

# ASHFORD COUNSELLING SERVICE LIMITED

## TRUSTEES' ANNUAL REPORT FOR THE YEAR FROM 01/01/21 TO 31/12/2021

### INTRODUCTION

The Covid pandemic continued to be a major source of disruption to our work in 2021. This had a major impact on the way we delivered our services and we start by thanking all those at all levels of the service who made superhuman efforts to mitigate all the problems we encountered and to praise the way that all members of the service worked together to adapt to new ways of working amidst increasingly challenging circumstances.

### SECTION A - REFERENCE AND ADMINISTRATION

**Charity registration number:** 1169322

**Company number:**10231859

**Registered charity:** Ashford Counselling Service Limited

**Principal Address:** The Paul Bower Centre, 123 Church Road, Ashford TN24 0JQ

#### TRUSTEES WHO MANAGE THE CHARITY (Executive Committee)

Hugh Cooper	Chair	Elected at AGM 2021
John Rampton	Hon. Treasurer	Elected at AGM 2021
Susan Smith		Elected at AGM 2021
Daniel Frings		Elected at AGM 30/06/2021

#### ADVISERS AND AGENTS

Edwards Williams Ltd	Accountant and Independent Examiner
vacant	Independent Consultant and Tax Adviser
Lloyds Bank, Ashford	Bankers

#### SENIOR STAFF During this period

Jane Nice	Manager
Brigitte McAndrew	Clinical Lead
Jane Nice (Jan 2021 – May 2021)	Administrator
Fran Anderson (May 2021 – October 2021)	
Karen Wrack (Dec 2021 - present)	

## **SECTION B - STRUCTURE, GOVERNANCE AND MANAGEMENT**

The organisation was established in 1987 and is governed by its constitution. Since July 2021 the service is a CIO (Charitable Incorporated Organisation) managed by its Trustee Body. The Trustee Body consists of volunteers selected for the skills they can bring to the organisation as well as their interest and commitment to our work. They meet at least quarterly (January, April, July and October); in 2021 they met formally eight times.

Trustees are voted in each year at the Annual General Meeting by members of Ashford Counselling Service plus attendees from local organisations who have an interest in our work.

The Trustee Body delegates responsibility for the day to day running of the organisation to the Manager who is supported by a Clinical Lead and an Administrator; all staff are employed part-time.

### **ADDITIONAL GOVERNANCE ISSUES**

Ashford Counselling Service is an organisational member of the British Association of Counselling and Psychotherapy. It adheres to its ethical framework.

The agency has a comprehensive Handbook of policies and procedures which is under rolling review. The Handbook includes all aspects of Health & Safety, Risk Assessment, Trouble-shooting and problem resolution. An appendix includes the new constitution.

The organisation does not receive any year-on-year grant from statutory funders and as a result we have to elicit contributions from our clients. Each year there is a further target to be raised by a small fund-raising sub-group to enable us to provide the clinical support and to continue to provide a high standard of service to our clients.

## **SECTION C - OBJECTIVES AND ACTIVITIES**

The objectives as set out in the current constitution are as follows:

The objects of the CIO are:

- (1) To provide high quality, low-cost counselling to persons in Ashford and the surrounding area suffering from mental or emotional difficulties.
- (2) To provide continuous professional development to counsellors, counsellors-in-training and others.

### **CONTRIBUTION MADE BY VOLUNTEERS**

It cannot be over-emphasised that the contribution made by our counsellors is the bedrock of the service: they deploy their skills and experience without remuneration beyond minimal expenses, and many of them waive even that. This is what enables ACS to offer a genuinely affordable service to our clients, many of whom may be considered to be 'less well-off'. And there is no compromising of standards: volunteer counsellors have an intensive interview to ensure that they meet the criteria which the organisation sets, are DBS checked and are expected to give three counselling sessions per week. All counsellors have supervision every two weeks with an experienced supervisor.



There are three clinical supervisors who, in addition to their support for counsellors, play an important part in the development of the service; their remuneration is significantly below the market rate.

