u>	<u>374,283</u>
NET INCOME/(EXPENDITURE)		<u>(85,553)</u>	<u>146,146</u>	<u>60,593</u>	<u>(23,509)</u>
Transfers between funds	14	<u>94,194</u>	<u>94,194</u>	<u>-</u>	<u>7,912</u>
Net movement in funds		8,641	51,952	60,593	(15,597)
RECONCILIATION OF FUNDS					
Total funds brought forward		145,910	-	145,910	168,868
TOTAL FUNDS CARRIED FORWARD		<u><u>154,551</u></u>	<u><u>51,952</u></u>	<u><u>206,503</u></u>	<u><u>153,271</u></u>

The notes form part of these financial statements

Support 4 Sight

Balance Sheet
31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
FIXED ASSETS					
Tangible assets	9	3,602	-	3,602	6,002
CURRENT ASSETS					
Stocks	10	-	-	-	7,210
Debtors	11	150	-	150	18,945
Prepayments and accrued income		39	-	39	5,395
Cash at bank and in hand		155,512	51,952	207,464	129,127
		<u>159,303</u>	<u>51,952</u>	<u>211,255</u>	<u>166,679</u>
CREDITORS					
Amounts falling due within one year	12	(4,752)	-	(4,752)	(13,408)
NET CURRENT ASSETS		<u>154,551</u>	<u>51,952</u>	<u>206,503</u>	<u>153,271</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>154,551</u>	<u>51,952</u>	<u>206,503</u>	<u>153,271</u>
NET ASSETS		<u>154,551</u>	<u>51,952</u>	<u>206,503</u>	<u>153,271</u>
FUNDS	14				
Unrestricted funds				154,551	105,999
Restricted funds				51,952	47,272
TOTAL FUNDS				<u>206,503</u>	<u>153,271</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Support 4 Sight

Balance Sheet - continued

31 March 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on06.01.2022..... and were signed on its behalf by:

.....
Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

2. OTHER TRADING ACTIVITIES

	31.3.21	31.3.20
	£	£
Fundraising events	7,815	43,654
Shop and other craft sales	40	848
Collection tins	174	-
Street, store and static collections	-	155
Christmas raffles and cards	-	301
Sponsored events	-	650
	<u>8,029</u>	<u>45,608</u>

3. INVESTMENT INCOME

	31.3.21	31.3.20
	£	£
Deposit account interest	-	188
	<u>-</u>	<u>188</u>

4. RAISING FUNDS**Raising donations and legacies**

	31.3.21	31.3.20
	£	£
Fundraising events and costs	2,080	17,284
Job retention scheme	(51,414)	-
Support costs	-	1,997
	<u>(49,334)</u>	<u>19,281</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Depreciation - owned assets	2,400	2,325
Other operating leases	6,724	27,166
	<u>9,124</u>	<u>29,491</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

	31.3.21	31.3.20
	£	£
Trustees' expenses	-	244
	<u>-</u>	<u>244</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

7. TANGIBLE FIXED ASSETS

	Short leasehold £	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 April 2020 and 31 March 2021	46,600	17,823	19,325	18,591	102,339
DEPRECIATION					
At 1 April 2020	46,600	17,823	13,323	18,591	96,337
Charge for year	-	-	2,400	-	2,400
At 31 March 2021	46,600	17,823	15,723	18,591	98,737
NET BOOK VALUE					
At 31 March 2021	-	-	3,602	-	3,602
At 31 March 2020	-	-	6,002	-	6,002

8. STOCKS

		31.3.21	31.3.20
		£	£
Stocks		-	7,210

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

		31.3.21	31.3.20
		£	£
Trade debtors		-	18,795
Other debtors		150	150
		150	18,945

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

		31.3.21	31.3.20
		£	£
Bank loans and overdrafts (see note 13)		92	-
Trade creditors		919	2,457
Nest		175	392
Net wages		(6,050)	-
Social security and other taxes		4,343	439
Other creditors		(737)	4,110
Accruals and deferred income		6,010	6,010
		4,752	13,408

11. LOANS

An analysis of the maturity of loans is given below:

	31.3.21	31.3.20
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	92	-

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	57,373	44,847
Gift aid	6,323	10,366
Legacies	4,040	57,333
Grants	156,907	163,309
Membership income	307	1,240
Friends of Support 4 Sight	-	200
Essex Lottery tickets sales	-	159
Street, store and static	-	2,968
	<hr/>	<hr/>
	224,950	280,422
Other trading activities		
Fundraising events	7,815	43,654
Shop and other craft sales	40	848
Collection tins	174	-
Street, store and static collections	-	155
Christmas raffles and cards	-	301
Sponsored events	-	650
	<hr/>	<hr/>
	8,029	45,608
Investment income		
Deposit account interest	-	188
Charitable activities		
Equipment re-sale	3,895	19,170
Exhibitions	2,904	1,406
Coffee mornings and support	5	3,980
	<hr/>	<hr/>
	6,804	24,556
Total incoming resources	<hr/>	<hr/>
	239,783	350,774
EXPENDITURE		
Raising donations and legacies		
Fundraising events and costs	2,080	17,284
Job retention scheme	(51,414)	-
	<hr/>	<hr/>
	(49,334)	17,284
Other trading activities		
Purchases	2,745	15,937
Trustees' expenses	-	244
Motor vehicles	2,400	2,325
	<hr/>	<hr/>
	5,145	18,506

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Support 4 SightDetailed Statement of Financial Activities
for the Year Ended 31 March 2021

	31.3.21	31.3.20
	£	£
Other trading activities		
Charitable activities		
Wages	156,046	209,240
Social security	10,532	13,609
Pensions	1,500	8,277
Rental costs	6,724	27,166
Rates and water	65	253
Insurance	2,061	1,028
Light and heat	1,081	2,063
Telephone	10,336	11,441
Printing, postage, stationery	2,681	5,713
Advertising	1,084	1,564
Sundries	2,657	892
Travel expenses	-	7,687
Motor expenses	813	1,102
Conferences and seminars	150	857
Computer expenses	-	2,896
Staff subsistence	-	82
Volunteer costs	1,858	1,551
	<hr/>	<hr/>
	197,588	295,421
Support costs		
Finance		
Bank charges	576	849
Information technology		
Repairs and renewals	5,436	26,945
IT costs	1,562	-
Professional fees	3,220	-
	<hr/>	<hr/>
	10,218	26,945
Human resources		
Staff training and recruitment	617	844
Other		
Cleaning costs	634	1,353
Governance costs		
Bookkeeping fees	12,746	10,084
Accountancy fees	1,000	1,000
Legal fees	-	1,997
	<hr/>	<hr/>
	13,746	13,081
Total resources expended	<hr/>	<hr/>
	179,190	374,283
Net income/(expenditure)	<hr/>	<hr/>
	60,593	(23,509)

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