

Charity Registration No. 1169309

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022  
FOR  
BAHJA INITIATIVE**

## **BAHJA INITIATIVE**

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**BAHJA INITIATIVE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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The trustees present their report with the financial statements of the charity for the year ended 31 DECEMBER 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Charity number</b>	<b>1169309</b>
<b>Trustees:</b>	Mr Abubakar Siddique Bashir Mr Afwad Hanif (resigned 23/06/22) Mr Imran Abid (resigned 23/06/22) Mr Matloob Yaqub Mr Mohammed Haseeb Munir (resigned 23/06/22) Mr Tariq Mahmood Ms Asia Ali (appointed 23/06/22)
<b>Principal address</b>	72-74 Willows Lane Accrington Lancashire BB5 0RT
<b>Independent Examiner</b>	AWS Chartered Certified Accountants The Mosses Community Centre Cecil Street, Bury BL9 0SB

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

BAHJA INITIATIVE is constituted & registered trust with the Charity Commission in 15 August 2016 under charity No 1169309 and it is governed by our constitution adopted in August 2016.

**Organisational structure**

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The trustees meet together as a body monthly and are responsible for all decisions taken in relation to activities provided by the charity. To assist in the smooth running of the charity the trustees have set up a number of sub-committees that help them oversee certain aspects of the charity's work.

Sub-committees are currently set up for finance, education, distribution, day-to-day management of the building and report back with their updates and recommendations to the full meeting of the trustees.

The sub-committees each meet six times a year, on alternate months to each other. The chair of trustees or another trustee in his absence will chair sub-committees whose membership reflects the particular skills that trustees can bring to the work of the sub-committees. The day-to-day management of the community hub, educational site, hostel facilities, all resources and projects are assigned and delegated to the appropriate team. A separate committee deals with the collection and distribution of donations that meets monthly to review targets, milestones and future direction.

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**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**Recruitment and appointment of trustees**

The existing trustees are responsible for the recruitment of new trustees but in so doing the trustees seek the views and recommendations of both elders, professionals and community leaders. The trustees believe this approach ensures that new trustees are respected members of the local communities and ensures that good relations are fostered between different people building social cohesion in the local community that we serve.

When selecting new trustees, we seek to identify people who are vetted, skilled, committed and regularly attend events and functions organised by the charity and are willing to volunteer to help in our broader community work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities and, if all agree, they may be proposed as future trustees at the subsequent trustees' meeting. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

**Induction and training of trustees**

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the Essential Trustee, guidance on charities and public benefit, on the advancement of religion and education for the public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. Initially, new trustees work with an existing trustee assisting on particular activities and projects run by the charity. After satisfactory feedback from existing trustees, they are then given the task of leading a particular activity or project, reporting progress at trustees' meetings.

**Risk management**

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees review this risk matrix regularly at their meetings and at meetings of the two sub-committees on finance and buildings. The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. Appropriate Criminal Records Bureau (CRB), vetting and verification checks are supported by regularly reviewed policies, are made for all those who work with children or other vulnerable groups within the projects, school, hostel, or community spaces.

**BAHJA INITIATIVE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**OBJECTIVES AND ACTIVITIES**

**Aims and objectives**

The objects of the organisation as set out in the constitution are as follows:

Bahja Initiative was established with the intention of:

1. The Prevention Or Relief Of Poverty In Hyndburn, Lancashire And The Surrounding Area Through The Provision Of Essential Food Items To Individuals And Families In Need.
2. The Advancement Of Education Through Providing Educational Courses Which Promote, Sustain And Increase Individual And Collective Knowledge And Understanding On Topics Related To Islamic Theology, Jurisprudence And Spirituality.
3. To Advance The Islamic Faith Through The Holding Of Weekly Prayer Meetings Where People Gather To Sing Islamic Hymns In Praise Of God And The Prophet Muhammad.
4. The Promotion Of Community Participation In Healthy Recreation For The Benefit Of The Inhabitants Of Pendle, Lancashire And The Surrounding Area In Particular By The Provision Of Facilities For Archery, Horse-Riding, Swimming Football And Wrestling.

During the year, the charity continued to provide services in accordance with the objectives and to raise funds by collections and donations.

**Use of volunteers**

Volunteers are an important resource in our work and are involved in most of our community activities. We encourage all members of our community to be involved in voluntary activities to share their skills with others. All volunteers working with projects involving children or elderly people are CRB checked or vetted with verified professional references provided for each.

**BAHJA INITIATIVE  
REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**ACHIEVEMENT AND PERFORMANCE**

We directly benefit through our main project that is educational:

The impact of the Covid 19 was still being felt during the year. We were restricted in the services that we provided but we focused on helping the community where help was needed the most.