There is a well-regarded programme of Continuous Professional Development to ensure that our volunteers continue to develop their skills. As well as trained counsellors we recruit and develop trainee counsellors who are undertaking their Diploma in Counselling at local colleges.

We have been extremely grateful this year for the support of many of our volunteers who have continued to adapt to new methods of administrative and 'housekeeping' duties which enabled our organisation to function.

This year we have said farewell to Diane Rampton, as a long-term supervisor and counsellor with ACS; her departure has been felt by all. Elena Ward, supervisor in training, also left after completing her qualification. Happily, we have recruited Heather Lewis as a supervisor and along with Brigitte McAndrew and Barbara Akers they comprise our current team of supervisors and we currently offer 7 supervision groups. During the year there were 27 counsellors. There was a larger turnover of volunteers than usual during the year: some volunteer counsellors left ACS in 2021 to either further their careers or take some time for themselves. We wish them all well with their future plans and extend our sincere thanks for their time and expertise whilst at ACS. Many of them remain as friends of ACS. We were pleased to welcome new volunteer counsellors; we hope your time here will be rewarding.

All members of the Trustee Body are also volunteers and put in many hours of work to ensure the smooth-running of the service; their role is not only strategic: each trustee makes a real 'hands-on' contribution to the organisation as well.

## **SECTION D - ACHIEVEMENTS AND PERFORMANCE**

### **1. HOPES AS EXPRESSED IN PREVIOUS TRUSTEES ANNUAL REPORT**

#### **a. Stabilise the service once restrictions are lifted and establish a vigorous 'new normal'.**

Covid-19 continued to blight all efforts to establish a 'new normal' and at the time of writing infection rates remain alarmingly high. Again, many hours of work have been spent developing protocols, and updating them as the situation and government decisions changed.

#### **b. Continue to provide PND services, seeking alternative funding if necessary.**

The Community Funded post-natal depression project continued into its sixth and final year in 2021/22. Following meetings with the Children's Centre staff, Health Visitors, Ashford Children's Partnership and with the agreement of the Community Fund we were able to return to in person groups for four women at the Bluebells Children's Centre in the Autumn. We enlisted creche workers from Canterbury Early years Project for the first cohort and hoped to provide 24 sessions over the Autumn and Spring of 2022. Referrals were slow to arrive as Health Visitors continued to be needed with the NHS for Covid-19; they also had changes in Lead and staff so new referrals were sparse. Further problems arose with personnel shortages and changes with the Children's Centre workers and other professionals; add to this the Children's Centre's revised Risk Assessment and lack of creche workers and it is no surprise that the start was delayed. In total 17 sessions took place over 2021-22. Attendance varied from one to three women a week. Women were contacted weekly. Although the number attending was small the group offered much needed support often to new mothers who had little family or other regular support.

The Community Fund project has now ended and we are busy reporting back. We are determined to maintain as far as possible the links we have made during the course of the project. Our overall judgement is that the project was of huge and significant assistance to the various mothers and their families, and that there remains a huge unmet need out there.

**c. Develop services and attract funding, including from room hire.**

The continuance of the pandemic affected ourselves and the general population adversely. Much time was necessarily spent on recruitment of staff and volunteers to maintain the service we offer. A grant was obtained from KCC for ventilation into the building and we were able to re-open the counselling rooms at the end of October. The NHS began hiring a room for a day a week and this increased to two days a week at the end of 2021; in this way, along with a counsellor hiring the room for private sessions, we began to see a return of this income.

**d. Fund-raise to sustain the general services to clients.**

ASC relies on client contributions to enable it to function. Counsellors played a vital role in recording client sessions, which enabled Administrators to track client contributions. However, the system of monthly returns provided information which was out of date when it arrived and allowed non-payments to accrue. A new system of alerting Administrator and Manager of new allocations and online recording has been developed and set up by Karen Wrack allowing counsellors to input session dates and assessment scores as they happen and these are now checked almost daily to allow difficulties to be addressed as they occur.

