

Charity Registration No. : 1169282

LIONS CLUB OF TROWBRIDGE

A Charitable Incorporated Organisation

TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2023

LIONSCLUB OF TROWBRIDGE  
A Charitable Incorporated Organisation  
LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	Mr Richard Culverhouse ( <i>President</i> ) Mr Graeme Dunn Mr Richard B. Jotcham ( <i>Secretary</i> ) Mr Richard Loverock Dr Andrew S. Thompson ( <i>Treasurer</i> )
Secretary to the Trustees	Mr Richard B. Jotcham
Charity Number	1169282
Principal Address	c/o Mr Richard B. Jotcham <i>Lions Club of Trowbridge (Secretary)</i> 12 Windsor Drive Trowbridge Wilts BA14 0JZ

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# **LIONS CLUB OF TROWBRIDGE**

## **A Charitable Incorporated Organisation**

### **TRUSTEES ANNUAL REPORT**

#### **FOR THE YEAR ENDED 30 JUNE 2023**

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#### **History, objectives and activities**

The Club is a member of the International Association of Lions Clubs, and was established as a Charitable Incorporated Organisation (CIO) on 20<sup>th</sup> September 2016

The Club's objectives and activities are

- the advancement of citizenship by;
- promoting the principles of good citizenship;
- encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community;
- providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members;
- encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours;
- supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals;
- promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities;
- promoting volunteering;
- the relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief;
- the advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues;
- promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment;
- promoting community participation in healthy recreation.

Throughout the year, the Trustees have paid regard to the Charity Commission's guidance on public benefit in dealing with the objectives and activities of the Club.

The Club relies on the surpluses made on fundraising events, and on occasional donations from the public, to provide the funds with which to carry out its objectives. All administrative expenses of the Club are met from subscriptions paid by its members. There has been no change in these policies during the year.

The work of the CIO is carried out entirely by volunteers.

From time to time as appropriate, the Club works closely with other local and national agencies, with other Lions Clubs, and with Lions Clubs International to achieve its objectives.

#### **Management and governance arrangements**

The Club is governed by its CIO document dated 20<sup>th</sup> September 2016, and by the Constitutions and By-Laws of Lions Clubs International, as revised from time to time.

The Trustees are appointed from time to time as appropriate by the members of the Club, and have overall responsibility to ensure that the Club operates in accordance with Charity law and the Club's CIO document. The day-to-day running of the Club is overseen by a Board of Directors elected each year by the members, and which forms and governs such committees as it deems appropriate for the effective running of the Club. All business of the Club is ratified by the members in general meetings, which meetings are held at least once per month.

The Club is ably supported by the volunteer services of its members and others.

#### **Trustees**

Details of the Trustees who have served throughout the year are set out under legal and administrative information at the front of these accounts.

It is the policy of the Club to maintain unrestricted funds only to the extent that they are expected to be required within the foreseeable future to meet the objectives of the Club. The adequacy of the reserves policy is reviewed periodically.

The Trustees have considered the major risks to which the Club is exposed to satisfy themselves that systems are in place to mitigate those risks.

### **Community Service Activities**

During the year ending 30<sup>th</sup> June 2023 the Lions Club of Trowbridge completed a wide variety of activities within the Trowbridge district involving diverse groups such as disadvantaged families, disabled persons, elderly, homeless and the encouragement of young persons.

Examples include:

- We have continued with our 'soup run' twice a month, distributing food in bags. The number attending has varied from 3 to 20! Any food left over goes to the Haven (local homeless shelter).
- Gave a cheque for £500 to local foodbank.
- We are in continual contact with Wiltshire Safeguarding Group which has led to enquiries to help elderly and disadvantaged families. This led to us supplying many household items to the local community
- Kept in touch with our one parent families to ensure they are not short of food or other supplies using Ruksak45218 (local charity) where possible.
- Gave food vouchers to local families at Christmas
- Installed defibrillator in centre of Town and looking for other suitable places to install other ones. Installation of 'bleed pack' with defibrillator.
- Helped with CPR training in Town Hall.
- Organised a very successful 'bangers and mash' lunch for our 'old folk'
- 50 tickets for a local Circus were given to local families.
- Worked closely with Westbury Lions Club in regard to a very successful joint Classic Car Show.
- Sorted over 6,000 pairs of specs ready for delivery for sorting
- Took group of 'old folk' on canal boat trip

# **LIONS CLUB OF TROWBRIDGE**

## **A Charitable Incorporated Organisation**

### Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of its financial activities for that period.

In preparing the financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Make sound judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the club throughout the year.

Approved by the Trustees on 7<sup>th</sup> March 2024 and signed on their behalf.

A handwritten signature in black ink, appearing to read 'Richard Culverhouse', written in a cursive style.

Trustee's Name: Mr Richard Culverhouse (2023 President)





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Lions Club of Trowbridge

1169282

## Receipts and payments accounts

CC16a

For the period  
from

01.07.2022

To

30.06.2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Administration funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations and Grants	376	1,500	-	1,876	-
Fundraising Events	6,926	-	-	6,926	-
Members Subscriptions	-	-	1,336	1,336	-
Club Raffle	-	-	-	-	-
Bank Interest	188	-	12	200	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	<b>7,490</b>	<b>1,500</b>	<b>1,348</b>	<b>10,338</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,490</b>	<b>1,500</b>	<b>1,348</b>	<b>10,338</b>	<b>-</b>
<b>A3 Payments</b>					
Charitable Activities	8,939	-	-	8,939	-
Fundraising Events	291	-	-	291	-
Governance Costs	-	-	1,237	1,237	-
Other Admin costs	-	-	481	481	-
Grant / Food Vouchers	-	1,500	-	1,500	-
Bank Charges	28	-	-	28	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>9,258</b>	<b>1,500</b>	<b>1,718</b>	<b>12,476</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,258</b>	<b>1,500</b>	<b>1,718</b>	<b>12,476</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 1,768</b>	<b>-</b>	<b>- 370</b>	<b>- 2,138</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>43,065</b>	<b>-</b>	<b>6,084</b>	<b>49,149</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>41,297</b>	<b>-</b>	<b>5,714</b>	<b>47,011</b>	<b>-</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Administratio n funds to nearest £
<b>B1 Cash funds</b>	Current Account	14,252	-	3,982

Reserve Account	27,045	-	1,732
	-	-	-
<b>Total cash funds</b>	<b>41,297</b>	<b>-</b>	<b>5,714</b>
(agree balances with receipts and payments account(s))	OK	OK	OK

<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
to nearest £	to nearest £	to nearest £

## B2 Other monetary assets

Details			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval