

Burnage Foodbank Annual Report Year to 31st March 2022/2023

Burnage Food Bank Annual Report

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Charity Information

The Trustees declare that they approve the Trustees' Report.

Charity Trustees

Rev Matthew Calladine - Chair of Trustees 2 years

Vince Kelly Treasurer/Trustee 1 year

Julie Crossley Trustee 2 year 6 months

Steve Bourke Trustee 6 years 6 months

Jane Franklin Trustee 6 years 6 months

Councillor Azra Ali Trustee 5 years 6 months

Charity Summary

Burnage Foodbank was opened in October 2014. It has two Distribution Centres, which operate on a Tuesday afternoon at St Nicholas Church Hall and a Friday afternoon at St Bernard's Church Hall, offering emergency food supplies. The donated food is stored in the basement of St Bernard's Church Hall with a smaller stock facility within St Nicholas Church Hall. Since December 2019 we have additionally been using a warehouse facility at Safestore, Stockport.

We have a Project Manager, Heather Green, who is a paid employee and during the year 2022/23 we also employed a Project Worker for four months.

The Trustees usually meet every 8 to 12 weeks to discuss areas of focus with regular reports from the Treasurer and the Project Manager and a

regular Admin report to look at statistics related to the running of the Foodbank.

Our Objectives

The main objective of the Foodbank is **the relief of hardship amongst people in Burnage and the surrounding area in such ways as the Trustees think fit.**

This includes the following:

- providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities and other organisations working to prevent or relieve poverty;
- such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services;
- and to provide such services with a Christian ethos, supported by some of the churches in Burnage.

It is not the purpose of Burnage Foodbank to promote Christianity, but many of its volunteers are drawn from the churches of Burnage, at whose initiative the foodbank was set up, and it delivers its services in accordance with Christian principles.

Our Activities

Activities of the Foodbank are focused on providing food to individuals or families in a crisis/emergency. The Foodbank works with frontline agencies such as local schools, housing associations and other community groups, who refer people to the Foodbank whom they assess as facing financial crisis. We have two centres set up on a Tuesday and Friday where people who come with a referral voucher or code can get three days-worth of nutritionally balanced food.

Since March 2020 when the country went into Lockdown because of Covid-19, the centres had to adapt significantly so that physical distancing could be observed and clients and volunteers would be kept safe. This way of operating has continued during 2022/23, with clients waiting outside to receive their parcels. Although this presents some challenges, for example during bad weather and it makes private conversations and the related signposting of support a lot more difficult, the volunteers have still managed to build good relationships with the clients and make the experience as welcoming as they can and feedback from customers is positive.

Core Processes

The core process for providing emergency food is as follows:

- Schools, churches, businesses and individuals donate non-perishable in-date food to the foodbank.
- We have one guaranteed Tesco Burnage collection in December and there may be other collections throughout the year although these come on a first come first serve system run by Tesco. We have a similar arrangement with Asda Reddish.
- With both Asda Reddish and Tesco Burnage, customers can also donate to our permanent collection point that is monitored weekly.
- Once the donated food is collected from Asda and Tesco it is then delivered to the warehouse where volunteers date and sort the food into crates ready for distribution.
- The food collected is weighed, this weight is recorded and sent to the Trussell Trust who pass this to Tesco/Asda Head Office. Tesco additionally give us a monetary contribution per kg. This is awarded every 6 months, which is an extra boost to our funds.
- We also have individual and corporate donors who regularly contribute money, time and food. We are dependent on food and monetary donations to fulfil our core objectives.

Core Statistics

As part of our ongoing work to help the wider community we record statistics which Trustees review at least quarterly. Our final review showed that during 2022/23, 5,917 people have been fed (up from 4,671 in 2021/22); 3,534 of whom were adults and 2,383 children. This represents a 27% increase in Foodbank use since the previous year.

The main reasons for clients using the Foodbank were low income and due to an ongoing physical or mental health condition.

A significant number of the customers using Burnage Foodbank are Muslim (known by requests for halal food).

The majority of people fed were aged 25-64; only 4.2% of adults fed were aged over 65 years of age (a decrease from the previous year when it was 8%).

Key actions during 2022/23

- A governance health check was completed during April 2023.
- We appointed a Project Worker for 15 hours per week who was with us from April to July 2023. The post will be re-advertised.

- A trustee with responsibility for safeguarding was appointed and a deputy is also being trained.
- A mental health worker from MIND began providing signposting support at St Nicholas' on Tuesday afternoons.
- A Citizens Advice worker began providing signposting support at St Bernard's on Friday afternoons.

Our Reserve & Financial Status

Our reserves reflect our aim to maintain a level equal to one year's financial dependency including any planned and projected expansion of our offering that reflects the current and anticipated future demand. The financial position of the charity is briefly reviewed by the trustees at each meeting, as well as more formally annually.

Our financial status is good and positive as at April 2023, with positive indications for future years. The Foodbank's main sources of income are donations and grants from the Trussell Trust and other providers, and our partnership with Tesco who support our fund raising. The total funds received provided a small surplus in funding and reflects the demanding economic conditions following the pandemic. The foodbank does not own or lease any properties. Our activities are significantly supported with storage and distribution space being provided by local churches. Our only assets are cash deposits, food stocks, from collections and donations, computers and our van.

Declaration

The trustees declare that they have approved the annual report.

Signed on behalf of all the trustees:

Signature -----WJohnson-----

Full name -----William Johnson-----

Position -----Treasurer-----

Date -----8th June 2024-----



CHARITY COMMISSION
FOR ENGLAND AND WALES

Burnage Food Bank

1169272

Receipts and payments accounts

CC16a

For the period from 01/04/2022 To 31/03/2023

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations | 42,581 | | - | 42,581 | 24,004 |
| Grants | 1,049 | 19,648 | - | 20,697 | 6,880 |
| MManchester Councils | 2,500 | - | - | 2,500 | 6,104 |
| Bank Interest | 60 | - | - | 60 | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 46,190 | 19,648 | - | 65,838 | 36,988 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 46,190 | 19,648 | - | 65,838 | 36,988 |
| A3 Payments | | | | | |
| Food | 11,943 | - | - | 11,943 | 9,755 |
| Fees | 4,106 | - | - | 4,106 | 1,184 |
| Expenses | 3,108 | - | - | 3,108 | 1,845 |
| Donation Shelter | 96 | - | - | 96 | 96 |
| Post | - | - | - | - | - |
| Insurance | 989 | - | - | 989 | 1,078 |
| Motor | - | - | - | - | - |
| Storage Rental | 8,679 | - | - | 8,679 | 8,601 |
| Wages | 12,762 | 7,933 | - | 20,695 | 13,307 |
| Sub total | 41,683 | 7,933 | - | 49,616 | 35,866 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 41,683 | 7,933 | - | 49,616 | 35,866 |
| Net of receipts/(payments) | 4,507 | 11,715 | - | 16,222 | 1,122 |
| A5 Transfers between funds | | | | | |
| | - | - | - | - | - |
| A6 Cash funds last year end | 59,084 | | | 59,084 | |
| Cash funds this year end | 63,591 | 11,715 | - | 75,306 | 1,122 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Bank Account - Current | 23,531 | 11,715 | |
| | Bank Account - Savings | 40,060 | - | |
| | | - | | |
| | Total cash funds | 63,591 | 11,715 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Food Stock, weight converted to value | 10,000 | - | |
| | | - | - | |
| | | - | - | |
| | | - | - | |
| | | - | - | |
| | | - | - | |
| | | - | - | |
| | | - | - | |
| | | - | - | |
| | | - | - | |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | | Date of approval |
| | WJohnson | William Johnson | | 08/06/2024 |
| | | | | |