Our usual fund-raising events ground to a halt given the lockdowns and uncertainties. Many thanks, though, to local Councillor Liz Wright for contributing £528 towards the cost of sessions for those struggling financially. Nicole Osbourne's employers also donated £530 for the time she volunteered with us as a counsellor during the year. KCC provided a grant for the installation of ventilation allowing us to reopen the counselling rooms in late October and begin to attract room hire from outside agencies and private counsellors.

During 2021 we offered our programme of workshops for our volunteers and external counsellors aimed at enhancing their continued professional development (CPD). In March Brigitte provided a Zoom workshop on Oedipus. In October we were able to provide Endings training at The Singleton Centre facilitated by Lindsay Schofield. In November Zoom training on Personality Disorders was provided by Martin Smith. These generally broke even or provided a small return. Commitment by counsellors to attending these events is vital in ensuring they continue.

Unfortunately, no other fundraising events took place in 2021.

**e. Enhance the premises.**

As mentioned previously funding was applied for and ventilation was installed in late October, which allowed us to reopen our counselling rooms rather than just be able to hold individual sessions in the office space.

We have applied for funding through the Kent Community Foundation to replace the shopfront and door to allow better access, more light into the premises and to improve soundproofing and heat loss; a decision is awaited.

**f. Increase the size of the trustee body.**

Daniel Frings, Trustee Counsellor, elected June 2021.

Darren Sharpe, ex-counsellor. Proposed for election in April 2022.



**g. Establish a system of annual reviews for all branches of the service.**

- i. In January 2022 the Board reviewed the 77 resolutions/decisions/actions it had taken since the previous AGM. Each decision was judged to be (a) completed or no longer applicable, or (b) little or no progress, or (c) actively working towards. The scores were 50, 3 and 24 respectively.
- ii. Qualified counsellors have an annual conversation with a supervisor.
- iii. Counsellors -in-Training are subject to continuous monitoring and support
- iv. The Manager and Administrator are subject to formal annual review with their respective line-managers

**2. DETAILS OF COUNSELLING WORK UNDERTAKEN IN 2021**

Due to the pandemic and remote working our statistical information remains incomplete at this time due to records being held remotely until client sessions have ended.

**Numbers of clients**

This year has seen an 82% increase in enquiries and referrals into the service. ACS continued to offer counselling that met client need for short, medium and long-term work. Although the number of counselling sessions and number of clients on medication has not been recorded new practices are being put in place to record statistical information to ensure records are kept more complete and up to date in 2022.

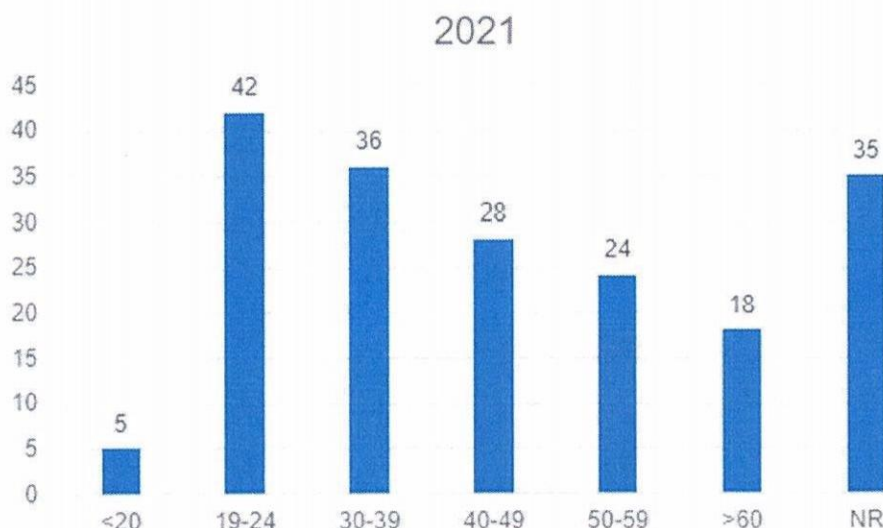
**Client profiles**

We experienced a large increase this year in the number of enquiries for the service, 189 people contacted us during 2021 up from 104 in 2020.

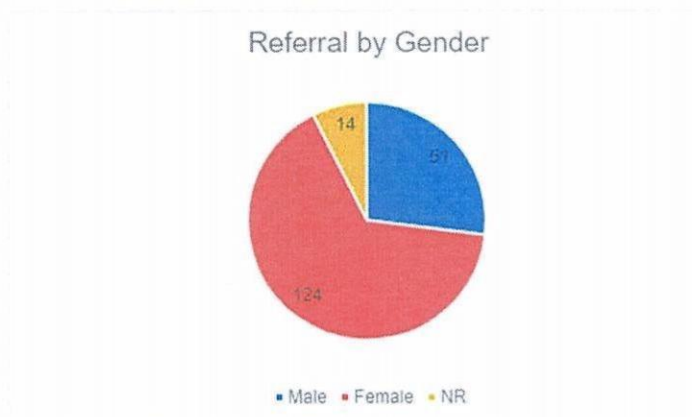
**Client Referrals 2021**

2017	2018	2019	2020	2021
92	104	115	104	189

**Age Profile 2021**



## Gender 2021



Many of our clients this year are in their middle years. This is perhaps a reflection on the turmoil that Covid-19 has caused in people's lives.

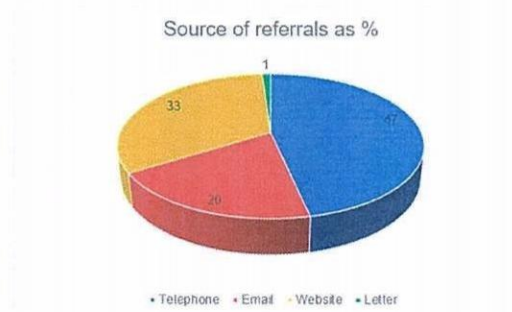
Most clients, as in previous years, identify as women.

## Source of Referrals

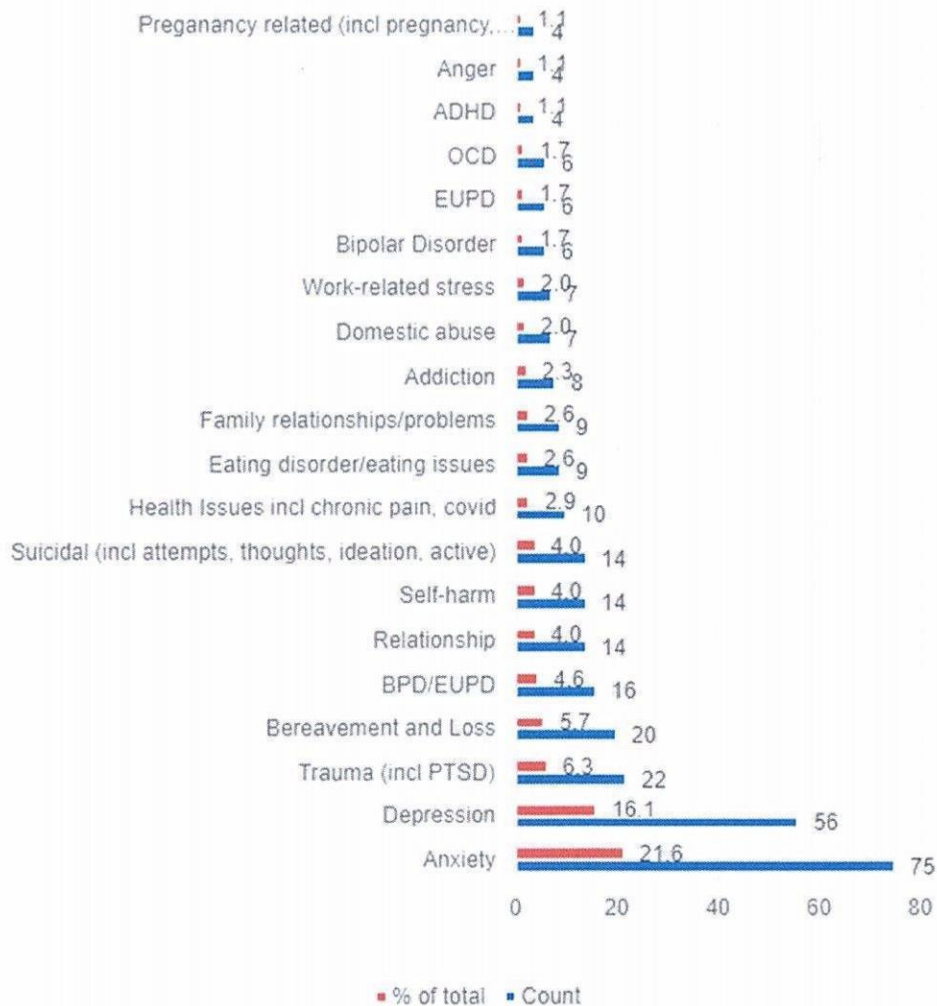
All of our clients are treated as self-referrals, none were funded by outside agencies. This year we saw an increase of clients signposted by other Mental Health services, with 30 coming via them following their intervention or because of the need for longer term work and often with more complex issues. GP recommendations and returning clients were also a source of referrals. However, the majority of clients appear to have referred themselves independently.

People contacted us almost in equal numbers by electronic means as well as telephone.

Recommended by:	Actual
GP	18
Returning client	10
Insight	8
NHS other	5
We are with you	5
Invicta	5
Other counselling agency	3
Forward Trust	2
There for you	1
Turning Point	1
<b>TOTAL</b>	<b>58</b>



## Presenting issues



Stress, anxiety and depression were issues for many clients. These were often presenting along with other difficulties and / or diagnoses. The increase in complexity of issues presented to us and loss of more experienced counsellors meant that often people had a longer wait for allocation to an appropriate counsellor.

We have continued to work with clients suffering from financial hardship this year and have been able to offer 'affordable counselling' to those who need it. We warmly thank our local counsellor, Liz Wright, for deciding to support us financially, and we are similarly grateful to various friends, ex-clients and a counsellor's employers who donated for the time she volunteered with us during the year. This helped to compensate for the lack of income from room hire and fundraising events.

#### Client Contribution Table

	Actual	% of total
£1	1	1
£5	4	2
£10	24	13
£15	31	16
£20	22	12
£25	53	28
£30	8	4
£35	11	6
NR	35	19

### SECTION E - FINANCIAL REVIEW, INCLUDING POLICY ON RESERVES

Income for the year 1st January to 31st December 2021 was £31,370 and expenditure was £39,649 (with £4,860 being used from the PND National Lottery project fund). Thus the service made an operating deficit of £3,418, largely due to using up more of the PND project fund. Fixed assets (property, furniture, fittings) remain valued at £77,121. Full details are in the pages following Section G (Declaration).

#### BANK ACCOUNT POSITION

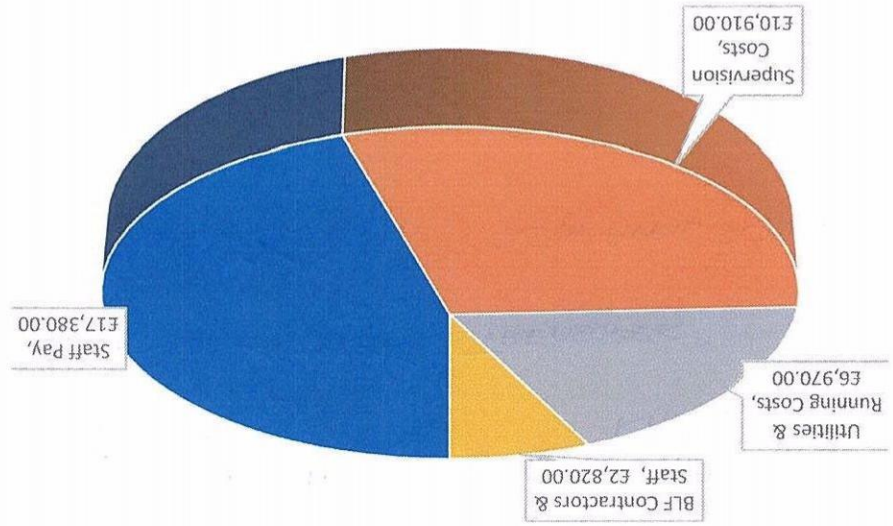
	1st January 2021	31 <sup>st</sup> December 2021
ACS Current Account	£6,695	£3,277
ACS Reserve Account	£4,969	£4,970
Big Lottery Fund Account	£17,618	£12,757

