



November 2020

Mangers/Trustees Report 2019/2020

What a year we have had so far.

September 2019 started off well, lots of new starters, they have settled well.

We welcomed three new members of staff, Claire Whitehead, Lorraine Barnes and Sara Lucas. Lorraine is a qualified Reception Teacher. They have settled in really well and are bringing lots of lovely learning experiences to Skylarks.

We went to watch Shelley School Christmas play with the children. It was lovely to see the children.

Our Christmas show was fantastic, Shelley school came to watch. The feedback we got from parents and staff at Shelley School, was very positive Staff and children worked really hard to make it so amazing.

Our Christmas party was lots of fun, with over 40 children attending. We even had a visit from Father Christmas.

Sessions filled up very quickly, lots of parents taking the all-day sessions, we hope to extend our other days when the hall is redeveloped.

30 Hours funding - lots of parents using this, which has filled up the sessions.

In March we had to furlough four members of staff due to Covid 19. Three had underlying health conditions, the other member due to lack of sessions. I was able to keep paying the

other members of staff using the government funding. Skylarks was able to stay open until the government decided all education was to close down except for keyworkers. We offered Keyworkers the option to send their children to us, but all of them decided to keep them at home.

We supported the children with home learning packs, which I delivered to their houses. Parents were able to contact me via the phone or email. Staff members created learning videos which we posted on our facebook page. We had fantastic feedback from parents that the children loved these, could we do lots more. Parents were grateful for all the home learning activities we produced.

Skylarks opened again in June. Still furloughing our members of staff who had health issues. We split the hall into two bubbles with no more than 15 children in each. Everything was cleaned before and after each session. We created hand washing stations and the children learned to wash their hands more frequently. The children coped really well with the whole situation.

Due to Covid, school transition was very different this year, the children were unable to visit Shelley school and the Teacher could not visit us. We made picture books with the children and they had a Zoom chat with their new teacher. As we visit Shelley all the time, the children had seen the reception class and met the teachers earlier in the year.

We held a leavers party, but split the children into two bubbles, not everyone was able to attend, but we still had fun and we wanted to be able to say goodbye to them all.

With minimum wage going up again, we felt it was only right that all members of staff had a pay rise.

Pension rates have increased, more members of staff entering into the pension scheme.

Gary decided to retire, so we all said goodbye to him in July.

With the ongoing changes to the EYFS, we are always updating our planning, activities and toys we have at skylarks. Preparing our resource for the new changes happening in September 2021.

The hall has been redeveloped and we were lucky enough to be given our own space outside. We started to redevelop this area over the summer holidays. We had to fence the area, resurface it. We added a large shed that will house all of our outside equipment and covered area. We added lots of new resources to the area.

We have also spent our Tesco money on a new musical instrument stand and instruments, a storage unit and a new outside kitchen. The children have loved making lots of music and being really loud.

A new preschool opened in September 2019. We weren't affected by this new preschool and continue to be very busy.

The new nurse is still being built due to the delay with lockdown.

We were unable to have our annual summer visit due to lockdown. We also had to cancel our visit from Bug man.

Claire would like to get qualified as an Early Years Teacher – we hope that she will be able to start this in the later part of the year.

We had a very busy Summer term with most sessions completely full. We said goodbye to 35 children.

We already have 10 new starters for September 2020



SKYLARKS COMMUNITY PRESCHOOL

A.G.M. NOVEMBER 2021

**POSTPONED DUE TO COVID 19
RESTRUCTIONS.**



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

SKYMARKS COMMUNITY PRE-SCHOOL

On accounts for the year
ended

31 / 08 / 2020

Charity no
(if any)

1169303

Set out on pages

1 + 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

8 / 11 / 2020

Name:

STEPHEN WOOD

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

111 BUSHEY ROAD

RAYNES PARK

LONDON SW20 0JN

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Skylarks Community Preschool Accounts
1st September 2019 to 31st August 2020
Charity Number 1169303

Starting Balance: **£31,534.00**

Total Income: **£162,776.22**

WSCC Fees: £137,319.01

Parents Fees: £ 19,769.67

Fundraising: £ 275.00

Furloughed staff payment from Government £. 5,412.54

Total Expenditure: **£159,771.95**

Activities: £ 3106.82

Arts and Crafts: £ 2604.53

Cleaning Products: £ 631.11

Paper Towels: £ 232.04

Plastic Cups £ 92.74

Nappies/Wipes/Tissues £ 361.01

Snacks/Fruit £ 1348.70

Coffee/Tea £ 299.48

Stationery £ 1011.65

Toys £ 4585.72

New Equipment £ 6624.47

Uniform £ 1368.85

Annual Subscriptions	£ 2486.53
Phone/Printer	£ 2517.17
Wages/HMRC	£115,281.06
Rent:	£. 6187.50
Books:	£ 674.54
Maintenance:	£ 624.75
Entertainment/Days Out:	£ 3571.30
Gloves :	£ 243.08
Pension:	£ 1332.80
First Aid:	£ 78.72
Training:	£. 1017.00
Fees returned due to Covid	£. 1384.46
Advertising	£. 62.57
Redevelopment of outside area	£ 2043.39

End Balance: £34,538.27

Signed as a true and accurate statement of accounts.

Signed 

Print Name STEPHEN WOOD

Position ACCOUNTANT

Date 8/11/20



CHARITY COMMISSION
FOR ENGLAND AND WALES

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