

Trustees' Annual Report and Accounts

For the Year Ended: 31/03/2025

Charity Details

Charity Name: MUHADDIS-E-AZAM MISSION

Charity Registration Number: 1169301

Trustees During the Year

- Mohammed Shafiq
 - Omar Shafiq
 - Mohammed Ayub
-

Trustees' Annual Report

1. Structure, Governance and Management

The charity is governed by its trust deed and is administered by the trustees listed above. Trustees are responsible for the strategic direction, governance, and financial oversight of the charity. Decisions are made collectively at trustee meetings and trustees act in the best interests of the charity at all times.

New trustees are appointed in line with the governing document. Trustees receive appropriate guidance to enable them to fulfil their duties effectively.

2. Objectives and Public Benefit

The charity is established for the following charitable purposes:

- General charitable purposes
- Education and training
- Religious activities
- Economic and community development and employment

The main purpose of the charity is to provide education in **Islamic Studies and Quran teaching**. The charity delivers structured learning programmes to support children and young people in gaining religious knowledge, moral guidance, and educational development.

The trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit when reviewing the charity's aims and activities.

3. Who the Charity Helps

The charity primarily supports:

- Children and young people

Beneficiaries include students from the local community who attend Islamic studies and Quran classes delivered by qualified teachers.

4. How the Charity Helps

The charity provides services through:

- Teaching Islamic studies and Quran education
- Employing qualified teachers and staff
- Providing safe and suitable premises for learning activities

The charity ensures that all activities are carried out in a safe, inclusive, and respectful environment.

5. Policies and Procedures

The trustees have adopted and operate the following key policies and procedures:

- Bullying and harassment policy and procedures
- Campaigns and political activity policy and procedures
- Complaints handling and complaints policy and procedures
- Conflicting interests policy
- Engaging external speakers at charity events policy and procedures
- Financial reserves policy and procedures
- Internal charity financial controls policy and procedures
- Internal risk management policy and procedures
- Investing charity funds policy and procedures

- Paying staff policy
- Risk management policy
- Safeguarding policy and procedures
- Safeguarding vulnerable beneficiaries policy
- Serious incident reporting policy and procedures
- Social media policy and procedures
- Trustee conflicts of interest policy and procedures
- Trustee expenses policy and procedures

These policies help ensure good governance, accountability, safeguarding, and compliance with legal and regulatory requirements.

6. Achievements and Performance

During the year, the charity successfully:

- Delivered Islamic studies and Quran teaching to children and young people
- Maintained regular educational sessions delivered by employed teachers
- Provided a stable learning environment through rented premises

The trustees consider the charity to have met its objectives for the year.

7. Financial Review

Income

The charity's income for the year consisted mainly of voluntary donations totaling **£47,472.31**.

Expenditure

Expenditure during the year included:

- Staff and teacher wages: **£37,879.42**
- Rent and rates: **£12,110.00** (including rent payments)

Total expenditure for the year amounted to **£50,470.00**.

Financial Position

The charity recorded a deficit for the year due to higher expenditure than income. Trustees are monitoring finances carefully and have plans in place to manage costs and improve sustainability.

8. Reserves Policy

The trustees maintain a financial reserves policy to ensure the charity can meet its ongoing commitments. Due to the nature of the charity's activities, reserves are kept at a modest level while ensuring essential costs such as staff wages and rent can be met.

9. Risk Management

The trustees have identified the main risks facing the charity, including:

- Financial sustainability
- Safeguarding risks
- Operational risks related to premises and staffing

Appropriate controls and policies are in place to mitigate these risks, and risks are reviewed regularly.

10. Plans for Future Periods

In the coming year, the charity aims to:

- Continue and expand Islamic studies and Quran teaching programmes
 - Strengthen fundraising activities
 - Maintain high standards of safeguarding and governance
-


11. Trustees' Responsibilities Statement

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and accounting standards. They confirm that:

- Suitable accounting policies have been selected and applied consistently
 - Assets of the charity have been safeguarded
 - The charity is a going concern
-

Approval

This report was approved by the trustees and signed on their behalf.

Signed:  _____

Name: Mohammed Shafiq

Date: 31/01/2026 _____

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Signed: _____

Name: Mohammed Shafiq

Date: ____31/01/2026_____

I report on the accounts of the charity for the financial year ended **31/03/2025**.

Responsibilities and Basis of Report

My examination was carried out in accordance with the **Independent Examiner's Guide for charities**. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters.

The procedures undertaken do not provide all the evidence required in an audit, and consequently no audit opinion is given.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with those records

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Summary of the Accounts Reviewed

- Total income for the year: **£47,472.31** (donations)
- Total expenditure for the year: **£50,470.00**
- Net deficit for the year: **£2,997.69**
- Funds brought forward: **£4,031.33**
- Funds carried forward at year end: **£1,033.64**
- Basis of accounting: **Receipts and Payments**
- Assets at year end: Bank balance **£1,033.64**
- Liabilities at year end: **Nil**

The charity continues to apply its funds in furtherance of its charitable objectives, including the provision of Islamic studies and Quran education, together with associated staff and premises costs.

Independent Examiner

Name: Mahmood Ahmad Raja

Qualification : **IFA**

Address: **71-75 Sheldon Street, London , WC2H 9JQ**

Signature: Mahmood Raja

Date: **31/01/2026**