We continue to provide a hot lunch, every Sunday, to the homeless. When lockdown began, we had to stop providing lunches where people would be sat and served. We moved to packed lunches and provided a takeaway service to our regular attenders. We increased in providing food packs to vulnerable families, working with the local council in targeting the most in need. Coming out of lockdown, we brought back the provision of serving hot lunches, every Sunday.

Archery and wrestling lessons were started again but swimming had issues with the hire of the pools due to the backlog of bookings.

**FUNDRAISING:**

We continue to fundraise, primarily from the local community with one off donations or setting up standing orders from individuals to receive a regular donations on a monthly basis.

**FUTURE DEVELOPMENTS**

The Trust has regular donations coming through the standing orders plus we charge for the sports courses which covers the costs of the courses. It is envisaged that this regular funding will continue into the foreseeable future. It is the Trust policy that unrestricted funds which have not been specifically designated for a specific use should be maintained at a level above three to six months expenditure. The Trustees consider reserves at this level will ensure that, in the event of a significant unexpected drop in donations, they will be able to continue the Trust's current activities while consideration is given to ways in which additional funds may be raised

**BAHJA INITIATIVE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**BAHJA INITIATIVE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**Statement of Trustees' responsibilities**

The charity's trustees are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on its behalf by:

Mr Tariq Mahmood



Dated: 28th October 2023



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BAHJA INITIATIVE  
FOR THE YEAR ENDED 31 DECEMBER 2022**

I report on the accounts FOR THE YEAR ENDED 31 DECEMBER 2022 set out on pages eight to eleven.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of the independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The appointed independent examiner of the trust:



AWS  
Chartered Certified Accountants  
The Mosses Community Services  
Cecil Street, Bury  
BL9 0SB

Dated: 28th October 2023

# BAHJA INITIATIVE

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

	Unrestricted funds	Restricted funds	2022 £	2021 £
<b>INCOMING RESOURCES</b>				
<b>Incoming resources from generated funds</b>				
Voluntary income	65,025	46,593	111,618	43,088
<b>Total incoming resources</b>	65,025	46,593	111,618	43,088
<b>RESOURCES EXPENDED</b>				
<b>Expenditure on:</b>				
Charitable activities	77,148	32,787	109,935	23,457
Total resources expended	77,148	32,787	109,935	23,457
<b>NET INCOMING/(EXPENDED) RESOURCES</b>	(12,123)	13,806	1,683	19,631
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	24,064	7,651	31,715	12,084
<b>TOTAL FUNDS CARRIED FORWARD</b>	11,941	21,457	33,398	31,715

**BAHJA INITIATIVE  
BALANCE SHEET  
30 August 2022**

	Notes	2022 £	2021 £
<b>CURRENT ASSETS</b>			
Cash at bank		33,398	31,415
		<u>33,398</u>	<u>31,415</u>
<b>CREDITORS</b>			
Amount falling due with in one year		-	-
<b>NET CURRENT ASSETS</b>		<u>33,398</u>	<u>31,415</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		33,398	31,415
<b>NET ASSETS</b>		<u><u>33,398</u></u>	<u><u>31,415</u></u>
<b>FUNDS</b>	5		
Unrestricted funds		11,941	24,064
Restricted funds		21,457	7,651
<b>TOTAL FUNDS</b>		<u><u>33,398</u></u>	<u><u>31,715</u></u>

Approved by the Board of Trustees and were signed on its behalf by:

Mr Tariq Mahmood

Dated: 21st May 2023

## BAHJA INITIATIVE

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

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#### 1 ACCOUNTING POLICIES

##### Accounting convention

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

##### Turnover

Income from charitable activities and voluntary donations are included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included.

##### Resources expended

Expenditure is included in the accounts on an accruals basis.

##### Taxation

The charity is exempt from tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

#### 2 INCOMING RESOURCES

	2022	2021
	£	£
Unrestricted Donation	65,025	24,122
Restricted Donation	46,593	18,966
	<u>111,618</u>	<u>43,088</u>

#### 3 RESOURCES EXPENDED

	2022	2021
	£	£
Unrestricted Expenditures	77,148	12,142
Restricted Expenditures	32,787	11,315
	<u>109,935</u>	<u>23,457</u>

# BAHJA INITIATIVE

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

### 4 MOVEMENT IN FUNDS

	Net Movement		
	01/01/22	in funds	2021
	£	£	£
Unrestricted funds	24,064	- 12,123	11,941
Restricted funds	7,651	13,806	21,457
<b>TOTAL FUNDS</b>	<b>31,715</b>	<b>1,683</b>	<b>33,398</b>

Net movement in funds, included in the above are as follows:

	Incoming Resources	Resources expended	Movement In Funds
<b>Unrestricted funds</b>			
Unrestricted funds	65,025	77,148	- 12,123
Restricted funds	46,593	32,787	13,806
<b>TOTAL FUNDS</b>	<b>111,618</b>	<b>109,935</b>	<b>1,683</b>