The UK remained in the second lockdown for the first three months of 2021. Our premises remained largely closed until fresh air ventilation was installed during the autumn. Client referrals (our main source of income) increased significantly as the year progressed. Income from room hire (which had been high during the two previous years) was negligible. Donations and grants were minimal and no fundraising events took place.

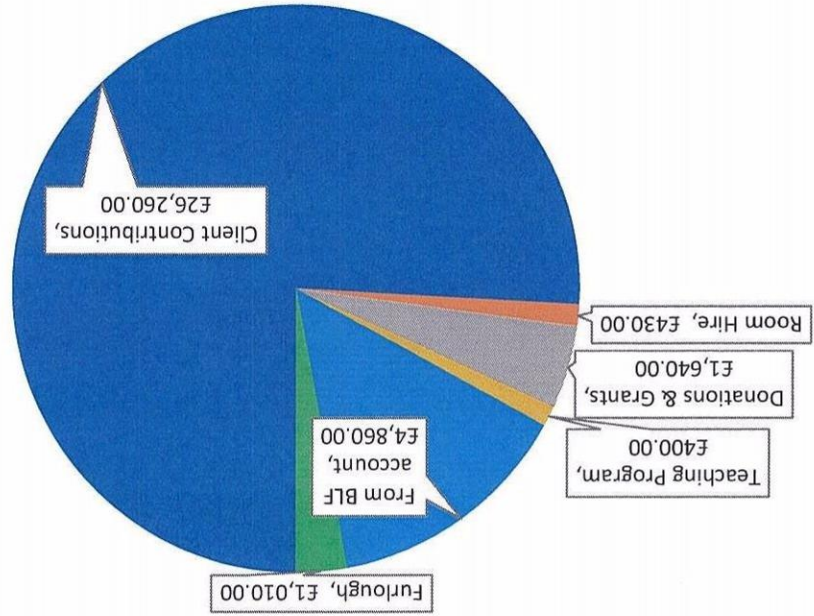
#### POLICY ON RESERVES

The organisation has a current account and a reserve account. This second account is a standby and may be used temporarily to resolve cashflow problems. Otherwise it is a contingency fund for sudden, unforeseen expenditure or, if appropriate at the time, for one-off projects.





**Expenditure for 2021 - £39,649**



**Income for 2021 - £31,370 (with BLF account transfer added)**

## SECTION F - OTHER OPTIONAL INFORMATION

### HOPES FOR 2022



Because of the pandemic our hopes for 2022 are very similar to last year's, but are based on building the positive progress made in 2021 in spite of the difficult circumstances.

- a. Stabilise the service even as the pandemic alters the working situation; establish a vigorous 'new normal'.
- b. Develop services and attract funding, in order to reduce waiting times for clients.
- c. Ensure that supervision time per counsellor/counsellor-in-training matches the number of clients being seen.
- d. Strengthen counsellor retention through e.g. improved communication, greater involvement in cross-service activities, more team-building, improved attendance at CPD events.
- e. Enhance the premises.
- f. Increase the size of the trustee body.

## SECTION G - DECLARATION

The trustees declare that they have approved the Trustees Annual Report (TAR) above.

