

## **Burnage Foodbank Annual Report Year to 31st March 2023/24**

### **Burnage Food Bank Annual Report**

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#### **Charity Information**

The Trustees declare that they approve the Trustees' Report.

#### **Charity Trustees**

Rev Matthew Calladine - Chair of Trustees 2 years 11 months

Will Johnson - Treasurer/Trustee 2 months

Councillor Azra Ali - Trustee 6 years 4 months

Steve Bourke - Trustee 7 years 2 months

Julie Crossley - Trustee 2 years and 6 months

Jane Franklin - Trustee 7 years 2 months

#### **Charity Summary**

Burnage Foodbank was opened in October 2014. It has two Distribution Centres, which operate on a Tuesday afternoon at St Nicholas Church Hall and a Friday afternoon at St Bernard's Church Hall, offering emergency food supplies. The donated food is stored in the basement of St Bernard's Church Hall with a smaller stock facility within St Nicholas Church Hall. Since December 2019 we have additionally been using a warehouse facility at Safestore, Stockport.

We have a Project Manager, Heather Green, who is a paid employee and throughout 2023/24 we have additionally had a part-time paid Project Worker.

The Trustees usually meet every 8 to 12 weeks to discuss areas of focus with regular reports from the Treasurer and the Project Manager and a regular Admin report to look at statistics related to the running of the Foodbank.

### **Our Objectives**

The main objective of the Foodbank is **the relief of hardship amongst people in Burnage and the surrounding area in such ways as the Trustees think fit.**

This includes the following:

- providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities and other organisations working to prevent or relieve poverty;
- such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services;
- and to provide such services with a Christian ethos, supported by some of the churches in Burnage.

It is not the purpose of Burnage Foodbank to promote Christianity, but many of its volunteers are drawn from the churches of Burnage, at whose initiative the foodbank was set up, and it delivers its services in accordance with Christian principles.

### **Our Activities**

Activities of the Foodbank are focused on providing food to individuals or families in a crisis/emergency. The Foodbank works with frontline agencies such as local schools, housing associations, doctors' surgeries and other voluntary and statutory groups, who refer people to the Foodbank whom they assess as facing financial crisis. We have two centres set up on a Tuesday and Friday where people who come with a referral voucher or code can get three days-worth of nutritionally balanced food.

The foodbank centre that operates on a Tuesday from St Nicholas' church is managed inside a large church hall space. Customers are able to receive a food parcel and also get some support from a worker from MIND, who provides guidance especially for those customers experiencing poor mental health. On a Friday, the foodbank that operates from St Bernard's church has less available space. Customers wait outside and Foodbank volunteers talk to them individually about their needs to ensure the parcels they receive are appropriate. Although this presents some challenges, for example during bad weather and it makes private conversations and the related signposting of support a lot more difficult, the volunteers have still managed to build good relationships with the customers and make the experience as welcoming as they can and feedback from foodbank users is positive.

## **Core Processes**

The core process for providing emergency food is as follows:

- Schools, churches, businesses and individuals donate non-perishable in-date food to the foodbank.
- We have one guaranteed supermarket collection at Tesco Burnage in December and there may be other ad-hoc collections throughout the year although these come on a first come first serve system run by Tesco. We have a similar arrangement with Asda Reddish.
- Both Asda Reddish and Tesco Burnage have a permanent collection point where supermarket customers can donate to Burnage Foodbank. This collection point is monitored and emptied weekly.
- Once the donated food is collected from Asda and Tesco it is then delivered to the warehouse where volunteers date and sort the food into crates ready for distribution.
- The food collected is weighed, this weight is recorded and sent to the Trussell Trust who pass this to Tesco/Asda Head Office. Tesco additionally provide Burnage Foodbank with a monetary contribution calculated against each kilogram of food donated. This is awarded every 6 months, which is an extra boost to our funds.
- We also have individual and corporate donors who regularly contribute money, time and food. We are dependent on food and monetary donations to fulfil our core objectives.

## **Core Statistics**

As part of our ongoing work to help the wider community we record statistics which Trustees review at least quarterly. Our final review showed that during 2023/24, 4,709 people have been fed (down from 5,917 in 2022/23); 2,872 of whom were adults and 1,837 were children. This represents a 20% decrease in Foodbank use since the previous year.

The main reasons for clients using the Foodbank during 2023/24 were due to the rising cost of essentials and the impact of an ongoing physical or mental health condition.

A significant and increasing number of the customers using Burnage Foodbank are Muslim (measured by requests for halal food).

The majority of people fed were aged 25-64; only 4.6% of adults fed were aged over 65 years of age (a slight increase from the previous year when it was 4.2%).

## **Key actions during 2023/24**

- A governance health check was completed during April 2023.

- We appointed a Project Worker for 15 hours per week who was with us from April to July 2023. The worker left and a replacement joined from November 2023 onwards.
- Financial inclusion support was provided at both centres, via a mental health worker from MIND at St Nicholas' on Tuesday afternoons and a Citizens Advice worker to provide signposting support at St Bernard's on Friday afternoons.
- Burnage foodbank is part of a number of community meetings in the neighbourhood including: South Manchester Partnership group and Burnage Anti-poverty group.
- A full stocktake was carried out and new shelving was purchased at St Nicholas' Church to increase the storage of stock on the site of the Tuesday distribution.
- New volunteers recruited at St Bernard's.
- Work was undertaken with the Trussell Trust to set out Next Steps and a strategic Together for Change document outlining priorities and targets for this year.

## **Our Reserve & Financial Status**

Our reserves reflect our aim to maintain a level equal to one year's financial dependency including any planned and projected expansion of our offering that reflects the current and anticipated future demand. The financial position of the charity is briefly reviewed by the trustees at each meeting, as well as more formally annually.

Our financial status would be best described as adequate with slight concern at end March 2024, with positive indications for future years. The Foodbank's main sources of income are donations and grants from the Trussell Trust and other providers, and our partnership with Tesco who support our fund raising. The total funds received provided a small surplus in funding and reflects the demanding economic conditions following the pandemic. The foodbank does not own or lease any properties. Our activities are significantly supported with storage and distribution space being provided without charge by local churches. Our only assets are cash deposits and food stocks from collections and donations, computers for specific role-holders and our van, which is used to collect and transport our food stock to and from the collection points and distribution centres.

## **Declaration**

The trustees declare that they have approved the annual report.

Signed on behalf of all the trustees:

Signature -----WJOHNSON-----

Full name -----WILLIAM JOHNSON-----

Position -----TREASURER/TRUSTEE-----

Date -----21/02/2025-----



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Burnage Food Bank

1169272

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2023

To

Period end date  
31/03/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	20,876		-	20,876	42,581
Grants	4,280	16,988	-	21,268	20,697
MManchester Councils	3,383	-	-	3,383	2,500
Bank Interest	467	-	-	467	60
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>29,006</b>	<b>16,988</b>	<b>-</b>	<b>45,994</b>	<b>65,838</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>29,006</b>	<b>16,988</b>	<b>-</b>	<b>45,994</b>	<b>65,838</b>
<b>A3 Payments</b>					
Food	10,266	-	-	10,266	11,943
Fees	1,685	-	-	1,685	4,106
Expenses	8,144	-	-	8,144	3,108
Donation Shelter	-	-	-	-	96
Post	-	-	-	-	-
/insurance	1,014	-	-	1,014	989
Motor	368	-	-	368	-
Storage Rental	10,490	-	-	10,490	8,679
Wages	12,759	14,141	-	26,900	20,695
<b>Sub total</b>	<b>44,726</b>	<b>14,141</b>	<b>-</b>	<b>58,867</b>	<b>49,616</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>44,726</b>	<b>14,141</b>	<b>-</b>	<b>58,867</b>	<b>49,616</b>
<b>Net of receipts/(payments)</b>	<b>- 15,720</b>	<b>2,847</b>	<b>-</b>	<b>- 12,873</b>	<b>16,222</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>75,306</b>	<b>-</b>	<b>-</b>	<b>75,306</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>59,586</b>	<b>2,847</b>	<b>-</b>	<b>62,433</b>	<b>16,222</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account - Current	15,489	6,417	
	Bank Account - Savings	40,527	-	
		-		-
	<b>Total cash funds</b>	<b>56,016</b>	<b>6,417</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	<b>Details</b>			
	Food Stock, weight converted to value	10,000	-	
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	<b>Details</b>			
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	<b>Details</b>			
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	<b>Signature</b>	<b>Print Name</b>	<b>Date of approval</b>



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FOR ENGLAND AND WALES

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		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	<b>Details</b>			
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
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			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	<b>Details</b>			
			-	
			-	
			-	
			-	

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