Signed on behalf of the trustees:

Signature/s		
Full Name/s	HUGH QUINTIN COOPER	ANTHONY JOHN RAMPTON
Position	CHAIR OF TRUSTEES	TREASURER
Date	25 <sup>th</sup> April 2022	25 <sup>th</sup> APRIL 2022

Registered number  
10231859

Ashford Counselling Service Limited

Report and accounts

31 December 2021

**Registered Charity No**  
**1169322**



**Ashford Counselling Service Limited**  
**Report and accounts**  
**Contents**

	<b>Page</b>
Income and Expenditure Accounts	1
Balance sheet	2
Independent Examiner's Report on the Accounts	3-4

**Ashford Counselling Service Limited**

Registered Charity No 1169322 Companies House No 10231859

**Income and Expenditure Accounts for the Year ending 31st December 2021**

	<u>2021</u>	<u>2020</u>
	£	£
<b><u>Income</u></b>		
Client Contributions	26,261.50	20,567.50
Room Hire	428.00	4,861.00
Fund Raising	72.22	481.70
Donations	1,638.00	1,670.00
Teaching Program Income/Study Days	1,960.00	310.00
<b>Miscellaneous:</b>		
Coronavirus Support Grants	1,008.73	4,490.65
Gift Aid	-	384.16
Lloyds compensation	-	
Bank Account Interest	2.10	8.25
<b>TOTAL</b>	<u>31,370.55</u>	<u>32,773.26</u>
<b><u>LESS: Expenditure</u></b>		
Staff & Counsellor Pay & Expenses	28,296.48	26,119.08
Utilities & Running Costs	4,419.55	5,148.99
Teaching Program Costs	1,559.95	758.05
BLF Contractors & Staff	2,824.18	6,226.37
Depreciation	933.96	-
Accrued Expenses	755.30	(45.00)
<b>TOTAL</b>	<u>38,789.42</u>	<u>38,207.49</u>
<b>Excess (Expenditure)/Surplus over Income</b>	<u><u>(7,418.87)</u></u>	<u><u>(5,434.23)</u></u>

The Trustees have prepared, the above statement of Income and expenditure from their records  
Which are audited by Edwards Williams.



Valerie Moon  
Accountant  
Edwards Williams Ltd  
22 Evegate Business Park  
Smeeth  
Ashford  
Kent TN25 6SX

11/04/2022

**Ashford Counselling Service Limited**

Registered Charity No 1169322 Companies House No 10231859

**Balance Sheet at 31st December 2021**

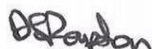
	Notes	2021 £	£	2020 £	£
<b>Fixed Assets</b>					
Property at 123, Church Road		75,000.00		75,000.00	
Furniture, fixtures, fittings		3,735.84		2,121.00	
			78,735.84		77,121.00
<b>Current Assets</b>					
Bank Accounts:					
8068		3,277.69		6,695.55	
3360		4,969.94		4,969.46	
4368		12,757.12		17,618.15	
		21,004.75		29,283.16	
<b>Current Liabilities</b>					
Unpaid Expenses - Accruals		755.30			
<b>Net Current Assets</b>			20,249.45		29,283.16
<b>Net Assets</b>			<u>98,985.29</u>		<u>106,404.16</u>
<b>Capital Account</b>					
Balance at start of period		70,514.16		75,948.39	
Revaluation Surplus		35,890.00		35,890.00	
Surplus/(Deficit)		(7,418.87)		(5,434.23)	
<b>Charity funds</b>			<u>98,985.29</u>		<u>106,404.16</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.



John Rampton

Director - Treasure &amp; Trustee

Approved by the board on

25th April 2022





Section A

Independent Examiner's Report

=

Charity Name  
Ashford Counselling Service

On accounts for the year  
ended

December 2021

Charity no  
(if any) 1169322  
CRN 10231859

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended ~~31/3/2021~~ 31/12/21

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination which gives me  
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11/4/2022

Name:

Mrs V Moon

Relevant professional  
qualification(s) or body  
(if any):

ACCA

Address:

Edwards Williams Ltd  
22 Evegate Business Park,

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

I have satisfied myself that the accounts of the company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination.

The property at 123 Church Road was revalued to £75,000 which created a revaluation surplus of £35,890. The property has not been depreciated.

Depreciation has been implemented for the first time and will be used in future at the rate of 20%.

Please note that this charity is not eligible to prepare receipts and payments accounts but must prepare the accruals accounts by charitable activity.

Registered number  
10231859

Ashford Counselling Service Limited

Report and accounts

31 December 2021

**Registered Charity No**  
**1169322**



**Ashford Counselling Service Limited**  
**Report and accounts**  
**Contents**

	<b>Page</b>
Income and Expenditure Accounts	1
Balance sheet	2
Independent Examiner's Report on the Accounts	3-4

**Ashford Counselling Service Limited**

Registered Charity No 1169322 Companies House No 10231859

**Income and Expenditure Accounts for the Year ending 31st December 2021**

	<u>2021</u>	<u>2020</u>
	£	£
<b><u>Income</u></b>		
Client Contributions	26,261.50	20,567.50
Room Hire	428.00	4,861.00
Fund Raising	72.22	481.70
Donations	1,638.00	1,670.00
Teaching Program Income/Study Days	1,960.00	310.00
<b>Miscellaneous:</b>		
Coronavirus Support Grants	1,008.73	4,490.65
Gift Aid	-	384.16
Lloyds compensation	-	
Bank Account Interest	2.10	8.25
<b>TOTAL</b>	<u>31,370.55</u>	<u>32,773.26</u>
<b><u>LESS: Expenditure</u></b>		
Staff & Counsellor Pay & Expenses	28,296.48	26,119.08
Utilities & Running Costs	4,419.55	5,148.99
Teaching Program Costs	1,559.95	758.05
BLF Contractors & Staff	2,824.18	6,226.37
Depreciation	933.96	-
Accrued Expenses	755.30	(45.00)
<b>TOTAL</b>	<u>38,789.42</u>	<u>38,207.49</u>
<b>Excess (Expenditure)/Surplus over Income</b>	<u><u>(7,418.87)</u></u>	<u><u>(5,434.23)</u></u>

The Trustees have prepared, the above statement of Income and expenditure from their records  
Which are audited by Edwards Williams.



Valerie Moon  
Accountant  
Edwards Williams Ltd  
22 Evegate Business Park  
Smeeth  
Ashford  
Kent TN25 6SX

11/04/2022

**Ashford Counselling Service Limited**

Registered Charity No 1169322 Companies House No 10231859

**Balance Sheet at 31st December 2021**

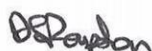
	Notes	2021 £	£	2020 £	£
<b>Fixed Assets</b>					
Property at 123, Church Road		75,000.00		75,000.00	
Furniture, fixtures, fittings		3,735.84		2,121.00	
			78,735.84		77,121.00
<b>Current Assets</b>					
Bank Accounts:					
8068		3,277.69		6,695.55	
3360		4,969.94		4,969.46	
4368		12,757.12		17,618.15	
		21,004.75		29,283.16	
<b>Current Liabilities</b>					
Unpaid Expenses - Accruals		755.30			
<b>Net Current Assets</b>			20,249.45		29,283.16
<b>Net Assets</b>			<u>98,985.29</u>		<u>106,404.16</u>
<b>Capital Account</b>					
Balance at start of period		70,514.16		75,948.39	
Revaluation Surplus		35,890.00		35,890.00	
Surplus/(Deficit)		(7,418.87)		(5,434.23)	
<b>Charity funds</b>			<u>98,985.29</u>		<u>106,404.16</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.



John Rampton

Director - Treasure &amp; Trustee

Approved by the board on

25th April 2022





Section A

Independent Examiner's Report

=

Charity Name  
Ashford Counselling Service

On accounts for the year  
ended

December 2021

Charity no  
(if any) 1169322  
CRN 10231859

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended ~~31/3/2021~~ 31/12/21

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination which gives me  
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11/4/2022

Name:

Mrs V Moon

Relevant professional  
qualification(s) or body  
(if any):

ACCA

Address:

Edwards Williams Ltd  
22 Evegate Business Park,

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

I have satisfied myself that the accounts of the company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination.

The property at 123 Church Road was revalued to £75,000 which created a revaluation surplus of £35,890. The property has not been depreciated.

Depreciation has been implemented for the first time and will be used in future at the rate of 20%.

Please note that this charity is not eligible to prepare receipts and payments accounts but must prepare the accruals accounts by charitable activity.